

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
January 7, 2025**

The Beltrami County Board of Commissioners met in regular session on January 7, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:02 p.m. Commissioners Craig Gaasvig, Joe Gould, Tim Sumner, and Richard Anderson were present.

GENERAL COMMENTS - OUTGOING BOARD CHAIR

Commissioner Carlson thank all the Commissioners, as well as thanking Commissioner Anderson for sharing his knowledge and experience as well as all his service to the County and its citizens. He stated that is has been an honor and a privilege to serve as Chair.

At this time Administrator Barry thanked Mr. Anderson for his service and presented him with a parting plaque.

SWEARING IN CEREMONY

Judge Adam conducted the swearing in of Commissioners John Carlson, Scott Winger, Joe Gould, Craig Gaasvig and Tim Sumner.

ELECTION OF BOARD OFFICERS

A motion was made by Commissioner Gould, and seconded by Commissioner Winger, to appoint Craig Gaasvig as Board Chair for 2025.

Past practice for rotation, would put Commissioner Joe Gould in the position to move to Vice-Chair at this time. Commissioner Gould has declined the option due to conflicts with scheduling and availability at times.

A motion was made by Commissioner Gould and seconded by Commissioner Carlson to appoint Scott Winger as Board Vice Chair for 2025.

GENERAL COMMENTS - INCOMING BOARD CHAIR

Commissioner Craig Gaasvig thanked everyone, and thanked Commissioner Carlson for his services as Board Chair.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following item was removed from the Consent Agenda and moved to the Regular Agenda for further discussion:

- Housing Trust Fund Administration Contract and Report

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Carlson, seconded by Commissioner Gould and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Carlson, seconded by Commissioner Gould and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held December 17, 2024, and the Minutes of the Board of Commissioners Regular Meeting held December 17, 2024, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Extension Committee Appointment

The Board, by adoption of its Consent Agenda, approved the Extension Committee's recommendation to appoint Val Kinnae to the Extension Committee for a three-year term starting in January 2025. One vacancy still exists on the committee for District 1.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Classification of Tax-Forfeited Parcels

Natural Resource Management Director, Shane Foley, reviewed the MN Statute requirements for parcels forfeited prior to 2024 to be classified as conservation or non-conservation land. The public has been given appropriate notice to submit comments about the pending classification prior to this meeting. Parcels classified as "conservation" remain under the administration of the County, "non-conservation" lands are allowed to be sold, or required to be sold depending on the year of forfeiture.

Mr. Foley reviewed the Land Review Committee's classification recommendations parcel list:

Conservation Parcels	Non-Conservation Parcels
16.00436.00 - Hagali Twp. 12 acres	12.00891.00 - Eckles Twp. (basin)
30.00251.00 - Nebish Twp. 10 acres	19.00093.01 - Hornet Twp. (house)
38.00039.00 - Roosevelt Twp. 1 acre	31.00582.00 - Northern Twp. (sewage facility)
43.00175.00 - Sugar Bush Twp. 20 acres	31.00583.00 - Northern Twp. (sewage facility)
44.00208.00 - Summit Twp. (right-of-way)	31.02822.00 - Northern Twp. (basin)
85.00064.00 - Tenstrike 1 acre	40.00326.00 - Shotley Twp. (Red Lake access)
	49.00109.00 - Waskish Twp. (house)

A motion was made by Commissioner Carlson and seconded by Commissioner Winger to approve the Land Review Committee classification recommendations for tax forfeited parcels as presented. Unanimously carried.

2025 Commissioner Committee Assignments

Commissioner's reviewed the Committee Assignments for 2025 and made changes, additions and corrections:

Committees - 2025 District 1 Craig Gaasvig	Per Diem Eligible	Commissioner D1	Meeting Date & Time	Contact Information
Association of Minnesota Counties (including Policy Committees)	Y	D	As Needed	Julie Ring, 651-789-4325
Bemidji Regional Airport Authority Board	Y	D	Monthly: 3 rd Wednesday @ 5:00 pm	Kyle Christiansen 218-444-2438
Blackduck Ambulance	Y	A	Monthly: 3 rd Thursday @ 9:30 am	
Blackduck EMS Joint Powers Board	Y	D	Monthly: 3 rd Thursday @ 10:30 am	
Cass Lake Fire Association	Y	D	Monthly: 4th Wednesday @ 6:30 pm	
E-911 Committee	N	D	As needed	Chris Muller 218-333-8386
Fair Board	Y	D	Monthly: 3 rd Monday @ 7:00 pm	Vern Holzhueter 218-444-8169
Headwaters Regional Dev Board (HRDC)	Y	D	Monthly: 3 rd Thursday @ 7:00 pm	Kal Larson 218-333-6539
Jail Sub-Committee - Finance	N	D	As Needed	Administrator 218-333-4019
Joint Airport Zoning Board (JAZB)	Y	D	As needed	Kyle Christiansen 218-444-2438
Mississippi Headwaters Board	Y	D	Monthly: 4th Friday @ 10:00 am	
Negotiations/Mediation	N	D	As Needed	Ann Schroeder, 218-333-4155
One Watershed/One Plan 1W1P Policy Committee Headwaters	Y	D	Headwaters	Brent Rud 218-333-4157
Personnel Committee	N	D	As Needed	Ann Schroeder 218-333-4155
Planning Commission	N	D	Monthly: 4 th Monday	Brent Rud 218-333-4159
Polk County Incinerator Advisory Board	Y	D	Quarterly: 9:30 am - 1:00 pm in Fosston	
Solid Waste Committee	N	D	Monthly: 3 rd Tuesday @ 10:00 am	Brian Olson 218-333-8187

Committees - 2025 District 2 Joe Gould	Per Diem Eligible	Commissioner D2	Meeting Date & Time	Contact Information
Association of Minnesota Counties (including Policy Committees)	Y	D	As Needed	Julie Ring, 651-789-4325
Beltrami HRA	Y	D	2nd Wednesday alternating months 3:00 pm	Sandy Hennem, 218-333-6532
BiCAP	Y	D	Monthly: 2 nd Thursday @ 4:00 pm	Barb Moran 218-333-9827
ConCon/PILT Fund Committee	Y	A	As Needed	
Greater Bemidji	Y	A	Monthly: 3 rd Friday @ 7:30 am	Dave Hengel, 218-444-5757
Hope House Board	Y	D	Monthly 1st Thursday 4:30 pm	Robin Wold 218-444-6748
Housing Trust Fund Board of Trustees	Y	D	Quarterly as needed	Anne Lindseth 218-333-8119
Jail Sub-Committee – Programming	N	D	As Needed	Administrator 218-333-4109
Joint Powers Natural Resource Board	Y	D	Monthly: 3 rd Monday 10:00 am	Randi Gilge, NRM 218-333-4210
Kitchigami Regional Library Board	Y	D	Bi-Monthly: 3rd Thursday @ 6:00 pm (Plus May-July)	Kitchigami Regional Library Board
Law Library Board	N	D	As Needed	Kayla Kaml-Decker 218-333-4276
Minnesota Rural Counties (MRC)	Y	D	B-Monthly 1st Monday @ 10:00 am	Anne Kiltzner, 651-261-9692
Northern Lights Library Board	Y	D	Quarterly: Saturday 10:00 am in Moorhead	Kathy Enger 218-477-2934
Northwest Juvenile Center Board	Y	D	Odd Months 3 rd Thursday @ 10:00 am Even Months – 3 rd Monday @ 7:30 am	Mindy O'Brien 218-751-3196
State Community Health Services (SCHAC) Advisory Committee	Y	D	Monthly 3rd Friday/one conference in St Cloud	Amy Bowles 218-333-8116

Committees - 2025 District 3 Scott Winger	Per Diem Eligible	Commissioner D3	Meeting Date & Time	Contact Information
Association of Minnesota Counties (including Policy Committees)	Y	D	As Needed	Julie Ring, 651-789-4325
Behavioral Health Community Collaborative	Y	D	Even Months: 2 nd Thursday @ 8:00 am	Jeff Lind, 218-333-4196
Beltrami Area Service Collaborative (BASC)	Y	D	Even Months: Wednesday @ 8:00 am	Kim Graham 218-333-8194
BiCAP	Y	A	Monthly: 2 nd Thursday @ 4:00 pm	Barb Moran 218-333-9827
County Extension Committee	N	D	Quarterly: 4 th Monday @ 9:30 am	Tony Hansen 218-327-5958
County Public Defender Committee	N	D	As Needed	County Attorney 218-333-4219
Ditch Committees	Y	D	As Needed	Bruce Hasbargen 218-333-8180
E-911 Committee	N	D	As needed	Chris Muller 218-333-8386
Fair Board	Y	A	Monthly: 3 rd Monday @ 7:00 pm	Vern Holzhueter 218-444-8169
Household Hazardous Waste	Y	D	Quarterly: 9:00 am in Bagley	
Jail Steering Committee	N	D	As Needed	Administrator 218-333-4108
Kitchigami Regional Library Board	Y	A	Bi-Monthly: 3rd Thursday @ 6:00 pm (Plus May-July)	Kitchigami Regional Library Board
Land of the Dancing Sky AAA	Y	A	Quarterly: 3 rd Monday	Shannon Hendrickson, 218-745-6733
Land Review Committee	N	D	As Needed	Richard Moore, 218-333-4163
Newsletter Committee	N	D	As Needed	Diane Moe, 218-333-8478
Northwest Regional Radio Board	Y	D	Bi-Monthly	Chris Muller 218-333-4163
PrimeHealth Board	Y	D	Quarterly: 11:00 am in Alexandria	Jim Przybilla, 320-335-5250
PrimeWest Health System	Y	A	Monthly: 1 st Thursday in Alexandria	Jim Przybilla, 320-335-5250
Solid Waste Committee	N	D	Monthly: 3 rd Tuesday @ 10:00 am	Brian Olson 218-333-8187

Committees - 2025 District 4 Tim Sumner	Per Diem Eligible	Commissioner D4	Meeting Date & Time	Contact Information
Blackduck Ambulance	Y	D	Monthly: 3 rd Thursday @ 9:30 am	
ConCon/PILT Fund Committee	Y	D	As Needed	
County Extension Committee	N	D	Quarterly: 4 th Monday @ 9:30 am	Tony Hansen 218-327-5958
Northwest Juvenile Center Board	Y	D	Odd Months 3 rd Thursday @ 10:00 am Even Months - 3 rd Monday @ 7:30 am	Mindy O'Brien 218-751-3196
One Watershed/One Plan 1W1P Policy Committee Red Lake	Y	D	Upper/Lower Red Lake	Brent Rud 218-333-4158
One Watershed/One Plan 1W1P Policy Committee Thief River Falls	Y	D	Thief River Falls	Brent Rud 218-333-4159
Opioid Settlement Committee	N	D	Monthly: 2 nd Monday @ 2:00 pm - 4:00 pm	Amy Bowles 218-333-8116

Committees - 2025 District 5 John Carlson	Per Diem Eligible	Commissioner D5	Meeting Date & Time	Contact Information
Association of Minnesota Counties (including Policy Committees)	Y	D	As Needed	Julie Ring, 651-789-4325
Bemidji Regional Airport Authority Board	Y	D	Monthly: 3 rd Wednesday @ 5:00 pm	Kyle Christiansen 218-444-2438
Blackduck EMS Joint Powers Board	Y	A	Monthly: 3 rd Thursday @ 10:30 am	
County Public Defender Committee	N	D	As Needed	County Attorney 218-333-4219
Ditch Committees	Y	A	As Needed	Bruce Hasbargen 218-333-8180
Specialty Courts Steering Committee (DWI/Drug/Domestic Violence)	N	D	As Needed	Pam Norenburg, 218-759-4368
Greater Bemidji	Y	D	Monthly: 3 rd Friday @ 7:30 am	Dave Hengel, 218-444-5757
Jail Sub-Committee - Design & Operations	N	D	As Needed	Administrator 218-333-4109
Joint Airport Zoning Board (JAZB)	Y	D	As needed	Kyle Christiansen 218-444-2438
Joint Powers Natural Resource Board	Y	A	Monthly: 3 rd Monday 10:00 am	Randi Gilge, NRM 218-333-4210
Land of the Dancing Sky AAA	Y	D	Quarterly: 3 rd Monday	Shannon Hendrickson, 218-745-6733
Land Review Committee	N	D	As Needed	Richard Moore, 218-333-4163
Minnesota Rural Counties (MRC)	Y	A	B-Monthly 1st Monday @ 10:00 am	Anne Kilzner, 651-261-9692
Mississippi Headwaters Board	Y	A	Monthly: 4th Friday @ 10:00 am	
Newsletter Committee	N	D	As Needed	Diane Moe, 218-333-8478
Northwest Regional Radio Board	Y	A	Bi-Monthly	Chris Muller 218-333-4163
One Watershed/One Plan 1W1P Policy Committee Headwaters	Y	A	Headwaters	Brent Rud 218-333-4157
Polk County Incinerator Advisory Board	Y	A	Quarterly: 9:30 am - 1:00 pm in Fosston	
PrimeHealth Board	Y	A	Quarterly: 11:00 am in Alexandria	Jim Przybilla, 320-335-5250
PrimeWest Health System	Y	D	Monthly: 1 st Thursday in Alexandria	Jim Przybilla, 320-335-5250

A motion was made by Commissioner Carlson and seconded by Commissioner Gould to approve the Commissioner Committee assignments for 2025 as modified and listed above. Unanimously carried.

AMC Appointments & Delegates

Each year, Counties are encouraged to appoint at least one commissioner or county official to each of the five AMC policy committees. Counties must also designate voting delegates who are permitted to cast votes on behalf of the County during official AMC meetings/business.

It was noted that the Vice Chair delegate should be updated to be Scott Winger.

A motion was made by Commissioner Gould and seconded by Commissioner Carlson to approve the AMC appointments and delegates with the correction of Vice Chair to Scott Winger. Unanimously carried.

Northern Township Revised Resolution of Support

On March 1, 2022 the County approved a Resolution of Support for the Northern Township Birchmont Beach Roadway sewer

infrastructure project. As the project evolved, the Resolution has become outdated. The Township has requested approval of a revised Resolution of Support:

WHEREAS, Lake Bemidji is a historic and spiritual water body which serves as an important cultural and recreational resource to Beltrami County; and

WHEREAS, the combination of a high-water table and many aging residential and commercial septic systems on the Northwest and North end of Lake Bemidji pose a potential health risk and threaten the water quality of Lake Bemidji; and

WHEREAS, Ruttger's Resort, the MN DNR Regional Headquarters and Lake Bemidji State Park, which are located on the Northwest and North end of Lake Bemidji, all need to replace their aging septic systems; and

WHEREAS, Ruttger's Resort, the MN DNR Regional Headquarters and Lake Bemidji State Park have expressed their support for a proposed sanitary sewer project extending along Birchmont Beach Road to serve their facilities; and

WHEREAS, the proposed sanitary sewer project will help maintain water quality of a shared natural resource of great importance to our region and improve resident's land usability; and

WHEREAS, Combining the proposed sanitary sewer project with the planned Beltrami County CSAH20 roadway improvement project will greatly reduce costs and be less disruptive to businesses, residents and tourists; and

WHEREAS, the extension of sanitary sewer services in this area has been a regional planning goal for over 50 years;

NOW, THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners do hereby offer written support for the Northern Township Sewer Extension Project and further support and encourage allocation of any State or Federal funding that may help fund this important water quality project and the CSAH 20 Reconstruction Project.

A motion was made by Commissioner Carlson and seconded by Commissioner Gould to approve the Revised Resolution of Support for Northern Township Infrastructure. Unanimously carried.

Approved Housing Trust Fund Administration Contract and Report
Commissioner Gould provided an update on the activities and distribution of housing program aide. He also stated the RFPs

are currently out to the public for construction project funding.

A motion was made by Commissioner Gould and seconded by Commissioner Carlson to approve the Housing Trust Fund Administration Contract renewal with the United Way of Bemidji Area for 2025. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Carlson gave several committee updates
- Commissioner Gould gave several committee updates
- Commissioner Gaasvig gave several committee updates
- Commissioner Sumner informed everyone of a recently formed AMC Solid Waste Work Group and encouraged interested Board members to get involved. It was indicated that Solid Waste Director, Brian Olson has already been in contact with AMC.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be January 21, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:16 p.m. was made by Commissioner Carlson, seconded by Commissioner Gould and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
January 21, 2025**

The Beltrami County Board of Commissioners met in regular session on January 21, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:00 p.m. Commissioners John Carlson, Joe Gould, Tim Sumner, and Scott Winger were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

Jim Lucachick, resident on Wildwood Road, Bemidji addressed the Board with a specific request for the Board to take action on his request to have his article regarding the redistricting lawsuit from 2023 that was previously denied by the Newsletter Committee, be published in the Beltrami County Newsletter; or an article written by his suggested committee member, Laura Buchholz. Mr. Lucachick feels this was a very serious matter and warrants additional public communication.

The Board agreed to add this item to a future Work Session Agenda.

APPROVAL OF AGENDA

No additions or corrections were made to the Agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Winger, seconded by Commissioner Carlson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Winger, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held January 07, 2025, and the Minutes of the Board of Commissioners Regular Meeting held January 07, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution and Repurchase of Forfeited Property in Langor Township

The Board, by adoption of its Consent Agenda, approved the Resolution and Application for Repurchase of forfeited lands made by Samuel Quilt for parcels 24.00177.00, 24.00179.00 and 24.00188.00, located in Langor Township:

Whereas, Minnesota Statute 281.174 requires real estate property delinquent three years to be forfeited to the State of Minnesota;

Whereas, The property owner was delinquent three years on property tax payments;

Whereas, The Beltrami County Auditor-Treasurer's Office followed Minnesota Statute regarding required notifications and worked with the property owner to resolve the delinquency;

Whereas Efforts were unsuccessful and the properties forfeited to the State of Minnesota on December 10, 2024;

Whereas Minnesota Statute 282.241 allows for repurchase of forfeited properties during the year following the date of forfeiture, and in any case only after the adoption of a resolution by the board of county commissioners determining that by repurchase undue hardship.. resulting from the forfeiture will be corrected;

Whereas, The Beltrami County Board of Commissioners reviewed the application for repurchase and determined that allowing the repurchase will correct an undue hardship.

THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby determine that the repurchase will correct and undue hardship, and approves the Application for Repurchase of Forfeited Lands.

Approved Resolution and Repurchase of Forfeited Property in Liberty Township

The Board, by adoption of its Consent Agenda, approved the Resolution and Application for Repurchase of forfeited lands made by Samuel Curry Jr for parcel 26.00122.00, located in Liberty Township:

Whereas, Minnesota Statute 281.174 requires real estate property delinquent three years to be forfeited to the State of Minnesota;

Whereas, The property owner was delinquent three years on property tax payments;

Whereas, The Beltrami County Auditor-Treasurer's Office followed Minnesota Statute regarding required notifications and worked with the property owner to resolve the delinquency;

Whereas Efforts were unsuccessful and the properties forfeited to the State of Minnesota on December 10, 2024;

Whereas Minnesota Statute 282.241 allows for repurchase of forfeited properties during the year following the date of forfeiture, and in any case only after the adoption of a resolution by the board of county commissioners determining that by repurchase undue hardship.. resulting from the forfeiture will be corrected;

Whereas, The Beltrami County Board of Commissioners reviewed the application for repurchase and determined that allowing the repurchase will correct an undue hardship.

THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby determine that the repurchase will correct and undue hardship, and approves the Application for Repurchase of Forfeited Lands.

Approved 2024 Con Con Fund Appropriations

The Board, by adoption of its Consent Agenda, approved the funding recommendations made by the Citizen Committee for the 2024 appropriations of the Con Con Fund, as submitted.

Approved 2025 Safety Manual

The Board, by adoption of its Consent Agenda, approved the 2025 Beltrami County Safety Manual, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved MOU for Safe Visitation Safe Exchange Program Grant

The Board, by adoption of its Consent Agenda, approved the Memorandum of Understanding regarding a grant application to continue funding for the Safe Visitation Safe Exchange Program.

Approved 2025 County Development Fund Amount

The Board, by adoption of its Consent Agenda, approved staff recommendation to fund the FY2025 County Development Fund in an amount not to exceed \$45,000.00.

Approved Resolution for DNR Review of Proposed Tax-Forfeited Parcels

The Board, by adoption of its Consent Agenda, approved the Resolution to seek MN DNR review for the sales of tax forfeited parcels:

WHEREAS, the Board of Commissioners of Beltrami County, Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and,

WHEREAS, said parcels of land have been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation lands as provided for in Minnesota Statutes 282.01;

WHEREAS, said parcels on the proposed list have been examined and wetland/marginal land determinations have been made with regards to same by all appropriate parties in accordance with the requirements of 1991 Laws of Minnesota, Chapter 354, Article 10, Section 9d;

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners hereby certify that the parcels of land on the attached list have been reviewed and comply with the provisions of Minnesota Statutes 85.012; 92.461; 282.01, Subd. 8; and 282.018; and other statutes that require withholding of tax-forfeited lands from sale;

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners hereby request a review from the Minnesota Department of Natural Resources for the sale of said land.

Parcel	Legal Description	Township, Comments	Commissioner
03.001313.00	SECT-06 TWP-146 RANGE-033 JONELLA ADDITION .50 AC OUTLOT A Sec Twp Rng 06 146N 33W	Bemidji Township Forfeited: 12/10/2024 Map acres: 0.50	Winger
03.01335.00	SECT-14 TWP-146 RANGE-033 FIRST ADD TO ROLLING MEADOWS LOT-0 01 BLOCK-001 1.14 AC Sec Twp Rng 06 146N 33W	Bemidji Township Forfeited: 12/10/2024 Map acres: 1.14	Winger
12.00070.02	SECT-05 TWP-147 RANGE-034 19.59 AC THE NORTH 920.00 FEET OF THE NORTHEAST QUARTER OF THE SOUTHEAST; LESS AND EXCEPT, THAT PART THEREOF CONVEYED TO THE STATE OF MINNESOTA Sec Twp Rng 05 147N 34W	Eckles Township Forfeited: 12/10/2024 Map acres: 19.59	Winger
15.00442.02	SECT-25 TWP-146 RANGE-034 5.00 AC E 660' OF S 330' OF NE1/4 OF NE1/4 Sec Twp Rng 25 146N 34W	Grant Valley Township Forfeited: 12/10/2024 Map acres: 5.0	Winger
26.00112.00	SECT-09 TWP-148 RANGE-034 40.17 AC SE1/4 OF SW 1/4 Sec Twp Rng 09 148N 34W	Liberty Township Forfeited: 12/10/2024 Map acres: 40.16	Carlson
34.00225.00	SECT-21 TWP-148 RANGE-032 3.70 AC N 32 RODS OF SW1/4 OF SW1/ 4 LESS E 990' Sec Twp Rng 21 148N 32W	Port Hope Township Forfeited: 12/10/2024 Map acres: 3.7	Gaasvig
41.00145.02	SECT-29 TWP-156 RANGE-037 4.97 AC E1/2 OF SE1/4 OF SE1/4 OF NW1/4 Sec Twp Rng 29 156N 37W	Spruce Grove Township Forfeited: 12/10/2024 Map acres: 4.97	Sumner
80.00259.00	SECT-11 TWP-146 RANGE-033 .89 AC N 86' OF SW1/4 OF SW1/4 E OF E LINE OF E BEMIDJI EXTENDED N TO 1/16 LINE Sec Twp Rng 11 146N 33W	City of Bemidji Forfeited: 12/10/2024 Map acres: 0.89	Gaasvig

80.00260.00	SECT-11 TWP-146 RANGE-033 2.91 AC THAT PART OF SW1/4 OF SW1/4 LYING E OF E BNDRY LINE OF PLAT OF EAST BEMIDJI LESS S952. 9' THEREOF & N86' Sec Twp Rng 11 146N 33W	City of Bemidji Forfeited: 12/10/2024 Map acres: 2.91	Gaasvig
80.02244.00	SECT-05 TWP-146 RANGE-033 .31 AC SECOND FAIRVIEW ADD. TO BEM LOT-022 BLOCK-002 & LOTS 23 & 24 Sec Twp Rng 05 146N 33W	City of Bemidji Forfeited: 12/10/2024 Map acres: 0.30	Gould
80.02623.00	SECT-16 TWP-146 RANGE-033 MILL PARK ADDITION TO BEMIDJI LOT-020 BLOCK-002 Sec Twp Rng 16 146N 33W	City of Bemidji Forfeited: 12/10/2024 Map acres: 0.07	Gould
80.03508.00	SECT-15 TWP-146 RANGE-033 NYMORE LOT-003 BLOCK-003 & LOT 4 Sec Twp Rng 15 146N 33W	City of Bemidji Forfeited: 12/10/2024 Map acres: 0.24	Gaasvig
84.00083.00	SECT-28 TWP-147 RANGE-035 BYE'S FIRST ADD TO SOLWAY LOT-004 BLOCK-003 .45 AC LOT 4 INCL VACATED PORTION OF 5TH STREET AD JOIN SAID LOT Sec Twp Rng 28 147N 35W	City of Solway Forfeited: 12/10/2024 Map acres: 0.45	Winger
12.00273.04	SECT-24 TWP-147 RANGE-034 1.48 AC W200' OF E1/2 OF NE1/4 OF NW1/4 LESS S1011.00' THEREOF ALONG WITH THAT PART OF W1/2 OF NE1/4 OF NW1/4 Sec Twp Rng 24 147N 34W	Eckles Township Forfeited: 12/10/2024 Map acres: 1.48	Winger
24.00177.00	SECT-20 TWP-150 RANGE-031 40.32 AC NE1/4 OF NE1/4 Sec Twp Rng 20 150N 31W	Langor Township Forfeited: 12/10/2024 Map acres: 40.32	Sumner
24.00179.00	SECT-20 TWP-150 RANGE-031 40.39 AC SE1/4 OF NE1/4 Sec Twp Rng 20 150N 31W	Langor Township Forfeited: 12/10/2024 Map acres: 40.39	Sumner
24.00188.00	SECT-21 TWP-150 RANGE-031 40.15 AC SW1/4 OF NW1/4 Sec Twp Rng 21 150N 31W	Langor Township Forfeited: 12/10/2024 Map acres: 40.15	Sumner
44.00199.01	SECT-20 TWP-149 RANGE-030 .97 AC A STRIP OF LAND 2 RODS WIDE ALONG THE NORTH LINE OF THE NE1/4 OF SW1/4 Sec Twp Rng 20 149N 30W	Summit Township Forfeited: 12/10/2024 Map acres: 0.97	Sumner
48.00687.00	SECT-31 TWP-147 RANGE-032 MISSISSIPPI PORT LOT-007 BLOCK-002 11.89 AC LOTS 7 & 8 LESS W 30' OF LOT 8 & LOTS 7 & 8, BLOC K 3, N OF TOWN LINE LESS W 30' OF LOT 8 Sec Twp Rng 31 147N 32W	Turtle River Township Forfeited: 12/10/2024 Map acres: 11.89	Gaasvig
80.00315.00	SECT-15 TWP-146 RANGE-033 THAT PART OF NE1/4 OF SW1/4 DESC A S FOLL: BEG AT PT OF INTER OF W BDRY LINE OF PERSHING AVE, P ROLONGED, WITH S BDRY LINE OF 2ND ST IN VILLAGE OF NYMORE Sec Twp Rng 15 146N 33W	City of Bemidji Forfeited: 12/10/2024 Map acres: 0.16	Gaasvig

80.02025.02	SECT-17 TWP-146 RANGE-033 CARSON'S ADD. TO BEMIDJI LOT-007 B LOCK-007 S 70' OF N 270' OF LOT 7 INCL THAT PART OF VACATED ALLEY SITUATED TO W AND ADJACENT TO PREMISES Sec Twp Rng 17 146N 33W	City of Bemidji Forfeited: 12/10/2024 Map acres: 0.26	Gould
85.00072.01	SECT-01 TWP-148 RANGE-032 .08 AC N 120' OF E 330' OF NW1/4 OF SE1/4 LESS E 300' Sec Twp Rng 01 148N 32W	City of Tenstrike Forfeited: 12/10/2024 Map acres: 0.08	Gaasvig
19.00093.01	SECT-08 TWP-150 RANGE-030 4.01 AC S 418' OF W 418' OF SE1/4 OF SW1/4 Sec Twp Rng 08 150N 30W	Hornet Township Forfeited: 11/29/2022 Map acres: 4.01	Sumner
49.00109.00	SECT-16 TWP-154 RANGE-030 4.00 AC N 16 RODS OF S 32 RODS OF W 40 RODS OF NW1/4 OF SW1/4 Sec Twp Rng 16 154N 30W	Waskish Township Forfeited: 11/29/2022 Map acres: 4.0	Sumner
12.00891.00	SECT-14 TWP-147 RANGE-034 DEERFIELD ESTATES FIRST ADD 3.03 AC OUTLOT A Sec Twp Rng 14 147N 34W	Eckles Township Forfeited: 06/20/2017 Map acres: 3.03	Winger
31.02822.00	SECT-14 TWP-147 RANGE-033 FAIRWAY HEIGHTS OUTLOT A Sec Twp Rng 14 147N 33W	Northern Township Forfeited: 06/20/2017 Map acres: 0.55	Carlson
40.00326.00	SECT-23 TWP-153 RANGE-032 .15 AC W 75' OF E 525' OF LOT 3 Sec Twp Rng 23 153N 32W	Shotley Township Forfeited: 06/20/2017 Map acres: 0.15	Sumner
31.00582.00	SECT-25 TWP-147 RANGE-033 40.00 AC NE1/4 OF NE1/4 Sec Twp Rng 25 147N 33W	Northern Township Forfeited: 08/16/1940 Map acres: 40.00	Carlson
31.00583.00	SECT-25 TWP-147 RANGE-033 30.00 AC NW1/4 OF NE1/4 Sec Twp Rng 25 147N 33W	Northern Township Forfeited: 08/16/1940 Map acres: 30.00	Carlson

REGULAR AGENDA

Dispatch Overtime Pay Resolution

Sheriff Jason Riggs reviewed the Emergency Communications Center staffing crisis situation. The Communications center is at 61.5% staffing. Four telecommunicators have recently left, leaving the PSAP in a critical staffing state. Telecommunicators usually take 6 to 9 months to train. This deficit of staff and

the time it takes to recruit and train puts great strain on existing employees.

County policy 8.1 allows for Exempt employees to receive overtime in extraordinary emergency situations. Sheriff Riggs is recommending to the Board, that Communications Supervisor, Janice Sigina, be allowed to be compensated for overtime for picking up open shifts for sick time or emergencies. Open shifts would be available for hourly employees first. All overtime would require prior approval by the Sheriff or their designee.

Resolution for Overtime Compensation for the Emergency Communication Supervisor in the Beltrami County Emergency Communications Center:

WHEREAS, the Beltrami County Emergency Communications Center has been working at prolonged critical staffing levels (currently 61.5% staffing level) that began in December 2024; and

WHEREAS, aggressive steps were and continue to be taken by the Sheriff's Office Administration to recruit new employees but have not resulted in positive improvement to the staffing levels; and

WHEREAS, the recruitment and training process for new staff members is lengthy - requiring a full background and psychological profile and training that takes about 6 to 9 months in duration; and

WHEREAS, the staffing crisis and the requirement to maintain minimum staffing levels has caused the Emergency Communications Supervisor (exempt employee) to increase their workload, not only performing their essential job functions, but also filling open shifts (working a post position) created by the staffing crisis; and

WHEREAS, the Emergency Communication Supervisor has been filling open shifts without any additional compensation since the staffing crisis began in December of 2024; and

WHEREAS, the Beltrami County Personnel Rules (8.1) allow overtime compensation for exempt employees during emergencies or extraordinary circumstances; and

WHEREAS, the staffing crisis in the Beltrami County Emergency Communications Center meets the standard of emergency or extraordinary circumstances; and

WHEREAS, the Beltrami County Sheriff's Office hereby agrees to pay the Emergency Communications Supervisor (exempt employee) 1 ½ times their regular rate (overtime) for work done when such work is both outside their normal job duties and normal scheduled hours during this time of crisis until the staffing level for the Emergency Communications Center reaches 80% or more or this resolution expires;

NOW, THEREFORE, BE IT RESOLVED, that the Emergency Communication Supervisor shall be eligible to receive overtime pay as an exempt employee in accordance with this resolution and the Personnel Rules; and

BE IT FURTHER RESOLVED that the County Administrator is hereby authorized to execute such agreements and amendments thereto, as are necessary to implement this policy within the following conditions:

1. The Emergency Communications Supervisor shall not accept any overtime shifts until and unless all other telecommunicators have rejected such shifts or are scheduled to do so within 3 days of the shift.
2. All exempt overtime shift requests by the Emergency Communications Supervisor shall first be approved by the Chief Deputy or Sheriff.
3. Normal scheduled hours are defined as work between the hours of 8 a.m. and 4:30 p.m. Monday through Friday weekly. No overtime shall be paid for work performed during normal scheduled hours.
4. This authorization shall end in 9 months with a possible 6-month extension to be granted if the need arises with the approval of the Beltrami County Administrator and agreement of the Beltrami County Sheriff.

A motion was made by Commissioner Sumner and seconded by Commissioner Carlson, to approve the Resolution for Overtime Compensation for the Emergency Communication Supervisor in the Beltrami County Emergency Communications Center. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Sumner updated the Board on several committee assignments and attending the AMC Board meeting at the end of the week.

- Commissioner Winger provided updates on several committees and he will also be attending AMC at the end of the week for New Commissioner Orientation
- Commissioner Gould reported on several committees.
- Commissioner Carlson reported on several committees.
- Commissioner Gaasvig reported on several committees and commented positively on the first Chat-about session of the year held in the new post-meeting format.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be February 4, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:26 p.m. was made by Commissioner Gould, seconded by Commissioner Carlson, and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
February 4, 2025**

The Beltrami County Board of Commissioners met in regular session on February 4, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:03 p.m. Commissioners John Carlson, Joe Gould, Tim Sumner, and Scott Winger were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDAS

Approved Agenda and Amendments

A motion was made by Commissioner Winger, seconded by Commissioner Carlson, to approve the agendas with the following changes:

- Move from the Consent Agenda to the Regular Agenda - Approval of Easements with the City of Bemidji
- Move from the Consent Agenda to the Regular Agenda - Approval of Agreement for Township Maintenance with the City of Wilton
- Add from the Work Agenda - Administrator's Report

Unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Carlson, seconded by Commissioner Winger, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held January 21, 2025, and the Minutes of the Board of Commissioners Regular Meeting held January 21, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Final Plat of Andrusia Shores

The Board, by adoption of its Consent Agenda, approved the final plat, as recommended by the Planning Commission for the Plat of Andrusia Shores, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Final Pay Voucher SAP 004-030-014

The Board, by adoption of its Consent Agenda, approved the Final Pay Voucher for Project SAP 004-030-014 - 2024 Bituminous Seal Coat, in the amount of \$219,484.89.

Approved Resolution and Grant Agreement for SAP 004-589-003

The Board, by adoption of its Consent Agenda, approved the Resolution and MnDOT Grant Agreement for Project SAP 004-589-003 - Reconstruction of CSAH 21 from TH 197 to Annebell St.

State Funded Program for IIJA Discretionary Grant Assistance
Terms and Conditions -SAP 004-589-003 02/04/2025 Resolution:

WHEREAS, Beltrami County has applied to the Commissioner of Transportation for a grant from the State Program for IIJA Assistance; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$30,000.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Beltrami County does hereby agree to the terms and conditions of the grant consistent with Minnesota Laws 2023, Chapter 68, Article 1, Section 2, Subdivision 5(a), and will pay any additional amount by which the cost exceeds the estimate, and will return any amount appropriated for the project but not required. The proper county

officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Approved Joint Powers Agreement for Background Checks for Pertinent Employees

The Board, by adoption of its Consent Agenda, approved the Joint Powers Agreement with the MN Bureau of Criminal Apprehension related to Employee Background Checks.

Approved Resolution and Contract with LEAST Services

The Board, by adoption of its Consent Agenda, approved the Resolution and 2025 Contract with LEAST to provide Mental Health Services for Beltrami County Sheriff's Office Employees:

WHEREAS, Beltrami County Sheriff's Office is responsible for providing mental health and peer support for Beltrami County Sheriff's Office Employees.

WHEREAS, Least Services/Counseling LLC has provided Mental Health Services and overseen or Peer Support group since 2021

WHEREAS, The Beltrami County Sheriff's Office is entering into a contract to define the scope, terms, and cost for services provided by Least Services/Counseling LLC

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Craig Gaasvig and County Administrator, Thomas Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved 2025 Commercial Haulers Applications

The Board, by adoption of its Consent Agenda, approved seven 2025 Commercial Haulers Applications, as submitted.

REGULAR AGENDA

Current Jail Facility Condition Review

A Facility Condition Review Proposal in the amount of \$12,800 was submitted by Kraus-Anderson for the condition assessment of the current jail facility.

A motion was made by Commissioner Sumner and seconded by Commissioner Carlson to approve the Jail Facility Condition Review Proposal by Kraus-Anderson. Unanimously carried.

Approved Easements with the City of Bemidji

The City of Bemidji has road projects (City project#160567016) scheduled for the summer of 2025 on Hannah Ave and Middle School Dr. These projects will lead to permanent and/or temporary impacts to property owned by Beltrami County.

Commissioner expressed concerns regarding the impact their suggested easement(s) would have on the future of the baseball fields. Commissioners would like have more information and discussion with the City Engineer.

A motion was made by Commissioner Carlson and seconded by Commissioner Winger to table the approval of easements for the City of Bemidji Projects #160567016 until further discussion with the City Engineer. Unanimously carried.

Approved Resolution and Agreement for Township Maintenance with the City of Wilton

This item was moved from the Consent Agenda for a roll call vote due to a potential conflict of interest for Commissioner Gould.

WHEREAS, City of Wilton is desirous of contracting with the County for the performance of specific services; and,

WHEREAS, the County is agreeable to and desirous of rendering such services in the terms and conditions set forth in the Road Maintenance Agreement; and,

WHEREAS, such agreements are authorized and provided for by Sections 160.21 and 471.59 of the Minnesota Statutes.

THEREFORE, be it resolved: That the County enter into the Road Maintenance Agreement, a copy of which was before the County Board.

That the County Administrator is authorized to execute such agreement, and any amendments thereto.

A motion was made by Commissioner Carlson and seconded by Commissioner Winger, to approve the Township and City Maintenance Agreement and Resolution for services provided to the City of Wilton. Motion carried 4:0 with Commissioner Gould abstaining.

Administrator's Report

- Federal, State and Local Government turmoil
 - Federal funding concerns with our reliance on government programs and funds to serve half or more of county residents
- State budget with predicted budget deficit, stalled legislation and power struggles
- Governor's Budget with huge Health and Human Services potential cost shift
- Bemidji Day at the Capitol - Wednesday March 5
- Reminder, February 17 closed for President's Day

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Sumner reported on Extension Committee
- Commissioner Winger updated on several committee assignments
- Commissioner Gould provided several legislative and committee updates
- Commissioner Carlson also gave several committee updates
- Commissioner Gaasvig also gave several committee updates

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be February 18, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:22 p.m. was made by Commissioner Gould, seconded by Commissioner Carlson, and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
February 18, 2025**

The Beltrami County Board of Commissioners met in regular session on February 18, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:04 p.m. Commissioners Joe Gould, Tim Sumner, and Scott Winger were present. Commissioner John Carlson joined via Zoom from the Holiday Inn Express Bloomington-Mpls at 7770 Johnson Ave S, Bloomington, MN.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Jim Lucachick, resident on Wildwood Rd NE, inquired about any progress on his redistricting newsletter request. Mr. Lucachick also stressed to the Board, the importance of transparency, open meetings and fewer closed sessions of the Board.

APPROVAL OF AGENDA

Approved Agenda and Amendments

A motion was made by Commissioner Winger and seconded by Commissioner Gaasvig, to approve the agendas with the following amendments:

- Move from the Consent Agenda to the Regular Agenda - Easements with the City of Bemidji
- Move from the Consent Agenda to the Regular Agenda - Jail Project Payment Authority and Approval Policy
- Move from the Work Session to the Regular Agenda - Federal and State Funding Sources and Uses
- Move from the Work Session to the Regular Agenda - Administrator's Report

Carried by roll call vote 5:0.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Winger, seconded by Commissioner Carlson. and carried by roll call vote 5:0.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held February 4, 2025, and the Minutes of the Board of Commissioners Regular Meeting held February 4, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Auctioneer License Application

The Board, by adoption of its Consent Agenda, approved the application made by Roxanne Schmidt dba Headwaters Auction Services, for an Auctioneer License, as submitted.

Approved Resolution and Application for Repurchase of Forfeited Property in Bemidji Township

The Board, by adoption of its Consent Agenda, approved the Application and Resolution for Repurchase of forfeited lands, made by Michael Rearick for parcel 03.01335.00 located in Bemidji Township:

Whereas, Minnesota Statute 281.174 requires real estate property delinquent three years to be forfeited to the State of Minnesota;

Whereas, The property owner was delinquent three years on property tax payments;

Whereas, The Beltrami County Auditor-Treasurer's Office followed Minnesota Statute regarding required notifications and worked with the property owner to resolve the delinquency;

Whereas Efforts were unsuccessful and the properties forfeited to the State of Minnesota on December 10, 2024;

Whereas Minnesota Statute 282.241 allows for repurchase of forfeited properties during the year following the date of forfeiture, and in any case only after the adoption of a resolution by the board of county commissioners determining that

by repurchase undue hardship... resulting from the forfeiture will be corrected;

Whereas, The Beltrami County Board of Commissioners reviewed the application for repurchase and determined that allowing the repurchase will correct an undue hardship.

THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby determine that the repurchase will correct and undue hardship, and approves the Application for Repurchase of Forfeited Lands.

Approved Jail Project Payment Authority and Approval Policy

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Teamsters K-9 MOU

The Board, by adoption of its Consent Agenda, approved the Memorandum of Understanding with the Teamsters for two K9s, as submitted.

Approved Resolution of Support for MN Green Corps Host Site Application

The Board, by adoption of its Consent Agenda, approved, the Resolution of Support for Minnesota Green Corps Host Site Application:

WHEREAS Beltrami County Solid Waste has applied to host an AmeriCorps member from the Minnesota GreenCorps, a program of the Minnesota Pollution Control Agency (MPCA), for the 2025-2026 program year; and

WHEREAS, if the MPCA selects Beltrami County Solid Waste, the organization is committed to implementing the proposed project as described in the host site application, and in accordance with pre- scoped position description; and

WHEREAS the MPCA requires that Beltrami County Solid Waste enter into a host site agreement with the MPCA that identifies the terms, conditions, roles, and responsibilities;

BE IT RESOLVED THAT Beltrami County Solid Waste hereby agrees to enter into and sign a host site agreement with the MPCA to carry out the member activities specified therein and to comply with all of the terms, conditions, and matching provisions of the host site agreement and authorizes and directs Brian Olson, Solid Waste Director to sign the grant agreement on its behalf.

Approved Purchase of New Transfer Trailer

The Board, by adoption of its Consent Agenda, approved the request from the Solid Waste Department, for the purchase of a new transfer trailer to add to the fleet due to a 75% grant reimbursement, as submitted.

REGULAR AGENDA

Assistant County Attorney New Hire

County Attorney, David Hanson, presented his request for Board authorization to hire Heather Labat for the Assistant County Attorney position at pay Grade 17, step 7, at a rate of \$58.76 per hour.

A motion was made by Commissioner Carlson and seconded by Commissioner Gould, to approve the Attorney's Office to hire Heather Labat for the Assistant County Attorney position at pay Grade 17, step 7. Carried by roll call vote 5:0.

Juvenile Diversionary Program Funding

County Attorney, David Hanson outlined the situation whereby the Juvenile Diversion Program currently funded in part by a Title II Juvenile Justice Grant from the State of MN Public Safety, will no longer be funded. Attorney Hanson is proposing to use Attorney's Office salary savings so far in the year 2025 in excess of \$20,000, be reallocated to previously budgeted salary expenses to BASC for stop-gap funding for the Juvenile Diversion Program.

A motion was made by Commissioner Carlson and seconded by Commissioner Winger, to approve the re-allocation of County Attorney's Office salary savings of \$20,000 to salary expenses of BASC for stop gap funding of the Juvenile Diversion Program. Carried by roll call vote 5:0.

Easements with the City of Bemidji

After the presentation from City Engineer Anderson and Board discussion during the Work Session, it was determined that the Board would like input and further discussion with the County Engineer and staff.

A motion was made by Commissioner Carlson and seconded by Commissioner Winger to table the approval of easements with the City of Bemidji to a future Board Agenda. Carried by roll call vote 4:1. Gould voted No.

Jail Project Payment Authority and Approval Policy

The following correction was suggested to item 3) in the Jail Project Payment Authority and Approval Policy:

3) In some instances, when time is of the essence, it may not be possible to schedule a meeting with the D&O Committee or County Board for approval of PCOs and Cos. In this case, the County Administrator, D&C Committee Chair (Commissioner Carlson), and Commissioner Gaasvig (or Commissioner Winger as an alternate to either Commissioner), jointly shall have authorization to issue payment accordingly without any further action required by the D&O Committee or County Board, provided the PCO or CO is within the established budget or the project contingency fund.

A motion was made by Commissioner Gould and seconded by Commissioner Carlson to change the language in the Jail Project Payment Authority and Approval Policy, item 3) to designate Commissioner approvals and alternates, as stated above. Carried by roll call vote 5:0.

Federal and State Funding Sources and Uses

County Administrator, Tom Barry provided the Board an overview of the County's current situation and possible impacts of Federal and State cost shifts.

The County's budget relies over 40% on Federal and State funding sources. With the current Federal and State government uncertainties and fluctuating dynamic it is virtually impossible for the Board to prepare for future impacts.

Administrator's Report

- Actively monitoring and responding to legislative developments.
- Ongoing Airport Strategic Planning and development
- Jail Project Update
 - Final comments on DA & SWMP sent to the City last week
 - Still planning early April construction start

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Carlson provided several committee updates
- Commissioner Gould provided several committee updates
- Commissioner Winger provided several committee updates
- Commissioner Sumner provided several committee updates and commented on upcoming AMC Legislative Conference
- Commissioner Gaasvig provided several committee updates

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be March 4, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:14 p.m. was made by Commissioner Winger, seconded by Commissioner Gould and carried by roll call vote 5:0.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
March 4, 2025**

The Beltrami County Board of Commissioners met in regular session on March 4, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:01 p.m. Commissioners John Carlson, Joe Gould, and Scott Winger were present. Commissioner Tim Sumner was absent.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

Approved Agenda and Amendments

A motion was made by Commissioner Winger seconded by Commissioner Carlson, to approve the agendas with the following amendments:

- Move Administrator's Report from the Work Agenda to the Regular Agenda

Unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gould seconded by Commissioner Winger, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held February 18, 2025, and the Minutes of the Board of Commissioners Regular Meeting held February 18, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved County Investment Policy

The Board, by adoption of its Consent Agenda, approved the County Investment Policy, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Resolution to Accept Tax-Forfeited Appraisals and Set Land Sale Date

The Board, by adoption of its Consent Agenda, approved the Resolution to accept the Tax-Forfeited Appraisals and set the on-line land sale auction date to begin April 7, 2025:

WHEREAS, Chapter 282.01 to 282.12, Minnesota Statutes 1941, as amended, provides for the sale of such lands forfeited to the State for delinquent taxes; and,

WHEREAS, The County Board will provide appraisal of such lands as provided by law, and a list of such lands will be filed with the County Auditor for the purpose of first offering such lands for sale by online auction at not less than their Estimated Market Value (EMV); and,

WHEREAS, Any properties not sold after 30 days for at least their Estimated Market Value will be offered again for sale by online auction, at not less than their Minimum Bid Value (MBV) (sum of delinquent taxes, special assessments, penalties, interest, and other costs); and,

WHEREAS, Any properties not sold after the second 30 day auction, for at least their Minimum Bid Value, will be available to purchase at the Beltrami County Administration Building for their Minimum Bid Value;

WHEREAS, Parcels required to be reviewed, have been reviewed, and approved for sale by the Minnesota Department of Natural Resources,

WHEREAS, The County Board is by law designated with authority to provide for the sale of such lands; and,

NOW, THEREFORE, BE IT RESOLVED, These parcels shall be sold through the State of Minnesota Surplus Services online auction site (MNBid.mn.gov) on any and all terms required by the auction

site, namely, all online sales must be paid in full within 10 business days of the completion of the auction. Payment must be made by money order or cashier's check made payable to "Surplus Services".

BE IT FURTHER RESOLVED, That all purchasers of land additionally shall pay a 3 percent surcharge of the total sale price to be paid to Minnesota Management and Budget, a state deed fee of \$25.00, a deed filing fee of \$46.00, and a state deed tax equal to the greater of \$1.65 or 0.33% of the basic sale price.

BE IT FURTHER RESOLVED, That where any lands herein offered for sale do not adjoin or are not located on a suitable legally established and maintained public highway or road, the township wherein said lands may be located, nor any other municipality shall not for a period of five years be obligated to the establishment, construction or additional maintenance of any public roads or the expenditure of any public funds for the benefit of the owner or occupant of any lands herein purchased by reason of the ownership or occupancy of any of this land; provided further, that nothing herein shall be construed to create any obligation, directly or indirectly, on the part of any municipality for the expenditure of any money for the benefit of said parcel after the expiration of said five-year period. Responsibility for determining boundary lines of parcels purchased rests with the purchaser.

BE IT FURTHER RESOLVED, That the right is reserved in the interest of the public to withdraw from sale, any parcel, at any time prior to its sale.

BE IT FURTHER RESOLVED, That all lands sold hereunder are sold subject to any ordinances adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements, and subject to all flowage rights, and any other legal easements.

BE IT FURTHER RESOLVED, That a notice of sale of such lands to be given by publication in the official newspaper of the County, as provided by law, that the County Auditor of Beltrami County offer such parcels of land for sale and that such sales to be to the highest bidder through an online auction beginning on April 7th, 2025

Parcel #	Tax-Forfeited Legal Description	Township	EMV/MBV Values
03.01313.00 Online Auction	SECT-06 TWP-146 RANGE-033 JONELLA ADDITION .50 AC OUTLOT A Sec Twp Rng 06 146N 33W	Bemidji Township Forfeited: 12/10/2024 Map acres: 0.5	Est. Market Value: \$4,800.00 Min. Bid Value: \$4,768.77
12.00070.02 Online Auction	SECT-05 TWP-147 RANGE-034 19.59 AC THE NORTH 920.00 FEET OF THE NORTHEAST QUARTER OF THE SOUTHEAST; LESS AND EXCEPT, THAT PART THEREOF CONVEYED TO THE STATE OF MINNESOTA Sec Twp Rng 05 147N 34W	Eckles Township Forfeited: 12/10/2024 Map acres: 19.59	Est. Market Value: \$86,000.00 Min. Bid Value: \$5,575.89
15.00442.02 Online Auction	SECT-25 TWP-146 RANGE-034 5.00 AC E 660' OF S 330' OF NE1/4 OF NE1/4 Sec Twp Rng 25 146N 34W	Grant Valley Township Forfeited: 12/10/2024 Map acres: 5.0	Est. Market Value: \$43,000.00 Min. Bid Value: \$2,232.06
34.00225.00 Online Auction	SECT-21 TWP-148 RANGE-032 3.70 AC N 32 RODS OF SW1/4 OF SW1/ 4 LESS E 990' Sec Twp Rng 21 148N 32W	Port Hope Township Forfeited: 12/10/2024 Map acres: 3.7	Est. Market Value: \$35,900.00 Min. Bid Value: \$2,436.12
41.00145.02 Online Auction	SECT-29 TWP-156 RANGE-037 4.97 AC E1/2 OF SE1/4 OF SE1/4 OF NW1/4 Sec Twp Rng 29 156N 37W	Spruce Grove Township Forfeited: 12/10/2024 Map acres: 4.97	Est. Market Value: \$16,300.00 Min. Bid Value: \$1,071.26
80.00259.00 Online Auction	SECT-11 TWP-146 RANGE-033 .89 AC N 86' OF SW1/4 OF SW1/4 E OF E LINE OF E BEMIDJI EXTENDED N TO 1/16 LINE Sec Twp Rng 11 146N 33W	City of Bemidji Forfeited: 12/10/2024 Map acres: 0.89	Est. Market Value: \$9,400.00 Min. Bid Value: \$1,505.74
Parcel #	Tax-Forfeited Legal Description	Township	EMV/MBV Values
80.00260.00 Online Auction	SECT-11 TWP-146 RANGE-033 2.91 AC THAT PART OF SW1/4 OF SW1/ 4 LYING E OF E BNDRY LINE OF PLAT OF EAST BEMIDJI LESS S952. 9' THEREOF & N86' THEREOF Sec Twp Rng 11 146N 33W	City of Bemidji Forfeited: 12/10/2024 Map acres: 2.91	Est. Market Value: \$30,700.00 Min. Bid Value: \$4,047.90
80.02244.00 Online Auction	SECT-05 TWP-146 RANGE-033 .31 AC SECOND FAIRVIEW ADD. TO BEM LOT-022 BLOCK-002 & LOTS 23 & 24 Sec Twp Rng 05 146N 33W	City of Bemidji Forfeited: 12/10/2024 Map acres: 0.3	Est. Market Value: \$17,400.00 Min. Bid Value: \$5,680.55
80.03508.00 Online Auction	SECT-15 TWP-146 RANGE-033 NYMORE LOT-003 BLOCK-003 & LOT 4 Sec Twp Rng 15 146N 33W	City of Bemidji Forfeited: 12/10/2024 Map acres: 0.24	Est. Market Value: \$68,400.00 Min. Bid Value: \$6,527.97

84.00083.00 Online Auction	SECT-28 TWP-147 RANGE-035 BYE'S FIRST ADD TO SOLWAY LOT-004 BLOCK-003 .45 AC LOT 4 INCL VACATED PORTION OF 5TH STREET AD JOIN SAID LOT Sec Twp Rng 28 147N 35W	City of Solway Forfeited: 12/10/2024 Map acres: 0.45	Est. Market Value: \$1,900.00 Min. Bid Value: \$453.65
12.00273.04 Online Auction	SECT-24 TWP-147 RANGE-034 1.48 AC W200' OF E1/2 OF NE1/4 OF NW1/4 LESS S1011.00' THEREOF ALONG WITH THAT PART OF W1/2 OF NE1/4 OF NW1/4.... Sec Twp Rng 24 147N 34W	Eckles Township Forfeited: 12/10/2024 Map acres: 1.48	Est. Market Value: \$24,600.00 Min. Bid Value: \$1,594.22
44.00199.01 Online Auction	SECT-20 TWP-149 RANGE-030 .97 AC A STRIP OF LAND 2 RODS WIDE ALONG THE NORTH LINE OF THE NE1/4 OF SW1/4 Sec Twp Rng 20 149N 30W	Summit Township Forfeited: 12/10/2024 Map acres: 0.97	Est. Market Value: \$16,200.00 Min. Bid Value: \$947.19
48.00687.00 Online Auction	SECT-31 TWP-147 RANGE-032 MISSISSIPPI PORT LOT-007 BLOCK-002 11.89 AC LOTS 7 & 8 LESS W 30' OF LOT 8 & LOTS 7 & 8, BLOC K 3, N OF TOWN LINE LESS W 30' OF LOT 8 Sec Twp Rng 31 147N 32W	Turtle River Township Forfeited: 12/10/2024 Map acres: 11.89	Est. Market Value: \$44,400.00 Min. Bid Value: \$3,005.65
80.00315.00 Online Auction	SECT-15 TWP-146 RANGE-033 THAT PART OF NE1/4 OF SW1/4 DESC A S FOLL: BEG AT PT OF INTER OF W BDRY LINE OF PERSHING AVE, P ROLONGED, WITH S BDRY LINE OF 2ND ST IN VILLAGE OF NYMORE.... Sec Twp Rng 15 146N 33W	City of Bemidji Forfeited: 12/10/2024 Map acres: 0.16	Est. Market Value: \$54,300.00 Min. Bid Value: \$8,231.96
85.00072.01 Online Auction	SECT-01 TWP-148 RANGE-032 .08 AC N 120' OF E 330' OF NW1/4 OF SE1/4 LESS E 300' Sec Twp Rng 01 148N 32W	City of Tenstrike Forfeited: 12/10/2024 Map acres: 0.08	Est. Market Value: \$250.00 Min. Bid Value: \$234.26

Approved Bid Award SP 004-070-040 & SP 004-070-046

The Board, by adoption of its Consent Agenda, approved the bid award to the apparent low bidder for projects SP 004-070-040 & SP 004-070-046, to Surface Preparation Technologies Inc. in the amount of \$53,371.06, as submitted.

Approved Bid Award SAP 004-592-002

The Board, by adoption of its Consent Agenda, approved the bid award to the apparent low bidder for project SAP 004-592-002, to Mark Sand & Gravel Co in the amount of \$794,563.10, as submitted.

Approved Resolution & Agreement SP 004-615-023

The Board, by adoption of its Consent Agenda, approved the Resolution and Agreement for project SP 004-615-023:

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Beltrami County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Chairman and the Administrator are hereby authorized and directed for and on behalf of Beltrami County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1058686," a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Approved Morris County Jail Bed Contract

The Board, by adoption of its Consent Agenda, approved the new two-year contract with Morrison County for jail inmate bed allocations, effective April 1, 2025-April 1, 2027.

Approved Grant Agreement & Resolution w/MN Dept of Public Safety

The Board, by adoption of its Consent Agenda, approved the Grant Agreement and Resolution with the MN Dept of Public Safety to assist in the replacement of portable land-mobile radios used by patrol deputies:

WHEREAS, the State of Minnesota funded an Allied Radio Matrix for Emergency Response (ARMER) grant through the Division of Emergency Communications Networks making funding available to public safety agencies; and

WHEREAS, these grant funds were awarded in a competitive application process; and

WHEREAS, the Beltrami County Sheriff's Office was awarded \$40,000.00 with a 5% local match for the replacement of aging land mobile radios; and

WHEREAS, the Beltrami County Sheriff's Office has successfully participated in grant programs from Emergency Communications Network in the past.

NOW, THEREFORE, BE IT RESOLVED Beltrami County accepts the ARMER grant and executes a grant agreement with the State of Minnesota Division of Emergency Communications Networks. Emergency Management Director/Public Information Officer Christopher Muller and Chief Deputy Jarrett Walton are appointed as

authorized representatives for Beltrami County for the ARMER grant and are hereby authorized to execute such agreements and amendments thereto, as necessary to participate in this grant.

REGULAR AGENDA

Jail Project Development Agreement

The County is required to secure all permits and state and local approvals to advance the construction of the new jail. One such approval is from the City of Bemidji for site work, utilities and landscaping. Administrator Barry discussed the review process and revisions to this final draft being recommended for approval by the Board.

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to approve the Development Agreement with the City of Bemidji for the New County Jail, as submitted. Unanimously carried.

Easements with the City of Bemidji

The City of Bemidji road projects scheduled for the summer of 2025 on Hannah Ave and Middle School Dr. both will lead to permanent and/or temporary impacts to property owned by Beltrami County (PIN 80.00181.00 & 80.00168.00).

A motion was made by Commissioner Gould, and seconded by Commissioner Winger, to approve the easements on County owned property for City road projects on Hannah Ave. and Middle School Dr., as submitted. Unanimously carried.

Solid Waste Site Foreman Position

This new position would oversee the operations at the Bemidji Transfer Station. The proposed change would eliminate an SII Position and create a Site Foreman Position. This is not an additional position, but a change in a position. This position is in the budget.

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to approve the Solid Waste Site Foreman Position and eliminate one Operations Specialist II Position. Unanimously carried.

2025 Development Fund Grant Appropriations

The Development Fund Grant application packet was sent to Commissioners for review last week. There were 10 applicants with a total request of \$119,792.00 The approved funding level is \$45,000. Members of the Board submitted individual allocations and agreed to final averages for allocation as follows:

Development Fund Grant Applications - 2025		Requested	Gaasvig	Gould	Winger	Sumner	Carlson	Average
		2025						
Beltrami County Agriculture Association	General Infrastructure Improvements	\$53,500	\$30,000	\$10,000	\$20,000		\$15,000	\$15,000
Beltrami County Historical Society	Design & Publish revived Journal of oral history	\$2,364		\$2,000	\$2,000	\$2,364	\$2,360	\$1,745
Bemidji Area Chamber of Commerce	AI Software	\$5,000						\$0
City of Bemidji	Tourist Info Center bike rental program	\$3,000						\$0
Blackduck Golf Course	video production	\$440				\$440	\$440	\$176
Blackduck Area History & Art Center	Publish, print & distribute Blackduck Historian Newsletter	\$1,200	\$1,000		\$1,200		\$1,200	\$680
Boys and Girls Club of Bemidji Area	Garden Revitalization & Stormwater Solution	\$6,948		\$6,500	\$6,000		\$6,000	\$3,700
Friends of Bemidji State Park	nature playground & upgrade	\$5,340.00		\$5,000				\$1,000
Greater Bemidji	Economic Development Initiatives	\$40,000	\$14,000	\$20,000	\$15,800	\$40,000	\$20,000	\$21,960
Watermark Art Center	Art Festival creative zone	\$2,000		\$1,500		\$2,000		\$700
		\$119,792	\$45,000	\$45,000	\$45,000	\$44,804	\$45,000	\$44,961
	<u>Approved Funding Level - 2025</u>	\$ 45,000.00						

A motion was made by Commissioner Gould, and seconded by Commissioner Carlson, to approve the 2025 Development Fund Allocations as established above. Unanimously carried.

Administrator's Report

- Preparing for Bemidji Day at the Capitol tomorrow.
 - Distributed a copy of the unfunded mandate Summary Sheet that will be presented to legislators.
- Closing of the Shade Store in Blackduck; working to coordinate a job fair for 115 dislocated workers
- County Newsletter coming out this week - fresh new design
- Jail Project
 - Permitting nearing completion
 - Mandated changes will increase process time and costs
 - Insurance will be in place by end of March. Ground breaking in April

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Winger gave several committee updates

- Commissioner Gould attended several local events and committee assignments
- Commissioner Carlson also attended several local events and committee assignments
- Commissioner Gaasvig also attended several local events and committee assignments

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be March 18, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:41 p.m. was made by Commissioner Carlson, seconded by Commissioner Gould, and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
March 18, 2025**

The Beltrami County Board of Commissioners met in regular session on March 18, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:00 p.m. Commissioners Joe Gould, Tim Sumner, and Scott Winger were present. Commissioner John Carlson joint via Zoom.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Annette Theroux, resident on Tall Pines Road and Big Bass Lake Assoc. Steering Committee member, expressed the concerns of the Association and residents around Big Bass Lake regarding the Northern Township wastewater treatment plant location and its many likely negative environmental and property impacts to Big Bass Lake and surround property. Ms. Theroux submitted two letters to the Board on the matter and also requested the Board consider a Public Hearing regarding the sale of the County property to the Township for this project.
- Sarah Larson, non-county resident from Cass Lake wanted to make the Board aware of the upcoming expiring leases for two locations in the Bemidji area for Indian Health Services (IHS), that the Federal Government is not planning to renew. Ms. Larson is requesting the Board to write a letter of support to Robert Kennedy Jr, United States Secretary of Health and Human Services in support of renewing these leases and not closing these IHS offices.
- Carrie Jessen, resident on Centerline Rd spoke in support of Sarah Larson's request. This is an unnecessary closure and will affect a large service population as well as all the employees.
- Cindy Lueth, resident on Kennedy Dr also spoke in favor of Sara Larson's request for County support. She asked the Board to investigate the situation, pay attention and act in any way possible. The County cannot absorb the services of IHS if these locations are closed.

APPROVAL OF AGENDA

Approved Agenda and Amendments

A motion was made by Commissioner Sumner, seconded by Commissioner Winger, to approve the agendas with no amendments Unanimously carried by roll call vote.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Winger, seconded by Commissioner Gould, and unanimously carried by roll call vote.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held March 4, 2025, and the Minutes of the Board of Commissioners Regular Meeting held March 4, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Repurchase of Forfeited Property

The Board, by adoption of its Consent Agenda, approved the Resolution and Application for repurchase of forfeited lands made by Darcia Kay Feiock Dalager for parcel 48.00687.00 located in Turtle River Township:

Whereas, Minnesota Statute 281.174 requires real estate property delinquent three years to be forfeited to the State of Minnesota;

Whereas, the property owner was delinquent three years on property tax payments;

Whereas, The Beltrami County Auditor-Treasurer's Office followed Minnesota Statute regarding required notifications and worked with the property owner to resolve the delinquency;

Whereas Efforts were unsuccessful and the properties forfeited to the State of Minnesota on December 10, 2024;

Whereas Minnesota Statute 282.241 allows for repurchase of forfeited properties during the year following the date of forfeiture, and in any case only after the adoption of a resolution by the board of county commissioners determining that by repurchase undue hardship... resulting from the forfeiture will be corrected;

Whereas, The Beltrami County Board of Commissioners reviewed the application for repurchase and determined that allowing the repurchase will correct an undue hardship.

THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby determine that the repurchase will correct and undue hardship, and approves the Application for Repurchase of Forfeited Lands.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved FY 2026 Recreational Trail Sponsorship

The Board, by adoption of its Consent Agenda, approved the Resolution for sponsorship of FY 2026 recreational trail permits:

WHEREAS, Beltrami County desires to maintain recreational trails for the enjoyment of the public and will serve as sponsor of various recreational trails that are part of the State of Minnesota Grant-In-Aid System,

WHEREAS, the 2025 and 2026 Minnesota Trails Assistance Program Grant Application has been prepared with Beltrami County as sponsor of the following trails:

- Bemidji Area Cross Country Ski Club - Bemidji Ski Trails
- Blackduck Stumpjumpers - Northland Trail
- Fourtown Grygla Sportsman's Club - Fourtown Grygla OHV Trails
- Fourtown Grygla Sportsman's Club - Fourtown Grygla Snowmobile Trails

- Lost River Trails, Inc. - Lost River Trails
- North Country Snowmobile Club - North Country Trails
- Timber Riders ATV Club - Timber Trails
- Tri County Dirt Devil ATV Club - Kelliher ATV Trails
- Northwoods Riders OHV Club - Wilton Trails NW

THEREFORE, BE IT RESOLVED, that Beltrami County agrees to act as the local sponsor for the application made by each club for funding with the State of Minnesota Grant-In-Aid System,

BE IT FURTHER RESOLVED, that Beltrami County agrees to sponsor said trails at no cost to the County for the period of July 1, 2025 to June 30, 2026 and the Beltrami County Auditor-Treasurer is authorized to serve as fiscal agent on behalf of the local unit of government.

Approved Hubert Easement Correction

The Board, by adoption of its Consent Agenda, approved and authorized the Gerald and Mary Hubert Corrective Right-of-Way Easement, as submitted.

Approved Final Contract Payment 2024-1

The Board, by adoption of its Consent Agenda, approved the Hawkinson Construction, Contract 2024-1 final contract payment amount of \$4,286,506.25 and amount this request of \$183,344.86, as submitted.

Approved Bid Award for SP 004-615-023

The Board, by adoption of its Consent Agenda, approved the bid award to the apparent low bidder for SP 004-615-023 Thick Overlay Project, to Northern Paving in the amount of \$1,378,281.20, contingent upon completion of state signatures on Advanced Construction Agreement 1058686.

Approved Bid Award for CP 004-025-001

The Board, by adoption of its Consent Agenda, approved the bid award to the apparent low bidder for CP 004-025-001 2025 Dust Control Program, to Edwards Oil/Trimark Industrial in the amount of \$598,382.40, as submitted.

REGULAR AGENDA

None.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Carlson commented on doing his 'after the board meeting' Chat-about session and the improvement over the 'before' approach.
- Commissioner Sumner reported on attending the NaCO conference and invited everyone to attend the March 28, Red Lake State of the Band event in Redby.
- Commissioner Winger gave several committee updates
- Commissioner Gould gave several committee updates
- Commissioner Gaasvig also gave several committee updates

Members of the Board requested a future Work Session topic regarding the Indian Health Services lease expirations and closures.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be April 1, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:41 p.m. was made by Commissioner Sumner, seconded by Commissioner Gould and unanimously carried by roll call vote.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
April 1, 2025**

The Beltrami County Board of Commissioners met in regular session on April 1, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:00 p.m. Commissioners John Carlson, Joe Gould, Tim Sumner, and Scott Winger were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

Approved Agenda and Amendments

A motion was made by Commissioner Winger, seconded by Commissioner Carlson, to approve the agendas as presented. Unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Carlson, seconded by Commissioner Winger, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held March 18, 2025, and the Minutes of the Board of Commissioners Regular Meeting held March 18, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Fire Protection - Grygla Fire Department

The Board, by adoption of its Consent Agenda, approved the agreements for fire protection with the City of Grygla for a one-year term ending March 31, 2026, for the unorganized townships of Big Grass, Northwood, Winner, Yale, Township 157 Range 36 and Township 157 Range 37.

Approved Resolution and Application for Repurchase of Forfeited Property

The Board, by adoption of its Consent Agenda, approved the Resolution and Application for Repurchase of Forfeited Lands made by John Gordon Anderson for parcels 80.00260.00 and 80.00259.00 located in the City of Bemidji:

Whereas, Minnesota Statute 281.174 requires real estate property delinquent three years to be forfeited to the State of Minnesota;

Whereas, The property owner was delinquent three years on property tax payments;

Whereas, The Beltrami County Auditor-Treasurer's Office followed Minnesota Statute regarding required notifications and worked with the property owner to resolve the delinquency;

Whereas Efforts were unsuccessful and the properties forfeited to the State of Minnesota on December 10, 2024;

Whereas Minnesota Statute 282.241 allows for repurchase of forfeited properties during the year following the date of forfeiture, and in any case only after the adoption of a resolution by the board of county commissioners determining that by repurchase undue hardship.. resulting from the forfeiture will be corrected;

Whereas, The Beltrami County Board of Commissioners reviewed the application for repurchase and determined that allowing the repurchase will correct an undue hardship.

THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby determine that the repurchase will correct and undue hardship, and approves the Application for Repurchase of Forfeited Lands.

Approved Liquor License Application for LilSchaumy's LLC

The Board, by adoption of its Consent Agenda, approved the Liquor License Application for LilSchaumy's, LLC formerly

Paradise Resort and new owners Brittany and Quaid Schaumburg, as submitted.

Approved Liquor License Application for Dockter-Mohs Enterprises Inc.

The Board, by adoption of its Consent Agenda, approved the Liquor License Application for Dockter-Mohs Enterprises, Inc. formerly Morning Star Resort and new owners Cindy and George Mohs, as submitted.

Approved Current Jail Facility Design Proposal

The Board, by adoption of its Consent Agenda, approved the proposed Beltrami County Inmate Curt Transfer Study with Klein McCarthy Architects (CMA), as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Two State Land Acquisition Resolutions

The Board, by adoption of its Consent Agenda, approved and authorized two Resolutions for lands to be acquired by the State for wildlife management area purposes:

Resolution for Land Acquisition in Big Grass Township

In accordance with; Minnesota Statutes 84.944, Subd. 3, 97A.145, Subd. 2, and 97C.02 the Commissioner of the Department of Natural Resources on April 1, 2025, provided the county board with a description of lands to be acquired by the State of Minnesota for Wildlife Management Area purposes.

Lands to be acquired are described as follows:

The Southeast Quarter (SE ¼) of Section 9, Township 158 North, Range 38 West of the Fifth Principal Meridian, Beltrami County, Minnesota.

This is a preliminary version of the legal description. This description is intended to generally describe the property in the proposed transaction. However, the final legal description is subject to change for reasons including but not limited to correcting errors, ensuring accuracy, and/or after property surveying.

Resolution for Land Acquisition in Unorganized Territory #1

In accordance with; Minnesota Statutes 84.944, Subd. 3, 97A.145, Subd. 2, and 97C.02 the Commissioner of the Department of

Natural Resources on April 1, 2025, provided the county board with a description of lands to be acquired by the State of Minnesota for Wildlife Management Area purposes.

Lands to be acquired are described as follows:

The Northeast Quarter (NE ¼) of Section 9, Township 155 North, Range 34 West of the Fifth Principal Meridian, Beltrami County, Minnesota.

This is a preliminary version of the legal description. This description is intended to generally describe the property in the proposed transaction. However, the final legal description is subject to change for reasons including but not limited to correcting errors, ensuring accuracy, and/or after property surveying.

Approved Acceptance of Donated Lands

The Board, by adoption of its Consent Agenda, approved the Northern Waters Land Trust (previously Potlatch Lands) Donation Donee Declaration and authorize staff to sign the agreement.

Approved 2025 Paving Contract

The Board, by adoption of its Consent Agenda, approved bid award to the apparent low bidder for the 2025 Paving Contract, to Hawkinson Construction Co. in the amount of \$6,692,335.35, as submitted.

Approved Bid Award SAP 004-030-015

The Board, by adoption of its Consent Agenda, approved bid award to the apparent low bidder for project SAP 004-030-015 2025 County Wide Sealcoat, to Morris Sealcoat and Trucking Inc. in the amount of \$2,421,797.72, as submitted.

Approved Quit Claim Deeds for ROW Correction

The Board, by adoption of its Consent Agenda, approved and authorized four Quit Claim Deeds for CSAH 20 and CSAH 21 Right-of-Way Correction, as submitted.

Approved 2025 Solid Waste Commercial Haulers Applications

The Board, by adoption of its Consent Agenda, approved 2025 Commercial Haulers Applications for Reiersen Construction, Tim Wilson, and the City of Bemidji, as submitted.

REGULAR AGENDA

Public Defender Contracts

Administrator Barry reviewed the status of the current Public Defender Contracts. Traditionally, the County has obtained four

Public Defenders for service. However, currently the Public Defender team is down to two. A request for Qualifications was published in February 2025. Two attorneys responded and were vetted and are recommended for engagement.

It was also clarified that the cost of the contracts is in the budget and would be allocated over all four contracts.

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to approve Public Defender and Legal Services Representation Contracts with Ellen Tholen and Joshua Nuckols. Motion carried 4:1. Gould voted no.

Jail Property Purchase Agreement

The Jail property purchase agreement for boundary issues at 815 Pioneer Street were discussed during the Work Session.

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to approve the Jail Property Purchase Agreement with Rich Siegert, as presented. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Sumner provided several committee updates.
- Commissioner Winger provided several committee updates.
- Commissioner Gould had no updates to report.
- Commissioner Carlson provided several committee updates.
- Commissioner Gaasvig provided several committee updates.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be April 15, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:24 p.m. was made by Commissioner Gould, seconded by Commissioner Carlson, and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
April 15, 2025**

The Beltrami County Board of Commissioners met in regular session on April 15, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:03 p.m. Commissioners John Carlson, Joe Gould, Tim Sumner, and Scott Winger were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

Approved Agenda and Amendments

A motion was made by Commissioner Winger, seconded by Commissioner Carlson, to approve the agendas with the following amendments:

- Remove from the Consent Agenda - Approval of Resolution and Agreement for 2025 MN DNR Federal Boat & Water Grant
- Move from the Consent Agenda to the Regular Agenda - Approval of Fund Balance Transfer
- Add to the Regular Agenda - Approval of 2025 Bemidji and Blackduck Transfer Station Projects Bids

Carried 4:1 vote. Gould No.

Approved Consent Agenda

A motion to approve the Consent Agenda as amended was made by Commissioner Winger, seconded by Commissioner Carlson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held April 01, 2025, and the Minutes of the Board of Commissioners Regular Meeting held April 01, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution and Application for Repurchase of Forfeited Property in Eckles Township

The Board, by adoption of its Consent Agenda, approved the Resolution and Application for repurchase of forfeited lands made by Jonathon Weber, Prairie Oakes Memorial Eco Garden parcel 12.00070.02 in Eckles Township.

Whereas, Minnesota Statute 281.174 requires real estate property delinquent three years to be forfeited to the State of Minnesota;

Whereas, The property owner was delinquent three years on property tax payments;

Whereas, The Beltrami County Auditor-Treasurer's Office followed Minnesota Statute regarding required notifications and worked with the property owner to resolve the delinquency;

Whereas Efforts were unsuccessful and the properties forfeited to the State of Minnesota on December 10, 2024;

Whereas Minnesota Statute 282.241 allows for repurchase of forfeited properties during the year following the date of forfeiture, and in any case only after the adoption of a resolution by the board of county commissioners determining that by repurchase undue hardship... resulting from the forfeiture will be corrected;

Whereas, The Beltrami County Board of Commissioners reviewed the application for repurchase and determined that allowing the repurchase will correct an undue hardship.

THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby determine that the repurchase will correct and undue hardship, and approves the Application for Repurchase of Forfeited Lands.

Approved Resolution and Application for Repurchase of Forfeited Property in the City of Bemidji

The Board, by adoption of its Consent Agenda, approved the Resolution and Application for repurchase of forfeited lands made by Lori Stay for parcel 80.03508.00 located in the City of Bemidji.

Whereas, Minnesota Statute 281.174 requires real estate property delinquent three years to be forfeited to the State of Minnesota;

Whereas, The property owner was delinquent three years on property tax payments;

Whereas, The Beltrami County Auditor-Treasurer's Office followed Minnesota Statute regarding required notifications and worked with the property owner to resolve the delinquency;

Whereas Efforts were unsuccessful and the properties forfeited to the State of Minnesota on December 10, 2024;

Whereas Minnesota Statute 282.241 allows for repurchase of forfeited properties during the year following the date of forfeiture, and in any case only after the adoption of a resolution by the board of county commissioners determining that by repurchase undue hardship.. resulting from the forfeiture will be corrected;

Whereas, The Beltrami County Board of Commissioners reviewed the application for repurchase and determined that allowing the repurchase will correct an undue hardship.

THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby determine that the repurchase will correct and undue hardship, and approves the Application for Repurchase of Forfeited Lands.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Resolution and Acceptance of Tax-Forfeited Land Sale Auction

The Board, by adoption of its Consent Agenda, approved the Resolution for auction of tax-forfeited parcels on May 19, 2025:

WHEREAS, Chapter 282.01 to 282.12, Minnesota Statutes 1941, as amended, along with a provision in Minnesota Laws 2024, Chapter 113, section 1, provides for the sale of settlement lands forfeited to the State for delinquent taxes; and,

WHEREAS, The County Board will provide appraisal of such lands as provided by law, and a list of such lands will be filed with the County Auditor for the purpose of first offering such lands for sale by online auction at not less than their Estimated Market Value; and,

WHEREAS, All residential properties will first be offered for 30 days to individuals who intend to own and occupy the property as a residence or who intend to use the property for a noncommercial personal use. If no such buyer purchases the property during the first 30 day auction, the property will be immediately re-offered for not less than the Estimated Market Value; and,

WHEREAS, Any properties not sold after the second 30 day auction, will be available to purchase at the Beltrami County Administration Building for their Estimated Market Value for at least 6 months after the auctions are complete;

WHEREAS, Parcels required to be reviewed, have been reviewed, and approved for sale by the Minnesota Department of Natural Resources,

WHEREAS, The County Board is by law designated with authority to provide for the sale of such lands; and,

NOW, THEREFORE, BE IT RESOLVED, These parcels shall be sold through the State of Minnesota Surplus Services online auction site (MNBid.mn.gov) on any and all terms required by the auction site, namely, all online sales must be paid in full within 10 business days of the completion of the auction. Payment must be made by money order or cashier's check made payable to "Surplus Services".

BE IT FURTHER RESOLVED, That all purchasers of land additionally shall pay a 3 percent surcharge of the total sale price to be paid to Minnesota Management and Budget, a state deed fee of \$25.00, a deed filing fee of \$46.00, and a state deed tax equal to the greater of \$1.65 or 0.33% of the basic sale price.

BE IT FURTHER RESOLVED, That where any lands herein offered for sale do not adjoin or are not located on a suitable legally established and maintained public highway or road, the township wherein said lands may be located, nor any other municipality shall not for a period of five years be obligated to the establishment, construction or additional maintenance of any public roads or the expenditure of any public funds for the benefit of the owner or occupant of any lands herein purchased by reason of the ownership or occupancy of any of this land; provided further, that nothing herein shall be construed to create any obligation, directly or indirectly, on the part of any municipality for the expenditure of any money for the benefit of said parcel after the expiration of said five-year period. Responsibility for determining boundary lines of parcels purchased rests with the purchaser.

BE IT FURTHER RESOLVED, That the right is reserved in the interest of the public to withdraw from sale, any parcel, at any time prior to its sale.

BE IT FURTHER RESOLVED, That all lands sold hereunder are sold subject to any ordinances adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements, and subject to all flowage rights, and any other legal easements.

BE IT FURTHER RESOLVED, That a notice of sale of such lands to be given by publication in the official newspaper of the County, as provided by law, that the County Auditor of Beltrami County offer such parcels of land for sale and that such sales to be to the highest bidder through an online auction beginning on May 19th, 2025

Parcel #	Tax-Forfeited Legal Description	Township	EMV/MBV Values
19.00093.01 Online Auction	SECT-08 TWP-150 RANGE-030 4.01 AC S 418' OF W 418' OF SE1/4 OF SW1/4 Sec Twp Rng 08 150N 30W	Hornet Township Forfeited: 11/29/2022 Map acres: 4.01	Est. Market Value: \$58,200.00
49.00109.00 Online Auction	SECT-16 TWP-154 RANGE-030 4.00 AC N 16 RODS OF S 32 RODS OF W 40 RODS OF NW1/4 OF SW1/4 Sec Twp Rng 016 154N 30W	Waskish Township Forfeited: 11/29/2022 Map acres: 4.0	Est. Market Value: \$84,900.00

12.00891.00 Online Auction	SECT-14 TWP-147 RANGE-034 DEERFIELD ESTATES FIRST ADD 3.03 A C OUTLOT A Sec Twp Rng 14 147N 34W	Eckles Township Forfeited: 6/20/2017 Map acres: 3.03	Est. Market Value: \$1,500.00
31.02822.00 Online Auction	SECT-14 TWP-147 RANGE-033 FAIRWAY HEIGHTS OUTLOT A Sec Twp Rng 14 147N 33W	Northern Township Forfeited: 6/20/2017 Map acres: 0.55	Est. Market Value: \$11,400.00
40.00326.00 Online Auction	SECT-23 TWP-153 RANGE-032 .15 AC W 75' OF E 525' OF LOT 3 Sec Twp Rng 29 156N 37W	Shotley Township Forfeited: 6/20/2017 Map acres: 1.28	Est. Market Value: \$31,900.00

Approved Resolution and Agreement for 2025 MN DNR State Boat & Water Grant

The Board, by adoption of its Consent Agenda, approved the Resolution and authorized Beltrami County to participate in the 2025 MN DNR State Boat and Water Grant Agreement with the MN DNR to reimburse deputies wages and other costs associated with the enforcement of boating laws and regulations.

WHEREAS, Beltrami County Sheriff's Office is responsible for patrolling and enforcing Minnesota state statutes and Beltrami County ordinances on Beltrami County lakes and waterways; and

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office to be reimbursed for Deputies wages and other costs associated with enforcing laws and patrolling the Lake and waterways from the Minnesota Department natural resources through the 2025 State of Minnesota Department of Natural Resources Annual County Boat and Water Safety Grant; and

WHEREAS, this grant money is available from the Minnesota Department of Natural Resources through the grant application process.

WHEREAS, the Beltrami County Sheriff's office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Craig Gaasvig and County Administrator, Thomas Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

REGULAR AGENDA

Fund Balance Transfer

Auditor-Treasurer, JoDee Treat explained to the Board, as a part of the year end process by the Auditor-Treasurer's office, a balanced budget is required. Health and Human Services Director, Anne Lindseth also explained that the reason for the shortfall, was due to underfunding by the State in two child welfare funding streams.

A motion was made by Commissioner Sumner, and seconded by Commissioner Carlson, to approve the transfer of \$300,000 on 12/31/2024 from General Fund reserves to cover the deficit 2024 year-end fund balance in Health and Human Services. Unanimously carried.

2025 Bemidji and Blackduck Transfer Station Projects Bids

Solid Waste Director, Brian Olson. Presented an Agenda Bill, bid results from the bid opening held earlier today, and the bid packet from the low responsible bidder on the project, BCI Construction.

Action is being requested today, to accepted the bid rather than wait three weeks for the next regular board meeting due to the volatile market on good and materials and the bid currently coming in more than \$200,000 under the budgeted amount.

A motion was made by Commissioner Carlson and seconded by Commissioner Winger to approve the lowest responsible bidder, BCI Construction, in the amount of \$2,105,000, for the 2025 Bemidji and Blackduck Transfer Station Projects. Carried 3:2 vote. Commissioners Gould and Sumner - No.

Commissioner Gould left the meeting at this time.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Sumner - provided several committee and an AMC update
- Commissioner Winger - several committee updates
- Commissioner Carlson - several committee updates and shared that he has been voted a Trustee on the Magic Board
- Commissioner Gaasvig - several committee updates
- Gould - absent

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be May 6, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:32 p.m. was made by Commissioner Sumner, seconded by Commissioner Carlson, and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
May 6, 2025**

The Beltrami County Board of Commissioners met in regular session on May 6, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:02 p.m. Commissioners John Carlson, Joe Gould, Tim Sumner, and Scott Winger were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Patricia Heart, resident on Pine Breeze Trail NE, Cass Lake thanked the Board and staff for all the work they do.

APPROVAL OF AGENDA

Approved Agenda and Amendments

A motion was made by Commissioner Winger, seconded by Commissioner Carlson to approve the agendas with no additions or corrections. Unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Carlson, seconded by Commissioner Gould, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held April 15, 2025, and the Minutes of the Board of Commissioners Regular Meeting held April 15, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved District 1 Extension Committee Appointment

The Board, by adoption of its Consent Agenda, approved the appointment of Nicki Carlson as the District 1 Extension Committee member.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Resolution for Tax Forfeited Land Sale Auction Date

The Board, by adoption of its Consent Agenda, approved the Resolution for auction of tax-forfeited parcels online auction with a starting date of June 9, 2025:

WHEREAS, Chapter 282.01 to 282.12, Minnesota Statutes 1941, as amended, provides for the sale of such lands forfeited to the State for delinquent taxes; and,

WHEREAS, The County Board will provide appraisal of such lands as provided by law, and a list of such lands will be filed with the County Auditor for the purpose of first offering such lands for sale by online auction at not less than their Estimated Market Value (EMV); and,

WHEREAS, Any properties not sold after 30 days for at least their Estimated Market Value will be offered again for sale by online auction, at not less than their Minimum Bid Value (MBV) (sum of delinquent taxes, special assessments, penalties, interest, and other costs); and,

WHEREAS, Any properties not sold after the second 30 day auction, for at least their Minimum Bid Value, will be available to purchase at the Beltrami County Administration Building for their Minimum Bid Value;

WHEREAS, Parcels required to be reviewed, have been reviewed, and approved for sale by the Minnesota Department of Natural Resources,

WHEREAS, The County Board is by law designated with authority to provide for the sale of such lands; and,

NOW, THEREFORE, BE IT RESOLVED, These parcels shall be sold through the State of Minnesota Surplus Services online auction site (MNBid.mn.gov) on any and all terms required by the auction

site, namely, all online sales must be paid in full within 10 business days of the completion of the auction. Payment must be made by money order or cashier's check made payable to "Surplus Services".

BE IT FURTHER RESOLVED, That all purchasers of land additionally shall pay a 3 percent surcharge of the total sale price to be paid to Minnesota Management and Budget, a state deed fee of \$25.00, a deed filing fee of \$46.00, and a state deed tax equal to the greater of \$1.65 or 0.33% of the basic sale price.

BE IT FURTHER RESOLVED, That where any lands herein offered for sale do not adjoin or are not located on a suitable legally established and maintained public highway or road, the township wherein said lands may be located, nor any other municipality shall not for a period of five years be obligated to the establishment, construction or additional maintenance of any public roads or the expenditure of any public funds for the benefit of the owner or occupant of any lands herein purchased by reason of the ownership or occupancy of any of this land; provided further, that nothing herein shall be construed to create any obligation, directly or indirectly, on the part of any municipality for the expenditure of any money for the benefit of said parcel after the expiration of said five-year period. Responsibility for determining boundary lines of parcels purchased rests with the purchaser.

BE IT FURTHER RESOLVED, That the right is reserved in the interest of the public to withdraw from sale, any parcel, at any time prior to its sale.

BE IT FURTHER RESOLVED, That all lands sold hereunder are sold subject to any ordinances adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements, and subject to all flowage rights, and any other legal easements.

BE IT FURTHER RESOLVED, That a notice of sale of such lands to be given by publication in the official newspaper of the County, as provided by law, that the County Auditor of Beltrami County offer such parcels of land for sale and that such sales to be to the highest bidder through an online auction beginning on June 9th, 2025

Parcel #	Tax-Forfeited Legal Description	Township	EMV/MBV Values
80.02623.00 Online Auction	SECT-16 TWP-146 RANGE-033 0.07 AC MILL PARK ADDITION TO BEMIDJI LOT-020 BLOCK-002 Sec Twp Rng 16 146N 33W	City of Bemidji Forfeited: 12/10/2024 Map acres: 0.07	Est. Market Value: \$73,100.00 Min. Bid Value: \$13,021.10
80.02025.02 Online Auction	SECT-17 TWP-146 RANGE-033 CARSON'S ADD. TO BEMIDJI LOT-007 B LOCK-007 S 70' OF N 270' OF LOT 7 INCL THAT PART OF VACATED ALLEY SITUATED TO W AND ADJACENT TO PREMISES Sec Twp Rng 17 146N 33W	City of Bemidji Forfeited: 12/10/2024 Map acres: 0.26	Est. Market Value: \$127,200.00 Min. Bid Value: \$27,140.52

Approved Resolution Authorizing Final Pay Voucher SP 004-070-042 & SP 004-070-043

The Board, by adoption of its Consent Agenda, approved the Resolution authorizing final payment and final acceptance for project SP 004-070-042 & SP 004-070-043, Turn Lane Construction on CSAH 21 Contract No. 2023-1:

WHEREAS, Contract No. 2023-1 has in all things been completed, and the County Board being fully advised in the premises,

NOW THEN BE IT RESOLVED; that we do hereby accept said completed project for and on behalf of the Beltrami County and authorize final payment.

Approved Four Road Exchange Resolutions with the City of Tenstrike

The Board, by adoption of its Consent Agenda, approved the following four Resolutions:

Resolution to Revoke CSAH 91 Designation

WHEREAS, it appears to the County Board of the County of Beltrami that the road hereinafter should no longer be designated County State Aid Highway 91 under the provisions of Minnesota Law.

NOW THEREFORE, BE IT RESOLVED, by the County Board of the County of Beltrami that the road be described as follows, to-wit:

County State Aid Highway 91

Beginning at the junction of 3rd Ave N (CSAH 43) and Main St E, thence east one block to 2nd Ave NE, thence north one block to Dudrey St. NE, thence west one block to the junction of 3rd Ave N (CSAH 43) and Dudrey St NE and there terminating. Centerline length is approximately 0.21 miles.

be, and hereby is, revoked as a County State Aid Highway of said County, subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the County Engineer is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for consideration.

Resolution to Revert CSAH 91 to City of Tenstrike and transfer right of way to the City

WHEREAS, it appears to the County Board of the County of Beltrami that the road hereinafter should no longer be a County Highway under the provisions of Minnesota Law.

WHEREAS, it appears that it be more appropriate for the road to be under the jurisdiction of the City of Tenstrike due to the relative traffic volume, type of traffic, location, spacing, continuity with jurisdiction, and overall function of the road;

WHEREAS, the City of Tenstrike has agreed to assume jurisdiction and maintenance of the road;

NOW THEREFORE, BE IT RESOLVED, by the County Board of the County of Beltrami that the road be described as follows, to-wit:

Beginning at the junction of Main St E and 2nd Ave NE, thence north one block to Dudrey St. NE, thence west one block to the junction of 3rd Ave N (CSAH 43) and Dudrey St NE and there terminating. Centerline length is approximately 0.14 miles.

be, and hereby is, reverted to the City of Tenstrike.

BE IT FURTHER RESOLVED, that the right of way currently held by the County of Beltrami for the road described above, comprised of all easements, dedications, donations and prescriptions, as well as all right of way held in fee, shall be considered to be a part of this revocation and is hereby quit claimed and transferred to the City of Tenstrike and shall be under its jurisdiction and its responsibility, including the roadway and all public utilities located within said right of way.

Resolution to take over Jurisdiction of a portion of Main St E and rename it CR 307

WHEREAS, it appears to the County Board of the County of Beltrami that the road hereinafter should be designated County Road 307 under the provisions of Minnesota Law.

NOW THEREFORE, BE IT RESOLVED, by the County Board of the County of Beltrami that the road be described as follows, to-wit:

MAIN STREET E - CR 307

Beginning at the junction of Main St E and 3rd Ave N, thence east to the junction of Main St E and Three Culverts Rd SE (CR 307) and there terminating. Centerline length is approximately 0.40 miles

be, and hereby is established, located, and designated a County Road of said County.

Resolution to Establish CSAH 49 on a portion of Wildwood Rd NE

WHEREAS, it appears to the County Board of the County of Beltrami that the road hereinafter should be designated County State Aid Highway 49 under the provisions of Minnesota Law.

NOW THEREFORE, BE IT RESOLVED, by the County Board of the County of Beltrami that the road be described as follows, to-wit:
Wildwood Rd NE

Beginning at the junction of Wildwood Rd NE and Bemidji Rd NE (CSAH 21), thence north to the junction of Wildwood Rd NE and Hwy 71 NE, and there terminating. Centerline length is approximately 0.67 miles.

be, and hereby is established, located, and designated a County State Aid Highway of said County, subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the County Engineer is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for consideration, and that upon their approval of the designation of said road or portion thereof, that same be constructed, improved and maintained as a County State Aid Highway of the County of Beltrami, to be numbered and known as County State Aid Highway 49.

Approved Solid Waste Remodel Contract

The Board, by adoption of its Consent Agenda, approved the remodel contract for the bid approved on April 15, 2025, with BCI Construction Inc, in the amount of \$2,105,000.00, for projects at the Bemidji Transfer Station and the Blackduck Transfer Station, as submitted.

Approved MN HSEM Grant Agreement and Resolution

The Board, by adoption of its Consent Agenda, approved the Grant Agreement and Resolution for 2023 Emergency Management Performance Grant to assist in covering the cost of operating the Emergency Management Program:

WHEREAS, the Beltrami County Sheriff's Office is responsible for operating the Office of Emergency Management; and

WHEREAS, grant dollars are available to offset operating expenses of the Beltrami County Office of Emergency Management through the Emergency Management Performance Grant through the Minnesota Department of Public Safety Division of Homeland Security and Emergency Management; and

WHEREAS, this grant money is available to provide salary and benefits, the associated expenses related to Emergency Management training, and expenses with operating the Emergency Operations Center; and

WHEREAS, the Beltrami County Sheriff's Office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that Beltrami County Sheriff's Office Division of Emergency Management enter into an agreement with the Minnesota Department of Public Safety Division of Homeland Security Emergency Management for the 2023 EMPG Grant Agreement for the period of January 1st, 2023 through December 31st, 2023. Emergency Management Director Christopher Muller, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the program(s).

REGULAR AGENDA

West Fraser JCF Resolution

West Frazer is seeking county support for a MN DEED Grant for approximately \$1.25M to renovate their Solway facility.

Resolution Supporting West Frazer's Application to the job creation fund program:

WHEREAS, Beltrami County Minnesota (the "County"), desires to assist West Fraser US EWP LLC ("West Fraser"), a forest resources processing company, which is proposing to invest considerably in the County by expanding and remodeling a facility located in the County; and

WHEREAS, the expansion and remodel of West Fraser's infrastructure, equipment and facilities supports the employment of 132 full time staff members; and

WHEREAS, West Fraser processes considerable timber resources from the County and provides significant economic and employment benefits to and within the County; and

WHEREAS, Beltrami County understands that West Fraser, through and with the support of the County, intends to submit to the Minnesota Department of Employment and Economic Development an application for an award and/or rebate from the Job Creation Fund Program; and,

WHEREAS, Beltrami County held a County Board Meeting on May 6, 2025, to consider this matter;

NOW, THEREFORE, BE IT RESOLVED that, after due consideration, the Board of County Commissioners for Beltrami County, Minnesota, hereby adopts the following reasons and Findings of Fact related to the project proposed by West Fraser and its application for an award and/or rebate from the Job Creation Fund Program and express their approval by:

1. Finding that the project is in the public interest because it will encourage the growth of commerce and industry, prevent the movement of current or future operations to locations outside Minnesota, preserve employment base in Minnesota and maintain or enhance the state and local tax base.

a) The project will increase the local tax bases of Beltrami County and Lammers Township.

b) The project will extend the plant operations beyond its current functionality and sustain its existing employment level for the reasonably foreseeable future.

2. Finding that the proposed project, in the opinion of the County Board, would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future.

a) West Fraser has 29 production mills in the United States.

b) West Fraser is conducting an analysis of the Solway plant against other mill locations for this investment.

c) Without support from the Job Creation Fund, the investment could reasonably be directed to one of its other production mills in the United States.

d) Without the proposed improvements to the Solway plant, the 132 full-time, permanent jobs in Solway would be at risk of reduction or relocation.

3. Finding that the proposed project conforms to the general plan for the development or redevelopment of the County as a whole.

a) The proposed improvements will significantly reduce CO2 emissions from the Solway plant.

b) The proposed improvements will significantly reduce electricity consumption at the Solway plant.

4. Finding that the proposed project will afford maximum opportunity, consistent with the sound needs of the County as a whole, for the redevelopment or development of the project by private enterprise.

a) The total private investment by West Fraser is estimated at \$137,000,000.

b) The proposed improvements will increase production at the Solway plant by 5-7 percent.

c) West Fraser is prepared to begin project construction in 2025.

A motion was made by Commissioner Carlson and seconded by Commissioner Winger to approve the Resolution Supporting West Frazer's Application to the job creation fund program. Unanimously carried.

Shoreland Management Ordinance

The Beltrami County Planning Commission has held a public hearing and reviewed the draft Shoreland Management Ordinance and is recommending approval to the County Board. The next step is to conduct a public hearing at a County Board Meeting.

Environmental Services Director, Brent Rud, is suggesting the next Board meeting, May 20, 2025 for the Public Hearing. Members of the Board are in support of this date for the Public Hearing.

FY2026 Budget Discussion

Given these challenges, development of the FY26 Budget will require more time than usual and additional Board guidance should be provided to the Budget Committee. It is recommended that the Board adopt a list of guiding financial principles with which to assemble the FY26 Budget. A draft document was developed by the County Administrator and Auditor/Treasurer with input from the Management Team. Additionally, Staff are seeking Board direction on a number of other considerations including the Budget Calendar, Budget Committee membership, and budget tolerances.

Members of the Board were in agreement to appoint Commissioners Winger and Carlson to the 2026 Budget Committee.

A motion was made by Commissioner Carlson and seconded by Commissioner Winger to approve the FY26 Budget Principles and Priorities as presented and submitted. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Winger provided several committee updates
- Commissioner Gould provided several committee updates
- Commissioner Carlson provided several committee updates
- Commissioner Gaasvig provided several committee updates

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be May 20, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:25 p.m. was made by Commissioner Carlson, seconded by Commissioner Gould, and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
May 20, 2025**

The Beltrami County Board of Commissioners met in regular session on May 20, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:00 p.m. Commissioners John Carlson, Joe Gould, Tim Sumner, and Scott Winger were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

Approved Agenda and Amendments

A motion was made by Commissioner Winger, seconded by Commissioner Carlson, to approve the agendas with the following amendments:

- Move from the Consent Agenda to the Regular Agenda
 - o 2025 Allocation of Opioid Settlement Dollars
 - o MOU for Fern St. Recycling Site
 - o Bid Award for Fern St. Recycling Site Project

Unanimously carried.

Approved Consent Agenda

A motion to approve the revised Consent Agenda was made by Commissioner Carlson, seconded by Commissioner Gould, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held May 6, 2025, and the Minutes of the Board of Commissioners Regular Meeting held May 6, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved 2023 Byrne Memorial Justice Assistance Grant ILA

The Board, by adoption of its Consent Agenda, approved the 2023 Byrne Memorial Justice Assistance Grant Interlocal Agreement, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Bid Award for SAP 004-607-025

The Board, by adoption of its Consent Agenda, approved bid award for project SAP 004-607-025 - Bike Trail from Bemidji High School to Jefferson Ave.

Approved Resolution and Permit to Enter into Contract with MnDOT for a Multi-Use Trail

The Board, by adoption of its Consent Agenda, approved the Resolution to enter into a Limited Use Permit agreement with MN/DOT for a multi-use trail on TH 2 right-of-way:

WHEREAS, Beltrami County wishes to enter into Limited Use Permit No. 0406-0023 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for maintenance and use by Beltrami County for a multi-use trail upon, along, and adjacent to Trunk Highway No. 2 the limits of which are defined in said Limited Use Permit.

NOW THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby approve entering into Limited Use Permit No. 0406-0023 with the State of Minnesota, Department of

Transportation and authorizes the County Board Chairperson and County Administrator to execute on behalf of Beltrami County, the aforesaid Limited Use Permit and its amendments.

Approved Resolution to Enroll Deputy in PERA Police & Fire Plan

The Board, by adoption of its Consent Agenda, approved the Resolution to enroll Deputy Emily Voss in the PERA Police and Fire Retirement Plan:

BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, Court Security Deputy, currently held by Emily Voss, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named Employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair, Craig Gaasvig, and County Administrator Tom Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

REGULAR AGENDA

Public Hearing: Shoreland Management Ordinance Update

A motion was made by Commissioner Gould and seconded by Commissioner Carlson to open the Public Hearing at 5:03 p.m.

Environmental Service Director, Brent Rud provided an overview of the proposed changes and updates to the Shoreland Management Ordinance. The Planning Commission has already had a Public Hearing and review of the Ordinance and is recommending approval by the County Board.

No citizens were present to speak at the Public Hearing.

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to close the public hearing at 5:21 p.m.

Mr. Rud indicated that when the DNR review is complete and the final draft is ready, it will be back before the Board for final approval.

Resolution for CSAH 20 Right-of-Way

Highway Engineer, Bruce Hasbargen reviewed the reconstruction project of County State Aid Highway 20 (Birchmont Beach Rd) from CSAH 21 to County Road 414 (State Park entrance) and distributed signed and recorded copies of Exhibit A of the Resolution.

The main issue is when the road was relocated in the 1920's the developer did not clearly convey the road right of way to the County. This pertains to the road corridor lying north of Auditor's Plat No. 10, which is on the western end of the proposed project. The County has claimed and used the right of way since that time. It was determined that the best way to clear up the issue was to approach each landowner and formalize the right of way (thru direct purchase). We were able to acquire the right of way from all those landowners.

However, the road corridor north of Auditor's Plat No. 10 and south of the centerline, is still held by the original 1920's developer. The developer's intent was for the corridor to be a road and the County has claimed and used the right of way since that time. The County can claim the right of way through use under Statute 160.05, but prescriptive rights can be challenged and/or take legal action to clarify.

To address the remaining parcels, we are requesting the Board authorize using condemnation proceedings and approve a

resolution determining the necessity for and authorizing the acquisition of certain properties for roadway purposes:

WHEREAS, the County Board has previously determined that it is necessary and in the public's interest and benefit to improve the road surface and right of way of CSAH 20 (the "Project");

WHEREAS, the acquisition of easements and fee interests ("Right of Way") are necessary for the Project over parcels as depicted in Exhibit A (the "Properties");

WHEREAS, the County Engineer and County Staff have and continue to negotiate in good faith with the property owners for acquisition of the Right of Way in exchange for fair market value based upon the appraisal previously authorized and obtained by the County;

WHEREAS, the County Board has determined that obtaining title and possession of the Right of Way as soon as legally possible is necessary and in the public's interest for the construction of Project; and

WHEREAS, all efforts shall be made to voluntarily acquire the Right of Way, but eminent domain will be used as a last resort.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD THAT:

1. The acquisition of Right of Way by the County over the real property depicted in Exhibit A is necessary for the purpose of constructing the Project.
2. The acquisition of necessary Right of Way for those property owners listed in Exhibit B are hereby approved;
3. The compensation to the property owners as provided in Exhibit B is hereby approved;
4. The County Engineer, County Staff, and Rinke Noonan, Ltd. are hereby authorized on behalf of the County to acquire the Right of Way through direct negotiation utilizing the appraisals prepared for the acquisition of the Right of Way.
5. Rinke Noonan, Ltd. is hereby authorized on behalf of the County to acquire the Right of Way through direct negotiation and, if necessary, by the exercise of the power of eminent domain pursuant to and as authorized by Minnesota Statutes Chapter 117.

6. Based upon the County's need to obtain title and possession of a portion of the Properties for Right of Way to keep the Project on schedule, Rinke Noonan, Ltd. is specifically authorized to notify the owners of intent to take possession pursuant to Minnesota Statutes Section 117.042. Rinke Noonan, Ltd. is further authorized to take all actions necessary to carry out the purposes of this resolution in consultation with the County Engineer, including negotiating purchases in accord with the Board's authorization and subject to final approval by the Board.
7. Due to the Project's construction timeline, a "quick-take" condemnation proceeding is necessary for those Right of Way that have not been acquired through direct negotiations. Rinke Noonan, Ltd., together with County Engineer and County Staff are authorized to institute the "quick-take" condemnation proceedings pursuant to Minn. Stat. § 117.042 for those six parcels listed on Exhibit B.

A motion was made by Commissioner Gould, and seconded by Commissioner Sumner to table the Resolution to authorize condemnation proceedings for CSAH 20 right-of-way. Motion failed 3:2 role call vote. Gould-Yes, Sumner-Yes, Carlson-No, Winger-No, Gaasvig-No.

A motion was made by Commissioner Winger, and seconded by Commissioner Carlson, to approve the Resolution Authorizing Condemnation Proceedings for CSAH 20 right-of-way. Motion carried 3:2 role call vote. Carlson-Yes, Winger-Yes, Gaasvig-Yes, Gould-No, Sumner-No.

Request a Public Hearing for Solid Waste Ordinance Updates
Highway Engineer, Bruce Hasbargen requested a Public Hearing date for the Solid Waste Ordinance Updates be set for June 3.

A motion was made by Commissioner Winger, and seconded by Commissioner Carlson, to approve a Public Hearing date of June 3, 2025, be set to receive public comment on the Solid Waste Ordinance Updates. Unanimously carried.

Approved 2025 Allocation of Opioid Settlement Dollars
The Opioid Steering Committee is recommending approval of distribution of \$70,050.00 of opioid settlement dollars for 2025.

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to table this item until the June 3 Board Meeting. Motion carried 3:2 role call vote. Carlson-Yes, Winger-Yes, Gaasvig-Yes, Sumner-No, Gould-No.

Approved MOU for Fern St. Recycling Site

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger to approve the MOU with the City of Bemidji for the Fern St. recycling site. Motion carried 4:1. Gould-No.

Approved Bid Award for Fern St. Recycling Site Project

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to approve the low bids for the Fern St. Recycling Site. Motion carried 4:1. Gould-No.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Sumner provided several committee updates. AMC District 2 meeting reminder for June 4.
- Commissioner Winger provided several committee updates.
- Commissioner Gould provided several committee updates.
- Commissioner Carlson also provided several committee updates.
- Commissioner Gaasvig provided several committee updates.

It was noted at this time by Highway Engineer Bruce Hasbargen, that an updated Agenda Bill and the bid awards for Consent Agenda item: Bid Award for Project SAP 004-607-025 had not been received by members of the Board.

At this time, Commissioner Gould left the meeting.

A motion was made by Commissioner Carlson and seconded by Commissioner Winger, to re-consider the Consent Agenda that was approved. Motion carried 3:1. Sumner-No.

A motion was made by Commissioner Carlson and seconded by Commissioner Winger, to remove Approval of Bid Award for Project SAP 004-607-025 from the Consent agenda and add it to the Regular Agenda. Motion carried 3:1. Sumner-No.

A motion was made by Commissioner Carlson and seconded by Commissioner Winger, to approve the altered Consent Agenda that does not include: 2025 Allocation of Opioid Settlement Dollars, MOU for Fern St. Recycling Site, Bid Award for Fern St. Recycling Site Project, and Approval of Bid Award for Project SAP 004-607-025. Motion carried 3:1. Sumner-No.

Bid Award for Project SAP 004-607-025 - Bike Trail from Bemidji High School to Jefferson Ave

Highway Engineer, Bruce Hasbargen presented the bids and options to the Board.

Low bid came in at \$752,599.65 which is \$42,599.65 over the Grant amount. Three options were presented:

1. Use CSAH/CR to cover the overage
2. Cut \$20,808.50 in "extras", leaving \$21,794.15
3. Not award and not do the project

Staff recommendation is to award the contract to the apparent low bidder and direct the County Engineer to eliminate or decrease items to reduce the county cost.

A motion was made by Commissioner Carlson and seconded by Commissioner Winger, to award the contract to the apparent low bidder and direct the County Engineer to eliminate or decrease items to reduce the county cost. Motion carried 3:1. Sumner-No.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be June 3, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:22 p.m. was made by Commissioner Sumner, seconded by Commissioner Winger, and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
June 3, 2025**

The Beltrami County Board of Commissioners met in regular session on June 3, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:00 p.m. Commissioners John Carlson, Joe Gould, Tim Sumner, and Scott Winger were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

Isabel Schaffer, Alcohol and Drug Counselor, and resident on 3rd Street, Bemidji, addressed the Board regarding the importance of awarding the Opioid Funding recommendations as soon as possible.

APPROVAL OF AGENDA

Approved Agenda and Amendments

A motion was made by Commissioner Winger, seconded by Commissioner Carlson, to approve the agendas with the following amendments:

- Move Housing Trust Fund Recommendations from the Consent Agenda to the Regular Agenda.

Unanimously carried.

Approved Consent Agenda

A motion to approve the amended Consent Agenda was made by Commissioner Winger, seconded by Commissioner Carlson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held May 20, 2025, and the Minutes of the Board of Commissioners Regular Meeting held May 20, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved County Surveyor Contract Renewal

The Board, by adoption of its Consent Agenda, approved the Contract to reappoint Robert W. Murray as the Beltrami County Surveyor, for the term beginning July 1, 2025 through June 30, 2028, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Resolution & Grant Agreement for Project SAP 004-607-025

The Board, by adoption of its Consent Agenda, approved the Resolution and Active Transportation Program Grant Agreement for SAP 004-607-025:

WHEREAS, Beltrami County has applied to the Commissioner of Transportation for a grant from the Active Transportation Account; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$710,000.00 by reason of the lowest responsible bid.

NOW THEREFORE, be it resolved that Beltrami County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.38, and will pay any additional amount by which the cost exceeds the estimate and will return to the Active Transportation Account any amount appropriated for the project but not required. The County Administrator and Board Chair are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

REGULAR AGENDA

Public Hearing: Solid Waste Ordinance

A motion was made by Commissioner Carlson, and seconded by Commissioner Gould, to open the Public Hearing on the Solid Waste Ordinance Updates. Unanimously carried.

Solid Waste Division Director, Brian Olson, reviewed the history and provided an overview of the Solid Waste Ordinance. Mr. Olson highlighted the biggest change to the Ordinance being to the tracking and billing process, Chapter V, of the Ordinance. Waste will be billed by volume to the hauler vs billed to the individual business. This is in alignment with how other entities are operating.

There were no public comments.

A motion was made by Commissioner Gould, and seconded by Commissioner Carlson, to close the Public Hearing at 5:16 p.m. Unanimously carried.

A motion was made by Commissioner Winger, and seconded by Commissioner Carlson, to approve the Updates to the Solid Waste Ordinance #13. Unanimously carried.

2025 Allocation of Opioid Settlement Dollars

This item was tabled at the May 20, Board Meeting, until this, June 3rd, meeting.

Public Health Director, Amy Bowles presented the 2025 Opioid Steering Committee funding recommendations for the distribution of \$70,050.00 and reviewed the regulations, process and procedures of the Opioid Steering Committee in making its' recommendation.

A motion was made by Commissioner Carlson, and seconded by Commissioner Gould, to award distribution of \$70,050.00 of opioid settlement dollars as recommended by the Opioid Steering Committee. Unanimously carried.

Mail Box Support Policy

Highway Engineer, Bruce Hasbargen, presented the proposed Mailbox Support Policy for Board consideration during the Work Session.

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to approve the Mail Box Support Policy as presented. Carried 4:1. Gould - No.

County Newsletter Policy

County Administrator, Tom Barry, presented the proposed County Newsletter Policy for Board consideration during the Work Session.

A motion was made by Commissioner Winger, and seconded by Commissioner Gould, to approve the County Newsletter Policy as submitted. Unanimously carried.

Housing Trust Fund Funding Recommendations

Members of the Board discussed the value and return on investment of the two projects from North Star Neighbors that are being recommended for approval:

- Two single family homes - \$300,000 - to be completed this year
- Eight single family homes - \$220,000 - over the next 3 years

A motion was made by Commissioner Gould, and seconded by Commissioner Sumner, to approve the two project recommendations from the Housing Trust Fund, as submitted. Motion carried 4:1. Carlson-No.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Sumner - AMC District II meeting tomorrow reminder
- Commissioner Winger provided a solid waste committee update
- Commissioner Gould provided several committee updates and community event attended events
- Commissioner Carlson provided several committee updates
- Commissioner Gaasvig provided several committee updates

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be June 17, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:08 p.m. was made by Commissioner Carlson, seconded by Commissioner Sumner, and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
June 17, 2025**

The Beltrami County Board of Commissioners met in regular session on June 17, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:01 p.m. Commissioners John Carlson, Joe Gould, Tim Sumner, and Scott Winger were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Gaasvig expressed his condolences to the families of Minnesota State Representative Hortman and her husband who were murdered, and Senator Hoffman and wife who were wounded. He also expressed thankfulness to law enforcement and all they do.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

Approved Agenda and Amendments

A motion was made by Commissioner Winger, seconded by Commissioner Carlson, to approve the agendas as submitted. Unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gould, seconded by Commissioner Carlson and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held June 3, 2025, and the Minutes of the Board of Commissioners Regular Meeting held June 3, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Off-Site Gambling Resolution and Application

The Board, by adoption of its Consent Agenda, approved the Off-Site Gambling Resolution and Application from Bemidji Youth Hockey Association to hold a one-day raffle:

Whereas, Minnesota's lawful gambling regulations require LG320 applicants to obtain acknowledgment and approval by Resolution from the County in which gambling events are being held; and

Whereas, The Bemidji Youth Hockey Association has completed an LG230 Application to conduct an off-site gambling event through the State of Minnesota on September 26, 2025, at Bemidji Town and Country Club;

THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby acknowledge and approve the LG230 Application from Bemidji Youth Hockey Association to conduct an off-site gambling event.

Approved Repurchase of Forfeited Property

The Board, by adoption of its Consent Agenda, approved the Resolution and Application for Repurchase of Forfeited Property made by Nancy C. Sandberg for parcel 15.00442.02 located in Grant Valley Township:

Whereas, Minnesota Statute 281.174 requires real estate property delinquent three years to be forfeited to the State of Minnesota;

Whereas, The property owner was delinquent three years on property tax payments;

Whereas, The Beltrami County Auditor-Treasurer's Office followed Minnesota Statute regarding required notifications and worked with the property owner to resolve the delinquency;

Whereas Efforts were unsuccessful and the properties forfeited to the State of Minnesota on December 10, 2024;

Whereas Minnesota Statute 282.241 allows for repurchase of forfeited properties during the year following the date of forfeiture, and in any case only after the adoption of a resolution by the board of county commissioners determining that

by repurchase undue hardship... resulting from the forfeiture will be corrected;

Whereas, The Beltrami County Board of Commissioners reviewed the application for repurchase and determined that allowing the repurchase will correct an undue hardship.

THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby determine that the repurchase will correct and undue hardship, and approves the Application for Repurchase of Forfeited Lands.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Title IV-E Legal Enhancement and Advocacy for Families Program (LEAF)

The Board, by adoption of its Consent Agenda, approved the interdepartmental agreement to allow staff to begin work on claiming eligible reimbursement for Title IV-E Legal Enhancement and Advocacy for Families Program (LEAF) services.

Approved Adding CR 305 Project to the 5-Year Transportation Improvement Plan

The Board, by adoption of its Consent Agenda, approved adding the CR 305 mill and overlay project to the 5-Year Transportation Improvement Plan, in 2026, as submitted.

Approved Resolution for Reclassification of Tax Forfeited Land

The Board, by adoption of its Consent Agenda, approved the resolution addressing the reclassification of ownership of four parcels of land:

WHEREAS, the Beltrami County Board of Commissioners desires to convert 2 parcels of State-in-Trust land to County fee land in exchange for 2 parcels of Beltrami County fee land being converted to State-in-Trust land authorized under the expedited land exchange process found in M.S. 94.3495;

WHEREAS, certain parcels of land located in Beltrami County, Minnesota are considered for land exchange:

Tax Forfeited Lands offered for Exchange			
Parcel Number	Description	Township	County Assessed Value
31.00582.00	SECT-25 TWP-147 RANGE-033 40.00 AC NE1/4 OF NE1/4 LESS RY FORFEITED 8-16-40	Northern Township	\$136,000
31.00583.00	SECT-25 TWP-147 RANGE-033 30.00 AC NW1/4 OF NE1/4 LESS RY FORFEITED 8-16-40	Northern Township	\$102,000

WHEREAS, both State-in-Trust parcels forfeited in 1940;

WHEREAS, both State-in-Trust parcels have been classified by the County Board as non-conservation;

WHEREAS, the Minnesota State Department of Natural Resources approved the sale of the State-in-Trust parcels on March 13th, 2025

WHEREAS, the Beltrami County Board of Commissioners offer the following parcels in exchange:

Beltrami County Owned Lands offered for Exchange			
Parcel Number	Description	Township	County Assessed Value
48.00092.00	SECT-06 TWP-147 RANGE-032 40.00 AC SE1/4 OF NW1/4	Turtle River Township	\$116,000
48.00078.00	SECT-06 TWP-147 RANGE-032 60.00 AC S1/2 OF LOT 2 & SW1/4 OF NE1/4	Turtle River Township	\$198,800

WHEREAS, the County Board of Commissioners has considered the timber values on both parcels and finds the exchange to be equitable;

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners hereby declare they approve of the above-mentioned land exchange, the assessed values of the land, and request that the State of Minnesota facilitate said exchange;

REGULAR AGENDA

None.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Sumner provided several committee updates
- Commissioner Winger provided several committee updates
- Commissioner Gould provided several committee updates
- Commissioner Carlson provided several committee updates and congratulated Commissioner Gould on his re-election as Vice-Chair to AMC District 2
- Commissioner Gaasvig provided several committee updates

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be July 1, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:17 p.m. was made by Commissioner Sumner, seconded by Commissioner Carlson and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
JUNE 23, 2025 SPECIAL MEETING**

The Beltrami County Board of Commissioners met in special session on June 23, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 11:01 a.m. Commissioners John Carlson, Tim Sumner, Joe Gould and Scott Winger were present.

GENERAL COMMENTS - BOARD CHAIR

None.

APPROVAL OF AGENDA

No Additions or corrections were made to the Agenda.

REGULAR AGENDA

County Emergency Declaration

Administrator, Tom Barry stated the purpose of the meeting; to approve the Resolution for the State of Emergency for Response to Destructive Severe Thunderstorms in Beltrami County on June 21, 2025.

Commissioners all expressed their thankfulness and appreciation to Chris Muller and Emergency Management, County Staff and Citizens for their efforts and commitment to helping and supporting our community during this devastating time.

Resolution Declaring Beltrami County in a State of Emergency for Response to Destructive Severe Thunderstorms:

WHEREAS, Beltrami County experienced a destructive severe thunderstorm in the early morning hours on June 21, 2025 with top winds estimated at 120mph or similar to a category three hurricane; and

WHEREAS, several hundred thousand trees were downed from strong winds resulting in significant debris clearance; and

WHEREAS, numerous public and private facilities and infrastructure have been damaged or destroyed; and

WHEREAS, substantial city, county and township resources are deployed responding to the disaster by clearing of debris and stabilizing the incident; and

WHEREAS, local resources and capabilities are overwhelmed requiring the use of significant mutual aid from neighboring agencies, state and volunteer organizations; and

WHEREAS, the response to this disaster is likely to take several weeks or months; and

WHEREAS, reimbursement assistance may be available to assist the County and eligible applicants in recovery of this disaster; and

WHEREAS, Beltrami County has successfully participated in the State of Minnesota Disaster Assistance Contingency Account (DACA) and the Federal Emergency Management Agency Disaster Recovery program previously; and

WHEREAS, preliminary estimates indicate exceeding the threshold for eligibility has been achieved; and

WHEREAS, Beltrami County has an appointed Emergency Management Director to facilitate recovery efforts; and

WHEREAS, the Beltrami County Board of Commissioners authorizes Emergency Management Director Christopher Muller to conduct recovery efforts on behalf of the County with the Minnesota Department of Public Safety's Division of Homeland Security and Emergency Management; and

WHEREAS, the City of Bemidji has declared a State of Emergency; and

WHEREAS, the Beltrami County Department of Emergency Management requests the Beltrami County Board of Commissioners declare Beltrami County in a STATE OF EMERGENCY for the response to recent severe weather.

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners declares Beltrami County in a State of Emergency for conditions resulting from severe weather this day of 23 of June, 2025 for a period of 30 days or until emergency conditions no longer exist.

A motion was made by Commissioner Carlson, and seconded by Commissioner Gould, to approve the Resolution Declaring Beltrami County in a State of Emergency for Response to the destructive severe thunderstorm on June 21, 2025, effective June 23, 2025 for a period of 30 days or until emergency conditions no longer exist. Unanimously carried.

At this time, Chairman Gaasvig read the Resolution out loud.

Emergency Management Director, Chris Muller addressed the Board to express his thanks and gratitude to all the staff, volunteers, and organizations for all their generous support and assistance during this tragic time.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 11:16 a.m. was made by Commissioner Carlson, seconded by Commissioner Gould, and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
July 1, 2025**

The Beltrami County Board of Commissioners met in regular session on July 1, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:02 p.m. Commissioners John Carlson, Tim Sumner, and Scott Winger were present. Commissioner Joe Gould was absent.

GENERAL COMMENTS - BOARD CHAIR

Thanks to all staff and volunteers working on the storm efforts.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

Approved Agenda and Amendments

A motion was made by Commissioner Winger, seconded by Commissioner Carlson, to approve the agendas with the following amendments:

- Move setting Public Hearing Date for Judicial Ditch 2 from the Consent to the Regular Agenda.
- Move the Administrator's Report from the Work Session to the Regular Agenda.

Unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda as amended was made by Commissioner Carlson, seconded by Commissioner Winger, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held June 17, 2025, and the Minutes of the Board of Commissioners Regular Meeting held June 17, 2025, and minutes of the Special Meeting held June 23, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Bid Award for New Storage Building Construction

The Board, by adoption of its Consent Agenda, approved the bid award for the new storage building construction, to the lowest responsible bidder, HYTEC Construction

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Opioid Settlement Funding Awards

Public Health Director, Amy Bowles reviewed the award recipients of the Opioid Settlement Funds as approved by the Opioid Steering Committee to the County Board for receipt of the funds. Four of the five approved Memorandums of Understanding are presented for approval:

- Stellher Human Services
- Nameless Coalition
- Face it Together Bemidji
- Bemidji Fire Department

Ms. Bowles also reviewed the schedule for the Opioid Steering Committee through the end of the year.

A motion was made by Commissioner Carlson, and seconded by Commissioner Sumner, to approve award of Memorandum of Agreements to four of the community partners submitted to receive Beltrami County Opioid Settlement funds at this time. Unanimously carried.

Public Hearing Date for Judicial Ditch 2

Highway Engineer, Bruce Hasbargen reviewed the Judicial Ditch 2 system. This ditch system is located in the City of Bemidji and is an inactive ditch system. The County and City have discussed transferring jurisdiction of JD2 to the City. The City has approved a resolution requesting transfer of jurisdiction. Next

steps would be for the County to hold a Public Hearing for citizen input. Staff is recommending August 5, 2025 at the 5:00 pm Regular Board Meeting for this public hearing.

A motion was made by Commissioner Carlson and seconded by Commissioner Sumner to approve the Public Hearing date of August 5, 2025 at 5:00 pm for Judicial Ditch 2. Unanimously carried.

Administrator's Report

- Storm Update
 - United Way & Community Resource Connections post storm resources are still open through tomorrow
- Jail Project - sustained little storm damage and is progressing well
- Union Negotiations
 - 6 of 8 unions have scheduled meetings
- Legislative Update
 - Special session resulted in some cost shifts being postponed and some implemented. Immediate impact is not as bad as originally estimated.
 - There will be an update to the Board from our lobbyist at a future meeting.
- Budget work continues
 - Board discussed renewal of lobbyist contract as it relates to the budget. General consensus is to not renew the contract.
- July 10 Staff Appreciation event from 3-4:30pm.
- Northern Township is conducting a public hearing on July 15 regarding incorporation.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Sumner provided several committee updates and invited everyone to the Red Lake Pow Wow event this weekend
- Commissioner Winger had no committee reports but expressed his amazement of the communities coming together and working together on storm issues.
- Commissioner Carlson provided several committee updates and announced to the public, the Bemidji Business Rebuild Program being implemented to support small businesses affected by the storm.
- Commissioner Gaasvig provided several committee updates.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be July 15, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:36 p.m. was made by Commissioner Sumner, seconded by Commissioner Carlson, and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
July 15, 2025**

The Beltrami County Board of Commissioners met in regular session on July 15, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:00 p.m. Commissioners John Carlson, Joe Gould, Tim Sumner, and Scott Winger were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

Approved Agenda and Amendments

A motion was made by Commissioner Winger, seconded by Commissioner Carlson, to approve the agendas as submitted. Unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gould, seconded by Commissioner Sumner, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held July 1, 2025, and the Minutes of the Board of Commissioners Regular Meeting held July 1, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Resolution for Reclassification of Tax Forfeited Land

The Board, by adoption of its Consent Agenda, approved the Resolution for Reclassification of Tax Forfeited Land that supersedes Resolution #25-06-37:

WHEREAS, the Beltrami County Board of Commissioners desires to convert 2 parcels of State-in-Trust land to County fee land in exchange for 1 parcel of Beltrami County fee land being converted to State-in-Trust land authorized under the expedited land exchange process found in M.S. 94.3495; and

WHEREAS, certain parcels of land located in Beltrami County, Minnesota are considered for land exchange as follows:

Tax Forfeited Lands offered for Exchange			
Parcel Number	Description	Township	County Assessed Value
31.00582.00	SECT-25 TWP-147 RANGE-033 40.00 AC NE1/4 OF NE1/4 LESS RY FORFEITED 8-16-40	Northern Township	\$136,000
31.00583.00	SECT-25 TWP-147 RANGE-033 30.00 AC NW1/4 OF NE1/4 LESS RY FORFEITED 8-16-40	Northern Township	\$102,000

WHEREAS, both State-in-Trust parcels forfeited in 1940; and

WHEREAS, both State-in-Trust parcels have been classified by the County Board as non-conservation; and

WHEREAS, the Minnesota State Department of Natural Resources approved the sale of the State-in-Trust parcels on March 13th, 2025; and

WHEREAS, the Beltrami County Board of Commissioners offer the following parcel in exchange:

Beltrami County Owned Land offered for Exchange			
Parcel Number	Description	Township	County Assessed Value
48.00078.00	SECT-06 TWP-147 RANGE-032 60.00 AC S1/2 OF LOT 2 & SW1/4 OF NE1/4	Turtle River Township	\$198,800

WHEREAS, the County Board of Commissioners has considered the timber values on all three parcels and finds the exchange to be equitable;

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners hereby declare they approve of the above-mentioned land exchange, the assessed values of the land, and request that the State of Minnesota facilitate said exchange; and

BE IT FURTHER RESOLVED that this resolution replaces, and therefore supersedes, Resolution #25-06-37.

Approved Resolution to Prioritize Bridge Replacements

The Board, by adoption of its Consent Agenda, approved the Resolution to prioritize bridge replacements:

WHEREAS, Beltrami County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government; and

WHEREAS, Beltrami County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years.

NOW, THEREFORE BE IT RESOLVED that the following bridges are high priorities for replacement, major rehabilitation, or removal, and Beltrami County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available; and

Old Bridge Number	Road Number and Name	Crossing	LPI	Total Project Cost	Township or State Bridge Funds Requested	Federal Funds	Local or State Aid Funds	Proposed Construction Year
R0974	Rogers Road	Shotley Brook	38	\$800,000	\$790,000		\$10,000	2026
7199	CSAH 38	S Br. Battle River	43	\$800,000	\$375,000		\$425,000	2027

BE IT FURTHER RESOLVED that Beltrami County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

BE IT FURTHER RESOLVED that Beltrami County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

REGULAR AGENDA

Resolution for State of Emergency Declaration Extension

Emergency Management Director, Chris Muller reviewed the State of Emergency Declaration by the County Board on June 23, which provided a 30 day window to allow for expedited response and additional resources to assist in the disaster recovery efforts.

Preliminary estimates indicate that Beltrami County will far exceed the threshold to be eligible to apply for disaster reimbursement assistance. The Emergency Management Director requests an extension of the State of Emergency for 30 days from July 15 to continue response to this disaster as additional external resources are needed and the State Disaster Declaration is still pending.

Resolution extending Beltrami County in a State of Emergency for response to destructive severe thunderstorms:

WHEREAS, Beltrami County experienced a destructive severe thunderstorm (derecho) in the early morning hours on June 21, 2025 with top winds estimated at 120mph - similar to a category three hurricane; and

WHEREAS, Beltrami County Board Chair Gaasvig declared a State of Emergency on June 21, 2025; and

WHEREAS, the Beltrami County Board extended the State of Emergency (resolution 25-06-38) on June 23, 2025 for a period of 30 days or until emergency conditions no longer exist; and

WHEREAS, emergency conditions still exist with significant resources still responding to the disaster; and

WHEREAS, the Emergency Management Division continues to work with the Minnesota Division of Homeland Security and Emergency Management through the State Declaration process; and

WHEREAS, the Beltrami County Department of Emergency Management requests the Beltrami County Board of Commissioners extend the State of Emergency for the continued response to this disaster.

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners extends Beltrami County's State of Emergency for conditions resulting from severe weather occurring on June 21, 2025 effective this day of 15 of July, 2025 for a period of 30 days or until emergency conditions no longer exist.

A motion was made by Commissioner Gould, and seconded by Commissioner Carlson, to approve the Resolution to extend Beltrami County in a State of Emergency for response to destructive severe thunderstorms, as submitted.

Community Resource Connection Lease Agreement

Health and Human Services Director, Anne Lindseth presented the lease agreement for Community Resource Connection, who provide services that supports Health & Human Services Programming, for office space in the Community Service Center Building.

A motion was made by Commissioner Sumner, and seconded by Commissioner Winger, to approve the Community Resource Connection Lease Agreement for office space in the Community Service Center Building, as presented.

Solid Waste Debris Management Plan

Discussion was held during the Work Session on the Solid Waste Debris Management Plan. Staff recommendation for Board approval includes the following:

- Close the Old Fairgrounds - Temporary site on July 21
- Demolition Landfill hours of operation beginning July 21 to include closed on Sunday
- Temporary Promotions (2 employees from S1 to S2)
- New Temporary hires (2 employees at S1)
- Approve the MOU with the Internation Union of Operating Engineers, Local #49, Public Works Unit
- Material Handler 2 year Lease
- Grapple attachment purchase
- Two tree cutter attachments purchase

All costs will be submitted for expected State reimbursement of 75%.

A motion was made by Commissioner Sumner, and seconded by Commissioner Gould, to approve the Solid Waste Debris Management Plan as submitted. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Sumner - reviewed upcoming meeting schedule
- Commissioner Winger provided several meeting updates
- Commissioner Gould provided several meeting updates and expressed his support of finding a way to compensate/reward staff who have performed above and beyond handling the storm crisis.
- Commissioner Carlson provided several meeting updates
- Commissioner Gaasvig and provide several meeting updates and upcoming meetings.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be August 5, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:27 p.m. was made by Commissioner Sumner, seconded by Commissioner Carlson, and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
August 5, 2025**

The Beltrami County Board of Commissioners met in regular session on August 5, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:00 p.m. Commissioners John Carlson, Joe Gould, Tim Sumner, and Scott Winger were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

Approved Agenda and Amendments

A motion was made by Commissioner Winger, seconded by Commissioner Carlson, to approve the agendas as presented. Unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Gould, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held July 15, 2025, and the Minutes of the Board of Commissioners Regular Meeting held July 15, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved 2025 PILT Fund Appropriations

The Board, by adoption of its Consent Agenda, approved the funding recommendations made by the Citizen Committees for the 2025 appropriations of the PILT Fund, as submitted.

Approved DATA Practices Guidelines and Procedures Update

The Board, by adoption of its Consent Agenda, approved the updates to the Beltrami County Data Practices Guidelines and Procedures Policy, as submitted.

Approved Woodland Property PACE Resolution

The Board, by adoption of its Consent Agenda, approved the Woodland Property PACE Resolution:

WHEREAS, The Beltrami County Board adopted an Energy Management and Sustainability Plan in January 2016 to promote energy sustainability, renewable energy and efficiency that will benefit the entire community long-term; and

WHEREAS, the Beltrami County Board of Commissioners approved an Agreement with the Saint Paul Port Authority (the "SPPA") on January 19, 2016 designating the SPPA to implement and administer the Minnesota Property Assessed Clean Energy (MN-PACE) Improvement financing on behalf of the County, and providing for the imposition of special assessments pursuant to Minnesota Statutes Sections 216C.435 and 216C.436 and Chapter 429 (the Act); and as needed in connection with that program; and

WHEREAS, Beltrami County wishes to encourage commercial and industrial reinvestment, and to be proactive in preparing for applications and petitions for Special Assessments from owners of property located in Beltrami County desiring to participate in and receive financing pursuant to the Act; and

WHEREAS, Woodland Property, LLC has submitted a PACE of MN application to SPPA and is requesting the County apply a special assessment on their property tax bill; and

WHEREAS, SPPA has reviewed the application and determined the interested property owner meets all eligibility requirements under MN-PACE; and

WHEREAS, SPPA, on behalf of the property owner, requests the County apply a special assessment and collect repayment on property tax bills on behalf of the SPPA; and

WHEREAS, After imposition of the special assessments, the County shall collect such assessments and remit them to the Port Authority for use in the repayment of the Loan(s) or Bond(s) and the County will take all actions permitted by law to recover the assessments, including without limitation, reinstating the outstanding balance of assessments when the land returns to private ownership, in accordance with the Act; and

WHEREAS, The special assessment shall be certified to the County Auditor and entered onto the tax lists for the year and the annual installment and interest shall be collected at the same time and in the same manner as real property taxes.

NOW, THEREFORE BE IT RESOLVED, The Beltrami County Board of Commissioners requests the County Auditor to extend the proposed special assessment plus interest on the following property:

Owner: Woodland Property, LLC
Property Address: 1421 Bemidji Ave. N., Bemidji, MN
PIN: 800148600 Assessment Amount: \$61,960.00
Interest Rate: 5.50% Assessment Start Date: 6/1/26
Term: 20 years

Such assessments shall be payable in equal annual principal and interest installments extending over the term of the special assessment, the first of the installments to be payable with general property taxes in 2026, and shall bear interest at the rate per annum and interest start date stated above, and to the first installment shall be added interest on the entire assessment from the interest start date until December 31 of the tax payable year to which the first installment will be extended, and to each subsequent installment, when due, shall be added interest for one year on all unpaid installments and to each installment shall also be added the special assessment administration fee required by the Act; and

BE IT FURHER RESOLVED, the Beltrami County Board of Commissioners directs the County Administrator to send a certified copy of this Resolution to the County Auditor to extend these assessments on the property tax lists of the County.

Approved 2026 Victim Service Coordinator Grant Agreement

The Board, by adoption of its Consent Agenda, approved the Office of Justice Programs Crime Victim Services Grant Agreement for 2026, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Public Hearing: Judicial Ditch 2

A motion was made by Commissioner Carlson and seconded by Commissioner Sumner to open the Public Hearing. Unanimously carried.

Highway Engineer, Bruce Hasbargen, reviewed the topic:

Judicial Ditch 2 is a legal ditch system that was established in 1910 and is located within the City of Bemidji. JD 2 is an inactive ditch system. No assessments are being collected. Only minimal maintenance has been completed over the recent years (beaver removal). The County and City have discussed the idea of transferring jurisdiction of JD2 to the city, as allowed by Statute 103E.812 Transfer of All or Part of Drainage System. The City of Bemidji has submitted a resolution requesting transfer of jurisdiction to the city. See included resolution and Engineer's Report.

This public hearing is the next step in the process, where the County Board will receive public input regarding the proposed jurisdictional transfer.

Board direction is requested on how to proceed, including whether to:

- Appoint technical panel to examine the drainage system and the proposed transfer and to provide a report. Hold an additional hearing to review report.
- Determine that the drainage system can be better managed by the city and direct County Engineer to draft transfer documents.
- Determine that the drainage system can be better managed by the County and direct the County Engineer to bring recommendation for setting ditch assessments to cover inspections and maintenance.

Beltrami County resident, Wesley Haverson, who's mother owns proper affected by JD 2 had a couple of clarifying questions about ditch assessments and responsibility.

A motion was made by Commissioner Carlson and seconded by Commissioner Sumner to close the public hearing at 5:12 p.m. Unanimously carried.

The Board Determine that the drainage system can be better managed by the city and direct County Engineer to draft transfer documents.

Notice of Feedlot Permit Application to MPCA

Environmental Services Department Director, Brent Rud presented the required Board Notification:

A landowner in Beltrami County, Nathan Wiegman, has applied for a new feedlot permit from the Minnesota Pollution Control Agency and is required by MN Statutes, Chapter 116 , to provide notice of the application to the County Board at a regular meeting. Beltrami County does not regulate feedlots in the non-shoreland areas and no discussion or decision is necessary. This agenda item is fulfilling a Minnesota Pollution Control Agency requirement for the applicant to notify the County Board of the application.

The proposed feedlot is located in Nebish Township at 3129 Lumberjack Rd NW in Section 30, Twp 150, Range 33, in Beltrami County. The proposed facility consists of 2400 head of finishing pigs, 720 animal units, in a tunnel barn with concrete pit manure storage under the slatted floor in the barn.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Sumner provided several committee updates
- Commissioner Winger provided several committee updates
- Commissioner Gould also provided several committee updates and announced that tonight is National Night Out, honoring law enforcement personnel
- Commissioner Carlson provided several committee updates
- Commissioner Gaasvig provided several committee updates and noted that the Beltram County Fair begins on Wednesday, August 6.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be August 19, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:32 p.m. was made by Commissioner Gould, seconded by Commissioner Winger, and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
August 19, 2025**

The Beltrami County Board of Commissioners met in regular session on August 19, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:00 p.m. Commissioners John Carlson, Joe Gould, Tim Sumner, and Scott Winger were present.

GENERAL COMMENTS - BOARD CHAIR

The Target Recycling site will be permanently closed on September 12 and the new Fern Street recycling site is now open.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

Approved Agenda and Amendments

A motion was made by Commissioner Winger, seconded by Commissioner Carlson, to approve the agendas with as presented. Unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Carlson, seconded by Commissioner Gould, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held August 5, 2025, and the Minutes of the Board of Commissioners Regular Meeting held August 5, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved New Premises Gambling Permit Resolution & Application

The Board, by adoption of its Consent Agenda, approved the new premises permit application for lawful gambling, RidgeRunners Snowmobile Club, at Mort's on Upper Red located in Shotley Township, and LG214 Premises permit Application Resolution:

WHEREAS, Minnesota Statutes 249.165, allows a licensed organization to conduct lawful gambling at a site after the County Board has approved the Premises Permit Application for the particular site;

WHEREAS, the RidgeRunners Snowmobile Club is a licensed organization, number 06932;

WHEREAS, the RidgeRunners Snowmobile Club has submitted the Minnesota Lawful Gambling Premises Permit Application to conduct lawful gambling activities at:

Mort's on Upper Red
18335 Mort Lane
Kelliher, MN 56650

THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby acknowledge and approve the LG214 Application from RidgeRunners Snowmobile Club for a Minnesota Lawful Gambling Premises Permit.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Resolution and Affidavits to sell two parcels to the MN DNR

The Board, by adoption of its Consent Agenda, approved the Resolution and authorized the County Administrator to sign the affidavits for the sale of two parcels to the MN DNR:

WHEREAS, the Commissioner of Natural Resources of the State of Minnesota has made a request of the County Board for sale of the following described tax-forfeited, nonconservation lands to the Department of Natural Resources, a state agency, at market value under the authority of Minn. Stat. § 282.01, subd. 1a(c):

Parcel #05.00043.00 (DNR ACQ0161331 Wapiti WMA)

The Southeast Quarter (SE ¼) of Section 9, Township 158 North, Range 38 West of the Fifth Principal Meridian, Beltrami County, Minnesota.

And

Parcel #54.00009.00 (DNR ACQ0161344 Red Lake WMA)

The Northeast Quarter (NE ¼) of Section 9, Township 155 North, Range 34 West of the Fifth Principal Meridian, Beltrami County, Minnesota.

WHEREAS, Parcel #05.00043.00 has forfeited to the State of Minnesota for nonpayment of taxes on October 14th, 1991, which is classified as non-conservation and appraised as provided by Section 282.01, Minnesota Statutes,

WHEREAS, Parcel #54.00009.00 has forfeited to the State of Minnesota for nonpayment of taxes on December 22nd, 1987, which is classified as non-conservation and appraised as provided by Section 282.01, Minnesota Statutes,

WHEREAS, there is need for such lands and the Commissioner of Natural Resources desires to obtain such lands for conservation or recreational purposes.

NOW, THEREFORE, BE IT RESOLVED, that the request of said Commissioner of Natural Resources of the State of Minnesota is granted and Parcel #05.00043.00 and Parcel #54.00009.00, the herein described tax forfeited lands, are released from the trust in favor of the taxing district.

BE IT FURTHER RESOLVED, the Board of County Commissioners of Beltrami County, Minnesota hereby approves the sale of Parcel #05.00043.00 and Parcel #54.00009.00, the herein described tax forfeited lands to the State of Minnesota, Commissioner of Natural Resources, for the approved market value of ONE HUNDRED ELEVEN THOUSAND DOLLARS (\$111,000.00) (05.00043.00) and ONE HUNDRED FOUR THOUSAND DOLLARS (\$104,000.00) (54.00009.00), for

sale to the State of Minnesota, Department of Natural Resources, at market value.

Approved Lease Agreement with Bemidji Area Ski Club to locate a Storage Facility on County Land

The Board, by adoption of its Consent Agenda, approved the lease agreement with Bemidji Area Ski Club to locate their storage facility on Beltrami County Land, as submitted.

Approved CSAH 30 Excess Right-of-Way Resolution

The Board, by adoption of its Consent Agenda, approved the CSAH 30 excess right-of-way - Coho Loop Resolution to allow the divestment of the excess right of way:

WHEREAS, in 1986, the County acquired property for the purpose of relocating County State Aid Highway 30; and

WHEREAS, pursuant to Minnesota Statute 373.01 Subd. 1(4) counties are authorized to manage, sell, or dispose of real estate owned by the county, as deemed conducive to the interests of the county's inhabitants; and

WHEREAS, it appears to the County Board that a portion of said property located in Government Lots 5 and 6, Section 3, T. 149 N., R. 31 W., is no longer needed as public road right-of-way; and

WHEREAS, the subject property currently serves as primary access to the parcels in the adjoining plat; and

WHEREAS, the County Board finds the highest and best use of the subject property to be incorporation of the property into the adjoining properties; and

WHEREAS, a certificate of survey and parcel descriptions have been prepared and are attached hereto as Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED that the subject property shall be offered for sale under the following conditions:

1. The directly adjoining landowner shall be offered the first option to purchase the adjacent parcel.
2. If the adjoining landowner declines, the immediate neighboring landowners shall be offered the second option to purchase.
3. In both options, landowners shall be given 30 days to exercise the option to purchase.
4. If no adjoining or neighboring landowner elects to purchase the parcel within the option period, the County shall

terminate the sale and division process, as non-conforming lots cannot be created,

BE IT FURTHER RESOLVED that the County reserves the right, in the interest of the public, to withdraw from sale, at any time prior to completion of the transaction; and

BE IT FURTHER RESOLVED that all lands sold pursuant to this resolution shall be subject to applicable county ordinances, railroad and highway easements, utility easements, flowage rights, mineral rights, and any other legal encumbrances; and

BE IT FURTHER RESOLVED that the County Administrator and County Board Chair are hereby authorized to execute all documents necessary to complete the sale and transfer of property in accordance with this resolution; and

BE IT FINALLY RESOLVED that the parcels, as described in Exhibit A, shall be offered for sale at the following prices which are in accordance with Minnesota Statute 373.01 Subd. 1(5)(i). and are sufficient to cover all associated costs, including but not limited to surveying, legal document preparation, recording fees, and administrative expenses.

Parcel #	Values
A	\$2,022
B	\$3,633
C	\$2,767
D	\$2,219
E	\$2,043
F	\$1,890
G	\$1,527

REGULAR AGENDA

None.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Sumner reported on visiting the fair, the turkey BBQ judging and several township and committee meetings.
- Commissioner Winger also commented on the fair and several committee assignments.
- Commissioner Gould had several committee updates and fair report
- Commissioner Carlson reported on committee assignments and the fair
- Commissioner Gaasvig reported on committee assignments, township meetings and the fair

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be September 2, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:17 p.m. was made by Commissioner Sumner, seconded by Commissioner Carlson, and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
September 2, 2025**

The Beltrami County Board of Commissioners met in regular session on September 2, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:09 p.m. Commissioners John Carlson, Joe Gould, Tim Sumner, and Scott Winger were present. **One or more members of the Board may be participating by interactive technology.**

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

Approved Agenda and Amendments

A motion was made by Commissioner Winger, seconded by Commissioner Carlson, to approve the agendas with the following amendments:

- Moved from the Consent Agenda - 2026 Mixed Solid Waste Market Price
- Moved from the Consent Agenda - 2026 Employee Insurance
- Moved from the Work Agenda - Administrator's Update

Unanimously carried by role call vote. 5:0

Approved Consent Agenda

A motion to approve the Consent Agenda as modified, was made by Commissioner Carlson, seconded by Commissioner Winger, and unanimously carried by role call vote. 5:0

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held August 19, 2025, and the Minutes of the Board of Commissioners Regular Meeting held August 19, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved SWAT Memorandum of Understanding

The Board, by adoption of its Consent Agenda, approved the Headwaters SWAT Memorandum of Understanding with the City of Bemidji Fire Department, as submitted.

REGULAR AGENDA

2026 Mixed Solid Waste Market Price and Resolution

Public Works Director, Bruce Hasbargen, explained how the mixed solid waste market price was determined and presented the Resolution to establish the 2026 Mixed Solid Waste Market Prices to the Board:

WHEREAS, MS 297H.02 requires certain political subdivisions to identify by Resolution a Market Price for solid waste management tax purposes if the political subdivision subsidizes the cost of Municipal Solid Waste (MSW) disposal at a facility, or directly bills for organized collection of MSW on property tax statements; and

WHEREAS, The political subdivision will be liable for any Solid Waste Management Tax (SWMT) based only on the Market Price identified by Resolution; and

WHEREAS, Market Price is defined in the State Statute as the "lowest price available in the area"; and

WHEREAS, The County of Beltrami declares the Market Price for all MSW generated in Beltrami County during CY2026 to be \$34.05 per ton, based upon the lowest price available in the area. Beltrami County's identified Market Price includes both the cost per ton-mile for transportation and the cost per ton for disposal, assuming disposal at the Gentilly Landfill. All costs

were calculated using current hauling and tip fee rates offered in the region.

A motion was made by Commissioner Carlson and seconded by Commissioner Winger to approve the Resolution and the 2026 Mixed Solid Waste Market Price as submitted. Unanimously carried by role call vote. 5:0.

Approved 2026 Employee Insurance

A motion was made by Commissioner Winger and seconded by Commissioner Carlson to approved the 2026 Employee Health Insurance and the Paid Family Medical Leave provider as presented by the Labor Management Committee on Insurance. Motion carried 4:1 by role call vote. Commissioner Gould voted No.

Administrator's Report

- Reviewed budget and fee schedule process
- Updated on Greater MN Housing Fund meetings to discuss housing issues
- Building the tax base Work Group has been established and meet to begin work on this topic
- HR Director, Ann Shroeder's last day is tomorrow. Interviews will take place Sept 12.
- Union Negotiations continue slowly. Have met with 6 of the 8 unions so far.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Gould: commented on several committee assignments
- Commissioner Carlson: also provided several committee updates
- Commissioner Sumner: attended several committees and the AMC Board of Directors meeting
- Commissioner Winger: provided several committee updates
- Commissioner Gaasvig: provided several committee updates

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be September 16, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:51 p.m. was made by Commissioner Sumner, seconded by Commissioner Winger. and unanimously carried by role call vote. 5:0.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
September 16, 2025**

The Beltrami County Board of Commissioners met in regular session on September 16, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:00 p.m. Commissioners John Carlson, Joe Gould, Tim Sumner, and Scott Winger were present.

GENERAL COMMENTS - BOARD CHAIR

Reminder: Truth in Taxation meeting is on December 2 at 6 pm

CITIZENS ADDRESSING THE BOARD

- CT Marhula requested the Board to suspend the rule to allow public comment on an item on the agenda.
- Randal Berg requested clarification as to what action could be taken at the Truth in Taxation hearing if the Preliminary Budget is approved now.
- Kate Egalhoff stated her concern for the library and the short notice on the budget being set.

At this time Commissioner Gould requested that the board waive the process of not allowing citizens to speak on items on the agenda for a 30 minute time period.

- Pam Roiger stated her attempts to communicate with her Commissioner and receiving no response.
- Amanda Gartner also stated concerns around no response from 4 of 5 Commissioners.
- Sherilyn Warren asked the Board what she should do if she has to fire 40% of her employees due to library funding cuts and what does the County offer for services.
- Paul Benschhoff stated that the Board is showing a considerable amount of disrespect to the citizens of the County who came to speak to the topic of the library today.
- Christy (last name not provided) addressed her concern regarding the gender bias being displayed by requesting citizens give their full name and address before being allowed to speak. She does not feel safe.
- Ara Gallo former KRLS employee who worked on efficiencies and cost cutting measures stated he was blocked at every turn by incompetent directors and a rubber stamping board. Targeted cuts and measures could be taken by the library to

save funds rather than sustain blanket cuts from the county.

- Jessica Eggelhoff stated that the Board works for the public therefore they should allow the public to speak about the library if they so choose.

Commissioner Gould requested that the Board allow citizens to speak to the library for a 30 minute time period.

- Cheryl Shafel is concerned about the county making a big decision without letting citizens provide input. The Commissioners work for the citizens.
- Shannon Murray addressed concerns about the bus system, public transportation and supporting disadvantaged citizens.
- Linda Lemmer expressed concern about funding allocation cuts to the History Center.
- Jay (last name not provided) asked if the citizens could choose a new board chair who would allow them to speak.
- Curtiss Hunt asked if the Board could consider a graduated levy based on the property value and owner income.
- Sandi Marshal urged the Board to seek additional information about the KRLS System and provided written comments to the Board. She also mentioned the 2024 written audit for reference.
- Espy Bates asked why can't the Board cut from the judicial side of the budget rather than the library.
- Austin (last name not provided) strongly urged the Board to support the library. It is a valued and important asset to our community.
- Ann Long Voelkner spoke to her and her family's passion for the library and requested that the Board not restrict access to the library.
- Theona Thayer stated her belief that knowledge is power and maintaining access to that knowledge is very important. We should prioritize our library and it should never be first on the chopping block.
- Linda Gross spoke to her support of the library and all the services it provides.
- Patricia Lester expressed her concerns about the potential loss of the library, the history center and mass transportation and the services they provide to so many. Please think of all that was said today.
- Kitura Main asked if the County would be getting a new MN state flag.

APPROVAL OF AGENDA

Approved Agenda and Amendments

A motion was made by Commissioner Winger, seconded by Commissioner Carlson to approve the agendas as submitted. Motion carried 4:1. Gould: No.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Carlson, seconded by Commissioner Winger and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held September 02, 2025, and the Minutes of the Board of Commissioners Regular Meeting held September 02, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved New premises Gambling Permit and Resolution

The Board, by adoption of its Consent Agenda, approved a new Premises Permit Application for Lawful Gambling RidgeRunners Snowmobile Club at Hillman's Tall Tales Tavern located in Waskish Township and Resolution LG214 Premises Permit Application:

Whereas, Minnesota Statutes 349.165, allows a licensed organization to conduct lawful gambling at a site after the County Board has approved the Premises Permit Application for the particular site;

Whereas, The RidgeRunners Snowmobile Club is a licensed organization, number 06932;

Whereas, The RidgeRunners Snowmobile Club has submitted the Minnesota Lawful Gambling Premises Permit Application to conduct lawful gambling activities at:

Hillman's Tall Tale Tavern
55378 Hillman Dr NE
Waskish, MN 56685

THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby acknowledge and approve the LG214 Application from RidgeRunners Snowmobile Club for a Minnesota Lawful Gambling Premises Permit.

Approved Tobacco License Application

The Board, by adoption of its Consent Agenda, approved the Tobacco License Application for WW Resort, Inc. DBA West Wind Resort, as submitted.

Approved Northern Township Purchase & Sale Agreement

The Board, by adoption of its Consent Agenda, approved the purchase and sale agreement with Northern Township for Parcels 31.00582.00 and 31.00583.00 in the amount of \$500,000.00, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Memorandum of Agreement for Opioid Settlement Funds

The Board, by adoption of its Consent Agenda, approved the Memorandum of Agreement to serve as the agreement between the county and the community partner selected to receive Beltrami County Opioid Settlement funds of up to \$70,050.

Approved Phase 7 Demo landfill Project

The Board, by adoption of its Consent Agenda, approved bid award to Casper Construction in the amount of \$110,000 for the Excavation Project of Phase 7 at the demolition Landfill, as submitted.

Approved 2025-26 DWI Officer Grant Renewal and Resolution

The Board, by adoption of its Consent Agenda, approved the renewal of the 2025-26 Grant Agreement with the Dept of Public

Safety to participate in the DWI Enforcement Officer Program, and Resolution:

WHEREAS, Beltrami County Sheriff's Office is responsible for patrolling and enforcing Minnesota state statutes and Beltrami County ordinances on roadways contained in Beltrami County; and

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office, from the Minnesota Department of Public Safety to dedicate a patrol deputy for the specific purpose of enforcing Minnesota's DWI laws; and

WHEREAS, this grant money is available from the Minnesota Department Public Safety through the grant application process.

BE IT RESOLVED that the Beltrami County Sheriff's Office enter into a grant agreement with the Minnesota Department of Public Safety for the DWI Officer grant during the period of October 1, 2025 through September 30, 2026. Beltrami County Sheriff Jason Riggs or his successors is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Beltrami County Sheriff's Office and to be the fiscal agent and administer the grant.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Craig Gaasvig and County Administrator Tom Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

REGULAR AGENDA

FY 2026 Preliminary budget, Levy and Fee Schedule

A motion was made by Commissioner Carlson and seconded by Commissioner Winger, to approve the FY 2026 Preliminary budget, Levy and Fee Schedule as submitted.

Commissioner Gould made a motion to amend the motion to include full funding for the three community programs and take the funds from other areas. Motion died for lack of a second.

Commissioner Sumner made to a motion to amend the motion and raise the levy to 9.99% and fund the three community programs. Motion died for lack of a second.

Commissioner Gould made a motion to table the item. Motion died for lack of a second.

A Roll call vote was taken on the original motion. Motion carried 4:1. Gould: No.

CLOSED SESSION

A motion was made by Commissioner Carlson and seconded by Commissioner Winger to begin the closed session at 6:02 p.m. Unanimously carried.

Commissioner Gould left immediately following the closed session.

A motion was made by Commissioner Carlson and seconded by Commissioner Winger to end the closed session at 7:01 p.m. and return to the Regular Agenda. Motion carried 4:0 Gould: absent

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 7:04 p.m. was made by Commissioner Sumner, seconded by Commissioner Carlson and unanimously carried 4:0.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
October 7, 2025**

The Beltrami County Board of Commissioners met in regular session on October 7, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:00 p.m. Commissioners John Carlson, Joe Gould, and Scott Winger were present. Commissioner Tim Sumner was absent.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Randal Berg, resident in Bemidji Township requested the board consider adopting a Resolution of condemnation of the Federal H.R 1 Legislation.
- Emily Thabes, Executive Director of the Beltrami Historical Society provided an update from the Historical Society including fall programming events and activities. She also requested the Board continue their support of the Historical Society during budget deliberations.
- Cheryl Shafel expressed her concerns and support for the library and the services it provides to the community.

APPROVAL OF AGENDA

Approved Agenda and Amendments

A motion was made by Commissioner Winger, seconded by Commissioner Carlson, to approve the agendas as presented. Motion carried 3:1. Gould - No.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Carlson, seconded by Commissioner Winger, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held September 16, 2025, and the Minutes of the Board of

Commissioners Regular Meeting held September 16, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved to Schedule a Public Hearing for Liquor & Beer License Fee Changes

The Board, by adoption of its Consent Agenda, approved scheduling a Public Hearing for November 4, 2025 to receive citizen comment on the proposed fee schedule changes to the County Liquor and Beer License fees.

Approved New Premises Gambling Permit and Resolution at Kohl's Resort

The Board, by adoption of its Consent Agenda, approved the new premises gambling permit for lawful gambling for Bemidji Youth Hockey Association at Kohl's Resort in Turtle Lake Township and the required Resolution:

Whereas, Minnesota Statutes 349.165, allows a licensed organization to conduct lawful gambling at a site after the County Board has approved the Premises Permit Application for the particular site;

Whereas, The Bemidji Youth Hockey Association is a licensed organization, number 00578;

Whereas, The Bemidji Youth Hockey Association has submitted the Minnesota Lawful Gambling Premises Permit Application to conduct lawful gambling activities at:

Kohl's Resort
15707 Big Turtle Dr NE
Bemidji, MN 56601

THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby acknowledge and approve the LG214 Application from Bemidji Youth Hockey Association for a Minnesota Lawful Gambling Premises Permit.

Approved Juvenile Center Host County Contract

The Board, by adoption of its Consent Agenda, approved the Host County Contract with Northwestern Minnesota Juvenile Center, as submitted.

Approved Paul Bunyan Task Force Lease

The Board, by adoption of its Consent Agenda, approved the 2026 Paul Bunyan Task Force lease of space in the Law Enforcement Center for the period from January 1 - December 31, 2026, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Resolution SP 004-589-002 Grant Agreement

The Board, by adoption of its Consent Agenda, approved the Resolution and Grant Agreement for SP 004-589-002:

WHEREAS, Beltrami County has applied to the Commissioner of Transportation for a grant from the State Program for IIJA Assistance; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$50,000.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Beltrami County hereby agree to the terms and conditions of the grant consistent with Minnesota Laws 2023, Chapter 68, Article 1, Section 2, Subdivision 5(a), and will pay any additional amount by which the cost exceeds the estimate and will return any amount appropriated for the project but not required. The proper County officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Approved Amendments to Township/City Road Maintenance Agreements

The Board, by adoption of its Consent Agenda, approved the amendments to the Township/City Road Maintenance Agreements, as submitted.

Approved 2026-2028 Commercial Hauler Contract

The Board, by adoption of its Consent Agenda, approved awarding the 2026-2028 Commercial Hauling Contract to the low bidder, Dukek Trucking, Inc., as submitted.

REGULAR AGENDA

None.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Winger provided several updates and commented on SWCD Tree sales.
- Commissioner Gould - none.
- Commissioner Carlson provided multiple committee updates. He confirmed to do Chat-about tomorrow morning in Commissioner Sumner's absence.
- Commissioner Gaasvig provided several committee updates.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be October 21, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:24 p.m. was made by Commissioner Carlson, seconded by Commissioner Winger, and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
October 21, 2025**

The Beltrami County Board of Commissioners met in regular session on October 21, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:00 p.m. Commissioners John Carlson, Tim Sumner, and Scott Winger were present. Commissioner Joe Gould was absent.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Pam Roiger (via Zoom) had questions around how to address concerns about the budget and how to get involved.
- Randal Berg, expressed his concerns for continued support for the Kitchigami Regional Library.
- State Representative, Bidal Duran, acknowledged the huge burden being put on Counties by the State of MN and the importance of the public being educated on the impact this is having on County budgets. He also expressed his willingness do help Beltrami County at the State level in any way he can.
- Cheryl Shafel stated her concerns for the people using the library and public transportation if these services have budget cuts from the County.

APPROVAL OF AGENDA

Approved Agenda and Amendments

A motion was made by Commissioner Winger, seconded by Commissioner Carlson to approve the agendas with the following amendments:

- Removal of CSAH 11 Project Resolution Supporting LRIP Grant Application from the Consent Agenda.

Unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda as amended, was made by Commissioner Carlson, seconded by Commissioner Winger, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held October 07, 2025, and the Minutes of the Board of Commissioners Regular Meeting held October 07, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution & Application of Forfeiture Cancellation

The Board, by adoption of its Consent Agenda, approved the Resolution for cancellation of forfeiture of parcel 36.00080.00 and recommend cancellation be granted by the Minnesota Department of Revenue:

Whereas, Beltrami County parcel 36.00080.00 was forfeited to the State of Minnesota on September 2, 2025, under Minnesota Statute Chapter 281 for nonpayment of real estate property taxes;

Whereas, Minnesota Statute Chapter 281.23 outlines the process by which a property forfeits for nonpayment of real estate property taxes;

Whereas, Sheriff service efforts were unsuccessful as the property lies within the boundaries of the Red Lake Sovereign Nation where neither county nor state authorities have legal jurisdiction to serve legal process;

Whereas, The property owner/occupant did not receive proper notification of the pending tax forfeiture;

Whereas, Minnesota Statute 279.34 established the process that applications be considered by the County Board and the County Auditor and shall thereafter be submitted to the Commissioner of Revenue with the recommendation of the County Board and the County Auditor;

Whereas, The Beltrami County Auditor-Treasurer approves this Application for Cancellation of Forfeiture and recommends the cancellation be granted;

THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners approves this Application for Cancellation of Forfeiture and recommends that the cancellation be granted by the Minnesota Department of Revenue.

Approved Contracted Local Assessor Data Integrity & Quality Standards Policy

The Board, by adoption of its Consent Agenda, approved and adopted the Local Assessor Data Integrity & Quality Standards Policy as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Easement between County and Gustafson

The Board, by adoption of its Consent Agenda, approved the easement modification between Beltrami County and Ken Gustafson across county administered tax forfeited land to allow access to parcel 18.00444.00, as submitted.

Approved Easement between County and Wilcowski

The Board, by adoption of its Consent Agenda, approved the right-of-way easement across County administered parcel 35.00102.00, between the County and James and Linda Wilcowski to access parcels 35.00100.00 and 35.00091.00, as submitted.

Approved Turtle River Township LRIP Support Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution in support of the Turtle River Township application for Local Road Improvement program funding:

WHEREAS, the MnDOT State Aid for Local Transportation Office is accepting applications for the Local Road Improvement Program

WHEREAS, non-state aid cities and townships can apply for LRIP funding, competing against similar jurisdictions

WHEREAS, non-state aid cities and townships must have a county sponsor and support of the County Board

WHEREAS, Turtle River Township has requested county sponsorship and support for a project on Little Bass Lake Rd NE

THEREFORE, BE IT RESOLVED, that Beltrami County supports and agrees to act as sponsor for the project should the Township be awarded LRIP funds. Sponsorship includes being the fiscal agent, overall project administration and ensuring the Township follows laws, rules, and regulations for project development, contracting, and construction.

BE IT FURTHER RESOLVED that Bruce Hasbargen, Beltrami County Public Works Director is hereby authorized to act as agent on behalf of this sponsoring agency.

BE IT FURTHER RESOLVED, that if the Township receives LRIP funding, Beltrami County and Turtle River Township will enter a Memorandum of Understanding that further specifies the responsibilities of each agency and includes an administrative fee.

Approved Township and City Maintenance Agreements and Resolutions for Shooks Twp and City of Blackduck

The Board, by adoption of its Consent Agenda, approved the Township and City Maintenance Agreements and Resolutions for Shooks Township and the City of Blackduck:

WHEREAS, Shooks Township is desirous of contracting with the County for the performance of specific services; and,

WHEREAS, the County is agreeable to and desirous of rendering such services in the terms and conditions set forth in the Road Maintenance Agreement; and,

WHEREAS, such agreements are authorized and provided for by Sections 160.21 and 471.59 of the Minnesota Statutes.

THEREFORE, BE IT RESOLVED, that the County enter into the Road Maintenance Agreement and that the County Administrator is authorized to execute such agreement.

And

WHEREAS, the City of Blackduck is desirous of contracting with the County for the performance of specific services; and,

WHEREAS, the County is agreeable to and desirous of rendering such services in the terms and conditions set forth in the Road Maintenance Agreement; and,

WHEREAS, such agreements are authorized and provided for by Sections 160.21 and 471.59 of the Minnesota Statutes.

THEREFORE, BE IT RESOLVED, that the County enter into the Road Maintenance Agreement and that the County Administrator is authorized to execute such agreement.

Approved Township Road Maintenance Agreement Amendments and Resolution for Lammers, Cormant, Liberty, Bemidji and Eckles Townships

The Board, by adoption of its Consent Agenda, approved the Resolution authorizing the execution of Amendments to Township Road Agreements with Lammers, Cormant, Liberty, Bemidji and Eckles Townships:

WHEREAS, Lammers Township, Cormant Township, Liberty Township, Bemidji Township, and Eckles Township desire to contract with the County for the performance of specific services; and,

WHEREAS, the County is agreeable to providing such services under the terms and conditions established in the existing Road Maintenance Agreement; and,

WHEREAS, it is necessary to amend said Agreement to reflect the updated per-mile billing structure.

THEREFORE, BE IT RESOLVED, that the County Board of Commissioners hereby approves the amendments to the Township Road Maintenance Agreements with Lammer, Cormant, and Liberty Townships, and authorizes the County Administrator to execute said amendments on behalf of the County.

Approved Resolution Authorizing Final Pay Voucher for SAP 04-030-015

The Board, by adoption of its Consent Agenda, approved the Resolution authorizing final pay voucher SAP 04-030-015 - 2025 Seal Coat contract with Morris Sealcoat and Trucking, Inc:

WHEREAS, Contact No. SAP 004-030-015 has in all things been completed, and the County Board being fully advised in the premises,

NOW THEN BE IT RESOLVED, that we do hereby accept said completed project for and on behalf of Beltrami County and authorize final payment.

Approved Resolution Authorizing Final Pay Voucher for SAP 004-025-001

The Board, by adoption of its Consent Agenda, approved the Resolution authorizing final pay voucher SAP 04-025-001 - 2025 County Wide Dust Control with Edwards Oil/Trimark Industrial:

WHEREAS, Contact No. SAP 004-025-001 has in all things been completed, and the County Board being fully advised in the premises,

NOW THEN BE IT RESOLVED, that we do hereby accept said completed project for and on behalf of Beltrami County and authorize final payment.

Approval of Ottertail Power Electric Line Easement

The Board, by adoption of its Consent Agenda, approved the Electric Line Easement for Ottertail Power Company in the First Addition to Industrial Park, Section 22 T146N, R33W, Beltrami County, Minnesota, as submitted.

Approved and Certification of Un-Paid Solid Waste Accounts

The Board, by adoption of its Consent Agenda, approved the list of unpaid solid waste accounts from October 1, 2024 through September 30, 2025, and certified delinquent.

Approved Bid Award for Bemidji Transfer Station Drainage Project

The Board, by adoption of its Consent Agenda, approved the Bid Award to the lowest responsive bidder, Johnson Construction, in the amount of \$70,635, for project 25043 - Beltrami County Transfer Station East Drainage, as submitted.

REGULAR AGENDA

Exiting Jail Study Options and Recommendation

Existing Jail Study Options were presented to the Board for consideration at the August 19, 2025 Work Session. The three options presented were:

1. Option 1 - Full remodel
2. Option 2 - Partial removal and remodel
3. Option 3 - Full removal and building a new sally port

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to approve Option 3 - full removal and building a new sally port. Unanimously carried.

MCIT Delegates

As members of MCIT, each year a delegate and alternate county official should be appointed to vote on MCIT business on behalf of the County. 2025 Delegate was Administrator Tom Barry and alternate was Commissioner John Carlson.

A motion was made by Commissioner Carlson, and seconded by Commissioner Sumner, to appoint Commissioner Winger as the Delegate to MCIT and select no alternate. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Sumner provided a Blackduck Ambulance update and reminded Commissioners of the upcoming AMC Dist. 2 annual meeting on October 29.
- Commissioner Winger provided several committee updates
- Commissioner Carlson provided several committee updates
- Commissioner Gaasvig also provided several committee updates

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be November 4, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:45 p.m. was made by Commissioner Carlson, seconded by Commissioner Winger, and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
November 4, 2025**

The Beltrami County Board of Commissioners met in regular session on November 4, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:00 p.m. Commissioners John Carlson, Joe Gould, Tim Sumner, and Scott Winger were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Sherilyn Warren, Bemidji Library Branch Manager, discussed the impacts to staff and services if the County reduces their support to the State minimum maintenance of effort amount.
- Christy, a county resident, discussed what the impact of reduced hours and service from the library would be to her work in providing services and support to students using library resources.
- Sheri Colet, a Bemidji resident, stated her support for the library and supporting community values.
- Cheryl Shafer reminded the Board of the Health & Human Services Vision and Mission statements of community support for all county residents.
- Randal Berg, discussed the use of county reserves to fund the library. He stated: State & Federal cuts do not absolve the county from supporting the library.

APPROVAL OF AGENDA

Approved Agenda and Amendments

A motion was made by Commissioner Winger, seconded by Commissioner Carlson, to approve the agendas as submitted. Unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Carlson, seconded by Commissioner Winger, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held October 12, 2025, and the Minutes of the Board of Commissioners Regular Meeting held October 21, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Public Defender Contract - Nuckols

The Board, by adoption of its Consent Agenda, approved the Public Defender and Legal Services Representation Contract for Joshua Nuckols for the term January 1, 2026- December 31, 2029, as submitted.

Approved Public Defender Contract - Kirchner

The Board, by adoption of its Consent Agenda, approved the Public Defender and Legal Services Representation Contract for Donald Kirchner for the term January 1, 2026- December 31, 2029, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Resolution to Set Tax-Forfeited Land Sale Date

The Board, by adoption of its Consent Agenda, approved the Resolution for on-line auction of tax-forfeited parcels starting on December 15, 2025:

WHEREAS, Chapter 282.01 to 282.12, Minnesota Statutes 1941, as amended, provides for the sale of such lands forfeited to the State for delinquent taxes; and,

WHEREAS, The County Board will provide appraisal of such lands as provided by law, and a list of such lands will be filed with the County Auditor for the purpose of first offering such lands for sale by online auction at not less than their Estimated Market Value (EMV); and,

WHEREAS, Any properties not sold after 30 days for at least their Estimated Market Value will be offered again for sale by online auction, at not less than their Minimum Bid Value (MBV) (sum of delinquent taxes, special assessments, penalties, interest, and other costs); and,

WHEREAS, Any properties not sold after the second 10 day auction, for at least their Minimum Bid Value, will be available to purchase at the Beltrami County Administration Building for their Minimum Bid Value;

WHEREAS, Parcels required to be reviewed, have been reviewed, and approved for sale by the Minnesota Department of Natural Resources,

WHEREAS, The County Board is by law designated with authority to provide for the sale of such lands; and,

NOW, THEREFORE, BE IT RESOLVED, These parcels shall be sold through the State of Minnesota Surplus Services online auction site (MNBid.mn.gov) on any and all terms required by the auction site, namely, all online sales must be paid in full within 10 business days of the completion of the auction. Payment must be made by money order or cashier's check made payable to "Surplus Services".

BE IT FURTHER RESOLVED, That all purchasers of land additionally shall pay a 3 percent surcharge of the total sale price to be paid to Minnesota Management and Budget, a state deed fee of \$25.00, a deed filing fee of \$46.00, and a state deed tax equal to the greater of \$1.65 or 0.33% of the basic sale price.

BE IT FURTHER RESOLVED, That where any lands herein offered for sale do not adjoin or are not located on a suitable legally established and maintained public highway or road, the township wherein said lands may be located, nor any other municipality shall not for a period of five years be obligated to the establishment, construction or additional maintenance of any public roads or the expenditure of any public funds for the benefit of the owner or occupant of any lands herein purchased by reason of the ownership or occupancy of any of this land; provided further, that nothing herein shall be construed to create any obligation, directly or indirectly, on the part of any municipality for the expenditure of any money for the benefit of said parcel after the expiration of said five-year period. Responsibility for determining boundary lines of parcels purchased rests with the purchaser.

BE IT FURTHER RESOLVED, That the right is reserved in the

interest of the public to withdraw from sale, any parcel, at any time prior to its sale.

BE IT FURTHER RESOLVED, That all lands sold hereunder are sold subject to any ordinances adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements, and subject to all flowage rights, and any other legal easements.

BE IT FURTHER RESOLVED, That a notice of sale of such lands to be given by publication in the official newspaper of the County, as provided by law, that the County Auditor of Beltrami County offer such parcels of land for sale and that such sales to be to the highest bidder through an online auction beginning on December 15th, 2025

Parcel #	Tax-Forfeited Legal Description	Township	EMV/MBV Values
15.00041.04 Online Auction	SECT-02 TWP-146 RANGE-034 .26 AC LOT 2 LYING N OF PARCEL 15. 00041.01 Sec Twp Rng 2 146N 34W	Grant Valley Twp Forfeited: 09/02/25 Map acres: 0.26	Est. Market Value: \$300.00 Min. Bid Value: \$230.26
15.00168.00 Online Auction	SECT-07 TWP-146 RANGE-034 2.00 AC E 264' OF N 330' OF S 660' OF SE1/4 OF SE1/4 Sec Twp Rng 7 146N 34W	Grant Valley Twp Forfeited: 09/02/25 Map acres: 2.0	Est. Market Value: \$33,400.00 Min. Bid Value: \$2,323.99
15.01202.00 Online Auction	SECT-01 TWP-146 RANGE-034 .26 AC LOT 4 LYING EAST OF THE PLAT OF THE PLAT OF GILLSTROM ADDITION Sec Twp Rng 1 146N 34W	Grant Valley Twp Forfeited: 09/02/25 Map acres: 0.26	Est. Market Value: \$450.28 Min. Bid Value: \$450.28
23.00118.00 Online Auction	SECT-13 TWP-147 RANGE-035 1.81 AC NW1/4 OF NE1/4 EAST OF RAI LWAY RIGHT-OF-WAY Sec Twp Rng 13 147N 35W	Lammers Twp Forfeited: 09/02/25 Map acres: 1.81	Est. Market Value: \$16,800.00 Min. Bid Value: \$404.49
48.00266.00 Online Auction	SECT-17 TWP-147 RANGE-032 1.84 AC E 200' OF W 860' OF S 400' OF SE1/4 OF SW1/4 Sec Twp Rng 17 147N 32W	Turtle River Twp Forfeited: 09/02/25 Map acres: 1.84	Est. Market Value: \$52,200.00 Min. Bid Value: \$2,518.96
80.02002.01 Online Auction	SECT-17 TWP-146 RANGE-033 CARSON'S ADD. TO BEMIDJI LOT-004 B LOCK-006 .02 AC A STRIP OF LAND BEING 22 FEET WIDE PARALLEL WITH AND JOINING M,RL&M RR R/W ON THE SOUTH ACROSS LOT 4 Sec Twp Rng 16 146N 33W	City of Bemidji Forfeited: 09/02/25 Map acres: 0.02	Est. Market Value: \$700.00 Min. Bid Value: \$253.76

<p>80.02004.01 Online Auction</p>	<p>SECT-17 TWP-146 RANGE-033 CARSON'S ADD. TO BEMIDJI LOT-005 B LOCK-006 .04 AC A STRIP OF LAND BEING 22 FEET WIDE PARALLEL WITH AND JOINING M,RL&M RR R/W ON THE SOUTH ACROSS THE EAST Sec Twp Rng 17 146N 33W</p>	<p>City of Bemidji Forfeited: 09/02/25 Map acres: 0.04</p>	<p>Est. Market Value: \$1,500.00 Min. Bid Value: \$302.61</p>
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Approved Amendments to Township Road Maintenance Agreements for Ten Lake & Waskish Townships

The Board, by adoption of its Consent Agenda, approved the Resolution to authorize execution of Township Road Maintenance Agreements with Ten Lake and Waskish Townships:

WHEREAS, Ten Lake Township and Waskish Township desire to contract with the County for the performance of specific services; and,

WHEREAS, the County is agreeable to providing such services under the terms and conditions established in the existing Road Maintenance Agreement; and,

WHEREAS, it is necessary to amend said Agreement to reflect the updated per-mile billing structure.

THEREFORE, BE IT RESOLVED, that the County Board of Commissioners hereby approves the amendments to the Township Road Maintenance Agreements with Ten Lake Township and Waskish Township and authorizes the County Administrator to execute said amendments on behalf of the County.

Approved Amendments to Township Road Maintenance Agreements for Sugar Bush & Hornet Townships

The Board, by adoption of its Consent Agenda, approved the Resolution to authorize execution of Township Road Maintenance Agreements with Sugar Bush and Hornet Townships:

WHEREAS, Sugar Bush Township and Hornet Township desire to contract with the County for the performance of specific services; and,

WHEREAS, the County is agreeable to providing such services under the terms and conditions established in the existing Road Maintenance Agreement; and,

WHEREAS, it is necessary to amend said Agreement to reflect the updated per-mile billing structure.

THEREFORE, BE IT RESOLVED, that the County Board of Commissioners hereby approves the amendments to the Township Road Maintenance Agreements with Sugar Bush Township and Hornet Township and authorizes the County Administrator to execute said amendments on behalf of the County.

Approved CSAH 11 Project Grant Application Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution supporting the LRIP CSAH 11 Reconstruction Project and Grant Application:

WHEREAS, the Minnesota Department of Transportation (MnDOT) Local Road Improvement Program (LRIP) provides approximately \$47 million in statewide funding, with a maximum of \$1.5 million per project, to assist local agencies in constructing or reconstructing transportation facilities of regional significance; and

WHEREAS, LRIP funds may be applied to reasonable elements of roadway construction, while other expenses—including but not limited to consultant engineering, inspection, utility relocations, and any construction costs exceeding the LRIP award—must be funded through alternative sources; and

WHEREAS, Beltrami County State Aid Highway (CSAH) 11, Carr Lake Road SE, from Trunk Highway 197 to CSAH 50 is a critical freight and commuter corridor that was last paved in 2000 and is now at the end of its service life, exhibiting a Pavement Quality Index of 2.3, Surface Rating of 2.7, Ride Quality Index of 1.9, and extensive cracking; and

WHEREAS, the corridor carries an average daily traffic of 1,371 vehicles, including significant heavy-truck volumes serving the Bemidji Industrial Park and businesses such as North Central Door, FedEx, Spee-Dee Delivery, Coca-Cola Bottling, Magnum LTL, and Minnesota Limited, and functions as a year-round 10-ton axle-load route of regional significance; and

WHEREAS, the proposed project will reconstruct the deteriorated rural roadway to an urban section with curb, gutter, and storm sewer, provide 12-foot lanes, 6-foot shoulders, and a multi-use trail, add right-turn lanes at four intersections, and improve safety and operations for motorists, freight, bicyclists, and pedestrians, including enhanced access to the Paul Bunyan State Trail; and

WHEREAS, the corridor serves both residential neighborhoods and more than 50 active industrial-park businesses, with over 40

additional developable lots, thereby supporting the local, regional, and state economy; and

WHEREAS, Beltrami County has completed corridor planning and is prepared to deliver the project in the planned construction year of 2027 at an estimated construction cost of \$1.9 million, with County State Aid and other local funds to cover all costs beyond any LRIP award.

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners hereby:

1. Supports the reconstruction of CSAH 11, Carr Lake Road SE, from TH 197 to CSAH 50 as described;
2. Authorizes the submittal of an application to the Minnesota Department of Transportation Local Road Improvement Program for funding assistance; and
3. Assures the State of Minnesota that Beltrami County will operate and maintain the improved facility and will provide all necessary funds to cover project costs exceeding any LRIP grant amount.

Approved Resolution of Support for Northern Township LRIP Funding

The Board, by adoption of its Consent Agenda, approved the Resolution supporting the LRIP CSAH 11 Reconstruction Project and Grant Application:

WHEREAS, the MnDOT State Aid for Local Transportation Office is accepting applications for the Local Road Improvement Program

WHEREAS, non-state aid cities and townships can apply for LRIP funding, competing against similar jurisdictions

WHEREAS, non-state aid cities and townships must have a county sponsor and support of the County Board

WHEREAS, Northern Township has requested county sponsorship and support for a project on Winter Sumac Rd NE

THEREFORE, BE IT RESOLVED, that Beltrami County supports and agrees to act as sponsor for the project should the Township be awarded LRIP funds. Sponsorship includes being the fiscal agent, overall project administration and ensuring the Township follows laws, rules, and regulations for project development, contracting, and construction.

BE IT FURTHER RESOLVED that Bruce Hasbargen, Beltrami County Public Works Director is hereby authorized to act as agent on behalf of this sponsoring agency.

BE IT FURTHER RESOLVED, that if the Township receives LRIP funding, Beltrami County and Northern Township will enter a Memorandum of Understanding that further specifies the responsibilities of each agency and includes an administrative fee.

REGULAR AGENDA

Public Hearing: Proposed Liquor & Beer License Fee Increase

A motion was made to open the public hearing for the Proposed Liquor and Beer License Fee increases at 5:14 p.m. by Commissioner Carlson, seconded by Commissioner Winger. Unanimously carried.

License Center Division Director, Leala Roth, presented the liquor and beer license fee changes from the 2026 budget process Fee Schedule updates, as proposed. All license holders were given a notice of the public hearing and fee increases with their annual renewals.

No citizens addressed the Board.

A motion was made to close the public hearing at 5:24 p.m. by Commissioner Carlson, and seconded by Commissioner Gould. Unanimously carried.

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to approve the Liquor and Beer License Fee Increases to the 2026 Proposed Fee Schedule, as presented. Motion carried 4:1 Gould - No.

Classification of Tax Forfeited Land Resolution

Natural Resource Management Director, Shane Foley, presented the 8 parcels of tax-forfeited land included on the Resolution for review by the MN DNR for reclassification. Reclassification of these parcels will provide the first step in allowing the County to sell these parcels if they so choose, at a later date.

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to approve the Resolution for review by the MN DNR fore sale of tax-forfeited parcels, as submitted. Unanimously carried.

WHEREAS, the Board of Commissioners of Beltrami County, Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and,

WHEREAS, said parcels of land have been reviewed by the Beltrami County Board of Commissioners and shall be classified as non-conservation lands as provided for in Minnesota Statutes 282.01;

WHEREAS, said parcels on the proposed list have been examined and wetland/marginal land determinations have been made with regards to same by all appropriate parties in accordance with the requirements of 1991 Laws of Minnesota, Chapter 354, Article 10, Section 9d;

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners hereby certify that the parcels of land on the attached list have been reviewed and comply with the provisions of Minnesota Statutes 85.012; 92.461; 282.01, Subd. 8; and 282.018; and other statutes that require withholding of tax-forfeited lands from sale;

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners hereby request a review from the Minnesota Department of Natural Resources for the sale of said land.

Parcel	Legal Description	Township, Comments	Commissioner
46.00005.00	SECT-01 TWP-146 RANGE-031 2.00 AC S 2 RODS OF S1/2 OF NW1/4 Sec Twp Rng 01 146N 31W	Ten Lake Township Map acres: 2.0	Gaasvig
27.00016.00	SECT-02 TWP-149 RANGE-034 88.17 AC LOTS 6, 7 & 8 Sec Twp Rng 02 149N 34W	Maple Ridge Township Map acres: 2.0	Winger
23.00255.00	SECT-24 TWP-147 RANGE-035 39.59 AC NE1/4 OF SE1/4 Sec Twp Rng 24 147N 35W	Lammers Township Map acres: 39.59	Winger
26.00223.00	SECT-19 TWP-148 RANGE-034 79.22 AC S1/2 OF NE1/4 Sec Twp Rng 19 148N 34W	Liberty Township Map acres: 79.22	Carlson
16.00021.00	SECT-02 TWP-149 RANGE-032 31.51 AC LOT 3 LESS N 10 ACRES Sec Twp Rng 02 149N 32W	Hagali Township Map acres: 31.51	Gaasvig

03.01313.00	SECT-06 TWP-146 RANGE-033 JONELLA ADDITION .50 AC OUTLOT A Sec Twp Rng 06 146N 33.W	Bemidji Township Map acres: 0.5	Winger
43.00131.00	SECT-21 TWP-147 RANGE-031 .83 AC LOT 5 LESS HWY Sec Twp Rng 21 147N 31W	Sugar Bush Township Map acres: 0.83	Gaasvig
38.00133.00	SECT-10 TWP-149 RANGE-035 76.67 AC W1/2 OF NW1/4 LESS W 330' OF S1/2 OF NW1/4 OF NW1/4 & LESS S 200' OF W 300' OF N1/2 O F NW1/4 OF NW1/4 Sec Twp Rng 10 149N 35W	Roosevelt Township Map acres: 4.0	Winger

2026 Legislative Priorities

The 2026 Legislative priorities were discussed during the Work Session. 11 priorities were identified.

1. Mandate Reform
2. Establish legislative language defining economically disadvantaged counties
3. Demolition landfill
4. Windstorm cost recovery
5. Property insurance reform & modernization
6. Cost share for State direct care & treatment facilities
7. Elimination of the county share of behavioral health fund
8. Child protection opioid response allocation
9. Cost & workload shift from federal SNAP changes
10. Fiscal need to implement MAAFPCWDA
11. ICWA/MIFPA case review

The Board agreed that the list was long, but due to the diversity of the issues, it would be spread over multiple Committees.

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to approve the 2026 Beltrami County Legislative Priorities as submitted. Unanimously carried.

HR Director Recommendation

County Administrator, Tom Barry reviewed the progression to date in the hiring process for a new Human Resources Director. In the second round of interviews, the County offered the position to a candidate with 21 years' experience as a public sector HR Director who is requesting salary and benefits that require Board approval.

The hiring committee recommends that the Board approve Jordan Hickman as the County's next Human Resources Director with a salary to begin at Step 9 within the pay grade and a PTO accrual to begin at the 20 years of service rate.

The Board discussed budget, past practice, process and expectations.

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to hire Jordan Hickman as the County Human Resources Director at step 9 and a PTO accrual beginning at the 20 years of service rate. Motion carried 3:2 vote. Sumner and Gaasvig - No.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Gould gave a shout out to Bemidji Fire Chief Justin Sherwood for receiving the Award of Excellence from the MN Fire Association.
- Commissioner Sumner asked other members of the board to honor Veterans Operation Green Light by illuminating properties with green lights.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be November 18, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:12 p.m. was made by Commissioner Carlson, seconded by Commissioner Sumner, and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
November 18, 2025**

The Beltrami County Board of Commissioners met in regular session on November 18, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:00 p.m. Commissioners John Carlson, Joe Gould, Tim Sumner, and Scott Winger were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Camille Grey (via Zoom) expressed her support for the importance of supporting and funding the library.
- Debra Conklin, expressed support for the library and its programs and County funding.
- Pam Roiger expressed her support for the library and urged the Board to consider their proposed funding offer.
- Lanore Potter urged the board to provide funding for the operation and maintenance of the library.
- Sherry Cloy expressed her support for the library and hoped the board would find a way to fund it.
- Ken Grantier also supports funding the library.
- Johnathan Larson, a property owner on the south shore of Upper Red Lake, stated he has been communicating with the county since 2018 regarding commercial property use of the non-commercial land next to his that is unregulated and unpermitted by the County for the activities being conducted. He has not received any feedback from the county on the situation, and it is still going on.
- Ann Long Voelkner, asked to Board to be creative and find a solution to keeping the library open.
- CT Marhula urged the Board fund both the library and the historical society.

APPROVAL OF AGENDA

Approved Agenda and Amendments

A motion was made by Commissioner Winger, seconded by Commissioner Carlson, to approve the agendas as submitted. Unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Carlson, and seconded by Commissioner Gould, to approve the Agenda with the correction to the Board Minutes of November 4, 2025 as stated. Unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held November 04, 2025, and the corrected Minutes of the Board of Commissioners Regular Meeting held November 04, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Audit Statement of Work - 2025 Audit Services

The Board, by adoption of its Consent Agenda, approved the Statement of Work - 2025 Audit Services for Beltrami County's financial audit with CliftonLarsonAllen, LLP for the 12/31/25 audit.

Approved Public Defender Contract - Nubson

The Board, by adoption of its Consent Agenda, approved the Public Defender and Legal Services Representation Contract for Dar Nubson, for the term January 1, 2026-December 31, 2027, as submitted.

Approved County Ag Inspector Grant

The Board, by adoption of its Consent Agenda, approved the County Ag Inspector (CAI) Grant and authorized the Environmental Services Director to sign the agreement.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved ATV Committee Representatives

The Board, by adoption of its Consent Agenda, approved the appointment of Commissioners Sumner and Winger to the ATV Committee.

Approved Safety Action Plan Committee Representatives

The Board, by adoption of its Consent Agenda, approved the appointment of Commissioners Carlson and Winger to the County Safety Action Pan Task Force Committee.

Approved Judicial Security Service Fees

The Board, by adoption of its Consent Agenda, approved the Judicial Security Services Fees, as submitted.

Approved MN Human Trafficking Investigations Task Force Joint Powers Agreement

The Board, by adoption of its Consent Agenda, approved the State of MN Human Trafficking Investigators Task Force Joint Powers Agreement, as submitted.

REGULAR AGENDA

MNEA Membership

The Minnesota Nuclear Energy Alliance (MNEA) is a coalition of diverse organizations committed to advancing nuclear power as a reliable solution to meet Minnesota's energy needs and achieve carbon-free goals.

After Board discussion, the County Administrator and Board Chair were directed to draft a letter of support of the MNEA to bring back to a future board meeting for discussion.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioners Sumner, Winger, Gould, Carlson and Gaasvig all provided basic committee updates.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be December 02, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:00 p.m. was made by Commissioner Carlson, seconded by Commissioner Sumner, and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
December 2, 2025**

The Beltrami County Board of Commissioners met in regular session on December 2, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:01 p.m. Commissioners John Carlson, Joe Gould, Tim Sumner, and Scott Winger were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Jodi Johnson, stated her support for the library and for the County to fully fund it.

APPROVAL OF AGENDA

Approved Agenda and Amendments

A motion was made by Commissioner Winger, seconded by Commissioner Carlson to approve the agendas with the following amendments:

- Add Administrator's Report to the Regular Agenda
- Amendment of Resolution Authorizing Agreements and Amendments on behalf of the Paul Bunyan Drug Task Force.

Unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda as amended was made by Commissioner Gould, seconded by Commissioner Carlson and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held November 18, 2025, and the Minutes of the Board of Commissioners Regular Meeting held November 18, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved 2026 Ditch Benefit Percentages

The Board, by adoption of its Consent Agenda, certified and adopted the 2026 Ditch Benefit percentages as recommended by the County Engineer, as submitted.

Approved 2026 Business License Renewals

The Board, by adoption of its Consent Agenda, approved the 2026 renewals of business licenses, including Liquor, Wine/Strong Beer, Set-up, 3.2, Tobacco and Auctioneer, as submitted.

Approved Unorganized Township Levies

The Board, by adoption of its Consent Agenda, approved the 2026 unorganized township levies, as submitted.

Approved Appointment to Planning Commission and Board of Adjustment

The Board, by adoption of its Consent Agenda, approved the appointment of Paul Nordby to serve on the Planning Commission and Board of Adjustment effective January 1, 2026.

Approved Opioid Steering Committee Recommendation Updates to Guidelines Document

The Board, by adoption of its Consent Agenda, approved the Opioid Steering Committee recommendation to add three new members; Joy Johnson, Alyssa Carlson and Erica Strandlie, to the Steering Committee, and approved the revised 2025 Steering Committee Guidelines document.

Approved Health & Human Services 2026 Revenue Acceptance Signatory Authority

The Board, by adoption of its Consent Agenda, approved the Health & Human Services Director, and Division Directors, signatory authority to manage incoming revenues that are part of the approved 2026 budget, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Consumer Scale Agreement with E & S Sawmill

The Board, by adoption of its Consent Agenda, approved the Consumer Scale Agreement with E & S Sawmill, as submitted.

Approved Township Road Maintenance Agreement Amendment and Resolution for Buzzle Township

The Board, by adoption of its Consent Agenda, approved the Township Road Maintenance Agreement Amendment and Resolution for Buzzle Township:

WHEREAS, Buzzle Township desires to contract with the County for the performance of specific services; and,

WHEREAS, the County is agreeable to providing such services under the terms and conditions established in the existing Road Maintenance Agreement; and,

WHEREAS, it is necessary to amend said Agreement to reflect the updated per-mile billing structure.

THEREFORE, BE IT RESOLVED, that the County Board of Commissioners hereby approves the amendments to the Township Road Maintenance Agreements with Buzzle Township and authorizes the County Board Chair and County Administrator to execute said amendment on behalf of the County.

Approved Resolution Authorizing Agreements and Amendments on behalf of the Paul Bunyan Drug Task Force

The Board, by adoption of its Consent Agenda, approved the Resolution authorizing Agreements and Amendments as necessary to implement projects on behalf of the Paul Bunyan Drug Task Force:

WHEREAS, the County of Beltrami, on behalf of its County Sheriff, desires to enter into Agreements with the Office of Justice Programs, State of Minnesota, Department of Public Safety.

NOW, THEREFORE, BE IT RESOLVED that the County Board of Beltrami, Minnesota, through the Beltrami County Sheriff's Office, will enter into a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Public Safety; and

BE IT FURTHER RESOLVED, that the Sheriff and the County Board Chair, or their successors, are hereby authorized to execute such agreements and amendments, as are necessary to implement the project(s) on behalf of the Beltrami County Sheriff's Office and Paul Bunyan Drug Task Force.

REGULAR AGENDA

County Safety Action Plan

Highway Engineer, Bruce Hasbargen reviewed the development of the Beltrami County Safety Action Plan to date. This Plan is through the Federal Safe Streets and Roads for All Grant that we received to develop a plan, similar to past County Road Safety Plans.

The consultants leading the project, Krysten Foster with Stonebrooke Engineering and Jed Nordin of Moore Engineering, provided information on what the project will entail, the value of having a safety action plan, expected outcomes, and Board involvement.

Approval of Board Meeting Schedule for 2026

Board meeting dates, Chat-About radio session schedule, BATO meeting schedule and Management Team meeting schedule for 2026 were reviewed during the Work Session. One Board Meeting date was changed; the November 3 meeting was moved to November 4 and several other meeting assignments were adjusted with the understanding that meetings may change throughout the year, as directed by the Board.

A motion was made by Commissioner Sumner, and seconded by Commissioner Carlson, to approve the 2026 Board meeting schedules, as amended. Unanimously carried.

Approval of Commissioner Committee Assignments

Commissioner Committee Assignments were reviewed during the Work Session. Minor corrections were made and no committee assignments were changed.

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to approve the 2026 Commissioner Committee Assignments, as presented.

Administrator's Report

- Jail project update
 - All trades are progressing well
- Participated at the Housing Round Table event today at the Sanford Center.

- o Focus was on finding ways to preserve and build more affordable housing across the county
- Hosted the MN Dept of Commerce Insurance Unit discussion, which included the City of Bemidji to discuss insurance issues, concerns and reforms.
- United Way Crockpot Cookoff event will be held December 11

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Sumner commented on attending the upcoming AMC Annual Conference
- Commissioner Winger reported on several committee assignments
- Commissioner Gould gave several committee updates
- Commissioner also gave committee updates and comments on the Housing Summit
- Commissioner Gaasvig gave several committee updates

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be December 16, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:41 p.m. was made by Commissioner Carlson, seconded by Commissioner Winger, and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator

BUDGET MEETING AENDA
Truth in Taxation

Meeting opened at 6:00 pm by Board Chair Craig Gaasvig

Chairman Gaasvig addressed the audience. Those in attendance with questions about property taxes and property values should meet with County Assessor, Kaleb Besser in the adjacent conference room at this time. The Public Hearing being conducted for the Budget meeting will be broken into three hearings; 1) 2026 Property Tax Levy and 2026 Budget 2) 2026 County Fee Schedule and 3) Transportation Improvement Plan.

Public Hearing

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to open the Public Hearing for the 2026 Property Tax Levy Resolution and the 2026 Budget Resolution. Motion carried.

County Administrator, Tom Barry reviewed the Budget Process, major factors influencing the proposed budget and proposed levy, as well as speaking in some detail on cost shifts, bottom line adjustments, curbing expenses and a multitude of factors that were analyzed throughout the budget development process.

Citizens addressing the board:

- Ken Grantier asked several questions about budget numbers and funds balances from year to year. He also stated support for the library and investing in education and culture.
- Randy Berg, suggested using contingency funds to restore the library to 2024 funding levels.
- Sherilyn Warren, Bemidji Library Branch Manager made several points in defense of the library budget and the value of ongoing levels of service to the community as well as the staff.
- Beatta Grantier asked the board to consider the library's 'meet me halfway' offer.
- Pam Roiger stated her support for the library
- Bidel Duran, State Representative and County resident expressed his concern for County's budget and for our futures due to State deficits and cost shifts. He will do everything in his power to help Beltrami County at the State level.
- Joe Nipp asked several budget questions and suggested the Board find ways other than increasing property taxes to

balance the budget. He also expressed concern regarding tribal shiners on his.

- Lois Egelhof expressed her concern for the library's future.

Motion to close the public hearing was made by Commissioner Carlson, and seconded by Commissioner Winger. Motion carried.

A motion was made by Commissioner Gould to approve the Resolution to establish the 2026 Property Tax Levy and the Resolution setting the 2026 Expenditure Budget with the following modifications: add \$173,000 for Bemidji and Blackduck Libraries via KRLS, add \$7,500 for the Historical Society and add \$7,500 for Paul Bunyan Transit. The funds can come from salary savings, ARPA, reserves, or the Commissioners contingency fund, or a combination thereof, at the best judgement of the County Administrator. Motion died for lack of a second.

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to approve the fiscal year 2026 Budget Resolution and the fiscal year 2026 Property Tax Levy Resolution, as presented.

Commissioner Gould made a motion to amend the motion to add \$173,000 for Bemidji and Blackduck Libraries via KRLS, add \$7,500 for the Historical Society and add \$7,500 for Paul Bunyan Transit. The funds can come from salary savings, ARPA, reserves, or the Commissioners contingency fund, or a combination thereof, at the best judgement of the County Administrator. Amendment died for lack of a second.

Commissioner Gould made a motion to amend the motion to add \$81,000 for Bemidji and Blackduck Libraries via KRLS, add \$7,500 for the Historical Society and add \$7,500 for Paul Bunyan Transit. The funds can come from salary savings, ARPA, reserves, or the Commissioners contingency fund, or a combination thereof, at the best judgement of the County Administrator. Amendment died for lack of a second.

Commissioner Gould made a motion to amend the motion to add \$44,000 for Bemidji and Blackduck Libraries via KRLS, add \$7,500 for the Historical Society and add \$7,500 for Paul Bunyan Transit. The funds can come from salary savings, ARPA, reserves, or the Commissioners contingency fund, or a combination thereof, at the best judgement of the County Administrator. Amendment died for lack of a second.

Mr. Carlson called for the question on the original motion. Roll call vote: Carlson=yes, Gould-No, Winger-Yes, Sumner-Yes, Gaasvig-Yes. Carried 4:1 vote.

2026 Levy Resolution

BE IT RESOLVED, that the Beltrami County Board of Commissioners do hereby approve the 2026 County Proposed Property Tax Levy of \$36,514,391 a Levy growth of 9.63%

2026 Proposed Levy				
	2025	2026	\$ Change	% Change
Regular Levies (Operations)				
Revenue Fund	19,727,900	22,328,083	2,600,183	13.18%
Human Services	9,509,970	10,452,304	942,334	9.91%
Road & Bridge	3,004,457	3,360,567	356,110	11.85%
	32,242,327	36,140,954	3,898,627	12.09%
Debt Service Levies:				
Jail Debt Service	373,437	373,437	-	0.00%
Judicial Center Debt Service	689,950	-	(689,950)	-100.00%
	1,063,387	373,437	(689,950)	-64.88%
	\$33,305,714	\$36,514,391	\$3,208,677	9.63%

2026 Budget Resolution

BE IT RESOLVED, that the Beltrami County Board of Commissioners do hereby approve the 2025 County Expenditure Budget in the amount of \$117,543,186

	2025	2026
	Budget	Budget
Expenditures		
General Government	20,560,167	20,080,667
Public Safety	17,401,630	21,238,843
Highway & Streets	27,818,027	29,137,203
Sanitation	8,245,397	6,425,990
Human Services	31,511,712	31,717,992
Health	2,027,247	2,164,786
Culture & Recreation	1,081,673	747,705
Conservation	1,772,264	1,869,769
Economic Development	245,671	240,000
Capital Outlay	733,000	700,000
Debt Service	3,849,887	3,220,231
Total Expenditures	115,246,675	117,543,186

Adoption of the 2026 Proposed Fee Schedule

A motion was made by Commissioner Carlson and seconded by Commissioner Winger, to open the public hearing on the 2026 Proposed Fee Schedule. Motion carried unanimously.

Administrator Barry introduced the Fee Schedule and addressed three modifications to the draft Fee Schedule

- NSF fee to remain at \$30.00
- Highway Dept Grant Administration Services to include \$100/hour with a \$3,000 minimum and a maximum of 10% of the grant
- Typing error on DD214

There were no citizens addressing the Board.

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to close the Public Hearing. Unanimously carried.

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to approve the 2026 Proposed Fee Schedule as presented.

Commissioner Gould made a motion to amend the motion to include waiving of new building permit, conditional use permit and entrance use permit fees in 2026 to support individuals and developers in expanding the tax base. Motion died for lack of a second.

The original motion was passed. 4:1 vote. Gould-No.

Adoption of the Transportation Improvement Plan

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to open the public hearing on the 5-year Transportation Improvement Plan. Unanimously carried.

Highway Engineer Bruce Hasbargen reviewed the project list and answered questions from the Board.

There were no citizens addressing the Board.

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to close the Public Hearing. Unanimously carried.

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to approve the County 5-year Transportation Improvement Plan as proposed. Carried 4:1 vote. Gould-No.

MEETING ADJOURNMENT

A motion to adjourn the Budget meeting at 8:04 p.m. was made by Commissioner Gould, seconded by Commissioner Carlson, and unanimously carried.

Craig Gaasvig, Chair

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
December 16, 2025**

The Beltrami County Board of Commissioners met in regular session on December 16, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:00 p.m. Commissioners John Carlson, Joe Gould, Tim Sumner, and Scott Winger were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Gaasvig thanked everyone while serving his term as board chair.

CITIZENS ADDRESSING THE BOARD

- Patricia Heart, expressed her appreciation for the board and staff for all the work they do on behalf of the citizens of Beltrami County.

APPROVAL OF AGENDA

Approved Agenda and Amendments

A motion was made by Commissioner Winger, seconded by Commissioner Carlson, to approve the agendas with the following amendments:

- Move the 2026 Legislative Lobbyist Contract from the Consent to the Regular Agenda.
- Move the Red Lake Watershed District Manager Appointment from the Consent to the Regular Agenda.

Unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda as amended was made by Commissioner Carlson, seconded by Commissioner Sumner, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held December 02, 2025, and the Minutes of the Board of Commissioners Regular Meeting held December 02, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Cash On Hand Amounts

The Board, by adoption of its Consent Agenda, approved the cash on hand amounts for Departments, as submitted by the Auditor/Treasurer.

Approved 2026 Legal Newspaper Designation

The Board, by adoption of its Consent Agenda, approved the selection of the Bemidji Pioneer as the legal newspaper for Beltrami County for the year 2026, as submitted.

Approved 2025-27 Aquatic Invasive Species Prevention and Management Plan

The Board, by adoption of its Consent Agenda, approved the 2025-2027 Beltrami County Aquatic Invasive Species Prevention and Management Plan, as submitted.

Approved Esri GIS Enterprise Agreement

The Board, by adoption of its Consent Agenda, approved the three-year renewal of the Enterprise Agreement Contract with Esri for GIS software and services, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved 2026 Social Services Contracts

The Board, by adoption of its Consent Agenda, approved the 2026 Social Services Contracts, as submitted.

Approved 2027 Recreational Trail Sponsorship Resolution

The Board, by adoption of its Consent Agenda, approved the 2027 Recreational Trail Sponsorship Resolution:

WHEREAS, Beltrami County desires to maintain recreational trails for the enjoyment of the public and will serve as sponsor of various recreational trails that are part of the State of Minnesota Grant-In-Aid System,

WHEREAS, the 2026 and 2027 Minnesota Trails Assistance Program Grant Application has been prepared with Beltrami County as sponsor of the following trails:

- Bemidji Area Cross Country Ski Club - Bemidji Ski Trails
- Blackduck Stumpjumpers - Northland Trail
- Fourtown Grygla Sportsman's Club - Fourtown Grygla OHV Trails
- Fourtown Grygla Sportsman's Club - Fourtown Grygla Snowmobile Trails
- Lost River Trails, Inc. - Lost River Trails
- North Country Snowmobile Club - North Country Trails
- Timber Riders ATV Club - Timber Trails
- Tri County Dirt Devil ATV Club - Kelliher ATV Trails
- Northwoods Riders OHV Club - Wilton Trails NW

THEREFORE, BE IT RESOLVED, that Beltrami County agrees to act as the local sponsor for the application made by each club for funding with the State of Minnesota Grant-In-Aid System,

BE IT FURTHER RESOLVED, that Beltrami County agrees to sponsor said trails at no cost to the County for the period of July 1, 2026 to June 30, 2027 and the Beltrami County Auditor-Treasurer is authorized to serve as fiscal agent on behalf of the local unit of government.

Approved Township Road Maintenance Agreement Amendment and Resolution for Spruce Grove Township

The Board, by adoption of its Consent Agenda, approved the amendment to the Spruce Grove Township Road Maintenance Agreement and Resolution:

WHEREAS, Spruce Grove Township desires to contract with the County for the performance of specific services; and,

WHEREAS, the County is agreeable to providing such services under the terms and conditions established in the existing Road Maintenance Agreement; and,

WHEREAS, it is necessary to amend said Agreement to reflect the updated per-mile billing structure.

THEREFORE, BE IT RESOLVED, that the County Board of Commissioners hereby approves the amendment to the Township Road Maintenance Agreements with Spruce Grove Township and authorizes the County Board Chair to execute said amendment on behalf of the County.

Approved Temporary Easements for MnDOT/City Project on TH 197

The Board, by adoption of its Consent Agenda, approved granting temporary easements for the MnDOT/City project on TH 197/Gillette Dr NW, as submitted.

Approved MnDOT Detour Agreement and Resolution

The Board, by adoption of its Consent Agenda, approved the MnDOT Detour Agreement and Resolution:

IT IS RESOLVED that Beltrami County enter into MnDOT Agreement No. 1061328 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County State Aid Highway No. 23 and County State Aid Highway No. 29 as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 71 from County State Aid Highway (C.S.A.H.) No. 23 to 650' South of County State Aid Highway No. 29 under State Project No. 0410-51 (T.H. 71=4).

IT IS FURTHER RESOLVED that the County Board Chair and the County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

Approved 2026-27 MN DNR Snowmobile Grant and Resolution

The Board, by adoption of its Consent Agenda, approved the 2026-2027 MN DNR Snowmobile Grant Agreement and Resolution:

WHEREAS, Beltrami County Sheriff's Office actively patrols and enforces Minnesota state snowmobile statutes and Beltrami County snowmobile ordinances in Beltrami County and

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office to supplement costs associated with enforcing Snowmobile laws from the Minnesota Department natural resources through the 2026/2027 State of Minnesota Department of Natural Resources snowmobile Grant ; and

WHEREAS, this grant money is available from the Minnesota Department of Natural Resources through the grant application process.

WHEREAS, the Beltrami County Sheriff's office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Craig Gaasvig and County Administrator, Thomas Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved 2026-27 MN DNR ATV/OHV Grant and Resolution

The Board, by adoption of its Consent Agenda, approved the 2026-2027 MN DNR ATV/OHV Grand and Resolution:

WHEREAS, Beltrami County Sheriff's Office actively patrols and enforces Minnesota state ATV/OHV statutes and Beltrami County ATV/OHV ordinances in Beltrami County.

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office to supplement costs associated with enforcing ATV/OHV laws from the Minnesota Department natural resources through the 2026/2027 State of Minnesota Department of Natural Resources ATV/OHV Grant ; and

WHEREAS, this grant money is available from the Minnesota Department of Natural Resources through the grant application process.

WHEREAS, the Beltrami County Sheriff's office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Craig Gaasvig and County Administrator, Thomas Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Resolution to Enroll Deputy in PERA Police & Fire Plan

The Board, by adoption of its Consent Agenda, approved the Resolution to enroll Deputy Travis Amsden into the MN PERA Police and Fire Retirement Plan:

BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to

employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, Patrol Deputy, currently held by Travis Amsden, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named Employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair, Craig Gaasvig, and County Administrator Tom Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Midwest Medical Examiners Contract

The Board, by adoption of its Consent Agenda, approved the contract for medical exams with Midwest Medical Examiner's Office, as submitted.

REGULAR AGENDA

Amended Adult Mental Health Initiative Joint Powers Agreement
Health & Human Services Director, Anne Lindseth provided background on the Adult Mental Health Joint Powers Agreement.

The funding provided to meet this requirement is authorized by the Department of Human Services and issued as regional funds (no levy funds). There exists a current joint powers agreement regarding the Adult Mental Health Initiative (AMHI) requirements covering Region 2. Members of the joint powers are all Region 2 Counties (Beltrami, Hubbard, Clearwater and Lake of the Woods). The current joint powers agreement governs the AMHI regional funding and one staff person that is employed through Hubbard County to coordinate AMHI funding requirements and service provision across the region.

The Region 2 Directors are recommending the addition of Crisis Response Services to the current agreement. This would allow authority to include administrative duties related to crisis response services to the current AMHI coordinator role and share the costs associated with the Crisis Response Service grant.

Ms. Lindseth also presented an updated draft of the Agreement for signature that reflects the name change of the document from Region 2 Adult Mental Health Initiative Joint Powers Agreement to: Region 2 Adult Mental Health Initiative and Crisis Response Services Joint Powers Agreement.

A motion was made by Commissioner Carlson, and seconded by Commissioner Gould, to approve the amended Region 2 Adult Mental Health Initiative and Crisis Response Services Joint Powers Agreement. Unanimously carried.

Jail project financing - Bond Issuance and Resolution

Administrator Tom Barry reviewed the new jail process to date. The project is now to the point that the second bond issuance is needed to complete the project. To issue the debt, the Board will need to accept or modify the finance assumptions described in the Presale Report, adopt the Authorizing Resolution, and approve and authorize staff to sign and submit the MPFA Credit Enhancement Program Agreement.

Resolution providing for the sale of \$35,730,000 general obligation jail bonds, series 2026a and authorizing the county to enter into a credit enhancement program agreement with the Minnesota Public Facilities Authority:

WHEREAS, the Board of Commissioners (the "County Board") of Beltrami County, Minnesota (the "County") has determined that it is necessary and expedient to issue the County's \$35,730,000 General Obligation Jail Bonds, Series 2026A (the "Bonds"), to continue the second phase of financing for the new county jail; and

WHEREAS, the County has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9); and

WHEREAS, the County has determined that it is in the best interests of the County to apply to the Minnesota Public Facilities Authority (the "Authority") for credit enhancement of the Bonds;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners (the "Board") of Beltrami County, Minnesota (the "Issuer"), as follows:

1. Authority. Under and pursuant to the authority contained in Minnesota Statutes, Chapters 475 and 641 (together, the "Act"), the Issuer is authorized to issue general obligation jail bonds (the "Bonds") to finance the construction of its jail facilities (the "Project") and to pay costs associated with the issuance of the Bonds. The Bonds can be issued pursuant to the Act without an election if the amount of all bonds, including the Bonds, issued by the Issuer under the Act and interest on them which are due and payable in any year does not exceed an amount equal to 0.09671% of estimated market value of taxable property within the Issuer, as last determined before the Bonds are issued. The current estimated market value of all taxable property within the Issuer is \$8,156,226,000. 0.09671% of \$8,156,226,000 is \$7,887,886, which is more than the total annual debt service of all bonds, including the Bonds, issued and proposed to be issued for the Issuer's jail purposes.

2. The Bonds. The Board determines that it is necessary, expedient, and in the best interests of the Issuer's residents that the Issuer, as permitted by the Act, issue, sell, and deliver the Bonds, in one or more series, for the purpose of financing the costs of the Project, and to pay the costs of issuance of, and capitalized interest on, if any, the Bonds. The principal amounts, terms, conditions, form, specifications, and provisions for repayment of the Bonds shall be set forth in a subsequent resolution of the Board.

3. Issuance and Sale of Bonds. The County Administrator, Auditor/Treasurer, and other officials or staff of the Issuer, as needed, are hereby authorized and directed to work with Ehlers & Associates, Inc., municipal advisor to the Issuer ("Municipal Advisor"), and Fryberger, Buchanan, Smith & Frederick, P.A., bond counsel ("Bond Counsel"), to solicit bids

and arrange for the issuance and sale of the Bonds. The Municipal Advisor is hereby authorized to provide the notice of the sale for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subd. 3.

4. Minnesota Public Facilities Authority Credit Enhancement Program.

- A. The Board hereby determines that it is in the best interests of the Issuer to submit an application to the Minnesota Public Facilities Authority (the "Authority") Credit Enhancement Program (the "Program") for credit enhancement of the Bonds, and authorizes and directs the County Administrator and Auditor/Treasurer, with the assistance of Municipal Advisor and Bond Counsel, to cause the completion and submission of said application.
- B. The Program Agreement (the "Agreement") is hereby approved, the same being before the Board and made a part of this resolution by reference.
- C. The Chair and the County Administrator are authorized to sign the Agreement on the Issuer's behalf and to execute any other related forms prescribed by the Authority with respect to the Agreement.
- D. The Issuer is entering into the Agreement with the Authority pursuant to Minnesota Statutes, Section 446A.086 (the "PFA Act") and the Issuer hereby agrees to comply with and be bound by the provisions of the PFA Act.
- E. The County Auditor/Treasurer is hereby authorized to submit, on the Issuer's behalf, the Agreement to the Authority, together with the nonrefundable application fee.

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to accept the Finance Assumptions described in the Jail Bond Presale Report; adopt the Jail Bond Authorizing Resolution for the issuance of \$35,730,000 in General Obligation Jail Bonds, Series 2026A; and approve and authorize staff to sign and submit the MPFA Credit Enhancement Program Agreement. Motion carried 4:1. Gould-No.

Commissioner Salary Resolution

The Commissioner's salaries reflect the same increases that have been offered to all non-union employees. A 2026 COLA adjustment of 3%, resulting in a total annual Commissioner salary of \$38, 027.26:

WHEREAS, the Beltrami County Board of Commissioners is responsible for setting compensation of county employees, elected officials, appointed officials and board members; and

WHEREAS, the Beltrami County Board of Commissioners considered the duties and responsibilities of each individual position; and

WHEREAS, the Beltrami County Board of Commissioners considered the salaries of elected officials in other comparable counties;

NOW, THEREFORE, BE IT RESOLVED, that the Beltrami County Board of Commissioners approve setting the County Commissioners salary at \$38,027.26 annually, excluding per diem payments, for the calendar year 2026.

A motion was made by Commissioner Gould, and seconded by Commissioner Sumner, to approve the 2026 Commissioner Salary Resolution, in the amount of \$38,027.26. Unanimously carried.

Commissioner Per Diem Rates Resolution

The Commissioner Per Diem committee list and per diem rates were review. The following committees were removed from the list:

1. Beltrami HRA
2. Headwaters Regional Dev Board (HRDC)
3. Mississippi Headwaters Board
4. PrimeHealth Board
5. PrimeWest Health System

A motion was made by Commissioner Winger, and seconded by Commissioner Sumner, to approve the 2026 Commissioner Committee List & Per Diem Rates, as amended.

An amendment was made by Commissioner Gould to change the per diem rates to \$75 for Tier 1 payments and \$100 for Tier 2 payments. This motion was carried 3:2. Carlson and Gaasvig - No.

The original motion was then carried 3:2. Carlson and Gaasvig - No.

WHEREAS, the various members of the Beltrami County Board of Commissioners from time to time are obligated by law, appointment, or duty to attend several functions of their office at times other than regular Board meetings, and;

WHEREAS, Minnesota Statute 375.055 provides for establishment of a schedule of per diem payment for said activities, and;

WHEREAS, the following duties, committees, or commissions are deemed as eligible committees:

Association of Minnesota Counties (including Policy Committees)
Behavioral Health Community Collaborative
Beltrami Area Service Collaborative (BASC)
Beltrami County Township Officers (BATO)
Bemidji Regional Airport Authority Board
BiCAP
Blackduck Ambulance
Blackduck EMS Joint Powers Board
Cass Lake Fire Association
ConCon/PILT Fund Committee
Ditch Committees
Fair Board
Greater Bemidji
Hope House Board
Housing Trust Fund Board of Trustees
Household Hazardous Waste
Joint Airport Zoning Board (JAZB)
Joint Powers Natural Resource Board
Kitchigami Regional Library Board
Land of the Dancing Sky AAA
MN Rural Counties (MRC)
Northern Lights Library Board
Northwest Juvenile Center Board
Northwest Regional Radio Board
One Watershed/One Plan 1W1P Policy Committee – Mississippi Headwaters
One Watershed/One Plan 1W1P Policy Committee – Upper/Lower Red Lake
One Watershed/One Plan 1W1P Policy Committee – Thief River Falls
Polk County Incinerator Advisory Board
State Community Health Services (SCHAC) Advisory Committee

Also, any official committee or subcommittee identified as eligible for per diem at a Regular County Board Meeting, and as appointed by the County Board of Commissioners through the course of the year.

NOW, THEREFORE, BE IT RESOLVED, that members of the Beltrami County Board of Commissioners be permitted per diem payments, in alignment with the Commissioners Per Diem Policy, as follows: Tier 1 payments shall be \$75.00 and Tier 2 payments shall be \$100.00. This authorization is contingent on the request for payment per diem and mileage being submitted within 60 days of the date of the meeting or meetings.

MNEA Participation

The Minnesota Nuclear Energy Alliance (MNEA) is a coalition of diverse organizations committed to advancing nuclear power as a reliable solution to meet Minnesota's energy needs and achieve carbon-free goals. Alliance members represent utilities, labor unions, environmental advocates, businesses, and more. There is no cost or obligation to join the alliance. The sole purpose of the organization is to work to lift the state's moratorium on building new nuclear energy resources. The Minnesota Rural Electric Association, on behalf of the State's rural electric cooperatives, is co-leading the efforts of the coalition

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to approve MNEA Participation. Motion carried 3:2. Sumner & Gould - No.

2026 Legislative Lobbyist Contract

A motion was made by Commissioner Gould, and seconded by Commissioner Carlson, to approve the 2026 Government Relations Proposal from Flaherty & Hood and authorize the County Administrator to sign the agreement. Carried 4:1. Sumner - No.

Red Lake Watershed District Manager Appointment

Environmental Services Director, Brent Rud provided a brief description and history of the Red Lake Watershed District and the Manager Appointment.

A motion was made by Commissioner Carlson, and seconded by Commissioner Gaasvig, to re-appointment Brian Dwight to the Red Lake Watershed District Board of Managers. Carried 3:2. Gould and Sumner - No.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Sumner reported on the Annual AMC Meeting and also informed the Board of his resignation from the AMC Tribal Relations Board and appointment as the NaCO Tribal Relations Board Chair. He also relayed the interest of AMC to move their fall conference to Bemidji.
- Commissioner Winger provided several committee updates and community support opportunities.
- Commissioner Gould provided several committee updates.
- Commissioner Carlson also provided several committee updates.
- Commissioner Gaasvig provided several committee updates.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be January 6, 2026, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:03 p.m. was made by Commissioner Sumner, seconded by Commissioner Carlson, and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator