



## 6/28/23- Jail Design and Operations Committee – Meeting Minutes

**Project:** Beltrami County Jail  
**Date:** 06/12/23  
**Meeting Location:** County Commission Work Room  
**Start Time:** 1:30 PM

**MEETING ATTENDEES:** \* (Indicates attended remotely via conference call)

<u>Present</u>	<u>Name</u>	<u>Company</u>
X	John Carlson	Beltrami County
X	Calandra Allen	Beltrami County
X	Steve Shadrick	Beltrami County
X	Kevin Warne	Beltrami County
X	Tom Barry	Beltrami County
*	Justin Roberts	DOC
X	Randy Perkins	Citizen
X	Kate Repko	Citizen
X	Jim Boell	Consulting Engineer
X	Donny Wilcox	Construction Engineers
X	Ben Matson	Construction Engineers
X	Scott Fettig	Klein McCarthy Architects
	Danielle Reid	Klein McCarthy Architects

### 1. Site Due Diligence

Ben M updated the committee that the Phase I Environmental Survey on the Weibolt Property had been completed and he had received a copy earlier in the day. No concerns were brought up in the report. The soil borings and Phase I Archeological Survey are scheduled to take place in July. KMA has been working with their Civil Engineers to have the documents completed for the CUP ahead of the 6/30 deadline. The GBJPB has informed them that in addition to the regular application fees there will be an escrow requirement of roughly \$10,000 for the rental of the Sanford Center and Legal Services which will have to be paid with the application.

### 2. Site Concerns

The rest of the Committee meeting was a discussion about the public hearing related to the site selection that took place on Tuesday, June 20<sup>th</sup>. The County Commission has now scheduled a Special Commission Meeting that will take place immediately following this Committee Meeting at 3:00.

During this discussion Ben M noted that he had just received a text from Mark Fuller of Freeberg & Grund, (who is finalizing the CUP Application for the Weibolt site). The GBJPB had notified him they were sending the County a letter from their Attorney about the application.

After much discussion it was the consensus of the committee that if the Commission is looking for any advice or direction from this Committee related to the Weibolt Site, that the Commissioners should be willing to consider alternate sites, if necessary.

**Next Jail Design & Operations Committee Meeting – Next Meeting is scheduled for 7/12/23 @ 1:00 PM. (County Work Room)**

Attachment(s): None