

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
March 1, 2022**

The Beltrami County Board of Commissioners met in regular session on March 1, 2022, at the Ten Lake Town Hall, 2142 Mission Rd SE, Cass Lake, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 5:05 p.m. Commissioners Richard Anderson, Jim Lucachick, Reed Olson and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following items were added to the Consent Agenda:

- Move from the Regular Agenda: Approval of Jail Sub-Committee Membership Expansion
- Approval of Public Hearing Date for 2022 Redistricting

The following items were added to the Regular Agenda:

- Area Road Update
- Administrator's Report

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Olson, seconded by Commissioner Lucachick, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held December 16, 2022,

and the Minutes of the Board of Commissioners Regular Meeting held December 16, 2022, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Campus Lighting Project

The Board, by adoption of its Consent Agenda, approved the county campus lighting project, estimated to cost \$114,956 and performed by North Country Electrical, as submitted.

Approved Snow Blower Lease Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution and Lease to Purchase one 2021 Larue D50 loader mounted snow blower:

Whereas, Beltrami County Highway Department, (the "Governmental Entity"), a body politic and corporate duly organized and existing as a political subdivision, municipal corporation or similar public entity of the State of Minnesota (the "State"), is authorized by the laws of the State to purchase, acquire and lease personal property for the benefit of the Governmental Entity and its inhabitants and to enter into contracts with respect thereto; and

Whereas, in order to acquire such equipment, the Governmental Entity proposes to enter into a lease-purchase transaction pursuant to that certain governmental Equipment Lease-Purchase Agreement (the "Lease") with Bell Bank Equipment Finance, a division of Bell Bank, the form of which has been presented to the governing body of the Governmental Entity at this meeting;

Section 1. Approval of Documents. The form, terms and provisions of the Lease and all other schedules and exhibits attached thereto are hereby approved in substantially the form presented at this meeting, with such insertions, omissions and changes as shall be approved by counsel of the Governmental Entity or other members of the governing body of the Governmental Entity executing the same, the execution of such documents being conclusive evidence of such approval; and the persons holding the titles listed below or any other officer of the Governmental Entity who shall have the power to execute contracts on its

behalf are hereby authorized and directed to execute, acknowledge, countersign and deliver the Lease and all exhibits attached thereto, and the Secretary/Clerk of the Governmental Entity is hereby authorized to attest to the foregoing and affix the seal of the Governmental Entity to such documents.

Section 2. Other Actions Authorized. The officers and employees of the Governmental Entity shall take all action necessary as reasonably required by the parties to the Lease to carry out, give effect to and consummate the transactions contemplated thereby and to take all action necessary to conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Lease.

Section 3. No General Liability. Nothing contained in this Resolution, the Lease, or any other instrument shall be construed with respect to the Governmental Entity as incurring a pecuniary liability or charge upon the general credit of the Governmental Entity or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Lease, or any other instrument or document executed in connection therewith impose any pecuniary liability upon the Governmental Entity or any charge upon its general credit or against its taxing power, except to the extent that the payments payable under the Lease are special limited obligations of the Governmental Entity as provided in the Lease.

Section 4. Authorized Signatories. Following are the true names, correct titles and specimen signatures of the incumbent officers referred to in the foregoing resolution.

Approved Final Pay Vouchers SAP 004-030-011 & SAP 029-030-005

The Board, by adoption of its Consent Agenda, approved final pay vouchers SAP 004-030-011 and SAP 029-030-005, Bituminous seal coat, county wide, from Asphalt Surface Technologies in the amount of \$38,206.75, as submitted.

Approved Jail Food Service Management Agreement

The Board, by adoption of its Consent Agenda, approved the Amendment to the Food Service Management Agreement with Summit Food Service, LLC for services at the Beltrami County Jail, February 1 through May 31, 2022, as submitted.

Approved 2022 Commercial Hauler Applications

The Board, by adoption of its Consent Agenda, approved three 2022 solid waste commercial hauler applications, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approval of Jail Sub-Committee Expansion

The Board, by adoption of its Consent Agenda, approved the appointment of Ashlea McMartin, Director of Sanford Behavioral Health to the Programming Committee, and Kevin Warne, Beltrami County MIS Director, to the Planning and Design Committee.

Approval of Public Hearing Date for 2022 Redistricting

The Board, by adoption of its Consent Agenda, approved the Public Hearing date of April 5, 2022 to hear citizen comments regarding options for redistricting County Commissioner Districts.

REGULAR AGENDA

Northern Township Infrastructure Resolution

At the February 15 Board Meeting, Commissioners heard from a representative of Northern Township with an update on the water and sewer infrastructure extension project proposed along the Birchmont Beach roadway. Commissioners proposed a Resolution of Support to the Township:

WHEREAS, Lake Bemidji is an historic and spiritual water body which serves as an important cultural and recreational resource to Beltrami County; and

WHEREAS, the combination of a high-water table and many aging residential and commercial septic systems on the Northwest and North end of Lake Bemidji pose a potential health risk and threaten the water quality of Lake Bemidji; and

WHEREAS, Ruttger's Resort, the MN DNR Regional Headquarters and Lake Bemidji State Park, which are located on the Northwest and North end of Lake Bemidji, all need to replace their aging septic systems; and

WHEREAS, Ruttger's Resort, the MN DNR Regional Headquarters and Lake Bemidji State Park have expressed their support for a proposed water and sanitary sewer project extending along Birchmont Beach Road to serve their facilities; and

WHEREAS, the proposed water and sanitary sewer project will help maintain water quality of a shared natural resource of great importance to our region and improve resident's land use ability; and

WHEREAS, Combining the proposed water and sanitary sewer project with the planned Beltrami County CSAH20 roadway improvement project will greatly reduce costs and be less disruptive to businesses, residents and tourists; and

WHEREAS, the City of Bemidji has offered to sell water and sanitary sewer services to Northern Township; and

WHEREAS, the extension of water and sanitary sewer services in this area has been a regional planning goal for over 50 years; Now, therefore

BE IT RESOLVED that the Beltrami County Board of Commissioners do hereby offer written support for the Northern Township Water and Sewer Extension Project and further support and encourage allocation of any State or federal funding that may help fund this important water quality project and the CSAH 20 Reconstruction Project.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Olson, to approve the Northern Township Infrastructure Resolution of Support. Unanimously carried.

Job Evaluation Rating for Consolidated Intake Lead and Workforce Impact Lead

Human Resource Director, Linda Tran, presented the job evaluation ratings provided by Bakertilly, and approved by the AFSCME Health and Human Services Union for the new positions of Consolidated Intake Lead - at pay grade 6; and the Workforce Impact Lead - at pay grade 9.

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve the new positions in Health and Human Services, of Consolidated Intake Lead at pay grade 6, and Workforce Impact Lead at pay grade 9; both to be filled by internal promotions. Unanimously carried.

Dialogue with Citizens

No citizens were in attendance to address the Board.

Area Roads Update

Highway Engineer, Bruce Hasbargen reviewed the proposed projects for the SE part of Beltrami County:

- In 2022
 - CSAH 20, Birchmont Beach Rd reconstruction
 - CSAH 39, Scenic Highway ped/bike bridge
- In 2023

- o CSAH 12, Power Dam Rd thin overlay
- o CR 407, Sunnyside Rd, resurfacing 1.5 miles
- o CR 407, Sunnyside Rd, mill & overlay 1.5 miles
- In 2024
 - o CSAH 8, Roosevelt Road, thin overlay
 - o CSAH 27, Parkers Lake Rd, resurfacing
- In 2025
 - o CSAH 54, Schmirler Rd, mill & overlay, 2.1 miles
- Various chip seals and safety projects

Administrator's Report

- AWCL School Lease is still current. They are still looking for someone to take over the lease. Administrator has reached out to the GSA office, they had expressed interest at one time.
- Representative Stauber had reached out to the County for any potential community project he might support. He was given:
 - o The Jail Project \$20-\$25 million
 - o Historic Courthouse Renovation Project \$225,000
 - o Birchmont Drive Infrastructure Project \$11 million

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Olson - Will be lobbying at the State Capitol tomorrow
- Commissioner Gaasvig- Job offer for the HRDC Director was declined, they are offering to the second candidate. Also attended several other committee meetings.
- Commissioner Sumner - Also lobbying at the Capitol tomorrow. Was asked by Farm Bureau about providing an update at a County Board meeting and directed them to contact the Administrator.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be March 15, 2022, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:29 p.m. was made by Commissioner Lucachick, seconded by Commissioner Anderson, and unanimously carried.

Tim Sumner, Chair

Thomas H. Barry, County Administrator