

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY COMMUNITY HEALTH BOARD
July 15, 2025**

The Beltrami County Community Health Board met in regular session on July 15, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER

Chair Craig Gaasvig, called the meeting to order at 2:00 p.m. Board Members John Carlson, Tim Sumner, and Scott Winger were present. Board Member Joe Gould was absent.

GENERAL COMMENTS - BOARD CHAIR

None.

APPROVAL OF AGENDA

No additions or corrections were made to the agenda.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the agenda with no amendments was made by Board Member Sumner, seconded by Board Member Carlson, and unanimously carried.

Approved Minutes

A motion was made by Board Member Carlson, and seconded by Board Member Winger, to approve the April 15, 2025, Community Health Board Minutes. Unanimously carried.

REGULAR AGENDA

Programs & Services

Community Health System Administrator, Amy Bowles, updated the Board on the current staffing status of the Public Health Department. There are currently two open positions: 1) Public Health Nurse and 2) Public Health Program Manager.

Program updates:

WIC

WIC Program Coordinator Sheila Johnson and Registered Dietitian Krista Boyer updated the Board on the participation and activities

of the WIC Nutrition Program. This program services residents all across northern Minnesota and is not limited to just Beltrami County. The program is funded by the MN State WIC Grant.

Krista Boyer discussed the supports and services around the Breastfeeding. This includes:

- Breastfeeding consultation
- The Baby Café - drop-in group
- Bemidji Area Breastfeeding Coalition
- The Rock and Rest Tent
- WIC Breastfeeding Classes
- Beltrami County Public Health Milk Depot

Families First Program

Becky Berquist, representative to the Families First Collaborative; a partnership working together to help families and improve access and coordination of care for women during pregnancy. This program is operating on a 4-year grant that will expire in August of this year.

While they are working on another Federal grant to continue and expand their work, the collaborative has many services and processes in place that will be sustainable.

Community Health Assessment and Community Health Improvement Plan (CHA/CHIP)

Ms. Bowles presented the Final 2025-2030 CHA CHIP for approval for community publication, printing, and submission to the MN Department of Health. This Report will guide community health planning efforts through the next five-year cycle.

A motion was made by Board Member Carlson, and seconded by Board Member Sumner, to formally adopt the 2025-2030 CHA CHIP Report, approve publication, printing, and submission to the MN Department of Health. Unanimously approved.

Board Member Comments and Agenda Additions

None.

Next regular meeting of the County Board will be October 21, 2025, in the Board Room of the County Administration Building.

July 15, 2025

MEETING ADJOURNMENT

The Community Health Board meeting was adjourned at 2:54 p.m. Motion by Board Member Carlson, and seconded by Board Member Winger. Unanimously carried.



Craig Gaasvig, Chair

 7/16/2025

Amy Bowles, Community Health System Administrator