

**Beltrami County Planning Commission/Board of Adjustment Meeting
Minutes for Monday, January 27, 2020
County Administration Building – County Board Room
701 Minnesota Avenue NW
Bemidji, Minnesota 56601**

General Business

Members present: Don Hazeman
Joe Vene
Wally Byklum
Doug Underthun
John Simmons
Craig Gaasvig

Members absent: Ed Fussy

Others Present: Brent Rud, Director, Beltrami County Environmental Services Department
Bill Best, Beltrami County Environmental Services Department
Matt Murray, Murray Surveying, 304 Third Street NW, Bemidji, MN 56601

Chairman called the Planning Commission/Board of Adjustment Meeting to order at 6:00 PM. **Board and staff introduced themselves to members of the audience.** The meeting minutes for December 16, 2019 were brought forward for approval. **Joe Vene moved to approve the meeting minutes of December 16, 2019. Motion seconded by Wally Byklum. Motion carried and approved. Brent reviewed the meeting procedures and process for those in attendance.**

Planning Commission

Chairman opened the Planning Commission Public Hearing on the Proposed Plat Request, Wood Crest Estates First Addition.

Proposed Plat Final Approval:	Darwin & Debra Wiebolt
	5317 Swan Lane NE
	Bemidji, MN 56601
Township	Eckles
Proposed Plat Name	Wood Crest Estates First Addition

The Purpose of:

Applicant is requesting final approval for a new subdivision plat named “Wood Crest Estates First Addition.” This project proposes to subdivide approximately 54.3 acres into thirty-two residential lots and the Road Corridor. The proposed subdivision is located in section 23 of Eckles Township.

Legal Description:

Tax Parcel 12.00261.00

Part of the NW ¼, Section 23, Township 147 North, Range 34 West. This is a partial legal description. Full legal description is on file in the Beltrami County Environmental Services Department.

Bill Best gave an overview of the final plat. There was discussion on Storm Water Protection Plan and comments received on final plat. Environmental Services Department recommends final approval. Eckles Township is also in support. **Motion by Don Hazeman to approve final plat, Wood Crest Estates First Addition as presented. Motion seconded by Doug Underthun. Motion carried and approved.**

Chairman then closed the Planning Commission Public Hearing on the proposed plat request of Wood Crest Plat First Addition.

Chairman opened the Planning Commission Public Hearing on the proposed Conditional Use request of Verizon Wireless.

Conditional Use Permit

Verizon Wireless
Karyn O'Brien, Representative
10801 Bush Lake Road
Bloomington, MN 55438
Nebish
NA

Township:

Body of Water:

The Purpose of:

Verizon Wireless is resubmitting a proposal to erect a 250 foot self-supporting tower and the construction of a 10 foot by 14 foot outdoor ground equipment platform. Construction is proposed to take around 60 days with completion planned in either 2020 or 2021. Work will include the construction of tower leg footings, the pouring of a concrete slab to affix equipment cabinets, and an upgrade to the existing gravel entrance road.

Legal Description:

Tax Parcel 30.00446.00

Part of the NW ¼ of SW1/4 of Section 35, Township 150, Range 33. . This is a partial legal description. Full legal description is on file in the Beltrami County Environmental Services Department.

Brent Rud and Bill Best reviewed the history of this site and the current application. Environmental Services Department recommends approval of this conditional use request with the following conditions:

- 1. Construction must be completed within 24 months of the date of approval.**
- 2. Tower must meet all Federal Requirements;**
- 3. Tower must meet all requirements established in the Beltrami County Tower and Wind Energy Conversion Systems Ordinance #35.**

Motion by Wally Byklum to approve, with recommendations, the Conditional Use Request of Verizon Wireless. Motion seconded by John Simmons. Motion carried and approved.

Chairman then closed the Planning Commission Public Hearing on the proposed Conditional Use request of Verizon Wireless.

Chairman stated this completed the business before the Beltrami County Board of Adjustment and Planning Commission, therefore was prepared to entertain a motion to adjourn. **Joe Vene moved to officially adjourn the Beltrami County Board of Adjustment and Planning Commission Meeting for January 27, 2020. Motion seconded by Doug Underthun. Motion carried and approved.**

Chair called the meeting for January 27, 2020 officially adjourned. The next meeting will be on Monday, February 24, 2020 at 6:00 PM.

Planning Commission conducted final review of the revised Shoreland Management Ordinance No. 6.

Respectfully submitted,

Brent Rud
Beltrami County ESD Director

Chairman
Beltrami County Planning Commission