

# OPIOID STEERING COMMITTEE

|                  |  |
|------------------|--|
| <b>Location:</b> | Conference room A/B<br>2 <sup>nd</sup> floor HHS |
| <b>Date:</b>     | 11/13/23   |
| <b>Time:</b>     | 2:00 PM  |
| <b>Co-Chair:</b> | Amy Bowles                                       |
| <b>CO-Chair:</b> | Monica Thul                                      |

## Agenda items

1. Meeting called to order at \_\_\_\_\_
  - a. In attendance: Joseph Beaudreau, Melinda Broden, Amy Bowles, Dr. Joseph Corser, Carissa Golden, David Hanson, Joe Kleszyk, David Lazella, Jeff Lind, Anne Lindseth, Sheriff Jason Riggs, Amanda Sachau, Commissioner Tim Sumner, Monica Thul, Jenny Vance
  - b. Guests: None
  - c. Absent: Selena Beasley, Jennifer Greenleaf
2. Welcome: Reminder of our goal – read from Guidelines.
3. Opioid Steering Committee Guidelines
  - a. Reviewed – each member has a copy.
  - b. Reviewed required attendance – no further questions
4. Community Learning Session – Reviewed
  - a. Reviewed community input and attendance at each meeting. 16/17 members attended community meetings.
5. Committee Activity – Spending options and categories
  - a. Used wall sticky notes and each member added an idea to one of three categories: support something new, something existing, and communities outside of Bemidji
6. Future meetings – location and virtual option, every other month requirement
  - a. Next County meeting December 11, 2023
  - b. Next Full group (17 members) meeting January 8, 2024: Amanda to present data related to reset and a budget, each member to bring evidence based research or evidence based models to support the decisions we make

| Action items                                 | Owner(s)  | Deadline                                    | Status  |
|--|-----------|---|---|
| Present at CHB                               | Amy       | 7/18/23                                     | Complete, moved to BC Board Meetings                  |
| Application for SC                           | Amy       | 7/20/23                                     | Sent to team for review                               |
| Advertise                                    | Committee | 7/20/23                                     | See Spread sheet                                      |
| Review Applications                          | Committee | 8/14/23                                     | Present at meeting                                    |
| Review Financials                            | Committee | 8/14/23                                     | Presentation by Amy and Josh                          |
| Contact Chosen Applicants                    | Amy       | 9/11/23                                     | 2 <sup>nd</sup> round, community members              |
| Present Allocation of Funds to BC Board      | Amy       | 9/5/23                                      | Submit work bill for work session                     |
| Update in County Newsletter                  | Amy       | TBD – Will submit each quarter as requested | Sent to Diane 8/16/23                                 |
| Posting of Meeting Minutes                   | Amy       | TBD – once group formed                     | Work with Diane                                       |
| Opioid Summit                                | Committee | TBD   | Tabled  |
| Community Learning Sessions                  | Committee | 10/24 and 10/30                             | Beltrami Electric and Black Duck Golf Course          |
| BC Board Presentation                        | Amy       | 9/18/23                                     | Committee members and approval of allocation of funds |
| Review Community Input from Learning Session | Committee | 11/13/23                                    | Continue in 2024                                      |