



BELTRAMI COUNTY

MEETING AGENDA

Beltrami County Community Health Board
July 16, 2024
2:00 p.m.

Meeting to be held in the County Board Room
County Administration Building, 701 Minnesota Avenue NW
Bemidji, MN

Approved minutes will be located on the County Website/Community Health Board

1. **Call to Order and Roll Call - 2:00 p.m.**
2. **Approval of the Agenda (Additions/Corrections/Deletions) – 2:00 p.m.**
3. **Approval of Minutes 2:05 p.m.**
4. **Community Health Board Programs and Services – 2:10 p.m.**
5. **Community Health Assessment and Community Health Improvement Plan (CHA/CHIP) – 2:30 p.m.**
6. **Commissioners' comments and agenda additions for next meeting – 2:50 p.m.**
7. **Adjourn – 2:55 p.m.**



Date: July 16, 2024
Beltrami County
Community Health Board

AGENDA BILL

SUBJECT: Approval of the Minutes

RECOMMENDATIONS: Approval, as presented

DEPARTMENT OF ORIGIN: HHS, Public Health Division

CONTACT PERSON (Name and Phone Number): Amy Bowles, CHS Administrator, 333-8116

DATE SUBMITTED: July 10, 2024

CLEARANCES: N/A

BUDGET IMPACT: N/A

EXHIBITS: Minutes from April 16, 2024

SUMMARY STATEMENT:

Copies of the minutes of past meetings are presented for the review and approval of the Community Health Board.

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY COMMUNITY HEALTH BOARD
April 16, 2024**

The Beltrami County Community Health Board met in regular session on April 16, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER

Chair John Carlson, called the meeting to order at 2:00 p.m. Board Members Craig Gaasvig, Joe Gould, Tim Sumner, and Richard Anderson were present.

GENERAL COMMENTS – BOARD CHAIR

None.

APPROVAL OF AGENDA

No additions or corrections were made to the agenda.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda with no Amendments was made by Board Member Anderson, seconded by Board Member Gould, and unanimously carried.

Approved Minutes

A motion was made by Board Member Gould, and seconded by Board Member Gaasvig, to approve the January 16, 2024 Community Health Board Minutes. Unanimously carried.

REGULAR AGENDA

New Funding Sources

A) MDH Allocation of Response Sustainability Grant

The Community Health Board was awarded \$109,022.99 in annual base funding to support emergency preparedness because of the 2023 legislative session. Requirements of the Grant include:

1. Each CHB must have at least 0.5 FTE assigned to public health emergency preparedness (including assistance to Emergency Management Director, Chris Muller).
2. CHBs will train staff on Public Health Emergency Preparedness topics.
3. CHBs will expand use of technology platforms to support public health emergency preparedness, response, and recovery.

4. CHBs will develop, review, and/or revise at least one memorandum of understanding (MOU), memorandum of agreement (MOA), or mutual aid agreement with response partner(s).
5. CHS Administrator submitted RSG budget and project plans and was approved by MDH.

The position funded by this this annual grant will work in collaboration with Public Health and Emergency Management.

B) MDH Allocation of Foundational Public Health Responsibilities

Beltrami County CHB was \$220,548 in annual base funding to support the Foundational Public Health Responsibilities because of the 2023 legislative session. The CHB is required to:

1. Use funding to collect data to guide planning and decision-making to support our 2024-2025 CHA/CHIP work. This will support up to a 0.5 FTE and paid internships.
2. Inform partners and community members about Minnesota's FPHR.
3. Develop and maintain written training materials on health equity and provide training to staff.
4. Establish a budgeting, auditing, billing, and financial revenue accounts. CHB plans to dedicate a 1.0 FTE to a Public Health Account Tech.

C) Overall 2024-2025 Funding Plan

The CHB continues to seek opportunities to collaborate and partner with community agencies/organizations. In addition, filling gaps, addressing health disparities resulting from social determinants of health, and making our services mobile, we have increased our third-party billing while improving the historical programs and services we provide.

The CHB has judicially evaluated Public Health Programs that can strengthen and support the work of our current staff, assessed our ability to improve the health of Beltrami County residents, and reviewed the requirements of our new funding sources.

The CHB Director recommends using the new base funding to support the addition of a 1.0 FTE nursing position. The Board Members are in support of bringing this position request to the County Board.

Opioid Remediation Education and Uses

The Minnesota Opioids State-Subdivision and Memorandum of Agreement included a list of opioid remediation uses. Per a request of the commissioners, the CHS administrator is providing education to better understand the allowable use of funding. The priority areas addressed in this presentation will include Treatment, Prevention, and other strategies.

Community Health Assessment (CHA/CHIP)

The CHB needs to complete a CHA in order to produce a robust CHIP in 2025. At the first County Work Group meeting, historical education, education related to the process, and guidance on where we are headed was discussed.

Next steps include reviewing existing data and comparing it to social determinants of health, inviting our community partners and subject matter experts to share where they see gaps, and finally identify potential health priorities with measurable objectives focused on health disparities experienced in our county. A complete checklist is included in this process and will be updated annually.

Commissioners' Comments and Agenda Additions

Commissioner Sumner commented on the good work being done by the Community Health Board.

No additional agenda items were suggested.

Next regular meeting of the Community Health Board will be July 16 2024, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

The Community Health Board meeting was adjourned at 2:56 p.m. by Chair, John Carlson.

John Carlson, Chair

Amy Bowles, Community Health System Administrator



Meeting Date: July 16, 2024
Beltrami County
Community Health Board

AGENDA BILL

SUBJECT: Community Health Board Program and Services

RECOMMENDATIONS: Informational

DEPARTMENT OF ORIGIN: HHS, Public Health Division

CONTACT PERSON: Amy Bowles, CHS Administrator #8116

DATE SUBMITTED: 07/09/2024.

CLEARANCES: Anne Lindseth, HHS Director

BUDGET IMPACT: none

EXHIBITS: None.

SUMMARY STATEMENT: Grants distributed to the Community Health Board (CHB) support the programs and services provided for Beltrami residents. Providing the Board with an update is essential to highlight wins and challenges. This presentation will exhibit how the Public Health team has strengthened existing community partnerships, dedicated time to expanding partnerships to ensure Public Health support where other agencies experience health gaps, and resourcefully evaluated and utilized funding to support internal and external community resources to promote health,



Meeting Date: July 16, 2024
Beltrami County
Community Health Board

AGENDA BILL

SUBJECT: Community Health Assessment and Community Health Improvement Plan (CHA – CHIP)

RECOMMENDATIONS: Informational

DEPARTMENT OF ORIGIN: HHS, Public Health Division

CONTACT PERSON: Amy Bowles, Community Health Systems Administrator (CHS) #8116

DATE SUBMITTED: 7/10/24.

CLEARANCES: Anne Lindseth, Health and Human Services Director

BUDGET IMPACT: None

EXHIBITS: Advertisement for CHA Survey

SUMMARY STATEMENT: The Community Health Assessment Work Group has met several times and is making progress in both the required elements needed for the state mandated Community Health Improvement Plan. This team is ensuring the strategic measures will thoughtfully address attainable goals that are measurably aimed at improving the health of Beltrami County. Although the final report is due to the State in late 2025, it is essential to keep the board informed of progress, barriers, and next steps to ensure the work group is moving in a direction agreeable by this board.

Beltrami Community Health Board:
Community Health Assessment

YOUR VOICE AND INFORMATION MATTERS

Please fill out
Beltrami County's Community Health
Assessment Survey



Beltrami Community Health Board: Community Health Assessment

YOUR VOICE AND INFORMATION MATTERS



Please fill out Beltrami County's Community Health Assessment Survey!

Return by Mail or in Person:

Beltrami County Public Health
616 America Ave NW, Suite 130
Bemidji, MN 56601

Return by Email:

public.health@co.beltrami.mn.us

Thank you for your time and input!

* 1. What are the top three (3) most important factors when you think of a "healthy community?"

- Access to healthcare
- Community engagement
- Community leadership
- Diversity, equity, and inclusion
- Economic opportunity
- Education
- Environment
- Family life
- Food security
- Housing
- Medical health
- Recreational activities
- Safety and security
- Spiritual wellness
- Transportation
- Other (please specify)

* 2. What top three (3) factors do you feel are **positively** affecting the health of Beltrami County?

- Access to healthcare
- Community engagement
- Community leadership
- Diversity, equity, and inclusion
- Economic opportunity
- Education
- Environment
- Family life
- Food security
- Housing
- Medical health
- Recreational activities
- Safety and security
- Spiritual wellness
- Transportation
- Other (please specify)

* 3. What top three (3) factors do you feel are **negatively** affecting the health of Beltrami County?

- Access to healthcare
- Chemical dependency
- Community engagement
- Community leadership
- Diversity, equity, and inclusion
- Economic opportunity
- Education
- Environment
- Family life
- Food security
- Housing
- Medical health
- Preparedness for emergencies
- Recreational activities
- Safety and security
- Spiritual wellness
- Transportation
- Other (please specify)

* 4. How would you rate the overall health of Beltrami County?

- Very healthy
- Healthy
- Somewhat healthy
- Somewhat unhealthy
- Unhealthy
- Very unhealthy

Optional: provide explanation for your answer

* 5. If Beltrami County were to have a community emergency, what top three (3) emergencies would **you** feel most prepared for?

- Communicable disease outbreak
- Economic depression
- Flood
- Fire
- Hazardous material release (e.g. train derailment, pipeline, semitruck crash)
- Ice or snowstorm
- Long term power outage
- Mass violence event (e.g. shooting, bombing, terrorism)
- Tornado
- Other (please specify)

6. Do you have any specific ideas to help improve the overall health and wellbeing of Beltrami County?

7. What is your age?

- 13 to 17
- 18 to 24
- 25 to 34
- 35 to 44
- 45 to 54
- 55 to 64
- 65 to 74
- 75 or older

8. What is your gender?

- Female
- Male
- Prefer not to answer
- Gender preference

9. What is your total household income?

- Less than \$20,000
- \$20,000 to \$34,999
- \$35,000 to \$49,999
- \$50,000 to \$74,999
- \$75,000 to \$99,999
- \$100,000 to \$149,999
- \$150,000 or More

10. Which race/ethnicity best describes you?
(Please choose only one.)

- American Indian or Alaskan Native
- Asian / Pacific Islander
- Black or African American
- Hispanic or Latino
- White / Caucasian
- Multiple ethnicity / Other (please specify)