

OPIOID STEERING COMMITTEE

Location: PH Conference room
Date: 6/16/2025
Time: 2:00 PM
Co-Chair: Amy Bowles
CO-Chair: Anne Lindseth

Agenda items

1. Meeting called to order at 2:00 pm
 - a. In attendance: Amy Bowles, Amanda Sachau, Anne Lindseth, Jeff Lind, Carissa Golden, Commissioner Tim Sumner, David Hanson
 - b. Absent: Joe Kleszyk, Sheriff Jason Riggs,
2. Welcome and Updates
 - a. Reviewed Mission Statement and Committee Guidelines
 - b. Board approved all 5 RFP recommendations on 6/3/2025. Working on signing contracts and will present to the board on 7/1/2025
3. Action Items
 - a. Budget updates
 - (i) Future uses of County funds – Funding Hope Campaign and Youth Advisory board
 - b. Committee Members – application for new members, looking at attendance and will present to Board July 1
 - c. Guest Speakers at July Meeting – MN State Drug Court team
4. Next meetings –
 - a. Next Full group meeting July 14, 2025
 - b. Next County Employee meeting August 11, 2025

Action items	Owner(s)	Deadline	Status
Present at CHB	Amy	7/18/23	Complete, moved to BC Board Meetings
Application for Steering Committee	Amy	7/20/23	Sent to team for review
Advertise	Committee	7/20/23	See Spread sheet
Review Applications	Committee	8/14/23	Present at meeting
Review Financials	Committee	8/14/23	Presentation by Amy and Josh
Contact Chosen Applicants	Amy	9/11/23	2 nd round, community members
Present Allocation of Funds to BC Board	Amy	9/5/23	Submit work bill for work session
Update in County Newsletter	Amy	TBD – Will submit each quarter as requested	Sent to Diane 8/16/23
Posting of Meeting Minutes	Amy	TBD – Working with Diane	Delay due to new website
Opioid Summit	Committee	Red Lake hosted Twice	Several Committee Members Attended
Community Learning Sessions	Committee	10/24 and 10/30	Beltrami Electric and Black Duck Golf Course
BC Board Presentation	Amy	9/18/23	Committee members and approval of allocation of funds
Review Community Input from Learning Session	Committee	11/13/23	Continue in 2024

Creation and Release of RFP	Committee	1/17/24	Amy will present to board 1/16/24
Review RFP	Committee	3/11/24	Amy to send final RFP and RFP applications to all board members by 3/1/24
Present RFP funding to Board	Amy	4/16/24	Amy to present which applicants will receive funding at 4/16/24 county board meeting
Draft, approval, signed Contracts	Amy, David, Awardees	7/2/24 Board meeting	Go live 7/2/2024
2024 Community Listening Sessions	Steering Committee	October, see August meeting minutes	Schedule for October 15, 2024 – available to public on website to read and listen
Invite Awardees to Committee Meetings	Amy, Committee	Begin November 2024	Attended 10/18/2024
Create a Community Resource page on Opioid Website	Amanda, Joe, Jenny V	September 2024, Completed	Working with CRC and Diane -
SUD Campaign (see below)	Committee	Ongoing	In progress. Started handing out educational material for Proof Alliance and Suicide Prevention
Kind – or – Hope bags “Funding Hope”	Committee – Mindy, Joe K, Jenny V	Started 10/8/2024	Sub-group to present ideas at November meeting
Creating Committee Name	Committee	TBD “Funding Hope”	Bringing more awareness to the community
Release Second RFP	Committee	11/14/24 Review, revisions	Publish 1/6/2025 See attached

Updated and Revise Committee Guidelines	Committee	November/December 2024	Submit to board – Amy 12/17/24
Revise words in hands logo	Amy	November 2024	Completed and sent to committee for approval
Funding Hope Advertising	Amy	Until funding spent	Advertising done via Pinnacle Market 1/2025
Newsletter Article	Amy	Due 2/14/2025	In progress
BC Board Update	Amy	2/18/2025	In progress
Review 2025 RFP	Committee	Contracts live July 2025	Present to Board May 20, 2025 Approved 6/3/2025
Review Attendance	Amy/Anne	Present to Board, email members attendance and continuation on committee	July 1 Meeting
Review Work Group Guidelines	Team	Look at Bi-Monthly Meetings	Review at July and August Meeting