

## Beltrami County Solid Waste Division

### Beltrami County Solid Waste Hauler License Application

#### “Beltrami County Information”

License Name	
License Number	
Issuance Date	
Renewal Date	

#### SECTION 1 Business Identification:

1. Name: \_\_\_\_\_

2. Address: \_\_\_\_\_

3. Telephone# \_\_\_\_\_; E-mail: \_\_\_\_\_

4. Applicant is a(n) (Mark One “X”):

	Individual		Corporation		Local Government
	Partnership		Association		Other:

5. Business Name (if different from Name): \_\_\_\_\_

6. Business Address (if different from Address):  
\_\_\_\_\_

7. Business Telephone and E-mail (if different): \_\_\_\_\_

8. Contact Person and Title: \_\_\_\_\_

**9. Individual who are non-residents of the County, corporations, partnerships and associations must appoint a person who is a legal Minnesota resident as its manager or agent.**

Contact Person	
Contact Address	
Contact Telephone	
Contact Email/website	

**10. List Officers or Partners etc.**

Name	Address	Title

**11. Social security number of Minnesota Business Identification Number as required by the Minnesota Department of Revenue under Minn. Stat. 270.72.**

SSN or Business ID	
--------------------	--

**SECTION 2 Hauler License Types:**

Haulers shall indicate below which license(s) they wish to apply for:

(collection of MSW, Special Waste, and Recyclables to be delivered to the Bemidji Transfer Station; or other approved permitted facility by this Division) Example: Asbestos Direct Hauled to Polk County Landfill

(collection of Yard Waste, Tree Debris, and Demolition Debris to be delivered to the Beltrami County Demolition Landfill, or other permitted landfill)

(temporary hauler license)

**SECTION 3 License Application Process:**

The Applicant herein applies for a license to operate a local solid waste collection and/or transportation hauling service within Beltrami County, Minnesota.

All applicants are herein referred to the Beltrami County Solid Waste Ordinance, currently on file in the County Auditor's Office and available on the Beltrami County website. The provisions of the Beltrami County Solid Waste Ordinance state the authority for this license and the specific application requirements contained therein.

Applicants will read and follow all requirements per County Ordinance 13, or be subject to a license suspension or termination.

Questions: Please call: 218-333-8105, or E-Mail: [kari.smith@co.beltrami.mn.us](mailto:kari.smith@co.beltrami.mn.us)

Rev: 1-22-26

This license shall be good for a period of up to one year and shall expire on December 31 of the year for which it was issued, unless continued, suspended, or revoked by the Beltrami County Board of Commissioners.

In accordance with the provisions of the Beltrami County Solid Waste Ordinance, issuance of this license shall be contingent upon the Applicant furnishing the following at a minimum:

1. License Fee. License fee of \$200 per license, payable to: "Beltrami County Solid Waste".
2. Commercial General Liability Coverage. Occurrence based liability policy which shall include, but not limited to, coverage for bodily injury, property damage, personal injury, contractual liability (applying to this license, independent licensee, and "XC&U". As an alternative, an Insurance Services Office Comprehensive General Liability policy that includes a "Broad Form Endorsement" shall be considered acceptable policy form. General liability coverage in the amount of \$1,000,000 single occurrence, \$2,000,000 aggregate, shall apply to liability for bodily injury, personal injury and property damage
3. A completed Certification of Compliance with Minnesota's Workers Compensation Law (MN DOLI)
4. Service Area / Route map.
5. Current Fee Schedule/Hauling Rates
6. Current Vehicle DOT Inspections

**SECTION 4 Solid Waste Hauling Services Offered (Check all that apply "X")**

	<b>SSOM Compost</b>		<b>Yard Waste</b>
	<b>Burnable MSW</b>		<b>Non-Burn MSW</b>
	<b>Industrial Waste</b>		<b>Single Stream Recycling</b>
	<b>Asbestos</b>		<b>Scrap Metal</b>
	<b>Recyclable Material: (list)</b>		<b>Special Waste: (list)</b>
	<b>Special Event Roll-Off Over 10 yds of waste (24 Hrs. or less) Example: Garage Clean Out</b>		<b>Demolition Debris</b>
	<b>Other (List):</b>		<b>Other (List):</b>

**SECTION 5 Collection and Transportation Vehicles and Equipment:**

Primary Vehicle and Equipment Available: List all collection and transportation vehicles to be used and evidence of current safety inspection(s):

1. All vehicles hauling Municipal Solid Waste (MSW) shall have leak-proof bodies of easily cleanable construction and all other vehicles or containers shall be completely covered to prevent their contents from escaping during transport.

Questions: Please call: 218-333-8105, or E-Mail: [kari.smith@co.beltrami.mn.us](mailto:kari.smith@co.beltrami.mn.us)

Rev: 1-22-26

2. Each vehicle used by a hauler for the collection or transportation of solid waste shall be identified by a license issued by the Division for that vehicle for the current license year. The hauler must permanently affix the decal in a conspicuous place on the left side of the vehicle for which it was issued. The hauler must maintain the license year decal so that it is always readily visible and legible. Any vehicle not bearing the required decal shall be considered unlicensed.
3. The Hauler shall also print or paint in-legible characters the capacity of each vehicle, and the name, address, and telephone number of the hauler on each side of all vehicles or containers used by the hauler to store, collect or transport solid waste in the County. Letters and numbers shall be at least two (2) inches high for all vehicles and at least two (2) inches high for all containers. This provision shall not apply to containers owned and maintained by a solid waste generator.
4. All containers provided to the customer for on-site storage will comply with the Beltrami County Solid Waste Ordinance, and State Statutes/Rules.

License Plate	Model	Tare Weight/Capacity (CY)

## **SECTION 6 REPORTING REQUIRED**

A Hauler must keep records and report to the Division, and Minnesota Pollution Control Agency (MPCA) (per Minn. Statute 115A.93) information relating to the collection, processing and disposal of solid waste collected by the hauler. Hauler reports must be submitted to the MPCA (No Later Than) NLT 1 February, haulers must submit a copy of this report to this office NLT February 15 so we can use this data to complete our annual reports.

## **SECTION 7 Volume or Weight Based Pricing:**

In accordance with Minnesota Statues 115A.93 Subdivision 3 (Licensing of Solid Waste Collection) Beltrami County requires that all licensees impose charges for collection of Mixed Solid Waste that increase with the volume or weight of the waste collected. Licensees shall establish a multiple unit pricing system that ensures that amounts of waste generated in excess of the base unit amount, are priced higher than the base unit price.

Questions: Please call: 218-333-8105, or E-Mail: [kari.smith@co.beltrami.mn.us](mailto:kari.smith@co.beltrami.mn.us)

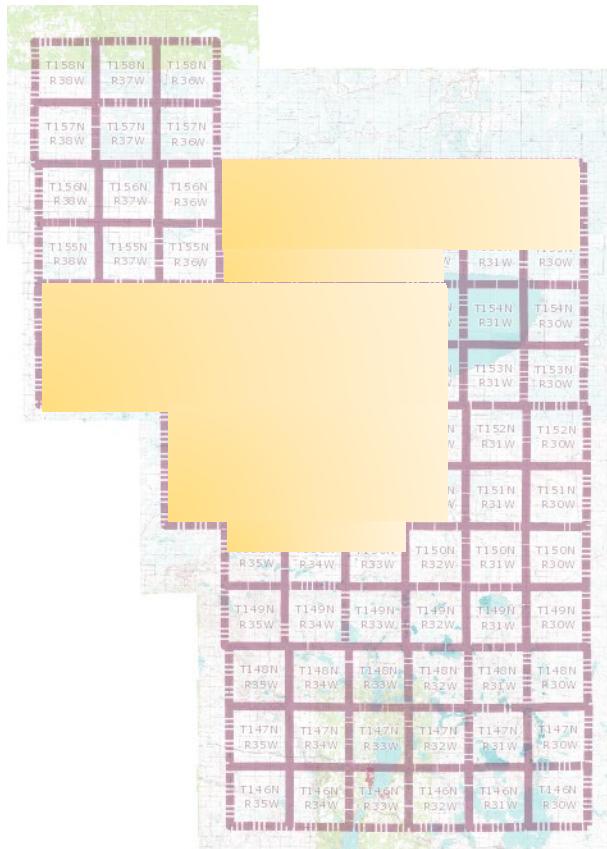
Rev: 1-22-26

Furthermore, licensees cannot charge residents who recycle more than residents who do not recycle. This means licensees may include a recycling charge in fees and then residents can chose whether or not to recycle.

The Hauler must submit with this application that documentation necessary to establish that they use a volume-based pricing schedule.

#### **SECTION 8 Service Area(s) and Route(s):**

All Haulers, shall indicate (by shading the map below) those areas in which they provide the following type(s) of service indicated: Residential burnable MSW service, Non-residential burnable MSW service and Non burnable MSW service.



**Will you be hauling waste from other Counties to our facilities? Yes or No (Circle)**

**If yes, list all the other Counties:** \_\_\_\_\_

#### **SECTION 9 Waste Deposit Disclosure (Minn. Stat. 115A.9302):**

State law requires that each year between January 1 and March 31, a person who collects construction debris, industrial waste, or MSW for transportation to a waste facility, must disclose to each waste generator from whom waste is collected the name and location of the disposal or processing facilities used, the type of permit held by the facility and the permit number, and the approximate waste deposited at each of the two primary facilities used. The disclosure must be made in writing at least once a year.

All written disclosures must contain the following statement:

***"You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste***

Questions: Please call: 218-333-8105, or E-Mail: [kari.smith@co.beltrami.mn.us](mailto:kari.smith@co.beltrami.mn.us)

***in Minnesota may minimize your potential liability.***

If the primary facilities identified by the hauler are not located in Minnesota, then the disclosure must state:

***"The landfill to which your waste may be sent during the current calendar year is not a Minnesota landfill."***

Are you in compliance with the Waste Deposit Disclosure requirement? **Yes** or **No** (Circle)

**Attachment Checklist:**

The following must be attached to this license application for the application to be considered complete:

- License Fee(s) (\$200 ea.)
- Certificate of Insurance
- Bond (\$5,000)
- Vehicle DOT Safety Inspection Report(s)
- Documentation of Volume/ Weight Based Pricing
- MN's Worker Comp Certification
- Notarization

The licensee will comply with the statutes and regulations applicable to the Minnesota Department of Labor and Industry on matters pertaining to occupational safety and health. On specific matters concerning equipment safety, fire prevention and employees safety requirements, contact the Accident Prevention Division of the Department of Labor and Industry. (Phone (651) 296-6116)

As of January 1, 1993, in accordance with Minnesota Statues 115A.93 Subdivision 3 (Licensing of Solid Waste Collection) Beltrami County requires that all licensees impose charges for collection of Mixed Solid Waste that increase with the volume or weight of the waste collected. Licensees shall establish a multiple unit pricing system that ensures that amounts of waste generated in excess of the base unit amount, are priced higher than the base unit price.

Furthermore, licensees cannot charge residents who recycle more than residents who do not recycle. This means licensees may include a recycling charge in fees and then residents can chose whether or not to recycle.

**Section 10 Affidavit of Applicant:**

\_\_\_\_ Being duly sworn, deposes and says, that the information enclosed in this Application, is to the best of his/her knowledge and belief, true and correct, and that he/she will comply with all applicable laws and regulations, including, but not limited to, the Beltrami County Solid Waste Ordinance, Minnesota Pollution Control Agency regulations, Minnesota Public Service Commission regulations, Minnesota Department of Labor and Industry regulations, Minnesota Department of Revenue regulations, and the conditions of the license issued hereunder.

Applicant Signature \_\_\_\_\_

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Signature of Notary Public

(*Notary Seal*)

Questions: Please call: 218-333-8105, or E-Mail: [kari.smith@co.beltrami.mn.us](mailto:kari.smith@co.beltrami.mn.us)

Rev: 1-22-26

**Section XI. Action Taken on Application (To be completed by County)**

Recommended for:  Approval  Denial

---

Solid Waste Administrator

Chairman of County Board

---

Date

---

Date