

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
January 8, 2019**

The Beltrami County Board of Commissioners met in regular session on January 8, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

A motion was made by Commissioner Olson, and seconded by Commissioner Sumner, to elect Commissioner Jim Lucachick as Board Chair. Unanimously carried.

A motion was made by Commissioner Olson and seconded by Commissioner Anderson to elect Commissioner Craig Gaasvig as Vice-Chair, for 2019. Unanimously carried.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:29 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Lucachick indicated that he would be exercising his vote on issues.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following correction was made to the Consent Agenda:

- Resolution was for the authorization on 2019 DPS/OJP Drug Task Force Grants was replaced with corrected version.

Commissioner Gaasvig requested moving the following items from the Consent Agenda to the Regular Agenda:

- Approval of Memorandum of Agreement for 1W1P
- Approval of Delegation Agreement with MN/DNR for Aquatic Invasive Species Prevention Inspection Program

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held December 18, 2018, and the Minutes of the Board of Commissioners Regular Meeting held December 18, 2018, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Escrow Agreement for Veterans Home Local Funds

The Board, by adoption of its Consent Agenda, approved the Escrow Agreement for the deposit of locally raised funds for the Bemidji Veterans Home, as submitted.

Approved Updated Personnel Rules

The Board, by adoption of its Consent Agenda, approved the changes to Article 10.7 Extended Sick Leave Bank; to the Beltrami County Personnel Rules to include employees who have extended sick balances due to LELS Sergeants, Teamsters Licensed Deputies, Communications and Corrections Officers and Non-Licensed Sergeants changing from vacation/sick plan to the County PTO Plan.

Approved the Resolution to Authorize 2019 DPS/OJP Drug Task Force Grants

The Board, by adoption of its Consent Agenda, approved the Resolution to continue collaboration with the MN Department of Public Safety on the narcotics and Gang Task Force 2019 Grant:

WHEREAS, the County of Beltrami on behalf of its County Sheriff desires to enter into Agreements with the Office of Justice Programs, State of Minnesota Department of Public Safety.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Beltrami, Minnesota as follows:

The Beltrami County Sheriff's Office will enter into a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Public Safety. Sheriff Ernie Beitel is hereby authorized to execute such agreements and amendments, as are necessary to implement the project on behalf of the Beltrami County Sheriff's Office and Paul Bunyan Drug Task Force.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Jim Lucachick and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Contract to Appoint Chief Deputy Sheriff

The Board, by adoption of its Consent Agenda, approved the contract to appoint Jarrett Walton as Chief Deputy Sheriff pursuant to MN Statute 387.145.

Approved Grant Dollars for State of MN for Children's Mental Health Screenings

The Board, by adoption of its Consent Agenda, approved/accepts the grant dollars from the State of Minnesota to be used to provide Children's Mental Health Services to Beltrami County Youth.

Approved Grant Dollars for Family Group Decision Making Program

The Board, by adoption of its Consent Agenda, approve/accepts grant funds applied for by Beltrami County in collaboration with Red Lake Child and Family Services, Clearwater and Polk Counties for grant funding for the Family Group Decision Making Program.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

2019 Legal Newspaper

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to authorize the Bemidji Pioneer as the Legal Newspaper for Beltrami County in 2019. Rate of \$6.25 for the first insertion and \$5.65 for subsequent insertions. Unanimously carried.

Job Evaluation Rating for Sheriff's Captain Position and Evidence Specialist Position

Human Resource Director, Linda Tran has submitted both positions to Springsted for evaluation and rating. Springsted has placed the position of Captain in pay grade 15 and with \$300/month compensation for off duty by telephone and assistance to Beltrami Staff has issues arise. Non-union Exempt position. Springsted has placed the Evidence Specialist Position in pay grade 5. AFSCME Courthouse Union.

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve the Sheriff's Captain Position in pay grade 15 and the Evidence Specialist Position in pay grade 5, as submitted. Unanimously carried.

Commissioner Committee Assignments

Commissioner Committee Assignments for 2019 were reviewed and discussed during the Work Session and will be:

District 1: Commissioner Craig Gaasvig

Committees:	Meeting Date & Time	Contact Information
Alternate on any Committee, Board or Commission	As Needed	
Association of Minnesota Counties (including the Public Safety Policy Committee)	As Needed	Julie Ring, 651-789-4325
Beltrami Solid Waste Advisory Board	Monthly	
Blackduck EMS Joint Powers Board	3 rd Thursday @noon	
Cass Lake Fire Association	Quarterly	
County Emergency Operations Committee	As Needed	Chris Muller, 218-333-4163
County Public Defender Committee	As Needed	County Attorney 218-333-4219
Criminal Justice Committee	As Needed	
DWI/Specialty Courts Steering Committee		
E-911 Committee	As Needed	Chris Muller 218-333-4163
Headwaters Regional Dev Board (HRDC)	3 rd Thursday of Month @ 7:00 p.m.	Tim Flathers, 218-333-6538
Joint Law Enforcement Center Board	As Needed	Phil Hodapp, 218-333-4135
Kitchigami Regional Library Board (alternate)	3 rd Thursday of Month @ 7:00pm (9 times/year)	Kitchigami Regional Library Board
Land of the Dancing Sky Area Agency on Aging Board & Local Committees	3 rd Monday Quarterly	Shannon Hendrickson, 218-745-6733
Mississippi Headwaters Board	3 rd Friday of Month @9:00 a.m.	
Northwest Regional Radio Board	Quarterly	Chris Muller 218-333-4163
One Watershed/One Plan 1W1P Policy Committee		Zach Gutknecht 218-333-4157
Paul Bunyan Transit Joint Powers Board	Quarterly	Lezlie Grubich 218-444-9520
Planning Commission	4 th Monday of Month	Brent Rud 218-333-4159
Polk County Incinerator Advisory Board	Quarterly	
State and Federal Legislative Activities	As Needed	
Solid Waste Advisory Board		
Solid Waste Committee	3 rd Tuesday, monthly @ 9:00 am	Brian Olson 218-333-8187
Ditch Authority Boards for ditches 30 & 36	As Needed	

District 2: Commissioner Reed Olson

Committees:	Meeting Date & Time	Contact Information
Alternate on any Committee, Board or Commission	As Needed	
Association of Minnesota Counties (including the General Government Policy Committee)	As Needed	Julie Ring, 651-789-4325
Bemidji Leads	4 th Thursday of Month @ 7:30 a.m.	Dave Hengel, 333-6533
Beltrami HRA	2 nd Tuesday of Month @ 4:00 p.m. alternating months	Tim Flathers, 218-333-6532
Bemidji Regional Airport Authority Board	3 rd Wednesday of Month @ 5:00 p.m.	Karen, Weller, 218-444-2438
BiCAP – Board of directors	2 nd Thursday of the Month @ 4:00 p.m.	Barb Moran 218-333-9827
BiCAP – Housing (alternate)		
State Community Health Services (SCHAC) Advisory Council (alternate)	As Needed	
Ditch Committee(s) (Alternate)	As Needed	
DWI/Specialty Courts Steering Committee (Alt)		
Greater Bemidji (Alternate)	3 rd Friday monthly 7:30 am	Dave Hengel, 218-444-5757
Hope House Board	3 rd Wednesday of Month @ 12:00 p.m.	Hope House Board
Joint Law Enforcement Center Board (Alternate)	As Needed	Phil Hodapp, 218-333-4135
Joint Powers Natural Resource Board (Alternate)	3 rd Monday of Month	
Kitchigami Regional Library Board	3 rd Thursday of Month @ 6:00pm (9 times/year)	Kitchigami Regional Library Board
Land Review Committee	As Needed	Richard Moore, 218-333-4163
Law Library Board		
Northern Lights Library Board	Saturday Quarterly	
Northwest Regional Radio Board (Alternate)	As Needed	Chris Muller 218-333-4163
One Watershed/One Plan Policy Committee (Alternate)		Zach Gutknecht 218-333-4157
Personnel Committee	As Needed	Linda Tran, 218-333-4155
PrimeHealth Board	4 th Thursday in Alexandria	
PrimeWest Health System (Alternate)	1 st Thursday in Alexandria	Jim Przybilla, 320-335-5250
State & Federal Legislative Activities	As Needed	

District 3: Commissioner Richard Anderson

Committees:	Meeting Date & Time	Contact Information
Alternate on any Committee, Board or Commission	As Needed	
Association of Minnesota Counties (Including the Health & Human Services Policy Committee)	Annually & As Needed	Julie Ring, 651-789-4325
ATV Committee (alternate)	As Needed	
Beltrami Health & Human Services Advisory Committee		Becky Secore, 218-333-8119
Beltrami Area Service Collaborative (BASC)	Even Months Wednesday 8:00 am	
Bi-County CAP (Alternate)	1 st Thursday, every other month	Barb Moran 218-333-9827
State Community Health Services (SCHAC) Advisory Council	3 rd Thursday of Month plus 3 day conference in October. Qtrly in Mpls Feb-June-Oct-Dec	Becky Secore, 218-333-8119
County Extension Committee	Quarterly – 4 th Monday	Mardi Harder, 218-327-5958
Household Hazardous Waste	Quarterly – Bagley 9:00	
Land Review Committee	Twice per year	
LMC on Insurance		
Newsletter Committee	Quarterly	Diane Moe, 218-333-8478
Northwest Juvenile Center Board	3 rd Thurs odd Months 10:00. Even months – 3 rd Mon 7:30	Mindy O'Brien 218-751-3196
PrimeHealth Board (Alternate)	4 th Thursday in Alexandria	
PrimeWest Health System	1 st Thursday in Alexandria	Jim Przybilla, 320-335-5250
Solid Waste Advisory Board		
Solid Waste Committee	3 rd Tuesday, monthly @ 9:00 am	Brian Olson 218-333-8187
Veterans Home Task Force		
Bemidji Transit		

⊕ **District 4: Commissioner Tim Sumner**

Committees:	Meeting Date & Time	Contact Information
Alternate on any Committee, Board or Commission	As Needed	
Association of Minnesota Counties (including the Environment & Natural Resource Policy Committee)	Annually & As Needed	Julie Ring, 651-789-4325
ATV Committee	As Needed	
Blackduck Ambulance	3 rd Thursday	
ConCon Fund Committee	As Needed	
Ditch Committees	2 nd Monday of Month	
Fair Board	3 rd Monday of Month @ 7:00 p.m.	Paul Hokuf, 218-444-8169
Joint Powers Natural Resource Board	4 th Monday of Month	
Kelliher Resource Center	As Needed	
NW MN Juvenile Center Board	3 rd Thursday odd Months @ 10:00 a.m.	Mindy O'Brien 218-751-3196
State & Federal Legislative Activities	As Needed	
Veterans Home Task Force (Alternate)	As Needed	
Ditch Authority Boards for ditches 30 & 36	As Needed	

District 5: Commissioner Jim Lucachick

Committees:	Meeting Date & Time	Contact Information
Alternate on any Committee, Board or Commission	As Needed	
ATV Committee	As Needed	
Bemidji Regional Airport Authority Board	3 rd Wednesday of Month @ 5:00 p.m.	Karen Weller 218-444-2438
County Extension Committee	Bi-Monthly or as needed	Mardi Harder, 218-327-5958
County Public Defender Committee		
Ditch Committees (Alternate)	As Needed	
DWI/Specialty Courts Steering Committee	As Needed	Pam Norenburg, 218-759-4368
Evergreen Work Group		
Greater Bemidji	3 rd Friday of Month @ 7:30 a.m.	Dave Hengel, 218-444-5757
Mental Health Advisory Committee	1 st Tuesday	Quarterly
Mississippi River Parkway Commission	As Needed	Mississippi River Parkway Commission
Newsletter Committee	As Needed	Diane Moe, 218-333-8478
Noxious Weed Committee		
Polk County Incinerator Advisory Board (Alternate)	As Needed	
State & Federal Legislative Activities	As Needed	
Veterans Home Task Force	As Needed	
Noxious Weed Committee		
Minnesota Rural Counties Caucus (MRCC) (Alternate)	As needed	
Paul Bunyan Transit Joint Powers Board	2 nd Wednesday of Month Quarterly @ 4:00 p.m.	Lezlie Grubich 218-444-9520

A motion was made by Commissioner Gaasvig and seconded by Commissioner Anderson to approve the 2019 Commissioner Committee Assignments, and the four year appointment of Richard Anderson to the Northwestern Minnesota Juvenile Center Board, beginning January 1, 2019 - December 31, 2022. Unanimously carried.

Memorandum of Agreement for One Watershed One Plan

Commissioner Gaasvig pulled this item from the Consent Agenda to ask if this Plan would have any affect or influence on the Shorland Ordinance Update Issues. The answer was No. completely unrelated.

A motion was made by Commissioner Anderson and seconded by Commissioner Olson to approve the Memorandum of Agreement for One Watershed One Plan. Unanimously carried.

Delegation Agreement with MN/DNR for Aquatic Invasive Species Prevention Inspection Program

Commissioner Gaasvig pulled this item from the Consent Agenda to make the statement that he felt monies received for this program should be spent on decontamination and emergency response rather than more money going to education, as the effectiveness in that capacity has been exhausted.

A motion was made by Commissioner Anderson and seconded by Commissioner Olson to approve the Delegation Agreement with MN/DNR for Aquatic Invasive Species Prevention Inspection Program. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

None.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be January 22, 2019, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:48 p.m. was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
January 22, 2019**

The Beltrami County Board of Commissioners met in regular session on January 22, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

No changes, corrections or additions.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Olson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held January 8, 2019, and the Minutes of the Board of Commissioners Regular Meeting held January 8, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Retroactive Approval of Bills

The Board, by adoption of its Consent Agenda, gave retro-active approval of bills pain on December 29, 2018, as submitted from the last two weeks of the year.

Approved Local Improvement Project on Lake Beltrami Road

The Board, by adoption of its Consent Agenda, approved the Memorandum of Understanding between Beltrami County and Turtle Lake Township for local road improvement project SAP 004-600-017, Bituminous surfacing on Lake Beltrami Road.

Approved Fidlar Indexing Software Renewal

The Board, by adoption of its Consent Agenda, approved the three year contract extension with Fidlar Technologies for the AVID software system, as submitted.

Approval of Three Resolutions to Enroll Deputies in PERA Police and Fire Plan

The Board, by adoption of its Consent Agenda, approved three Resolutions to enroll Deputies, Kyle Beckwith, Anthony Hanson and Aaron Ebbighausen into the PERA Police and Fire Plan:

BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, Part-time Deputy Sheriff, currently held by _____, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named

Employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Richard Anderson and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Job Evaluation Rating for Sheriff Position

Human Resource Director, Linda Tran, presented the job evaluation rating as a result of the request by Sheriff Ernie Beitel to have the position reviewed by Springsted. The new rating places the Sheriff in pay grade 20. Staff is also proposing adding longevity pay for non-governing elected officials of 1% for every 5 years of continuous service with Beltrami County with a cap of 5%, this category impacts the Sheriff and the Auditor/Treasurer Positions at this time, due to years of continuous Beltrami County employment. Budget impact for 2019 would be approximately \$7,683 in wages and \$8,900 in longevity pay.

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve the Springsted evaluation placing the Sheriff Position in pay grade 20 and the addition of longevity pay of 1% for every 5 years of continuous services with Beltrami County and a cap of 5%, to all non-governing elected officials. Carried 4:1 vote. Commissioner Sumner voted: No.

Public Hearing: Proposed Ordinance 29 Tobacco Licensing and Sales Regulation Revisions

Notices were mailed to licensed retailers of tobacco and tobacco related products allowing the required 30 day notification period prior to this public hearing.

Public Health Division Director, Cynthia Borgen provided a PowerPoint presentation stating facts and statistics supporting the request to raise the age for the purchase of tobacco, tobacco products, and tobacco relation devices from 18 to 21 years.

Chair Lucachick opened the public hearing.

- Gerald Manley of Frohn Township stated his support of the increase and the importance of protecting our youth.
- Dr. Colleen Swank spoke to the statistics indicating tobacco as the leading cause of preventable deaths in MN. Citizens need to view this as a benefit to our society as a whole, comparable to the seat belt law, teen driving law, drinking age law, etc.
- Sarah Lehman, a tobacco specialist with Sanford Health shared her first hand experience with the serious health affects of smoking addiction to not only the user, but to their loved ones. The Board should consider all the facts presented and send a very clear and supportive message to our community.
- Pete Korhonen, Bemidji resident, nurse and father of 6 children spoke strongly about the future of our children and the importance of keeping tobacco out of the schools as much as possible in our community efforts to stop addiction.
- Bret Erpelding, of Moorhead MN and Founder/CEO of Northland Vape Company, who also has a store location in Bemidji, stated that one of his criteria for a store location is the presence of a college and a population of 18-20 year olds. This change in the Ordinance could close his business in Bemidji. Mr. Erpelding stated that vaping is not a gateway to smoking, but a safer alternative. Not all e-liquids and vaping contain nicotine and is not equivalent to tobacco.
- Kristina Regas from Blackduck spoke on behalf of the businesses in Blackduck who sell tobacco products. As a group, these business owners are more in favor of waiting for the State to regulate the age for purchasing products so that it

would be a more cohesive law, rather than varying between various city and/or county jurisdictions. It would affect business.

- Warren Larson, Director of Public Affairs for Sanford presented a letter from the MN Cancer Alliance supporting the age increase to 21 and another defense in protecting our youth from the tobacco industry's targeting of youth.

Chairman Lucachick closed the Public Hearing.

- Commissioner Lucachick shared his experience with tobacco use and indicated his support of the Ordinance change and belief that the State will follow the lead of the growing number of cities and counties adoption similar policies.
- Commissioner Anderson stated his view that as community leaders and the Public Health Board, it is our responsibility to support this Ordinance.
- Commissioner Gaasvig also indicated that as a County that is proactive and a leader in the State, we should support this change and encourage the State to follow.
- Commissioner Olson also supports the Ordinance change with some question to the language under Section 2 stating ... delivery of nicotine or any other product...
- Commissioner Sumner made no comments.

A motion was made by Commissioner Anderson and seconded by Commissioner Gaasvig to approve and adopt the revised Ordinance No. 29 Tobacco Licensing and Sales Regulation. Carried 4:1 vote. Commissioner Sumner voted: No.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Lucachick reported on the efforts of Greater Bemidji to assemble with the Visit Bemidji Group, the Chamber of Commerce, the Downtown Alliance, and the City of Bemidji on their shared concerns for the business, tourism and development in the Bemidji area.
- Commissioner Sumner would like to have some future Work Agenda items around Child Care/Providers and Enbridge Pipeline.
- Commissioner Sumner also stated that the Fair Board would like a future date on a Work Agenda.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be February 5, 2019, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:16 p.m. was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
February 5, 2019**

The Beltrami County Board of Commissioners met in regular session on February 5, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Lucachick suggested that members of the Board each put together a list of the issues they would like to prioritize for the upcoming year.

CITIZENS ADDRESSING THE BOARD

Marilyn Geller, a child care provider in Beltrami County addressed the Board regarding the child care shortage and her sentiment that the current providers are not being included on committees, in decision making and planning or being invited to community meetings. Ms. Geller felt that the County licenser does not share pertinent information to providers. She has been in direct contact with State legislators and knows of 13 Bill that are currently before the legislation regarding child care.

Commissioner Lucachick indicated that the Board will, and already has asked for more information from staff and the Rural Child Care Innovation Program.

Lisa Papp-Larson, a child care provider in Beltrami County also addressed the Board with similar concerns. Ms. Papp-Larson also indicated that she felt the CPR training provided by the County was invalid and that she has been unable to get in contact with the County licenser. She also felt that Greater Bemidji and the County have been lying to day care providers. She stated that "the chain of command" is not working.

APPROVAL OF AGENDA

The following items were added to the Consent Agenda:

- Approval of a letter of support for the Moose River Dike OHV Trail.
- Approval of a contact with CliftonLarsonAllen for a financial review

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Olson, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held January 22, 2019, and the Minutes of the Board of Commissioners Regular Meeting held January 22, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved of a Letter of Support for the Moose River Dike OHV Trail

The Board, by adoption of its Consent Agenda, approved a letter of support to the Fourtown Grygla Sportsmans Club for the Moose River Dike OHV Trail, to be submitted to the MN/DNR Wildlife Division.

Approved a Contact with CliftonLarsonAllen for a Financial Review

The Board, by adoption of its Consent Agenda, approved the County Administrator to enter into a contract with CliftonLarsonAllen to provide a financial analysis and review. Contract not to exceed \$11,500.

REGULAR AGENDA

Discussion: Implementation of Ordinance No. 29

The Changes to Ordinance 29 were adopted by the County Board on January 22, 2019 after the Public Hearing. The passing of the revision to the Tobacco Sale Ordinance did not include an implementation date. The City of Bemidji contacted the County Administrator to coordinate implementation of our Ordinance with a similar City Ordinance. The City is in the middle of their three-reading process and anticipates passage of their ordinance on March 19. May 1, 2019 is a reasonable date for implementation by both entities. It is the intention of the County Board to establish a May 1 implementation date to coincide with the City.

Public Health Division Director, Cynthia Borgen indicated that, in the mean time, they would be working on a list of things, including:

- Sending official notification to all the retailers
- Acquiring and providing signage for retailers
- Providing American Lung Association informational post cards
- Working on a public awareness campaign

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Olson will be attending the AMC Legislative Conference next week
- Commissioner Lucachick stated the City of Bemidji did not have their pledge for the Veterans home project available at their Monday meeting as expected, still forthcoming.
- Commissioner Sumner will also be attending the AMC conference, suggested that staff provide them with a list of Beltrami County Priorities for the event.

Commissioners' Reports

- Commissioner Anderson and Sumner attended the NW Juvenile Center meeting. Suggested an update from them regarding their annual report at a future Work Session.
- Commissioner Lucachick reported on attending the Greater Bemidji, community development group discussion.

Administrators Report

- The State of the Band Address will be February 22. Please RSVP with Kay Mack.
- Hockey Day Minnesota had submitted an application to the Development Fund. The application was submitted on time, but inadvertently left out during the review process. The Board

is being asked to review their application and discuss awarding them funds during the next Work Session.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be February 19, 2019, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:50 p.m. was made by Commissioner Sumner, seconded by Commissioner Gaasvig, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
February 19, 2019**

The Beltrami County Board of Commissioners met in regular session on February 19, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

Welcome.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following items were added to the Consent Agenda:

- Approval of Development Fund Grant Request by Hockey Day Minnesota
- Approval of Judicial Center Data Rooms Cooling Project

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Olson, seconded by Commissioner Sumner, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held February 5, 2019, and the Minutes of the Board of Commissioners Regular Meeting held February 5, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Easements for Highway Department Purposes

The Board, by adoption of its Consent Agenda, approved two permanent highway easements across tax-forfeited land necessary for the reconstruction of Scenic Highway CSAH 39. One located at S13-T149N-R31W in Blackduck and S25-T149N-R31N in Hines Township, as submitted.

Approved Resolution of Support for Project CSAH 57 & Grant Application from Local Road Improvement Program

The Board, by adoption of its Consent Agenda, approved the Resolution of Support for the improvement project on CSAH 57 and application for a grant from the Local Road Improvement Program:

WHEREAS, the CSAH 57 corridor from CSAH 21 to 3 miles east and also south to CSAH 20 is in need of improvements to address existing and projected traffic; and

WHEREAS, the corridor receives a high amount of truck traffic due to the 6 gravel pits located along it; and

WHEREAS, the necessary improvements is a major financial burden on the County; and

WHEREAS, the Local Road Improvement Program can help provide funds for selected projects that meet the criteria for Routes of Regional Significance, Rural Road Safety or the Trunk Highway Corridor Account.

WHEREAS, the Beltrami County Highway Department is applying for a Local Road Improvement Program grant for the improvement project planned on CSAH 57; Now, therefore

BE IT RESOLVED that the Beltrami County Board of Commissioners supports the County State Aid Highway 57 improvements which include reconstruction, bituminous surfacing and other safety improvements; and

BE IT FURTHER RESOLVED that Beltrami County Board of Commissioners supports applying for a Local Road Improvement Program grant to help fund this project.

Approved Resolution to add Deputy to PERA Police and Fire

The Board, by adoption of its Consent Agenda, approved the Resolution to enroll Deputy Nicholas Lewis into the PERA Police and Fire Plan:

BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, Part-time Deputy Sheriff, currently held by Nicholas Lewis, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named

Employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Richard Anderson and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Renewal & Amended Jail Food Service Agreement

The Board, by adoption of its Consent Agenda, approved the renewal and Amendment to the Food Service Management Agreement with A'Viands, LLC, from June 1, 2019 through May 31, 2020; which includes a 2.18% cost increase.

Approved MHCP Access Transportation and Social Services Transportation

The Board, by adoption of its Consent Agenda, approved the Health & Human Services contract for coordination and provision of Minnesota Health Care Programs (MHCP) Access Transportation and Social Service Transportation.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Development Fund Grant Request by Hockey Day Minnesota

The Board, by adoption of its Consent Agenda, approved the grant fund request from the 2019 Development Fund Grant by Hockey Day Minnesota in the amount of \$5,978.

Approved Judicial Center Data Rooms Cooling Project

The Board, by adoption of its Consent Agenda, approved the Judicial Center, Data Rooms Cooling Project, and awarded the bid to the lowest responsible bidder, Dick's Plumbing & Heating, for a total project cost not to exceed \$195,432.

REGULAR AGENDA

None.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Sumner reported on the AMC Legislative Conference.
- Commissioner Olson also discussed AMC and he will be included in the group to testify before the legislature tomorrow (2/20).
- Commissioner Lucachick updated the board on the progress/status of the veterans home project. Expressed concerns over the idea of a regional construction manager for all three Minnesota veteran home projects.

Commissioners' Reports

- Commissioner Anderson will be attending SCHAC meeting.
- Commissioner Gaasvig reported on attending Mississippi Headwaters Board and Solid Waste Committee meetings. MHB may be a possible contributor to the aerial photography project being developed.
- Commissioner Lucachick reported on Airport Authority activities.

Administrator's Report

- The Governor's budget was unveiled today, there is a strong chance for the Red Lake Initiative to be included. The County is ready and hopeful to provide support.
- Senate file 1105 has support from both IR and DFL and strong support from many counties. It would provide 100% reimbursement to counties for ICWA placements. Senate hearing is tomorrow, 2/20 and Administrator Mack, H&HS Director Becky Secore, along with Commissioner Olson are traveling to St. Paul to testify on the bill to the Health & Human Services Finance and Reform Committee.
- Greater Bemidji has invited supporters to an Appreciation Event on March 7 at Red Stu Restaurant. Please RSVP.
- City Manager, Nate Mathews is asking for participation and funding to develop a Community Visioning Process meeting. Members of the Board would like more information, as this seems similar to the information received during the Work Session regarding the Bemidji Alliance efforts. Administrator Mack will draft a letter for Board approval to respond to the City Manager.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be March 5, 2019, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:29 p.m. was made by Commissioner Olson, seconded by Commissioner Sumner, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
March 5, 2019**

The Beltrami County Board of Commissioners met in regular session on March 5, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Craig Gaasvig, and Reed Olson were present. Commissioner Tim Sumner was absent.

GENERAL COMMENTS - BOARD CHAIR

Encouraged other Board Members to provide input to Staff on time allotments on Work Session topics they may wish to discuss more indepth.

CITIZENS ADDRESSING THE BOARD

- Dr. John Eggars updated the Board on the 100% Graduation Movement in Beltrami County. Suggested a County Commissioner join the committee and help promote the movement.
- Rita Chamlin had previously requested and been denied, to be on the Work Agenda to discuss the Mutual Aide Agreement. At this time she is again requesting a Work Session Agenda for further discussion regarding this Agreement.
- Michael Pitman, suggested there was a lack of due diligence by the Board before approving the Mutual Aide Agreement. He referenced several items of concern.

APPROVAL OF AGENDA

Commissioner Olson requested removing BASC Governance Agreement from the Consent Agenda and adding it to the Regular.

The following item was added to the Consent Agenda:

- Approval of MOU with Northern Township for the Irvine Ave Project Detour.

The following item was moved to the Regular Agenda:

- Approval of BASC Governance Agreement

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held February 19, 2019, and the Minutes of the Board of Commissioners Regular Meeting held February 19, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved New 3.2 On Sale License and Wine License

The Board, by adoption of its Consent Agenda, approved the new 3.2 On Sale License and Wine License for The Bluebelle Event Venue, LLC. The Sheriff, Attorney and Liberty Township have all signed off on the application.

Approved Resolution Renewal Supporting Pedestrian Bridge

The Board, by adoption of its Consent Agenda, approved a new Resolution for the Pedestrian/Bicycle Bridge on the Lady Slipper Scenic Byway & Great River Road:

Phase 2, Lady Slipper Scenic Byway/Great River Road pedestrian/bicycle bridge

WHEREAS, Beltrami County supports the grant application from the Lady Slipper Scenic Byway, Inc. (LSSB) made to the Minnesota Department of Natural Resources for the Regional Trail Program. The application is for matching funding to construct a 185 ft. pedestrian/bicycle bridge with a 344 ft. connecting trail to the existing bicycle trail along the Lady Slipper Scenic Byway and Great River Road.

WHEREAS, Beltrami County recognizes that LSSB has applied for the majority funding through the Transportation Alternatives program.

NOW, THEREFORE, BE IT RESOLVED, if LSSB/Beltrami County is awarded a grant by the Minnesota Department of Natural resources, the

county agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. Beltrami County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, with Bruce Hasbargen, Beltrami County Highway Engineer authorized to act as agent on behalf of this sponsoring agency. And

BE IT FURTHER RESOLVED that the applicant has read the Conflict of Interest Policy contained in the Regional Trail Grant Manual and certifies it will report any actual, potential, perceived, or organizational conflicts of interest upon discovery to the state related to the application or grant award.

BE IT FURTHER RESOLVED, the Beltrami County Board of Commissioners names the fiscal agent for Beltrami County for this project as:

JoDee Treat
Auditor/Treasurer
Beltrami County Administration Building
701 Minnesota Ave. NW Ste. 220
Bemidji, MN 56601

BE IT FURTHER RESOLVED, Beltrami County hereby assures the bicycle/pedestrian bridge over the Mississippi River on the Lady Slipper Scenic Byway/Great River Road will be maintained for a period of no less than 20 years.

Approved Bi-CAP Homelessness Prevention Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution authorizing application for Minnesota Housing Family Homelessness Prevention and Assistance Program:

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide funds for Family Homeless Prevention and Assistance Projects; and

WHEREAS, the Bi-County Community Action Programs, Inc. has developed an application for the Minnesota Housing Family Homelessness Prevention and Assistance Program; and

WHEREAS, Bi-County Community Action Programs, Inc. has demonstrated the ability to perform the required activities of the Minnesota Housing Family Homelessness Prevention and Assistance Program;

NOW, THEREFORE, be it resolved that Bi-County Community Action Programs, Inc. is hereby authorized as an entity to be charged

with the administration of funds made available through the Minnesota Housing Finance Agency Family Homelessness Prevention and Assistance Program in the County of Beltrami, in Minnesota.

Approved Final Pay Voucher for SAP 004-030-008

The Board, by adoption of its Consent Agenda, approved the Final pay voucher for SAP 004-030-008 - Seal Coat County Wide, to Astech Corporation in the amount of \$46,637.85, as submitted.

Approved Resolution for Creating a Prioritized Bridge Replacement List

The Board, by adoption of its Consent Agenda, approved the Resolution to prioritize bridge replacement and start the process for seeking funding:

WHEREAS, Beltrami County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government; and

WHEREAS, Beltrami County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years;

NOW, THEREFORE BE IT RESOLVED that the following deficient bridges are high priority and Beltrami County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available,

Old Bridge Number	Road Number or Name	Total Project Cost	Township or State Bridge Funds	Federal Funds	Local or State Aid Funds	Proposed Construction Year
1252	CSAH 36	\$350,000	\$280,000	\$0	\$70,000	2020
1279	CSAH 36	\$425,000	\$340,000	\$0	\$85,000	2020
7390	CSAH 22	\$480,000	\$320,000	\$0	\$160,000	2020
04531	Buckeye Rd.	\$200,000	\$180,000	\$0	\$20,000	2020
04509	CSAH 22	\$300,000	\$240,000	\$0	\$60,000	2021
04510	CSAH 22	\$410,000	\$328,000	\$0	\$82,000	2021
7199	CSAH 38	\$315,000	\$252,000	\$0	\$63,000	2022

FURTHERMORE, Beltrami County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

FURTHERMORE, Beltrami County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

Approved Consumer Scale Agreement

The Board, by adoption of its Consent Agenda, approved the Consumer Scale Agreement with Mala Mills, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved MOU with Northern Township for the Irvine Ave Project Detour

The Board, by adoption of its Consent Agenda, approved the Memorandum of Understanding (MOU) with Northern Township for the Designated Detour route during the Irvine Ave Road Project, as submitted.

REGULAR AGENDA

Job Evaluation Rating or Lead Custodian

Human Resource Director, Linda Tran, presented the job evaluation rating for the Lead Custodian position per review by Springsted, Inc., placing the position at pay grade 4. This would involve an additional \$2,900 in pay increase to a current Custodian and \$10,000 for a Part Time Custodian position. These expenses have been budgeted for in 2019.

A motion as made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to approve the job evaluation study for the position of Lead Custodian and placing it in pay grade 4. Unanimously carried.

Schedule Public Hearing Date for Body Camera Implementation

Request from Sheriff Ernie Beitel to set a public comment period for March 19, 2019 at 5:10 pm for the purpose of receiving comment about the implementation of a portable recording system (Body Cameras) in the Sheriff's Office, per Statute requirement.

A motion as made by Commissioner Olson, and seconded by Commissioner Gaasvig, to approve the public hearing date for comment on implementation of Body Cameras in the Sheriff's Office for March 19, 2019 at 5:10 pm, during the Regular Board Meeting. Unanimously carried.

Approved BASC Governance Agreement

Commissioner Olson expressed concern regarding the Mission Statement and Core values stated by BASC in their Governance Agreement. Mr. Olson did not dispute the quality and value of the work done by BASC, but did not feel that the statement: To be as

inclusive and representative of our county/communities as possible; is an accurate statement.

A motion was made by Commissioner Anderson and seconded by Commissioner Gaasvig, to approve the BASC Governance Agreement. Motion carried 3:1 vote. Commissioner Olson voted No.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Olson update on testifying before the Senate Human Services Committee regarding the out of home placement crisis in Beltrami County. Also, on a separate trip to St. Paul, Mr. Olson was able to lobby for funding for libraries.

Commissioners' Reports

- Commissioner Anderson reported on SHAK meeting. Hoping for some more regional meetings in the future and attendance by more Commissioners.
- Commissioner Lucachick brought up the letter to the City of Bemidji conversation from the Work Session. Commissioners felt that the letter should accompany an invitation for a face to face meeting for clarification and better communication. Administrator was directed to send the letter along with a request for a joint County/City meeting to elaborate on the topic.
- Commissioner Gaasvig updated on several committees. Was appointed as Chair of the 1W1P committee and Vice Chair on the Land of the Dancing Sky Area Agency on Aging Committee.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be March 19, 2019, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:39 p.m. was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
March 19, 2019**

The Beltrami County Board of Commissioners met in regular session on March 19, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Craig Gaasvig, and Tim Sumner were present. Commissioner Reed Olson was absent.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

Doug Tayler, resident on Andrusia Heights Road addressed the Board with concerns about the proposed changes to the Shoreland Management Ordinance. He stated that the Ordinance appeared to be excessively restrictive.

APPROVAL OF AGENDA

No additions or corrections to the Agendas were made.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held December 16, 2019, and the Minutes of the Board of Commissioners Regular Meeting held December 16, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution of Support for 2020 Census Partnership

The Board, by adoption of its Consent Agenda, approved the Resolution of support for the 2020 Census Partnership:

WHEREAS the U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population and provides a historic opportunity to help shape the foundation of our society and play an active role in American Democracy;

WHEREAS Beltrami County is committed to ensuring every resident is counted;

WHEREAS federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data and housing;

WHEREAS census data helps determine how many seats each state will have in the U.S. House of Representatives and is necessary for an accurate and fair redistricting of state legislative seats, county and city councils and voting districts;

WHEREAS information from the 2020 Census and American Community Survey are vital tools for economic development and increased employment;

WHEREAS the information collected by the census is confidential and protected by law;

WHEREAS a united voice from business, government, community-based and faith-based organizations, educators, media and others will enable the 2020 Census message to reach more of our citizens;

NOW THEREFORE, BE IT RESOLVED that Beltrami County is committed to partnering with the U.S. Census Bureau and the State of Minnesota and will:

1. Support the goals and ideals for the 2020 Census and will disseminate 2020 Census information.

2. Encourage all County residents to participate in events and initiatives that will raise the overall awareness of the 2020 Census and increase participation.
3. Provide Census advocates to speak to County and Community Organizations.
4. Support census takers as they help our County complete an accurate count.
5. Strive to achieve a complete and accurate count of all persons within our borders.

Approved Minnesota GreenCorps Host Site

The Board, by adoption of its Consent Agenda, approved the Solid Waste Department application to MPCA to be a host site to work on waste reduction, recycling and organics management.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Veteran's Home Local Funding

Administrator Mack presented a report about the funds that were raised locally, to be matched by Federal Funds at a 35% local, 65% federal formula. The amount raised locally was \$2,308,676, for a total project amount of \$42,240,789.

The funds collected by the County will be turned over to the State no later than March 21, 2019.

Public Hearing: Sheriff's Office Body Camera Implementation

Sheriff Ernie Beitel reviewed the Sheriff's Office implementation schedule for the use of body worn cameras in 2019.

State Statute requires that the implementation plan and policy be reviewed by the public for a designated 2 week time period for solicitation of comments, followed by a Public Hearing. Following the public hearing, statute requires a 90 day wait period before body worn cameras and system can be purchased and implemented.

Chairman Lucachick opened the public hearing.

Sheriff Beitel received a total of 9 emails and 3 facebook posts. All supporting the body worn cameras.

No citizens addressed the Board.

County Attorney Hanson expressed his department's support of the body worn cameras.

Chairman Lucachick closed the public hearing.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Gaasvig reported on the Polk Solid Waste and the Beltrami Solid Waste meetings and the Cass Lake Fire Assoc. meeting.
- Commissioner Sumner reported on the Management Team meeting and tour of the CSC Building, and the AMC Board of directors meeting. He is hoping for support from other Commissioners in supporting NACO involvement. Also, commented on the Fair Board meeting.

Discussed road projects affecting City of Blackduck. Would like staff input on how this process works and is paid for. The City has indicated that they have not budgeted for a project that will happen in Blackduck and they will have some responsibility for.

- Commissioner Lucachick reported on the Airport Authority meeting and re-bidding for an airport hanger.
- Commissioner Anderson Reported on the new location of the Solid Waste Department office to the Bemidji Transfer Station.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be April 2, 2019, in the Board Room of the County Administration Building.

Administrator's Report

- CliftonLarsonAllen, meeting was held today to review the Fiscal Model Report that was developed. Administrator Mack expressed an urgent need to present the report to the Board as soon as possible so that it could be used as supporting documentation to testimony for pending legislation. A Special

Board Meeting will be held on March 26, 2019 at 5 pm to review the Fiscal Model Report.

- Nate Matthews, with the City of Bemidji was contacted about coordinating a joint City/County meeting to discuss issues; specifically strategic visioning for the region. The Board agreed to meet at 5:30 pm on May 13, 2019 at City Hall.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:42 p.m. was made by Commissioner Anderson, seconded by Commissioner Sumner and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

DITCH 35 BOARD MEETING

Commissioner Lucachick called the meeting to order at 5:45 p.m.

REGULAR AGENDA

JD 35 - Engineer's Recommendation to revise ditch plug location
Highway Engineer, Bruce Hasbargen presented the following:

Two ditch plugs were proposed as part of the partial ditch abandonment that was approved by the Ditch Authority. One was located on County administered land and two other potential locations are on State administered land.

Highway Engineer has been working with the DNR regarding plug location and design. The original plug design is not acceptable to the DNR. It is the Engineer's recommendation to revise the ditch plug location that is on State managed lands to a location on County managed land. We would stay with the original ditch plug design and stay within the \$10,000 cost previously approved by the Board.

A motion was made by Commissioner Sumner, and seconded by Commissioner Gaasvig, to approved the Engineer's Recommendation for the revised ditch plug locations onto County Managed Land, as a part of the partial ditch abandonment on JD #35. Unanimously carried.

MEETING ADJOURNMENT

A motion was made to adjourn the JD 35 Board Meeting at 5:51 pm by Commissioner Gaasvig, and seconded by Commissioner Anderson, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
March 26, 2019**

The Beltrami County Board of Commissioners met in Special Session on March 26, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

REGULAR AGENDA

Report of Fiscal Analysis

Administrator Kay Mack provided an introduction and overview to the fiscal cliff on the horizon in Beltrami County due to the foster care placement costs incurred by the County.

In January of 2013 the Health & Human Services Department had a fund balance of \$8.5 million. Since that time, the board has been made aware of the reducing fund balance and the sense of alarm has gotten stronger. In those six years, the county has used the entire \$8.5 million and has transferred another \$6 million from the General Revenue Fund, and is on track to transfer another \$3 million at the end of 2019.

Administrator Mack, HHS Director Becky Secore, Commissioners, and others have had opportunities to testify to numerous Senate and House Committees. Legislators have been told that if this trend of unreimbursed out of home placements continue, the county will literally go broke.

The County Board was supportive of contracting for a third party review of the County finances. Taylor Powell from CliftonLarsonAllen provided a review and fiscal model to the Board via Webinar, presenting an external financial analysis of foster care placement costs incurred by Beltrami County with two-year and a five-year trends being used as a basis.

In the assessment, foster care placement costs are segregated between Beltrami County Health & Human Services, Red Lake Family and Children Services, and the MN Department of Corrections. The

analysis made two observations, 1) the Financial Performance and Health of the County and 2) the Financial Risks and Opportunities.

Based on both time frame scenarios, the projections and related assumptions put the County at very significant risk of being able to pay for operating expenses, including payroll, starting in approximately April of 2020 and again in March and April of 2021. The model also puts the County in a threatened cash position that goes below the target number of days cash on hand and ultimately results in a negative cash position if no changes are made.

Based on this third party analysis, the County's ability to operate in a financially healthy and sustainable manner may be close to impossible absent changes to the foster care program and related unreimbursed out of home placement costs.

Consensus from the Board members is the importance of keeping the pressure on and getting the word out at the Legislative level to get relief from the State. The Board also supports getting support and relief from the Federal Government.

Already in the works at the Legislature:

- Senate File 1105/ House File 1529 would fully fund unreimbursed cost of ICWA placements statewide. Both bills have passed out of original committees in to the Tax Committee in the Senate, and the Ways and Means Committee in the House. The fiscal impact to the state is \$16 Million.
- Red Lake Initiative - funding for the Red Lake Initiative was in the Governor's Budget, and remains in the Governor's Revised Budget. Beltrami County has been very supportive of the Red Lake Initiative. The challenge is that if passed, the transition would not be complete for two years.

What we can do now:

- Draft a letter to the Governor, DHS and key legislators

MEETING ADJOURNMENT

Meeting was adjourned at 5:52 p.m. by Commissioner Lucachick.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
April 2, 2019**

The Beltrami County Board of Commissioners met in regular session on April 2, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:04 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

The County has a lot on its plate. The Board makes every effort to make sure citizens are kept informed.

CITIZENS ADDRESSING THE BOARD

Dan Wilm, from Pequot Lakes and property owner in Shotley Township, on Red Lake. Stated his concerns for the Border to Border route through Beltrami County. Cautioned the Board regarding environmental impact and cost to the County in road and property damage. He suspects that people will not be content to stay on the main roads. Mr. Wilm recommends that the Board say "NO" to the route passing through Beltrami County.

APPROVAL OF AGENDA

The following items were removed from the Consent Agenda and added to the Regular Agenda:

- Approval of Resolution of Support for Increase in Transportation Funding
- Approval of March 26, 2019 Board Minutes
- Approval of Increase to Paul Bunyan Drug task Force Buy Fund

Administrators Report

Administrator Mack presented the letter drafted to the Governor and copied to various State Representatives and Senators, regarding support for the Beltrami County financial crisis and Out of home Placement costs. Members of the Board signed the letter and approved dissemination.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held March 19, 2019, and the Minutes of the Board of Commissioners Regular Meeting held March 19, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution of Support for Lady Slipper Scenic Byway Bridge, Phase 2

The Board, by adoption of its Consent Agenda, approved the Resolution in support of the application for LCCMR Funding for the Lady Slipper Scenic Byway Project:

Phase 2, Lady Slipper Scenic Byway/Great River Road pedestrian/bicycle bridge

WHEREAS, Beltrami County supports the grant application from the Lady Slipper Scenic Byway, Inc. (LSSB) made to the Legislative-Citizen Commission on Minnesota Resources (LCCMR). The application is for funding to construct an ADA compliant, 185 ft. pedestrian/bicycle bridge with a 344 ft. connecting trail to the existing bicycle trail along the Lady Slipper Scenic Byway and Great River Road.

WHEREAS, Beltrami County recognizes that LSSB previously applied for and was awarded funding for the community planning, design and design engineering for this project which was administered by Beltrami County Highway Department. LSSB and Beltrami County Highway Department have received preliminary plans and probable cost for the bridge.

NOW, THEREFORE, BE IT RESOLVED, if LSSB/Beltrami County is awarded a grant by the LCCMR, the county agrees to accept the grant award,

and may enter into an agreement with the State of Minnesota for the above referenced project. Beltrami County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED that Bruce Hasbargen, Beltrami County Highway Engineer is hereby authorized to act as agent on behalf of this sponsoring agency.

BE IT FURTHER RESOLVED, the Beltrami County Board of Commissioners names the fiscal agent for Beltrami County for this project as:

JoDee Treat
Auditor/Treasurer
Beltrami County Administration Building
701 Minnesota Ave. NW Ste. 220
Bemidji, MN 56601

BE IT FURTHER RESOLVED, Beltrami County hereby assures the bicycle/pedestrian bridge over the Mississippi River on the Lady Slipper Scenic Byway/Great River Road will be maintained for a period of no less than 20 years.

Approved Bid Award for SAP 004-615-018, SAP 004-615-019 Projects

The Board, by adoption of its Consent Agenda, approved bid award to the lowest responsible bidder on the following project group:

- SAP 004-615-018 resurface from Anne St to Town Hall Road
- SAP 004-615-019 Construct roundabout at southerly of/off ramps of 71 and CSAH 15
- TP Town Hall Road overlay on Northern Township's Town Hall Rd

To: Knife River Materials Inc.

In the amount of: \$3,039,518.50

Approved Bid Award for SAP 004-600-017, SAP 004-647-006, SAP 004-629-004 and CP 004-507-019 Projects

The Board, by adoption of its Consent Agenda, approved bid award to the lowest responsible bidder on the following project group:

- SAP 004-600-017 add bituminous surfacing to Lake Beltrami Rd
- SAP 004-647-006 overlay on CSAH 47 in Blackduck
- SAP 004-692-004 mill and overlay on CSAH 92 in Blackduck
- SAP 004-507-019 overlay on CR 507 at Norbord

To: Knife River Materials Inc.

In the amount of: \$587,813.89

Approved Bid Award for SP 088-070-058 Project

The Board, by adoption of its Consent Agenda, approved bid award to the lowest responsible bidder on Project SP 088-070-058 District

Wide Striping, to Traffic Marking Services Inc. in the amount of \$323,318.87, as submitted.

Approved Resolution and Agreements with MnDOT for Federal Funding on several Projects

The Board, by adoption of its Consent Agenda, approved the Resolution for Agency Agreement for Federal participation in construction projects on CSAH9 SP 004-609-008, SP 004-070-025 and SP 004-070-026. This agreement also covers advanced construction; SP 004-070-026. Project amount is approximately \$83,000:

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Beltrami County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Board Chair and the County Auditor are hereby authorized and directed for and on behalf of Beltrami County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1033661", a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Approval of Resolution and Agreement with MnDOT for County TH 71 and CSAH 15 Roundabout

The Board, by adoption of its Consent Agenda, approved the Resolution and Cooperative Construction Agreement with MnDOT for State share of the cost of the roundabout on TH 71 (on/off ramps) and CSAH 15. Estimated construction costs are split: \$482,000 MnDOT and \$294,000 County and MnDOT also providing \$188,000 to Beltrami County for design and construction inspection:

BE IT RESOLVED that Beltrami County enter into MnDOT Agreement No. 1033398 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County of the State's share of the costs of the full depth reclamation, roundabout, storm sewer, signing, lighting, and pavement construction and other associated construction to be performed upon, along and adjacent to Trunk Highway 71 at County State Aid Highway 15 under State Project No. 0410-52 (TH 71=400).

BE IT FURTHER RESOLVED that the County Board Chair and the County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Out of State Training for Family Health Supervisor

Cynthia Borgen, Family Health Division Director and Megan Heuer Korhonen, Family Health Program Manager presented a request for Ms Korhonen to attend the Advanced Supervisor Training to be held in Omaha, Nebraska in May, 2019. The cost of the training and travel will be covered by a MN Department of Health Grant.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to approve the Out of State Training for the Family Health Program Manager to attend Advanced Supervisor Training in Omaha Nebraska. Unanimously carried.

Approved Resolution of Support for Increase in Transportation Funding

WHEREAS Minnesota Counties maintain 30,742 miles of County State Aid Highway (CSAH) roads and 14,141 miles of county roads, totaling over 30% of the state's roadways; and

WHEREAS the total annual need is \$1.084 billion over the next 25 years just to maintain the current CSAH and county road system, not including expansion; and

WHEREAS the annual funding gap for counties has resulted in deferring basic maintenance, delaying expansion projects with resulting safety concerns, mounting congestion, and missed economic growth for businesses and commuters; and

WHEREAS a comprehensive and sustainable transportation solution should include robust funding for roads, bridges, and transit, and address the varying needs in different parts of the state; and

WHEREAS increased funding for Minnesota's Highway User Tax Distribution Fund would provide additional, stable funds for MnDOT, all 87 counties, all cities with a population of 5,000 or more, and townships across the state;

NOW THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners encourages the Minnesota Legislature to pass and the

Governor to sign a bill that brings adequate funding to Minnesota's statewide transportation system

Commissioners expressed reservations in supporting an open ended Resolution of Support for funding.

A motion was made by Commissioner Sumner, and seconded by Commissioner Olson to approve the Resolution of Support proposed by AMC for transportation funding. Motion carried 3:2 vote. Commissioners Gaasvig and Lucachick voted No.

Approved Minutes

Commissioner Olson voiced his objection to the improper adjournment of the March 26, 2019 Special Board Meeting by the Board Chair rather than by a motion and a second by members of the Board. He also objected to the fact that he was not allowed to voice any additional business items.

A motion was made by Commissioner Olson, and seconded by Commissioner Anderson to approve the March 26, 2019 Special Board Meeting Minutes. Unanimously carried.

Approved Increase to Paul Bunyan Drug Task Force Buy Fund

Commissioner Sumner asked for clarification on the funding and purpose of the Buy Fund. Auditor/Treasurer, JoDee Treat, stated that the County is the fiscal agent for the Task Force and therefore is responsible to manage the funds which come from a MN Department of Justice Grant. Funds are used to purchase evidence during an investigation.

A motion was made by Commissioner Anderson, and seconded by Commissioner Sumner, to approve the increase to the Paul Bunyan Drug Task Force Buy Fund (PBTF) from \$7,500 to \$15,000. This increase was approved by the PBTF at their March 18, 2019 meeting. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Sumner reported on the Bemidji Day at the Capital Event. He also asked Administrator to look into House File 2717 and see how it may affect Beltrami County.

Commissioners' Reports

- Commissioner Gaasvig reported on the 1Watershed 1Plan meeting, HRDC meeting and Land Use Training.
- Commissioner Lucachick reported that the Airport Authority approved a bid for the airport hangar project.

- Commissioner Olson reported on attendance of the State of the Band Address.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be April 16, 2019, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:50 p.m. was made by Commissioner Olson, seconded by Commissioner Sumner, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
April 16, 2019**

The Beltrami County Board of Commissioners met in regular session on April 16, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:01 p.m. Commissioners, Craig Gaasvig, Tim Sumner and Reed Olson were present. Commissioner Richard Anderson was absent.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

No corrections or additions were made to the agenda.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig seconded by Commissioner Olson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held April 2, 2019, and the Minutes of the Board of Commissioners Regular Meeting held April 2, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution for Sponsorship of Trail Permits

The Board, by adoption of its Consent Agenda, approved the resolution that will extend permits with MN/DOT for trail use:

Whereas, Beltrami County acts as sponsor for Grant In Aid trails and provides for maintenance and use of snowmobile, cross country ski and OHV trails in Beltrami County, and

Whereas, the Minnesota Department of Transportation maintains jurisdiction over Trunk Highway right of ways:

Whereas the Beltrami County Board wishes to enter into a permit with the Minnesota Department of Transportation providing for limited use of certain right of way on Trunk Highways located in Beltrami County,

THEREFORE BE IT RESOLVED that the Beltrami County Board does hereby authorize the county to enter into a permit with the Commissioner of Transportation of the State of Minnesota providing for the limited use, under the terms and conditions set forth therein, of certain right of way of trunk highways.

BE IT FURTHER RESOLVED that the Beltrami County Board does hereby authorize the Board Chair and County Auditor to sign any and all documents associated with the limited use permit

Approved Resolution for Trail Assistance Capital Improvement Projects

The Board, by adoption of its Consent Agenda, approved the Resolution for clubs to apply for DNR Capital grant projects:

WHEREAS, Multiple Snowmobile, Ski and OHV Clubs provide recreational trail maintenance in different areas of Beltrami County,

WHEREAS, the clubs will identify capital improvement projects, with the intent of applying for Trail Assistance Program Capital Improvement Project grants,

NOW, THEREFORE, BE IT RESOLVED, that the County Board of the County of Beltrami authorizes sponsorship of and approves application for any Capital Improvement Project Grant and further agrees to act as fiscal agent for the grant.

BE IT FURTHER RESOLVED, that upon notification of grant award, the Beltrami County Board will accept the grant with the standard state conditions and will support the work of the Clubs for which we serve as Sponsor in trail maintenance in completing the stated projects.

Approved Grygla Fire Protection Contract

The Board, by adoption of its Consent Agenda, approved the agreement for fire protection with the City of Grygla for one year ending March 31, 2020, for the unorganized townships of Big Grass at \$580.83, Northwood at \$1,262.87, Winner at \$125, Yale at \$125, Town 157 Range 36 at \$125 and Town 157 Range 37 at \$125.

Approved Resolution and Application for new premises permit for Lawful Gambling

The Board, by adoption of its Consent Agenda, approved a new premises permit application for lawful gambling for Blackduck Firemens relief:

WHEREAS, under the current Minnesota Statutes 349.165, a licensed organization may conduct lawful gambling at a site after the board has approved a premises permit for that site,

WHEREAS, the Blackduck Fire Relief is a licensed organization, number 01944,

WHEREAS, the Blackduck Fire Relief has submitted the Minnesota Lawful Gambling Premises Permit Application to conduct lawful gambling activity at:

Mort's Dock
18335 Mort Lane NE
Kelliher, MN 56650

NOW, THEREFORE, BE IT RESOLVED, Beltrami County Board of Commissioners authorizes and approves the application of the Blackduck Fire Relief for a Minnesota Lawful Gambling Premises Permit.

Approved Bid Award for CP 004-019-001 Dust Control

The Board, by adoption of its Consent Agenda, approved bid award to the lowest responsible bidder on project CP 004-019-001 Dust Control County Wide, to Knife River in the amount of \$417,900.00.

Approved Bid Award for SAP 004-030-009 Bituminous Seal Coat

The Board by adoption of its Consent Agenda, approved bid award to the lowest responsible bidder on project SAP 004-030-009 Bituminous Seal Coat County Wide, to Morris Sealcoat & Trucking Inc, in the amount of \$1,061,972.22.

Approved Resolution to Enroll Deputy in PERA Police & Fire Plan

The Board, by adoption of its Consent Agenda, approved the Resolution to enroll Deputy Katzung in PERA Police & Fire Plan:

BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, Part-time Deputy Sheriff, currently held by Joseph Katzung, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named

Employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair, James Lucachick, and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Memorandum of Understanding for National Crude Oil Spill Research Site

The Board, by adoption of its Consent Agenda, approved the 2019-2014 Memorandum of Understanding (MOU) for the "National Crude Oil Spill Fate and Natural Attenuation Research Site" in Beltrami County.

Approved Easement to Cross Tax-Forfeited Land

The Board, by adoption of its Consent Agenda, approved the Joshua Klasen Easement to cross tax-forfeited land in Turtle River Township to legally access his private property.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Annex Boiler Replacement Project

Facilities Manager, Steve Shadrack provided some project history and presented the project budget and bid summary for the annex boiler replacement project. Three Bids were received, with Dick's Plumbing and Heating being the lowest at \$103,745. Bids came in higher than expected and value engineering was conducted by Dick's, EAPC and the County to reduce the project cost. A reduction of \$8,600 was identified and a total project cost of \$115,297 is being requested. The project is in the 2019 budget under Capital Improvement Funds.

A motion was made by Commissioner Olson, and seconded by Commissioner Gaasvig, to approve bid award to the lowest responsible bidder, Dick's Plumbing and Heating in the amount of \$95,145 and a total project cost of \$115,297. To be paid for by the Capital Improvement Fund. Unanimously carried.

Windy Hill Place Plat

Environmental Services Director, Brent Rude presented the proposed Windy Hill Place Plat. The proposed plat was granted preliminary approval by the Planning Commission and final approval upon completion of the following conditions:

1. Surveyor approval of final edits
2. Approval of Title Insurance
3. County Attorney review prior to Board action

No other issues arose and the plat is ready for final approval by the County Board.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Sumner, to approve the final plat for Windy Hill Place. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Sumner commented on attendance at several committee meetings.

Commissioners' Reports

- Commissioner Olson proposed the possibility of lengthening work sessions when a topic warrants a more in depth discussion.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be May 7, 2019, in the Board Room of the County Administration Building.

Administrator's Update

- Distributed T21 (Tobacco Ordinance) materials as was mailed out to all tobacco retailers.
- Recap of Solid Waste meeting from this morning. Waste Management suggested contract negotiations for their next Contract. Ms Mack indicated that the County would be implementing the RFP process for services going forward.
- Four Town and Ten Lake remote solid waste sites will be in the construction phase this year.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:23 p.m. was made by Commissioner Olson, seconded by Commissioner Gaasvig, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
May 7, 2019**

The Beltrami County Board of Commissioners met in regular session on January 22, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

Matt Lidke, Resident of Beltrami County reminded everyone that May is Mental Health Awareness Month.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda:

- Approval of Cass Lake Fire Department Purchase of a Rescue Squad

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Olson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Sumner, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held April 16 16, 2019, and the Minutes of the Board of Commissioners Regular Meeting held April 16, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved new Lease Agreement in the Community Service Center Building

The Board, by adoption of its Consent Agenda, approved entering into a lease with Aurora Waasakone Community of Learners for space being vacated by ISD #31 ECFE, in the Community Service Center at the rate of \$14/foot, totaling \$121,968/year.

Approved Easement/Special Permit to Cross County Owned Soo Line Corridor

The Board, by adoption of its Consent Agenda, approved a 33 ft/wide x 100 ft/long easement to Specklebelly Properties, LLC easement/special permit across Beltrami County owned Soo Line railroad grade in Eckles Township, as submitted.

Approved Resolution to Renew Multi-Agency Law Enforcement Joint Powers Agreement

The Board, by adoption of its Consent Agenda, approved a resolution to renew the Multi-Agency Law Enforcement Joint Powers Agreement between the State of Minnesota, Bureau of Criminal Apprehension and the Beltrami County Sheriff's Office:

WHEREAS, the County of Beltrami on behalf of its Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to utilize applicable state and federal laws to investigate and prosecute crimes committed against children and the criminal exploitation of children that is committed and/or facilitated by or through the use of computers.

NOW THEREFORE, BE IT RESOLVED by the County Board of Beltrami County, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnecota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Beltrami on behalf of its Sheriff are hereby approved. Copies of the two Joint Powers Agreements are attached to this Resolution and made a part of it.

2. That the Chief Deputy, Jarrett Walton, or his or her successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.
3. That Jim Lucachick, the Board Chair of the Beltrami County Board of Commissioners, and Kay Mack, the County Administrator, are authorized to sign the State of Minnesota Joint Powers Agreements.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Cass Lake Fire Department Purchase of a Rescue Squad

The Board, by adoption of its Consent Agenda, approved the Cass Lake Rural Fire Association request to purchase a new Rescue Squad. Bids were received and the bid from Rosenbauer/EMC with Sourcewell was low, in the amount of \$210,539.00. Funds will come from a Neilson Foundation Grant and Cass Lake Fire Association vehicle replacement fund . No County dollars.

REGULAR AGENDA

Conference Call with Legislators (depending on session schedule). At 5:15 Representative Matt Grossell called in with a brief update. Both sides are holding their ground at this point. He is hopeful for both sides to start negotiating.

Commissioners asked for updates on ICWA and out of home placement. Mr. Grossell said he would get in touch with Senator Eichorn for an update. And on Tobacco21, he has heard nothing and will investigate.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Gaasvig provided updates on Cass Lake Fire Assoc, HRDC and 1W1P.
- Commissioner Sumner mentioned 1W1P and AMC
- Commissioner Anderson updated on PrimeWest expansion and Waste Management

- Commissioner Olson reiterated his suggestion to change the Work Session format to allow for longer discussions. It was suggested that this discussion be put on a future Work Agenda.
- Admin Assistant, Diane Moe reminded the Board of a joint County/City meeting scheduled for Monday, May 13 at 5:30 pm in the County Board Room. An agenda will be sent out at the end of this week.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be May 21, 2019, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:24 p.m. was made by Commissioner Anderson, seconded by Commissioner Sumner, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
May 21, 2019**

The Beltrami County Board of Commissioners met in regular session on May 21, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

Several citizens were in the audience to address the MN/DOT Project for the Hwy 197 corridor through the City of Bemidji.

- Mark Lind, owner of Dick's Northside requested that the Board work with MN/DOT in every way possible to help make the best decision on how the Hwy 197 corridor project is designed.
- Pat Demarki, business owner in the 197 project area stressed that if the MN/DOT suggested project were to be implemented, there would be a lot of businesses adversely affected or put complete out of business.
- Jon Chandler, property owner along the corridor stressed the importance of looking at alternate plans to the suggested one.
- Robert Iverson, affected business owner indicated that when he reviewed the MN/DOT plans, it would dramatically impact most of the businesses along Paul Bunyan Drive.
- Doug Taylor, affected business owner stated that many businesses are very concerned about their future livelihoods and anything the County can do to help would be great.
- Larissa Donovan stated that MN/DOT will be holding a public meeting on Tuesday, May 28 at the Holiday Inn Express, and attending the City Work Session at 5:30 pm on that day as well.

APPROVAL OF AGENDA

No additions or corrections were made to the Agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held May 7, 2019, and the Minutes of the Board of Commissioners Regular Meeting held May 7, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approval of Shooting Sports Park Grant

The Board, by adoption of its Consent Agenda, approved the application for \$3,950 State Grant to provide signage and storage containers at the Park.

Approved NACO Dues Payment

The Board, by adoption of its Consent Agenda, approved continuing the County's membership with NACO. Dues are \$996/year and is budgeted for in 2019, Commissioners Budget.

Approved Bid Award SP 004-609-008

The Board, by adoption of its Consent Agenda, approved the Bid Award on Project SP 004-609-008 SFDR and Bituminous Surfacing CSAH 9, to the lowest responsible bidder; Knife River Materials, in the amount of \$3,897,664.

Approved Resolution to enter into Federal Boating Safety Grant

The Board, by adoption of its Consent Agenda, approved the Resolution for the 2019 Minnesota Federal Boating Safety Patrol Grant:

WHEREAS, Beltrami County Sheriff's Office is responsible for patrolling and enforcing Minnesota state statutes and Beltrami County ordinances on Beltrami County lakes and waterways; and

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office to enforce and patrol the Lake and waterways from the Minnesota Department natural resources through the 2019 State of Minnesota Department of Natural Resources Federal Boating Safety Patrol Supplemental Grant; and

WHEREAS, this grant money is available from the Minnesota Department of Natural Resources through the grant application process.

WHEREAS, the Beltrami County Sheriff's office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Jim Lucachick and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved MDH Contract for Public Health Emergency Preparedness Grant

The Board, by adoption of its Consent Agenda, approved the CHB Grant Project Agreement for Public Health Emergency Preparedness in the amount of \$42,569 for the term July 2019-June 2020.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Evergreen Youth & Family Services

Dan McKoen, Evergreen Director, requested board approval for a Waiver of Variable Pass-Through for Federal Juvenile Justice Intervention Grant.

Mr. McKoen stated that with the Waiver from Beltrami County, they would be eligible for a larger pool of funding than if they simply applied on their own, as a Non Profit.

Administrator Mack stated that she had discussed with H&HS Director, Becky Secore and Trish Hansen with the MN Dept. of Corrections and they are in support of this Waiver.

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve the Waiver for Variable Pass-Through for Federal Juvenile Justice Intervention Grant Funding Application. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Sumner raised the question on behalf of constituents: "Does the County make money on out of home placements?". Administrator Mack's response was that they absolutely DO NOT. Some placements are partially eligible for reimbursement, some not at all. They are all at a very significant cost to Beltrami County.
- The State has set a budget, but not indicated what items will be funded. As a County, we are required to do what the State says, with or without any funding.

Commissioners' Reports

- Commissioner Olson indicated that the Wolf Center was able to stay open through May of this year, but will be closing at the end of the month.
- Commissioner Sumner expressed concern regarding the seeming lack of communication directly to the County from MN/DOT regarding the 2023-2025 MN/DOT Project Hwy 197 Corridor Study.
- Commissioner Gaasvig reported on updates to the express lane at the Solid Waste Transfer Station and other committee activities.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be June 4, 2019, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:27 p.m. was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
June 4, 2019**

The Beltrami County Board of Commissioners met in regular session on June 4, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:02 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Lucachick stressed the importance of the general public being involved in and aware of, their local, state and national government.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following items were moved to the Regular Agenda:

- From the Work Session, Health & Human Services Child Placement Report
- From the Consent Agenda, approval of Detox Services Contract with Sanford Health

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held May 21, 2019, and the Minutes of the Board of Commissioners Regular Meeting held May

21, 2019, as submitted. Minutes of the joint County/City meeting held May 13, 2019, as presented.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Utility Easement for City of Bemidji

The Board, by adoption of its Consent Agenda, approved the sanitary sewer utility easement agreement for the County owned, Sanford Behavioral Health Center, property on Hannah Avenue, as submitted.

Approved Lease Extension in the Community Service Center

The Board, by adoption of its Consent Agenda, approved a five-year extension of the 3,639 foot lease with Ninth Judicial District in the Community Service Center, July 1, 2019-June 30, 2024.

Approved Fraud Program Multi-County Grant Contract

The Board, by adoption of its Consent Agenda, approved the grant contract and authorizes the Economic Assistance Division Director or the HHS Director, to enter into modifications of these agreements if needed by the MN Dept. of Human Services or other key agencies, as submitted.

Approved MDH Contract for TANF Grant

The Board, by adoption of its Consent Agenda, approved the 2019-2023 CHB Grant Project Agreement for Temporary Assistance to Needy Families (TANF), as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Health & Human Services: Child Placement Report

HHS Director, Becky Secore and Social Services Division Director, Jeff Lind provided a report on out of home placement services.

Ms. Secore indicated that, for 2018, the number of placements has gone down, and future projections indicate that this trend will continue for 2019. Other significant and positive news includes:

- Legislative funding for the Red Lake Initiative was passed.
- \$3 million in tax relief for 2020 was awarded to Beltrami County.
- Several shifts in funding and payment sources on services that will provide some relief to Counties.
- Possible funding for opioid relief.

Mr. Lind provided data on his Point-in-Time studies assessing his department's out-of-home placement work. At this time the number of out of home placements is at about 172. The last time it was this low was in 2015. He reviewed the top 10 placement cases and illustrated the extreme efforts his staff take to only make placements when and if necessary or required by law.

Ms. Secore reviewed multiple programs and grants being worked on in our community and in conjunction with other organizations that are having and will be having positive outcomes to the people they serve.

Mr. Lind also stated that the County is working with Red Lake very closely to help them through the process of taking over the legal and financial services to its residents and that the County will still be serving the native population that does not reside on the reservation.

Commissioner Sumner stated his extreme lack of faith and personal dissatisfaction with the Beltrami County Health & Human Services Department.

Approved Contract for Detox Services with Sanford Health

Commissioner Sumner requested more information on this Contract. Ms. Secore indicated that the County is responsible for paying for the cost of detox services at whatever location the client is served. When opened, Sanford will have four detox beds available.

A motion was made by Commissioner Sumner and seconded by Commissioner Anderson to approve the Contract for Detox Services with Sanford Health. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Lucachick made comment on the appeals court denying permitting for Enbridge Line 3, based on one of nine disputed aspects.

Commissioners' Reports

- Commissioner Olson met today with a Federal Reserve Bank representative.
- Commissioner Anderson reported on upcoming NW Juvenile Training Center annual golf tournament
- Commissioner Sumner reported AMC meeting next week. County Fair Board is working on a campaign to raise money for the fairgrounds. Donations for benches, signs,...
- Commissioner Gaasvig report that the Mississippi Headwater Board and completed and passed a new Comprehensive Plan

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be June 18, 2019, in the Board Room of the County Administration Building.

Board of Review Hearing is at 6 pm on June 18. Commissioner Lucachick suggested starting the County Work Session at 4 pm and filling the time until 6 pm with discussion topics on the Regular Agenda if necessary.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:45 p.m. was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
June 18, 2019**

The Beltrami County Board of Commissioners met in regular session on June 18, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following item was removed from the Consent Agenda and placed on the Regular Agenda:

- Approve HRA Board Appointment

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held June 4, 2019, and the Minutes of the Board of Commissioners Regular Meeting held June 4, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution for Timber Riders ATV Club Grant-in-Aide Application

The Board, by adoption of its Consent Agenda, approved the Resolution for the Timber Trail ATV Trail Grant-in-Aid Application:

WHEREAS, the Beltrami County Board adopted the Beltrami County Recreational Facilities Plan (Plan) on January 8, 2008 and,

WHEREAS, the Plan identifies the need for areas with a formal and signed ATV/multiple-use trail system and,

WHEREAS, Beltrami County supports the application for Grant-in-Aid funding for ATV Trails operated as the Timber Trail and,

WHEREAS, Beltrami County would enter into a grant agreement with the State for this trail funding and will serve as fiscal agent and,

THEREFORE, BE IT RESOLVED that Beltrami County endorses an application made by the Timber Riders ATV Club to the Parks and Trails Division of the Minnesota Department of Natural Resources for Grant in Aid Funding,

BE IT FURTHER RESOLVED, Beltrami County names the fiscal agent for this project as:

Ms. Jodee Treat
Beltrami County Auditor/Treasurer
701 Minnesota Ave NW
Bemidji, MN 56601

Approved Renewal of County Surveyor Contract

The Board, by adoption of its Consent Agenda, approved the Renewal of the County Surveyor Contract with Robert W. Murray for the term beginning July 1, 2019 through June 20, 2022 in the amount of \$33,280/year, as submitted.

Approved Resolution for Leech Lake River One Watershed One Plan

The Board, by adoption of its Consent Agenda, approved the Resolution to Adopt and Implement the Leech Lake River Comprehensive Watershed Management Plan:

Whereas, Beltrami County has been notified by the Minnesota Board of Water and Soil Resources that the Leech Lake River Comprehensive Watershed Management Plan has been approved according to Minnesota Statutes §103B.801 and Board Resolution #16-17:

Now; Therefore, Be it Resolved, Beltrami County hereby adopts and will begin implementation of the approved Comprehensive Watershed Management Plan for the area of the county identified within the Plan.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Job Evaluation Rating for MIS Team Lead/Lead Technician

Human Resource Director, Linda Tran presented the new position of MIS Team Lead/Lead Technician as reviewed and approved by Bakertilly (formerly Springsted Inc.). The new ratings places the position in pay grade 12 on the salary schedule and will be non-union non-exempt. MIS Director, Ron Pula, explained the need and purpose for this position. It will be an internal promotion.

A motion was made by Commissioner Anderson and seconded by Commissioner Gaasvig to create and fill with an internal promotion, the position of MIS Team Lead/Lead Technician at a pay grade 12. Unanimously carried.

CSAH 20 Future Projects

Highway Engineer, Bruce Hasbargen discussed future projects in the 5 Year Plan and potential projects for Federal or State funding.

There are three projects on the Plan for CSAH 20. Pending permit acquisitions, a Shoreline protection in front of the Country Club is scheduled for 2019, but may not happen until 2020.

The Highway Department is looking for direction and support on the other two projects:

- Full reconstruction from Park entrance east to CSAH 27 in 2021
- Full reconstruction from CSAH 21 to Park entrance in 2023

The scope of these projects has a wide range of potential. Immediate need is being addressed in the shoreline protection project. The reconstruction projects will address the poor surface condition, narrow top, and steep slopes. Safety for pedestrians and bicyclists will be addressed on this high use corridor. An off-road trail is preferred. During preliminary planning additional components have come up: an off-road trail from Park entrance east to Paul Bunyan Trail to help continue loop around the lake, sewer and water and other utilities, impacts to local residents.

This is the first public discussion about a full reconstruction from CSAH 21 to the park entrance. This project appeared on the 5 Year Plan last year. Preliminary review shows a variety of possible project scenarios and hurdles.

- This is an extremely high use section of road for bicycle and pedestrian traffic and very high traffic counts. Big safety concerns.
- Possible, unknown, water/sewer contamination issues at lake shore properties.
- Very narrow roadway and lots of infringements to right of way.
- Sheriff Beitel spoke to the dangerous conditions to bike and pedestrian travel along this designated roadway and trail route.

Environmental Services Director, Brent Rud indicated that an environmental assessment would need to be completed to determine what water/sewer issues may exist and how big the issues are. Northern Township would need to be actively involved and providing guidance and direction as the local authority.

On the full reconstruction from Park entrance east to CSAH 27 in 2021, the DNR has requested that the county extend the trail as well on this section of road. It is proposed that the construction of the road bed include the trail as well and then applying for federal grants to gravel and pave the trail. The right of way to

include the trail is on State land, therefore the DNR would be the grantor for the right of way.

Staff was asked to bring DNR representation to a future board meeting to confirm the right of way before they would grant approval to include the trail in the road construction project.

HRA Board Appointment

The Board was asked to approved the appointment of Tim Faver to the HRA Board of Directors, taking the vacated spot by retirement of Steve Young, as the Beltrami County appointment.

Members of the Board felt that this board appointment, like others that have come before the Board, should be advertised and opened to the public for application and consideration before an appointment is made.

MEETING WAS RECESSED AT 6:00 PM FOR THE BOARD OF REVIEW MEETING

MEETING RECONVIENED AT 6:12 PM

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Lucachick gave a Line 3 pipeline update

Commissioners' Reports

- Commissioner Gaasvig reported on several committees
- Commissioner Sumner provided an AMC update
- Commissioner Olson reported on several committees
- Commissioner Lucachick commented on the hire by the City of Bemidji, of a Community Development Director

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be July 2, 2019, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:17 p.m. was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
July 2, 2019**

The Beltrami County Board of Commissioners met in regular session on July 2, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

Debbie Anderson, stating she was a County resident on Lake Beltrami, expressed concerns over the Shoreland Ordinance. (Note: the subject property for a guest cabin is owned by Travis & Penni Anderson of Argyle, MN). It seems very large and complex and under draft re-design at this time. Would it not be possible to just approve portions of the Ordinance at a time while working on other parts? The Andersons are wanting to build a guest cabin on their property and prefer the 1000 sq/ft allowance in the pending ordinance over the 700 sq/ft allowed in the current ordinance. The new Ordinance has been postponed by the Environmental Services Department based on the Ordinance revision/redesign. ESD, Director, Brent Rud had indicated that maybe in late August-September they will be working on the Ordinance.

The Administrator suggested that the Board discuss their policy directives to the Environmental Services Department, as there has been conflicting information about whether the county wanted a new ordinance or wanted to simply amend provisions in the current ordinance. The Board will take this up as an agenda item at a future meeting.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda:

- Approval of Beltrami County Appointment to the Giziibii Council

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Olson, seconded by Commissioner Sumner, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held June 18, 2019, and the Minutes of the Board of Commissioners Regular Meeting held June 18, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Updated ADA Transition Plan

The Board, by adoption of its Consent Agenda, approved the ADA Transition Plan with updated ramp and sidewalk attribute table and maps, as submitted.

Approved Resolution to Participate in MN 2019 Boat & Water Safety Grant

The Board, by adoption of its Consent Agenda, approved the Resolution for the 2019 State of Minnesota Federal Boating Safety Patrol Grant:

WHEREAS, Beltrami County Sheriff's Office is responsible for patrolling and enforcing Minnesota state statutes and Beltrami County ordinances on Beltrami County lakes and waterways; and

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office to enforce and patrol the Lake and waterways from the Minnesota Department natural resources through the 2019 State of Minnesota Department of Natural Resources Federal Boating Safety Patrol Supplemental Grant; and

WHEREAS, this grant money is available from the Minnesota Department of Natural Resources through the grant application process.

WHEREAS, the Beltrami County Sheriff's office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Jim Lucachick and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Resolution for PrimeWest 2019 Procurement

The Board, by adoption of its Consent Agenda, approved the PrimeWest 2019 Procurement Resolution:

WHEREAS, the Minnesota Department of Human Services (DHS) has published a Request For Proposals (RFPs) to provide health care services to recipients of Families and Children and MinnesotaCare in eighty (80) Minnesota counties including Beltrami County, and

WHEREAS, DHS has requested County evaluations and recommendations regarding the RFP proposals from each respective county; and

WHEREAS, PrimeWest Health submitted proposals to provide managed health care services in Beltrami County, and

WHEREAS, representatives of Beltrami County, Health & Human Services, have reviewed and evaluated the proposals; and

WHEREAS, PrimeWest Health have submitted proposals suitable to meet our needs.

THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners supports the recommendation of Beltrami County, Health & Human Services, approving PrimeWest Health as Managed Care Organization(s) (MCO(s)) providing managed health care services in Beltrami County.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approval Beltrami County Appointment to the Giziibii Council

The Board, by adoption of its Consent Agenda, approved the appointment of Zach Gutknecht, ESD Clean Water Specialist, to the Giziibii Council as the Beltrami representative.

REGULAR AGENDA

None.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Anderson reported that the Solid Waste Ordinance is being developed.
- Commissioner Lucachick reported that the Airport Authority has stated to MNDOT that the proposed round about at the Menards intersection would infringe on airport property.
- Commissioner Sumner provided an AMC update
- Commissioner Gaasvig reported that a 1W1P bus tour will be conducted on August 2. Everyone is invited.

Administrator's Report

- Mary Lou Milander wrote a letter from the Eckles Town Board regarding the US HWY 2 State re-design project from Bemidji to Wilton.
- Jail needs assessment walk through with DOC was attended by Commissioner Gaasvig. Some Board discussion will need to take place regarding the needs and requirements presented in the DOC Report. It may be prudent to discussing future funding options as a part of the currently scheduled Budget meetings.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be July 16, 2019, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:15 p.m. was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
July 16, 2019**

The Beltrami County Board of Commissioners met in regular session on July 16, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda:

- Approve Bid Award for Project CP 19006 Solid Waste Demo
- The following items were added to the Regular Agenda:
- Approve new position for Solid Waste Facilities Manager
 - Approve Solid Waste 2020 Operations Plan
 - Approve Shoreland Ordinance Amendment

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Olson, seconded by Commissioner Sumner, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held July 2, 2019, and the Minutes of the Board of Commissioners Regular Meeting held July 2, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Bid Award for Project CP 19006 Solid Waste Demo

The Board, by adoption of its Consent Agenda, approved the bid award to the lowest responsible bidder, Johnson Construction, in the amount of \$274,743.46 on project CP 19006 Solid Waste Demo Final Cover.

REGULAR AGENDA

DOC Work Release Agreement

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to approve renewal of the Joint Powers Agreement with the Dept of Corrections for boarding of inmates in the DOC Work Release Program. The state will pay \$55/day per State offender. Unanimously carried.

New Position for Solid Waste Facilities Manager

Human Resource Director, Linda Tran, presented the job evaluation rating from Bakertilly, for the new position of Solid Waste Facilities Manager at pay grade 9. Position will be non-exempt and in the 49ers Union. Staff will be meeting with the Local 49ers after Board approval.

A motion was made by Commissioner Anderson and seconded by Commissioner Gaasvig, to approve the Job Evaluation rating for a new full-time position of Solid Waste Facilities Manager, placed on the pay scale at paygrade 9 and a part of the Local 49ers Union. Unanimously carried.

Solid Waste 2020 Operations Plan

Commissioner Sumner has voiced his concern regarding the removal of the recycling station at the Kelliher location. Solid Waste Committee member Gaasvig, pointed out that maps showing the service radius for transfer stations show that Kelliher residents have a shorter distance to travel to the Blackduck Transfer Station than many other people in the County must travel. It was suggested at this time that Solid Waste Manager, Brian Olson provide a recycling presentation to the Board at a future Work Session.

A motion was made by Commissioner Anderson and seconded by Commissioner Olson to authorize the Public Works and Solid Waste Department to create a unit that manages the Beltrami County Transfer Stations, remote solid waste facilities, and all services currently provided by contract, to commence January 1, 2020. The County Board further authorizes the notification to Waste Management that the contract expiring December 31, 2019 will be final. Unanimously carried.

Shoreland Ordinance Amendment

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to amend the current Shoreland Ordinance Guest Cottages requirements (Section 506 number 2) to read:

RE: Page 33, Section 506:

2. a guest cottage must not cover more than 1000 square feet of land surface....

Rather than 700 square feet of land surface. All other requirements would remain the same.

Motion carried 3:2 vote. Gaasvig - Yes. Sumner - No. Lucachick - Yes. Anderson - Yes. Olson - No.

Commissioner Olson stated that he felt a stand alone amendment would take away any bargaining power for future amendments.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Gaasvig reported on several committees and attendance of Carpenters Union Local.
- Commissioner Sumner provided a Fair Board update. Asked Commissioners if they would like to sponsor one of the new

benches on behalf of the County Board. All agreed to sponsorship.

- Commissioner Lucachick reported on Airport Authority and the Hwy 197 round about concerns.
- Commissioner Anderson reported on several committees.
- Commissioner Olson reported that he would be attending the first KRL Library meeting under the new Director, Stephanie Johnson.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be August 6, 2019, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:24 p.m. was made by Commissioner Anderson, seconded by Commissioner Sumner, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
August 6, 2019**

The Beltrami County Board of Commissioners met in regular session on August 6, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Lucachick took a moment to acknowledge the half-staff flags status.

CITIZENS ADDRESSING THE BOARD

Emily Rivera, Beltrami County resident, addressed the Board regarding the precious resources and waters of our community. She felt that the County Board is sending mixed messages and lacking transparency in some of its recent actions around the 1 Watershed 1 Plan and the Shoreland Management Ordinance. She implored the Board to take great care and place high regard on the preservation and protection of our waters and other resources.

Mark Cobenais, Beltrami County resident, questioned the Board on the approved change to the Shoreland Management Ordinance. He also indicated that what was stated on the Chat-about Radio program by one Commissioner was completely different than what he was told by another Commissioner.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda:

- Approval of the Resolution to Retain the Attorney for DHS Litigation
- Approval of a Letter of Support for HUBZone Designation

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held July 16, 2019, and the Minutes of the Board of Commissioners Regular Meeting held July 16, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved PILT Fund Appropriations

The Board, by adoption of its Consent Agenda, approved the funding recommendations made by the citizen committees for 2019 distribution of the 15% PILT Fund in the amount of \$69,431, as submitted.

Approved Resolution for DNR Review of Tax Forfeited Land Sale Parcels

The Board, by adoption of its Consent Agenda, approved the Resolution for review by the DNR for Sales of Tax Forfeited Lands:

WHEREAS, the Board of Commissioners of Beltrami County, Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and,

WHEREAS, said parcels of land have been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation lands as provided for in Minnesota Statutes 282.01;

WHEREAS, said parcels on the proposed list have been examined and wetland/marginal land determinations have been made with regards to same by all appropriate parties in accordance with the requirements of 1991 Laws of Minnesota, Chapter 354, Article 10, Section 9d;

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners hereby certify that all parcels of land on the attached list have been reviewed and comply with the provisions of Minnesota Statutes 85.012; 92.461; 282.01, Subd. 8; and 282.018; and other statutes that require withholding of tax-forfeited lands from sale;

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners hereby request a review from the Minnesota Department of Natural Resources for the sale of said lands.

Parcel	Legal Description	Township, Comments	Commissioner
04.00035.01 House & Outbuildings	THAT PART OF SE1/4 DESC AS FOLLOWS: BEG AT SE CORNER OF SAID SEC 8, THENCE IN A W'RLY DIR ALONG S LINE OF SAID SEC 8 - 429', THENCE IN A N'RLY DIR ALONG A LINE PAR WITH E LINE OF SAID SEC 8 - 831.6', THENCE IN AN E'RLY DIR ALONG A LINE PAR WITH S LINE OF SAID SEC 8 TO INTER WITH E LINE OF SAID SEC 8, THENCE IN S'RLY DIR ALONG E LINE OF SAID SEC 8 TO THE PT OF BEG Sec Twp Rng 08 156 38	Benville Township Forfeited: 06-24-2019 Map acres: 8.27	Sumner
34.00097.00 House & Outbuildings	E1/2 OF SW1/4 OF SW1/4 OF SW1/4 Sec Twp Rng 10 148 32	Port Hope Township Forfeited: 06-24-2019 Map acres: 5.52	Gaasvig
80.01919.00 House & Garage	LOTS 3 & 4, BLOCK 16, BAILEY'S RE-SUBDIVISION Sec Twp Rng 08 146 33	City of Bemidji Forfeited: 06-24-2019 Map acres: .23	Olson
09.00484.00	TELFAIR ESTATES Lot-002 Block-001 Sec Twp Rng 33 148 35	Buzzle Township Forfeited: 06-22-2018 Map acres: 0.9	Anderson
31.02443.00	KENNETH E. HENRIQUES SUBDVSN Lot-002 Block-002 Sec Twp Rng 09 147 33	Northern Township Forfeited: 06-22-2018 Deeded acres: 1.25	Lucachick
43.00175.00	THE NORTH HALF OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER Sec Twp Rng 26 147 31	Sugar Bush Township Forfeited: 06-22-2018 Deeded acres: 19.9	Lucachick
44.00208.00	E1/2 OF S1/2 OF SE1/4 S OF PUBLIC ROAD Sec Twp Rng 20 149 30	Summit Township Forfeited: 06-24-2019	Gaasvig

		Deeded acres: .63	
49.00131.00	THAT PART OF LOT 1 LESS THE NORTH 30 RODS WHICH LIES EAST OF THE TAMARAC RIVER Sec Twp Rng 17 154 30	Waskish Township Forfeited: 06-22-2018 Deeded acres: 5.17	Sumner
80.00749.00	W65' OF E845' OF LOT A & THAT PART OF LOT A LYING N OF 29TH STREET LESS W439' & LESS E845', AUDITOR'S PLAT NUMBER 4 Sec Twp Rng 04 146 33	City of Bemidji Forfeited: 06-24-2019 Map acres: .56	Anderson
80.02154.00	THAT PART OF LOT 8, BLOCK 2, EAST BEMIDJI, DESC AS FOLLOWS: BEGIN AT SE CORNER OF LOT 8, BLOCK 2, EAST BEMIDJI; THENCE N75'; THENCE W50'; THENCE S75'; THENCE E50' TO PT OF BEGIN, INCL VACATED 20' ALLEY LYING ADJACENT TO SAID LOT Sec Twp Rng 11 146 33	City of Bemidji Forfeited: 06-24-2019 Map acres: .12	Gaasvig
80.06382.00	W 390' OF THAT PART OF LOT 4 N OF THE FOLLOWING DESC LINE: COM AT NE CORNER OF W1/2 OF NE1/4 SECTION 20 THENCE RUNNING S ALONG E LINE OF W1/2 OF NE1/4 - 1398.5' TO PT OF BEG OF LINE BEING DES RUNNING THENCE E'RLY AT AN ANGLE OF 90* - 326' TO I.M. THENCE AT A DEFLECTION ANGLE TO R OF 24*36' LINE BEARING SE'RLY TO NW'RLY BANK OF MISSISSIPPI RIVER & THERE TERM LESS PARCELS 295 & 296 Sec Twp Rng 20 146 33	City of Bemidji Forfeited: 06-24-2019 Map acres: .08	Olson

Approved Bid Award for SP 004-639-016

The Board, by adoption of its Consent Agenda, approved the bid award on project SP 004-639-016 - Scenic Highway grading & bituminous surfacing, to the lowest responsible bidder, Red Lake Builders Inc, in the amount of \$4,720,597.17, as submitted and pending MN/DOT approval.

Approved Resolution for Victim Services Grant Agreement

The Board, by adoption of its Consent Agenda, approved the Resolution and Grant Agreement for Crime Victim Services 2020:

BE IT RESOLVED, that Beltrami County Attorney's Office will enter into a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Public Safety.

County Attorney, David Hanson, is hereby authorized to execute such agreements and amendments, as are necessary to implement the project on behalf of Beltrami County.

Approved Resolution for Annual MDVA Grant

The Board, by adoption of its Consent Agenda, approved the MN Department of Veterans Affairs (MDVA) Annual Grant Resolution:

BE IT RESOLVED Beltrami County, that the County enter into a Grant Contract with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following program: **County Veterans Service Office Operational Enhancement Grant Program**. The grant must be used to provide outreach to the county's Veterans; to assist in the reintegration of combat Veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county Veterans service office, as specified in Minnesota Laws 2017, Chapter 4, Article 1, Section 38, Subdivision 2. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Beltrami County Board, that Campbell Allison, the Beltrami County Veteran Services Officer, be authorized to execute the attached Grant Contract for the above mentioned Program on behalf of the County.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Resolution to Retain the Attorney for DHS Litigation

The Board, by adoption of its Consent Agenda, approved the Resolution retaining Lockridge Grindal Nauen PLLP for legal services and authorizing challenge to Department of Human Services contracting decision for certain State Public Health Care Programs:

EREAS, PrimeWest Rural Minnesota Health Care Access Initiative, dba PrimeWest Health ("PrimeWest"), is a joint-powers entity, duly authorized by the Minnesota Department of Health, and to be comprised of twenty-four Minnesota counties—Beltrami County, Big Stone County, Chippewa County, Clearwater County, Cottonwood County, Douglas County, Grant County, Hubbard County, Jackson County, Kandiyohi County, Lac qui Parle County, Lincoln County, Lyon County, McLeod County, Meeker County, Nobles County, Pipestone County, Pope County, Redwood County, Renville County, Stevens County, Swift County, Traverse County, and Yellow Medicine County ("the Counties"); and

WHEREAS, Beltrami County ("the County") is one of the twenty-four Counties that has agreed to authorize PrimeWest to act on its behalf through a joint powers agreement under Minn. Stat. § 471.59;

WHEREAS, the County elected, through PrimeWest, to purchase health care services on behalf of persons within the County eligible for Health Care Services for Families and Children through Prepaid Medical Assistance (MA) and MinnesotaCare, as well as persons eligible for Minnesota Senior Health Options (MSHO)/Minnesota Senior CarePlus (MSC+);

WHEREAS, consistent with Minn. Stat. § 256B.69 and Minn. Stat. § 256B.692, the County informed the Department of Human Services that the County had selected PrimeWest to purchase health care services for eligible persons within the County. The County also desired that PrimeWest be selected as the single plan for both MA and MSHO/MSC+ to serve all persons within the County as allowed under federal and state law starting on January 1, 2020;

WHEREAS, on or around July 25, 2019, the Department of Human Services notified the County that PrimeWest was not invited to contract to provide services as the single plan for all persons within the County who are eligible to participate in the MA or MSHO/MSC+ programs;

WHEREAS, the Department of Human Services has offered no explanation for its decision not to select PrimeWest as the single health plan, and the Department of Human Services has identified no evidence that the Commissioner of Human Services considered contracting with PrimeWest on a single-health plan basis as required by Minn. Stat. § 256B.694;

WHEREAS, the County strongly disagrees with the Department of Human Services' decision not to select PrimeWest as the single health plan for both MA and MSHO/MSC+ in the County as allowed by federal and state law and, to the extent PrimeWest has not been selected as the single health plan both MA and MSHO/MSC+ in the County, the County seeks to pursue all action necessary to challenge the Department of Human Services' decision;

WHEREAS, to the extent the Department of Human Services did not select PrimeWest as the single health plan for both MA and MSHO/MSC+ within the County as allowed by federal and state law, the County wishes to retain Lockridge Grindal Nauen PLLP as outside legal counsel to pursue legal and/or administrative action challenging that decision.

NOW, THEREFORE BE IT RESOLVED as follows:

1. The County of Beltrami ("the County") retains the law firm of Lockridge Grindal Nauen, PLLP for purposes of challenging any decision by the Department of Human Services not to contract with PrimeWest on a single-health plan basis within the County.

2. The County expressly authorizes Lockridge Grindal Nauen PLLP to communicate with the Department of Human Services on behalf of the County to request and pursue mediation under Minn. Stat. Chapter 256B, to appear on the County's behalf at any mediation or administrative proceeding, and, if necessary, to pursue litigation on behalf of the County to challenge the Department of Human Services' decision.

Approved Letter of Support for HUBZone Designation

The Board, by adoption of its Consent Agenda, approved a letter of support to Governor Walz seeking the nonurban SBA designation for 2020 HUBZone status for Beltrami County.

REGULAR AGENDA

Mississippi Headwaters Board Comprehensive Plan

Tim Terrill is presenting to the eight counties of the MHB seeking support for the 2019 Comprehensive Plan in the form of a Resolution of Adoption for the Mississippi Headwaters Board 2019 Comprehensive Plan. The Plan has been through the 30 day comment period (no comments received) and several counties have already adopted. Commissioner Gaasvig, as a member of the BHB, has indicated his support for the Plan.

Whereas, the Mississippi Headwaters Board (MHB), is required by Minnesota Statutes 103F.361-378 to identify and protect the natural, cultural, historical, scientific and recreational values of the first 400 miles of the Mississippi River; and

Whereas, the Mississippi Headwaters Board Technical & Management Committee, consisting of Zoning Administrators from each of the eight counties, met and recommended changes to the 2002 Comprehensive Management Plan; and

Whereas, the MHB Board has reviewed changes to the 2002 Comprehensive Plan at previous board meetings, and

Whereas, the 2002 Comprehensive Management Plan was updated and approved on May 24, 2019 by the Mississippi Headwaters Board to create the 2019 Comprehensive Management Plan; and

Whereas, Beltrami County is a member county of the Mississippi Headwaters Board; and

Whereas, a public comment period was given in each of the eight member counties of the Mississippi Headwaters Board to review the 2019 Comprehensive Management Plan;

Now, therefore be it resolved, that Beltrami County officially adopts the 2019 MHB Comprehensive Management Plan through this resolution.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve adoption of the Resolution of support for the 2019 Mississippi Headwaters Board Comprehensive Plan. Unanimously carried.

Out of State Travel for SWCD Staff

Environmental Services Director, Brend Rud, requested approval to send one representative from the Beltrami SWCD to a grantee retreat/workshop in Seattle, WA in late March 2020 to present information regarding our recent grant received and also to learn from others. All expenses will be covered by the US Endowment for Forestry and Communities.

A motion was made by Commissioner Sumner, and seconded by Commissioner Olson, to approve out of state travel for one Beltrami SWCD representative to attend a workshop in Seattle, WA at no expense to the County. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Gaasvig attended the 1W1P bus tour. Very interesting.
- Commissioner Sumner commended on the Budget Committee process and reminded everyone of the County Fair starting tomorrow.
- Commissioner Lucachick reported meeting the new City Economic Development person at the Greater Bemidji meeting.
- Commissioner Anderson reported that union negotiations are in the process.
- Commissioner Olson reported that the 1W1P presentation was very good.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be August 20, 2019, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:35 p.m. was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
August 20, 2019**

The Beltrami County Board of Commissioners met in regular session on August 20, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:01 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

No additions or corrections were made to the agenda.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Olson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Sumner, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held August 6, 2019, and the Minutes of the Board of Commissioners Regular Meeting held August 6, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution to Add Deputy to PERA Police & Fire Plan

The Board, by adoption of its Consent Agenda, approved the Resolution to add Deputy Emily Voss to the PERA Police & Fire Plan:

BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, Casual Deputy Sheriff, currently held by Emily Voss, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named

Employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair, James Lucachick, and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

2019 Financial Statements Review

Doug Host, with CliftonLarsonAllen presented their audit of the Beltrami County Financial Statements. The 2018 audit, provided a "clean" status to the Beltrami County Financial Statements.

It was noted that the Audit reflects an overall County reserve balance of less than 3 months, recommending the County work to build the overall fund balance.

A motion was made by Commissioner Anderson and seconded by Commissioner Gaasvig to approve the 2018 audit provided by CliftonLarsonAllen, as presented. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Gaasvig stated that the Budget Committee will be meeting tomorrow to work on the budget, post departmental presentations.
- Commissioner Sumner stated his appreciation of the input from Veterans during the work session and that he would be ready to make a decision at the next Regular Board Meeting.
- Commissioner Lucachick indicated that Greater Bemidji and the City Planner are having discussions.
- Commissioner Anderson has been attending union negotiations. Also, the letter to Governor Waltz regarding PrimeWest has been sent.
- Commissioner Olson updated the Board that the HRA has completed the interview process for their two open positions and will be coming forward to the Board with recommendations.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be September 3, 2019, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:35 p.m. was made by Commissioner Olson, seconded by Commissioner Sumner, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
September 3, 2019**

The Beltrami County Board of Commissioners met in regular session on September 3, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Vice Chair Craig Gaasvig called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Tim Sumner and Reed Olson were present. Commissioner Jim Lucachick was absent.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda:

- Approval of Resolution Authorizing Application to DEED for Bemidji Steel Funding

The following item was removed from the Consent Agenda:

- Approval of HHS Mediation Representation Agreement

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Sumner, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held August 20, 2019, and the Minutes of the Board of Commissioners Regular Meeting held August 20, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved 2020 Ditch Benefit Percentages

The Board, by adoption of its Consent Agenda, approved the ditch benefit percentages as recommended by the County Engineer. These recommendations are based on their best estimate of what will need to be collected to cover the maintenance needs as submitted.

Approved Seeking Bids for Trail Grooming Equipment

The Board, by adoption of its Consent Agenda, approved and authorized advertisement for bids for snowmobile grooming equipment to be used by North Country Snowmobile Club for trail grooming in Southern Beltrami County.

Approved Unorganized Township Levies

The Board, by adoption of its Consent Agenda, approved the recommended levies for unorganized townships as follows:

Big Grass \$4,200, Brook Lake \$31,000, Eland \$6,000, Northwoods \$10,300 and Red Lake \$4,100, as submitted.

Approved Road Tour Date

The Board, by adoption of its Consent Agenda, approved the Road Tour date of October 8, 2019, as submitted.

Approved Public Hearing Date for Revocation on CR 500 to Township

The Board, by adoption of its Consent Agenda, approved the Public Hearing on the revocation of a portion of County Road 500 to Roosevelt Township, on October 8, 2019 at 9:30 am at the Roosevelt Town Hall.

Approved Corrected Victim Services Grant Agreement

The Board, by adoption of its Consent Agenda, approved the corrected Grant Agreement for Crime Victim Services 2020, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Resolution Authorizing Application to DEED for Bemidji Steel Funding

The Board, by adoption of its Consent Agenda, approved the Resolution authorizing application to the Department of Employment and Economic Development for Bemidji Steel Company, Inc. funding:

BE IT RESOLVED that Beltrami County act as the legal sponsor for the project contained in the Minnesota Investment Fund Application to be submitted on or about September 15, 2019 and that the Chair of the Beltrami County Board of Commissioners and the Beltrami County Administrator are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of Beltrami County.

BE IT FURTHER RESOLVED that Beltrami County has the legal authority to apply for financial assistance, and the institutional, managerial and financial capability to administer the proposed project.

BE IT FURTHER RESOLVED that upon approval of the application by the State, Beltrami County may enter into a Grant Contract with the State of Minnesota for the approved project, and that Beltrami County certifies that it will comply with all applicable laws, statutes, regulations and rules as stated in the Grant Contract and described in the Project Compliance Certification of the Application.

AS APPLICABLE, BE IT FURTHER RESOLVED that Beltrami County has been advised by Greater Bemidji, Inc., the County's economic development provider, that it has completed an extensive review of Bemidji Steel and its owners, including reviewing credit reports and credit information. No adverse finding or concerns regarding, but not limited to, tax liens, judgements, court actions, and filings with the state, federal or other regulatory agencies were identified. Failure to disclose any such adverse information could result in revocation or other legal action.

NOW THEREFORE BE IT RESOLVED that the Chair of the Beltrami County Board of Commissions, and the Beltrami County Administrator, or their successors in office, are hereby authorized to execute the Grant Contract and amendments, thereto, as are necessary to implement the project on behalf of Beltrami County.

REGULAR AGENDA

2020 Employee Insurance

Human Resource Director, Linda Tran presented the 2020 employee insurance rates for Board approval. PrimeHealth renewal rates came in averaging a 7.9% increase. Life Insurance renew came in with a

minimal increase to the \$10,000 core plan from \$1.28/month to \$1.40. Long-Term Disability bids were received and the Insurance Committee is recommending accepting Cigna's proposal offering a 10% decrease in premium with a 3 year rate guarantee.

Along with these recommendations, the Committee is also asking for approval of the 2020 voluntary benefits with no changes:

- Dental Insurance
- Short-Term Disability
- Accidental Death & Dismemberment
- Dependent Life
- Group Accident
- Group Critical Illness

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve the 2020 employee insurance rates:

- Employee Health Insurance with an average increase of 7.9%
- Hartford Life Insurance contract for 2 years with a core plan increase from \$1.28 to \$1.40/month.
- Long-term Care change vendor to Cigna and 10% premium decrease with a 3 year rate guarantee.
- Dental Insurance
- Short-Term Disability
- Accidental Death & Dismemberment
- Dependent Life
- Group Accident
- Group Critical Illness

Veterans Service Department

The County Board has been discussing the staffing level in the Veterans Service Office.

Commissioner Anderson opened the discussion, stating that the Beltrami County Board has listened to many vets share concerns about changes to the County Veteran Office. Commissioner Anderson want to assure the Vets the County Board has been dedicated to serving the needs of Veterans through the Veteran Service Office. Keep in mind that from 2005-2011/12 the Veteran Office was staffed with one full time VSO and a half time clerical support staff. Scotty Allison was hired full time and assigned additional duties of lobbying the legislators for a Veteran's home and muster regional support as well as funding needed for the project. Since these additional duties required significant time out of the office, the Board hired a full time assistant VSO.

Now that the County is positioned to site a Veteran's home, many of these out-of-office demands on Mr. Allison will be reduced. The County Board has heard Veteran's voice support for having the Veteran Office staffed during all business hours by a certified VSO or AVSO.

AFSME Union Representative, Chris Kapella addressed the Board, recommending that the Assistant VSO position be a Full Time Position.

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to authorize the re-organization of the Veterans Services Office to include a full time VSO and a three quarter time benefited AVSO effective January 31 2020. This AVSO will be required to be certified in all programs related to the Veteran Service Office and be able to navigate all facets of software and data within one year of hire. This AVSO will be placed at pay grade 6 as recommended by the county rating agency. Once the position is filled and operating the board can re-evaluate 3/4 time verse 1/2 time making sure Vereran needs are being met. Motion carried unanimously.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Olson noted that he will be traveling to several committee meetings over the next couple weeks.
- Commissioner Anderson commented on on-going union negotiations.
- Commissioner Gaasvig mentioned that the MHB committee has been very busy lately with new permitting requirements.
- Commissioner Sumner will be attending upcoming AMC meetings.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be September 17, 2019, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:23 p.m. was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
September 17, 2019**

The Beltrami County Board of Commissioners met in regular session on September 17, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Craig Gaasvig, and Tim Sumner were present. Commissioner Reed Olson was absent.

GENERAL COMMENTS - BOARD CHAIR

Welcome.

CITIZENS ADDRESSING THE BOARD

Wes Hegna, President of the Bemidji Football Club for students in grades 2-5 addressed the Board about leasing County Land located behind Target for the purpose of a football field. The Board directed the County Administrator to look into the matter and report back to the Board.

Ericka Adams, a resident on Bunchberry Lane in Bemidji, expressed her support for the Bike Path on CSAH 20 that was discussed during the Work Session.

APPROVAL OF AGENDA

The following items were added to the Consent Agenda:

- Approval of Tax & CAMA Software Opt Out Option
- Approval of Fiscal Agreement for DHS Mediation Services

The following item was added to the Regular Agenda:

- Approval of Resolution Honoring Quentin Fairbanks

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held September 3, 2019, and the Minutes of the Board of Commissioners Regular Meeting held September 3, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Setting Public Hearing Date for New Off Sale Liquor License Application

The Board, by adoption of its Consent Agenda, approved setting the Public Hearing date of October 1, 2019 for citizen comment on the application for a new Off Sale Liquor License at JRs Corner Access, LLC.

Approved Setting Public Hearing Date for DEED Funding

The Board, by adoption of its Consent Agenda, approved setting the Public Hearing date of October 1, 2019 for citizen comment regarding the MN Investment Fund application for \$125,000 to assist with expansion of Bemidji Steel Company, Inc.

Approved HRA Board Member Appointments

The Board, by adoption of its Consent Agenda, approved the appointments of Max Cloose and Paige Moore to the Beltrami County Housing and Redevelopment Authority Board, as submitted.

Approved Land Sale Resolution & Set Sale Date for Private Sales of Tax Forfeited Parcels to Adjacent Owners

The Board, by adoption of its Consent Agenda, approved the Resolution for private sale to adjacent landowners of tax-forfeited land via sealed bid on October 25, 2019:

WHEREAS, Chapter 282.01 to 282.12, Minnesota Statutes 1941, as amended, provides for the classification and sale of such lands forfeited to the State for delinquent taxes, and whereas such classification has been made by the County Board and the classification and sale have been reviewed by the Town Board of the town or by the governing body of the municipality in which

they lie in so far as the lands located within said town or municipality are concerned; and,

WHEREAS, The County Board will provide appraisal of such lands as provided by law, and a list of such lands will be filed with the County Auditor for the purpose of offering such lands for sale at not less than their appraised value; and,

WHEREAS, All parcels have been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation lands as provided for in Minnesota Statutes 282.01; and,

WHEREAS, All parcels have been reviewed for sale by the townships, cities, and the Minnesota Department of Natural Resources;

WHEREAS, Parcels that have been offered and not sold at previous land sales, and,

WHEREAS, The County Board is by law designated with authority to provide for the sale of such lands on terms and whereas the County Board has considered the advisability of selling on terms and has considered the accessibility of such lands, their proximity to existing public improvements and the effect of their sale and occupancy on the public burdens; and,

NOW, THEREFORE, BE IT RESOLVED, Those parcels shall be sold on the following terms, to-wit: That all sales except those parcels with a bid up value of \$25,000 or greater shall be paid in full in cash by 4:30 pm on Wednesday October 30, 2019. Parcels with a bid up value of \$25,000 or greater shall be sold on the following terms, to-wit: submission of 1% of the final sale amount as a bid guarantee by 4:30 pm on Wednesday October 30, 2019 and, that all sales shall be paid in full in cash by 4:30 pm on November 25, 2019. Special assessments and the appraised price of any standing timber or timber products must be paid for in cash at the time of the sale; and in the case any parcel of land bearing standing timber or timber products is sold at auction for more than the appraised value, the amount bid in excess of the appraised value shall be allocated between the land and the timber in proportion to the respective original appraised values thereof.

BE IT FURTHER RESOLVED, That all purchasers of land shall pay 3% surcharge of the total sale price to be paid into the state assurance account as provided by Chapter 383, Laws of 1969, a state deed fee of \$25.00, a deed filing fee of \$46.00, and a state deed tax equal to the greater of \$1.65 or 0.33% of the basic sale price.

BE IT FURTHER RESOLVED, That where any lands herein offered for

sale do not adjoin or are not located on a suitable legally established and maintained public highway or road, the township wherein said lands may be located, nor any other municipality shall not for a period of five years be obligated to the establishment, construction or additional maintenance of any public roads or the expenditure of any public funds for the benefit of the owner or occupant of any lands herein purchased by reason of the ownership or occupancy of any of this land; provided further, that nothing herein shall be construed to create any obligation, directly or indirectly, on the part of any municipality for the expenditure of any money for the benefit of said parcel after the expiration of said five-year period. Responsibility for determining boundary lines of parcels purchased rests with the purchaser.

BE IT FURTHER RESOLVED, That the right is reserved in the interest of the public to withdraw from sale, any parcel, at any time prior to its sale.

BE IT FURTHER RESOLVED, That all lands sold hereunder are sold subject to any ordinances adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements and subject to all flowage rights, and

BE IT FURTHER RESOLVED, That the County Auditor of Beltrami County offer such parcels of land as a private sale to adjacent land owners via sealed bid auction in the order in which they appear. All bids must be submitted by October 24, 2019 at 4:30 pm. The parcels will be offered and that such sales to be to the highest bidder via sealed bid, but not for less than the appraised value and that such sale shall be held on October 25, 2019 at 10:30 am in the Beltrami County Board Room located at 701 Minnesota Ave. NW, Bemidji, MN.

Parcel #	Legal Description	Twp, Comments	Values
34.00301.00	GOVERNMENT LOT 1 LESS RAILROAD RIGHT-OF-WAY Sec Twp Rng 27 148 32	Port Hope Township Forfeited: 09-15-1955 Deeded acres: 5.03	Before assessments: \$0.00 Est. Market Value: \$3,400.00 After assessments: \$0.00 Min. Bid Price: \$3,400.00
48.00169.00	GOVERNMENT LOT 3 LESS NOD-AWAY PLAT Sec Twp Rng 12 147 32 *Buyer must combine this parcel with existing adjoining property	Turtle River Township Forfeited: 11-01-1965 Map acres: 3.64	Before assessments: \$0.00 Est. Market Value: \$17,200.00 After assessments: \$0.00 Min. Bid Price: \$10,000.00
80.02154.00	EAST BEMIDJI, DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF LOT 8; THENCE NORTH 75 FEET; THENCE WEST 50 FEET; THENCE SOUTH 75 FEET; THENCE EAST 50 FEET TO THE POINT OF BEGINNING, INCLUDING VACATED 20 FEET OF THE ALLEY LYING ADJACENT TO SAID LOT Sec Twp Rng	City of Bemidji Forfeited: 06-24-2019 Map acres: .12	Before assessments: \$0.00 Est. Market Value: \$1,800.00 After assessments: \$0.00 Min. Bid Price: \$1,800.00

	11 146 33 *Beltrami County Highway Department will remove the access off Mill St to this parcel		
80.06382.00	THAT PART OF THE WEST 390 FEET OF GOVERNMENT LOT 4, LYING NORTHERLY OF LINE 1 AND EASTERLY AND SOUTHERLY OF LINE 2, SAID LINE 1 AND LINE 2 ARE DESCRIBED AS FOLLOWS: LINE 1 COMMENCING AT THE NORTHEAST CORNER OF THE WEST HALF OF THE NORTHEAST QUARTER OF SAID SECTION 20; THENCE SOUTH ALONG THE EAST LINE OF SAID WEST HALF OF THE NORTHEAST QUARTER OF SECTION 20, A DISTANCE OF 1389.5 FEET; THENCE EASTERLY AT A 90* ANGLE A DISTANCE OF 326 FEET TO THE POINT OF BEGINNING OF THE LINE 1 TO BE DESCRIBED; THENCE AT A DEFLECTION ANGLE TO THE RIGHT OF 24*36', LINE BEARING SOUTHEASTERLY, TO THE INTERSECTION WITH THE EAST LINE OF THE WEST 390 FEET OF SAID GOVERNMENT LOT 4 AND SAID LINE THERE TERMINATING. LINE 2 COMMENCING AT THE NORTHEAST CORNER OF THE WEST HALF OF THE NORTHEAST QUARTER OF SAID SECTION 20; THENCE SOUTH ALONG THE EAST LINE OF SAID WEST HALF OF THE NORTHEAST QUARTER OF SECTION 20, A DISTANCE OF 1389.5 FEET; THENCE EASTERLY AT A 90* ANGLE A DISTANCE OF 326 FEET TO A POINT HEREINAFTER REFERRED TO AS POINT A; THENCE RETURN WESTERLY ALONG THE LAST DESCRIBED LINE A DISTANCE OF 141 FEET; THENCE DEFLECT TO THE RIGHT AT AN ANGLE OF 90* AND RUNNING NORTH FOR A DISTANCE OF 125 FEET; THENCE DEFLECT TO THE RIGHT AT AN ANGLE OF 90* AND RUNNING EAST FOR A DISTANCE OF 95 FEET TO THE POINT OF BEGINNING OF LINE 2 TO BE DESCRIBED; THENCE DEFLECT TO THE RIGHT AT ANGLE OF 42*31' AND RUNNING SOUTHEASTERLY FOR A DISTANCE OF 81.4 FEET; THENCE DEFLECT TO THE RIGHT AT AN ANGLE OF 47*29' AND RUNNING SOUTH FOR A DISTANCE OF 70 FEET; THENCE ANGLE RIGHT AT AN ANGLE OF 90*AND RUNNING WEST TO SAID POINT A AND SAID LINE THERE TERMINATING. Sec Twp Rng 20 146 33	City of Bemidji Forfeited: 06-24-2019 Map acres: .08	Before assessments: \$0.00 Est. Market Value: \$100.00 After assessments: \$0.00 Min. Bid Price: \$100.00
81.00055.00	GOVERNMENT LOTS 1 & 2 LYING SOUTH OF THE RAILWAY LESS PLATS OF SECOND ADDITION TO BLACKDUCK & THIRD ADDITION TO BLACKDUCK Sec Twp Rng 18 149 30	City of Blackduck Forfeited: 12-22-1987 Map acres: 30.34	Before assessments: \$0.00 Est. Market Value: \$14,900.00 After assessments: \$0.00 Min. Bid Price: \$10,000.00

Approved Land Sale Resolution & Set Dale Date for Tax-Forfeited Parcels

The Board, by adoption of its Consent Agenda, approved the Resolution for public sale of tax-forfeited land by oral auction on October 25, 2019:

WHEREAS, Chapter 282.01 to 282.12, Minnesota Statutes 1941, as amended, provides for the classification and sale of such lands forfeited to the State for delinquent taxes, and whereas such classification has been made by the County Board and the classification and sale have been reviewed by the Town Board of the town or by the governing body of the municipality in which they lie in so far as the lands located within said town or

municipality are concerned; and,

WHEREAS, The County Board will provide appraisal of such lands as provided by law, and a list of such lands will be filed with the County Auditor for the purpose of offering such lands for sale at not less than their appraised value; and,

WHEREAS, All parcels have been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation lands as provided for in Minnesota Statutes 282.01;

WHEREAS, Said parcels have been reviewed for sale by the Minnesota Department of Natural Resources, and,

WHEREAS, Parcels that have been offered and not sold at previous land sales, and,

WHEREAS, The County Board is by law designated with authority to provide for the sale of such lands on terms and whereas the County Board has considered the advisability of selling on terms and has considered the accessibility of such lands, their proximity to existing public improvements and the effect of their sale and occupancy on the public burdens; and,

NOW, THEREFORE, BE IT RESOLVED, Those parcels shall be sold on the following terms, to-wit: That all sales except those parcels with a bid up value of \$25,000 or greater shall be paid in full in cash by 4:30 pm on Wednesday October 30, 2019. Parcels with a bid up value of \$25,000 or greater shall be sold on the following terms, to-wit: submission of 1% of the final sale amount as a bid guarantee by 4:30 pm on Wednesday October 30, 2019 and, that all sales shall be paid in full in cash by 4:30 pm on November 25, 2019; Special assessments and the appraised price of any standing timber or timber products must be paid for in cash at the time of the sale; and in the case any parcel of land bearing standing timber or timber products is sold at auction for more than the appraised value, the amount bid in excess of the appraised value shall be allocated between the land and the timber in proportion to the respective original appraised values thereof.

BE IT FURTHER RESOLVED, That all purchasers of land shall pay 3 percent surcharge of the total sale price to be paid into the state assurance account as provided by Chapter 383, Laws of 1969, a state deed fee of \$25.00, a deed filing fee of \$46.00, and a state deed tax equal to the greater of \$1.65 or 0.33% of the basic sale price.

BE IT FURTHER RESOLVED, That where any lands herein offered for sale do not adjoin or are not located on a suitable legally established and maintained public highway or road, the township wherein said lands may be located, nor any other municipality shall

not for a period of five years be obligated to the establishment, construction or additional maintenance of any public roads or the expenditure of any public funds for the benefit of the owner or occupant of any lands herein purchased by reason of the ownership or occupancy of any of this land; provided further, that nothing herein shall be construed to create any obligation, directly or indirectly, on the part of any municipality for the expenditure of any money for the benefit of said parcel after the expiration of said five-year period. Responsibility for determining boundary lines of parcels purchased rests with the purchaser.

BE IT FURTHER RESOLVED, That the right is reserved in the interest of the public to withdraw from sale, any parcel, at any time prior to its sale.

BE IT FURTHER RESOLVED, That all lands sold hereunder are sold subject to any ordinances adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements and subject to all flowage rights, and

BE IT FURTHER RESOLVED, That a notice of sale of such lands to be given by publication in the official newspaper of the County, as provided by law, that the County Auditor of Beltrami County offer such parcels of land for sale in the order in which they appear in said notice of sale and that such sales to be to the highest bidder, but not for less than the appraised value and that such sale shall be held at a public oral auction on **October 25, 2019 at 10:00 a.m.** in the Beltrami County Board Room, 701 Minnesota Avenue, Bemidji MN 56601.

Parcel #	Legal Description	Twp, Comments	Appraised Value	Radon Statement
04.00035.01 House & Outbuildings	THAT PART OF THE SOUTHEAST QUARTER DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF SAID SECTION 8; THENCE IN A WESTERLY DIRECTION ALONG THE SOUTH LINE OF SAID SECTION 8 A DISTANCE OF 429 FEET; THENCE IN A NORTHERLY DIRECTION ALONG A LINE PARALLEL WITH THE EAST LINE OF SAID SECTION 8 A DISTANCE OF 831.6 FEET; THENCE IN AN EASTERLY DIRECTION ALONG A LINE PARALLEL WITH THE SOUTH LINE OF SAID SECTION 8 TO THE INTERSECTION WITH THE EAST LINE OF SAID SECTION 8; THENCE IN A SOUTHERLY DIRECTION ALONG THE EAST LINE OF SAID SECTION 8 TO THE POINT OF BEGINNING Sec Twp Rng 08 156 38	Benville Township Forfeited: 06-24-2019 Map acres: 8.27	Before assessments: \$531.96 Est. Market Value: \$34,600.00 After assessments: \$0 Min. Bid Price: \$34,600.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No

10.00278.00	THE NORTH 230 FEET OF THE EAST 240 FEET OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER Sec Twp Rng 25 151 31	Cormant Township Forfeited: 06-22-2018 Map acres: 0.95	Before assessments: \$70.00 Est. Market Value: \$12,000.00 After assessments: \$0 Min. Bid Price: \$12,000.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
31.02332.00	Lot-002 Block-002 NORTH GARDENS Sec Twp Rng 11 147 33	Northern Township Forfeited: 06-22-2018 Deeded acres: 2.51	Before assessments: \$667.79 Est. Market Value: \$27,500.00 After assessments: \$0 Min. Bid Price: \$17,500.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
34.00097.00	THE EAST HALF OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER Sec Twp Rng 10 148 32	Port Hope Township Forfeited: 06-24-2019 Deeded acres: 5.52	Before assessments: \$699.00 Est. Market Value: \$52,300.00 After assessments: \$0 Min. Bid Price: \$49,000.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
80.01919.00	BAILEY'S RE-SUBDIVISION Lot-003 Block-016 LOTS 3 & 4 Sec Twp Rng 08 146 33	City of Bemidji Forfeited: 06-24-2019 Map acres: .23	Before assessments: \$788.02 Est. Market Value: \$60,000.00 After assessments: \$0 Min. Bid Price: \$60,000.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
81.00316.00	FIRST ADD. TO BLACKDUCK Lot-022 Block-015 & LOTS 23 – 26 Sec Twp Rng 12 149 31	City of Blackduck Forfeited: 06-22-2018 Map acres: 0.5	Before assessments: \$1,356.28 Est. Market Value: \$14,500.00 After assessments: \$0 Min. Bid Price: \$14,500.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
Parcel #	Legal Description	Twp, Comments	Values	
09.00484.00	TELFAIR ESTATES Lot-002 Block-001 Sec Twp Rng 33 148 35	Buzzle Township Forfeited: 06-22-2018 Deeded acres: 0.9	Before assessments: \$0.00 Est. Market Value: \$500.00 After assessments: \$0.00 Min. Bid Price: \$500.00	
15.00194.00	LOTS 33 AND 34; AND THE WEST 660 FEET OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER, LESS THAT PART THEREOF CONVEYED TO THE COUNTY OF BELTRAMI, DEPARTMENT OF HIGHWAYS BY THE DOCUMENT RECORDED BY MICROFILM NUMBER A000335697 DESCRIBED AS FOLLOWS: THAT PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER, LYING SOUTHWESTERLY OF THE FOLLOWING DESCRIBED LINE: BEGINNING AT A POINT 634.00 FEET NORTH OF THE SOUTHWEST CORNER OF SAID SECTION 9; THENCE SOUTHEASTERLY ALONG AN 8 DEGREE CURVE TO THE LEFT OF 716.78 FOOT RADIUS TO A POINT ON THE SOUTH LINE OF SAID SECTION 9, A DISTANCE OF 382.4 FEET EAST OF THE	Grant Valley Township Beltrami County Owned Map acres: 14.81	Before assessments: \$0.00 Est. Market Value: \$34,000.00 After assessments: \$0.00 Min. Bid Price: \$34,000.00	

	SOUTHWEST CORNER OF SAID SECTION 9, AND THERE TERMINATING. Sec Twp Rng 09 146 34 *Parcel will only be accessible off Procyon Ln NW		
31.01715.00	GRIMES ACRES Lot-009 Block-001 Sec Twp Rng 25 147 33	Northern Township Forfeited: 06-20-2017 Deeded acres: 1.01	Before assessments: \$6,121.53 Est. Market Value: \$17,600.00 After assessments: \$0.00 Min. Bid Price: \$17,600.00
31.02443.00	KENNETH E. HENRIQUES SUBDVSN Lot-002 Block-002 Sec Twp Rng 09 147 33	Northern Township Forfeited: 06-22-2018 Map acres: 1.27	Before assessments: \$0.00 Est. Market Value: \$22,400.00 After assessments: \$0.00 Min. Bid Price: \$22,400.00
43.00036.00	GOVERNMENT LOT 7 Sec Twp Rng 06 147 31	Sugar Bush Township Forfeited: 09-16-1936 Map acres: 13.87	Before assessments: \$0.00 Est. Market Value: \$15,800.00 After assessments: \$0.00 Min. Bid Price: \$15,800.00
49.00131.00	THAT PART OF LOT 1 LESS THE NORTH 30 RODS WHICH LIES EAST OF THE TAMARAC RIVER Sec Twp Rng 17 154 30	Waskish Township Forfeited: 06-22-2018 Deeded acres: 5.17	Before assessments: \$0.00 Est. Market Value: \$25,100.00 After assessments: \$0.00 Min. Bid Price: \$25,100.00
80.00749.00	AUDITOR'S PLAT NUMBER 4 Lot-00A THE WEST 65 FEET OF THE EAST 845 FEET OF LOT A AND THAT PART OF LOT A LYING NORTH OF 29TH STREET, LESS THE WEST 439 FEET, AND LESS THE EAST 845 FEET Sec Twp Rng 04 146 33	City of Bemidji Forfeited: 06-24-2019 Map acres: .56	Before assessments: \$15,656.60 Est. Market Value: \$14,300.00 After assessments: \$0.00 Min. Bid Price: \$14,300.00

Approved PLSS Corner Remonumentation Contract

The Board, by adoption of its Consent Agenda, approved the contract with Kramer Leas DeLeo PC for remonumentation of PLSS corners in Hornet Township in 2020, in the amount of \$79,715.

Approved Resolution of Support for FLAP Grant Application for Lady Slipper Scenic Byway Bridge

The Board, by adoption of its Consent Agenda, approved the Resolution of Support for Phase 2, Lady Slipper Scenic Byway/Great River Road Pedestrian/Bicycle Bridge:

WHEREAS, Beltrami County supports the grant application from the Lady Slipper Scenic Byway, Inc. (LSSB) made to the Minnesota Federal Lands Access Program. The application is for funding to construct a 185 ft. pedestrian/bicycle bridge with a 344 ft. connecting trail to the existing bicycle trail along the Lady Slipper Scenic Byway and Great River Road.

NOW, THEREFORE, BE IT RESOLVED, if LSSB/Beltrami County is awarded a grant by the Federal Lands Access Program (FLAP), the county agrees to accept the grant award, and may enter into an agreement with the FLAP for the above referenced project. Beltrami County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, with Bruce Hasbargen, Beltrami County Highway Engineer authorized to act as agent on behalf of this sponsoring agency. And

BE IT FURTHER RESOLVED, the Beltrami County Board of Commissioners names the fiscal agent for Beltrami County for this project as:

JoDee Treat
Auditor/Treasurer
Beltrami County Administration Building
701 Minnesota Ave. NW Ste. 220
Bemidji, MN 56601

BE IT FURTHER RESOLVED, the Beltrami County hereby assures the bicycle/pedestrian bridge over the Mississippi River on the Lady Slipper Scenic Byway/Great River Road will be maintained for a period of no less than 20 years.

Approved MDH Contract for Title V and Follow Along Programs

The Board, by adoption of its Consent Agenda, approved the October 2019-September 2024 CHB Grant Project Agreement for Title V and Follow Along Programs, as submitted.

Approved MFIP Biennial Service Agreement

The Board, by adoption of its Consent Agenda, approved the Beltrami County MFIP Biennial Service Agreement, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved the Tax & CAMA Software Opt Out Option

The Board, by adoption of its Consent Agenda, approved the Committee recommendation to take the Opt Out with no penalty option from MCCC for future software from Avenu, continue with the current software until such time as a new product/vendor is selected.

Approved Fiscal Agreement for DHS Mediation Services

The Board, by adoption of its Consent Agenda, approved the Fiscal Agreement in support of mediation services related to the DHS health plan selection for Families and Children and MSHO/MSC for 2020.

REGULAR AGENDA

Resolution Honoring Quentin Fairbanks

Commissioner Tim Sumner would like to pay tribute and recognize a true patriot and public servant who spent his life honorably serving our Country in the Korean War, our State as a state trooper and our County as a Commissioner. Quentin was also a proud enrolled member of the Red Lake Nation and was dedicated to improving services and the lives on the Reservation.

The Resolution Honoring Quentin Fairbanks and Declaration of Quentin Fairbanks Day:

Whereas, Beltrami County Commissioner Quentin Fairbanks served all county residents, and especially the people of Commissioner District 4 from the years 2000 through 2013.

Whereas, Quentin Fairbanks was a Veteran of the United States Armed Forces.

Whereas, Quentin Fairbanks was a proud member of the Red Lake Nation, representing his people in all that he did.

Whereas, Commissioner Fairbanks will always be remembered for the respectful way that he treated people, his ability to make decisions around difficult issues, and the way that he injected humor into most conversations.

Whereas, Retired County Commissioner Quentin Fairbanks passed away on September 7, 2019,

Be It Resolved that the Beltrami County Board of Commissioners hereby declares Sept 7, 2019 as Quentin Fairbanks Day.

Be it Further Resolved that the Beltrami County Board, on this day, September 17, 2019 has dedicated a moment of silence in memory of Retired County Commissioner Quentin Fairbanks.

A motion was made by Commissioner Sumner and seconded by Commissioner Lucachick to approve the Resolution Honoring Quentin Fairbanks. Unanimously carried.

New Position on Pay Scale - License & Elections Specialist

Human Resources Director, Linda Tran, presented the Job Evaluation Rating from Baker Tilly, for a new position of License & Elections Specialist, and placing the position in pay grade 6. This position will be in the AFSCME Courthouse union.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to approve the position of License & Elections Specialist and placing it in pay grade 6. Unanimously carried.

Proposed Property Tax Levy

Administrator Kay Mack, presented the 2020 proposed property tax levy of \$24,851,011, and praised the hard work of the Budget Committee in getting the levy down to a 5.85% increase while still providing the new positions listed and the ability to sustain the existing programs and services.

Proposed Levy - 2020

	2018	2019	2020	
Revenue Fund	\$917,620	\$1,145,565	\$1,330,334	
Public Safety	\$9,861,227	\$10,384,346	\$11,244,181	
Human Services	\$7,837,747	\$8,280,539	\$8,464,045	
Road and Bridge	\$2,536,639	\$2,536,639	\$2,536,639	
Operations Levy	\$21,153,233	\$22,347,089	\$23,575,199	
Jail Debt	\$280,000	\$280,000	\$353,687	
LEC Debt	\$150,000	\$250,000	\$282,125	
Judicial Center Debt	\$600,000	\$600,000	\$640,000	
Debt Service Levy	\$1,030,000	\$1,130,000	\$1,275,812	
Total Levy	\$22,183,233	\$23,477,089	\$24,851,011	5.85%

A motion was made by Commissioner Sumner, and seconded by Commissioner Gaasvig, to adopt the 2020 proposed property tax levy not to exceed amount of \$24,851,011, a 5.85% increase. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Sumner mentioned he would be attending a Tribal Housing meeting.

Commissioners' Reports

- Commissioner Gaasvig stated that there was no quorum at the recent HRDC meeting.
- Commissioner Sumner provided an AMC update.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be October 1, 2019, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:38 p.m. was made by Commissioner Sumner, seconded by Commissioner Gaasvig, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
October 1, 2019**

The Beltrami County Board of Commissioners met in regular session on October 1, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

No additions or corrections were made to the Agendas. Regular Agenda order of items was changed.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Olson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held September 17, 2019, and the Minutes of the Board of Commissioners Regular Meeting held September 17, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Funds Transfer from Committed General Revenue to NRM

The Board, by adoption of its Consent Agenda, approved the transfer of \$5,667.40 from Committed General Revenue Funds to Natural Resource Management for MSA professional services and Twin Ports Excavating administration and the removal of a fuel line on a tax-forfeited parcel (Busy Corner).

Approved Resolution to Establish 2020 Mixed Solid Waste Market Price

The Board, by adoption of its Consent Agenda, approved the Resolution to establish the 2020 Mixed Solid Waste Market Price:

WHEREAS, MS Ch. 297H.02 requires certain political subdivisions to identify by Resolution a Market Price for solid waste management tax purposes if the political subdivision subsidizes the cost of Municipal Solid Waste (MSW) disposal at a facility, or directly bills for organized collection of MSW on property tax statements; and

WHEREAS, the political subdivision will be liable for any Solid Waste Management Tax (SWMT) based only on the Market Price identified by Resolution; and

WHEREAS, Market Price is defined in State Statute as the "lowest price available in the area"; and

WHEREAS, Beltrami County has researched and identified the lowest viable Market Price available in the area; and

WHEREAS, the County of Beltrami declares the Market Price for all MSW generated in Beltrami County during CY 2020 to be \$32.33 per ton, based upon the lowest price available in the area. Beltrami County's identified Market Price includes both the cost per ton-mile for transportation and the cost per ton for disposal, assuming disposal at the Gentilly Landfill. All costs were calculated using current hauling and tip fee rates offered in the region.

Approved the MDH Master Grant Contract 2020-2024

The Board, by adoption of its Consent Agenda, approved the 2020-2024 MDH Master Grant Contract, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Set Public Hearing Date for Solid Waste Ordinance Revision

The Board agreed during the Work Session Discussion, to hold a Public Hearing for the New Solid Waste Ordinance for November 5, 2019.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to set the Public Hearing date for the Solid Waste Ordinance Revision to November 5, 2019. Unanimously carried.

Job Evaluation Ratings for Three Solid Waste Positions

Human Resource Director, Linda Tran, presented job evaluation ratings for three Solid Waste Positions:

1. Solid Waste Operations Specialist I at pay grade 4
 - a. Full Time, non-exempt Local 49ers Union
 - b. New position, seeking to fill four positions
2. Solid Waste Operations Specialist II at pay grade 5
 - a. Full Time, non-exempt Local 49ers Union
 - b. New position, seeking to fill 6 positions
3. Solid Waste Support Specialist at pay grade 5
 - a. Full Time, non-exempt AFSCME Courthouse Union
 - b. Upgrade for a current, existing position

Ms. Tran also requested filling these positions, plus a new Solid Waste Mechanic Position, already on the pay scale.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve three, full time Solid Waste Positions on the pay scale as follows: 1) Solid Waste Operations Specialist I, pay grade 4, 2) Solid Waste Operations Specialist II, pay grade 5, and 3) Solid Waste Support Specialist, pay grade 5. And to approve filling 4 positions for the Solid Waste Operations Specialist I, 6 positions for the Solid Waste Operations Specialist II and one position for a Solid Waste Mechanic. Unanimously carried.

Public Hearing: DEED Funding for Bemidji Steel & Resolution

Submittal of an application to the Minnesota Department of Employment and Economic Development for a grant under the MN Investment Fund (MIF) Program requires a public hearing. The Board is requesting approximately \$125,000 to assist with the expansion of Bemidji Steel Company, Inc. The funds will be used for the creations of jobs.

Commissioner Lucachick opened the Public Hearing.

Both Tiffany Fettig from Greater Bemidji, and Alex Grasdalen, a partner of Bemidji Steel were present to address the Board.

Commissioner Lucachick closed the Public Hearing.

A Resolution authorizing application is also required:

BE IT RESOLVED that Beltrami County act as the legal sponsor for the project contained in the Minnesota Investment Fund Application to be submitted on or about September 15, 2019 and that the Chair of the Beltrami County Board of Commissioners and the Beltrami County Administrator are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of Beltrami County.

BE IT FURTHER RESOLVED that Beltrami County has the legal authority to apply for financial assistance, and the institutional, managerial and financial capability to administer the proposed project.

BEIT FURTHER RESOLVED that upon approval of the application by the State, Beltrami County may enter into a Grant Contract with the State of Minnesota for the approved project, and that Beltrami County certifies that it will comply with all applicable laws, statutes, regulations and rules as stated in the Grant Contract and described in the Project Compliance Certification of the Application.

AS APPLICABLE, BE IT FURTHER RESOLVED that Beltrami County has been advised by Greater Bemidji, Inc., the County's economic development provider, that it has completed an extensive review of Bemidji Steel and its owners, including reviewing credit reports and credit information. No adverse finding or concerns regarding, but not limited to, tax liens, judgements, court actions, and filings with the state, federal or other regulatory agencies were identified. Failure to disclose any such adverse information could result in revocation or other legal action.

NOW THEREFORE BE IT RESOLVED that the Chair of the Beltrami County Board of Commissions, and the Beltrami County Administrator, or their successors in office, are hereby authorized to execute the Grant Contract and amendments, thereto, as are necessary to implement the project on behalf of Beltrami County.

A motion was made by Commissioner Olson, and seconded by Commissioner Sumner, to approve the Resolution in support of the application to the MN Department of Employment and Economic Development for Bemidji Steel, LLC Funding. Unanimously carried.

Public Hearing: New Liquor License

Auditor/Treasurer, JoDee Treat, presented the background information in reference to Adam Studniski and Ryan Klein purchasing JRs Corner Access, LLC. The establishment was licensed for selling 3.2 beer. The new owners are applying to change their liquor license to On & Off Sale Intoxicating Liquor. A Public Hearing is required for the Off-Sale Liquor License.

Commissioner Lucachick opened the Public Hearing.

Shane Rausch, an employee of JRs Corner Access addressed the Board and answered questions on be-half of the owners. The establishment is a seasonal, winter resort only.

Gary Nelson, District Representative of the Red Lake Nation is opposed to issuing an off-sale liquor license to a business so close to the border of a dry reservation.

Commissioner Sumner read a letter from a constituent in Shotley Township stating opposition to the off sale liquor license. They were concerned about the added traffic and possible danger of impaired drivers on the township roads. Commissioner Sumner also indicated that another, unnamed constituent, wished to state opposition to approval of the license as well.

Chris Fredenburg, owner of Rogers Resort and located in the same area as JRs Corner Access spoke in support of issuing their off sale liquor license. He stated that his business has demonstrated that the concerns and issues identified by the local residents have proven to be unsubstantiated.

Commissioner Lucachick closed the Public Hearing.

The Board will review the information and place the approval of JRs Corner Access liquor licensing requests on the October 15, 2019 Regular Board Meeting agenda.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Gaasvig reported on several committee meetings.
- Commissioner Sumner conveyed thanks from the Fairbanks family for the Resolution in honor of Quentin Fairbanks.
- Commissioner Olson reported his participation on the Envision 2030 Committee by the Bemidji Downtown Alliance, his participation in the Humphrey Institute Fellowship, his new position as the Chair of the Homeless Coalition and his participation in several upcoming conferences.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be October 15, 2019, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:26 p.m. was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
October 15, 2019**

The Beltrami County Board of Commissioners met in regular session on October 15, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:05 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

Ervin Blom, Eckles Township, expressed concerns about the design on the southern portion of County 9. His concern centers around school buses dropping children off. When the bus stop arm is out, people from both traffic directions know that they have to stop. This provides safety for children crossing the road. With the painted meridian, he believes some people in the on-coming lane will treat it the same as a regular divided highway meridian and will not stop. This would put children at risk. Some Board acknowledged his concern and stated that the county will look into this concern. Mr. Blom also suggested that lighting be added to the intersection of #15 and #22, as it is hard to see the turn onto #22 at night. Mr. Blom also stated that there should be a four-way stop at the intersection of #9 and #22.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda:

- Approval of Drug Treatment Court Resolution of Support

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held October 1, 2019, and the Minutes of the Board of Commissioners Regular Meeting held October 1, 2019, as submitted. Minutes of the Public Hearing Meeting held on October 8, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution for Repurchase Forfeited property in Sugar Bush Lake Township

The Board, by adoption of its Consent Agenda, approved the Resolution for repurchase and administrative combination of forfeited lands made by Gary Carlson for parcel 43.00239.00 in Sugar Bush Lake Township:

Whereas, Minnesota Statute 281.174 requires real estate property delinquent three years to be forfeited to the State of Minnesota;

Whereas, The property owner was delinquent three years on property tax payments;

Whereas, The Beltrami County Auditor-Treasurer's Office followed Minnesota Statute regarding required notifications and worked with the property owner to resolve the delinquency;

Whereas Efforts were unsuccessful and the properties forfeited to the State of Minnesota on June 25, 2013;

Whereas Minnesota Statute 282.241 allows for repurchase of forfeited properties after the adoption of a resolution by the board of county commissioners determining that by repurchase undue hardship... resulting from the forfeiture will be corrected;

Whereas, the property owner has made an application for repurchase, and has agreed to pay in full the aggregate sum of delinquent taxes and assessments together with penalties, costs and fees, with interest at the rate fixed by law for the respective years computed to the date of repurchase from the time such taxes and assessment

became delinquent, and also the sum of all taxes and assessments with penalties, fees and costs, with interest at the rate fixed by law for the respective years to the date of repurchase from the time such taxes and assessments would have been delinquent that would have been levied and assessed against such parcel between the date of forfeiture and the date of repurchase, all due and to be computed as set out in said Minnesota Statute Section 282.251.

Whereas, The Beltrami County Board of Commissioners reviewed the property owner's application for repurchase and administrative combination and determined that allowing the repurchase will correct an undue hardship.

THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby determine that the repurchase will correct and undue hardship, and approves the Application for Repurchase and Administrative Combination of Forfeited Lands.

Approved Federal Award Procurement Policy

The Board, by adoption of its Consent Agenda, approved updates to the Federal Award Procurement Policy retroactive to January 1, 2019, as submitted.

Approved Resolution for Bad Debt Policy

The Board, by adoption of its Consent Agenda, approved the Resolution to affirm the practice for all bad debt requirements:

WHEREAS, Beltrami County operates almost exclusively on a cash basis.

WHEREAS, Beltrami County under certain circumstances of operations will allow money to be owed to Beltrami County.

WHEREAS, Beltrami County shall send out billings for all amounts owed to the County.

WHEREAS, Beltrami County will exhaust all legal avenues on any unpaid billings.

WHEREAS, Beltrami County will deem any unpaid billings that all legal avenues of collection have been exhausted uncollectable.

NOW, THEREFORE, BE IT RESOLVED, that it is the policy of Beltrami County that any debts owed to the county and are deemed uncollectable will require board approval to be written off.

Approved Election Funds Transfer Policy

The Board, by adoption of its Consent Agenda, accepts the County's Electronic Funds Transfer Policy annually and the delegation of EFT authority to the Auditor-Treasurer.

Approved Support for Property Assessed Clean Energy (PACE) Project

The Board, by adoption of its Consent Agenda, approved support for PACE project on parcel 26.00107.01 for \$35,000 amortized at 5% for 10 years and per Resolution #160103, as submitted.

Approved Aquatic Invasive Species Management Plan Update

The Board, by adoption of its Consent Agenda, approved adoption of the 2019-2021 Prevention and Management Plan for Aquatic Invasive Species, as submitted.

Approved Updates to the Agricultural Lease Policy

The Board, by adoption of its Consent Agenda, approved the revised and updated 2019 Beltrami County Agricultural Lease Policy, as submitted.

Approved Lease with MN DNR for Judicial Ditch 35 Plugs

The Board, by adoption of its Consent Agenda, approved Miscellaneous Lease #LMIS010377m with MN DNR to cross DNR administered property to construct the ditch plugs on JD 35 and authorize County Engineer to sign documents.

Approved Final Pay Voucher for CP 004-019-001

The Board, by adoption of its Consent Agenda, approved the final pay voucher for Knife River Materials, Project CP 004-019-001 in the amount of \$20,135.77, as submitted.

Approved Final Pay Voucher for SAP 004-030-009

The Board, by adoption of its Consent Agenda, approved the final pay voucher for Morris Sealcoat & Trucking Inc., Project SAP 004-030-009 in the amount of \$49,062.14, as submitted.

Approved Certification of Un-Paid Solid Waste Accounts

The Board, by adoption of its Consent Agenda, approved the list of unpaid accounts as delinquent, and forwarded them to the County Auditor for action, as submitted.

Approved Solid Waste Service Providers for 2020

The Board, by adoption of its Consent Agenda, approved the list of service providers that will be required when the County takes over the Solid Waste Operations in 2020, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Resolution Supporting Implementation of Drug Treatment Court in Beltrami County

The Board, by adoption of its Consent Agenda, approved the Resolution in support of implementation of a Drug Treatment Court in Beltrami County:

WHEREAS, the illicit use of controlled substances has increased significantly in Beltrami County over the past ten years, resulting in a rapidly increasing growth in users being criminally charged and in children being removed from their families and placed in foster care due to parental addiction;

WHEREAS, the Beltrami County Board of Commissioners recognizes the complex issues surrounding illicit drug use, addiction and treatment;

WHEREAS, the Beltrami County Board of Commissioners publicly offered support to the concept of a drug treatment court in Beltrami County and supplied a letter of support to the 2019 application submitted by the Ninth Judicial District-Beltrami County;

WHEREAS, the United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance recently announced its award of a four-year \$499,979.00 grant to the Ninth Judicial District-Beltrami County to implement and operate a drug treatment court that will effectively integrate evidence-based substance abuse treatment, mandatory drug testing, sanctions and incentives, and transitional services in a judicially supervised court setting with jurisdiction over substance-abusing offenders;

WHEREAS, the Grant requires matching funds and/or in kind funding of 25% of the total project cost calculated as follows: Award Amount (\$499,979.00) / % of Federal Share (0.75) = Total Project

Cost (\$666,638.66). Total Project Cost (\$666,638.66) x % of Recipient's Share (0.25) = Required Match of \$166,659.66. This amount is achieved through in-kind matching funds from the Ninth Judicial District, Department of Corrections, and Beltrami County;

WHEREAS, the historical precedent of drug treatment courts in Minnesota is that they are implemented with federal grant funding, but continued funding for existing drug courts after the expiration of a federal grant is provided by the Minnesota legislature and/or local financial support; and

WHEREAS, the Beltrami County Board of Commissioners recognizes that the Beltrami County Courts are not guaranteed further funding for a drug treatment court after the expiration of the federal grant on September 30, 2023.

REGULAR AGENDA

JRs Corner Access On-Off Sale Liquor License

Adam Studniski and Ryan Klein are purchasing JRs Corner Access, LLC. The establishment was licensed for selling 3.2, the new owners are wanting to change the liquor license to On and Off sale Intoxicating Liquor.

It was noted that the Township Board voted unanimously to support the license. Commissioner Sumner read a letter from constituents and reported that the Red Lake Tribal Council oppose the license. He stated that he would be in opposition to the license.

The Board noted that the owner did not show-up to the meeting.

A motion was made by Commissioner Sumner to deny the On-Off Sale Liquor License for JRs Corner Access, LLC. There was no second to the motion.

A motion was made by Commissioner Anderson and seconded by Commissioner Gaasvig to table to discussion until November 4 Board Meeting. Unanimously carried.

Commissioner Anderson requested an opinion from the County Sheriff.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

Commissioners' Reports

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be November 5, 2019, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:50 p.m. was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
November 5, 2019**

The Beltrami County Board of Commissioners met in regular session on November 5, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

Welcome to the audience.

CITIZENS ADDRESSING THE BOARD

Rick Black, representing the Grace Lake Watershed Improvement Association, thanked the Board for their help and direction related to Aquatic Invasive Species protection on Grace Lake.

APPROVAL OF AGENDA

The following items were added to the Consent Agenda:

- Approval of adding Jail Subcommittee assignments to the approved Per Diem Committees list.
- Approval of reducing Liquor License fees for businesses participating in Support Within Reach Project.
- Approval of Letter of Support of NACO endorsed opposition to increased length and weight for trucks.

The following item was removed from the Regular Agenda:

- Resurrect/Update of County Ditch #2

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Sumner, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held October 15, 2019, and the Minutes of the Board of Commissioners Regular Meeting held October 15, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Northwest MN Juvenile Center Cultural Arts Grant

The Board, as fiscal agent for NMJC, and by adoption of its Consent Agenda, approved the cultural arts grand award of \$20,000 to Northwest MN Juvenile Center from the MN Dept. of Public Safety, as submitted.

Approved Uncollectible Non-Sufficient Funds Check

The Board, by adoption of its Consent Agenda, approved the write-off on an uncollectible non-sufficient funds check from Candace Gail Clark of Moose Lake, MN in the amount of \$45.

Approved Resolution and New Premises Permit for Lawful Gambling for Bemidji Youth Hockey

The Board, by adoption of its Consent Agenda, approved a new premises permit application for Lawful Gambling for Bemidji Youth Hockey Association at CK Dudley's and associated Resolution:

WHEREAS, under the current Minnesota Statutes 349.165, a licensed organization may conduct lawful gambling at a site after the board has approved a premises permit for that site,

WHEREAS, the Bemidji Youth Hockey Association is a licensed organization, number 00478,

WHEREAS, the Bemidji Youth Hockey Association has submitted the Minnesota Lawful Gambling Premises Permit Application to conduct lawful gambling activity at:

CK Dudley's
6405 Bemidji Ave N
Bemidji, MN 56601

NOW, THEREFORE BE IT RESOLVED, Beltrami County Board of Commissioners authorizes and approves the application of the Bemidji Youth Hockey Association for a Minnesota Lawful Gambling Premises Permit.

Approved Audit Engagement Letter

The Board, by adoption of its Consent Agenda, approved the engagement letter for Beltrami County's audit with CliftonLarsonAllen for the 12/31/19 audit.

Approved Liquor, Wine, Set-up, 3.2 Beer, Tobacco, Auctioneer, and Second Hand Goods License Renewals

The Board, by adoption of its Consent Agenda, approved the 2020 renewal for licenses for Liquor, Wine, Set-up, 3.2 Beer, Tobacco, Auctioneer, and Second Hand Goods, as submitted.

Approved Prime West Joint Powers Agreement

The Board, by adoption of its Consent Agenda, approved the Joint Powers Agreement (2nd amended and restated Health Care Access Initiative), with Prime West Health, as submitted.

Approved Resolution Authorizing 2020 Noxious Weed and Invasive Plant Grant Program

The Board, by adoption of its Consent Agenda, approved the Resolution authorizing applying for a \$10,000 grant to help fund the control of priority noxious weeds on tax-forfeited lands in Beltrami County:

WHEREAS, Minnesota Noxious Weed Law, Minnesota Statutes, sections 18.75 to 18.91, states in part: "A person owning land, a person occupying land, or a person responsible for the maintenance of public land shall control or eradicate all noxious weeds on the land at a time and in a manner ordered by an inspector or county-designated employee";

WHEREAS, currently, there are 23 species on the State prohibited noxious weed list - 14 on the eradicate list and 9 on the control list. These species must be eradicated or controlled on all lands within the state;

WHEREAS, efforts must be made to prevent the spread, maturation and dispersal of any propagating parts, thereby reducing established populations and preventing reproduction and spread as required by Minnesota Statutes, Section 18.78.

WHEREAS, Beltrami County tax-forfeited lands harbor many noxious weeds currently on the Noxious Weed Control list, especially Spotted Knapweed, Common Tansy, and Canada Thistle;

WHEREAS, the Beltrami County Natural Resource Management (NRM) Department has the opportunity to apply for a 2020 Minnesota Department of Agriculture Noxious Weed and Invasive Plant Program Grant for \$10,000 to help control noxious weeds;

WHEREAS, the in-kind amount would be provided by existing NRM Department employee personnel costs and travel costs to the project sites;

NOW, THEREFORE, BE IT RESOLVED, the Beltrami County Board of Commissioners authorizes the Land Commissioner to apply to the Noxious Weed and Invasive Plant Program Grant to help fund biological control measures and herbicide application on plants on the State Prohibited Noxious Weed List. Beltrami County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and,

BE IT FURTHER RESOLVED, Beltrami County names the fiscal agent for this project as:

Ms. Jodee Treat
Beltrami County Auditor/Treasurer
701 Minnesota Ave NW
Bemidji, MN 56601

Approved MDH Local Public Health Act Project Agreement

The Board, by adoption of its Consent Agenda, approved the MDH Local Public Health Act Project Agreement in the amount of \$208,703 for 2020.

Approved Grant Funds for Family Group Decision Making Program

The Board, by adoption of its Consent Agenda, approved the Grant funding for Family Group Decision Making from the MN Dept of Human Services in the amount of \$20,527.50 for the period January 1 - June 30, 2020.

Approved Host County Contract for Father Project

The Board, by adoption of its Consent Agenda, approved the Host County Contract with St. Joseph's Area Health Services for the period from November 1, 2019 - October 31, 2020, for the Father Project Services, as submitted.

Approved Health & Human Services Monthly Child Protection Reports
The Board, by adoption of its Consent Agenda, approved the monthly child protection reports, as submitted.

Approved Health & Human Services Family Foster Care Licenses
The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List
The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Adding Jail Subcommittee assignments to the approved Per Diem Committees list
The Board, by adoption of its Consent Agenda, added current and future, jail subcommittees to the approved Per Diem Committee list.

Approved the Reduction of Liquor License fees for businesses participating in Support Within Reach Project
The Board, by adoption of its Consent Agenda, approved the one-time \$200 reduction in On Sale Intoxicating Liquor License fee to businesses who participate in the Support Within Reach Project to educate and train bar employees to recognize potential stocking and/or assaultive behavior.

Approved Letter of Support of NACO endorsed opposition to increased length and weight for trucks
The Board, by adoption of its Consent Agenda, approved a letter of support to Congressman Pete Stauber of the NACO endorsed opposition to increased length and weight for trucks on our road systems, as submitted.

REGULAR AGENDA

JRs Corner Access On/Off Sale Liquor License
Adam Studniski and Ryan Klein are purchasing JRs Corner Access, LLC. This establishment was licensed for selling 3.2 and the new owners are requesting to change the liquor license to on & Off Sale Intoxicating Liquor. A Public Hearing was held on October 1, 2019.

Auditor/Treasurer JoDee Treat, presented a letter from Sheriff Beitel recommending approval of the liquor license. Township Board approval has also been received.

Commissioner Sumner read the Pioneer article from 2014 discussing the Board position regarding Rogers Resort liquor license request,

local opposition and Red Lake Nation opposition, and a possible buffer zone in relation to the reservation boarder.

Commissioner Sumner also inquired if the bar owner was present in the audience. A member of the audience did acknowledge his presence.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve the liquor license for on & off sale intoxicating liquor to JRS Corner Access, LLC. Motion carried 3:2 vote. Commissioners Sumner and Olson voting No.

Resurrect/Update of County Ditch #2

This item was removed from the agenda by Board members.

Public Hearing: Proposed Solid Waste Ordinance Update

Solid Waste Manager, Brian Olson, stated that he has not received any input from the public to date.

Commissioners Gaasvig and Anderson are members of the Solid Waste Committee.

Commissioner Gaasvig summarized the work of the Committee to update the existing Ordinance from 1979 and combine it with the separate Ordinance that addresses solid waste fees; also to address implementing rules to comply with State and Federal Statute and to add some enforcement capabilities for non-compliance.

Commissioner Lucachick acknowledged the audience and stressed the fact that this was a Public Hearing only. No Board decisions would be made. He encouraged everyone to speak up with their concerns. Mr. Lucachick also ask the County Attorney if he has given his endorsement to the proposed Ordinance revisions. In particular to the rights given to the Solid Waste Manager to issue citations and accessing property without a search warrant.

Brian Olson provided a PowerPoint presentation reviewing the revisions being proposed to the Ordinance and provided many pictures of examples throughout the County that have been visited by MPCA and are under review for compliance, along with examples of miss-use of the transfer site facilities at various locations.

Commissioner Lucachick opened the Public Hearing at 5:42 pm.

- Jim Kramer, Grace Lake Association spoke in support of the amendments to Section D, paragraphs 10-13 pertaining to property not licensed as a junkyard to store unoccupied, non-

habitable, non-usable mobile homes, RVs, trailers, campers, etc. He submitted his support in writing.

- Sharon Wecheck*, who works for a local hauler, stated concerns regarding the inspection of property and the safety risk to the business and its employees with an unauthorized person on the premises. This Ordinance would give too much power to one individual.
- Mel Melander, Eckles Township, stated that the City of Wilton is annexing property to the City to avoid County Over-regulation from the Assessors and Environmental Services Departments. This is another example of the same over-regulation by the County.
- Dale Wilson, City of Wilton resident stated that if the MPCA is involved on the sites in question that Mr. Olson used as examples, doesn't that mean that there are already rules and regulations in place to handle these matters? Too much power is being given to one person with this Ordinance.
- Mick Trepanier*, Eckles Township, owns a scrap and salvage yard. He stated that this Ordinance will affect 70% of his customers. Who is going to go onto peoples property and regulate what they can and cannot have? This is the wrong approach to solving a problem.
- William Shepherd* expressed great concern of government having the authority to tell citizens what they can and cannot do/have on personal property.
- Davey Mills, Owner of Bemidji Marine voiced caution as to how far the County may go on this issue.
- Jeremy Christiansen, Grange Road stated the he does not want to be told what he can or cannot do on his own property. Asked the Board to use extreme caution on this issue.
- Michael Molman* Lives on a multi-generation farm with old vehicles, trailers and scrap on his property that he may or may not be using. Is concerned about being over-regulated by government.
- Andy Wells, Owner of Wells Technology, suggested several changes to the Ordinance and also pointed out that some of the property images in the PowerPoint were aerial photos while the concern was for the view of the property from the road as the issue.
- Several other citizens spoke in opposition to the Ordinance and government overreach.

*Spelling on citizen's names may have some inaccuracies due to the inability to verify spelling during the public hearing.

Closed the Public Hearing at 6:33 pm.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

Commissioners' Reports

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be November 19, 2019, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:56 p.m. was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
November 19, 2019**

The Beltrami County Board of Commissioners met in regular session on November 19, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:04 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Ery Bloom addressed the Board with concerns over the County Road #9 project. He is very concerned with safety issues and no way to safely pull a vehicle to the side. Mr. Bloom also spoke in opposition to the solid waste ordinance and regulations to "junk yards".
- Carrie Hicks, representative of Ladies Advocacy Agency, spoke on behalf of a client regarding child custody and domestic violence issues. Her intent was to provide awareness to the need for domestic violence cases to be taken into consideration on CHIPS cases.
- Emelie Rivera, speaking as a County resident and not a member of the Bemidji City Council had a long list of questions about jail operations. Ms. Rivera referenced the DOC Facilities Inspection Report, which listed many deficiencies and areas needing attention. She questioned the status of the County's compliance and requested immediate action.
- Mara Thompson, a resident with an open CHIPS case in Beltrami County, shared with the Board, her experiences with Beltrami County Social Services, the Sheriff's Office, Attorneys and Court System. Ms. Thompson feels that she is not getting proper and legal treatment by Beltrami County and she is about to lose custody of her child to an abusive spouse.

Commissioner Sumner advocated in favor of looking into Health & Human Services process and procedure. Is there any way, as the policy makers for the County, that the Board can help in these situations. Commissioner Sumner requested a Work Session item on this matter.

- Reed Olson, addressed the Board regarding some County Jail concerns. See Attachment A to these minutes for his complete statement.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda:

- Approval of PrimeWest Managed Care Services Position

The following item was added to the Regular Agenda:

- Approval of Bid for CSC Building Third Floor Remodel Project

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held November 5, 2019, and the Minutes of the Board of Commissioners Regular Meeting held November 5, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution and New Premises Permit for Lawful Gambling for Bemidji Youth Hockey

The Board, by adoption of its Consent Agenda, approved the new premises permit application for lawful gambling for Bemidji Youth Hockey Assoc at Ruttger's Birchmont Lodge:

WHEREAS, under the current Minnesota Statutes 349.165, a licensed organization may conduct lawful gambling at a site after the board has approved a premises permit for that site,

WHEREAS, the Bemidji Youth Hockey Association is a licensed organization, number 00578,

WHEREAS, the Bemidji Youth Hockey Association has submitted the Minnesota Lawful Gambling Premises Permit Application to conduct lawful gambling activity at:

Ruttger's Birchmont Lodge
7598 Bemidji Rd NE
Bemidji, MN 56601

NOW, THEREFORE, BE IT RESOLVED, Beltrami County Board of Commissioners authorizes and approves the application of the Bemidji Youth Hockey Association for a Minnesota Lawful Gambling Premises Permit.

Approved Voting Equipment Grant Amendment

The Board, by adoption of its Consent Agenda, approved the amended Voting Equipment Grant Agreement from State of Minnesota, Office of the Secretary of State, extending the contract expiration date to March 31, 2020.

Approved NW Juvenile Center Host County Contract

The Board, by adoption of its Consent Agenda, approved the Host County Contract with Northwestern Minnesota Juvenile Center, as submitted.

Approved Resolution and Joint Powers Agreement with MN Bureau of Criminal Apprehension for MN Anti-Heroin Task Force Program Participation.

The Board, by adoption of its Consent Agenda, approved the Resolution and renewal of the Joint Powers Agreement with MN Bureau of Criminal Apprehension to participate in the Minnesota Anti-Heroin Task Force Program:

WHEREAS, the Beltrami County Sheriff accepted the plan for a Joint Powers Agreement with the Minnesota Bureau of Criminal Apprehension to work together to investigate illicit activities related to the distribution of heroin or unlawful distribution of prescription opioids. The sheriff's office will participate in the Minnesota Anti-Heroin Task Force Program (AHTF) and be provided overtime reimbursement as allowed under the Community Oriented Policing Services (COPS) Anti-Heroin Task Force Program.

NOW, THEREFRE, BE IT RESOLVED, that Beltrami County enters into a Law Enforcement Joint Powers Agreement with the Bureau of Criminal Apprehension for the mutual benefit of the public safety of citizens and taxpayers in Beltrami County.

Approved DHS Grant Funds for Children's Mental Health Programming
The Board, by adoption of its Consent Agenda, approved grant funds from the State of Minnesota to provide programing for children needing mental health services through the Beltrami Area Service Collaborative.

Approved DHS Contract for Child and Teen Checkups
The Board, by adoption of its Consent Agenda, approved the 2020 Contract with DHS for Child and Teen Checkups Administrative Services.

Approved Health & Human Services Monthly Child Protection Reports
The Board, by adoption of its Consent Agenda, approved the monthly child protection reports, as submitted.

Approved Health & Human Services Family Child Care Licenses
The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List
The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved PrimeWest Managed Care Services Position
The Board, by adoption of its Consent Agenda, approved filling a .5 FTE position in PrimeWest Managed Care beginning 1-1-2020 and funded through PrimeWest.

REGULAR AGENDA

2020-2022 Transfer Trailer Hauling Contract Bid Award

The current solid waste hauling contract ends December 31, 2019. Two companies provided bids for the 2020-2022 contract.

1. Dukek Logging - total bid \$2,141,623.70
2. L Anderson Transport - total bid \$2,290,767

Final approval is also contingent upon the other two counties concurrence with this bid results.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Olson, to approved a three year contract with Dukek Logging beginning January 2020 with a 2020 & 2021 rate of \$2.21/mile and a 2022 rate of \$2.22/mile, as submitted. Unanimously carried.

Set a Work Session Date for Solid Waste Ordinance Review

A special work session is being requested to review the draft Solid Waste Ordinance. The Work Session will be held with the intent of clarifying the ordinance language and intend, and factoring input from the Public Hearing held on November 5, as well as additional written comments received since the hearing.

A motion was made by Commissioner Olson, and seconded by Commissioner Anderson, to conduct a special Work Session meeting on Tuesday, November 26 at 3:00 for the sole purpose of reviewing the draft Solid Waste Ordinance. Unanimously carried.

Ratification of Several Union Contracts for 2020-2022

Administrator, Kay Mack, presented union agreements that have been negotiated and accepted with the Teamsters Licensed Deputies, Teamsters Corrections/Communications Officers and AFSCME Courthouse. The 3-year contracts call for cost of living increases and adoption of a new 10 step pay scale that includes a 15 and 20 year step. Flex dollar increases and some individual contract unique language changes.

A motion was made by Commissioner Olson, and seconded by Commissioner Anderson, to accept and ratify the union agreements for 2020-2022 with Teamsters Licensed Deputies, Teamsters Corrections/Communications Officers and AFSCME Courthouse. Unanimously carried.

Coroner Contract

The Sheriff's Office is changing providers for coroner services. The County will realize significant saving by contracting with Midwest Examiner's Office of Anoka County rather than Ramsey County. Yearly admin fee for Ramsey is \$3000, for Midwest is \$1800. There is also significant savings in reduced mileage.

The Sheriff is asking for approval of a resolution that enables a one year contract for Coroner Services with Midwest Examiner's Office of Anoka County at \$1,800 per year plus specific autopsy fees as indicated.

WHEREAS, Minnesota Statute §390.005 provides that the county board may appoint a Medical Examiner for a period not to exceed four years; and

WHEREAS, Beltrami County has contracted with Anoka County for autopsy services from January 01, 2020 - December 31, 2020 and

WHEREAS, Dr. A. Quinn Strobl of the Midwest Medical Examiner's Office in Anoka County is qualified under Minnesota Statute §390.005 to serve as Medical Examiner.

WHEREAS, Dr. A. Quinn Strobl was appointed as Medical Examiner for Beltrami County for a period January 01, 2020 - December 31, 2020. NOW, THEREFORE, BE IT RESOLVED that Dr. A. Quinn Strobl is appointed Medical Examiner for Beltrami County effective January 01, 2020 - December 31, 2020

NOW, THEREFORE, BE IT RESOLVED that County Board Chair James Lucachick and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

A motion was made by Commissioner Olson, and seconded by Commissioner Gaasvig, to approve the Resolution authorizing Midwest Medical Examiner's Office of Anoka County to serve as the medical examiner for Beltrami County effective 1-1-2020 through 12-31-2020. Unanimously carried.

Community Service Center 3rd Floor Remodel Project

A motion was made by Commissioner Gaasvig and seconded by Commissioner Anderson to approve the base bid not to exceed \$316,722; approve the lowest responsive bid for the general contractor, Construction Engineers at \$198,964; and receive an update on the bids for the four alternates with review of the technology costs. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Gaasvig updated on the Shoreland Ordinance Review Committee.
- Commissioner Sumner talked about the anglers rescued from thin ice on Red Lake just recently and his concerns about the liquor licenses being applied for by some area businesses and how these circumstances may be handled in the future. Board members expressed interest in holding people responsible for the cost of rescues on Red Lake. Mr. Sumner requested a future Work Session agenda on this subject.
- Commissioner Anderson stated there are 4 union contracts still being worked on.
- Commissioner Olson has attended several community political events lately, Women in Politics at the Bemidji Library, A presentation in Cass County that would be great to have

presented at Beltrami County regarding a risk assessment tool, and also attended another educational event by the state supreme court.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be December 3, 2019, in the Board Room of the County Administration Building.

Administrators Report

Administrator's Report was not completed during the Work Session.

- Reminder to the Commissioners of Employee Celebration on Monday, November 25, from 3:30-4:30 pm.
- Development Funds Books were distributed today for review.
- BSU is coordinating with the County to have a student logo contest for Beltrami County. Commissioners will be updated as it progresses and will have the opportunity to review the logo designs.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:27 p.m. was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY DITCH AUTHORITY
November 19, 2019**

The Beltrami County Ditch Authority met on November 19, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 6:27 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL BUSINESS

County Ditch #2 Discussion

Highway Engineer, Bruce Hasbargen reviewed the Public Hearing that was held on September 9, 2019 and reported that the feedback received at that time indicated an interest by the affected residents to pursue maintaining the ditch system. 22 residents out of approximately 165 were in attendance.

Ditch #2 is currently an inactive ditch system. The goal would be to either make the ditch active or abandon it so that it can be removed from the County's list of legal ditch systems.

The County would need to do a ditch inspection and determine what level of maintenance and at what cost it would be to activate the ditch system. Mr. Hasbargen is requesting guidance from the Ditch Authority to spend the time and money to inspect the ditch.

A motion was made by Commissioner Olson and seconded by Commissioner Anderson to instruct the County Engineer to perform a ditch inspection on County Ditch #2 to determine the level of maintenance and cost to make it an active ditch system and report back to the Ditch Authority. Expenditure not to exceed \$1,000. Motion carried 3:2. Commissioners Sumner and Gaasvig noted No.

Adjourned at 6:40 p.m.

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
November 19, 2019**

The Beltrami County Board of Commissioners met in regular session on November 19, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:04 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Erv Bloom addressed the Board with concerns over the County Road #9 project. He is very concerned with safety issues and no way to safely pull a vehicle to the side. Mr. Bloom also spoke in opposition to the solid waste ordinance and regulations to "junk yards".
- Carrie Hicks, representative of Ladies Advocacy Agency, spoke on behalf of a client regarding child custody and domestic violence issues. Her intent was to provide awareness to the need for domestic violence cases to be taken into consideration on CHIPS cases.
- Emelie Rivera, speaking as a County resident and not a member of the Bemidji City Council had a long list of questions about jail operations. Ms. Rivera referenced the DOC Facilities Inspection Report, which listed many deficiencies and areas needing attention. She questioned the status of the County's compliance and requested immediate action.
- Mara Thompson, a resident with an open CHIPS case in Beltrami County, shared with the Board, her experiences with Beltrami County Social Services, the Sheriff's Office, Attorneys and Court System. Ms. Thompson feels that she is not getting proper and legal treatment by Beltrami County and she is about to lose custody of her child to an abusive spouse.

Commissioner Sumner advocated in favor of looking into Health & Human Services process and procedure. Is there any way, as the policy makers for the County, that the Board can help in these situations. Commissioner Sumner requested a Work Session item on this matter.

- Reed Olson, addressed the Board regarding some County Jail concerns. See Attachment A to these minutes for his complete statement.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda:

- Approval of PrimeWest Managed Care Services Position

The following item was added to the Regular Agenda:

- Approval of Bid for CSC Building Third Floor Remodel Project

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held November 5, 2019, and the Minutes of the Board of Commissioners Regular Meeting held November 5, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution and New Premises Permit for Lawful Gambling for Bemidji Youth Hockey

The Board, by adoption of its Consent Agenda, approved the new premises permit application for lawful gambling for Bemidji Youth Hockey Assoc at Ruttger's Birchmont Lodge:

WHEREAS, under the current Minnesota Statutes 349.165, a licensed organization may conduct lawful gambling at a site after the board has approved a premises permit for that site,

WHEREAS, the Bemidji Youth Hockey Association is a licensed organization, number 00578,

WHEREAS, the Bemidji Youth Hockey Association has submitted the Minnesota Lawful Gambling Premises Permit Application to conduct lawful gambling activity at:

Ruttger's Birchmont Lodge
7598 Bemidji Rd NE
Bemidji, MN 56601

NOW, THEREFORE, BE IT RESOLVED, Beltrami County Board of Commissioners authorizes and approves the application of the Bemidji Youth Hockey Association for a Minnesota Lawful Gambling Premises Permit.

Approved Voting Equipment Grant Amendment

The Board, by adoption of its Consent Agenda, approved the amended Voting Equipment Grant Agreement from State of Minnesota, Office of the Secretary of State, extending the contract expiration date to March 31, 2020.

Approved NW Juvenile Center Host County Contract

The Board, by adoption of its Consent Agenda, approved the Host County Contract with Northwestern Minnesota Juvenile Center, as submitted.

Approved Resolution and Joint Powers Agreement with MN Bureau of Criminal Apprehension for MN Anti-Heroin Task Force Program Participation.

The Board, by adoption of its Consent Agenda, approved the Resolution and renewal of the Joint Powers Agreement with MN Bureau of Criminal Apprehension to participate in the Minnesota Anti-Heroin Task Force Program:

WHEREAS, the Beltrami County Sheriff accepted the plan for a Joint Powers Agreement with the Minnesota Bureau of Criminal Apprehension to work together to investigate illicit activities related to the distribution of heroin or unlawful distribution of prescription opioids. The sheriff's office will participate in the Minnesota Anti-Heroin Task Force Program (AHTF) and be provided overtime reimbursement as allowed under the Community Oriented Policing Services (COPS) Anti-Heroin Task Force Program.

NOW, THEREFRE, BE IT RESOLVED, that Beltrami County enters into a Law Enforcement Joint Powers Agreement with the Bureau of Criminal Apprehension for the mutual benefit of the public safety of citizens and taxpayers in Beltrami County.

Approved DHS Grant Funds for Children's Mental Health Programming
The Board, by adoption of its Consent Agenda, approved grant funds from the State of Minnesota to provide programing for children needing mental health services through the Beltrami Area Service Collaborative.

Approved DHS Contract for Child and Teen Checkups
The Board, by adoption of its Consent Agenda, approved the 2020 Contract with DHS for Child and Teen Checkups Administrative Services.

Approved Health & Human Services Monthly Child Protection Reports
The Board, by adoption of its Consent Agenda, approved the monthly child protection reports, as submitted.

Approved Health & Human Services Family Child Care Licenses
The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List
The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved PrimeWest Managed Care Services Position
The Board, by adoption of its Consent Agenda, approved filling a .5 FTE position in PrimeWest Managed Care beginning 1-1-2020 and funded through PrimeWest.

REGULAR AGENDA

2020-2022 Transfer Trailer Hauling Contract Bid Award

The current solid waste hauling contract ends December 31, 2019. Two companies provided bids for the 2020-2022 contract.

3. Dukek Logging - total bid \$2,141,623.70
4. L Anderson Transport - total bid \$2,290,767

Final approval is also contingent upon the other two counties concurrence with this bid results.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Olson, to approved a three year contract with Dukek Logging beginning January 2020 with a 2020 & 2021 rate of \$2.21/mile and a 2022 rate of \$2.22/mile, as submitted. Unanimously carried.

Set a Work Session Date for Solid Waste Ordinance Review

A special work session is being requested to review the draft Solid Waste Ordinance. The Work Session will be held with the intent of clarifying the ordinance language and intend, and factoring input from the Public Hearing held on November 5, as well as additional written comments received since the hearing.

A motion was made by Commissioner Olson, and seconded by Commissioner Anderson, to conduct a special Work Session meeting on Tuesday, November 26 at 3:00 for the sole purpose of reviewing the draft Solid Waste Ordinance. Unanimously carried.

Ratification of Several Union Contracts for 2020-2022

Administrator, Kay Mack, presented union agreements that have been negotiated and accepted with the Teamsters Licensed Deputies, Teamsters Corrections/Communications Officers and AFSCME Courthouse. The 3-year contracts call for cost of living increases and adoption of a new 10 step pay scale that includes a 15 and 20 year step. Flex dollar increases and some individual contract unique language changes.

A motion was made by Commissioner Olson, and seconded by Commissioner Anderson, to accept and ratify the union agreements for 2020-2022 with Teamsters Licensed Deputies, Teamsters Corrections/Communications Officers and AFSCME Courthouse. Unanimously carried.

Coroner Contract

The Sheriff's Office is changing providers for coroner services. The County will realize significant saving by contracting with Midwest Examiner's Office of Anoka County rather than Ramsey County. Yearly admin fee for Ramsey is \$3000, for Midwest is \$1800. There is also significant savings in reduced mileage.

The Sheriff is asking for approval of a resolution that enables a one year contract for Coroner Services with Midwest Examiner's Office of Anoka County at \$1,800 per year plus specific autopsy fees as indicated.

WHEREAS, Minnesota Statute §390.005 provides that the county board may appoint a Medical Examiner for a period not to exceed four years; and

WHEREAS, Beltrami County has contracted with Anoka County for autopsy services from January 01, 2020 - December 31, 2020 and

WHEREAS, Dr. A. Quinn Strobl of the Midwest Medical Examiner's Office in Anoka County is qualified under Minnesota Statute §390.005 to serve as Medical Examiner.

WHEREAS, Dr. A. Quinn Strobl was appointed as Medical Examiner for Beltrami County for a period January 01, 2020 - December 31, 2020. NOW, THEREFORE, BE IT RESOLVED that Dr. A. Quinn Strobl is appointed Medical Examiner for Beltrami County effective January 01, 2020 - December 31, 2020

NOW, THEREFORE, BE IT RESOLVED that County Board Chair James Lucachick and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

A motion was made by Commissioner Olson, and seconded by Commissioner Gaasvig, to approve the Resolution authorizing Midwest Medical Examiner's Office of Anoka County to serve as the medical examiner for Beltrami County effective 1-1-2020 through 12-31-2020. Unanimously carried.

Community Service Center 3rd Floor Remodel Project

A motion was made by Commissioner Gaasvig and seconded by Commissioner Anderson to approve the base bid not to exceed \$316,722; approve the lowest responsive bid for the general contractor, Construction Engineers at \$198,964; and receive an update on the bids for the four alternates with review of the technology costs. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Gaasvig updated on the Shoreland Ordinance Review Committee.
- Commissioner Sumner talked about the anglers rescued from thin ice on Red Lake just recently and his concerns about the liquor licenses being applied for by some area businesses and how these circumstances may be handled in the future. Board members expressed interest in holding people responsible for the cost of rescues on Red Lake. Mr. Sumner requested a future Work Session agenda on this subject.
- Commissioner Anderson stated there are 4 union contracts still being worked on.
- Commissioner Olson has attended several community political events lately, Women in Politics at the Bemidji Library, A presentation in Cass County that would be great to have

presented at Beltrami County regarding a risk assessment tool, and also attended another educational event by the state supreme court.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be December 3, 2019, in the Board Room of the County Administration Building.

Administrators Report

Administrator's Report was not completed during the Work Session.

- Reminder to the Commissioners of Employee Celebration on Monday, November 25, from 3:30-4:30 pm.
- Development Funds Books were distributed today for review.
- BSU is coordinating with the County to have a student logo contest for Beltrami County. Commissioners will be updated as it progresses and will have the opportunity to review the logo designs.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:27 p.m. was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY DITCH AUTHORITY
November 19, 2019**

The Beltrami County Ditch Authority met on November 19, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 6:27 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL BUSINESS

County Ditch #2 Discussion

Highway Engineer, Bruce Hasbargen reviewed the Public Hearing that was held on September 9, 2019 and reported that the feedback received at that time indicated an interest by the affected residents to pursue maintaining the ditch system. 22 residents out of approximately 165 were in attendance.

Ditch #2 is currently an inactive ditch system. The goal would be to either make the ditch active or abandon it so that it can be removed from the County's list of legal ditch systems.

The County would need to do a ditch inspection and determine what level of maintenance and at what cost it would be to activate the ditch system. Mr. Hasbargen is requesting guidance from the Ditch Authority to spend the time and money to inspect the ditch.

A motion was made by Commissioner Olson and seconded by Commissioner Anderson to instruct the County Engineer to perform a ditch inspection on County Ditch #2 to determine the level of maintenance and cost to make it an active ditch system and report back to the Ditch Authority. Expenditure not to exceed \$1,000. Motion carried 3:2. Commissioners Sumner and Gaasvig noted No.

Adjourned at 6:40 p.m.

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
December 3, 2019**

The Beltrami County Board of Commissioners met in regular session on December 3, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Craig Gaasvig, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

Highway Engineer, Bruce Hasbargen updated the Board on an incident that occurred last night at the Highway O'Brien Shop in Blackduck MN. There was a truck that caught fire during the night and burned while parked inside the building with many other trucks and pieces of equipment. He indicated that the Fire Marshal suspected an electrical issue. The incident is under investigation and our insurance company, MCIT, will be here tomorrow to begin the claims process. They are currently working on setting up a temporary shop and office.

APPROVAL OF AGENDA

The following items were added to the Consent Agenda:

- Approval of 2020 Development Fund Grant Awards
- Approval of Out-of-State Travel

The following item was removed from the Regular Agenda:

- TZD Grant - DWI Enforcement Officer

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Olson, seconded by Commissioner Sumner, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held December 3, 2019, and the Minutes of the Board of Commissioners Regular Meeting held December 3, 2019, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved ConCon Fund Appropriations

The Board, by adoption of its Consent Agenda, approved the funding recommendations of \$50,607 made by the citizen committees for 2019 distribution of the ConCon Fund, as submitted.

Approved the Contract for Tax and CAMA Software

The Board, by adoption of its Consent Agenda, approved the contract with Tyler Technologies for tax and CAMA software using the monies set aside for the current vender conversion. Approximately \$500,000 will be used to convert to Tyler Technologies, as submitted.

Approved 2019 Tax Forfeited Apportionments Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution distributing 2019 Tax-Forfeited Net Proceeds in February of 2020:

WHEREAS, 2003, Minnesota Session Laws, Chapter 127, Article 12, Section 24, Subdivision 5; allows for promotion of tourist, agriculture, and industrial developments. The amount to be spent annually for the purposes of the subdivision shall not exceed five dollars per capita of the county's population; now,

WHEREAS, Minnesota Statutes 282.08, Subdivision 4, provides that the County Board of Beltrami, from the proceeds from the sale or rental of tax forfeited land or any product there from may, by resolution set aside no more than thirty (30) percent of the receipts remaining for the purposes of timber development, acquisition and promotion of tourism, agricultural and industrial development, and no more than twenty (20) percent of the receipts remaining for the maintenance of County parks; and,

WHEREAS, those townships which include Three Island County Park have an interest in timber revenues from those lands to help support township roads that are utilized for hauling timber.

NOW THEREFORE, BE IT RESOLVED by the County Board of Beltrami, that 30 percent of the receipts for the year of 2019 remaining after administration, special assessments, and bond levy are paid, be set aside to be used for the purpose as specified in MS 282.08, Subdivision 4; of this, up to \$200,000 is to be transferred to the County Development fund and the remainder of the 30 percent is to be used exclusively for timber development programs on tax forfeited lands; and,

BE IT FURTHER RESOLVED that 20 percent of the receipts remaining to be used for the acquisition and maintenance of county parks or recreational areas, and

BE IT FURTHER RESOLVED that any balance remaining must be apportioned as follows: county, 40 percent; town or city, 20 percent; and school district, 40 percent, provided,

BE IT FURTHER RESOLVED, that 70% of all revenues generated through timber harvest from Three Island County Park shall be used for the maintenance of County Parks and Recreation areas within Beltrami County, 20% shall be used for reforestation of County Parks and Recreation areas and the remaining 10% of the revenues will be apportioned to the townships with direct interest for maintenance of township roads.

Approved 2019 Emergency Management Performance Grant and Resolution

The Board, by adoption of its Consent Agenda, approved the resolution authorizing the agreement for the 2019 Emergency Management Performance Grant through the State of Minnesota, Department of Public Safety's Division of Homeland Security and Emergency Management:

WHEREAS, the Beltrami County Sheriff's Office is responsible for operating the Office of Emergency Management; and

WHEREAS, grant dollars are available to offset operating expenses of the Beltrami County Office of Emergency Management through the Emergency Management Performance Grant through the Minnesota Department of Public Safety Division of Homeland Security and Emergency Management; and

WHEREAS, this grant money is available to provide salary and benefits, the associated expenses related to Emergency Management training, and expenses with operating the Emergency Operations Center; and

WHEREAS, the Beltrami County Sheriff's Office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that Beltrami County Sheriff's Office Division of Emergency Management enter into an agreement with the Minnesota Department of Public Safety Division of Homeland Security Emergency Management for the 2019 EMPG Grant Agreement for the period of January 1st, 2019 through December 31st, 2019. County Board Chair James Lucachick and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the program(s).

Approved Resolution to Enroll Deputy in PERA Police & Fire Plan
The Board, by adoption of its Consent Agenda, approved the Resolution to enroll Deputy Bender in the PERA Police & Fire Plan:

BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, Casual Deputy Sheriff, currently held by Joshua Bender, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named Employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair, James Lucachick, and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Resolution to Participate in DWI Officer Grant

The Board, by adoption of its Consent Agenda, approved the Resolution to participate in DWI Officer Grant:

WHEREAS, Beltrami County Sheriff's Office is responsible for patrolling and enforcing Minnesota state statutes and Beltrami County ordinances on roadways contained in Beltrami County; and

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office, from the Minnesota Department of Public Safety to dedicate a patrol deputy for the specific purpose of enforcing Minnesota's DWI laws; and

WHEREAS, this grant money is available from the Minnesota Department Public Safety through the grant application process.

BE IT RESOLVED that the Beltrami County Sheriff's Office enter into a grant agreement with the Minnesota Department of Public Safety for the DWI Officer grant during the period of January 1, 2020 through September 30, 2020. Beltrami County Sheriff Ernie Beitel or his successors is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Beltrami County Sheriff's Office and to be the fiscal agent and administer the grant.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair James Lucachick and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Solid Waste Facility Hours

The Board, by adoption of its Consent Agenda, approved the recommended Solid Waste Facilities hours of operation and open to the public, as submitted.

Approved Two Solid Waste Positions Starting Pay

The Board, by adoption of its Consent Agenda, approved the recommendation for two of the positions being filled for the Solid Waste Department at a rate greater than the approved starting pay. Position I at Pay Grade 5, Step 6 and Position II at Pay Grade 4 Step 5, as submitted.

Approved Service Contract for MHCP Access Transportation and Social Service Transportation

The Board, by adoption of its Consent Agenda, approved the H&HS Contract for coordinated and provision of Minnesota Health Care Programs (MHCP) Access Transportation and Social Service Transportation, with Paul Bunyan Transit, as submitted.

Approved H&HS 2020 Host County Contracts

The Board, by adoption of its Consent Agenda, approved host county contracts with many local providers for multiple services, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved 2020 Development Fund Grant Awards

The Board, by adoption of its Consent Agenda, approved the 2020 Development Fund Grant Awards, in the amount of \$87,715, as follows:

Application	Amount Granted
Beltrami County Ag Association	\$31,200
Bemidji City Community Development	\$2,000
Bemidji Community Arena	\$2,785
Bemidji Community Theatre	\$2,200
Blackduck Area History & Art Ctr	\$2,730
Blackduck Pine Tree Park	\$9,500
Boys & Girls Club of Bemidji	\$5,000
Greater Bemidji	\$28,300
Scenic Highway Ped Bridge	\$1,400
Watermark Art Center	\$2,600
TOTAL Granted	\$87,715

Approved of Out-of-State Travel

The Board, by adoption of its Consent Agenda, approved Out-of-State Travel for the Public Health Director, Cynthia Borgen, to attend a Healthcare Coalition Leadership Course in Anniston, AL in January of 2020.

REGULAR AGENDA

Public Hearing: 2020 Proposed County Fee Schedule, Capital Improvement Plan and Road Improvement Plan

Commissioner Gaasvig stated his position not in favor of the J-Turn projects on the Road Improvement Plan; with the understanding that these projects are not initiated by the County.

Commissioner Lucachick opened the Public Hearing.
No citizens addressed the board.

Commissioner Lucachick closed the Public Hearing.

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to adopt the 2020 County Fee Schedule, the Capital Improvement Plan and the Road Improvement Plan. Unanimously carried.

Ratification of Union Contracts for 2020-2022

Human Resources Director, Linda Tran, presented the union agreements negotiated and accepted from the Teamsters Assistant County Attorneys, Local 49ers Highway and LELS Sergeants. Three-year contracts calling for cost of living increases and adoption of a new 10 step pay scale that includes a 15 and 20 year step. Flex dollar increases and some individual contract unique language changes.

Ms. Tran also pointed out that there were a couple of typographical errors in the documents submitted that have been corrected.

Commissioner Lucachick stated his opinion regarding the eventual disparity between the high end of the wage scale to the low end by continually moving forward with percentage wage increases.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to accept and ratify the union agreements for 2020-2022 with Teamsters Assistant County Attorneys, Local 49ers Highway and LELS Sergeants. Unanimously carried.

Update Personnel Rules and Approve Non-Union Compensation 2020-2022

Human Resources Director, Linda Tran, presented proposed changes to the Personnel Rules and the Non-union compensation and benefits package for 2020-2022. Changes to Personnel Rules included updating the PTO required usage, longevity eligibility and EEO Policy Statement, and renewal of the Health Care Savings Plan for non-union employees. Pay plan and benefit contribution for non-union employees would include the same cost of living increases, new 10 step pay scale and increase flex dollars and those approved with the Union Contracts.

A motion was made by Commissioner Olson, and seconded by Commissioner Anderson, to approved the updates to the Personnel Rules and accept the cost of living increases and adoption of a new 10 step pay scale that includes a 15 and 20 year step, and flex dollar increases for all Non-Union employees. Motion carried 4:1 vote. Commissioner Lucachick voted No.

Commissioner Lucachick stated that he would like to see further discussion about negotiations with the non-union employee group.

2020 Aerial Imagery Project

As follow-up requested by the Board, GIS Director, Kevin Trappe presented the cost difference between two aerial imagery options: 1) 9" resolution at \$59,078.21 or 2) 12" resolution at \$58,778.21. A difference of \$300.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to approve the 9" resolution option for the 2020 Spring Aerial Imagery Project at a cost of \$59,079.21. Unanimously carried.

Set a Public Hearing Date: New Off Sale Liquor License Application

The Sheriff and County Attorney have reviewed the application of Bartholomew Richard Glatzmaier III, new owners of The 89 Bar & Grill, formerly Dale's Bar and Grill. A public hearing is required for the new owners Application for an Off Sale Liquor License. The Public Hearing date is proposed for the December 17 Regular Board meeting.

Set a Public Hearing Date: New Off Sale Liquor License Application

The Sheriff and County Attorney have reviewed the application of Nathan Ardell Preuss and Amanda Lynn Chase, new owners of North Country Food and Fuel, to be renamed "My Store. A public hearing is required for the new owners Application for an Off Sale Liquor

License. The Public Hearing date is proposed for the December 17 Regular Board meeting.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Olson, to approve the date for the Public Hearings of December 17, 2019 for the new off sale liquor license applications for both My Store and The 89 Bar & Grill. Unanimously carried.

Community Service Center 3rd Floor Remodel Project

Facilities Manager, Steve Shadrick presented a proposal for a project budget for the Community Service Center 3rd Floor Remodel. Base bid in the amount of \$316,722 was approved on November 19, 2019. Project alternates total would be \$192,357 if completed in conjunction with the rest of the project and the work done in-house (a savings of approximately \$30,000), for a total project budget of \$509,000.

After further review with Commissioner Gaasvig, Facilities Manager Shadrick and MIS Director Pula of the alternate costs and what that included, it was determined that the amounts were validated and no other cost savings could be found.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to approve the total project budget not to exceed \$509,000, which includes the alternate and the work done in-house. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

AMC is next week.

Commissioners' Reports

- Commissioners Sumner and Gaasvig will not be attending AMC
- Commissioners Olson and Anderson will be attending AMC

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be December 17, 2019, in the Board Room of the County Administration Building.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig to adjourn the Regular Board meeting at 5:30 p.m. Unanimously carried.

6:00 PM BUDGET MEETING

The Beltrami County Board of Commissioners met for the Budget Meeting at 6:00 p.m. Commissioner Jim Lucachick called the meeting to order.

Public Hearing: 2020 Budget and Property Tax Levy

Commissioner Lucachick stated that anyone in the audience wishing to talk about their personal, individual property tax bill could speak with the County Assessor, Joe Skerik, who was present and taking questions in the adjacent meeting room.

Commissioner Lucachick Opened the Public Hearing for citizen comment on the 2020 Proposed Beltrami County Budget and Property Tax Levy.

- Keith Carnes stated that he felt the ever increasing property taxes was not sustainable. We must find a way to reduce spending. Property tax payers can not keep up.
- Dan Starkenburg agreed with Mr. Carnes. Rising property taxes are reducing the quality of life for tax payers.
- Bob Rutledge stated that, as a resident on a fixed income, increasing taxes are forcing him to contemplate the reality of not being able to afford to stay in his home.
- Jerry Stensing, who lives in Unorganized Edlund Township, stated that his taxes are going up 49%. It was determined this may be in part to property value and tax increase percentages for unorganized townships. Mr. Stensing was invited to speak with Auditor/Treasurer JoDee Treat for more detailed information.
- Adam Olson, Owner of Joe's Lodge Resort stated that the ever increasing property taxes were making it very difficult for small business like his to remain in operation.
- Jerry Johnson, purchased his Grant Valley Township property in 2014. The value has gone up 50%, but he does not want to sell. The cost of living has only gone up 6% in that same time frame.

Commissioner Lucachick closed the Public Hearing.

Commissioners stated that it would be a good County Newspaper article to explain the property tax notices that go out to citizens and when the Board of Review hearing are held, where they can discuss their individual property tax statements.

Adoption of the 2020 Expenditure Budget and Resolution

The expenditure budget is developed during the Budget Process. The expenditures shown below are the drivers in the services that the County is able to provide, with the Property Tax Levy being just one of many revenues that cover the expenses. The expenditure budget is proposed at \$84,647,405.

The Resolution to Establish the 2020 Expenditure Budget:

BE IT RESOLVED, that the Beltrami County Board of Commissioners do hereby approve the 2020 County Expenditure Budget in the amount of \$84,647,405.

Expenditures	2019 Budget	2020 Budget
General Government	11,111,603	11,790,281
Public Safety	12,176,818	13,049,123
Highway & Streets	19,910,117	16,212,412
Sanitation	4,402,723	3,854,498
Human Services	32,304,123	32,773,753
Health	2,066,108	2,229,270
Culture & Recreation	1,151,174	958,943
Conservation	1,607,847	1,344,831
Economic Development	350,060	339,306
Capital Outlay	280,000	280,000
Debt Service	1,780,675	1,814,988
Total Expenditures	87,141,248	84,647,405

A motion was made by Commissioner Olson, and seconded by Commissioner Gaasvig, to approve the 2020 expenditure Budget in the amount of \$84,647,405. Motion carried 4:1. Commissioner Sumner voted No.

Adoption of the 2020 Property Tax Levy Resolution

The proposed Property Tax Levy was adopted on September 17 and Proposed Property Tax Notices were mailed. The recommended levy is the same as the Proposed Levy.

The 2020 Property Tax Levy Resolution for adoption is:

BE IT RESOLVED, that the Beltrami County Board of Commissioners do hereby set the 2020 Proposed Property Tax Levy of \$24,851,011, a 5.85% increase, as follows:

Proposed Levy - 2020

	2018	2019	2020	
Revenue Fund	\$917,620	\$1,145,565	\$1,330,334	
Public Safety	\$9,861,227	\$10,384,346	\$11,244,181	
Human Services	\$7,837,747	\$8,280,539	\$8,464,045	
Road and Bridge	\$2,536,639	\$2,536,639	\$2,536,639	
Operations Levy	\$21,153,233	\$22,347,089	\$23,575,199	
Jail Debt	\$280,000	\$280,000	\$353,687	
LEC Debt	\$150,000	\$250,000	\$282,125	
Judicial Center Debt	\$600,000	\$600,000	\$640,000	
Debt Service Levy	\$1,030,000	\$1,130,000	\$1,275,812	
Total Levy	\$22,183,233	\$23,477,089	\$24,851,011	5.85%

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve the 2020 Beltrami County Property Tax Levy in the amount of \$24,851,011, a 5.85% increase from 2019. Motion carried 4:1 vote. Commissioner Sumner voted No.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:40 p.m. was made by Commissioner Olson, seconded by Commissioner Gaasvig, and unanimously carried.

Jim Lucachick, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
December 17, 2019**

The Beltrami County Board of Commissioners met in regular session on December 17, 2019, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Jim Lucachick called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Tim Sumner and Reed Olson were present. Commissioner Craig Gaasvig was absent.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following items were added to the Consent Agenda:

- Approval of Application for Funding for the engineering study on a Bike/Pedestrian Trail from Jefferson Ave to the Gene Dillon Elementary School.
- Approval to replace/repair equipment from the O'Brien Shop fire at a cost not to exceed \$680,000.
- Approval of Resolution to enter into an Agreement with DOC for the planning process of a new or remodeled jail.
- Approval of Retro-Active Approval of Bills paid through December 31

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held December 3, 2019, the Minutes of the Board of Commissioners Regular Meeting held December 3, 2019, and the Minutes of the Board Of Commissioners Special Work Meeting held November 26, 2019 as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Pre-Approved Strong Beer/Wine Liquor Licenses

The Board, by adoption of its Consent Agenda, gave pre-approval for 3.2 On-Sale Liquor Licenses for Strong Beer/Wine Licenses, should any of the current 3.2 On-Sale License businesses apply.

Approved Red lake Watershed Board Appointment

The Board, by adoption of its Consent Agenda, approved the appointment of Brian Dwight to the Red Lake Watershed Board for a three year term beginning January 10, 2020 through January 20, 2023.

Approved Substance Use Disorder - State Billing Refusal

The Board, by adoption of is Consent Agenda, approved sending a letter to DHS refusing to pay requested reimbursement for state issued overpayments for substance use disorders.

Approved Mental Health Facility Resolution of Support

The Board, by adoption of its Consent Agenda, approved the Resolution authorizing acceptance of the DHS Capital Grant to construct a Mental Health Crisis Center:

BE IT RESOLVED that Beltrami County act as the legal sponsor for project(s) contained in the 2018 Laws of Minnesota, Ch. 214, article 1, section 18, subdivision 5, and article 2, section 11 Minn. Statute 471.345, Subd. 2 (appropriation) submitted on December 13, 2018, and that Kay L. Mack, County Administrator is hereby authorized to apply to the Minnesota Department of Human Services for funding of this project on behalf of Beltrami County.

BE IT FURTHER RESOLVED that Beltrami County has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration.

BE IT FURTHER RESOLVED that Kay L. Mack may appoint and designate the Beltrami County staff that will work directly with state officials.

BE IT FURTHER RESOLVED that the sources and amounts of the local match, if applicable, identified in the application ARE COMMITTED to the project identified.

BE IT FURTHER RESOLVED that Beltrami County has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, Beltrami County may enter into an agreement with the State of Minnesota for the above referenced project(s), and that Beltrami County certifies that it will comply with all applicable laws and regulation as stated in all contract agreements.

NOW, THEREFORE BE IT RESOLVED that Kay L. Mack, County Administrator is hereby authorized to execute such agreements as are necessary to implement the project(s) on behalf of the applicant.

Approved Resolution Supporting NRM Debt Collection

The Board, by adoption of its Consent Agenda, approved the Resolution regarding the collection of stale debt being receipted directly into reforestation:

WHEREAS, the Beltrami County Natural Resource Management Department has pursued pro-active means for collecting stale and virtually "uncollectible" debt from NRM activities dating back 8 years and older.

WHEREAS, the Beltrami County Natural Resource Management Department has identified a need for additional revenue to additional Forest Development and planting funds.

NOW, THEREFRE, BE IT RESOLVED, the Beltrami County Board designates funds collected on debt exceeding ten years to be receipted 100% directly to Forest Development funds.

Approved GIS Software and Services Agreement with Esri

The Board, by adoption of its Consent Agenda, approved the three-year renewal of the GIS Software and Services Agreement with Esri.
Approved Final Pay Voucher for CP 004-605-032

The Board, by adoption of its Consent Agenda, approved the final pay voucher for CP 004-605-032 to Reierson Construction in the amount of \$16,140.40, as submitted.

Approved Final Pay Voucher for SP 088-070-058

The Board, by adoption of its Consent Agenda, approved the final pay voucher for SP 088-070-058 to Traffic Marking Services Inc. in the amount of \$24,649.30, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved the County Safety Manual Annual Review & Updates

The Board, by adoption of its Consent Agenda, approved the 2020 Safety Manual, as submitted.

Approved the Application for Funding for the Engineering Study on a Bike/Pedestrian Trail along Division Street

The Board, by adoption of its Consent Agenda, approved submitting an application for funding for an engineering study on a Bike/Pedestrian Trail along Division Street from Jefferson Ave to the Gene Dillon Elementary School. There would be no cost to the County.

Approved the Replace/Repair of Equipment from the O'Brien Shop fire

The Board, by adoption of its Consent Agenda, approved the repair and/or replacement of equipment at the O'Brien Shop that was damaged or destroyed by fire, at a cost not to exceed \$680,000.

Approved Resolution to enter into an Agreement with DOC for the planning process of a new or remodeled jail

The Board, by adoption of its Consent Agenda, approved the Resolution to enter into an agreement with the MN DOC for the purpose of evaluating, planning and licensing of a new or remodeled Beltrami County Jail Facility:

WHEREAS the Beltrami County Jail is licensed to operate a secure adult detention facility through the Minnesota Department of Corrections. The licensing requires that the facility be inspected by the Minnesota Department of Corrections. Through the inspection process by the Minnesota Department of Corrections, the Beltrami County Jail has not been able to correct all of the physical plant

requirements and the staffing requirements due to the age of facility and its original floor plan not being conducive to the current needs of the jail, and

WHEREAS a resulting reduction in operating capacity has been ordered by the Minnesota Department of Corrections and has resulted in the Beltrami County housing of inmates at other County Jails throughout the state at a significant cost to its taxpayers, and

WHEREAS, Beltrami County has made its intentions known that the deficiencies described need to be addressed through a major remodeling, expansion or building of a new jail facility, and

WHEREAS, Beltrami County needs the assistance of the Minnesota Department of Corrections for the purpose of evaluating and planning, and eventually licensing of a remodeled, expanded, or newly constructed jail facility.

BE IT RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby enters into an agreement with the Minnesota Department of Corrections for the purpose of assisting in the evaluation, planning of, or building a new Beltrami County Jail Facility.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair and County Administrator are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Retro-Active Approval of Bills paid December 31

The Board, by adoption of its Consent Agenda, gave retroactive approval to pay bills through December 31 for approval on January 7, 2020.

REGULAR AGENDA

Public Hearing: The 89 Bar & Grill Off-Sale Liquor License

Bartholomew Glatzmaier, new owners of Dale's Bar and Grill and renamed The 89 Bar & Grill, LLC and have submitted an application for Off-Sale Liquor License. The Sheriff's Office and Attorney's Office have approved the application.

Commissioner Lucachick opened the Public Hearing.

New Owner, Bart Bartholomew answered the question to how he is operating under Dale's Bar & Grill license until his is approved, as approved by the State of MN.

Commissioner Lucachick closed the Public Hearing.

Public Hearing: My Store Off-Sale Liquor License

Nathan Preuss and Amanda Chase, new owners of North Country Food and Fuel, in Waskish, and renamed to My Store LLC have submitted an application for Off-Sale Liquor License. The Sheriff's Office and Attorney's Office have approved the application. Auditor/Treasurer Treat stated that two letters from citizens were received on this application. Both in support of the liquor license.

Commissioner Lucachick opened the Public Hearing. New Owner, Nathan Preuss answered the question to having insurance in place; stating that they have not signed the purchase agreement nor activated any insurances until the liquor license is approved.

Commissioner Lucachick closed the Public Hearing.

Liquor License Approvals

Following the Public Hearings, Board approval is needed to submit the applications to the State of MN for further processing of their Off-Sale Liquor Licenses. Also, up for renewal is the current Seasonal 3.2 On Sale Liquor License for Break on the Lake Resort, which they are renewing as an On Sale License.

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve the Off-Sale Liquor License Applications for The 89 Bar and Grill LLC and My Store LLC; and the Seasonal On Sale License for Break on the Lake Resort (current 3.2 On Sale license). Unanimously carried.

Commissioner Committee List, and Salary and Per Diem Rates Resolution

Per diem rates are the same as they were in 2019. Salary included reflects the same increases that have been awarded to all union and non-union employees. 2020 COLA is 1%. Only committees listed on the Resolution are eligible for per diem payments, per MN statute.

WHEREAS, the various members of the Beltrami County Board of Commissioners from time to time are obligated by law, appointment, or duty to attend several functions of their office at times other than regular Board meetings, and;

WHEREAS, Minnesota Statute 375.055 provides for establishment of a schedule of per diem payment for said activities, and;

WHEREAS, the following duties, committees, or commissions are deemed as eligible committees:

Alternate on any Committee, Board or Commission
Association of Minnesota Counties (AMC Policy Committees)
ATV Committee
Beltrami County Board of Health
Beltrami Health & Human Services Advisory Committee
Beltrami County Township Officers Meetings
Beltrami HRA
Bemidji Area Chamber of Commerce
Beltrami Area Service Collaborative (BASC)
Bemidji Leads!
Bemidji Regional Airport Authority Board
Bi-County CAP
Blackduck Ambulance
Blackduck EMS Joint Powers Board
Budget Committee
Cass Lake Fire Association
Community Health Services (CHS) Advisory Boards
ConCon Committee
County Emergency Operations Committee
County Extension Committee
County Management Team
County Public Defender Committee
Criminal Justice Committee
Dept of Revenue Training
Ditch Committees
DWI/Specialty Courts/Domestic Violence/Drug
E-911 Committee
Election Canvassing Committee
Fair Board
Greater Bemidji
Hope House Board
Headwaters Regional Development (HRDC) Board
Household Hazardous Waste
Insurance Committee
Jail Sub-Committees
Joint Law Enforcement Center Board
Joint Powers Natural Resource Board
Kelliher Resource Center
Kitchigami Regional Library Board
Land Review/Land Sale Committee
Land of the Dancing Sky - Area Aging Board & Local Committees
Mental Health Advisory Committee
Mississippi Headwaters Board
National Association of Counties (NACO)
Negotiation/Mediation Appointment
Newsletter Committee
Northern Lights Library Board
Northwest Juvenile Center Board
Northwest Regional Radio Board
Noxious Weed Committee
Paul Bunyan Transit Joint Powers Board
Personnel Committee
Planning Commission
Polk County Incinerator Advisory Board

PrimeHealth Board PrimeWest Health System Road & Park Tour Solid Waste Advisory Board Solid Waste Committee State & Federal Legislative Activities (including meetings with individual legislators, members of congress or congressional staff) Veterans Home Task Force
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Also, any official committee or subcommittee identified as eligible for per diem at a Regular County Board Meeting, and as appointed by the County Board of Commissioners through the course of the year.

NOW, THEREFORE, BE IT RESOLVED, that members of the Beltrami County Board of Commissioners be permitted per diem payments of \$50.00 per day for half-day (3 hours or less) and \$75.00 per day for full day for attending eligible committee meetings plus mileage expense at the current County rate. Multiple meetings on the same day, at different locations, will be allowed a per diem for each meeting, not to exceed four meetings a day. This authorization is contingent on request for payment per diem and mileage being submitted within 60 days of the date of the meeting or meetings.

BE IT FURTHER RESOLVED, that, effective January 1, 2020 the annual salary exclusive of per diem payments for said Commissioners be, and is hereby established at \$30,771.72.

Commissioner Committee Assignments will be:

District 1: Commissioner Craig Gaasvig

Committees:	Meeting Date & Time	Contact Information
Alternate on any Committee, Board or Commission	As Needed	
Association of Minnesota Counties (including the Public Safety Policy Committee)	As Needed	Julie Ring, 651-789-4325
Blackduck EMS Joint Powers Board	3 rd Thursday @noon	
Cass Lake Fire Association	Quarterly	
County Emergency Operations Committee	As Needed	Chris Muller, 218-333-4163
County Public Defender Committee	As Needed	County Attorney 218-333-4219
Criminal Justice Committee	As Needed	
DWI/Specialty Courts Steering Committee		
E-911 Committee	As Needed	Chris Muller 218-333-4163
Headwaters Regional Dev Board (HRDC)	3 rd Thursday of Month @ 7:00 p.m.	Tim Flathers, 218-333-6538
Jail Committee - Finance	As Needed	Kay Mack, 218-333-4019
Joint Law Enforcement Center Board	As Needed	Ernie Beitel, 218-333-4135
Kitchigami Regional Library Board (alternate)	3 rd Thursday of Month @ 7:00pm (9 times/year)	Kitchigami Regional Library Board
Mississippi Headwaters Board	3 rd Friday of Month @9:00 a.m.	
Northwest Regional Radio Board	Quarterly	Chris Muller 218-333-4163
One Watershed/One Plan 1W1P Policy Committee		Zach Gutknecht 218-333-4157
Paul Bunyan Transit Joint Powers Board	Quarterly	Lezlie Grubich 218-444-9520
Planning Commission	4 th Monday of Month	Brent Rud 218-333-4159
Polk County Incinerator Advisory Board	Quarterly	
State and Federal Legislative Activities	As Needed	
Solid Waste Advisory Board		
Solid Waste Committee	3 rd Tuesday, monthly @ 9:00 am	Brian Olson 218-333-8187
Ditch Authority Boards for ditches 30 & 36	As Needed	

District 2: Commissioner Reed Olson

Committees:	Meeting Date & Time	Contact Information
Alternate on any Committee, Board or Commission	As Needed	
Association of Minnesota Counties (including the General Government Policy Committee)	As Needed	Julie Ring, 651-789-4325
Bemidji Leads	4 th Thursday of Month @ 7:30 a.m.	Dave Hengel, 333-6533
Beltrami HRA	2 nd Tuesday of Month @ 4:00 p.m. alternating months	Tim Flathers, 218-333-6532
Bemidji Regional Airport Authority Board	3 rd Wednesday of Month @ 5:00 p.m.	Karen, Weller, 218-444-2438
BiCAP – Board of directors	2 nd Thursday of the Month @ 4:00 p.m.	Barb Moran 218-333-9827
BiCAP – Housing (alternate)		
State Community Health Services (SCHAC) Advisory Council (alternate)	As Needed	
Ditch Committee(s) (Alternate)	As Needed	
DWI/Specialty Courts Steering Committee (Alt)		
Greater Bemidji (Alternate)	3 rd Friday monthly 7:30 am	Dave Hengel, 218-444-5757
Hope House Board	3 rd Wednesday of Month @ 12:00 p.m.	Hope House Board
Jail Committee – NIC	As Needed	Kay Mack 218-333-4109
Joint Law Enforcement Center Board (Alternate)	As Needed	Phil Hodapp, 218-333-4135
Joint Powers Natural Resource Board (Alternate)	3 rd Monday of Month	
Kitchigami Regional Library Board	3 rd Thursday of Month @ 6:00pm (9 times/year)	Kitchigami Regional Library Board
Land Review Committee	As Needed	Richard Moore, 218-333-4163
Law Library Board		
Northern Lights Library Board	Saturday Quarterly	
Northwest Regional Radio Board (Alternate)	As Needed	Chris Muller 218-333-4163
One Watershed/One Plan Policy Committee (Alternate)		Zach Gutknecht 218-333-4157
PrimeHealth Board	4 th Thursday in Alexandria	
PrimeWest Health System (Alternate)	1 st Thursday in Alexandria	Jim Przybilla, 320-335-5250
State & Federal Legislative Activities	As Needed	

District 3: Commissioner Richard Anderson

Committees:	Meeting Date & Time	Contact Information
Alternate on any Committee, Board or Commission	As Needed	
Association of Minnesota Counties (Including the Health & Human Services Policy Committee)	Annually & As Needed	Julie Ring, 651-789-4325
ATV Committee (alternate)	As Needed	
Beltrami Health & Human Services Advisory Committee		Becky Secore, 218-333-8119
Beltrami Area Service Collaborative (BASC)	Even Months Wednesday 8:00 am	
Bi-County CAP (Alternate)	1 st Thursday, every other month	Barb Moran 218-333-9827
State Community Health Services (SCHAC) Advisory Council	3 rd Thursday of Month plus 3 day conference in October. Qtrly in Mpls Feb-June-Oct-Dec	Becky Secore, 218-333-8119
County Extension Committee	Quarterly – 4 th Monday	Mardi Harder, 218-327-5958
Household Hazardous Waste	Quarterly – Bagley 9:00	
Land Review Committee	Twice per year	
Land of the Dancing Sky Area Agency on Aging Board & Local Committees (Alternate)	3 rd Monday Quarterly	Shannon Hendrickson, 218-745-6733
LMC on Insurance		
Newsletter Committee	Quarterly	Diane Moe, 218-333-8478
Negotiations/Mediation	As Needed	
Northwest Juvenile Center Board	3 rd Thurs odd Months 10:00. Even months – 3 rd Mon 7:30	Mindy O’Brien 218-751-3196
PrimeHealth Board (Alternate)	4 th Thursday in Alexandria	
Personnel Committee	As Needed	Linda Tran 218-333-4155
PrimeWest Health System	1 st Thursday in Alexandria	Jim Przybilla, 320-335-5250
Solid Waste Advisory Board		
Solid Waste Committee	3 rd Tuesday, monthly @ 9:00 am	Brian Olson 218-333-8187
Veterans Home Task Force		
Bemidji Transit		

District 4: Commissioner Tim Sumner

Committees:	Meeting Date & Time	Contact Information
Alternate on any Committee, Board or Commission	As Needed	
Association of Minnesota Counties (including the Environment & Natural Resource Policy Committee)	Annually & As Needed	Julie Ring, 651-789-4325
ATV Committee	As Needed	
Blackduck Ambulance	3 rd Thursday	
ConCon Fund Committee	As Needed	
Ditch Committees	2 nd Monday of Month	
Joint Powers Natural Resource Board	4th Monday of Month	
Kelliher Resource Center	As Needed	
NW MN Juvenile Center Board	3 rd Thursday odd Months @ 10:00 a.m.	Mindy O’Brien 218-751-3196
State & Federal Legislative Activities	As Needed	
Veterans Home Task Force (Alternate)	As Needed	
Ditch Authority Boards for ditches 30 & 36	As Needed	

District 5: Commissioner Jim Lucachick

Committees:	Meeting Date & Time	Contact Information
Alternate on any Committee, Board or Commission	As Needed	
ATV Committee	As Needed	
Bemidji Regional Airport Authority Board	3 rd Wednesday of Month @ 5:00 p.m.	Karen Weller 218-444-2438
County Extension Committee	Bi-Monthly or as needed	Mardi Harder, 218-327-5958
County Public Defender Committee		
Ditch Committees (Alternate)	As Needed	
DWI/Specialty Courts Steering Committee	As Needed	Pam Norenburg, 218-759-4368
Greater Bemidji	3 rd Friday of Month @ 7:30 a.m.	Dave Hengel, 218-444-5757
Jail Committee – DOC	As Needed	Kay Mack 218-333-4109
Land of the Dancing Sky Area Agency on Aging Board & Local Committees	3 rd Monday Quarterly	Shannon Hendrickson, 218-745-6733
Mental Health Advisory Committee	1 st Tuesday	Quarterly
Newsletter Committee	As Needed	Diane Moe, 218-333-8478
Noxious Weed Committee		
Polk County Incinerator Advisory Board (Alternate)	As Needed	
State & Federal Legislative Activities	As Needed	
Veterans Home Task Force	As Needed	
Noxious Weed Committee		
Paul Bunyan Transit Joint Powers Board	2 nd Wednesday of Month Quarterly @ 4:00 p.m.	Lezlie Grubich 218-444-9520

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve the Resolution to establish 2020 Commissioner Committee List, Salary and Per Diem Rates. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- None.

Commissioners' Reports

- Commissioner Anderson reported that at the AMC Conference, the Governor stated that they would be working with Counties on the hold harmless requests for DHS billing errors.
- Commissioner Olson mentioned his involvement with children of incarcerated adults issues as his project in the Humphrey Institute.
- A listening session will be held tonight with MN Attorney General and the Commissioner of Public Safety around reducing deadly force during encounters with law enforcement.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be January 7, 2020, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:23 p.m. was made by Commissioner Olson, seconded by Commissioner Sumner, and unanimously carried.

Craig Gaasvig, Chair

Kay Mack, County Administrator