

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
January 7, 2020**

The Beltrami County Board of Commissioners met in regular session on January 7, 2020, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Lucachick thank everyone for their attendance, and stated his gratitude as a Commissioner and acknowledgement of the responsibility and commitment necessary for a Commissioner to be a good representative of his Constituents.

ELECTION OF BOARD CHAIR

A motion was made by Commissioner Lucachick and seconded by Commissioner Anderson, to elect Commissioner Craig Gaasvig as Board Chair and Commissioner Reed Olson as the Vice-Chair for 2020. Unanimously carried.

Commissioner Gaasvig addressed the audience regarding Board process and procedure. The meeting today is not a public hearing, therefore citizens would not be allowed to address the Board on an item that is on the agenda. They may address the Board, at the beginning of the meeting, on an item Not on the agenda. Mr. Gaasvig did ask for a show of hands from the audience of those who were NOT in favor of local refugee resettlement. The majority of the audience raised their hands. There were several angry outbursts from people wishing to address the Board on this issue.

CITIZENS ADDRESSING THE BOARD

- John Peterson, resident of Pinewood wished to address the Board on the Local Involvement in Refugee Resettlement item on the Regular Agenda. Chairman Gaasvig stated that citizens were not allowed to address the board at this time on an item that is on the Regular Agenda.
- Brian Mershman, resident from Bemidji Township also began to address the Board on the regular agenda item regarding local involvement in refugee resettlement. Point of order was called.

APPROVAL OF AGENDA

The following items were added to the Consent Agenda:

- Approval of a Letter of Support for the Northern MN Addiction Wellness Center.
- Approval of a Resolution of Support for State Telecommuter Forward Certification

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Sumner and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held December 17, 2019, and the Minutes of the Board of Commissioners Regular Meeting held December 17, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment and Retro-Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills currently submitted, and retro-approval of those paid December 31, 2019, as submitted.

Approved Eland & Red Lake Townships Fire Protection

The Board, by adoption of its Consent Agenda, approved the Agreement for Fire Protection with the City of Kelliher for 2020-2022 for Eland and Red Lake Townships, as submitted.

Approved Out of State Travel Policy

The Board, by adoption of its Consent Agenda, approved the revised policy governing approval of Out of State Travel for county employees, as submitted.

Approved Railroad ROW Conveyance

The Board, by adoption of its Consent Agenda, approved the conveyance of abandoned Railroad Right of Way owned by Beltrami County to the landowner of the property that lies on both sides of said right-of-way in parcel 47.00091.00, as submitted.

Approved Final Pay Vouchers for SAP 004-600-017, SAP 004-647-006, SAP 004-692-004 & CP 004-507-019

The Board, by adoption of its Consent Agenda, approved the Final Pay Vouchers to Knife River Materials, Inc. as follows:

- SAP 004-600-017 \$9,697.34
- SAP 004-647-006 \$8,369.53
- SAP 004-692-004 \$9,039.19
- CP 004-507-019 \$3,858.30

Approved Spring 2020 Aerial Imagery

The Board, by adoption of its Consent Agenda, approved the Contract with Quantum Spatial, Inc for acquisition of new 9" resolution aerial imagery in the spring of 2020, total project cost not to exceed \$72,304.49.

Approved 2020 Conservation Partners Legacy Expedited Conservation Projects Grant Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution for 2020 Conservation Partners Legacy Expedited Conservation Projects Grant for Bud Capping:

WHEREAS, Beltrami County developed and adopted the Forest Management Plan in January 2018 that provides the County with a long term vision for forest management;

WHEREAS, the County supports Forest Development Activities, which includes the purchase of pine tree seedlings, tree planting, mechanical release, and bud capping to ensure the reforestation of pines;

WHEREAS, the Beltrami County Natural Resource Management (NRM) Department has the opportunity collaborate with the Minnesota Deer Hunters Association to apply for a 2020 Conservation Partners Legacy Expedited Conservation Projects Grant Program for up to \$50,000 to bud cap 1,190 acres of pine planation;

WHEREAS, one of the Expedited Conservation Project forest habitat activities that qualifies for this grant is bud capping;

WHEREAS, the required 10% matching funds would be provided as in-kind by existing NRM Department employee personnel costs and/or

cash contributions from local Minnesota Deer Hunters Association chapters;

NOW, THEREFORE, BE IT RESOLVED, the Beltrami County Board of Commissioners authorizes the Land Commissioner to apply to the Conservation Partners Legacy Grant Program, for the bud capping of up to 1,190 acres of pine plantation. Beltrami County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and,

BE IT FURTHER RESOLVED, Beltrami County names the fiscal agent for this project as:

Kimberly Washburn
Minnesota Deer Hunters Association
Grants Coordinator
460 Peterson Road
Grand Rapids, MN 55744

Approved MDH Contract for Syphilis Education and Screening Activities

The Board, by adoption of its Consent Agenda, approved the MDH CHB Grant Project Agreement for Syphilis Education and Screening Activities.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved a Letter of Support for the Northern MN Addiction Wellness Center

The Board, by adoption of its Consent Agenda, approved a Letter of Support to the Minnesota State Licensing Office, of the Northern Minnesota Addiction Wellness Center getting approved for Licensing to operate in Beltrami County.

Approved a Resolution of Support for State Telecommuter Forward Certification

The Board, by adoption of its Consent Agenda, approved a Resolution of Support for State Telecommuter Forward Certification:

WHEREAS, Beltrami County supports and commits to promote the availability of telecommuting options;

WHEREAS, Beltrami County hereby appoints Dave Hengel, Executive Director of Greater Bemidji as the single point of contact for

coordinating telecommuting opportunities within Beltrami County including the following responsibilities:

1. Coordination and partnership with broadband providers, realtors, economic development professionals, employers, employees, and other telecommuting stakeholders.
2. Collaboration with broadband providers and employers to identify, develop, and market telecommuter-capable broadband packages.
3. Communication and partnership with broadband providers and economic development professionals to develop common goals.
4. Promotion of telecommuter-friendly workspaces, such as business incubators with telecommuting spaces, if such a workspace has been established in the political subdivision at the time the political subdivision adopts the resolution.
5. Familiarity with broadband mapping tools and other state-level resources.
6. Maintaining regular communication with the state broadband office.
7. Making regular reports to the [governing body of the political subdivision].

NOW, THEREFORE, BE IT HEREBY PROCLAIMED by the Beltrami County Board to support telecommuting opportunities for Beltrami County in its application for Telecommuter Forward! Community certification.

REGULAR AGENDA

Legal Newspaper - 2020

Each year the County solicits bids for the legal newspaper in which county legal ads will be placed. As the only eligible newspaper, the Bemidji Pioneer submitted a bid that reflects no increase over the 2019 rate. The 2020 rates will be \$6.25 S.A.U for first insertion and \$5.65 S.A.U for subsequent insertions.

A motion was made by Commissioner Olson, and seconded by Commissioner Anderson, to approve the Bemidji Pioneer as the legal newspaper for Beltrami County in 2020. Unanimously carried.

Executive Order - Local Involvement in Refugee Resettlement

Chairman Gaasvig asked that Commissioner Olson begin the discussion.

Commissioner Olson discussed the Executive Order from President Trump, that was presented at the AMC Annual Conference and Counties have been asked to vote on by January 31, 2020 and goes into effect June 1, 2020. If there are resettlement plans that include our county, AMC believes that they will be reaching out to us for

approval. At this time there are no requests from resettlement affiliates or non-profits to Beltrami County. By taking no action, the County will be declining the process. Mr. Olson reiterated, there are no refugees waiting to come into Bemidji/Beltrami County at this time and there have never been. People have been misinformed by social media and hearsay.

A motion was made by Commissioner Anderson and seconded by Commissioner Lucachick, to not open Beltrami County to refugee resettlement without County Board approval. Motion carried 3:2 roll call vote. Commissioners Anderson, Gaasvig, Lucachick voted: Yes. Commissioners Olson and Sumner voted: No.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

None.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be January 21, 2020, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:27 p.m. was made by Commissioner Lucachick, seconded by Commissioner Olson, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
January 21, 2020**

The Beltrami County Board of Commissioners met in regular session on January 21, 2020, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Gaasvig indicated to the audience that the Citizens Addressing the Board portion of the meeting would be moved to the end of the agenda after the regular business of the Board is complete and that everyone could be given a chance to speak.

APPROVAL OF AGENDA

No additions or corrections were made.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Sumner, and unanimously carried. Commissioner Gaasvig abstained from the vote.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held January 7, 2020, and the Minutes of the Board of Commissioners Regular Meeting held January 7, 2020, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Pay Equity Implementation Report

The Board, by adoption of its Consent Agenda, approved the Pay Equity Implementation Report and authorized submission to the MN Management & Budget Pay Equity Office, in compliance with the Local Government Pay Equity Act. The Current report shows that we meet the requirements of the law.

Approved Final Pay Voucher SAP 004-605-027

The Board, by adoption of its Consent Agenda, approved the final Pay Voucher of Mark Sand & Gravel for project SAP 004-605-027, CSAH 5, in the amount of \$130,501.78, as submitted.

Approved Beltrami Electric Underground Utility Easement

The Board, by adoption of its Consent Agenda, approved the utility easement to cross Beltrami County tax-forfeited land on Star Island in Cass Lake, for Beltrami Electric underground utilities.

Approved DHS Mental Health Crisis Services Grant

The Board, by adoption of its Consent Agenda, approved the amendment to the State of MN Grant pertaining to extra training money for our mobile crisis program pertaining to mental health.

Approved Host County Contract with Stellher Human Services

The Board, by adoption of its Consent Agenda, approved the contract with Stellher Human Services for mental health crises services, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Job Evaluation Rating for Solid Waste Division Director

Human Resources Director, Linda Tran, presented the job evaluation rating for the Solid Waste Manager that was submitted to Bakertilly for review as part of the development of the Solid Waste Operations Plan. The new rating places the position in pay grade 15 and changes the title to Solid Waste Division Director, exempt, non-union.

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve the Job Evaluation Rating for the Solid Waste Manager Position, changing it to Solid Waste Division Director and placing it in pay grade 15 as recommended by Bakertilly, as an exempt, non-union position. Unanimously carried.

Revolving Loan Fund Application

Sarah Linda, with the HRDC, presented recommendation from the Consolidated Conservation Revolving Loan Fund Committee regarding the application from Nathan Preuss (who was present at this meeting) and Amanda Chase, for gap financing on the purchase of My Store, LLC in the amount of \$45,000, 5.25% fixed interest.

A motion was made by Commissioner Sumner, and seconded by Commissioner Lucachick, to approve the ConCon revolving loan to Nathan Preuss and Amanda Chase, My Store, LLC in the amount of \$45,000 at the terms listed. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Sumner indicated that he was still willing to give up his committee assignment for the Fair Board. Commissioner Gaasvig volunteered to take it and Sumner would be the alternate.
- Commissioner Gaasvig provided an update on the Solid Waste Committee. They have been working on the Ordinance and will be ready soon for a Public Hearing.
- Commissioner Olson commented that he would like to see more time allowed for discussions during the Work Session.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be February 4, 2020, in the Board Room of the County Administration Building.

CITIZENS ADDRESSING THE BOARD

Opening comments from Commissioners:

- Commissioner Sumner budget impact, impact to services and asked the question that he has been asked: If we need to be taking care of "our people"; who are "our people"?
- Commissioner Olson suggest a future Work Session to talk even more in depth on this topic.
- Commissioner Gaasvig stated that the timeline has been unfortunate on this issue, and that due to the U.S. Court of Appeals Federal judges injunction on the Executive Order, it was largely a mute point at this time.

Citizens where then allowed to speak with a 5 minute limit per speaker:

NOTE: These minutes are not a transcription of individual's full statements, but what was heard as their main point(s).

NOTE: As Presenters identified themselves, it was not possible to get all names and exact names documented. Some have been left out of these minutes.

- Petra Neadeau. We are a community of fleeing immigrants. The Board does not represent the sentiments of this community.
- Rita Champlain. A show of hands is opening the door to a public hearing. The Board should re-vote on the issue.
- Ara Gallo. Applauded the civic engagement. Does not think the Board had the best interest of Beltrami County Citizens in mind when casting this vote.
- Sherry Kloha. Fiscal responsibility is a sad excuse. Unfortunate at the missed opportunity to do something positive.
- Dan Gannon. None of us would be here if not for immigrants and refugees.
- Adam Steel. Board should be awarded for not allowing resettlement of refugees. Take care of the people that were here first before you can take care of others.
- Mary O'Jay. We are all of immigrant decent. Be fair to all sides and be educated. Please re-vote.
- Mike Simpkins. Speaking to the facts; the fiscal argument does not add up. A re-vote is not mute, Beltrami County's reputation has taken a hit.
- Curt Hunt. There is and will be unnecessary economic impact due to boycotting of our county. Please re-consider vote.

- Lori Pederson. County citizens must come first, but the issue was pushed through in an underhanded way. Should have been a community vote.
- Jaranua Lind. Reconsider the vote. Shameful behavior and lack of civility.
- Lisa Boulet. Much of this comes from hate and false information. We need to educate.
- Phil Alkee. Supports Board vote, but unfortunate that it was voted on at all.
- William Hartwell. Stated he visited Alkee previously and he did not speak the same message.
- Katherine Lavel. Discussed bravery. Stated refugees and immigrants are not the same thing. All about basic human kindness.
- Joey Pelteire. This "symbolic vote" is costing our County money.
- Dennis Slunt. Statistics say refugees are far less likely to commit crimes and are better citizens in general. Please void the vote, Commissioners have a choice.
- Vicki Ross-Rhodes. Disappointed in the vote. Even if it is a mute point now, still would be beneficial to rescind vote.
- Joe Cronin. Disappointed in the process of government and this Board. There was no research and fact finding done prior to voting.
- Jean Christianson. Saddened by the vote. Lutheran Social Services did resettle refugees here many years ago successfully. Be generous.
- Anne Long-Voelkner. Board process can be done much better. Roberts Rules do allow for revisiting an issue and re-voting. Do Better. Be Better.
- Gary Rossman. Came to this country with his parents as a refugee. Advocate for all refugees and proud to be given a chance.
- Coleen Bakken. A negative response has been generated and created negative atmosphere and economic damage to our community. Please correct your decision.
- Ken Glidden. Encouraged the Board to not feel bad about their vote. Does not believe that any of them are racist. Did the best they could with what they had under the timeline. Thank you.
- Mark Landis. Scripture interpretation does not call for open borders when speaking of 'Love thy Neighbor'.
- Mike Breden. There is a bigger picture and a lot of miss-information. Change your vote.
- Jill Beardsley. A local business owner who has experienced direct loss of business due to this vote.

- Irv Bloom. This community is broke. We are all overburdened.
- Wendy Qualle. Disappointed in the process. We should be embracing diversity. Learning. This was a misguided opportunity.
- R. Erickson. Refugee/immigrants should be to the Federal government for help, not to our community. Keep them out.
- Drew Gauwitz. Thank you for your vote, at least now we know where you stand and that show our opinion at election time.
- Rebecca Erickson. Board should be more informed before making a vote on an issue.
- Bill Ahern. We are a warm and generous community, not just bean counters. We have compassion in our community and should be showing it.
- Chuck O'Jay. Where do we go from here? Vote should be rescinded and left alone or re-voted on and refugees accepted.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 7:18 p.m. was made by Commissioner Anderson, seconded by Commissioner Lucachick, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
February 4, 2020**

The Beltrami County Board of Commissioners met in regular session on February 4, 2020, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, and Tim Sumner were present. Commissioner Reed Olson was excused.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Dave Hilliard, rental resident in a home on Minnesota Avenue. Stated he is having issues with a leaking room/ceiling and is having trouble resolving the situation. Kay Mack visited in the rotunda with Mr Hilliard and provided him with some resources.
- John Freise, resident on Sumac Road. Supported the Boards vote on the refugee issue from last month and thanked them for their service.
- Matt Hanson, resident on Oak Ave., referenced a negative comparison made in the Star Tribune about Beltrami County's vote on the refugee issue. Mr. Hanson quoted statistics showing benefits to society in communities where refugees are located. Beltrami County should be a place welcome to everyone and the Board should re-consider their vote.
- Kim Simonson, resident on Birchmont Beach Road commended the Board for their decision and courage on the vote regarding refugees. Challenged the Board as to what resources are in place to assist current citizens of the County?

APPROVAL OF AGENDA

No additions or corrections were made to the agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Sumner, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held January 21, 2020, and the Minutes of the Board of Commissioners Regular Meeting held January 21, 2020, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Revolving Loan Fund - Term Changes

The Board, by adoption of its Consent Agenda, approved the recommended changes to the terms of the Revolving Loan Fund Loan approved 1-21-20 to Nathan Preuss and Amanda Chase for the purchase of North Country Food and Fuel. Primary change is that the term will be reduced from 20 years to 10 years, as submitted.

Approved Deed Restriction for Rognlien Park

The Board, by adoption of its Consent Agenda, approved the Declaration of Land Use Restrictive Covenant to place restrictions on the Beltrami County owned Rognlien Park parcel. The Deed Restrictions will allow the NRM Department to utilize a \$18,150 MN DNR Outdoor Recreation Project Grant in the Park.

Approved Sanford Behavioral Health Crisis Contract

The Board, by adoption of its Consent Agenda, approved the Contract for Sanford Behavioral Health to bill against the MN Mobile Crisis Services Grant for services provided to Beltrami, Clearwater, Hubbard and Lake of the Woods Counties, as submitted.

Approved Fraud Program Multi-County Grant Contract

The Board, by adoption of its Consent Agenda, approved the amendment to the Fraud Program Multi-County Grant Contract to include Lake of the Woods County in the Beltrami County FPI region, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Thief River Falls One Watershed One Plan Agreement

Environmental Resource Specialist, Zach Gutknecht, updated the Board about the opportunities for potential projects that are included in the TRF 1W1P. It has identified a few areas in Beltrami County as priority areas for landowners to implement voluntary conservation practices and projects. This watershed is the third largest of 8 major watersheds in Beltrami County. It is about 362 square miles of 90% publically owned or tribal lands and 10% drained agricultural fields. Brian Dwight, who is on the Board of Directors for the Red Lake Watershed was also on hand to answer questions.

Environmental Services Director, Brent Rud reviewed the net step in the implementation of the 1W1P for the Thief River Watershed, The Memorandum of Agreement. Once the plan is formally approved and adopted by each county as the water plan for that area, implementation can begin with funding from the Clean Water Legacy Amendment dollars. The Red Lake Watershed District is anticipated to be the fiscal agent for the implementation phase.

A motion was made by Commissioner Sumner, and seconded by Commissioner Anderson, to approve the Memorandum of Agreement with the Thief River Falls One Watershed One Plan. Unanimously carried.

Airport Agreement and Mortgage

City Attorney, Al Felix, presented the Agreement and Mortgage that is tied to the EDA Grant awarded to the Bemidji Regional Airport Authority in the amount of \$1,800,777.00. The mortgage is security for the US EDA's Grant of funds towards the construction of the new Corporate and Small T-Hangars going up at the airport. As long as the BRAA complies with the terms of the grant agreement, there is no liability to the City or the County. There is no budget impact to the County, the City, or the Airport Authority.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Sumner, to approve the Airport Agreement and Mortgage tied to the EDA Grant to the BRAA in the amount of \$1,800,777. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Anderson reported on PrimeWest activities.
- Commissioner Gaasvig updated the board on various committees.
- Commissioner Sumner had several questions to staff and fellow Board members.
 - What is the state of the County financially, are we "going bankrupt" as he has heard?
 - How do we address concerns citizens are bringing forward?
 - Would like to see further discussion on the refugee issue
 - Who are "our people"?

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be February 18, 2020, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:43 p.m. was made by Commissioner Sumner, seconded by Commissioner Lucachick, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
February 18, 2020**

The Beltrami County Board of Commissioners met in regular session on February 18, 2020, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, and Reed Olson were present. Commissioner Tim Sumner was absent.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

Comments from several County Residents:

- Rita Champlain corrected her comment from a previous board meeting where she indicated that the board could not conduct business in an inconsistent manner. She has since learned that there is no rule or restraint on how the board conducts its meeting unless it is regulated by rules to conduct a public hearing. With this freedom, comes the responsibility to be transparent and meaningful; be informed and have open discussion (ie; review and discuss their earlier vote regarding refugees in Beltrami County.)
- Janet Moen brought forth information from a meeting of an organization called Taking Action to Support Racial Action and Equality held shortly after the County Board meeting and vote regarding refugees in Beltrami County. About 40 citizens were in attendance and Ms. Moen quoted many of their comments on the issue.
- Dennis Slunt also commented on the refugee issue from several meetings back; and the lack of order and control at the meeting. He was dissatisfied with the way the Board handled the situation and would like to see them re-open the conversation and listen to citizen, get educated and explain their reasons for voting how they did.

APPROVAL OF AGENDA

No additions or corrections were made to the agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Olson, seconded by Commissioner Lucachick, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held February 4, 2020, and the Minutes of the Board of Commissioners Regular Meeting held February 4, 2020, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Letter of Support for City of Blackduck

The Board, by adoption of its Consent Agenda, approved a letter of support to the USDA for the City of Blackduck in obtaining a USDA Rural Development Grant for the purpose or purchasing of public works equipment.

Approved SWCD JPB Lease Agreement

The Board, by adoption of its Consent Agenda, approved a three-year lease renewal to the SWCD Joint Powers Board (JPB), for office space in the County Administration Building, at a rate of \$8,000 for two years and \$8,500 for year three (through 12/31/2022).

Approved Letter of Support for Restore House, LLC

The Board, by adoption of its Consent Agenda, approved a letter of support to the Department of Human Services for Restore House,

LLC, residential treatment center to obtain a new license as a privately owned business.

Approved Final Pay Voucher for SAP 004-636-012

The Board, by adoption of its Consent Agenda, approved the Final Pay Voucher for SAP 004-636-012 - Main Street Kelliher, to Reierson Construction, in the amount of \$36,253.35, as submitted.

Approved Revised Highway Dept Drug and Alcohol Policy

The Board, by adoption of its Consent Agenda, approved the revised Highway Department Drug and Alcohol Policy, as submitted.

Approved Highway Dept Easement for Road Improvements

The Board, by adoption of its Consent Agenda, approved the easement request by the Beltrami County Highway Department for a permanent easement across tax-forfeited land for highway purposes as a part of project 004-657-002, located along Sumac Road NE, as submitted.

Approved Resolution to Add Deputy to PERA Police and Fire Plan

The Board, by adoption of its Consent Agenda, approved the Resolution to add Deputy Nicholas Lorsbach to the PERA Police and Fire Plan:

BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, Permanent-Part time Deputy Sheriff, currently held by **Nicholas Lorsbach**, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and

5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair, Craig Gaasvig, and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Child Support Program Interagency Cooperative Agreement
The Board, by adoption of its Consent Agenda, approved the two-year (2020-21) cooperative agreement between the Department of Human Services, Beltrami County Health & Human Services, Beltrami County Attorney's Office and Sheriff's Office, to provide support needed to carry out all responsibilities of the county child support program.

Approved Health & Human Services Family Child Care Licenses
The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List
The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Ratification of Union Contract

Human Resources Director, Linda Tran, presented the AFSCME Health & Human Services union agreement for 2020-2022 for Board approval.

The three-year contract calls for the following cost of living increases: 2020-1%, 2021-2.5%, 2022-3%. As well as adopting the new 10 step pay scale; flex dollar contribution increase of \$50/year; and a few other unique language changes.

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve and ratify the AFSCME Health & Human Services Union Contract for 2020 through 2022. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Olson will be attending AMC Legislative Day

Commissioners' Reports

- Commissioner Gaasvig updated on several committee assignments
- Commissioner Anderson updated on several committee assignments
- Commissioner Olson reported on his recent trip to Washington DC as a part of his Humphrey Institute Fellowship.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be March 3, 2020, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:20 p.m. was made by Commissioner Lucachick, seconded by Commissioner Olson, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
March 3, 2020**

The Beltrami County Board of Commissioners met in regular session on March 3, 2020, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

Board Meeting must be conclude by 6:00 pm due to the Presidential Primary Election.

CITIZENS ADDRESSING THE BOARD

- Jean Christensen, on behalf of a citizen group addressed the Board with concerns about the legitimate roll of a County Commissioner. Ms Christensen submitted a petition with 117 names stating citizen concern about the duties of a County Commissioner serving the public in a role designed to be nonpartisan; engaging in the practice of raising divisive issues representing a particular political view; the possible spread of misinformation and non relevant legitimate county business that is not serving our community. Urging Commissioners to focus on taxpayer-funded efforts.
- Ernest Upguard voiced concerns and fears for personal and public safety around the potential 2nd Amendment issue being debated at the legislature.
- Curtis Hunt suggested that the County Board conduct public forums on important issues to gather citizen input and develop a system for community discussion on relevant topics.
- Kara Brea stated that citizens need a chance to provide input to their County Commissioners.
- Kara Harthorn answered the question as to why citizens were speaking to the 2nd Amendment at this time; that it was in response to the lack of opportunity to talk about a prior issue when it was an Agenda Item

APPROVAL OF AGENDA

No additions or corrections were made to the agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Olson, seconded by Commissioner Lucachick, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held February 18, 2020, and the Minutes of the Board of Commissioners Regular Meeting held February 18, 2020, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved New Owner Off Sale 3.2 License

The Board, by adoption of its Consent Agenda, approved the Application for Off Sale 3.2 Liquor License for the new owners of 2 West Express, to be licensed as My Store - Solway, as submitted and approved by the County Sheriff and County Attorney.

Approved Land Sale Resolution

The Board, by adoption of its Consent Agenda, approved the Land Sale Resolution to accept parcel re-appraisals and set land sale date:

WHEREAS, Chapter 282.01 to 282.12, Minnesota Statutes 1941, as amended, provides for the classification and sale of such lands forfeited to the State for delinquent taxes, and whereas such classification has been made by the County Board and the classification and sale have been reviewed by the Town Board of the town or by the governing body of the municipality in which they lie in so far as the lands located within said town or municipality are concerned; and,

WHEREAS, The County Board will provide appraisal of such lands as provided by law, and a list of such lands will be filed with the County Auditor for the purpose of offering such lands for sale at not less than their appraised value; and,

WHEREAS, All parcels have been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation lands as provided for in Minnesota Statutes 282.01;

WHEREAS, Said parcels have been reviewed for sale by the Minnesota Department of Natural Resources and,

WHEREAS, All the parcels have been offered and not sold at previous land sales, and have now been re-appraised, and

WHEREAS, The County Board is by law designated with authority to provide for the sale of such lands on terms and whereas the County Board has considered the advisability of selling on terms and has considered the accessibility of such lands, their proximity to existing public improvements and the effect of their sale and occupancy on the public burdens; and,

NOW, THEREFORE, BE IT RESOLVED, Those parcels shall be sold on the following terms, to-wit: That all sales shall be paid in full in cash by 4:30 pm on Wednesday April 29, 2020. Parcels with a bid up value of \$25,000 or greater shall be sold on the following terms, to-wit: submission of 1% of the final sale amount as a bid guarantee by 4:30 pm on Wednesday April 29, 2020 and, that all sales shall be paid in full in cash by 4:30 pm on May 26, 2020. Special assessments and the appraised price of any standing timber or timber products must be paid for in cash at the time of the sale; and in the case any parcel of land bearing standing timber or timber products is sold at auction for more than the appraised value, the amount bid in excess of the appraised value shall be allocated between the land and the timber in proportion to the respective original appraised values thereof.

BE IT FURTHER RESOLVED, That all purchasers of land shall pay 3 percent surcharge of the total sale price to be paid into the state assurance account as provided by Chapter 383, Laws of 1969, a state deed fee of \$25.00, a deed filing fee of \$46.00, and a state deed tax equal to the greater of \$1.65 or 0.33% of the basic sale price.

BE IT FURTHER RESOLVED, That where any lands herein offered for sale do not adjoin or are not located on a suitable legally established and maintained public highway or road, the township wherein said lands may be located, nor any other municipality shall not for a period of five years be obligated to the establishment, construction or additional maintenance of any public roads or the

expenditure of any public funds for the benefit of the owner or occupant of any lands herein purchased by reason of the ownership or occupancy of any of this land; provided further, that nothing herein shall be construed to create any obligation, directly or indirectly, on the part of any municipality for the expenditure of any money for the benefit of said parcel after the expiration of said five-year period. Responsibility for determining boundary lines of parcels purchased rests with the purchaser.

BE IT FURTHER RESOLVED, That the right is reserved in the interest of the public to withdraw from sale, any parcel, at any time prior to its sale.

BE IT FURTHER RESOLVED, That all lands sold hereunder are sold subject to any ordinances adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements, and subject to all flowage rights, and

BE IT FURTHER RESOLVED, That a notice of sale of such lands to be given by publication in the official newspaper of the County, as provided by law, that the County Auditor of Beltrami County offer such parcels of land for sale in the order in which they appear in said notice of sale and that such sales to be to the highest bidder, but not for less than the appraised value and that such sale of ten parcels shall be held at a public oral auction on **April 24, 2020 at 10:00 a.m.** in the Beltrami County Board Room, 701 Minnesota Avenue, Bemidji MN 56601.

April 24, 2020 Public Oral Auction at 10:00 a.m.				
Parcel #	Legal Description	Twp, Comments	Appraised Value	Radon Statement
31.02332.00 House	Lot-002 Block-002 NORTH GARDENS Sec Twp Rng 11 147 33	Northern Township Forfeited: 06-22-2018 Deeded acres: 2.51	Before assessments: \$667.79 Est. Market Value: \$22,500.00 After assessments: \$0 Min. Bid Price: \$11,000.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
34.00097.00 House & Outbuildings	THE EAST HALF OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER Sec Twp Rng 10 148 32	Port Hope Township Forfeited: 06-24-2019 Deeded acres: 5.52	Before assessments: \$699.00 Est. Market Value: \$38,700.00 After assessments: \$0 Min. Bid Price: \$25,000.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
80.01919.00 House with Attached & Detached Garage	BAILEY'S RE-SUBDIVISION Lot-003 Block-016 LOTS 3 & 4 Sec Twp Rng 08 146 33	City of Bemidji Forfeited: 06-24-2019 Map acres: .23	Before assessments: \$788.02 Est. Market Value: \$53,100.00 After assessments: \$0	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown

Parcel #	Legal Description	Twp, Comments	Values
		Min. Bid Price: \$35,000.00	Is a radon mitigation system in place on the property? No
31.01715.00	GRIMES ACRES Lot-009 Block-001 Sec Twp Rng 25 147 33	Northern Township Forfeited: 06-20-2017 Deeded acres: 1.01	Before assessments: \$6,121.53 Est. Market Value: \$17,600.00 After assessments: \$0.00 Min. Bid Price: \$12,000.00
34.00212.00	LOT 1 Sec Twp Rng 21 148 32	Port Hope Township Forfeited: 09-16-1936 Calculated acres: .32	Before assmts: \$0.00 Est. Market Value: \$1,600.00 After assmts: \$0.00 Min. Bid Price: \$1,600.00
34.00301.00	GOVERNMENT LOT 1 LESS RAILROAD RIGHT-OF-WAY Sec Twp Rng 27 148 32	Port Hope Township Forfeited: 09-15-1955 Deeded acres: 5.03	Before assessments: \$0.00 Est. Market Value: \$1,300.00 After assessments: \$0.00 Min. Bid Price: \$1,300.00
40.00318.02	THAT PART OF LOT 3 DESCRIBED AS FOLLOWS: COMMENCING AT THE SE CORNER OF SAID LOT 3, THENCE NORTH 89°12'41" WEST ALONG THE SOUTH LINE THEREOF, DISTANCE OF 1861.16 FEET TO THE POINT OF BEGINNING OF THE PARCEL TO BE DESCRIBED, THENCE NORTH 89°12'41" WEST ALONG SAID SOUTH LINE A DISTANCE OF 200 FEET, THENCE NORTH 00°20'28" EAST, DISTANCE OF 142.02 FEET MORE OR LESS TO IT'S INTERSECTION WITH THE SHORELINE OF UPPER RED LAKE, THENCE EASTERLY ALONG SAID SHORELINE A DISTANCE OF 200 FEET MORE OR LESS TO IT'S INTERSECTION WITH A LINE THAT BEARS NORTH 00°20'28" EAST FROM THE POINT OF BEGINNING, THENCE SOUTH 00°20'28" WEST, DISTANCE OF 137.78 FEET MORE OR LESS TO THE POINT OF BEGINNING. Sec Twp Rng 13 153 32	Shotley Township Forfeited: 06-14-2016 Calculated acres: .7	Before assmts: \$63.00 Est. Market Value: \$17,000.00 After assmts: \$0.00 Min. Bid Price: \$10,000.00
49.00131.00	THAT PART OF LOT 1 LESS THE NORTH 30 RODS WHICH LIES EAST OF THE TAMARAC RIVER Sec Twp Rng 17 154 30	Waskish Township Forfeited: 06-22-2018 Deeded acres: 5.17	Before assessments: \$0.00 Est. Market Value: \$22,000.00 After assessments: \$0.00 Min. Bid Price: \$15,000.00
80.02154.00	EAST BEMIDJI, DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF LOT 8; THENCE NORTH 75 FEET; THENCE WEST 50 FEET; THENCE SOUTH 75 FEET; THENCE EAST 50 FEET TO THE POINT OF BEGINNING, INCLUDING VACATED 20 FEET OF THE ALLEY LYING ADJACENT TO SAID LOT Sec Twp Rng 11 146 33 *Beltrami County Highway Department will remove the access to this parcel	City of Bemidji Forfeited: 06-24-2019 Map acres: .12	Before assessments: \$0.00 Est. Market Value: \$1,000.00 After assessments: \$0.00 Min. Bid Price: \$750.00
81.00055.00	GOVERNMENT LOTS 1 & 2 LYING SOUTH OF THE RAILWAY LESS PLATS OF SECOND ADDITION TO BLACKDUCK & THIRD ADDITION TO BLACKDUCK Sec Twp Rng 18 149 30	City of Blackduck Forfeited: 12-22-1987 Map acres: 30.34	Before assessments: \$0.00 Est. Market Value: \$14,900.00 After assessments: \$0.00

			Min. Bid Price: \$5,000.00
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Approved Consumer Scale Agreement

The Board, by adoption of its Consent Agenda, approved the consumer scale agreement with Maverick Wood Products, LLC, as submitted.

Approved Final Pay Voucher SP 004-609-008

The Board, by adoption of its Consent Agenda, approved the Final Pay Voucher for Project SP 004-609-008 - CSAH 9, to Knife River Materials in the amount of \$138,500.15.

Approved Solid Waste Petty Cash Balance Increase

The Board, by adoption of its Consent Agenda, approved the petty cash balance increase at the Bemidji Transfer Station from \$100 to \$200.

Approved the Resolution to Support MN GreenCorps Host Site

The Board, by adoption of its Consent Agenda, approved the MN GreenCorps Host Site application Resolution:

WHEREAS, Beltrami County Solid Waste has applied to host an AmeriCorps member from the Minnesota GreenCorps, a program of the Minnesota Pollution Control Agency (MPCA) for the 2020-2021 program year; and

WHEREAS, if the MPCA selects Beltrami County Solid Waste, the organization is committed to implementing the proposed project as described in the host site application, and in accordance with pre-scoped position description; and

WHEREAS, the MPCA requires that Beltrami County Solid Waste enter into a host site agreement with the MPCA that identifies the terms, conditions, roles and responsibilities;

BE IT RESOLVED THAT Beltrami County Solid Waste hereby agrees to enter into and sign a host site agreement with the MPCA to carry out the member activities specified therein and to comply with all of the terms, conditions, and matching provisions of the host site agreement and authorizes and directs Brian Olson, Solid Waste Division Director to sign the grant agreement on its behalf.

Approved Jail Food Service Management Agreement Renewal

The Board, by adoption of its Consent Agenda, approved the renewal and amendment to the Food Service Management with Summit Food Services, LLC from June 1, 2020 through May 31, 2021, with a 3.09% increase, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Job Evaluation Rating for Court Security Sergeant Position

Human Resources Director, Linda Tran, presented the job evaluation rating for the Court Security Sergeant, moving it from pay grade 9 into pay grade 10, changing the title from CS Deputy Supervisor, to Court Security Sergeant, as reviewed and approved by Bakertilly. This is a non-exempt, LELS union position.

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve the job evaluation rating for Court Security Deputy Supervisor to be moved to pay grade 10 and changing the title to Court Security Sergeant. Unanimously carried.

Job Evaluation Rating for Highway Sr. Technician, Engineering Operations Manager and Grygla Maintenance III Positions

Human Resources Director, Linda Tran, present the job evaluation rating for the Sr. Highway Technician to be moved to pay grade 11 (from 10), Engineering Operations Manager to pay grade 14 from 13), and Grygla Highway Maintenance III position to pay grade 7 (from 6).

A motion was made by Commissioner Sumner, and seconded by Commissioner Anderson, to approve the job evaluation rating from Bakertilly for the positions of Sr. Highway Technician to pay grade 11, Engineering Operations Manager to pay grade 14 and Grygla Highway Maintenance III position to pay grade 7. Unanimously carried.

Ratification of Union Contract

Human Resources Director, Linda Tran, presented for acceptance and ratification, the Teamsters Correctional Sergeant union agreement and authorizes the Board Chair and other appropriate county officials to sign the contract. This contract follows the same agreements already signed by the other unions.

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to sign and ratify the 2020-2022 Union Agreement with the Teamsters Correctional Sergeants Union. The three-year contract calls for cost of living increases: 2020-1%, 2021 2.5% and 2022 3%; Adopting a new 10 step pay scale and increase by \$50/year for flex dollar contributions. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Sumner reported on attending Red Lake Day at the Capital
- Commissioner Olson reported on attending the AMC Legislative Conference and will be attending Homeless Day on the Hill next week.

Commissioners' Reports

- Commissioner Anderson will be attending the upcoming SHAK meeting. If Commissioners have any issues they want brought forward they should let him know.
- Commissioner Gaasvig updated on several committees.
- Commissioner Olson informed the Board of an upcoming June 18 mental health workshop coming to Bemidji.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be March 17, 2020, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:31 p.m. was made by Commissioner Anderson, seconded by Commissioner Sumner, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
March 17, 2020**

The Beltrami County Board of Commissioners met in regular session on March 17, 2020, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Gaasvig commented on the Corona Virus turmoil and the importance of everyone staying calm and sensible.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following items were added to the Regular Agenda:

- COVID-19 Update
- Utilization of Paid Leave during a public health emergency
- Adjusted work schedule hours during a public health emergency

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Lucachick, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held March 3, 2020, and the Minutes of the Board of Commissioners Regular Meeting held March 3, 2020, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved New Owner Tobacco License Applications

The Board, by adoption of its Consent Agenda, approved the applications for Tobacco Licenses for the new owners of 2 West Express and North Country Food & Fuel. To be licensed as, My Store - Solway and My Store - Waskish.

Approved Red Lake Letter of Support

The Board, by adoption of its Consent Agenda, approved a letter of support for House File 3510, companion bill Senate file 3615 - family and child services building construction funding; to be used for lobbying efforts.

Approved Wood Crest Estates First Addition Plat

The Board, by adoption of its Consent Agenda, approved the Planning Commission recommended final plat of Wood Crest Estates First Addition, as submitted.

Approved Resolution to Participate in Federal Boat Safety/Patrol Grant

The Board, by adoption of its Consent Agenda, approved the Resolution to enter into a grant with the DNR, 2020 Federal Boat Safety/Patrol:

WHEREAS, Beltrami County Sheriff's Office is responsible for patrolling and enforcing Minnesota state statutes and Beltrami County ordinances on Beltrami County lakes and waterways; and

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office to enforce and patrol the Lake and waterways from the Minnesota Department natural resources through the 2020 State of Minnesota Department of Natural Resources Federal Boating Safety Patrol Supplemental Grant; and

WHEREAS, this grant money is available from the Minnesota Department of Natural Resources through the grant application process.

WHEREAS, the Beltrami County Sheriff's office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Craig Gaasvig and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Contract with Sanford of Northern MN

The Board, by adoption of its Consent Agenda, approved the contract with Sanford that reflects a name change from Sanford Behavioral Health to Sanford of Northern Minnesota, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

LETG Resolution and Joint Powers Agreement

Sheriff Ernie Beitel presented a Joint Powers Agreement with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to receive funding to be used to implement an adapter to make our records management system, LETG, compatible with the Minnesota National Incident Based Reporting System (NIBRS). Incremental payments totaling \$8,000 will be made to Beltrami County in accordance to the deliverable list of the Joint Powers Agreement. A resolution is required from Beltrami County stipulating the approval of the grant along with signatures of the County Sheriff, Board Chair and County Administrator.

RESOLUTION TO ENTER INTO JOINT POWERS AGREEMENT WITH THE STATE OF MINNESOTA, DEPARTMENT OF PUBLIC SAFETY, BUREAU OF CRIMINAL APPREHNSION TO RECEIVE FUNDING TO BE USED TO IMPLEMENT AN ADAPTER TO MAKE OUR RECORDS MANAGEMENT SYSTEM (LETG) COMPATIBLE WITH MINNESOTA NATIONAL INCIENCT-BASED REPORTING SYSTEM (NIBRS).

WHEREAS, the County of Beltrami, on behalf of its Sheriff, desires to enter into a Joint Powers Agreement with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to receive funding to use to implement an adapter to make its records management system compatible with Minnesota National Incident-Based

Reporting System requirements for which the Beltrami County Sheriff's Office is eligible.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Beltrami, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreement by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Beltrami on behalf of its Sheriff, is hereby approved. A copy of the Joint Powers Agreement is attached to this Resolution and made a part of it.

2. That the Sheriff-, Ernie Beitel, or his her successor, is designated the Authorized Representative for the Beltrami County Sheriff's Office. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the agreement with the State.

To assist the Authorized Representative with the administration of the agreement, Sheriff Ernie Beitel is appointed as the Authorized Representative's designee.

3. NOW, THEREFORE, BE IT RESOLVED, that County Board That Craig Gaasvig-, the Chair for the Board of Commissioners of Beltrami County, and Kay Mack, the Administrator of Beltrami County, are authorized to sign the State of Minnesota Joint Powers Agreement.

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve the Joint Powers Agreement and Resolution to enter into contract with the MN Dept of Public Safety, Bureau of Criminal Apprehension to receive funding to be used to implement an adapter to make the records management system, LETG, compatible with the MN National Incident Based Reporting System (NIBRS). Unanimously carried.

Update on COVID-19

Public Health Director, Cynthia Borgen introduced Sanford Health representatives Dr. Wilcox and Kelly Hagen, RN, BSN, MBA, who provided a Powerpoint update on what is being done locally and discussed best practices recommended by MDH and CDC. This included the public message: FACTS over FEAR and;

- Implement social distancing measures:
 - o Increase physical space between workers at the worksite.
 - o Stagger work schedules.
 - o Decrease social contacts in the workplace (e.g., limit in-person meetings, meeting for lunch in a break room, etc.)
- Limit large work-related gatherings (e.g., staff meetings, after-work functions).
- Limit non-essential work travel (domestic and international).

- Require workers who are ill to stay home.
- Take the same precautions recommended for avoiding colds and flu:
- Wash your hands thoroughly with soap and water.
 - Stay home when you are sick.
 - Cover your cough.

Sanford is a part of an Emergency Threats Committee that is meeting regularly and they are confident in their ability to meet the needs of our community in any scenario. Social distancing is key, how things progress at this time is in the hands of the citizens.

William Hartwell, a citizen in the audience, addressed the Board and Sanford representatives with questions.

Jerry Loud from the Red Lake Nation assured the Board of efforts being taken by the task force team on the Reservation as well. He also requested the Sanford group notify them on the next Emergency Threats Committee meeting, as they would like to be involved.

Cynthia Borgen answered several other questions from the Board and also indicated that the current source for the most up to date information from the County will be posted on the Emergency Management Facebook page. The current message is addressing Panic Buying and hoarding.

Utilization of Paid Leave during a Public Health Emergency

Human Resources Director, Linda Tran presented a proposed policy to address utilization of paid leave during a public emergency.

The Board was very supportive to providing means for county employees to take care of themselves and their families.

A motion was made by Commissioner Olson and seconded by Commissioner Anderson to adopt the Beltrami County Utilization of Paid Leave during a Public Health Emergency Policy. Unanimously carried.

Adjusted Work Schedule Hours during a Public Health Emergency

Human Resources Director, Linda Tran presented a temporary starting and ending shift time option for employee work days in an effort to provide a more flexible schedule to allow for social distancing, providing child care coverage for families or other things, during this public health emergency.

An adjusted work schedule must be approved by the employees supervisor and must follow all work week rules and Fair Labor Standards Act. The temporary work hours will begin at 7:00 am and

end at 7:00 pm on Monday through Friday, and 7:00 am through 4:30 pm on Saturdays.

A motion was made by Commissioner Anderson and seconded by Commissioner Lucachick, to approve the adjusted work schedule as proposed by Human Resources Director. Unanimously carried.

Other questions were raised included:

- How do we address employees returning to work from travel?
- Is there compensation for salary employees who are working many extra hours during this pandemic? Public Health Director stated that it is anticipated that the State will provide funding to Counties to offset expenses related to the pandemic.

Dr. Wilcox from Sanford Health asked the Board if the County would be able to provide building space and traffic control for Sanford Health if it becomes necessary.

A motion was made by Commissioner Lucachick and seconded by Commissioner Anderson to agree to provide Sanford Health with available building space and/or traffic control if it becomes necessary during this pandemic. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Lucachick reported on the Leech Lake State of the Band event.
- Commissioner Gaasvig reported on the Fair Board meeting

It was noted there were lots of meeting cancellations.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be April 7, 2019, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:36 p.m. was made by Commissioner Olson, seconded by Commissioner Sumner, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
April 7, 2020**

The Beltrami County Board of Commissioners met in regular session on April 7, 2020, at the County Board Room, County Administration Building, Bemidji, Minnesota.

In compliance with the Executive Order regarding public gatherings, the building will not be opened to citizens.

Regular Board Meeting will immediately follow the adjournment of the Work Session.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:00 p.m. Commissioner Jim Lucachick was present, Commissioners Richard Anderson, Tim Sumner and Reed Olson were in attendance by conference call.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following item was removed from the Consent Agenda:

- Approval of Bids for SP 088-070-059

The following item was moved from the Consent Agenda to the Regular Agenda:

- Approval of Overtime for Exempt Employees

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Lucachick, and unanimously carried 5:0 roll call vote.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Sumner, and unanimously carried 5:0 by roll call vote.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Emergency Meeting held March 31, 2020.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution for Sponsorship of Trail Permits

The Board, by adoption of its Consent Agenda, approved the Resolution for Sponsorship of Trail Permits:

WHEREAS, Beltrami County acts as sponsor for Grant In Aid trails and provides for maintenance and use of snowmobile, cross country ski and OHV trails in Beltrami County, and

WHEREAS, the Minnesota Department of Transportation maintains jurisdiction over Trunk Highway right of ways:

WHEREAS the Beltrami County Board wishes to enter into a permit with the Minnesota Department of Transportation providing for limited use of certain right of way on Trunk Highways located in Beltrami County.

THEREFORE BE IT RESOLVED, that the Beltrami County Board does hereby authorize the county to enter into a permit with the Commissioner of Transportation of the State of Minnesota providing for the limited use, under the terms and conditions set forth therein, of certain right of way of trunk highways.

BE IT FURTHER RESOLVED that the Beltrami County Board does hereby authorize the Board Chair and County Auditor to sign any and all documents associated with the limited use permit.

Approved Bids for SAP 004-030-010

The Board, by adoption of its Consent Agenda, approved Bid Award to the lowest responsible bidder for project SAP 004-030-010: Bituminous Seal Coat County Wide, to Asphalt Surface Technologies Corp. in the amount of \$580,919.63, as submitted.

Approved Bids for CP 004-020-001

The Board, by adoption of its Consent Agenda, approved Bid Award to the lowest responsible bidder for project CP 004-020-001: Dust Control County Wide, to Edwards Oil/Trimark Industrial for magnesium chloride solution application, in the amount of \$466,004.00, as submitted.

Approved Clean Water Partnership Grant/Loan Application

The Board, by adoption of its Consent Agenda, approved the Grant/Loan Application to the Minnesota Pollution Control Agency for funding to help landowners pay for septic upgrades/replacements.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Approved Overtime for Exempt Employees

Article 8.1 of the Personnel Rules allows "In extraordinary emergency situations, the County Board of Commissioners may deem certain exempt employees to be eligible for overtime compensation under certain limited conditions. The list of potential Exempt Employees at this time includes employees from the Sheriff's Office, Public Health and Human Services; but could include other departments as the pandemic issues unfold.

A motion was made by Commissioner Anderson and seconded by Commissioner Sumner stating:

Article 8.1 of the Personnel Rules allows "In extraordinary emergency situations, the County Board of Commissioners may deem certain exempt employees to be eligible for overtime compensation under certain limited conditions.

The Beltrami County Board activates the provision for Exempt employees working with the COVID-19 Pandemic to be allowed overtime pay under the following conditions:

1. For Exempt employees to receive eligibility for overtime, approval of the County Administrator will be required. The overtime request shall be made by the Department Head and shall include the compelling reason for the need of overtime. Approval will be required with each pay period that includes a claim for overtime for the Exempt Employee.

2. The County Administrator will review claims for overtime within the parameters, and the intent of the rules, in the Fair Labor Standards Act regarding Exempt Status and the ability to continue using Exempt Status in Beltrami County.

3. With no assurance of a FEMA reimbursement, the County Board further assigns the Administrator to work within the adopted budget and levy.

Motion carried unanimously 5:0 by roll call vote.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Sumner inquired about inviting legislators to joint future meetings via conference call.

Commissioners' Reports

- Commissioner Olson commended Health & Human Services staff for work above and beyond in dealing with issues around the pandemic crisis.
- Commissioner Sumner asked about access to information regarding homeless populations as well as status of our own workforce.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be April 21, 2020, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:21 p.m. was made by Commissioner Lucachick, seconded by Commissioner Olson and unanimously carried 5:0 by roll call vote.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
April 21, 2020**

The Beltrami County Board of Commissioners met in regular session on April 21, 2020, via Zoom on-line meeting.

In compliance with the Executive Order regarding public gatherings, the building will not be opened to citizens.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:06 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson joined via Zoom on-line meeting.

GENERAL COMMENTS - BOARD CHAIR

None.

APPROVAL OF AGENDA

The following item was added to the Regular Agenda

- Governor's Executive Order Relief Resolution

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Gaasvig, and carried 3:2 by roll call vote. Anderson and Olson - No. Sumner, Lucachick and Gaasvig - Yes.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Olson, seconded by Commissioner Sumner, and unanimously carried by roll call vote.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held April 7, 2020, and the Minutes of the Board of Commissioners Regular Meeting held April 7, 2020, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Bid Award for Project SAP 004-620-010

The Board, by adoption of its Consent Agenda, approved the lowest responsible bid for Project SAP 004-620-010 - Bemidji North Shore Erosion Control, to Reierson Construction in the amount of \$207,304.61.

Approved Bid Award for Project SAP 004-622-022

The Board, by adoption of its Consent Agenda, approved the lowest responsible bid for Project SAP 004-622-022 - Bridge Replacement over the Turtle River, to M & K Bridge Construction Inc. in the amount of \$535,721.48.

Approved Bid Award for Project SP 088-070-059

The Board, by adoption of its Consent Agenda, approved the lowest responsible bid for Project SP 088-070-059 - District 2 6" Pavement Markings, to Traffic Marking Services Inc. in the amount of \$187,678.21.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Jail Roof Replacement Project

Facilities Manager, Steve Shadrick, presented the bid summary, projected budget and funding recommendations for the 32 year old jail roof project. (actually consists of 7 separate rooves).

The original estimate was at \$85,000. After the State Review, there were several changes/updates to the project which resulted in bids coming in much higher than the original estimate. Total project budget is \$159,936. With some other project savings and deferrals, the overage can be absorbed with these funding recommendations:

\$ 85,000	Budgeted for roof project
\$ 3,400	Saved by custodial equipment purchases
\$19,000	Campus lighting upgrades deferred
\$10,000	Carpet replacement deferred
\$40,000	Saved on CSC 3 rd floor project
\$11,536	Additional CIP funds

A motion was made by Commissioner Anderson and seconded by Commissioner Olson to approve the Jail Roof Replacement Project:

Roofing Contractor - Berglund Heating \$146,820, generator work \$4,400 and 5% contingency, for a total project cost of \$159,936. Motion carried unanimously by roll call vote.

Governor's Executive Order Relief Resolution

Commissioner Gaasvig presented a proposed Resolution to Governor Walz expressing support from Beltrami County to allow the opening of bars, restaurants, and other places of public accommodation, and follow requirements on social distancing, safety and follow state, local and CDC guidance.

Commissioners expressed concerns both for and against supporting the Resolution. Also, concerns about adding last minute agenda items and not having time to review and gather constituent feedback or have public comment.

A motion was made by Commissioner Lucachick and seconded by Commissioner Gaasvig, to approve the Governor's Executive Order Relief Resolution. Motion failed 3:2 by roll call vote. Commissioners Anderson, Sumner and Olson - No. Commissioners Lucachick and Gaasvig - Yes.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Sumner questioned status of funding relief from the State.
- Commissioner Lucachick commented that he has been contacting both State and Federal representatives with local small business concerns due to COVID-19 pandemic, and how it will all affect government funding and operations at all levels.

Also, Line 3 Replacement project would be good for the local economy at this time.

Commissioners' Reports

- Commissioner Lucachick reported on Greater Bemidji Angel Project efforts to help local small businesses.
- Commissioner Sumner commented on the need for Policy on the agenda item process.
- Commissioner Olson commented on how many viewers and the amount of feedback he is getting on facebook due to his live streaming of the board meeting. The Board should be looking at how to provide accessibility to the public in the future as well.
- Commissioner Gaasvig updated on the HRDC and Fairboard committees.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be May 5, 2020, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:08 p.m. was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
May 5, 2020**

The Beltrami County Board of Commissioners met in regular session on May 5, 2020, via Zoom on-line meeting.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:04 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson were present on-line.

GENERAL COMMENTS - BOARD CHAIR

None.

APPROVAL OF AGENDA

No additions or corrections to the agenda.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Lucachick, and unanimously carried by roll call vote.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Anderson, and unanimously carried by roll call vote.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held April 21, 2020, and the Minutes of the Board of Commissioners Regular Meeting held April 21, 2020 as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Fire Protection Contracts

The Board, by adoption of its Consent Agenda, approved the fire protection agreement with the City of Grygla for one year, ending March 31, 2021, for the unorganized townships of Big Grass at \$5855.19, Northwood at \$1,270.44, Winner at \$125, Yale at \$125, T157R36 at \$125 and T157R37 at \$125, as submitted.

Approved Aurora Waaskone Charter School Lease

The Board, by adoption of its Consent Agenda, approved the lease for Aurora Waaskone Community of Learners charter school at a rate of \$136,436 for a lease period of July 1, 2020 - June 30, 2021, in the Community Service Center, first floor.

Approved Public Defender Lease

The Board, by adoption of its Consent Agenda, approved the lease renewal for the Board of Public Defense for a period of ten years commencing July 1, 2020 - June 30, 2030 at an annual rate ranging from \$98,784 to start, and \$118,849.50 to end.

Approved Bid Award for SAP 004-602-007

The Board, by adoption of its Consent Agenda, approved the bid award to the lowest responsible bidder, Knife River Materials, Inc., in the amount of \$4,792,838.81 for project SAP 004-602-007 SFDR South County Line, as submitted.

Approved Resolution and Grant Agreement for CSAH 22 Bridge Replacement

The Board, by adoption of its Consent Agenda, approved the Resolution for Agreement to State Transportation Fund, Local Bridge Replacement Program, Grant Terms and Conditions, SAP 004-622-022:

WHEREAS, Beltrami County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 04530; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$173,772.47 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Beltrami County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated

for the bridge but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Approved Resolution to Adopt Thief River 1W1P

The Board, by adoption of its Consent Agenda, approved the Resolution to adopt and implement the Thief River Comprehensive Watershed Management Plan:

Whereas, Beltrami County has been notified by the Minnesota Board of Water and Soil Resources that the Thief River Comprehensive Watershed Management Plan has been approved according to Minnesota Statutes §103B.801 and Board Resolution #16-17:

Now; Therefore, Be it Resolved, Beltrami County hereby adopts and will begin implementation of the approved Comprehensive Watershed Management Plan for the area of the county identified within the Plan.

Approved Resolution of Support for Clearwater River 1W1P

The Board, by adoption of its Consent Agenda, approved the Resolution to support a Clearwater River Watershed, One Watershed, One Plan Project:

WHEREAS, the Minnesota Board of Soil and Water Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

WHEREAS, the Counties, tribal governments, and Soil and Water Conservation Districts within the Clearwater River Watershed, as delineated by number 43 in the BWSR One Watershed One Plan Suggested Boundary attached map, have interest in developing a comprehensive watershed management plan for this area.

NOW, THEREFORE, BE IT RESOLVED, that Beltrami County recognizes and supports watershed-scale planning efforts consistent with

Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

BE IT FURTHER RESOLVED that Beltrami County welcomes the opportunity to collaborate with the Soil and Water Conservation Districts, tribal governments, and the Counties within the Clearwater River Watershed for watershed-scale planning efforts in the future; and

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates partnering with the Soil and Water Conservation Districts, tribal governments, and Counties within the Clearwater River Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

Approved Beltrami County Land Asset Management Policy

The Board, by adoption of its Consent Agenda, approved the Updated 2020 Beltrami County Land Asset Management Policy, as submitted.

Approved Resolution to Enroll Deputy in PERA Police and Fire Plan

The Board, by adoption of its Consent Agenda, approved the Resolution to enroll Deputy Mrsny in the PERA Police and Fire Plan:

BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, Permanent-Part time Deputy Sheriff, currently held by **Jeremiah Mrsny**, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;

4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named Employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair, Craig Gaasvig, and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

2020 Forfeiture Process

Auditor/Treasurer, JoDee Treat reviewed the Federal guidelines allowing for deferral of rental and mortgage payments because of COVID-19, should the Board choose to defer or cancel the 2020 Property Tax Forfeiture process.

Forfeiture is a three year process. Staff is looking for direction regarding the possibility of deferral or cancellation of the 2020 forfeiture processes. The choices would most likely be:

1. Defer properties in the first year of forfeiture for one year.
2. Defer properties in the third year of forfeiture for one year.
3. Defer both
4. No deferrals

The Board will review these options and process and have requested the item be back on the Regular Agenda at the May 19 Board Meeting for a decision.

Abatement Policy of First Half 2020 Property Tax Penalty for Business

Auditor/Treasurer, JoDee Treat began the discussion regarding amending the Beltrami County Abatement Policy for only 2020 to address Minnesota's Stay at Home Order. The County can not legally change the property tax due date, but can adopt a policy regarding the abatement of Property Tax Penalty.

Abatement Policy Resolution of First Half 2020 Property tax Penalty for Businesses:

Whereas, Minnesota Governor Tim Walz has issued Emergency Executive Orders, including a Stay at Home order and the temporary closure of certain non-critical businesses,

Whereas, these measures put in place to mitigate the COVID-19 emergency have resulted in significant loss of income to businesses in the County,

Whereas, Beltrami County Commissioners are looking for ways to reduce the impact of the COVID-19 emergency on small businesses in the County,

Whereas, Beltrami County collects and disburses property taxes for all cities, townships, school districts, and special taxing districts within the County. Cash flow and operations of local government is structured around the collection dates for property taxes. Beltrami County Commissioners acknowledge the seriousness of the financial impact a delay in property tax collection would have on these taxing districts. The County has contacted some of these taxing districts and all those contacted were in support of extending the date when penalty begins to accrue for small businesses,

Whereas, not all businesses are experiencing financial hardship due to COVID-19, and those who can, should pay their property taxes in a timely manner,

Whereas, Minnesota Statute 279.01, Subd. 2, The County Board may delegate to the County Treasurer the power to abate the penalty provided for late payment of taxes in the current year,

Whereas, The County Board authorizes temporary abatement of penalty and interest of late first half property tax payments by extending the date when penalty begins to accrue from May 15, 2020, to July 15, 2020, for small businesses affected by COVID-19,

Whereas, if the first half payment remains unpaid at July 16, 2020, the penalty will begin to accrue at the monthly rate that has been established by Statute and indicated in the table on the back of the property tax statement,

Whereas, small business is defined, for this application only, as a business owing less than \$200,000 of 2020 Property Tax per parcel,

Whereas, businesses wishing to take advantage of this abatement, will complete an abatement application and submit to Beltrami County Auditor-Treasurer,

Whereas, Abatement Applications denied by the Auditor-Treasurer will be allowed to appeal that decision to the Beltrami County Board of Commissioners,

Whereas, Business owners who have already paid first half property tax prior to the May 15, 2020 deadline, will not qualify for a refund in order to allow taxes to be paid at a later date,

THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners will temporarily abate until July 15, 2020 any penalty and interest for late property tax payments that would be due on May 15 2020 for small businesses.

A motion was made by Commissioner Anderson, and seconded by Commissioner Sumner, to approve the Resolution to Abate the First Half 2020 Property tax penalty for small businesses that owe less than \$200,000 of 2020 property tax per parcel. Unanimously carried by roll call vote.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Sumner reminded Board members of upcoming District 2 meeting in June.
- Commissioner Olson commended County Staff & Sanford for their COVID-19 response efforts.
- Commissioner Anderson reported that COVID 19 does have PrimeWest worried about our plan.
- Commissioner Gaasvig updated on Solid Waste. New Ordinance is almost ready for review.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be May 19, 2020, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:37 p.m. was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
May 19, 2020**

The Beltrami County Board of Commissioners met in regular session on May 19, 2020, via Zoom on-line meeting.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson were present on-line.

GENERAL COMMENTS - BOARD CHAIR

Expressed his hope that the Governor starts getting business reopened and back on track on or before June 1.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda:

- Approval of Updated Right-of-Way Obstruction Policy

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried by roll call vote.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried by roll call vote.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held May 5, 2020, and the Minutes of the Board of Commissioners Regular Meeting held May 5, 2020, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution and Financing for Body Scanner Equipment

The Board, by adoption of its Consent Agenda, approved The Resolution and financing for the body scanner equipment to be installed in the Jail:

WHEREAS, Beltrami County desires to enter into that certain Lease-Purchase Agreement Number 9093, by and between Government Capital Corporation and Beltrami County, for the purpose of financing a "Body Scanner". The County desires to designate this Agreement as a "qualified tax exempt obligation" of the County for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended. The Beltrami County desires to designate Ernie Beitel, County Sheriff, as an authorized signer of the Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF THE BELTRAMI COUNTY:

Section 1. That the County enter into a Lease Purchase Agreement with Government Capital Corporation for the purpose of financing a "Body Scanner".

Section 2. That the Lease Purchase Agreement Number 9093, by and between the County and Government Capital Corporation is designated by the County as a "qualified tax exempt obligation" for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

Section 3. That the Beltrami County will designate Ernie Beitel, County Sheriff or their designee, as an authorized signer of the Lease Purchase Agreement Number 9093 dated as of May 19, 2020, by and between the Beltrami County and GCC as well as any other ancillary exhibit, certificate, or documentation needed for the Agreement.

Section 4. That should the need arise, if applicable, the County will use finance agreement proceeds for reimbursement of expenditures related to the Property, within the meaning of Treasury Regulation § 1.150-2, as promulgated under the Internal Revenue Code of 1986, as amended.

Approved Contract for Recycling Building Renovation Design Services

The Board, by adoption of its Consent Agenda, approved the quote from EAPC to do the Consulting Design work on the 2021 solid waste recycling building renovation for the amount of \$59,500.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Updated Right-of-Way Obstruction Policy

The Board, by adoption of its Consent Agenda, approved the revised Right-of-Way Obstruction Policy, as submitted.

REGULAR AGENDA

2020 Forfeiture Process

Auditor/Treasurer, JoDee Treat reviewed the discussion from May 5th Board Meeting regarding options for the 2020 Property Tax process.

The options for continuing the forfeiture process in light of the COVID 19 pandemic are:

- A. Continue the steps in the 2020 Property Tax Forfeiture process as normal.
- B. Postpone the 2020 Property Tax Forfeiture process for parcels in the first year of delinquency.
- C. Postpone the 2020 Property Tax Forfeiture process for parcels in the final year of delinquency.
- D. Postpone the 2020 Property Tax Forfeiture process for parcels in both the first and final years of delinquency.

A motion was made by Commissioner Olson, and seconded by Commissioner Anderson, to approve postponing the 2020 Property Tax Forfeitures for parcels in the first year of delinquency only, for one year. Unanimously carried by roll call vote.

Job Evaluation Rating for Highway Department Positions

Human Resources Director, Linda Tran presented job evaluation ratings for the Sign Technician Position, in pay grade 7 (upgraded

from pay grade 6) and placing the new position of Right of Way Agent in pay grade 10. The Right-of-Way Agent position was included in the 2020 budget.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Anderson, to approve the job evaluation rating moving the Sign Technician Position to pay grade 7, from pay grade 6 and placing the new position of Right-of-Way Agent in pay grade 10. Unanimously carried by roll call vote.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Lucachick commented on the Naco notice, stating the COVID-19 financial impact to counties. It is quite significant.

Commissioners' Reports

- Commissioner Gaasvig reviewed several committee assignments.
- Commissioner Lucachick commented on the generous, anonymous \$500,000 donation to support COVID affected local area businesses and managed by Greater Bemidji.
- Commissioner Olson also commended Greater Bemidji and our community support of local businesses.
- Commissioner Sumner commented on:
 - NaCo scholarship opportunities
 - City of Blackduck asked for County Board support of letter to Governor requesting reopening of businesses
 - Local business requests for reduced liquor license fees due to COVID 19
 - Do Commissioners claim per diem for Zoom meetings
 - Upcoming AMC meetings

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be June 2, 2020, in the Board Room of the County Administration Building.

Administrator's Announcement

Administrator Kay Mack announced to the Board, her plans for retirement. Her plan includes a 6 month transition period to allow for the Board to conduct a good search for the next Administrator. Commissioners Anderson and Gaasvig have volunteered to work with Ms. Mack on this.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:36 p.m. was made by Commissioner Lucachick, seconded by Commissioner Olson, and unanimously carried by roll call vote.

Craig Gaasvig, Chair

Kay Mack, County Administrator

The Beltrami County Ditch Authority Board met in regular session on May 19, 2020, via Zoom on-line meeting.

CALL TO ORDER and ROLL CALL

Chair Craig Gaasvig called the meeting to order at 5:37 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson were present on-line.

REGULAR AGENDA

Discussion of County Ditch #2

Highway Engineer, Bruce Hasbargen reviewed the County Ditch #2 situation. Beneficiaries of the ditch were in support of resurrecting the ditch system and an inspection was conducted this spring. Overall, the ditch is in fair shape with no major work required. Beaver dam removal and maintenance is required.

A ditch assessment needs to be established to cover the costs. Assessment would begin in 2021. However, a ditch system has the ability to borrow funds (usually from another ditch system) which would allow for the maintenance to be completed now.

Recommendation is to borrow \$3,000 for beavers/dams removal and set the initial ditch assessment at \$3,000.

A motion was made by Commissioner Olson, and seconded by Commissioner Anderson, to approve \$3,000 worth of work for maintenance/beaver and beaver dam removal on Judicial Ditch #2 with assessments to begin in 2021. Unanimously carried by roll call vote.

MEETING ADJOURNMENT

A motion to adjourn the Ditch Authority meeting at 5:50 p.m. was made by Commissioner Anderson, seconded by Commissioner Lucachick, and unanimously carried by roll call vote.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
June 2, 2020**

The Beltrami County Board of Commissioners met in regular session on June 2, 2020, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson were present.

Due to the Governor's Executive Order limiting gatherings to no more than 10 people, the Citizens Addressing the Board portion of the County Board agenda has been removed. No public comment will be taken during County Board meetings at this time. Although Beltrami County has taken pride in providing the ability for citizens to make public comment in the past, it has not been a legal requirement of the Open Meeting Law. Citizens may make their concerns heard by contacting County Commissioners directly, or by sending comment to the County Administrator. It is unknown when public comment will be added to County Board agendas.

GENERAL COMMENTS - BOARD CHAIR

There were citizens in the audience that wanted to speak, however do to the process established at this time, they will not be allowed to speak.

Public Comments that were emailed to Commissioners or Administrator, as instructed, were read at this time.

- Emily Rivera spoke to the protest situation over the weekend.
- Lynn Boyer spoke on behalf of small business and suggested a Resolution of support for small businesses to open
- Salina Beasley spoke to the protest situation over the weekend.
- Mary Anne Reitmeier spoke to the protest situation over the weekend.

APPROVAL OF AGENDA

The following items were added to the Consent Agenda:

- Approval of citizen appointments to jail committee
- Approval of RFP process to find search firm to recruit and hire County Administrator

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Lucachick, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held May 19, 2020, and the Minutes of the Board of Commissioners Regular Meeting held May 19, 2020, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved 3.2 On Sale License/Strong Beer/Wine License

The Board, by adoption of its Consent Agenda, approved the 3.2 On Sale License/Strong Beer/Wine License for Putnam Resorts LLC, new owner of Kohl's Resort.

Approved Facilities Use Agreement with Bemidji State University

The Board, by adoption of its Consent Agenda, approved the Use Agreement with Bemidji State University for possible space for people, such as direct care workers or emergency service staff, that are providing direct service related to COVID-19 cases and do not want to go home at this time.

Approved Bemidji Youth League Baseball Lease

The Board, by adoption of its Consent Agenda, approved the 15 year lease to Bemidji Youth League Baseball located on Middle School Drive, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Citizen Appointments to Jail Committees

The Board, by adoption of its Consent Agenda, approved the citizen appointments as follows:

- Steering Committee: Nancy Kingbird and Ron Otterstad
- Programming: Jennifer Greenleaf, Duane Erickson and Amy Lindahl
- Design: Steve Newby and Randy Perkins
- Communications: John Henningsgard

Approved RFP Process to Find Search Firm to Hire County Administrator

The Board, by adoption of its Consent Agenda, approved the RFP process to find a search firm to solicit candidates for the position of Beltrami County Administrator.

REGULAR AGENDA

Job Evaluation Rating for Jail Training Officer

Human Resources Director, Linda Tran submitted the Job Evaluation study prepared by Bakertilly for the new position of Jail Training Officer and rated as a pay grade 8. This position was included in the 2020 budget.

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve the new position of Jail Training Officer and placing it on the pay scale at pay grade 8. Unanimously carried.

O'Brien Shop Bid Approval

Highway Engineer, Bruce Hasbargen presented bid results for the restoration of the O'Brien Highway Maintenance shop that was damaged by fire. Restoration will include removing and replacing most of the interior and repairing a section of the roof. Insurance will cover items under the base bid. Some of the alternate bid items will be reviewed and would be covered by use of highway funds if accepted.

A motion was made by Commissioner Anderson, and seconded by Commissioner Lucachick, to approve the Base Bid award to the lowest responsible bidder, Christiansen Construction of Bemidji in the amount of \$309,600. Unanimously carried.

County Administrator PERA Phase Retirement

Human Resources Director, Linda Tran, presented the PERA phased retirement agreement for the County Administrator. The agreement would be to continue working, paid at 30 hours per week August 1, 2020 up to November 30, 2021, but not more than 1044 hours per year under PERA guidelines.

A motion was made by Commissioner Sumner, and seconded by Commissioner Olson, to approve the PERA phased retirement plan for Administrator, Kay Mack. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Olson has been in communication with Representative Persell regarding a regional approach to opening the State.
- Commissioner Anderson reported that the SHAK committee is also advocating for a regional approach.

Commissioners' Reports

- Commissioner Olson stated that he has concerns and questions regarding the protest incident over the weekend, as many citizens do too. His suggestion was possibly a third party investigation and a public statement separate rumors and hearsay from the actual facts.
- Commissioner Anderson indicated is support and gratitude to law enforcement and their work in protecting all citizens.
- Commissioner Sumner listed many questions and concerns regarding the weekend protest incident and is hopeful for answers and clarification.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be June 16, 2020, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:54 p.m. was made by Commissioner Anderson, seconded by Commissioner Lucachick, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
June 16, 2020**

The Beltrami County Board of Commissioners met in regular session on June 16, 2020 at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:12 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Gaasvig commented on the fact that it was nice to be back to a 'normal' routine for the Board Meeting.

CITIZENS ADDRESSING THE BOARD

- Will Hartwell, resident in the Nymore area, questioned the Board on an update or status report regarding the rioting incident from two weeks ago and the accusations about County Sheriff's Office and Bemidji Police connection to militia group activities.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda:

- Approval of NWJC Title II Juvenile Justice Grant

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Sumner, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held June 2, 2020, and the Minutes of the Board of Commissioners Regular Meeting held June 2, 2020, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Data Practices Policy Update

The Board, by adoption of its Consent Agenda, approved updates and adopted the Data Practices Policy for 2020, as submitted.

Approved Beltrami County Revolving Loan Fund Deferral

The Board, by adoption of its Consent Agenda, approved the deferral of the June - September, 2020 payments owed to the Northern Beltrami County Revolving Loan Fund by Mort's Landing. The owners have entered into a purchase agreement, anticipate closing in September 2020 and the entire loan would be paid at that time.

Approved Truancy Contract

The Board, by adoption of its Consent Agenda, approved the contract with Beltrami Area Service Collaborative to provide truancy case management services for the period of July 1, 2020 through June 30, 2021, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved NWJC Title II Juvenile Justice Grant

The Board, by adoption of its Consent Agenda, approved the 2020 Northwest Minnesota Juvenile Center, Title II Juvenile Justice Grant from the MN Department of Public Safety, Office of Justice Programs.

REGULAR AGENDA

Administrator's Report

- Budget Process. Budget Kick-off with Department Heads will be held July 1. Normally, commissioners that are running for office do not sit on the Budget Committee; that would put Commissioner Gaasvig and Commissioner Anderson on the Budget Committee, if the Board approves. Members of the Board were agreeable to this process.
- Executive Search Firm. RFQ's are due tomorrow, with two firms expressing interest.
 - Baker Tilly (has not yet submitted a proposal)
 - David Drown and Assoc (proposal received)
- In the interest of time, as the next regular board meeting is not until July 7, 2020, Administrator has suggested a calling a special board meeting to conduct interviews if we get more than one firm applying.
 - After Board discussion, it was agreed to have a Special Board Meeting on June 30, 2020 at 9:00 am to conduct interviews if more than one firm submits a proposal.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Lucachick commented on the Riot situation brought up by Mr. Hartwell. He stated that an independent investigation was conducted by the Brainerd Police Department. Attorney Hanson stated that to the best of his knowledge, no charges have been filed to any party.
- Commissioner Lucachick also requested that a process be established for getting items on the board agenda. Beltrami County has no official process or protocol established. Administrator will research the subject and report back to the Board.
- Commissioner Sumner provided an AMC update. Also inquired as to Per Diem for Zoom meetings. The consensus of the Board was that a Zoom meeting was not different than an in-person meeting in qualifying for Per Diem.
- Commissioner Sumner also inquired as to having regular updates from the Sheriff's Department on the Agenda. Maybe not as often as they had been the last time, but possibly quarterly.
- Commissioner Gaasvig provided an update on committee meetings. Most note-worthy being the Solid Waste Committee; the Polk County incinerator is currently suffering some

financial challenges that we may need to address in the near future.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be July 7, 2020, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:59 p.m. was made by Commissioner Anderson, seconded by Commissioner Lucachick, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
June 30, 2020**

The Beltrami County Board of Commissioners met in special session on June 30, 2020, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 9:00 a.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

REGULAR AGENDA

Administrator Update on Cares Act Funding

Beltrami County will receive \$5.8 million in CARES appropriation in the next two weeks. Money must be used for COVID 19 related expenses in our community and used by December 1, 2020.

A significant stumbling block will be that the County cannot use the money to replace lost revenue. Use of the funds Ms. Mack is currently working on include:

- Numerous County pandemic related expenses (ie; staffing, technology, other related expenses)
- Greater Bemidji. Local businesses impacted
- Non-Profits
- Mental Health/SUD
- Schools
- Daycare

Interview Firm to Conduct County Administrator Executive Search

One proposal was received. DDA Human Resources, Inc. submitted a proposal for a total cost of \$21,000.

Gary Weiers of DDA Human Resources provided an overview of the process his firm would use and the steps they would following to bring before the County Board for interviews, the best qualified candidates for the position of County Administrator.

Members of the Board asked questions and will review the proposal before the July 7, 2020 board meeting. The item will be placed on the Regular Agenda for further discussion and Board decision.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be July 7, 2020, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 10:07 a.m. was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
July 7, 2020**

The Beltrami County Board of Commissioners met in regular session on July 7, 2020 at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Gaasvig commented on an email he had received from a Fair Board member with an update on the status of the Beltrami County Fair.

CITIZENS ADDRESSING THE BOARD

- LT Marhula, resident on Birchmont Road. In regards to the protest several weeks ago. He had questions around the curfew enacted that evening, lack of evidence/proof to the public to substantiate law enforcement statements of the situation.
- Carrie Hartborn, Bemidji Resident. Expressed great concern and alarm about para-military activity during the protest. Gave a reading from (name of the book not clear to note taker).
- Nancy Beaulieu, resident on Birchmont Beach Road. Is seeking racial and environmental justice. Listed discrepancies and demands for answers to questions around the protest and mentioned by others. She will be emailing a list of demands and expect answers from the County Board at the July 21 meeting.
- Salina Beasley, resident on Ironwood Lane. Expressed support for Nancy's statements. She does not accept, nor should the Board, the investigation of the protest completed by Crow Wing County. She expressed fear for the safety of herself and her family in our Community.
- Earnest Uppegaard, resident on Lake Ave, shared his support to all that has been expressed by the others.

APPROVAL OF AGENDA

No changes or additions were made to the agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Sumner, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held June 16, 2020, the Minutes of the Board of Commissioners Regular Meeting held June 16, 2020, and the Minutes of the Special Board of Commissioners Meeting held June 30, 2020, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved the Resolution for Absentee Ballot Board

The Board, by adoption of its Consent Agenda, approved the Resolution authorizing an Absentee Ballot Board to process regular absentee and mail ballots for the 2020 Primary and General Elections:

WHEREAS, Beltrami County is required by Minnesota Statutes 203B.121, subd. 1 to establish an Absentee Ballot Board; and

WHEREAS, this board will bring uniformity in the processing of accepting or rejecting returned absentee and mail ballots in Beltrami County; and

WHEREAS, the Absentee Ballot Board would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy county auditors trained in the processing and counting of absentee ballots;

THEREFORE, BE IT RESOLVED, the Beltrami County Board of Commissioners hereby establishes an Absentee Ballot Board that would consist of a sufficient number of election judges or deputy auditors to perform the task.

Approved Lease Renewal with Northwoods Interfaith Caregivers

The Board, by adoption of its Consent Agenda, approved a two year extension of the lease with Northwoods Interfaith Caregivers on 700 sq/ft at \$14.50/\$14.75, beginning July 1, 2020, as submitted.

Approved Software Contract with NEOGOV

The Board, by adoption of its Consent Agenda, approved the NEOGOV contract starting July 1, 2020, and renewing for 2021, for the purchase of HRIS System, in the amount of \$88,893.75, as submitted.

Approved Final Pay Vouchers for SAP 004-615-018 & SAP 004-615-019

The Board, by adoption of its Consent Agenda, approved final pay vouchers for SAP 004-615-018 & SAP 004-615-019 to Knife River Materials, for road project from CSAH 52 to Town Hall Road and CSAH 15/US 71 roundabout, as submitted.

Approved Bid Award for SAP 004-657-002

The Board, by adoption of its Consent Agenda, approved bid award to the lowest responsible bidder for project SAP 004-657-002 - Grading and aggregate surfacing, to Dennis Drewes, Inc., in the amount of \$1,290,102.00, as submitted.

Approved Resolution to Participate in 2020 MN Boat & Water Safety Grant

The Board, by adoption of its Consent Agenda, approved the Resolution to Participate in the 2020 State of MN Boat & Water Safety Grant:

WHEREAS, Beltrami County Sheriff's Office is responsible for patrolling and enforcing Minnesota state statutes and Beltrami County ordinances on Beltrami County lakes and waterways; and

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office to enforce and patrol the Lake and waterways from the Minnesota Department natural resources through the 2020 State of Minnesota Department of Natural Resources Annual County Boat and Water Safety Agreement; and

WHEREAS, this grant money is available from the Minnesota Department of Natural Resources through the grant application process.

WHEREAS, the Beltrami County Sheriff's office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Craig Gaasvig and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Health & Human Services MDH Contract for PHEP Grant

The Board, by adoption of its Consent Agenda, approved the July 2020-June 2021 CHB Grant Project Agreement for Public Health Emergency Preparedness (PHEP). The award for this annual budget period is \$42,749.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Administrator Search Process

On June 30, the County Board interviewed David Drown Associates for the potential of contracting with them to conduct the search for a County Administrator to replace the retiring Administrator.

The Board will discuss the two options:

- Hiring David Drown Associates at the all-inclusive contract price of \$21,000
- Conducting a search using internal resources

The Phased Retirement agreement made for current Administrator Mack's last four months of employment will save the county approximately \$13,000, which could justifiably go toward the cost of a contract.

A motion was made by Commissioner Sumner, and seconded by Commissioner Olson, to hire David Drown Associates at the all-inclusive contract price of \$21,000, to conduct the search for a County Administrator; and asserts that Beltrami County is an equal opportunity employer. Motion carried by unanimous vote.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Sumner provided updates on several committees, groups are working to get back to business as usual. Upcoming NACO conference will be virtual, including the election of the NACO President.
- Sumner also expressed his hope and desire to address the citizen comments in a timely manner.
- Commissioner Gaasvig provided updates on several committees.
- Commissioner Olson, updates on committees and comments that the budgets for the Airport Authority and Kitchigami Library are looking good. In agreement with Commissioner Sumner on addressing citizen comments.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be July 21, 2020, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:40 p.m. was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
July 21, 2020**

The Beltrami County Board of Commissioners met in regular session on July 21, 2020, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Gaasvig mentioned the decline in licensed day care providers and suggested a future Work Agenda topic to update the matter.

CITIZENS ADDRESSING THE BOARD

- Nancy Beaulieu, a District 5 resident, stated her disappointment in the Board and staff for not wearing masks and indicated that it was in violation of the City Proclamation and breaking the law. Ms. Beaulieu also asked if the Board had any answers to her questions from the July 7 meeting. She then asked how she could get on the Board Agenda to make a presentation about Treaties. She accused the Board of negligence and disrespect. Commissioners Sumner and Olson both suggested she meet outside of a County Board meeting with a Commissioner and/or County Administrator.
- Christian T. Johnson spoke in agreement with Ms. Beaulieu's requests and accusations. He also invited member of the Board to join in an August 10 meeting with City of Bemidji officials to discuss a citizen police advisory council.
- Administrator Mack read an email submitted from Robert Carothers suggesting ways to use technology to provide more accessibility to County Board Meetings.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda.

- Approval to transfer funds from the Health & Human Services fund to General Revenue Fund

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Lucachick, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held July 7, 2020, and the Minutes of the Board of Commissioners Regular Meeting held July 7, 2020, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Cares Act Consulting Services Contract

The Board, by adoption of its Consent Agenda, approved the Consulting Services Contract with CliftonLarsonAllen for offering guidance and assistance regarding the CARES Act funding.

Approved Behavioral Health Crisis Facility Grant

The Board, by adoption of its Consent Agenda, approved accepting the \$3.635 million DHS facility grant awarded to Beltrami County for the purpose of building a Behavioral Health Crisis Facility.

Approved Platt Easement/Special Permit

The Board, by adoption of its Consent Agenda, approved the easement/special permit to Mathew Platt to cross Beltrami County owned Soo Line corridor to access his private property.

Approved Veterans Affairs Annual Grant Resolution

The Board, by adoption of its Consent Agenda, approved the MN Department of Veterans Affairs annual Grant Resolution:

BE IT RESOLVED Beltrami County, that the County enter into a Grant Contract with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following program: **County Veterans Service Office Operational Enhancement Grant Program**. The grant must be used to provide outreach to the county's Veterans; to assist in the reintegration of combat Veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county Veterans service office, as specified in Minnesota Laws 2017, Chapter 4, Article 1, Section 38, Subdivision 2. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Beltrami County Board, that Campbell Allison, the Beltrami County Veteran Services Officer, be authorized to execute the attached Grant Contract for the above mentioned Program on behalf of the County.

Approved Health & Human Services Monthly Child Protection Reports
The Board, by adoption of its Consent Agenda, approved the monthly child protection reports, as submitted.

Approved Health & Human Services Family Child Care Licenses
The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List
The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved the Transfer of Funds from Health & Human Services Fund to General Revenue Fund
The Board, by adoption of its Consent Agenda, approved the transfer of \$2,500,000 from the Health and Human Services Fund to the General Revenue Fund as partial repayment of borrowed funds.

REGULAR AGENDA

Reappointment of County Assessor

A motion was made by Commissioner Lucachick, and seconded by Commissioner Olson, to reappoint County Assessor, Joe Skerik, for a four year term beginning January 1, 2021. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Olson inquired as to if the County should be lobbying the State for any more COVID relief funding.

Commissioners' Reports

- Commissioner Anderson indicated that budget committee meetings would begin next week.
- Commissioner Olson suggested the County consider extending the City's masking proclamation to include County buildings.
- Commissioner Gaasvig commented on the Solid Waste Committee and the Fair Board (a fair will be held in some capacity).
- Commissioner Sumner reported on several committees.
- Commissioner Lucachick reported on several committees and calls.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be August 4, 2020, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:40 p.m. was made by Commissioner Sumner, seconded by Commissioner Lucachick, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
August 4, 2020**

The Beltrami County Board of Commissioners met in regular session on August 4, 2020 via Zoom, on-line meeting. Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

- COVID 19 local update
- Board is in the process of posting for the Administrator Position
- Staff are working hard on the upcoming Election and new processes

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

No additions or corrections were made to the agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried by role call vote.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried by role call vote.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held December 16, 2020, and the Minutes of the Board of Commissioners Regular Meeting held December 16, 2020, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution for New Premises Permit Application for Lawful Gambling

The Board, by adoption of its Consent Agenda, approved the Resolution for a new premises permit application for lawful gambling from the North Country Snowmobile Club:

WHEREAS, under the current Minnesota Statutes 349.165, a licensed organization may conduct lawful gambling at a site after the board has approved a premises permit for that site,

WHEREAS, North Country Snowmobile Club is a licensed organization, number 02333,

WHEREAS, North Country Snowmobile Club has submitted the Minnesota Lawful Gambling Premises Permit Application to conduct lawful gambling activity at:

Lakes Liquor Store
13371 Irvine Ave NW
Bemidji, MN 56601

NOW, THEREFORE, BE IT RESOLVED, Beltrami County Board of Commissioners authorizes and approves the application of North Country Snowmobile Club for a Minnesota Lawful Gambling Premises Permit.

Approved Bid Award for Project SAP 004-599-050

The Board, by adoption of its Consent Agenda, approved bid award to the lowest responsible bidder, Gerit Hanson Contracting, Inc. for the project SAP 004-599-050, in the amount of \$198,136.00, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Administrator Search Process

Based on the review and discussion from the Work Session:

- Minor updates to Position Profile
- Change degree requirement to Bachelor's Degree
- Set tentative timeline for finalist selections on September 22 and interviews on October 14.

A motion was made by Commissioner Anderson and seconded by Commissioner Lucahcick, to move forward with the Job Posting by Gary Weiers, David Drown Associates, for the position of Beltrami County Administrator. Unanimously carried by role call vote.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Sumner will be attending next week's AMC Board of Directors meeting. Submit any questions you would have for Governor Waltz to be brought forward.
- Commissioner Olson and Gaasvig reported on lots of meeting cancellations at this time.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be August 18, 2020, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5: 13 p.m. was made by Commissioner Olson, seconded by Commissioner Sumner, and unanimously carried by role call vote.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
August 18, 2020**

The Beltrami County Board of Commissioners met in regular session on August 18, 2020 via Zoom, on-line meeting. Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Gaasvig reported that he has received an update from the search firm on the County Administrator search, and applications are coming in and the process is on track.

CITIZENS ADDRESSING THE BOARD

- Salina Beasley, Ironwood Lane, Bemidji. Asked several questions relating back to the events that happened downtown on May 3. 1) Questioning Sheriff Beitel's actions 2) status of alleged flammable items recovered from dumpsters and perpetrators being charged and 3) Will Beltrami County consider participating in an oversight committee with the City of Bemidji, local citizens and potentially other agencies. Ms. Beasley would volunteer for this committee.
- Christian T. Johnson brought allegations against Commissioner Lucachick, suggesting racism and misconduct in a local establishment. Mr. Johnson referenced pictures and accusations that were posted on Facebook.
- Nancy Beaulieu, resident on Birchmont Beach Road stated her concern that Zoom meeting were not available to the public. The County Board members are public servants to the citizens and she feels they are not being equally represented. Also, agreement with no answers about May 3 incident.
- Audrey Thayer District 2, reiterated the request for equity in our community. Encouragement to work with City and other entities.
- Ben Cahill, resident on Julia Vista Drive also indicated his disappointment in the County Board, stating a lack of transparency and trust. Disappointed in Commissioner Lucachick and the County Board.

APPROVAL OF AGENDA

No additions or corrections were made to the agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Lucachick, and unanimously carried by role call vote.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Sumner, and unanimously carried by role call vote.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held August 4, 2020, and the Minutes of the Board of Commissioners Regular Meeting held August 4, 2020, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved New Owner Application for Off Sale 3.2 Beer and Tobacco License

The Board, by adoption of its Consent Agenda, approved the application for Off Sale 3.2 Beer & Tobacco License for the new owners of 71 Mart, to be licensed as, My Store - Turtle River, LLC.

Approved Highway Department Easement for Road Improvements

The Board, by adoption of its Consent Agenda, approved the Highway Department request for a permanent easement across tax-forfeited land for highway purposes as a part of a project. Easement is 2.72 acres along Highway 22 in Taylor Township.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Remonumentation Update

GIS Director, Kevin Trappe presented the 2020-2022 PLSS corner remonumentation project and two-year contract and funding plan.

30 Townships have been completed to date, the proposed contract is for 4 townships; with 7 more townships to be done. The proposed two-year contract will be for Langor, Roosevelt, West Alaska and East Alaska. A change to funding the project is being proposed that will not require the use of reserve funds. A significant number of the corners are related to tax-forfeit lands and the NRM Department has agreed to cover expenses for remonumenting those corners, with the additional expenses being covered by the Recorder's Office.

County Surveyor, Bob Murray has negotiated a price with the contractor and Mr. Trappe is in agreement.

A motion was made by Commissioner Anderson, and seconded by Commissioner Sumner, to approve the four townships for remonumentation, the proposed funding sources from NRM and Recorder's Departments, and the negotiated two-year Contract with contractor. Unanimously carried by role call vote.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Lucachick stated his extreme concern and distress over the slanderous statements, amounting to libel, made by Mr. Johnson and the Facebook posts he referenced. It was not true and misrepresented on Facebook.
- Commissioner Gaasvig commented his belief that Citizens Addressing the Board was not an appropriate place to make statements against a county employee.

- Commissioner Sumner participated in canvassing, 52% absentee and mail ballot. AMC Board met last week, noted that other counties are passing along 20% or more CARES monies to businesses.
- Commissioner Sumner also asked...If not at a County Board meeting, where do citizens express their concerns/complaints?
- Commissioner Olson provided a BiCAP update.
- Commissioner Gaasvig provided a Fair Board update.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be September 8, 2020, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:42 p.m. was made by Commissioner Anderson, seconded by Commissioner Sumner, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
September 1, 2020**

The Beltrami County Board of Commissioners met in regular session on September 1, 2020 via Zoom, on-line meeting. Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:02 p.m. Commissioners Richard Anderson, Jim Lucachick, and Reed Olson were present. Commissioner Tim Sumner was absent.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Rita Chamblin, resident residing on Kinn Ave in Bemidji; addressed the Board with concerns about the County Budget. She suggested that the budget reflect the loss of revenue that would occur if Line 3 is built.

- CT Marhula, resident residing on Birchmont Dr, Bemidji; talked about the unanswered questions surrounding the protest situation on May 3. Mr. Marhula does not feel that because of a City Policy, the County Sheriff should be blamed for how things went during that incident, but does feel there is a big issue of trust in the Native American Community towards law enforcement and steps should be taken to improve that relationship. An independent review of the situation should also be conducted.

APPROVAL OF AGENDA

There were no additions or corrections to the Agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried by role call vote.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Olson, seconded by Commissioner Lucachick, and unanimously carried by role call vote.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held August 18, 2020, and the Minutes of the Board of Commissioners Regular Meeting held August 18, 2020, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved MedSave Long Term Care Pharmacy Contract for the Jail

The Board, by adoption of its Consent Agenda, approved the MedSave Long Term Care Pharmacy Contract to provide pharmaceutical services at the Beltrami County Jail.

Approved 2021 Mixed Solid Waste Market Price Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution to establish the 2021 Mixed Solid Waste Market Price:

WHEREAS, MS Ch. 297H.02 requires certain political subdivisions to identify by Resolution a Market Price for solid waste management tax purposes if they political subdivision subsidizes the cost of Municipal Solid Waste (MSW) disposal at a facility, or directly bills for organized collection of MSW on property tax statements; and

WHEREAS, the political subdivision will be liable for any Solid Waste Management Tax (SWMT) based only on the Market Price identified by Resolution; and

WHEREAS, Market Price is defined in State Statute as the "lowest price available in the area"; and

WHEREAS, Beltrami County has researched and identified the lowest viable Market Price available in the area; and

WHEREAS, the County of Beltrami declares the Market Price for all MSW generated in Beltrami County during CY 2021 to be \$32.80 per ton, based upon the lowest price available in the area. Beltrami County's identified Market Price includes both the cost per ton-mile for transportation and the cost per ton for disposal, assuming

disposal at the Gentilly Landfill. All costs were calculated using current hauling and tip fee rates offered in the region.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

None.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Lucachick reported on the Airport Authority and an update on the hangars.
- Commissioner Olson has been busy with BiCap meetings and the Law Library Board.
- Commissioner Gaasvig commented on the success of the Blackduck Beach grand opening.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be September 15, 2020, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:16 p.m. was made by Commissioner Anderson, seconded by Commissioner Lucachick, and unanimously carried by role call vote.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY DITCH AUTHORITY BOARD MEETING
September 1, 2020**

Meeting was called to order by Chairman Gaasvig at 5:17 p.m.

Judicial Ditch 32 Report & Discussion

County Engineer, Bruce Hasbargen provided a summary of the discussion with beneficiaries of JD 32 and the partial abandonment proposal.

JD 32 is located near Puposky. It is the outlet of Puposky Lake, a 4.77 mile long section of the Mud River. The ditch system was established in 1916.

In 2017 the DNR conducted a ditch repair project that consisted of cleaning approximately 2000 feet. 1000 feet from the lake to CSAH 13 and 1000 feet downstream of CSAH 13. The DNR's interest was to help maintain a lake elevation conducive for wild rice and duck habitat.

The beneficiaries mentioned another cleaning project was done in the 80's.

No assessments, no inspections, and recent work done by others.

A meeting was held with beneficiaries of JD 32 receiving a meeting notice. 12 landowners attended (out of 65).

Options for future management of the ditch was discussed. 9 did not see the need for the ditch and were in favor of abandonment. The other 3 were unsure or in favor of keeping the ditch. There were concerns on the level of assessment and they did not want the drainage authority to undertake a large expensive repair project when not warranted.

The main reason expressed to keep the ditch was to maintain the lake elevation.

Options:

1. Keep the ditch - levy an assessment that would cover inspections done every 5 years and minimal maintenance
2. Complete Abandonment - help draft petition, hold public hearing
3. Partial Abandonment (keep section for lake control) - help draft petition, hold public hearing

Issues to consider:

- Minimal cost for maintenance
 - DNR is currently keeping ditch free of beaver/beaver dams
 - \$500 estimate to do an inspection
 - Complete Abandonment requires 51% to sign petition (by number of property owners or by benefitted land area).
- To abandon the drainage authority needs to make findings that the ditch "does not serve any useful purpose to any affected property and is not of public benefit and utility". This could be questioned by those interested in maintaining the lake elevation.
- Partial Abandonment requires 1 landowner to sign petition.
- A partial abandonment would eliminate most of the ditch keeping approximately 2000' for maintaining the elevation of the lake. Would be much easier to meet abandonment requirements. Reduction in inspection and maintenance needs.

As clarification: Ditch abandonment is a completely separate process from land owners removal from a ditch system.

Members of the Ditch Board agreed with Mr. Hasbargen's recommendation for partial abandonment; and as a property owner in the ditch system, the County can start the petition process for abandonment. They directed the Engineer to begin the process.

No motion was required to agree with recommendation and proceed.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:39 p.m. was made by Commissioner Anderson, seconded by Commissioner Lucachick, and unanimously carried by role call vote.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
September 15, 2020**

The Beltrami County Board of Commissioners met in regular session on September 16, 2020 via Zoom, on-line meeting. Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Tim Sumner and Reed Olson were present. Commissioner Jim Lucachick was absent.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Nancy Beaulieu, resident on Birchmont Beach Road, stated that not everyone is excited about President Trump's visit. She expressed great concern about tax payers being stuck with the bill; with the large numbers of supporters who will be in attendance and not wearing masks and the possible threat to our community. Our community should not allow President Trump to come and defy the mask mandate. Ms. Beaulieu also commented on seeing locally, Commissioners and other community members not following the mask mandate.

APPROVAL OF AGENDA

No additions or corrections were made to the Agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried by role call vote.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried by role call vote.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held September 1, 2020, and the Minutes of the Board of Commissioners Regular Meeting held September 1, 2020, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Unorganized Township Levies

The Board, by adoption of its Consent Agenda, approved the unorganized township levies for Big Grass, Brook Lake, Eland, Northwoods and Red Lake townships, as submitted.

Approved Public Hearing Date for County Support of Business Expansion

The Board, by adoption of its Consent Agenda, approved the Public Hearing Date of October 6, at 5:15 pm for County Support of Aircorps Aviation Business Expansion.

Approved Updated Personnel Rules

The Board, by adoption of its Consent Agenda, approved changes to Article 12.2 and the addition of Article 12.2.1 Family Medical Leave Act and Spouses Working for Beltrami County, to the Beltrami County Personnel Rules, effective retroactively to July 1, 2020.

Approved Tax Forfeited Land Sale Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution for tax-forfeited land sale on October 16, 2020:

WHEREAS, Chapter 282.01 to 282.12, Minnesota Statutes 1941, as amended, provides for the classification and sale of such lands forfeited to the State for delinquent taxes, and whereas such classification has been made by the County Board and the classification and sale have been reviewed by the Town Board of the town or by the governing body of the municipality in which they lie in so far as the lands located within said town or municipality are concerned; and,

WHEREAS, The County Board will provide appraisal of such lands as provided by law, and a list of such lands will be filed with the County Auditor for the purpose of offering such lands for sale at not less than their appraised value; and,

WHEREAS, All parcels have been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation lands as provided for in Minnesota Statutes 282.01;

WHEREAS, Said parcels have been reviewed for sale by the Minnesota Department of Natural Resources and,

WHEREAS, All the parcels have been offered and not sold at previous land sales, and have now been re-appraised, and

WHEREAS, The County Board is by law designated with authority to provide for the sale of such lands on terms and whereas the County Board has considered the advisability of selling on terms and has considered the accessibility of such lands, their proximity to existing public improvements and the effect of their sale and occupancy on the public burdens; and,

NOW, THEREFORE, BE IT RESOLVED, Those parcels shall be sold on the following terms, to-wit: That all sales less than \$25,000 shall be paid in full in cash by 4:30 pm on Wednesday October 21, 2020. Parcels with a bid up value of \$25,000 or greater shall be sold on the following terms, to-wit: submission of 1% of the final sale amount as a bid guarantee by 4:30 pm on Wednesday October 21, 2020 and, that all sales shall be paid in full in cash by 4:30 pm on November 16, 2020. Special assessments and the appraised price of any standing timber or timber products must be paid for in cash at the time of the sale; and in the case any parcel of land bearing standing timber or timber products is sold at auction for more than the appraised value, the amount bid in excess of the appraised value shall be allocated between the land and the timber in proportion to the respective original appraised values thereof.

BE IT FURTHER RESOLVED, That all purchasers of land shall pay 3 percent surcharge of the total sale price to be paid into the state assurance account as provided by Chapter 383, Laws of 1969, a state deed fee of \$25.00, a deed filing fee of \$46.00, and a state deed tax equal to the greater of \$1.65 or 0.33% of the basic sale price.

BE IT FURTHER RESOLVED, That where any lands herein offered for sale do not adjoin or are not located on a suitable legally established and maintained public highway or road, the township wherein said lands may be located, nor any other municipality shall not for a period of five years be obligated to the establishment, construction or additional maintenance of any public roads or the expenditure of any public funds for the benefit of the owner or

occupant of any lands herein purchased by reason of the ownership or occupancy of any of this land; provided further, that nothing herein shall be construed to create any obligation, directly or indirectly, on the part of any municipality for the expenditure of any money for the benefit of said parcel after the expiration of said five-year period. Responsibility for determining boundary lines of parcels purchased rests with the purchaser.

BE IT FURTHER RESOLVED, That the right is reserved in the interest of the public to withdraw from sale, any parcel, at any time prior to its sale.

BE IT FURTHER RESOLVED, That all lands sold hereunder are sold subject to any ordinances adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements, and subject to all flowage rights, and

BE IT FURTHER RESOLVED, That a notice of sale of such lands to be given by publication in the official newspaper of the County, as provided by law, that the County Auditor of Beltrami County offer such parcels of land for sale in the order in which they appear in said notice of sale and that such sales to be to the highest bidder, but not for less than the appraised value and that such sale of eleven parcels shall be held at a public oral auction on **October 16, 2020 at 1:00 p.m. at the Beltrami County Fairgrounds Grandstand located at 7223 Fairgrounds Rd NW, Bemidji, MN 56601.**

October, 2020 Public Oral Auction at 10:00 a.m.				
Parcel #	Legal Description	Twp, Comments	Appraised Value	Radon Statement
1. 04.00035.01 House & Outbuildings 67091 Flintlock Rd NW	THAT PART OF THE SOUTHEAST QUARTER DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF SAID SECTION 8; THENCE IN A WESTERLY DIRECTION ALONG THE SOUTH LINE OF SAID SECTION 8 A DISTANCE OF 429 FEET; THENCE IN A NORTHERLY DIRECTION ALONG A LINE PARALLEL WITH THE EAST LINE OF SAID SECTION 8 A DISTANCE OF 831.6 FEET; THENCE IN AN EASTERLY DIRECTION ALONG A LINE PARALLEL WITH THE SOUTH LINE OF SAID SECTION 8 TO THE INTERSECTION WITH THE EAST LINE OF SAID SECTION 8; THENCE IN A SOUTHERLY DIRECTION ALONG THE EAST LINE OF SAID SECTION 8 TO THE POINT OF BEGINNING Sec Twp Rng 08 156 38	Benville Township Forfeited: 06-24-2019 Deeded acres: 8.27	Before assessments: \$531.96 Est. Market Value: \$34,600.00 After assessments: \$0 Min. Bid Price: \$34,600.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
2. 31.02332.00 House	Lot-002 Block-002 NORTH GARDENS Sec Twp Rng 11 147 33	Northern Township Forfeited: 06-22-2018 Deeded acres: 2.51	Before assessments: \$667.79 Est. Market Value: \$22,500.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon

10329 N. Garden Lane NE			After assessments: \$0 Min. Bid Price: \$11,000.00	testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
3. 34.00097.00 House & Outbuildings 10029 Knappen Hill Road NE	THE EAST HALF OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER Sec Twp Rng 10 148 32	Port Hope Township Forfeited: 06-24-2019 Deeded acres: 5.52	Before assessments: \$699.00 Est. Market Value: \$38,700.00 After assessments: \$0 Min. Bid Price: \$25,000.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
4. 80.01919.00 House with Attached & Detached Garage 808 12 th St. NW	BAILEY'S RE-SUBDIVISION Lot-003 Block-016 LOTS 3 & 4 Sec Twp Rng 08 146 33	City of Bemidji Forfeited: 06-24-2019 Map acres: .23	Before assessments: \$788.02 Est. Market Value: \$53,100.00 After assessments: \$0 Min. Bid Price: \$35,000.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
Parcel #	Legal Description		Twp, Comments	Values
5. 31.01715.00	GRIMES ACRES Lot-009 Block-001 Sec Twp Rng 25 147 33		Northern Township Forfeited: 06-20-2017 Deeded acres: 1.01	Before assessments: \$6,121.53 Est. Market Value: \$17,600.00 After assessments: \$0.00 Min. Bid Price: \$12,000.00
6. 34.00212.00	LOT 1 Sec Twp Rng 21 148 32		Port Hope Township Forfeited: 09-16-1936	Before assmts: \$0.00 Est. Market Value: \$1,600.00

		Calculated acres: .32	After assmts: \$0.00 Min. Bid Price: \$1,600.00
7. 34.00301.00	GOVERNMENT LOT 1 LESS RAILROAD RIGHT-OF-WAY Sec Twp Rng 27 148 32	Port Hope Township Forfeited: 09-15-1955 Deeded acres: 5.03	Before assessments: \$0.00 Est. Market Value: \$1,300.00 After assessments: \$0.00 Min. Bid Price: \$1,300.00
8. 40.00318.02	THAT PART OF LOT 3 DESCRIBED AS FOLLOWS: COMMENCING AT THE SE CORNER OF SAID LOT 3, THENCE NORTH 89°12'41" WEST ALONG THE SOUTH LINE THEREOF, DISTANCE OF 1861.16 FEET TO THE POINT OF BEGINNING OF THE PARCEL TO BE DESCRIBED, THENCE NORTH 89°12'41" WEST ALONG SAID SOUTH LINE A DISTANCE OF 200 FEET, THENCE NORTH 00°20'28" EAST, DISTANCE OF 142.02 FEET MORE OR LESS TO IT'S INTERSECTION WITH THE SHORELINE OF UPPER RED LAKE, THENCE EASTERLY ALONG SAID SHORELINE A DISTANCE OF 200 FEET MORE OR LESS TO IT'S INTERSECTION WITH A LINE THAT BEARS NORTH 00°20'28" EAST FROM THE POINT OF BEGINNING, THENCE SOUTH 00°20'28" WEST, DISTANCE OF 137.78 FEET MORE OR LESS TO THE POINT OF BEGINNING. Sec Twp Rng 13 153 32	Shotley Township Forfeited: 06-14-2016 Calculated acres: .7	Before assmts: \$63.00 Est. Market Value: \$17,000.00 After assmts: \$0.00 Min. Bid Price: \$10,000.00
9. 49.00131.00	THAT PART OF LOT 1 LESS THE NORTH 30 RODS WHICH LIES EAST OF THE TAMARAC RIVER Sec Twp Rng 17 154 30	Waskish Township Forfeited: 06-22-2018 Deeded acres: 5.17	Before assessments: \$0.00 Est. Market Value: \$22,000.00 After assessments: \$0.00 Min. Bid Price: \$15,000.00
10. 80.02154.00	EAST BEMIDJI, DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF LOT 8; THENCE NORTH 75 FEET; THENCE WEST 50 FEET; THENCE SOUTH 75 FEET; THENCE EAST 50 FEET TO THE POINT OF BEGINNING, INCLUDING VACATED 20 FEET OF THE ALLEY LYING ADJACENT TO SAID LOT Sec Twp Rng 11 146 33 *Beltrami County Highway Department will remove the access to this parcel	City of Bemidji Forfeited: 06-24-2019 Map acres: .12	Before assessments: \$0.00 Est. Market Value: \$1,000.00 After assessments: \$0.00 Min. Bid Price: \$750.00
11. 81.00055.00	GOVERNMENT LOTS 1 & 2 LYING SOUTH OF THE RAILWAY LESS PLATS OF SECOND ADDITION TO BLACKDUCK & THIRD ADDITION TO BLACKDUCK Sec Twp Rng 18 149 30	City of Blackduck Forfeited: 12-22-1987 Map acres: 30.34	Before assessments: \$0.00 Est. Market Value: \$14,900.00 After assessments: \$0.00 Min. Bid Price: \$5,000.00

Approved NW Emergency Communications Board Memorandum of Agreement
The Board, by adoption of its Consent Agenda, approved the Northwest Emergency Communications Board commitment of funds, Memorandum of Agreement.

Approved Guardianship Services Contract
The Board, by adoption of its Consent Agenda, approved a new contract with Lutheran Social Services to provide Guardianship Services to county residents.

Approved Health & Human Services Family Child Care Licenses
The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List
The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Adoption of Proposed 2021 Levy

The Budget Committee, made up of Commissioners Craig Gaasvig and Richard Anderson, Auditor/Treasurer JoDee Treat, HHS Director Becky Secore, Chief deputy Jarret Walton, Attorney David Hanson and Administrator Kay Mack are recommending:

New Positions:

- Jail Discharge Planner (Social Worker)
- Four FT Corrections Officer Positions
- One Human Resources Staff
- Change status of Casual Court Security Positions

2021 Proposed Levy

	2020	2021	Increase	
Revenue Fund	\$1,330,334	\$1,828,140	\$497,806	37.42%
Public Safety	\$11,244,181	\$11,504,032	\$259,851	2.31%
Human Services	\$8,464,045	\$8,623,807	\$159,762	1.89%
Road and Bridge	\$2,536,639	\$2,827,578	\$290,939	11.47%
Operations Levy	\$23,575,199	\$24,783,557	\$1,208,358	5.13%
Jail Debt	\$353,687	\$369,000	\$15,313	4.33%
LEC Debt	\$282,125	\$287,000	\$4,875	1.73%
Judicial Center Debt	\$640,000	\$640,000	\$0	0.00%
Debt Service Levy	\$1,275,812	\$1,296,000	\$20,188	1.58%
Total Levy	\$24,851,011	\$26,079,557	\$1,228,546	4.94%

A motion was made by Commissioner Anderson and seconded by Commissioner Olson to adopt the preliminary 2021 Proposed Property Tax Levy. Carried 3:1 vote. Commissioner Sumner voting No.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Anderson asked Commissioners if they had any suggestions or ideas from constituents regarding maintenance at roundabout locations, to let him know.
- Commissioner Olson reported meetings as usual. Appointment to AMC Human Services Board.
- Commissioner Sumner provided an AMC update.
- Commissioner Gaasvig reported on Solid Waste and other meetings as usual.

Review Upcoming Meeting Schedule

Special Board Meeting on September 22, 2020 and next regular meeting of the County Board will be October 6, 2020, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:41 p.m. was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
September 22, 2020**

The Beltrami County Board of Commissioners met in special session on September 22, 2020, via Zoom, on-line meeting. Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 3:;0 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

APPROVAL OF AGENDA

No changes or additions.

GENERAL BUSINESS

None.

CONSENT ITEMS

None.

REGULAR AGENDA

County Administrator Search Process Ranking

Gary Weiers, with David Drown Associates provided an update on the process to date for the Administrator search.

1. The Position was posted from August 5 through September 3, 2020.
2. 33 applications were received. 14 were selected, one of which withdrew.
3. 13 candidates were submitted for review by the County Board.
4. At this meeting, final selection of top candidates for interview were selected:
 - a. In rank order: 11,4,1,2,3
 - b. All candidates referred to by number only at this stage of the process.
 - c. Mr. Weiers will provide the Board/Administration with short bios of the top 5 picks for public release at the Boards discretion as soon as possible.
5. In person interviews will be conducted on October 14.
 - a. Morning will be reserved interview with department heads, who will then complete individual comments forms to be submitted to Mr. Weiers for compilation and

forwarded to Commissioners. Approximately half-hour interviews.

- b. Afternoon will be reserved for Board interviews. Approximately one-hour interviews.
- 6. Mr. Weiers will contact all 13 candidates with the results.
- 7. Board consensus is to reimburse interview candidates for one night hotel stay if they are traveling more than 3 hours.

COMMISSIONERS' BUSINESS

None.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 3:39 p.m. was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
October 6, 2020**

The Beltrami County Board of Commissioners met in regular session on October 6, 2020 via Zoom, on-line meeting. Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:01 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Andrew Wiggins, resident on Norton Ave., Bemidji. Asked if the Board had a duty or responsibility to the public to inform them of Commissioner Lucachick's August 19, 2018 felony accusation court filing.

APPROVAL OF AGENDA

The following changes were made to the Consent Agenda:

- Removal of: Approval Final Pay Vouchers SAP 004-620-008, SAP 004-594-002, SAP 004-622-021, SAP 004-630-016, SAP 004-630-017, SAP 004-632-025, SAP 004-647-005
- Addition of: Approval of Final Pay Voucher CP 004-020-001

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried by role call vote.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Olson, seconded by Commissioner Sumner, and unanimously carried by role call vote.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held September 15, 2020, the Minutes of the Board of Commissioners Regular Meeting held

September 15, 2020, and the Special Meeting held September 22, 2020, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution to Apply for 2021 Noxious Weed and Invasive Plant Grant Program

The Board, by adoption of its Consent Agenda, approved the resolution to apply for 2021 Noxious Weed and Invasive Plant Grant Program:

WHEREAS, Minnesota Noxious Weed Law, Minnesota Statutes, sections 18.75 to 18.91, states in part: "A person owning land, a person occupying land, or a person responsible for the maintenance of public land shall control or eradicate all noxious weeds on the land at a time and in a manner ordered by an inspector or county-designated employee";

WHEREAS, currently, there are 28 species on the State prohibited noxious weed list - 16 on the eradicate list and 12 on the control list. These species must be eradicated or controlled on all lands within the state;

WHEREAS, efforts must be made to prevent the spread, maturation and dispersal of any propagating parts, thereby reducing established populations and preventing reproduction and spread as required by Minnesota Statutes, Section 18.78.

WHEREAS, Beltrami County tax-forfeited lands harbor many noxious weeds currently on the Noxious Weed Control list, especially Spotted Knapweed, Common Tansy, Canada Thistle, and Leafy Spurge;

WHEREAS, the Beltrami County Natural Resource Management (NRM) Department has the opportunity to apply for a 2021 Minnesota Department of Agriculture Noxious Weed and Invasive Plant Program Grant for \$5,000 to help control noxious weeds;

WHEREAS, the in-kind amount would be provided by existing NRM Department employee personnel costs and travel costs to the project sites;

NOW, THEREFORE, BE IT RESOLVED, the Beltrami County Board of Commissioners authorizes the Land Commissioner to apply to the Noxious Weed and Invasive Plant Program Grant to help fund biological control measures and herbicide applications on plants on the State Prohibited Noxious Weed List. Beltrami County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and,

BE IT FURTHER RESOLVED, Beltrami County names the fiscal agent for this project as:

Ms. Jodee Treat
Beltrami County Auditor/Treasurer
701 Minnesota Ave NW
Bemidji, MN 56601

Approved Amending 2018 Beltrami County Forest Management Plan

The Board, by adoption of its Consent Agenda, approved amending the 2018 Beltrami County Forest Management Plan to add the 5 acre Bailey Lake Conservation Area, as submitted.

Approved the PLSS Corner Remonumentation Contract

The Board, by adoption of its Consent Agenda, approved a two-year contract with Kramer Leas DeLeo P.C. for remonumentation of PLSS corners in Alaska West, Alaska East, Langor and Roosevelt Townships, as submitted.

Approved Resolution to Participate in DWI Officer Grant Program

The Board, by adoption of its Consent Agenda, approved the Resolution to participate in the DWI Officer Grant Program:

WHEREAS, Beltrami County Sheriff's Office is responsible for patrolling and enforcing Minnesota state statutes and Beltrami County ordinances on roadways contained in Beltrami County; and

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office, from the Minnesota Department of Public Safety to dedicate a patrol deputy for the specific purpose of enforcing Minnesota's DWI laws; and

WHEREAS, this grant money is available from the Minnesota Department Public Safety through the grant application process.

BE IT RESOLVED that the Beltrami County Sheriff's Office enter into a grant agreement with the Minnesota Department of Public Safety for the DWI Officer grant during the period of January 1, 2020 through September 30, 2020. Beltrami County Sheriff Ernie Beitel or his successors is hereby authorized to execute such

agreements and amendments as are necessary to implement the project on behalf of the Beltrami County Sheriff's Office and to be the fiscal agent and administer the grant.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Craig Gaasvig and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Final Pay Voucher for CP 004-020-001

The Board, by adoption of its Consent Agenda, approved final pay voucher to Edwards Oil for project CP 004-020-001 Dust Control Solution, as submitted.

Approved Health & Human Services Comprehensive Civil Rights and Limited Proficiency Plan

The Board, by adoption of its Consent Agenda, approved the Comprehensive Civil Rights Plan which also includes the Limited English Proficiency Plan, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Public Hearing: MN Investment Program/Air Corps Aviation

Public Hearing concerning submittal of an application to the MN Dept of Employment and Economic Development for a grant under the Minnesota Investment Fund program. Beltrami County is requesting approximately \$200,000 to assist with the expansion of Bemidji Holdings, LLC/Air Corps Aviation, LLC. The funds will be used for the creation of jobs. Dave Hengel, of Greater Bemidji provided a summary recap of the project and Eric Hokuf, Air Corps Aviation CEO and Tiffany Fettig, of Greater Bemidji, were present to answer any questions.

Commissioner Gaasvig opened the public hearing.
No one was present on-line to ask any questions.

Commissioner Gaasvig closed the public hearing.

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve the Resolution declaring support for the project, to be sent with an application to the Minnesota Department of Employment and Economic Development for a grant under the Minnesota Investment Fund program in the amount of \$200,000 to assist with the expansion of Bemidji Holdings LLC/Aircorps Aviation LLC. Unanimously carried by role call vote.

County Logo Selection

Formal vote on three final candidates, Kylee Beaver, Vincent Dale, and Annalea Pfeiffer, for official Beltrami County Logo.

A motion was made by Commissioner Olson, and seconded by Commissioner Lucachick, to select the final logo design of Vincent Dale as the official Beltrami County logo. Carried 4:1 vote. Commissioner Sumner voting No.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Olson reported on increased committee activity and increase in remote meetings.
- Commissioner Lucachick stated, in response to the citizen addressing the board comments, that he would be more than happy to discuss the situation with any Commissioner, or citizen if they wanted to reach out to him by phone or in person.
- Commissioner Sumner commented on AMC business and indicated that they have elected to extend all board positions for another year. Commissioner Sumner chose to not take this extension.

In response to an email Board members received from Sheriff Beitel, Mr. Sumner would like to address the question - What authority does the Sheriff have over the use of County resources? Could this possibly be a future Work Agenda item.

- Commissioner Anderson provided a SHAC update. Meetings have moved to monthly rather than quarterly due to COVID activity.
- Commissioner Gaasvig reported on various committee activity, including the delay in the 1W1P.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be October 20, 2020, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:28 p.m. was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
October 14, 2020**

The Beltrami County Board of Commissioners met in special session on October 14, 2020 at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 1:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson were present.

REGULAR AGENDA

The purpose of this meeting is to conduct interviews of final candidates for the Position of County Administrator.

Gary Weiers, with the David Drown Associate Company reviewed the process and procedure for today's meeting and distributed information packets. One candidate will be participating via Zoom due to COVID 19 quarantine. Each applicant will be given one hour and asked the same set of questions.

1. Mitchell Berg
2. Thomas Barry
3. Pat Oman
4. Becky Secore
5. Christina Regas

At the conclusion of the interviews, Commissioners were given a summary of the comments from the morning interviews with department heads.

After discussion, members of the Board felt confident in making a decision at this time.

A motion was made by Commissioner Lucachick and seconded by Commissioner Olson to select Thomas Barry to move forward in the process to fill the position of County Administrator. Commissioners Anderson and Gaasvig will be a part of the negotiation team in the next step. Vote carried 4:1. Commissioner Sumner voting No.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:16 p.m. was made by Commissioner Anderson, seconded by Commissioner Sumner and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
October 20, 2020**

The Beltrami County Board of Commissioners met in regular session on October 20, 2020 via Zoom, on-line meeting. Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Tony Bellino, citizen residing on Aspen Ave, Bemidji, addressed the Board with concerns about law enforcement procedures and employee conduct. Mr. Bellino felt he had been bullied and victimized by the Beltrami County Sheriff's Department and the County Attorney's Office. He requested that the Board look into the matter and county employees be held accountable. Also felt that a citizen advisory board would be very helpful in a situation like his.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda:

- Approval to set Public Hearing date of November 17, 2020 for the Solid Waste Ordinance Update.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Sumner, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held October 6, 2020, and the Minutes of the Board of Commissioners Regular Meeting held October 6, 2020, and the Special Session held October 14, 2020, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Certification of Ditch Benefit Percentages

The Board, by adoption of its Consent Agenda, approved the 2021 recommended ditch assessments as presented by the Highway Engineer.

Approved Cass Lake Fire Association Agreement

The Board, by adoption of its Consent Agenda, approved the Cass Lake Rural Fire Association Contract, which covers Unorganized Brook Lake Township, as submitted.

Approved NW MN Juvenile Center Host County Contract

The Board, by adoption of its Consent Agenda, approved the Host County Contract with Northwestern Minnesota Juvenile Center, as submitted.

Approved Certification of Delinquent Unpaid Solid Waste Account Fees

The Board, by adoption of its Consent Agenda, approved and certified the un-paid solid waste accounts from October 1, 2019 through September 30, 2020, as submitted.

Approved Final Pay Vouchers for SAP 004-620-008, SAP 004-594-002, SAP 004-622-021, SAP 004-630-016, SAP 004-630-017, SAP 004-632-025, SAP 004-647-005

The Board, by adoption of its Consent Agenda, approved Final Pay Vouchers to Mark Sand & Gravel for projects SAP 004-620-008, SAP 004-594-002, SAP 004-622-021, SAP 004-630-016, SAP 004-630-017, SAP 004-632-025, SAP 004-647-005, as submitted.

Approved DHS Child & Teen Checkup Contract

The Board, by adoption of its Consent Agenda, approved the 2021 DHS contract for Child and Teen Checkups Administrative Services, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Public Hearing Date for Solid Waste Ordinance Update

The Board, by adoption of its Consent Agenda, approved the Public Hearing date of November 17, 2020 for the Solid Waste Ordinance Update.

REGULAR AGENDA

Employment Agreement for County Administrator

The Board authorized a committee of Commissioners Craig Gaasvig and Richard Anderson, in consultation with Administrator Kay Mack and Human Resources Director Linda Tran to negotiate an agreement with Thomas Barry for the position of County Administrator.

Included in the negotiation were:

- Start date, no later than November 16, 2020
- Wage Scale 23 Step 5
- 40 hour PTO bank
- Accrual credit for 5 years
- Relocation fee not to exceed \$4,500
- Parachute clause 3 months salary

A motion was made by Commissioner Olson, and seconded by Commissioner Anderson, to approve the Employment Agreement with Thomas Barry for the Position of County Administrator. Unanimously carried by roll call vote.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Lucachick commented on years of hard work and now the culmination of the out of home placements and Red Lake Initiative.
Updated on his position on COVID-19 situation and the need to be careful and follow the guidelines.
- Commissioner Olson also commented on COVID-19 and the impact it is having on small businesses. The County needs to stay aware and put pressure on state/federal government to help.
- Commissioner Sumner commented on the bonding bill that just passed and included some local funding.

Commissioners' Reports

- Commissioner Sumner provided an AMC Board of Directors update.
- Commissioner Lucachick commented on several meeting assignments.
- Commissioner Gaasvig reported on several meetings.
- Commissioner Anderson also updated on a couple meetings.
- Commissioner Olson earlier commented on wanting to have a tour of the NW Juvenile Training Center. He my contact them directly.
- Administrator Mack reported that plans are in the works for a modified employee celebration, due to COVID.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be November 3, 2020.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:33 p.m. was made by Commissioner Lucachick, seconded by Commissioner Olson, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
November 3, 2020**

The Beltrami County Board of Commissioners met in regular session on November 3, 2020, via Zoom, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

Tony Bellino, resident in Northern Township addressed the Board again with his concerns for County Law Enforcement and Attorney's Office. He specifically discussed the seizure of his pickup from November 27, 2019 and the history from that incident, including process, procedure and specific behavior of Deputies.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda:

- Approval of Development Fund Grant Approvals

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Lucachick, and unanimously carried by role call vote.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Sumner, and unanimously carried by role call vote.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held December 16, 2020, and the Minutes of the Board of Commissioners Regular Meeting held December 16, 2020, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved 3.2 On/Off Sale Liquor License

The Board, by adoption of its Consent Agenda, approved the 3.2 On/Off Sale Liquor License for Red Lake Adventures, LLC, previously Mort's Landing, LLC, as submitted.

Approved Public Defender Contract

The Board, by adoption of its Consent Agenda, approved the Public Defender Contract with Evelyn Brown to be compensated at \$68,000 for a one year period beginning January 1, 2021, as submitted.

Approved Case Management Software

The Board, by adoption of its Consent Agenda, approved the contract with Karpel Solutions to purchase their case management software system. Purchase will be made using CARES ACT funds and implementation sometime in the year 2021.

Approved Final Pay Voucher for SP 088-070-059

The Board, by adoption of its Consent Agenda, approved the Final Pay Voucher for SP 088-070-059, District 2 Pavement Markings, to Traffic Marking Services Inc, as submitted.

Approved Final Pay Vouchers for SAP 004-607-022, SAP 004-614-007, SAP 004-614-008,

The Board, by adoption of its Consent Agenda, approved the Final Pay Vouchers for SAP 004-607-022, SAP 004-614-007, SAP 004-614-008, roundabouts, concrete paving, curb & gutter, grading, ag base, reclamation, bituminous surfacing and shoulders, and CSAH 14, to Knife River Materials, as submitted.

Approved Final Pay Voucher for SAP 004-030-010

The Board, by adoption of its Consent Agenda, approved the Final Pay Voucher for SAP 004-030-010, bituminous seal coat, county wide, to Asphalt Surface Technologies, as submitted.

Approved 2021 & 2022 Agricultural Lease Rates

The Board, by adoption of its Consent Agenda, approved the 2021, and 2022 agricultural lease rates of \$23/acre.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved 2020 Development Fund Grant Applications

The Board, by adoption of its Consent Agenda, approved the 2020 Development Fund Grant Applications for a total of \$95,080 and broken down as follow:

Development Fund Grant Application:	Requested	Approved
	2021	Average
Beltrami County Ag Association	\$38,000	\$29,400
Beltrami Historical Society	\$6,900	\$1,400
Bemidji Community Arena	\$50,000	\$200
Bemidji Community Theater	\$25,765	\$2,200
Bemidji Area Cross Country Ski Club	\$9,120	\$1,200
Blackduck Are History and Art Center	\$2,500	\$2,300
Blackduck Golf Course	\$4,000	\$1,700
Blackduck Pine Tree Park	\$10,000	\$6,780
Boys and Girls Club of Bemidji Area	\$9,400	\$6,520
Greater Bemidji - 8 target projects	\$49,500	\$41,720
Lady Slipper Scenic Byway	\$6,300	\$1,460
Visit Bemidji	\$10,000	\$200
	\$221,485	\$95,080

REGULAR AGENDA

Employee Insurance Rates

Human Resources Director, Linda Tran, presented the 2021 employee insurance rates for approval:

- Employee health insurance rates from Prime Health (6.8% increase) and addition of Perl Non-HSA and Family Non HSA Plan.
- Dental rates (7.36% increase) with Delta Dental for one year
- 2021 Blue Cross Blue Shield Senior Gold rates (BCBS up \$1.50/month)and adding UCare coverage.
- Along with all other plan options the same as last year

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve the 2021 employee rates as follows:

- Employee health insurance rates from Prime Health (6.8% increase) and addition of Perl Non-HSA and Family Non HSA Plan.
 - Dental rates (7.36% increase) with Delta Dental for one year
 - 2021 Blue Cross Blue Shield Senior Gold rates (BCBS up \$1.50/month) and adding UCare coverage.
 - Along with all other plan options the same as last year
- Unanimously carried by role call vote.

Resolution of Support for Red Lake Initiative

For several months, representatives from Beltrami County and Red Lake have been working on the transfer of County Program Aide to the Red Lake Nation.

In order to move the MOU forward, both governing bodies are being asked to pass formal action that gives clear approval for the transition. The MOU provides for a historic transfer of all cases to a Tribal Nation. The Beltrami County Resolution will be provided to Red Lake:

WHEREAS, Beltrami County recognizes the strong partnership it has with the Red Lake Nation,

WHEREAS, Beltrami County has supported the Red Lake Nation's efforts to become an American Indian Child Welfare Initiative Tribe, and continues to support that effort,

WHEREAS, Beltrami County is in support of the Initiative Legislation passed, and the subsequent Memorandum of Understanding between the Red Lake Nation, Minnesota Department of Human Services, and Beltrami County for the Provision of Child Welfare Services through the American Indian Child Welfare Initiative, incorporated here by reference,

WHEREAS, Beltrami County, as part of the Initiative Legislation negotiations, agreed to turn over to the Red Lake Nation certain appropriations intended for out-of-home placement costs,

WHEREAS, Beltrami County and the Red Lake Nation agree that moneys appropriated for child welfare purposes are best administered by the agency providing the child welfare services,

WHEREAS, Beltrami County continues to foster a productive relationship with the Red Lake Nation, and

WHEREAS, Beltrami County and the Red Lake Nation both desire to move forward with a fresh start following the successful implementation of the Initiative.

NOW THEREFORE BE IT RESOLVED, Beltrami County, by and through its Board of Commissioners, does hereby agree to enter into the above-mentioned Memorandum of Understanding,

BE IT FURTHER RESOLVED, that upon receipt of the executed undermentioned Release of Claim, Beltrami County directs the Beltrami County Auditor-Treasurer and the Minnesota Department of Revenue to coordinate the effective transfer of \$3,000,000 per annum, through 2024, allocated to Beltrami County through the Laws of Minnesota 2014 Chapter 150, article 4, section 6 subdivision (a) to the Red Lake Nation beginning January, 2021. (aid payment received late December, 2020)

BE IT FURTHER RESOLVED, that Beltrami County approves and hereby enters into a Release of Claim, incorporated here by reference, with the Red Lake Nation.

The legislative appropriation of Program Aid to Beltrami County was specifically tied to the County's lobbying effort for the state becoming a stakeholder in working toward a Tribal Initiative with Red Lake. The transfer of the program aid will eventually be done via a legislative directive. Until that time, the Board's resolution will become the governing guidance for the transfer.

A motion was made by Commissioner Sumner and seconded by Commissioner Lucachick to approve the Resolution in support of the Red Lake Nation becoming an American Indian Child Welfare Initiative Tribe. Unanimously carried by role call vote.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Sumner commented on the AMC District 2 meeting.
- Other Commissioners had routine committee meetings.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be November 17, 2020, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:28 p.m. was made by Commissioner Olson, seconded by Commissioner Sumner, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
November 17, 2020**

The Beltrami County Board of Commissioners met in regular session on November 17, 2020 at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

Chairman Gaasvig introduced and welcomed incoming County Administrator, Thomas Barry.

CITIZENS ADDRESSING THE BOARD

Tony Bellino, resident in Northern Township, addressed the Board again with his concerns about the County Law Enforcement and Attorney's Office. He specifically discussed the illegal search of his shop and property and the legality of the Sheriff's Office search warrant process and practices. Would like to see County employees held accountable.

APPROVAL OF AGENDA

No additions or corrections were made to the agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held November 3, 2020, and the Minutes of the Board of Commissioners Regular Meeting held November 3, 2020, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Proposed Tax Forfeited Land Sale Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution seeking DNR review for the sale of selected tax-forfeited lands:

WHEREAS, the Board of Commissioners of Beltrami County, Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and,

WHEREAS, said parcels of land have been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation lands as provided for in Minnesota Statutes 282.01;

WHEREAS, said parcels on the proposed list have been examined and wetland/marginal land determinations have been made with regards to same by all appropriate parties in accordance with the requirements of 1991 Laws of Minnesota, Chapter 354, Article 10, Section 9d;

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners hereby certify that all parcels of land on the attached list have been reviewed and comply with the provisions of Minnesota Statutes 85.012; 92.461; 282.01, Subd. 8; and 282.018; and other statutes that require withholding of tax-forfeited lands from sale;

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners hereby request a review from the Minnesota Department of Natural Resources for the sale of said lands.

Parcel	Legal Description	Township, Comments	Commissioner
09.00460.00 13230 Centerline Rd NW	LOTS 9-15, BLOCK 1, PINEWOOD Sec Twp Rng 33 148 35	Buzzle Township Forfeited: 10/26/2020	Anderson

House & Outbuildings		Map acres: 0.52	
31.00396.03 1318 Town Hall Rd NW House & Outbuildings	THE SOUTH 307.00 FEET OF THE NORTH 787.62 FEET OF THE WEST 567.46 FEET OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER Sec Twp Rng 17 147 33	Northern Township Forfeited: 10/26/2020 Map acres: 4.00	Lucachick
80.01290.00 812 Irvine Ave NW House	SUBDIVISION OF OUTLOTS "A" AND "B" IN FIRST ADDITION "A" AND "B" IN SECOND ADDITION TO BEMIDJI LOTS 17 & 18, BLOCK B, 1 st ADDITION Sec Twp Rng 09 146 33	City of Bemidji Forfeited: 10/26/2020 Map acres: 0.11	Olson
80.01326.00 1109 Beltrami Ave NW House	LOTS 9 & 10, BLOCK 3, SECOND ADDITION TO BEMIDJI Sec Twp Rng 09 146 33	City of Bemidji Forfeited: 10/26/2020 Map acres: 0.16	Olson
80.02717.00 2109 Irvine Ave NW House	LOTS 7 & 8, BLOCK 2, NORTH PARK Sec Twp Rng 09 146 33	City of Bemidji Forfeited: 10/26/2020 Map acres: 0.17	Olson
80.03642.00 414 Central Ave SE House & Outbuilding	LOT 6, BLOCK 15, NYMORE Sec Twp Rng 15 146 33	City of Bemidji Forfeited: 10/26/2020 Map acres: 0.13	Gaasvig
80.03655.01 916 3 rd St SE House	LOT 5, BLOCK 2, FIRST ADDITION TO NYMORE Sec Twp Rng 15 146 33	City of Bemidji Forfeited: 10/26/2020 Map acres: 0.12	Gaasvig
80.06434.00 611 18 th St SW House & Outbuildings	SOUTH 200 FEET OF WEST 250 FEET OF EAST 765.5 FEET OF LOT A, AUDITOR'S PLAT NUMBER 2 Sec Twp Rng 21 146 33	City of Bemidji Forfeited: 10/26/2020 Map acres: 1.15	Olson
83.00217.00 268 Main St W House & Garage	LOT 4 LESS THE SOUTH HALF THEREOF, BLOCK 2, FIRST ADD TO KELLIHER Sec Twp Rng 35 152 30	City of Kelliher Forfeited: 10/26/2020 Map acres: 0.48	Sumner
16.00170.00 Part of SE¼ SE¼	THE EAST 285.00 FEET OF THE NORTH 55.00 FEET OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER, SECTION 13, TOWNSHIP 149 NORTH, RANGE 32 WEST OF THE FIFTH PRINCIPLE MERIDIAN, BELTRAMI COUNTY, MINNESOTA	Hagali Township Forfeited: Unknown Map acres: 0.36	Anderson

	Sec Twp Rng 13 149 32		
85.00214.00	LOTS 18-20, BLOCK 4, HARDWOOD Sec Twp Rng 07 148 31	City of Tenstrike Forfeited: 10/26/2020 Map acres: 0.24	Gaasvig

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Public Hearing: Solid Waste Ordinance

Chairman Gaasvig opened the public hearing.

- Richard Segart asked if there was a summary of the Ordinance changes/updates
- Kay Mack read a letter submitted by Sharon Wiecech, employed by TC Lighting with many questions about specific items in the ordinance:
 - Powers and duties of the Solid Waste Administrator
 - Construction sites required to have 7 different containers
 - Loss of privileges and fines to haulers who have prohibited waste in a dumpster.
 - Access to personal property to conduct surveys or investigation
- Terry Schmidt, owner of TC Lighting raised questions:
 - Requirement for 7 dumpsters on a jobsite
 - Access to enter/investigate his property

Terry made several suggestions about how to handle the dumpsters and recycle separation on a job site that would not require the purchase of 7 dumpsters at each jobsite.

Chairman Gaasvig closed the public hearing at 5:31 pm.

It was noted by Solid Waste Manager, Brian Olson, that the access to a site for investigation is in accordance and referenced to State Statute guidelines.

All suggestions from the public hearing will be reviewed by the Solid Waste Committee and any appropriate changes made to the Draft. The County Attorney will review the draft Ordinance before it is approved and adopted. Commissioners also suggested that the Ordinance be reviewed again a few years after implementation to evaluate how is working or in need of any further updates.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Reminder to put together legislative issues for the County
- Keep abreast of State cuts the may ultimately become unfunded mandates. Remind Legislatures.

Commissioners' Reports

- Commissioner Gaasvig reported on the Fair Board. Discussions around how/what the fair may look like next year. Re-elected the same Board members for the coming year.
- Commissioner Sumner is interested in getting on the BiCAP board. He also mentioned again, when citizens address the board on an issue, how do they get any answers to their questions?

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be December 1, 2020, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:55 p.m. was made by Commissioner Andeson, seconded by Commissioner Lucachick, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
December 1, 2020**

The Beltrami County Board of Commissioners met in regular session on December 1, 2020 via Zoom in-line meeting.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Gaasvig presented Kay Mack with a plaque for her 43 years of service to the citizens of Beltrami County.

Kay started her amazing career with Beltrami County as a Bookkeeper in the Treasurer's Office in December of 1977. Yes that is 43 years of service to the Citizens of Beltrami County. In November 1986 she won the election and became the Beltrami County Treasurer. She was upgraded to Treasurer/Financial Analyst in July of 1996. In August of 1997 her position was combined with the Auditor and she became the Beltrami County Auditor/Treasurer. She ran unopposed a total of six times for the positions of Treasurer and then Auditor/Treasurer where she remained until her appointment as County Administrator on November 1, 2012. She has served the citizens of Beltrami County as the County Administrator for the past 8 years.

Join us in helping Kay move into the next stage of her life with her husband Larry, three children, 10 grandchildren, numerous family members and friends. She will be missed by all who have worked with her at Beltrami County as well as by many partner agencies in the community. Her wisdom, sense of humor, leadership, kindness, common sense, and down to earth way will be missed by all. Wish Kay the best in all of her future adventures!

CITIZENS ADDRESSING THE BOARD

Tony Bellino, resident in Northern Township, addressed the Board again with his concerns about the County Law Enforcement and his treatment from Sheriff Deputies and the County Attorney's Office. Today he has submitted two deputy complaints and another Public Data Request for information relating to a November 27, 2019 incident. He would like to see charges removed from his step cousin and deputies punished for their actions. County law enforcement needs reform and oversight.

APPROVAL OF AGENDA

No additions or corrections were made to the Agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried by role call vote.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Lucachick, and unanimously carried by role call vote.

Commissioner Sumner commented on the cost of the Northern Deputy being funded by Consolidated Conservation Funds.

Commissioner Olson added that other Districts' constituents taxes are also used to fund dual levels of law enforcement in those areas, citing the Bemidji Police Department as well as Sheriff's Office, for city taxpayers.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held November 17, 2020, and the Minutes of the Board of Commissioners Regular Meeting held November 17, 2020, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved PILT Fund Appropriations

The Board, by adoption of its Consent Agenda, approved the funding recommendations of \$112,207 made by the Citizen Committee for the 2020 appropriations of the PILT fund, as submitted.

Approved the Con Con Fund Appropriations

The Board, by adoption of the Consent Agenda, approved the funding recommendations of \$62,242 made by the Citizen Committee for the 2020 Appropriations of the Con Con Fund, as submitted.

Approved the Indirect Cost Allocations Plan Agreement

The Board, by adoption of its Consent Agenda, approved the indirect cost allocation agreement with Government Management Group for the plan used as the basis for Federal Grants and reimbursements. Agreement is for the years ending 2020-2022 at a cost of \$5,150/year.

Approved the Liquor, Wine, Set-up, 3.2 Beer, Tobacco, Auctioneer and Second Hand Goods License Renewals

The Board, by adoption of its Consent Agenda, approved 2021 license renew applications for Liquor, Wine, Set-up, 3.2 Beer, Tobacco, Auctioneer, and Second Hand Goods License renewals, as submitted.

Approved Public Hearing for Renaming Unnamed Lake 04-0103

The Board, by adoption of its Consent Agenda, approved setting a Public Hearing date of January 19, 2021 for the renaming of Unnamed Lake 04-0103 to Sunny Lake.

Approved Audit Engagement Letter

The Board, by adoption of its Consent Agenda, approved the engagement letter for Beltrami County's audit with CliftonLarsonAllen for the 12/30/2020 audit.

Approved the Resolution to adopt Multi-Hazard Mitigation Plan 2020 Updates

The Board, by adoption of its Consent Agenda, approved the resolution and adoption of the Multi-Hazard Mitigation Plan 2020 update:

WHEREAS, Beltrami County is required to participate in the Federal Emergency Management Agency's (FEMA) Multi-Hazard Mitigation Plan (MHMP) program to be eligible for pre-disaster and post-disaster mitigation funding,

WHEREAS, the Beltrami County MHMP is required to have an update and review by FEMA every five years,

WHEREAS, stakeholders in Beltrami County have participated in the complete revision of the plan over the last 18 months assisted by a contractor through the University of Minnesota Duluth made possible by funding through Minnesota's Department of Homeland Security and Emergency Management (HSEM),

WHEREAS, the MHMP was reviewed by stakeholders and the public provided an opportunity to participate in the process with feedback integrated into the plan,

WHEREAS, the final revision of the MHMP update was submitted to FEMA and HSEM for approval and approved on November 12th, 2020,

WHEREAS, the Beltrami County Board of Commissioners will complete the MHMP update for 2020 by approval and adoption of the 2020 Beltrami County MHMP,

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Multi-Hazard Mitigation Plan updated 2020 is approved and adopted by the Beltrami County Board of Commissioners.

Approved the Resolution and Midwest Medical Examiner Coroner Contract

The Board, by adoption of its Consent Agenda, approved the Resolution authorizing Midwest Medical Examiner to serve as the medical examiner for Beltrami County:

WHEREAS, Minnesota Statute §390.005 provides that the county board may appoint a Medical Examiner for a period not to exceed four years; and

WHEREAS, Beltrami County has contracted with Anoka County for autopsy services from January 01, 2020 - December 31, 2020 and

WHEREAS, Dr. A. Quinn Strobl be retained as Medical Examiner for Beltrami County for the period of January 01, 2021 - December 31, 2021.

WHEREAS, Dr. A. Quinn Strobl of the Midwest Medical Examiner's Office in Anoka County is qualified under Minnesota Statute §390.005 to serve as Medical Examiner.

NOW, THEREFORE, BE IT RESOLVED to extend the contract and have Dr. A. Quinn Strobl remain the Medical Examiner for Beltrami County effective January 01, 2021 - December 31, 2021

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Craig Gaasvig and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Final Pay Voucher for SP 004-639-015

The Board, by adoption of its Consent Agenda, approved the final pay voucher for project SP 004-639-015, Scenic Highway, to Gladen Construction, as submitted.

Approved Health & Human Services WIC Program Grant Agreement

The Board, by adoption of its Consent Agenda, approved USDA federal program Grant for the WIC Program in Beltrami County.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Solid Waste Ordinance

Solid Waste Department Director, Brian Olson reviewed the change proposed in Solid Waste Ordinance #13, draft version three.

The County Attorney reviewed and made several formatting changes, no verbiage changes. The final version will include those changes (version four).

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to replace the current Solid Waste Ordinance #13 by adopting the new Solid Waste Ordinance #13 (version four) and repealing Solid Waste Service Charge Ordinance #25. Unanimously carried by roll call vote.

Red Lake Initiative Memorandum of Understanding

Administrator, Kay Mack, discussed the Memorandum of Understanding between the Red Lake Nation, MN Department of Human Services and Beltrami County. The Purpose statement of the MOU states:

To coordinate and define child welfare services between the Red Lake Nation and Minnesota Department of Human Services.

To establish a process for implementation of the Indian Child Welfare Initiative by the Red Lake Nation.

To develop an agreement for the transition from a county fiscal responsibility for certain child welfare services to tribal fiscal responsibility for those services.

Cheri Goodwin, Andrea Goodwin, Joe Plumer, Becky Secore, Jeff Lind and David Hanson, all spoke to the successful, positive and productive relationship developed between the Red Lake Nation and Beltrami County. This project is an amazing, precedent setting

accomplishment with long range and life changing impact on many lives.

Attorney David Hanson spoke to the issue in Section 12 of the MOU that is specific to Red Lake and Department of Human Services issues. Both Red Lake and Beltrami County are agreed that this will not affect the ability for theme to sign the MOU.

A motion was made by Commissioner Sumner, and seconded by Commissioner Olson, to approve the Red Lake Initiative Memorandum of Understanding. Unanimously carried by role call vote.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Sumner stated his appreciation and gratitude for Kay Mack's service to Beltrami County. Echoed by fellow Commissioners.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be December 15, 2020.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:57 p.m. was made by Commissioner Anderson, seconded by Commissioner Sumner, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

BUDGET MEETING AGENDA

Public Hearing:

Commissioner Gaasvig Opened the Public Hearing

Adoption of the 2021 Proposed Fee Schedule

A motion was made by Commissioner Lucachick and seconded by Commissioner Olson to approve the proposed 2021 County Fee Schedule as presented. Unanimously carried by role call vote.

Adoption of the 2021 Transportation Improvement Plan

A motion was made by Commissioner Sumner, and seconded by Commissioner Lucachick, to approve the 2021 Transportation Improvement Plan, as presented. Unanimously carried by role call vote.

Adoption of the 2021 Property Tax Levy Resolution

- County resident, Dan Starkenburg, addressed the Board with his alarm and concern over the ever increasing property tax bill and the fact that this years, his tax statement came on the same day as the meeting, which did not seem fair. There should be more transparency and time for citizens to respond. The tax increases are not sustainable.
- Commissioner Olson noted, the Board should be working and lobbying to get every dollar possible from the State in their efforts to bring down the levy.

No other citizens were in attendance to speak. Commissioner Gaasvig closed the public hearing.

The Final Levy being recommended to the County Board for approval is a reduction of \$23,659 from what was adopted as the proposed levy. The reduction is due to the Kitchigami Library system proposing a reduction of this same amount from what they had requested in July. This is the only change being made to the recommendation for final levy.

The reduction in levy dollars also means that the levy growth is being reduced from 4.94% to 4.85%:

BE IT RESOLVED, that the Beltrami County Board of Commissioners do hereby approve the 2021 County Proposed Property Tax Levy of \$26,055,989, a reduction in Levy growth from 4.94% to 4.85%:

2021 Final Levy	Adopted	Proposed
	2020	2021
Revenue Fund	\$1,330,334	\$1,804,481
Public Safety	\$11,244,181	\$11,504,032
Human Services	\$8,464,045	\$8,623,807
Road and Bridge	\$2,536,639	\$2,827,578
Operations Levy	\$23,575,199	\$24,759,898
Jail Debt	\$353,687	\$369,000
LEC Debt	\$282,125	\$287,000
Judicial Center Debt	\$640,000	\$640,000
Debt Service Levy	\$1,275,812	\$1,296,000
Total Levy	\$24,851,011	\$26,055,898

A motion was made by Commissioner Anderson and seconded by Commissioner Olson to adopt the 2021 Property Tax Levy in the amount of \$26,055,898. Carried 4:1 vote. Summner voted No.

Adoption of the 2021 Budget

The Board is required to formally adopt an expenditure budget:

BE IT RESOLVED, that the Beltrami County Board of Commissioners do hereby approve the 2021 County Expenditure Budget in the amount of \$77,134,001.

Expenditures	2020 Budget	2021 Budget
General Government	11,790,281	12,154,139
Public Safety	13,049,123	13,440,713
Highway & Streets	16,227,327	14,622,078
Sanitation	3,854,498	4,935,760
Human Services	32,773,753	24,820,747
Health	2,229,270	2,376,389
Culture & Recreation	958,943	998,868
Conservation	1,344,831	1,348,029
Economic Development	339,306	342,428
Capital Outlay	280,000	280,000
Debt Service	1,814,988	1,814,850
Total Expenditures	84,662,320	77,134,001

A motion was made by Commissioner Lucachick, and seconded by Commissioner Anderson to adopt the 2021 County Budget in the amount of \$77,134,001. Carried 4:1 vote. Summner voted No.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:17 p.m. was made by Commissioner Olson, seconded by Commissioner Lucachick, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
December 2, 2020**

The Beltrami County Board of Commissioners met in special session on December 2, 2020, via Zoom on-line meeting.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:06 p.m. Commissioners Richard Anderson and Reed Olson were present. Commissioners Jim Lucachick and Tim Sumner were absent.

GENERAL COMMENTS - BOARD CHAIR

REGULAR AGENDA

Public Hearing: Exchange of Balsam Road and Others

This Public Hearing is regarding the revocation of County Road 515, Scribner Road, to Eckles Township and the revocation of County Road 310, Fairgrounds Road, to Northern Township.

Highway Engineer, Bruce Hasbargen provided maps and reviewed the discussions between the County Board, Eckles and Northern Townships and the City of Bemidji, with agreement by all to proceed with the proposed exchanges and Resolutions.

Commissioner Gaasvig opened the public hearing.

- Mel Melander, representative from Eckles Township stated that they received their Resolution from the Highway Department after their October meeting and they did not meet in November, so they will be getting their Resolution ready and signed at their December 8 meeting.

Commissioner Gaasvig closed the public hearing.

Mr. Hasbargen indicated that both the City of Bemidji and Northern Township have signed their Resolutions. Final approval of CSAH designations will be by the MnDOT State Aid Office after all Resolutions are adopted.

Six Resolutions are before the board for approval.

A motion was made by Commissioner Olson, and seconded by Commissioner Anderson, to approve six resolutions for the Balsam Road Exchange, with the Eckles Township Resolution contingent upon receiving Eckles Township's Resolution. Motion carried unanimously by role call vote.

1. Authorization to Revoke County State Aid Highway 17 and Revert to the City of Bemidji

WHEREAS, it appears to the County Board of the County of Beltrami that the road hereinafter described as County State Aid Highway 17 shall be revoked under the provisions of Minnesota Laws;

WHEREAS, it appears to be more appropriate for CSAH 17 to be under city jurisdiction due to the relative traffic volume, type of traffic, location, spacing, continuity with jurisdiction and overall function of the road;

WHEREAS, Minnesota Statutes 163.11, provides for the revocation and reversion of a county road to a city;

WHEREAS, the City of Bemidji has agreed to assume jurisdiction and maintenance of CSAH 17;

NOW THEREFORE, BE IT RESOLVED, by the County Board of the County of Beltrami that the road described as follows, to-wit;

County State Aid Highway 17

Beginning at the intersection of the centerline of CSAH 17 with the centerline of Annebell Street NE, said point being approximately 62.5 feet north of the south line of Government Lot 1, Section 33, Township 147 North Range 33 West of the 5th Principal Meridian; thence northwesterly, northeasterly and northerly along the centerline of CSAH 17 (Birchmont Drive NE) to the intersection of the centerline of Shorecrest Road NE, said intersection being on or near the north line of Government Lot 1, Section 28, Township 147 North Range 33 West of the 5th Principal Meridian; thence westerly along or near the north line of said Government Lot 1, Section 28 to the intersection of the centerline of CSAH 21 (Bemidji Road NE), said intersection being at or near the Northwest corner of Government Lot 1, Section 28, Township 147 North Range 33 West of the 5th Principal Meridian and there terminating. Centerline length is approximately 1.35 miles.

be, and hereby is, revoked as a County State Aid Highway of said County subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the above described CSAH 17 shall be revoked and revert to the City of Bemidji.

BE IT FURTHER RESOLVED, that the right of way currently held by the County of Beltrami for CSAH 17 described above, comprised of all easements, dedications, donations and prescriptions, as well as all right of way held in fee, shall be considered to be a part of this revocation and is hereby quit claimed and transferred to the City of Bemidji and shall be under its jurisdiction and its responsibility, including the roadway and all public utilities located within said right of way.

BE IT FURTHER RESOLVED, that the County Auditor is authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for consideration.

2. Authorization to Revoke County Road 310 and Revert to Northern Township

WHEREAS, it appears to the County Board of the County of Beltrami that the road hereinafter described as County Road 310 shall be revoked under the provisions of Minnesota Laws;

WHEREAS, it appears to be more appropriate for CR 310 to be under township jurisdiction due to the relative traffic volume, type of traffic, location, spacing, continuity with jurisdiction and overall function of the road;

WHEREAS, Minnesota Statutes 163.11, provides for the revocation and reversion of a county road to a township;

WHEREAS, Northern Township has agreed to assume jurisdiction and maintenance of CR 310;

WHEREAS, Northern Township has agreed to waive the requirement of Beltrami County repairing or improving the road to meet County standards for a comparable road in the County as provided by Minnesota Statutes 163.11 Subd. 5a;

WHEREAS, Northern Township has agreed to waive the requirement of 2 years of County maintenance as provided by Minnesota Statutes 163.11 Subd. 5b;

NOW THEREFORE, BE IT RESOLVED, by the County Board of the County of Beltrami that the road described as follows, to-wit;

County Road 310

Beginning at the intersection of Lakewood Drive NW and Fairgrounds Road NW in Northern Township and continuing northeasterly along the westerly side of Trunk Highway 71 to the intersection of County State Aid Highway 15, Irvine Avenue. Approximately 1.04 miles in length.

be, and hereby is, revoked as County Road 310 and shall revert to Northern Township.

BE IT FURTHER RESOLVED, that the right of way currently held by the County of Beltrami for the portion of CR 310 described above, comprised of all easements, dedications, donations and prescriptions, as well as all right of way held in fee, shall be considered to be a part of this revocation and is hereby quit claimed and transferred to Northern Township and shall be under its jurisdiction and its responsibility, including the roadway and all public utilities located within said right of way.

3. Authorization to Revoke County Road 515 and Revert to Eckles Township

WHEREAS, it appears to the County Board of the County of Beltrami that the road hereinafter described as County Road 515 shall be revoked under the provisions of Minnesota Laws;

WHEREAS, it appears to be more appropriate for CR 515 to be under township jurisdiction due to the relative traffic volume, type of traffic, location, spacing, continuity with jurisdiction and overall function of the road;

WHEREAS, Minnesota Statutes 163.11, provides for the revocation and reversion of a county road to a township;

WHEREAS, Eckles Township has agreed to assume jurisdiction and maintenance of CR 515;

WHEREAS, Eckles Township has agreed to waive the requirement of Beltrami County repairing or improving the road to meet County standards for a comparable road in the County as provided by Minnesota Statutes 163.11 Subd. 5a;

WHEREAS, Eckles Township has agreed to waive the requirement of 2 years of County maintenance as provided by Minnesota Statutes 163.11 Subd. 5b;

NOW THEREFORE, BE IT RESOLVED, by the County Board of the County of Beltrami that the road described as follows, to-wit;

County Road 515

Beginning at the intersection of U.S. Highway 2 and Scribner Road NW in Eckles Township and continuing northerly to the intersection of State Highway 89. Approximately 1.46 miles in length.

be, and hereby is, revoked as County Road 515 and shall revert to Eckles Township.

BE IT FURTHER RESOLVED, that the right of way currently held by the County of Beltrami for the portion of CR 515 described above, comprised of all easements, dedications, donations and prescriptions, as well as all right of way held in fee, shall be considered to be a part of this revocation and is hereby quit claimed and transferred to Eckles Township and shall be under its jurisdiction and its responsibility, including the roadway and all public utilities located within said right of way.

4. AUTHORIZATION TO ESTABLISH CSAH 40

WHEREAS, it appears to the County Board of the County of Beltrami that the road hereinafter described should be designated County State Aid Highway 40 under the provisions of Minnesota Laws;

NOW THEREFORE, BE IT RESOLVED, by the County Board of the County of Beltrami that the road described as follows, to-wit:

Balsam Rd NW,

Beginning at a point on the centerline of County State Aid Highway 9 at or near the Southwest corner of the South East $\frac{1}{4}$ of the South East $\frac{1}{4}$ Section 23, Township 147 North, Range 34 West of the 5th Principal Meridian; thence easterly, along or near the south line of Section 23 and Section 24, Township 147 North, Range 34 West, to a point at or near the Southeast corner of said Section 24, thence continuing easterly and along or near the south line of Section 19 and Section 20, Township 147 North, Range 33 West of the 5th Principal Meridian to the intersection of the centerline of US Highway 71 and there terminating. Centerline length is approximately 2.43 miles.

be, and hereby is established, located, and designated a County State Aid Highway of said County, subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the right of way currently under the jurisdiction of the City of Bemidji, Eckles Township and Northern Township for the segment of Balsam Rd NW described above, comprised of all easements, dedications, donations and prescriptions, as well as all right of way held in fee, shall be considered to be a part of this establishment and is hereby assumed by and transferred to the County of Beltrami and shall be under its jurisdiction.

BE IT FURTHER RESOLVED, that the County Auditor is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for consideration, and that upon approval of the designation of said road or portion thereof, that same be constructed, improved and maintained as a County State Aid Highway of the County of Beltrami, to be numbered and known as County State Aid Highway 40.

5. AUTHORIZATION TO ESTABLISH CSAH 12

WHEREAS, it appears to the County Board of the County of Beltrami that the road hereinafter described should be designated County State Aid Highway 12 under the provisions of Minnesota Laws;

NOW THEREFORE, BE IT RESOLVED, by the County Board of the County of Beltrami that the road described as follows, to-wit:

Lake Ave SE,

Beginning at a point on the centerline of County State Aid Highway 8 at or near the Southeast corner of Section 15, Township 146 North, Range 33 West of the 5th Principal Meridian; thence northerly along or near the east line of said Section 15 to the intersection of the centerline of 1st Street SE, said intersection to be at or near the Northeast corner of the South East $\frac{1}{4}$ of said Section 15, Township 146 North, Range 33 West of the 5th Principal Meridian and there terminating. Centerline length is approximately 0.49 miles.

be, and hereby is established, located, and designated a County State Aid Highway of said County, subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the right of way currently under the jurisdiction of the City of Bemidji for the segment described above, comprised of all easements, dedications, donations and prescriptions, as well as all right of way held in

fee, shall be considered to be a part of this establishment and is hereby assumed by and transferred to the County of Beltrami and shall be under its jurisdiction.

BE IT FURTHER RESOLVED, that the existing publicly owned utilities within the above described right of way comprised of sanitary sewer and potable water supply, including all piping, valves, hydrants, structures and appurtenances thereto, shall remain the property and responsibility of the City of Bemidji.

BE IT FURTHER RESOLVED, that the existing storm sewer system within the above described right of way shall become the property and responsibility of the County of Beltrami. All connections for through flow of storm water into and out of the storm water system shall remain in place.

BE IT FURTHER RESOLVED, that the existing non-motorized pedestrian and bicycling trail within the above described right of way, shall remain the property and responsibility of the City of Bemidji.

BE IT FURTHER RESOLVED, that the County Auditor is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for consideration, and that upon approval of the designation of said road or portion thereof, that same be constructed, improved and maintained as a County State Aid Highway of the County of Beltrami, to be numbered and known as County State Aid Highway 12.

6. AUTHORIZATION TO ESTABLISH CR 305

WHEREAS, it appears to the County Board of the County of Beltrami that the road hereinafter described shall be designated County Road 305 under the provisions of Minnesota Laws;

NOW THEREFORE, BE IT RESOLVED, by the County Board of the County of Beltrami that the road described as follows, to-wit:

Wildwood Road NE,

Beginning at the intersection of County State Aid Highway 57, Sumac Road NE, and Wildwood Road NE in Northern Township and continuing northerly to the intersection of County State Aid Highway 21, Bemidji Road NE. Approximately 0.46 miles in length.

be, and hereby is established, located, and designated as County Road 305.

BE IT FURTHER RESOLVED, that the right of way currently under the jurisdiction of Northern Township for the segment of Wildwood Rd NE described above, comprised of all easements, dedications, donations and prescriptions, as well as all right of way held in fee, shall be considered to be a part of this establishment and is hereby assumed by and transferred to the County of Beltrami and shall be under its jurisdiction.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:14 p.m. was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Craig Gaasvig, Chair

Thomas Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
December 15, 2020**

The Beltrami County Board of Commissioners met in regular session on December 15, 2020 via Zoom in-line meeting.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Gaasvig acknowledged this as his last meeting as Board Chair and thanked everyone.

CITIZENS ADDRESSING THE BOARD

Tony Bellino, resident in Northern Township, addressed the Board again with his concerns about the County Law Enforcement and his treatment from Sheriff Deputies and the County Attorney's Office. He discussed the illegal search and damage to his personal property and talked about discrepancies between police report statements and what was recorded on body cameras. He does not feel that he was given all the information and camera video that he requested.

APPROVAL OF AGENDA

The following item was removed from the Consent Agenda and added to the Regular:

- Approval of Health & Human Services 2021 Service Contracts

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Anderson and unanimously carried by role call vote.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Sumner, and unanimously carried by role call vote.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held December 1, 2020,

and the Minutes of the Board of Commissioners Regular Meeting held December 1, 2020, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution and New Premise Permit Application for Lawful Gambling

The Board, by adoption of its Consent Agenda, approved Resolution and New Premise Permit Application for lawful gambling for Upper Red Lake Area Association to conduct pull-tabs at Mort's on Upper Red:

WHEREAS, under the current Minnesota Statute 349.165, a licensed organization may conduct lawful gambling at a site after the County Board has approved a Premises Permit for that site,

WHEREAS, Upper Red Lake Area Association is a licensed organization, Number 02724,

WHEREAS, Upper Red Lake Area Association, has submitted the Minnesota Lawful Gambling Premises Permit Application to conduct lawful gambling activity at:

Red Lake Adventures, LLC
18335 Mort Lane NE
Kelliher, MN 56650

NOW, THEREFORE, BE IT RESOLVED, Beltrami County Board of Commissioners authorizes and approved the application of Upper Red Lake Area Association for a Minnesota Lawful Gambling Premises Permit.

Approved the Annual Safety Manual Updates

The Board, by adoption of its Consent Agenda, approved the annual 2021 County Safety Manual review and updates, as submitted.

Approved the 2020 Apportionment Resolution

The Board, by adoption of its Consent Agenda, approved the 2020 Apportionment Resolution setting the figures for tax-forfeited net revenues to be distributed:

WHEREAS, 2003, Minnesota Session Laws, Chapter 127, Article 12, Section 24, Subdivision 5; allows for promotion of tourist, agriculture, and industrial developments. The amount to be spent annually for the purposes of the subdivision shall not exceed five dollars per capita of the county's population; now,

WHEREAS, Minnesota Statutes 282.08, Subdivision 4, provides that the County Board of Beltrami, from the proceeds from the sale or rental of tax forfeited land or any product there from may, by resolution set aside no more than thirty (30) percent of the receipts remaining for the purposes of timber development; for the promotion of tourism, agricultural and industrial development; no more than twenty (20) percent of the receipts remaining for the acquisition and maintenance of County parks; and,

WHEREAS, those townships which include Three Island County Park have an interest in timber revenues from those lands to help support township roads that are utilized for hauling timber.

NOW THEREFORE, BE IT RESOLVED by the County Board of Beltrami, that 30 percent of the receipts for the year of 2020 remaining after administration, special assessments, and bond levy are paid, be set aside to be used for the purpose as specified in MS 282.08, Subdivision 4; of this, 2/3 will be distributed to County Development, and 1/3 be distributed to Forest Development, and,

BE IT FURTHER RESOLVED that 20 percent of the receipts remaining to be used for the acquisition and maintenance of county parks or recreational areas, and

BE IT FURTHER RESOLVED that any balance remaining must be apportioned as follows: county, 40 percent; town or city, 20 percent; and school district, 40 percent, provided,

BE IT FURTHER RESOLVED, that 70% of all revenues generated through timber harvest from Three Island County Park shall be used for the maintenance of County Parks and Recreation areas within Beltrami County, 20% shall be used for reforestation of County Parks and Recreation areas and the remaining 10% of the revenues will be apportioned to the townships with direct interest for maintenance of township roads.

Approved the Resolution to Enroll Deputy in PERA Police and Fire Plan

The Board, by adoption of its Consent Agenda, approved the Resolution to enroll Deputy Curtis in the PERA Police and Fire Plan:

BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, Permanent-Part time Deputy Sheriff, currently held by Benard Curtis, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named Employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair, Craig Gaasvig, and County Administrator Thomas Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved the Resolution and Joint Powers Agreement with MN Dept of Public Safety Human Trafficking Investigators Task Force

The Board, by adoption of its Consent Agenda, approved the Resolution to enter into a Joint Powers Agreement with the State of MN, Dept of Public Safety, Bureau of Criminal Apprehension to work to together and investigate and prosecute human trafficking and sexual exploitation of children:

WHEREAS, the County of Beltrami, on behalf of its Sheriff, desires to enter into a Joint Powers Agreement with the State of Minnesota,

Department of Public Safety, Bureau of Criminal Apprehension to receive resources and funding to investigate, prosecute, prevent and educate against human trafficking and sexual exploitation of children. Beltrami County Sheriff's Office is eligible to receive this funding.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Beltrami, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreement by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Beltrami on behalf of its Sheriff, is hereby approved. A copy of the Joint Powers Agreement is attached to this Resolution and made a part of it.

2. That the Sheriff-, Ernie Beitel, or his her successor, is designated the Authorized Representative for the Beltrami County Sheriff's Office. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the agreement with the State.

To assist the Authorized Representative with the administration of the agreement, Sheriff Ernie Beitel is appointed as the Authorized Representative's designee.

NOW, THEREFORE, BE IT RESOLVED, that County Board That Craig Gaasvig, the Chair for the Board of Commissioners of Beltrami County, and Thomas Barry, the Administrator of Beltrami County, are authorized to sign the State of Minnesota Joint Powers Agreement.

Approved Health & Human Services MN State Hospital System Grant Contract

The Board, by adoption of its Consent Agenda, approved the Grant Contract Amendment for the Transition to Community Grant with the State of Minnesota, contract has been forwarded for signature through DocuSign.

Approved Health & Human Services 2021 Health Care and Social Services Transportation Contract

The Board, by adoption of its Consent Agenda, approved the 2021 contract with the State of MN for Health Care Programs Access Transportation and Social Services Transportation, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Approval of Commissioner Committee Lists, Salary and Per Diem Rates Resolution

WHEREAS, the various members of the Beltrami County Board of Commissioners from time to time are obligated by law, appointment, or duty to attend several functions of their office at times other than regular Board meetings, and;

WHEREAS, Minnesota Statute 375.055 provides for establishment of a schedule of per diem payment for said activities, and;

WHEREAS, the following duties, committees, or commissions are deemed as eligible committees:

Alternate on any Committee, Board or Commission
Association of Minnesota Counties (AMC Policy Committees)
ATV Committee
Behavioral Health Community Collaborative
Beltrami Health & Human Services Advisory Committee
Beltrami County Township Officers Meetings
Beltrami HRA
Bemidji Area Chamber of Commerce
Beltrami Area Service Collaborative (BASC)
Bemidji Leads!
Bemidji Regional Airport Authority Board
Bi-County CAP
Blackduck Ambulance
Blackduck EMS Joint Powers Board
Budget Committee
Cass Lake Fire Association
Community Health Services (CHS) Advisory Boards
ConCon Committee
County Emergency Operations Committee
County Extension Committee
County Management Team
County Public Defender Committee
Criminal Justice Committee

Dept of Revenue Training
Ditch Committees (joint ditch boards)
DWI/Specialty Courts/Domestic Violence/Drug
E-911 Committee
Election Canvassing Committee
Fair Board
Greater Bemidji
Hope House Board
Headwaters Regional Development (HRDC) Board
Household Hazardous Waste
Insurance Committee
Jail Sub Committees
Joint Law Enforcement Center Board
Joint Powers Natural Resource Board
Kelliher Resource Center
Kitchigami Regional Library Board
Land Review/Land Sale Committee
Land of the Dancing Sky - Area Aging Board & Local Committees
Mental Health Advisory Committee
Mississippi Headwaters Board
National Association of Counties (NACO)
Negotiation/Mediation Appointment
Newsletter Committee
Northern Lights Library Board
Northwest Juvenile Center Board
Northwest Regional Radio Board
Noxious Weed Committee
Paul Bunyan Transit Joint Powers Board
Personnel Committee
Planning Commission
Polk County Incinerator Advisory Board
PrimeHealth Board
PrimeWest Health System
Road & Park Tour
Solid Waste Advisory Board
Solid Waste Committee
State & Federal Legislative Activities (including meetings with individual legislators, members of congress or congressional staff)
Veterans Home Task Force

Also, any official committee or subcommittee identified as eligible for per diem at a Regular County Board Meeting, and as appointed by the County Board of Commissioners through the course of the year.

NOW, THEREFORE, BE IT RESOLVED, that members of the Beltrami County Board of Commissioners be permitted per diem payments of \$50.00 per day for half-day (3 hours or less) and \$75.00 per day for full day for attending eligible committee meetings plus mileage expense at the current County rate. Multiple meetings on the same day, at different locations, will be allowed a per diem for each meeting,

not to exceed four meetings a day. This authorization is contingent on request for payment per diem and mileage being submitted within 60 days of the date of the meeting or meetings.

BE IT FURTHER RESOLVED, that, effective January 1, 2021 the annual salary exclusive of per diem payments for said Commissioners be, and is hereby established at \$31,541.01.

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve the Resolution to establish Commissioner's 2021 per diem rates and salary. Carried unanimously by role call vote.

Discussion about whether 60o day submittal requirement was a statute requirement or a County policy requirement.

Legislative Platform

2021 Legislative Issues:

- Preserving Tax Base
 - Public Utilities assigned market values
 - PILT funding
- Human Services
 - Protecting Counties from DSH financial errors
 - State Procurement Process/County Based Purchasing
 - Mental Health facilities
 - Substance Use Disorder Staffing
- Transportation
 - Comprehensive funding
- County Program Aide Transfer
 - Transfer of financial responsibility for all cases to Red Lake Nation
- Childcare
 - Changes to childcare licensing

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve the County's Legislative Platform as discussed. Unanimously carried by role call vote.

Approved Health & Human Services 2021 Service Contracts

Commissioner Olson disclosed a personal conflict of interest on several listed contracts and indicated he would abstain from the vote.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Gaasvig, to approve the 2021 Health and Human Services Contracts. Motion carried 4:0 by roll call vote. Commissioner Olson abstained.

Administrator's Report

- Update on his current activities, which includes reviewing of many documents and files. Ongoing meetings, individually with Commissioners, Department Heads and various stakeholders.
- COVID vaccines. 46,000 doses are scheduled to be received by the State by mid December. Yesterday 680 doses were delivered to Sanford Bemidji for front line health care workers. Beltrami County has identified 160 front line County workers to be the first to be offered the vaccine. Additional vaccines will follow in phased disbursements. Health Care Advisory Board is working on the best strategy for communication and dissemination of accurate information. Their suggestion, at this time, is also to continue Zoom meetings as much as possible through the month of January.
- Swearing in ceremony on January 5 for elected officials will be modified, possibly conducting individual swearing ins during the day followed by a swearing in announcement during the Zoom meeting.
- County Fee Schedule that was adopted has two items under Solid Waste that staff would like to update as soon as possible. A public hearing is required, and could be conducted during the January 5 Board Meeting.
 - o Furniture, bypass & treated wood fee
 - o Commercial/Ag Off road tires
- 2021 County Board Meetings, Chat About, and Management Meetings schedule was emailed to Commissioners today.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Olson suggested the County reach out to new Representative Fischbach regarding the Bemidji Veterans Home project.

Commissioners' Reports

- Commissioner Olson, as incoming Chair for 2021, agrees with continuing Zoom meetings at least through January.
- Commissioner Sumner commented that he feels the Board should be meeting in person as soon as possible.
- Commissioner Anderson provided a SCHAC committee update and thanked Becky Secore and Cynthia Borgen for all their hard work during this pandemic.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be January 5, 2021 in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:52 p.m. was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator