



## 6/1/22- Jail Programming Committee – Meeting Minutes

**Project:** Beltrami County Jail  
**Date:** 6/1/22  
**Meeting Location:** County Commission Meeting Room  
**Start Time:** 2:30 PM

**MEETING ATTENDEES:** \* (Indicates attended remotely via conference call)

Present	Name	Company	Phone	Email
X	Reed Olson	Beltrami County		
X	Anthony Derby	Beltrami County		
X	Edward Busta	Beltrami County		
.	Jeffrey Lind	Beltrami County		
X	David Hanson	Beltrami County		
	Trish Hansen	DOC		
*	Gino Anselmo	MCF – Togo		
	Jennifer Nelson	Public Defender		
X	Duane Erickson	Citizen		
X	Amy Lindahl	Citizen		
	Jennifer Greenleaf	Citizen		
X	Ashlea McMartin	Sanford Health		
	Donny Wilcox	Construction Engineers		
X	Ben Matson	Construction Engineers		

### 1. Existing Programs (from 2/2/22 Meeting)

- A. A review of the current ongoing programs was discussed, and the following questions were posed:
  - i. What works well?
  - ii. What doesn't work well?
  - iii. What would work better if the facility was not an issue?
- B. Covid-19 has been a huge challenge to keep programs going.
- C. Staffing is an ongoing concern as the facility is only 52% staffed currently.
- D. Programs have to be consistent, or they fail.
- E. Multi-Purpose space is used by others so much of the time, so it is often unavailable.
- F. Following the meeting Eddie B provided the following list summarizing the current programming:

*The programs that are volunteer led or self-led that we offer at the jail are as follows:*

#### *MEN*

- AA once a week*
- Fathering Program once a week*
- Men's Chemical treatment 2 times a week*
- Life skills classes once a week*

*Sunday church service*

*Bible study twice a week*

*Recreation (1 stationary machine w/ 4 stations shared by up to 8 guys.) 7 dys/wk*

*Library/book exchange 1 day a week*

*One on one minister visits 2 days a week*

#### **WOMEN**

*Bible study 3 times a week*

*Women's chemical treatment once a week*

*Addiction's once a week*

*Life Skills classes once a week*

*Recreation (1 stationary machine w/ 4 stations shared by up to 8 women) 7 dys/wk*

*Library/book exchange 1 day a week*

*One on one minister visits 2 days a week*

#### **Programs we supervise**

*Haircuts one day a week. (Hair is cut in the Recreation/canteen room.)*

*Pre-COVID/low staffing levels we offered BINGO one day a week*

*Pre-COVID/low Staffing levels we offered corn hole and bowling one day a week.*

*GED is going to be run through an online program, but proctored by us.*

*Work release is for inmates with jobs before they get arrested that are allowed by the courts to work when they are in custody. We supervise them and make sure they are going to work when they are supposed to.*

## **2. Wish List Programs (ongoing discussion from 3/2/22, 3/30/22 and 4/27 Meetings)**

- A. *Both existing and the wish list programs have been moved to a spreadsheet (attached) broken down by the following categories: Vocational, Academic, Medical/Health, Chemical, Mental Health, Recreational, Spiritual/Cultural and Other.*
- B. *At the meeting the discussion covered the Wish List for Academic Medical/Health and Mental Health, and the next meeting will cover Recreational, Spiritual/Cultural and Others.*
- C. *Currently Programming rooms are being double-booked, due to a lack of space to meet, and things get canceled or postponed.*
- D. *Jennifer G discussed and provided a handout (attached) about White Bison and their culturally based healing program*
- E. *It was noted that due to state regulations that many resident classifications are not allowed to mix in the same room, thus programming groups are limited to similar classifications. Ben M shared a floorplan from another facility showing how each housing pod has their own multi-purpose room to facilitate programming to each classification.*
- F. **4/27/22** - The Committee completed the discussion related to Wish List Programs by discussing Recreational, Spiritual/Cultural and Other Programs
- G. **4/27/22** - Upon the completion of the Wish List Programs discussion the committee discussed next steps for this committee. It was agreed that the list should be separated

into different tiers of recommendations for priorities to be taken to the Steering Committee. Items would put into categories including “Must Have’s” “Would be Nice” or “Infeasible.” Considerations should include items such as: feasibility to implement; staff safety; benefits to inmates; benefits to staff; what is needed to implement the new Program.

- H. **6/1/22** - The Committee discussed each item from the spreadsheet and categorized them into “Must Have, Should Have, or Likely Infeasible” categories. A column was also added to indicate the “Space Needed to Implement” the program on the list. The updates discussed and agreed upon are indicated in the attached spreadsheet.

### **3. Open Discussions/New Business**

**6/1/22** – None discussed

### **4. Items Closed this meeting**

*Duane E presented the information he provided from his discussions with prior inmates who have been release and are doing well.*

**Next Jail Programming Committee Meeting – Next Meeting is TBD.**

Attachment(s): Updated Program Spreadsheet