

Instructions for Completing the Supplemental Application for a Marriage License

When one party is not able to appear in person to apply for their marriage license, the Supplemental Application for a marriage license needs to be completed and returned to the Beltrami County License Center to complete the marriage application process.

1. Complete online application at www.moms.mn.gov
2. Pick up a supplemental application and a copy of your application from the License Center.
3. Take the Supplemental Application and a copy of the marriage application to the person who is not able to appear in person at the county.
4. The non-appearing party must review the completed marriage application. If corrections need to be made, cross out the incorrect information, write in correct information and initial.
5. The non-appearing party will complete the Supplemental Application for Marriage License. Must be signed in front of a notary public.
6. The non-appearing party will provide a photocopy of their proof of age (i.e. driver's license, birth certificate, etc.)
7. The Supplemental Application, copy of proof of age, and the copy of the marriage application must be returned to the Beltrami County License Center. The fee will need to be paid at this time as well.
8. Once all documents are received and the fee is paid, the marriage license will be issued.

Your application will remain in the online queue for 90 days. If the process is not completed within 90 days, you may need to start over. Please call the Beltrami County License Center with any questions.



Beltrami County License Center
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