



3/2/22- Jail Programming Committee – Meeting Minutes

Project: Beltrami County Jail
Date: 2/2/22
Meeting Location: County Commission Work Room
Start Time: 2:30 PM

MEETING ATTENDEES: * (Indicates attended remotely via conference call)

Present	Name	Company	Phone	Email
	Reed Olson	Beltrami County		
X	Anthony Derby	Beltrami County		
X	Edward Busta	Beltrami County		
X	Jeffrey Lind	Beltrami County		
	David Hanson	Beltrami County		
X	Trish Hansen	DOC		
	Gino Anselmo	MCF – Togo		
X	Jennifer Nelson	Public Defender		
X	Duane Erickson	Citizen		
X	Amy Lindahl	Citizen		
X	Jennifer Greenleaf	Citizen		
	Donny Wilcox	Construction Engineers		
X	Ben Matson	Construction Engineers		

1. Introductions

A. Committee Members who did not attend the 2/2/22 meeting introduced themselves and provided contact information.

2. Existing Programs (from 2/2/22 Meeting)

A. A review of the current ongoing programs was discussed, and the following questions were posed:

- i. What works well?
- ii. What doesn't work well?
- iii. What would work better if the facility was not an issue?

B. Covid-19 has been a huge challenge to keep programs going.

C. Staffing is an ongoing concern as the facility is only 52% staffed currently.

D. Programs have to be consistent, or they fail.

E. Multi-Purpose space is used by others so much of the time, so it is often unavailable.

F. Following the meeting Eddie B provided the following list summarizing the current programming:

The programs that are volunteer led or self-led that we offer at the jail are as follows:

MEN

AA once a week

Fathering Program once a week
Men's Chemical treatment 2 times a week
Life skills classes once a week
Sunday church service
Bible study twice a week
Recreation (1 stationary machine w/ 4 stations shared by up to 8 guys.) 7 dys/wk
Library/book exchange 1 day a week
One on one minister visits 2 days a week

WOMEN

Bible study 3 times a week
Women's chemical treatment once a week
Addiction's once a week
Life Skills classes once a week
Recreation (1 stationary machine w/ 4 stations shared by up to 8 women) 7 dys/wk
Library/book exchange 1 day a week
One on one minister visits 2 days a week

Programs we supervise

Haircuts one day a week. (Hair is cut in the Recreation/canteen room.)
Pre-COVID/low staffing levels we offered BINGO one day a week
Pre-COVID/low Staffing levels we offered corn hole and bowling one day a week.
GED is going to be run through an online program, but proctored by us.

Work release is for inmates with jobs before they get arrested that are allowed by the courts to work when they are in custody. We supervise them and make sure they are going to work when they are supposed to.

3. Wish List Programs

- A. Both existing and the wish list programs have been moved to a spreadsheet (attached) broken down by the following categories: Vocational, Academic, Medical/Health, Chemical, Mental Health, Recreational, Spiritual/Cultural and Other.
- B. At the meeting the discussion got through the Wish List for Vocational and Chemical, and the next meeting will cover the other categories.

4. Open Discussions/New Business

- A. Currently Programming rooms are being double-booked, due to a lack of space to meet, and things get canceled or postponed.
- B. Jennifer G discussed and provided a handout (attached) about White Bison and their culturally based healing program
- C. It was noted that due to state regulations that many resident classifications are not allowed to mix in the same room, thus programming groups are limited to similar

classifications. Ben M shared a floorplan from another facility showing how each housing pod has their own multi-purpose room to facilitate programming to each classification.

5. Items Closed this meeting

CEI's Role, Expectations, Committees Roles

A. *Ben M reviewed Construction Engineers and their role as the Jail project Consultant.*

- a. Ben M inquired what the current County staffing for Programming covers and who the staff is. It was clarified that Anthony and Eddie are the staff, everything else is volunteer.

Next Jail Programming Committee Meeting – Next Meeting is scheduled for 3/30/22 at 2:30 PM. (County Work Room)

Attachment(s): Program Spreadsheet, White Bison Handout