

MINNESOTA DEPARTMENT OF HEALTH LODGING LICENSE REQUIREMENTS FOR SHORT-TERM RENTALS IN BELTRAMI COUNTY

Short-term rental information required for plan review:

1. Copy of Beltrami County Short-Term or GBAJPB provisional STR permit, or Beltrami County Zoning Contingency Letter
2. Copy Certificate of Compliance for septic system (if not connected to municipal, or winter letter stating certification be completed by June 1)
3. Copy of well log (if not connected to municipal)
4. Drawn layout showing dimensions of all sleeping rooms, excluding closets.
 - a. Egress window sizes (min clear opening height 24", min clear opening width 20")
 - b. Smoke and CO detectors in all sleeping rooms and (1) in great room area
 - c. Fire extinguisher in kitchen
 - d. Flooring material in kitchen and bathrooms
 - e. Identify mechanical or natural ventilation in bathrooms
5. Water test results for nitrates and coliform from a State certified lab (if serviced by well)
6. If operating a pool or hot tub, must be State approved/licensed or removed from premise.
7. On Plan review application, choose Lodging <25 rooms \$375. Submit to St. Paul address on application.

After approved, contact me for a final inspection to obtain licensure. Dave Kaufman, 218-308-2113.

**Minnesota Department of Health
Lodging Licenses
705 5th Street NW, Suite A
Bemidji, MN 56601-2933
(218)308-2100**

**Dave Kaufman
(218)308-2113**
**Bemidji, Cass Lake, Wilton,
and Pennington physical
addresses.**

**Cassandra Hua
(218)308-2142**
**All other addresses in
Beltrami County.**