



6/13/23- Jail Programming Committee – Meeting Minutes

Project: Beltrami County Jail
Date: 6/13/23
Meeting Location: County Commission Meeting Room
Start Time: 10:30 AM

MEETING ATTENDEES: * (Indicates attended remotely via conference call)

Present	Name	Company	Phone	Email
*	Joe Gould	Beltrami County		
X	Anthony Derby	Beltrami County		
	Edward Busta	Beltrami County		
	Jeffrey Lind	Beltrami County		
	David Hanson	Beltrami County		
	Trish Hansen	DOC		
	Gino Anselmo	MCF – Togo		
	Wendy Spry	DOC Tribal Liaison		
	Jerry Loud	Red Lake Nation		
*	Jennifer Nelson	Public Defender		
X	Duane Erickson	Citizen		
	Amy Lindahl	Citizen		
*	Jennifer Greenleaf	Citizen		
	Ashlea McMartin	Sanford Health		
	Donny Wilcox	Construction Engineers		
X	Ben Matson	Construction Engineers		
X	Scott Fettig	Klein McCarthy Architects		
X	Danielle Reid	Klein McCarthy Architects		
*	Chris Thoma	Elk Creek Consulting		

1. Introductions

- A. Scott Fettig & Danielle Reid from Klein McCarthy Architects (KMA) and Chris Thoma from Elk Creek Consulting attended their first Jail Programming Committee meeting and were introduced to the Committee Members. The agenda for the meeting was to gather information from the Committee related to the tasks that they have been working on for the Jail Project over the course of the last year and a half.
- B. Scott F noted that their team includes Tom Weber of Just Us Services as a cultural consultant. His resume is attached to these meeting minutes.
- C. Notes taken by KMA are included as an attachment to these meeting minutes and in most cases expand upon the topics noted in these minutes.

2. Progress Updates

Ben M updated the committee on progress that has occurred in the past months since this committee last met. The Committee heard the status of the Needs Assessment, recommendation, Commission Decision to move forward with building a new facility, LOST

application to finance construction, state approval of application, planned vote in November and the necessary preparations for the election.

3. Jail Programming Discussions

The committee reviewed the items from the Programming Spreadsheet that was developed by this group last year. Notes from this discussion are by KMA and are attached. Much of time was spent asking questions about the Multi-Purpose Rooms, spaces for cultural and religious services and recreational spaces.

Next Jail Programming Committee Meeting – Next Meeting is TBD.

Attachment(s): 1). KMA Meeting Notes; 2). Resume for Tom Weber