

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
January 4, 2022**

The Beltrami County Board of Commissioners met in regular session on January 4, 2022 at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:02 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

Exiting Chair, Olson thank everyone and expressed his appreciation. Enjoyable learning experience.

ELECTION OF BOARD CHAIR

A motion was made by Commissioner Olson, and seconded by Commissioner Anderson, to appoint Commissioner Tim Sumner as Board Chair for 2022. Unanimously carried.

Commissioner Sumner stated his intent to exercise his right to vote during his term as Chair.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Gaasvig, to appoint Commissioner Anderson as Board Vice-Chair for 2022. Unanimously carried.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following item was added to the Regular Agenda:

- Office of County Auditor-Treasurer

The following items were removed from the Consent Agenda and added to the Regular Agenda:

- Approval of Leroy Anderson Easement
- Approval of Beltrami Electric Underground Utility Easement

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Olson, seconded by Commissioner Lucachick, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held December 21, 2021, and the Minutes of the Board of Commissioners Regular Meeting held December 21, 2021, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Elected Officials Minimum Salaries Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution for the Elected Officials Minimum Salaries effective January 1, 2022, per Minnesota Statute:

WHEREAS, under Minn. Stat. § 384.151 Subd. 1a. (b) and Minn. Stat. § 385.373 Subd. 1a. (b), at the January meeting prior to the first date on which applicants may file for the office of County Auditor-Treasurer, the County Board of Commissioners shall set by resolution the minimum salary to be paid the County Auditor-Treasurer for the term next following; and

WHEREAS, under Minn. Stat. § 387.20 Subd. 2. (b), at the January meeting prior to the first date on which applicants may file for the office of County Sheriff, the County Board of Commissioners shall set by resolution the minimum salary to be paid the County Ssheriff for the term next following; and

WHEREAS, under Minn. Stat. § 388.18 Subd. 2., at the January meeting prior to the first date on which applicants may file for the office of County Attorney, the County Board of Commissioners shall set by resolution the minimum salary to be paid the County Attorney for the term next following.

NOW, THEREFORE, BE IT RESOLVED, that the minimum salary as set by the Beltrami County Board of Commissioners for the elected positions for the County Auditor-Treasurer, County Sheriff, and County Attorney shall for the next term following be:

Position	Minimum Salary for 2022
Auditor-Treasurer	\$87,900.80
Sheriff	\$98,737.60
Attorney	\$104,686.40

Approved Final Pay Voucher SAP 004-622-026

The Board, by adoption of its Consent Agenda, approved the Final Pay Voucher for Project SAP 004-622-026: Grading and Aggregate Surfacing Turtle River Lake Road, to Reierson Construction in the amount of \$24,214.50, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Jail Committee Assignments

Sheriff Ernie Beitel provided his recommendations for filling open committee assignments and designating a point of contact during the Work Session.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Anderson to approve the appointment of John Henningsgaard to fill a vacancy on the Steering Committee, Gino Anselmo to fill the Tribal Liaison vacancy and David Hanson to fill an added Attorney position on the Programming Committee; and designate point of contacts for each sub-committee: Trish Hansen Programming, Tom Barry Finance and Calandra Allen Design & Operations. Unanimously carried.

Designate Giziibii Representation and Membership

County Commissioners have delegated their representation role to staff to attend the Giziibii meetings. Zach Gutknecht has been the staff representative and has attended the Giziibii meetings when able. His role as the SWCD representative provides synergies for him to continue to be the County representative. Zach's

appointment would allow communication and representation as well as access to any potential positive outcomes. Organizational dues are \$300 annually.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Gaasvig, to approve the appointment of Zach Gutknecht to the Giziibii Board and pay the annual dues of \$300. Unanimously carried.

OSHA Emergency Temporary Standard

Administrator Barry presented an overview of the current OSHA Emergency Temporary Standard (ETS) during the Work Session. The Board was presented with the most recent data and requirements; which ultimately was a choice between requiring employees to be fully vaccinated or to implement a weekly testing and face covering program.

A motion was made by Commissioner Anderson, and seconded by Commissioner Lucachick, to approve staff recommendation of:

- Approve the Testing and Face Covering Approach
- Adopt the Beltrami County Vaccination, Testing, & Face Covering ETS Policy (in progress)
- Establish and Delegate an ETS Committee to Render Decisions and Ensure Compliance
 - o Composition: Public Health Director, Safety Coordinator, Human Resources Director, HHS Director, County Administrator
- Allow Testing During Work Hours - Up to 1 Hour Per Test
 - o Cover Expense with ARP COVID Leave Funding Where Appropriate
- Authorize up to 40 Hours/Week of Part-Time Staffing to Administer ETS Testing Using ARP Funding of up to \$115,000
- Authorize and Increase in the COVID Leave Funding by \$100,000 Using ARP Funds to Cover the Liability of the OSHA ETS

Vote carried 4:1. Commissioner Gaasvig voted No.

Office of Auditor-Treasurer

Auditor-Treasurer, JoDee Treat reviewed the criteria and made recommendation during the Work Session, and presented the Proposed Resolution for Intent to Consider Appointment of the Office of Auditor-Treasurer:

WHEREAS, Minnesota Statute 375A.1205 allows a County Board to appoint certain offices including the County Auditor-Treasurer;

WHEREAS, pursuant to Minnesota Statute 375A.1205, Subd. 1, the County Board intends to consider the appointment of the County

Auditor-Treasurer under circumstances that there is a signed contract with the County Board and the incumbent Auditor-Treasurer, that the incumbent officer will be appointed to the position and retain tenure, pay, and benefits equal to or greater than length of service.

NOW, THEREFORE, BE IT RESOLVED, that the Beltrami County Board of Commissioners hereby notifies the public of its intent to consider appointment of the office of County Auditor-Treasurer;

AND BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners will hold a Public Hearing on Tuesday January 18, 2022 at 5:00 pm, during its regular Board Meeting to hear citizen input on the consideration of the appointment of the Auditor-Treasurer with said appointment taking place by signed contract with the incumbent Auditor-Treasurer.

A motion was made by Commissioner Gaasvig and seconded by Commissioner Anderson to hold a Public Hearing on January 18, 2022 5:00 pm for citizen comments and adopt a Resolution of the intent to Consider Appointment of the Office of Auditor-Treasurer. Unanimously carried.

Approved Beltrami Electric Underground Utility Easement

A motion was made by Commissioner Olson, and seconded by Commissioner Anderson to approved the Beltrami Electric Coop underground utility easement to cross Beltrami County tax-forfeited land in Alaska Township, as submitted. Carried 4:1 vote. Commissioner Gaasvig abstained.

Commissioner Lucachick requested clarification from staff regarding several details of the easement. (ie; perpetuity, transferability).

Approved Leroy Anderson Easement

A motion was made by Commissioner Lucachick, and seconded by Commissioner Olson to approved the easement request by Leroy Anderson to cross tax-forfeited land in Alaska Township to access his private property, as submitted. Carried 4:1 vote. Commissioner Anderson abstained.

Commissioner Lucachick requested clarification from staff regarding several details of the easement. (ie; perpetuity, transferability).

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Lucachick encouraged everyone to contact their Sate Legislators requesting prudent use of the State surplus dollars.
- Commissioner Anderson reminded everyone of the Jail Steering Committee meeting tomorrow morning.

Commissioners' Reports

- Commissioner Sumner noted; it was good to have Chat a Bout back in person.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be January 18, 2022 in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:22 p.m. was made by Commissioner Anderson, seconded by Commissioner Lucachick, and unanimously carried.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
January 18, 2022**

The Beltrami County Board of Commissioners met in regular session on January 18, 2022, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 5:07 p.m. Commissioners Richard Anderson, Jim Lucachick, Reed Olson and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

Chairman Sumner noted the passing of former Representative Frank Moe.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following item was moved from the Consent Agenda to the Regular Agenda:

- Approval of Resolution for DNR Review of Selected Tax-Forfeit Parcel

The following item was moved from the Work Agenda to the Regular Agenda:

- Administrator's Report

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held January 4, 2022,

and the Minutes of the Board of Commissioners Regular Meeting held January 4, 2022, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved American Rescue Plan Act Appropriations

The Board, by adoption of its Consent Agenda, approved the American Rescue Plan Act (ARP) funding request of \$195,415 by the ARP Compliance Committee, as submitted.

Approved Fund Balance Transfer

The Board, by adoption of its Consent Agenda, approved the transfer of funds on 12/31/2021 to reimburse the General Fund for funds borrowed to Health & Human Services of \$2,500,000 and Solid Waste of \$225,000, as submitted and with remaining balances transferred by the end of 2022.

Retroactive Approval of Bills

The Board, by adoption of its Consent Agenda, gave retroactive approval to pay \$40,612.94 of bills paid in December, as submitted.

Approved BCA Resolution and Agreements

The Board, by adoption of its Consent Agenda, approved the Resolution and Joint Powers Agreement Renewals and Amendments for the County Attorney's Office and the Sheriff's Office with the State of MN, Department of Public Safety/BCA and Courts for technology services:

WHEREAS, the County of Beltrami on behalf of its County Attorney and Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the County is eligible. The Joint Powers Agreements further provide the County with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the County to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Beltrami, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Beltrami on behalf of its County Attorney and Sheriff are hereby approved.

2. That the Sheriff Ernie Beitel, or his successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.

3. That the County Attorney David Hanson, or his successor, is designated the Authorized Representative for the County Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.

4. That Tim Sumner the Chair of the County of Beltrami and Tom Barry the County Administer, are authorized to sign the State of Minnesota Joint Powers Agreements.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Public Hearing: Consider Appointment of County Auditor-Treasurer
Auditor/Treasurer, JoDee Treat reviewed the process for consideration and appointment by the Board of the County Auditor-Treasurer position. She also stated, that at the current elected Auditor-Treasurer, that the County Board having control over the position of A/T would be in the best interest of the County.

MN Statutes 375A.1205 outlines the process to consider the option of appointing the Office of Auditor-Treasurer:

- Schedule a Public Hearing
- Adopt a Resolution of the intent to consider appointment
- Hold the public hearing
- Possibly adopt a Resolution to Appoint the Office of Auditor-Treasurer

Commissioner Sumner Opened the Public Hearing:

- Kay Mack, resident in Grant Valley Township, testified in favor of the Board appointing the position of Auditor-

Treasurer. Board control over the qualifications and experience necessary to perform this job is in the best interest of the County and its residents and is vitally important. It should not be left to chance under the current criteria for the position.

- Pete Fredrickson, Bemidji Township Board Supervisor and resident supported the conversation and pointed out that the Board has no control over an elected position vs an appointed.
- Carl Johnson, Grant Valley Township also voiced support of an elected position.
- Christina Regas, resident from Hines and Blackduck City Manager gave her full support of making this an appointed position.
- Danielle Johnson, Bemidji Township resident and current employee in the A/T office, stated on behalf of all the office staff, full support of an appointed position for Auditor-Treasurer.
- Joe Skerik, resident in Buzzle Township and current County Assessor, stated that as an appointed position holder himself, he is in full support and on behalf of the County Management Team, is in full support of making the Auditor-treasurer an appointed position.
- Corey Bushe, resident in Northern Township expressed support and pointed out that the appointment would still be a democratic process and in the best interest of the County.
- Tom Barry, resident in the City of Bemidji and current County Administrator, voiced his own support for appointing the position of auditor-treasurer and read email correspondence submitted from residents of Beltrami County all voicing their support of making the position appointed:
 - Joe McCullum
 - Dean Croty
 - Ray Burger
 - Dan Kramer
 - Danae Alameto
 - Mary Isrealson
 - Franklin Hand
 - Johnathan Anderson
- Commissioner Anderson spoke to many of his district townships, nine of the townships responded, all in favor of appointing.
- Commissioner Lucachick stated that he had been contacted by a few citizens voicing opposition to the appointment vs elected position. He is requesting that the Board not make a decision today. Take the next two weeks to review and consider the issue and bring it back on the February 1 Regular Agenda.

Clarification was made, that the law does not require a vote at this time, but it must be decided upon at the next Regular County Board Meeting.

- Commissioner Sumner had several questions at this time; including:
 - Is a referendum vote an option?
 - Can the position be advertised?
 - Can credentials be required by legislature?
 - How would the Auditor-Treasure position be monitored?
 Commissioner stated that he was not in support of the appointment of the position at this time.
- A/T JoDee Treat was able to answer most of the questions.
- Peter Fredrickson pointed out that we were in a public hearing and this is where people should be heard.
- Administrator Barry made the clarification that this vote would require a Super majority (4 out of 5) to pass.

Commissioner Sumner closed the public hearing at 6:22 pm.

Amendment to Sheriff's Office 2022 Budget

Sheriff Beitel re-iterated his request from the Work Session for the budget 2022 amendment.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Olson, to approve the Sheriff's Office 2022 Budget amendment of \$120,000 from 2021 budget savings, to support the expansion of officer wellness program and to encrypt the current radio communication system to comply with FBI CJDN rules. Unanimously carried.

2022 AMC Appointments & Delegates

As a member of the Association of Minnesota Counties (AMC), each year counties are encouraged to appoint at least one commissioner or county official to each of the five AMC policy committees. Individuals may not serve as a voting member on more than one policy committee. Counties must also designate voting delegates who are permitted to cast votes on behalf of the County during official AMC meetings/business.

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to make 2022 AMC Policy Committee & Voting Delegate appointments of:

2022 Policy Committee	Committee Member	
Env & Natural Resource	Tim Sumner	
Gen Government Policy	Reed Olson	

Health & Human Services Policy	Richard Anderson	
Public Safety Policy	Tom Barry	
Transportation & Infrastructure Policy	Bruce Hasbargen	
AMC Delegates	Tim Sumner	Tom Barry
Reed Olson	Richard Anderson	JoDee Treat
Craig Gaasvig	Jim Lucachick	Bruce Hasbargen

Unanimously carried.

Nullify and Repeal OSHA ETS Policies

The Supreme Court struck down the OSHA ETS on January 13, 2022. Staff are requesting nullification and repeal of all January 4, 2022 Board Approvals concerning the OSHA ETS.

A motion was made by Commissioner Olson, and seconded by Commissioner Lucachick, to Nullify and Repeal all January 4, 2022 Board Approvals concerning the OSHA ETS. Unanimously carried.

Approved Resolution for DNR Review of Selected Tax-Forfeit Parcel

The Board was presented the Resolution for DNR Review of Proposed Tax-Forfeited Land Sale Parcel:

WHEREAS, the Board of Commissioners of Beltrami County, Minnesota, desires to offer for sale a certain parcel of land that forfeited to the State of Minnesota for non-payment of taxes; and,

WHEREAS, said parcel of land has been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation land as provided for in Minnesota Statutes 282.01;

WHEREAS, said parcel has been examined and wetland/marginal land determinations have been made with regards to same by all appropriate parties in accordance with the requirements of 1991 Laws of Minnesota, Chapter 354, Article 10, Section 9d;

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners hereby certify that this parcel of land has been reviewed and complies with the provisions of Minnesota Statutes 85.012; 92.461; 282.01, Subd. 8; and 282.018; and other statutes that require withholding of tax-forfeited lands from sale;

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners hereby request a review from the Minnesota

Department of Natural Resources for the sale of said land to resolve an encroachment/occupancy trespass.

Parcel #	Legal Description	Township, Comments	Commissioner
Part of 10.00227.0 0	That part of the Southwest Quarter of the Southwest Quarter, Section 20, Township 150 North, Range 35 West, Beltrami County, Minnesota: Commencing at the southwest corner of the said Southwest Quarter of the Southwest Quarter, said corner is documented by a Certificate of Location of Government Corner filed in the Office of the Beltrami County Recorder on February 14, 2013 by Document No. A000529106; thence South 89°31'48" East, bearing based on the Beltrami County Coordinate System, South Zone, along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 1318.01 feet; thence North 00°00'57" West, along the east line of said Southwest Quarter of the Southwest Quarter, a distance of 929.92 feet to the point of beginning of land to be described and said point is designated by an iron pipe, 1/2 inch in diameter, stamped LS 15483; thence continue North 00°00'57" West, along said east line, a distance of 151.79 feet to a point designated by an iron pipe, 1/2 inch in diameter, stamped LS 15483; thence North 81°33'00" West a distance of 62.18 feet to a point designated by an iron pipe, 1/2 inch in diameter, stamped LS 15483; thence South 08°27'00" West a distance of 150.14 feet to the intersection with a line bearing North 81°33'00" West from the point of beginning and said intersection is designated by an iron pipe, 1/2 inch in diameter, stamped LS 15483; thence South 81°33'00" East a distance of 84.53 feet to the point of beginning.	West Alaska Township Calculated acres: 0.25	Anderson

Commissioner Gaasvig questioned the County process and history of how these types of encroachment/occupancy trespasses are handled.

Attorney Hanson stated that the County does have the legal right to pursue trespass. It is a policy decision by the Board as to whether or not they want to do that, or agree to sell the encroached property to the trespassing land owner.

Natural Resource Management Director, Richard Moore stated he would welcome further discussion and Board direction on these situations.

Staff was instructed to add a future Work Session Agenda Item for further discussion on this matter.

Administrator's Report

- ARPA Funding rules update includes a one-time, standard allowance option up to \$10 million to spend on government services.
 - Will bring an ARPA Oversight Committee recommendation to a future Work Session.
- County Based Purchasing Update:
 - DHS new procurement will require at least one additional provider in all county based purchasing counties. PrimeWest has been the single source provider for the County. This could place financial and service challenges on PrimeWest as they will no longer be the single source provider.
 - This news came late on Friday and the new RFP for family and children came out this morning (1-18-22).
- County Energy Savings projects
 - Lighting projects have created rebates, reduced power consumption and electrical costs.
 - Light project scheduled for this year will bring in an estimated \$57,000 and also estimated annual electrical savings upon completion of \$29,000.
 - Steve Shadrick and the Facilities Mgmt Team are doing a great job for the County
 - City-County Operations Meeting on Thursday between Sheriff's Office and City PD to discuss impacts and cost-sharing of law enforcement activities.
 - Staff Performance evaluations are underway. The performance appraisal review team will be meeting to review goals, forms and processes.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Gaasvig had several committee meeting updates
- Commissioner Sumner had several committee meeting updates

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be February 1, 2022, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:56 p.m. was made by Commissioner Anderson, seconded by Commissioner Lucachick, and unanimously carried.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
February 1, 2022**

The Beltrami County Board of Commissioners met in regular session on February 1, 2022, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Reed Olson and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- James Dodds, resident in Bemidji stated his concern regarding the Board process for conducting a public hearing and for citizens right to vote. He felt there should be more consistency in public meetings and a better process.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda:

- Approval to set a Public Hearing date for Proposed Short Term Rental Ordinance

The following items were moved from the Regular Agenda to the Consent:

- Approval of Jail Needs Assessment & Feasibility Study Contract
- Approval of Jail Project Reimbursement Resolution

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held January 18, 2022, and the Minutes of the Board of Commissioners Regular Meeting held January 18, 2022, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution and Grant Application for HAVA Grant

The Board, by adoption of its Consent Agenda, approved the Resolution to solicit application for jurisdictions for grants to purchase voting equipment:

WHEREAS, The Office of the Minnesota Secretary of State (OSS) is currently soliciting applications from jurisdictions for grants to purchase voting equipment.

WHEREAS, During its 2021 1st Special Session, the Minnesota Legislature, via Chapter 12, Article 1, Sec. 41, directed the distribution of \$3 million from federal Help America Vote Act (HAVA) appropriations as grants to political subdivisions. Per statute, these funds must be used to improve accessibility to, implement security improvements for elections systems for, and/or fund other activities to improve the security of, federal elections. Regularly scheduled state elections in Minnesota are also federal elections.

WHEREAS, Each county shall initially be eligible for the following maximum HAVA grant distribution amount: \$20,000 flat-rate per county + \$.287 per Voting Age Population as captured by the 2020 U.S. Census

WHEREAS, Undistributed funds (funds not requested by counties, or funds allocated to counties for which prerequisites are not completed), as well as unspent and returned funds from counties will be subject to follow-on redistribution per a to-be-determined "2nd round" formula.

WHEREAS, The HAVA Grants Program does not require counties to match any amount of funding to be eligible to receive a grant award amount.

WHEREAS, HAVA Grants Program funds may be used by counties for any improvements or enhancements to accessibility or security of elections. OSS interprets the statutory language to extend to wider IT / network/ and physical security and accessibility improvements and enhancements to county environments (virtual and physical), so long as elections functions are covered within. While OSS may be consulted on potential uses under consideration, counties are expected and encouraged to make autonomous decisions on applicability based on statutory language, and be prepared to defend and justify those decisions if audited. Of note, HAVA Grants Program funding may be applied to meet county matching requirements under the Voting Equipment Grants Authorization (VEGA) Program.

NOW THEREFORE, BE IT RESOLVED that the grant application in the form presented to the board and to be submitted to the Office of the Secretary of State is hereby approved; and

THEREFORE, BE IT RESOLVED that the grant application in the form presented to this board and to be submitted to the Office of the Secretary of State is hereby approved; and

BE IT FURTHER RESOLVED that the Board directs application for any unused HAVA grant funds to be determined at a later date on the purposes for which the grant is received; and

BE IT FURTHER RESOLVED that the chief elections officer of the County and staff are directed to submit this approved grant application at the earliest opportunity; and

BE IT FURTHER RESOLVED, that when the grant agreement is provided to the chief elections officer of the county, Beltrami the Director of the Department

Property Records and Licensing, that person is delegated the authority to execute that agreement and return it to the Office of the Secretary of State without further approval by this Board.

Approved Resolution to Prioritize Bridge Replacements

The Board, by adoption of its Consent Agenda, approved the Resolution for creating a bridge replacement priority list:

WHEREAS, Beltrami County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government; and

WHEREAS, Beltrami County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years;

NOW, THEREFORE BE IT RESOLVED that the following bridges are high priorities for replacement, major rehabilitation, or removal, and Beltrami County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available; and

Old Bridge Number	Road Number and Name	Crossing	LPI	Total Project Cost	Township or State Bridge Funds Requested	Federal Funds	Local or State Aid Funds	Proposed Construction Year
R0905	Otto Way	Shotley Brook	29	\$300,000	\$290,000		\$10,000	2022
04509	CSAH 22	Moose Creek	53	\$300,000	\$250,000		\$50,000	2023
04510	CSAH 22	Turtle River	75	\$410,000	\$350,000		\$60,000	2023

BE IT FURTHER RESOLVED that Beltrami County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

BE IT FURTHER RESOLVED that Beltrami County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

Approval of 2022 Commercial Haulers Applications

The Board, by adoption of its Consent Agenda, approved the 2022 Commercial solid waste hauler applications, as submitted.

Approved Health & Human Services 2022 Mobil Crisis Services Contract

The Board, by adoption of its Consent Agenda, approved toe Health & Human Services contract with Sanford Health of Northern MN for Mobil Crisis Services, Contract from 1/1/2022 through 12/31/2022, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved a Public Hearing date for Proposed Short Term Rental Ordinance

The Board, by adoption of its Consent Agenda, approved setting a Public Hearing Date of March 15, 2022 at 5:00 pm for the Proposed Short Term Rental Ordinance.

Approved the Jail Needs Assessment and Feasibility Study Contract
The Board, by adoption of its Consent Agenda, approved the Contract with Justice Planners, LLC to complete the jail needs assessment and feasibility Study in the amount of \$130,500 and due in August, 2022, as submitted.

Approved the Jail Project Reimbursement Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution to reimburse certain expenditures from the proceeds of bonds to be issued by the County (if issued):

WHEREAS, the Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the "Reimbursement Regulations") providing that proceeds of tax-exempt bonds used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; and

WHEREAS, Beltrami County (the "County") expects to incur certain expenditures that may be funded temporarily from sources other than tax-exempt bonds, and reimbursed from the proceeds of a subsequent tax-exempt bond issue;

WHEREAS, the County has determined to make this declaration of official intent ("Declaration") to reimburse certain costs from the proceeds of tax-exempt bonds in accordance with the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF BELTRAMI COUNTY AS FOLLOWS:

1. The County intends to improve and potentially expand its County Jail currently located at 626 Minnesota Ave NW, Bemidji, MN 56601 (the "Project"), through analysis, consultation, architectural planning, engineering, acquisition and other preliminary work as needed occurring in 2022 through 2024 and construction of said improvements potentially occurring in 2025 and 2026.

2. The County reasonably expects to reimburse the expenditures made for certain costs of the Project from the proceeds of tax-exempt bonds (if issued) in an estimated maximum principal amount of \$5 million. Reimbursed expenditures will include analysis, consultation, architectural planning, engineering, acquisition and all or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

3. This Declaration has been made not later than 60 days after payment of any original expenditure to be subject to a

reimbursement allocation with respect to the proceeds of bonds, except for the following expenditures: (a) costs of issuance of bonds; (b) costs in an amount not in excess of \$100,000 or 5 percent of the proceeds of an issue; or (c) "preliminary expenditures" up to an amount not in excess of 20 percent of the aggregate issue price of the issue or issues that finance or are reasonably expected by the County to finance the project for which the preliminary expenditures were incurred. The term "preliminary expenditures" includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

4. This Declaration is an expression of the reasonable expectations of the County based on the facts and circumstances known to the County as of the date hereof. The anticipated original expenditures for the Project and the principal amount of the bonds described in paragraph 2 are consistent with the County's budgetary and financial circumstances. No sources other than proceeds of bonds to be issued by the County are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the County's budget or financial policies to pay such Project expenditures.

5. This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

REGULAR AGENDA

Public Hearing: 2022 Solid Waste Department Fee Schedule Change
Solid Waste Director, Brian Olson, reviewed the proposed fee schedule changes:

Requested fees for Commercial Tires increase:
Semi Tires - from \$14 to \$15 each
Per ton - from \$225 to \$300

This is pass through cost. These rates are typically not received until late in December each year.

Commissioner Sumner opened the public hearing:
No citizens addressed the Board on this issue.

Commissioner Sumner closed the public hearing at 5:12 pm.

A motion was made by Commissioner Olson and seconded by Commissioner Lucachick to approved the proposed 2022 solid waste fee schedule changes. Unanimously carried.

Appointment of the Office of Auditor/Treasurer Resolution

Auditor/Treasurer, JoDee Treat reviewed the process to date on the issue of making the Office of Auditor/Treasurer and appointed position.

The Resolution of Intent to Consider Appointment of the Office of Auditor-Treasurer was approved at the last board meeting, and the Public Hearing was also held.

The Resolution to Appoint the Office of Auditor-Treasurer is now before the Board for approval:

WHEREAS, Minnesota Statute 375A.1205 allows a County Board to appoint certain offices including that of County Auditor-Treasurer and;

WHEREAS, the Beltrami County Board of Commissioners recognizes the benefit to having appointed persons in the position of County Auditor-Treasurer because it promotes efficiency and consistency of County business with individuals qualified to oversee a broad spectrum of complex issues within the Auditor-Treasurer's Office and;

WHEREAS, the Beltrami County Board of Commissioners wants to ensure that the individual holding this position possesses the skills and/or experience necessary to properly carry out the responsibilities of this position and;

WHEREAS, pursuant to Minnesota Statute 375A.1205, Subd. 1, the County Board will appoint a County Auditor-Treasurer under circumstances that there is a signed contract with the County Board and the incumbent Auditor-Treasurer, that the incumbent officer will be appointed to the position and retain tenure, pay, and benefits equal to the length of service and;

WHEREAS, in accordance with Minnesota Statute 375A.1205, Subd. 6, a resolution notifying the public of its intent to consider appointment of the Auditor-Treasurer as described above was published for two consecutive weeks in its official publication and;

WHEREAS, the meeting with the public hearing was held on January 18, 2022, provided an opportunity for public comment.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Minnesota Statute 375A.1205, the Beltrami County Board of Commissioners hereby adopts this resolution, and the Office of the Beltrami County Auditor-Treasurer shall be an appointed position, and filled by a signed contract with the incumbent Auditor-Treasurer, effective the later of March 10, 2022, or the date the contract is finalized.

A motion was made by Commissioner Olson, and seconded by Commissioner Gaasvig, to approve the Resolution to Appoint the Office of Auditor-Treasurer. Voted was 3:2. Commissioners Sumner and Lucachick voted No. Motion failed, as it required a 4:1 (Super Majority) to pass.

Highway Department Lease to Own Snow Blower

Highway Engineer, Bruce Hasbargen, is requesting authorization to lease a snow blower, not previously approved in the 2022 budget. It would be a lease to own agreement with payment of approximately \$35,000 for 5 years and would be added to future budgets.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Anderson, to approve the Highway Department Lease to Own snow blower agreement. Unanimously carried.

Resolution for DNR Review of Proposed Tax-Forfeit Land Sale Parcel

The tax-forfeited parcel listed on the resolution has a garage, well, retaining wall, and a fence located upon it. The Beltrami County "Forfeiture with Buildings" process allows for "beginning sale procedure immediately" due to the liability exposure. A private sale to the adjoining land owner would resolve this encroachment.

NRM Director, Richard Moore, recommendation, based on discussion held during the Work Session is to proceed with the DNR Review and then move this parcel to the Land Review Committee for further action.

WHEREAS, the Board of Commissioners of Beltrami County, Minnesota, desires to offer for sale a certain parcel of land that forfeited to the State of Minnesota for non-payment of taxes; and,

WHEREAS, said parcel of land has been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation land as provided for in Minnesota Statutes 282.01;

WHEREAS, said parcel has been examined and wetland/marginal land determinations have been made with regards to same by all appropriate parties in accordance with the requirements of 1991 Laws of Minnesota, Chapter 354, Article 10, Section 9d;

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners hereby certify that this parcel of land has been reviewed and complies with the provisions of Minnesota Statutes 85.012; 92.461; 282.01, Subd. 8; and 282.018; and other statutes that require withholding of tax-forfeited lands from sale;

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners hereby request a review from the Minnesota Department of Natural Resources for the sale of said land to resolve an encroachment/occupancy trespass.

Parcel #	Legal Description	Township, Comments	Commissioner
Part of 10.00227.0 0	That part of the Southwest Quarter of the Southwest Quarter, Section 20, Township 150 North, Range 35 West, Beltrami County, Minnesota: Commencing at the southwest corner of the said Southwest Quarter of the Southwest Quarter, said corner is documented by a Certificate of Location of Government Corner filed in the Office of the Beltrami County Recorder on February 14, 2013 by Document No. A000529106; thence South 89°31'48" East, bearing based on the Beltrami County Coordinate System, South Zone, along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 1318.01 feet; thence North 00°00'57" West, along the east line of said Southwest Quarter of the Southwest Quarter, a distance of 929.92 feet to the point of beginning of land to be described and said point is designated by an iron pipe, 1/2 inch in diameter, stamped LS 15483; thence continue North 00°00'57" West, along said east line, a distance of 151.79 feet to a point designated by an iron pipe, 1/2 inch in diameter, stamped LS 15483; thence North 81°33'00" West a distance of 62.18 feet to a point designated by an iron pipe, 1/2 inch in diameter, stamped LS 15483; thence South 08°27'00" West a distance of 150.14 feet to the intersection with a line bearing North 81°33'00" West from the point of beginning and said intersection is designated by an iron pipe, 1/2 inch in diameter, stamped LS 15483; thence South 81°33'00" East a distance of 84.53 feet to the point of beginning.	West Alaska Township Calculated acres: 0.25	Anderson

A motion was made by Commissioner Olson, and seconded by Commissioner Anderson, to approve the Resolution for DNR Review of the proposed tax-forfeited Land Sale Parcel, in Alaska Township, as submitted. Carried 4:1 vote. Commissioner Gaasvig voted No.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

Commissioners Gaasvig and Sumner reported on various items.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be February, 15, 2022, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:39 p.m. was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
February 15, 2022**

The Beltrami County Board of Commissioners met in regular session on February 15, 2022, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson (via Zoom), Jim Lucachick, Reed Olson and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

No additions or corrections were made to the Agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held February 1, 2022, and the Minutes of the Board of Commissioners Regular Meeting held February 1, 2022, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution, MOA, Budget and Workplan for Mississippi River Headwaters One Watershed One Plan

The Board, by adoption of its Consent Agenda, approved the Resolution to support the implementation of Mississippi River Headwaters Watershed One Watershed, One Plan Project and the Memorandum of Agreement, Budget and Workplan:

WHEREAS, the Minnesota Board of Soil and Water Resources has developed policies for coordination, development, and implementation of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, the Counties and Soil and Water Conservation Districts within the Mississippi River Headwaters Watershed have developed and adopted an approved Watershed Plan in accordance with Minnesota Statutes, Chapter 103B.301, and 103C.331, subdivision 11; and

WHEREAS, the Policy Committee, made up of representatives from the Counties and Soil and Water Conservation Districts within the Mississippi River Headwaters Watershed, have developed and recommend approval at each partner's individual Board level a Memorandum of Agreement to implement the Watershed Plan; and

WHEREAS, the Policy Committee, made up of representatives from the Counties and Soil and Water Conservation Districts within the Mississippi River Headwaters Watershed, have developed a working budget inclusive of the anticipated Clean Water Legacy Grant Funds to implement the Watershed Plan; and

NOW, THEREFORE, BE IT RESOLVED, that Beltrami County recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan and welcomes the opportunity to collaborate with the Soil and Water Conservation Districts and the Counties within the Mississippi River Headwaters Watershed for watershed-scale implementation efforts; and

BE IT FURTHER RESOLVED that Beltrami County supports the Memorandum of Agreement - Mississippi River Headwaters Watershed Comprehensive Plan recommended for approval by the Policy Committee of the Mississippi River Headwaters One Watershed One Plan; and

BE IT FURTHER RESOLVED that Beltrami County supports the implementation of the Mississippi River Headwaters One Watershed One Plan and approves the Watershed Based Implementation Funding Budget and Workplan as recommended by the Policy Committee of the Mississippi River Headwaters One Watershed One Plan including Clean Water Legacy Grant Funds.

Approved Easement for Highway Department for Road Improvements

The Board, by adoption of its Consent Agenda, approved the Natural Resource Management Department, easement for road improvements to the Highway Department for a reconstruction project on CSAH 57, in Turtle River Township, as submitted.

Approved Fidler Indexing Software Renewal

The Board, by adoption of its Consent Agenda, approved the three-year Life Cycle (AVID) extension and include Laredo Subscription Addendum.

Approved Resolution to Enroll Deputy Hulsebus in PERA Police and Fire Plan

The Board, by adoption of its Consent Agenda, approved the Resolution to enroll part-time Field Operations Deputy Hulsebus in the PERA Police and Fire Plan:

BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, Part-time Field Operations Deputy, currently held by Aaron Hulsebus, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;

4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named Employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair, Tim Sumner, and County Administrator Tom Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Resolution to Enroll Deputy Hanson in PERA Police and Fire Plan

The Board, by adoption of its Consent Agenda, approved the Resolution to enroll part-time Field Operations Deputy Hanson in the PERA Police and Fire Plan:

BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, Part-time Field Operations Deputy, currently held by Adam Hanson, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named Employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair, Tim Sumner, and County Administrator Tom Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Resolution to Enroll Deputy Powell in PERA Police and Fire Plan

The Board, by adoption of its Consent Agenda, approved the Resolution to enroll part-time Field Operations Deputy Powell in the PERA Police and Fire Plan:

BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, Full-time Field Operations Deputy, currently held by Benjamin Powell, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named

Employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair, Tim Sumner, and County Administrator Tom Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Health & Human Services State Contracts

The Board, by adoption of its Consent Agenda, approved staff signing of multiple MN Depot of Human Services contracts for incoming monies already approved through the acceptance of the County Health & Human Services budget, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Swearing in of New County Sheriff Deputies

Sheriff Ernie Beitel, introduced, and swore in new deputies Aaron Hulsebus, and Adam Hanson.

ARPA Standard Allowance

Administrator Barry explained the ARPA funding that would be made available by this allowance and that the Oversight Committee would continue to track the funds and report to the Board.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig to approve the one-time Election to Claim a Standard Allowance for revenue loss category of ARPA dollars, up to \$10 million. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues and Commissioners' Reports

- Commissioner Lucachick reported on the AIS committee. Stating the importance of Education as the primary goal.
- Commissioner Olson will be attending the AMC Legislative Conference.
- Commissioner Anderson; looking forward to jail committee meetings with Justice Planners
- Commissioner Gaasvig commented on the redistricting. Is complete at legislative level and now will move to the City. Has been elected Chair of the LL Rural Fire Association
- Commissioner Sumner reported on attending the AMC tribal relations seminar.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be March 1, 2022, at the Ten Lake Town Hall following the LL Joint Meeting and the Board Work Session.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:30 p.m. was made by Commissioner Olson, seconded by Commissioner Lucachick, and unanimously carried.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
March 1, 2022**

The Beltrami County Board of Commissioners met in regular session on March 1, 2022, at the Ten Lake Town Hall, 2142 Mission Rd SE, Cass Lake, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 5:05 p.m. Commissioners Richard Anderson, Jim Lucachick, Reed Olson and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following items were added to the Consent Agenda:

- Move from the Regular Agenda: Approval of Jail Sub-Committee Membership Expansion
- Approval of Public Hearing Date for 2022 Redistricting

The following items were added to the Regular Agenda:

- Area Road Update
- Administrator's Report

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Olson, seconded by Commissioner Lucachick, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held December 16, 2022,

and the Minutes of the Board of Commissioners Regular Meeting held December 16, 2022, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Campus Lighting Project

The Board, by adoption of its Consent Agenda, approved the county campus lighting project, estimated to cost \$114,956 and performed by North Country Electrical, as submitted.

Approved Snow Blower Lease Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution and Lease to Purchase one 2021 Larue D50 loader mounted snow blower:

Whereas, Beltrami County Highway Department, (the "Governmental Entity"), a body politic and corporate duly organized and existing as a political subdivision, municipal corporation or similar public entity of the State of Minnesota (the "State"), is authorized by the laws of the State to purchase, acquire and lease personal property for the benefit of the Governmental Entity and its inhabitants and to enter into contracts with respect thereto; and

Whereas, in order to acquire such equipment, the Governmental Entity proposes to enter into a lease-purchase transaction pursuant to that certain governmental Equipment Lease-Purchase Agreement (the "Lease") with Bell Bank Equipment Finance, a division of Bell Bank, the form of which has been presented to the governing body of the Governmental Entity at this meeting;

Section 1. Approval of Documents. The form, terms and provisions of the Lease and all other schedules and exhibits attached thereto are hereby approved in substantially the form presented at this meeting, with such insertions, omissions and changes as shall be approved by counsel of the Governmental Entity or other members of the governing body of the Governmental Entity executing the same, the execution of such documents being conclusive evidence of such approval; and the persons holding the titles listed below or any other officer of the Governmental Entity who shall have the power to execute contracts on its

behalf are hereby authorized and directed to execute, acknowledge, countersign and deliver the Lease and all exhibits attached thereto, and the Secretary/Clerk of the Governmental Entity is hereby authorized to attest to the foregoing and affix the seal of the Governmental Entity to such documents.

Section 2. Other Actions Authorized. The officers and employees of the Governmental Entity shall take all action necessary as reasonably required by the parties to the Lease to carry out, give effect to and consummate the transactions contemplated thereby and to take all action necessary to conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Lease.

Section 3. No General Liability. Nothing contained in this Resolution, the Lease, or any other instrument shall be construed with respect to the Governmental Entity as incurring a pecuniary liability or charge upon the general credit of the Governmental Entity or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Lease, or any other instrument or document executed in connection therewith impose any pecuniary liability upon the Governmental Entity or any charge upon its general credit or against its taxing power, except to the extent that the payments payable under the Lease are special limited obligations of the Governmental Entity as provided in the Lease.

Section 4. Authorized Signatories. Following are the true names, correct titles and specimen signatures of the incumbent officers referred to in the foregoing resolution.

Approved Final Pay Vouchers SAP 004-030-011 & SAP 029-030-005

The Board, by adoption of its Consent Agenda, approved final pay vouchers SAP 004-030-011 and SAP 029-030-005, Bituminous seal coat, county wide, from Asphalt Surface Technologies in the amount of \$38,206.75, as submitted.

Approved Jail Food Service Management Agreement

The Board, by adoption of its Consent Agenda, approved the Amendment to the Food Service Management Agreement with Summit Food Service, LLC for services at the Beltrami County Jail, February 1 through May 31, 2022, as submitted.

Approved 2022 Commercial Hauler Applications

The Board, by adoption of its Consent Agenda, approved three 2022 solid waste commercial hauler applications, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approval of Jail Sub-Committee Expansion

The Board, by adoption of its Consent Agenda, approved the appointment of Ashlea McMartin, Director of Sanford Behavioral Health to the Programming Committee, and Kevin Warne, Beltrami County MIS Director, to the Planning and Design Committee.

Approval of Public Hearing Date for 2022 Redistricting

The Board, by adoption of its Consent Agenda, approved the Public Hearing date of April 5, 2022 to hear citizen comments regarding options for redistricting County Commissioner Districts.

REGULAR AGENDA

Northern Township Infrastructure Resolution

At the February 15 Board Meeting, Commissioners heard from a representative of Northern Township with an update on the water and sewer infrastructure extension project proposed along the Birchmont Beach roadway. Commissioners proposed a Resolution of Support to the Township:

WHEREAS, Lake Bemidji is an historic and spiritual water body which serves as an important cultural and recreational resource to Beltrami County; and

WHEREAS, the combination of a high-water table and many aging residential and commercial septic systems on the Northwest and North end of Lake Bemidji pose a potential health risk and threaten the water quality of Lake Bemidji; and

WHEREAS, Ruttger's Resort, the MN DNR Regional Headquarters and Lake Bemidji State Park, which are located on the Northwest and North end of Lake Bemidji, all need to replace their aging septic systems; and

WHEREAS, Ruttger's Resort, the MN DNR Regional Headquarters and Lake Bemidji State Park have expressed their support for a proposed water and sanitary sewer project extending along Birchmont Beach Road to serve their facilities; and

WHEREAS, the proposed water and sanitary sewer project will help maintain water quality of a shared natural resource of great importance to our region and improve resident's land use ability; and

WHEREAS, Combining the proposed water and sanitary sewer project with the planned Beltrami County CSAH20 roadway improvement project will greatly reduce costs and be less disruptive to businesses, residents and tourists; and

WHEREAS, the City of Bemidji has offered to sell water and sanitary sewer services to Northern Township; and

WHEREAS, the extension of water and sanitary sewer services in this area has been a regional planning goal for over 50 years; Now, therefore

BE IT RESOLVED that the Beltrami County Board of Commissioners do hereby offer written support for the Northern Township Water and Sewer Extension Project and further support and encourage allocation of any State or federal funding that may help fund this important water quality project and the CSAH 20 Reconstruction Project.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Olson, to approve the Northern Township Infrastructure Resolution of Support. Unanimously carried.

Job Evaluation Rating for Consolidated Intake Lead and Workforce Impact Lead

Human Resource Director, Linda Tran, presented the job evaluation ratings provided by Bakertilly, and approved by the AFSCME Health and Human Services Union for the new positions of Consolidated Intake Lead - at pay grade 6; and the Workforce Impact Lead - at pay grade 9.

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve the new positions in Health and Human Services, of Consolidated Intake Lead at pay grade 6, and Workforce Impact Lead at pay grade 9; both to be filled by internal promotions. Unanimously carried.

Dialogue with Citizens

No citizens were in attendance to address the Board.

Area Roads Update

Highway Engineer, Bruce Hasbargen reviewed the proposed projects for the SE part of Beltrami County:

- In 2022
 - CSAH 20, Birchmont Beach Rd reconstruction
 - CSAH 39, Scenic Highway ped/bike bridge
- In 2023

- o CSAH 12, Power Dam Rd thin overlay
- o CR 407, Sunnyside Rd, resurfacing 1.5 miles
- o CR 407, Sunnyside Rd, mill & overlay 1.5 miles
- In 2024
 - o CSAH 8, Roosevelt Road, thin overlay
 - o CSAH 27, Parkers Lake Rd, resurfacing
- In 2025
 - o CSAH 54, Schmirler Rd, mill & overlay, 2.1 miles
- Various chip seals and safety projects

Administrator's Report

- AWCL School Lease is still current. They are still looking for someone to take over the lease. Administrator has reached out to the GSA office, they had expressed interest at one time.
- Representative Stauber had reached out to the County for any potential community project he might support. He was given:
 - o The Jail Project \$20-\$25 million
 - o Historic Courthouse Renovation Project \$225,000
 - o Birchmont Drive Infrastructure Project \$11 million

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Olson - Will be lobbying at the State Capitol tomorrow
- Commissioner Gaasvig- Job offer for the HRDC Director was declined, they are offering to the second candidate. Also attended several other committee meetings.
- Commissioner Sumner - Also lobbying at the Capitol tomorrow. Was asked by Farm Bureau about providing an update at a County Board meeting and directed them to contact the Administrator.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be March 15, 2022, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:29 p.m. was made by Commissioner Lucachick, seconded by Commissioner Anderson, and unanimously carried.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
March 15, 2022**

The Beltrami County Board of Commissioners met in regular session on March 15, 2022, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 5:10 p.m. Commissioners Richard Anderson, Jim Lucachick, Reed Olson and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Robyn Dwight, on behalf of the Upper Red Lake Area Association, discussed the Keep it Clean Upper/Lower Red Lake Committee's goals and commitment to tackling the problem of waste and garbage being left on the lake, shoreline and surrounding area during the fishing season. She suggested several ways to County could help, which included:
 - o Review and adjust Ordinances
 - o Add legal consequences for behavior violations
- Kristi Norland, on behalf of the Beltrami County Farm Bureau organization requested the Board to consider a Proclamation in honor of National Agriculture Week March 20-26, 2022.
 - o Commissioner Olson requested this item be added to the Regular Agenda

APPROVAL OF AGENDA

The following additions and corrections were made to the Consent Agenda:

- Approval of Bailiff Office Remodel Project Re-design and Cost Estimate (removed from the Regular Agenda)
- Approval of Resolution for Unorganized Townships
- Approval of Court Settlement for Closed Session Issue

The following additions were made to the Regular Agenda:

- National Agriculture Week Proclamation
- Redistricting Discussion
- Assistant Veteran Service Officer Discussion
- Administrator's Update

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gaasvig, seconded by Commissioner Lucachick, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held March 1, 2022, and the Minutes of the Board of Commissioners Regular Meeting held March 1, 2022, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Memorandum of Understanding for Bridge Replacement

The Board, by adoption of its Consent Agenda, approved the Memorandum of Understanding between Beltrami County and Shotley Township for Bridge Replacement Project on Otto Way, as submitted.

Approved Resolution and Agreement with MN/DOT for Construction Project

The Board, by adoption of its Consent Agenda, approved the Agreement with MN/DOT and Resolution for the construction of the TH71 and Anne Street roundabout Intersection project:

BE IT RESOLVED that Beltrami County enter into MN/DOT Agreement No. 1048789 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the County to the State of the County's share of the costs of the bituminous and concrete surfacing, storm sewer, sidewalk, and lighting construction and other associated construction to be performed upon, along, and adjacent to Trunk

Highway No 71 from Trunk Highway No 197 to 0.8 miles north of County State Aide Highway No 59, Anne Street from 600 feet west of Trunk Highway No 71 to Trunk Highway No 71, and County State Aid Highway No 52 from Trunk Highway No 71 to 1,100 feet east of Trunk Highway No 71 within the corporate City limits under State Project No 104-070-001, State Aid Project No 105-010-018, State Project No. 004-070-028, State Aid Project No 004-652-005, and State Project No 0410-50 (TH 71=004).

BE IT FURTHER RESOLVED that Highway Engineer, Bruce Hasbargen, and County Administrator, Tom Barry, are authorized to execute the Agreement and any amendments to the Agreement.

Approved Bids for SP004-070-033 SFDR, SP 004-605-029

The Board, by adoption of its Consent Agenda, approved the lowest responsible bidder for project SP 004-070-033 SFDR and SP 004-605-029 Bituminous surfacing bituminous shoulders, edge line rumbles and 6" pavement markings to Mark Sand & Gravel, Co. in the amount of \$2,986,613.55, as submitted.

Approved Bids for SP 004-070-034

The Board, by adoption of its Consent Agenda, approved the bid award to the lowest responsible bidder for project SP 004-070-034 LED Stop Sign Installation to Night Train Trucking, Inc, in the amount of \$21,664.00 as submitted.

Approved Bids for SP 004-070-035

The Board, by adoption of its Consent Agenda, approved the bid award to the lowest responsible bidder for project SP 004-070-035 Ground in Wet-Reflective Edge Line Pavement Markings to Sir Line-A-Lot LLC in the amount of \$41,964.00 as submitted.

Approved Bids for SP 004-070-036

The Board, by adoption of its Consent Agenda, approved the bid award to the lowest responsible bidder for project SP 004-070-036 Sign & Pavement Markings to Warning Lites o Minnesota in the amount of 449,591.40 as submitted.

Approved Bids for SP 004-070-037

The Board, by adoption of its Consent Agenda, approved the bid award to the lowest responsible bidder for project SP 004-070-037 Chevrons to Interstate Traffic Signs Inc in the amount of \$7,469.90 as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Bailiff Office Remodel Project Re-design and Cost Estimate

The Board, by adoption of its Consent Agenda, approved the architectural re-design and cost estimate for the Bailiff Office Remodel Project, as submitted.

Approved the Resolution for Unorganized Townships

The Board, by adoption of its Consent Agenda, approved the Resolution to re-establish precincts and polling places for unorganized townships:

WHEREAS, the legislature of the State of Minnesota has been redistricted; and

WHEREAS, Minnesota Statute 204B.14, subd. 3(d) requires that precinct boundaries must be reestablished within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first;

NOW THEREFORE BE IT RESOLVED that the County of Beltrami acting as Unorganized Township Board hereby reestablishes the boundaries of the voting precincts and polling places as follows:

Unorganized Precinct #1

Big Grass Township

Winner Township

Yale Township

Northwood Township

Township 157N R37W

Township 157N R36W

Mail Ballot Precinct

Auditor-Treasurer's Office

701 Minnesota Ave NW

Bemidji, MN 56601

Unorganized Precinct #2
Eland Township
Red Lake Township
Birch Island Township
Township 156N R31W
Township 156N R30W

Mail Ballot Precinct
Auditor-Treasurer's Office
701 Minnesota Ave NW
Bemidji, MN 56601

Unorganized Precinct #3
Brook Lake Township

Mail Ballot Precinct
Auditor-Treasurer's Office
701 Minnesota Ave NW
Bemidji, MN 56601

Approved Court Settlement for Closed Session Issue

The Board, by adoption of its Consent Agenda, approved the Court Settlement for Case No. 04-CV-20-3489.

REGULAR AGENDA

Public Hearing: Proposed Short Term Rental Ordinance

The Environmental Service Department and the Planning Commission have had multiple work sessions creating a Short Term Rental Ordinance including a public hearing on October 11, 2021 to hear comments from citizens. A draft Ordinance was delivered to the County Board on February 1, 2022 and a Public Hearing set for March 15, 2022.

Environmental Services Director, Brent Rud, introduced the Ordinance.

Commissioner Sumner opened the Public Hearing.

- Bruce Schuman of Hines MN, suggested several changes/clarifications to the Ordinance.
- Michelle Tuff (spelling?), owner of an Air B&B on the Mississippi River commented on the positive experiences they have had with guests.
- Muriel Gilman, resident in Northern Township and owner of a STR in Jackson Hole, WY, made suggestions to proceed conservatively.

- Mike Haws, resident in Hines Township suggested addressing RV's on undeveloped lots, permit terms and trespass in more detail in the Ordinance.
- Pat Kovar, resident & Hines Township Supervisor pointed out the hazards of parked cars blocking roadways and access.
- Miles Rouland, resident in Bagley MN and owner of Air B&B in Upper Red Lake has had no issues with renters or neighbors at his establishment.
- Deb Schuman of Hines MN, commented on noticing Realtors advertising properties in the area as potential VRBO and Air B&B property.
- Alyssa McNallan, resident in Bemidji MN and owner of a STR on Moose Lake stated that she has very strict requirements and a screening process for potential renters and has had nothing but positive experiences.

Commissioner Sumner closed the Public Hearing at 6:10 pm.

Brent Rud addressed the Board at this time to read a statement from resident Becky Livermore, stating she is against Short Term Rentals and sees no community benefit to their existence.

Comments and suggestions will be reviewed by the Planning Commission and any changes/updates to the Proposed Ordinance will then be brought back before the County Board.

Swearing-in New Sheriff Deputy

Sheriff Ernie Beitel, introduced and swore in new deputy Benjamin Powell.

National Agriculture Week Proclamation

A motion was made by Commissioner Olson and seconded by Commissioner Anderson to approve the National Agriculture Week Proclamation. Unanimously carried.

Read aloud by Commissioner Sumner:

WHEREAS there are more than 2 million farm families in America, (USDA National Agricultural Statistics Service, Census of Agriculture, 2017)

WHEREAS there are close to 70,000 farm families in Minnesota, (State Summaries, USDA, NASS, 2017)

WHEREAS there are close to 600 farm families in Beltrami County, (County Profiles, MDA, NASS 2017)

WHEREAS Beltrami County agriculture and related industries support about 2,500 jobs, which accounts for 9% of the total jobs in the

County, (*County Highlights, Economic Contribution Study of MN Agriculture and Forestry, MN Agri Growth, 2020*)

WHEREAS Beltrami County has close to 170,000 acres of farmland, (*County Profiles, MDA, NAAS 2017*)

WHEREAS the Beltrami County agricultural and related industries total sales generates close to \$400 million annually, (*County Highlights, Economic Contribution Study of MN Agriculture and Forestry, MN Agri Growth, 2020*)

WHEREAS there is an estimated \$12.5 million in labor income supported by agriculture and related industries in Beltrami County, (*County Highlights, Economic Contribution Study of MN Agriculture and Forestry, MN Agri Growth, 2020*)

NOW THEREFORE, the Beltrami County Board of Commissioners, hereby proclaim the week of March 20-March 26, 2022, as National Agriculture Week and recognize to all the important contributions of Beltrami County Agriculture.

Redistricting Discussion

After further discussion around redistricting options and scenarios and the uncertainty of the potential affects from the City of Bemidji's yet to be determined redistricting, members of the Board to hold a special Work Session on April 12 from 3-5 pm to discuss and review redistricting options.

No maps were decided upon for presentation during the Public Hearing on April 5, 2022.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Anderson, to hold a Special Work Session on April 12, 2022 from 3-5 pm to discuss redistricting of commissioner districts. Unanimously carried.

Assistant Veteran Services Officer Position

A motion was made by Commissioner Olson, and seconded by Commissioner Anderson to approve the Assistant Veteran Service Officer as a full-time, benefitted position with no impact to the 2022 budget and approximately a \$32,000 budget impact after 2022. Unanimously carried.

Administrator's Report

- Have received a request for a National therapy Animal Day. Will be brought to the Board for discussion.
- OSHA invited for an on-site consultation on March 29-30.
- AMC Leadership Conference March 28 - April 1

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues and Commissioners' Reports

- Commissioner Gaasvig has been in contact with Representative Stauber for support on delays in easement process from the State Park system for the CR 20 project. Also, several committee updates.
- Commissioner Olson reported on Legislative Conference attended by himself and Commissioner Sumner. Also, several committee updates.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be April 5, 2022, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6: 45 p.m. was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
April 5, 2022**

The Beltrami County Board of Commissioners met in regular session on April 5, 2022, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Reed Olson and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Glen Bridgeford, resident on Bemidji Road, addressed the Board with two requests: 1)Close the abandoned gravel pit on his road and 2)Help him obtain a restraining order against his neighbors. Mr. Bridgeford was directed to speak directly with his County Commissioner outside of this Board Meeting for further assistance.

APPROVAL OF AGENDA

The following item was added to the Regular Agenda:

- Administrator's Update

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gaasvig, seconded by Commissioner Lucachick, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held March 15, 2022, and the Minutes of the Board of Commissioners Regular Meeting held March 15, 2022, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution to Add a New Club to the Recreational Trail Sponsorship

The Board, by adoption of its Consent Agenda approved the Resolution for a new club, Recreational Trail Sponsorship:

Whereas, Beltrami County desires to maintain recreational trails for the enjoyment of the public and will serve as sponsor of various recreational trails that are part of the State of Minnesota Grant In Aid System,

Whereas, Beltrami County supports the Minnesota Trails Assistance Program Grant Application of the following new trail:

- Tri-County Dirt Devils ATV Club - Kelliher ATV Trails

THEREFORE BE IT RESOLVED that Beltrami County agrees to act as the local sponsor for the application for funding with the State of Minnesota Grant in Aid System,

BE IT FURTHER RESOLVED that Beltrami County agrees to sponsor said trails at no cost to the county for the period of July 1, 2020 to June 30, 2022 and the Beltrami County Auditor-Treasurer is authorized to serve as fiscal agent on behalf of the local unit of government.

Approved Resolution for 2023 Sponsorship of Recreational Trail Permits

The Board, by adoption of its Consent Agenda, approved the Resolution for 2023 Recreational Trail Sponsorship:

Whereas, Beltrami County desires to maintain recreational trails for the enjoyment of the public and will serve as sponsor of various recreational trails that are part of the State of Minnesota Grant In Aid System,

Whereas, the 2023 Minnesota Trails Assistance Program Grant Application has been prepared with Beltrami County as sponsor of the following trails:

- Beltrami County Trails - Cross-country Ski

- Blackduck Stumpjumpers - Northland Trail
- Fourtown Grygla Sportsman's Club - Fourtown Grygla OHV
- Fourtown Grygla Sportsman's Club - Fourtown Grygla Snowmobile Trails
- Lost River Trails, Inc. - Lost River Trails
- North Country Snowmobile Club - North Country Trails
- Timber Riders ATV Club - Timber Trails
- Tri County Dirt Devil ATV Club - Tri County Dirt Devil Trails
- Northwoods Riders OHV Club - Wilton Trail NW

THEREFORE BE IT RESOLVED that Beltrami County agrees to act as the local sponsor for the application made by each club for funding with the State of Minnesota Grant in Aid System,

BE IT FURTHER RESOLVED that Beltrami County agrees to sponsor said trails at no cost to the county for the period of July 1, 2022 to June 30, 2023 and the Beltrami County Auditor-Treasurer is authorized to serve as fiscal agent on behalf of the local unit of government.

Approved Laredo Subscription Addendum Update

The Board, by adoption of its Consent Agenda, approved the update to the Pricing Schedule D of the Laredo subscription Addendum, as submitted.

Approved Final Pay Voucher SP 004-070-032

The Board, by adoption of its Consent Agenda, approved the final Pay Voucher for Project SP 004-070-032 Center and Edge Rumbles, to Surface Preparations Technologies, in the amount of \$1,763.69, as submitted.

Approved Resolution Addressing Public Safety Answering Point (PSAP) Center Staffing

The Board, by adoption of its Consent Agenda, approved the Resolution authorizing PSAP Supervisor/Emergency Management Director, Chris Muller, compensation exemptions as listed:

WHEREAS, the Beltrami County Sheriff's Office 911 PSAP Center is experiencing significant staffing shortages that can affect the prompt response of emergency services from persons calling 911.

WHEREAS, when fully staffed, the Beltrami County PSAP (911 Center) is staffed with 12 FTE (HOURLY) employees, with 2 FTE being designated as Team Leads

WHEREAS, the Beltrami County PSAP Center has one designated Supervisor that is funded as a .4 FTE with their remaining time

designated and funded as the Emergency Management Director and is designated as an exempt salary position.

WHEREAS, the Beltrami county PSAP Center is currently experiencing 3 FTE positions unfilled and a fourth FTE that required reducing to part-time work in lieu of resigning the position entirely.

WHEREAS, one FTE Team Lead has remained open and unfillable, which causes additional workload, stress, and additional hours needing to be worked for the remaining Team Lead and PSAP Supervisor, that are beyond their normal working hours.

WHEREAS, the staffing shortage is an extraordinary circumstance, that if not addressed could result in an exacerbation of the staffing shortage and a potential disruption of PSAP services.

WHEREAS, until the staffing shortage is mitigated or by December 31, 2022, with prior approval of the Department Head or their designee, the Beltrami County Board of Commissioners can authorize exempt employee, Chris Muller, to be compensated at 1.5 times his normal hourly rate (overtime) in accordance with Beltrami County Personnel Rules article 8.1 for any work performed outside normal scheduled hours. Furthermore, prior to Chris Muller filling any open overtime shifts, members of the Teamster bargaining unit will have first opportunity.

WHEREAS, until the staffing shortage is mitigated, the Beltrami County Board of Commissioners can authorize exempt employee, Chris Muller, to be allowed to exceed the maximum accumulation of PTO hours (540) to a temporary maximum of 600 PTO hours in accordance with Beltrami County Personnel Rules 10.4.3, but will be required to have a maximum balance of 540 PTO hours or less no later than December 31, 2023.

WHEREAS, until the staffing shortage is mitigated, or by December 31, 2023, the Beltrami County Board of Commissioners can authorize exempt employee, Chris Muller, not be required to use the minimum 100 hours of PTO annually in accordance with Beltrami County Personnel Rules 10.4.5.

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners temporarily authorizes the Beltrami County Sheriff's Office to pay exempt employee, PSAP Supervisor/Emergency Management Director Chris Muller 1.5 times the hourly rate for approved work performed above and beyond the normal scheduled work hours, temporarily exempt Chris Muller from the maximum accumulation of 540 PTO hours, and exempt him from being required to use the minimum 100 hours of PTO annually. All exemptions will

be for a period not exceeding the necessary time to hire and train personnel to fill the vacant FTE positions or by the dates listed above.

Approved Resolution for 2022 Mn DNR Boat & Water Safety Supplemental Equipment Grant

The Board, by adoption of its Consent Agenda, Approved the 2021 MN Department of Natural Resources grant agreement to purchase boat and water equipment:

WHEREAS, Beltrami County Sheriff's Office is responsible for patrolling and enforcing Minnesota state statutes and Beltrami County ordinances on Beltrami County lakes and waterways; and

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office to purchase equipment to assist in enforcing laws and patrolling the Lake and waterways from the Minnesota Department natural resources through the 2022 State of Minnesota Department of Natural Resources Federal Boating Safety Supplemental Equipment Grant; and

WHEREAS, this grant money is available from the Minnesota Department of Natural Resources through the grant application process.

WHEREAS, the Beltrami County Sheriff's office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Tim Sumner and County Administrator, Thomas Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved PrimeWest 2022 Procurement Resolution

The Board, by adoption of its Consent Agenda, approved the 2022 PrimeWest Procurement Resolution:

WHEREAS, the Minnesota Department of Human Services (DHS) has published a Request For Proposals (RFPs) to provide health care services to recipients of MSHO/MSC+ (Senior Population) and MinnesotaCare in eighty (80) Minnesota counties including Beltrami County, and

WHEREAS, DHS has requested County evaluations and recommendations regarding the RFP proposals from each respective county; and

WHEREAS, PrimeWest Health submitted proposals to provide managed health care services in Beltrami County, and

WHEREAS, representatives of Beltrami County, Health & Human Services, have reviewed and evaluated the proposals; and

WHEREAS, PrimeWest Health have submitted proposals suitable to meet our needs.

NOW THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners supports the recommendation of Beltrami County Health & Human Services, approving PrimeWest Health as Managed Care Organization(s) (MCO(s)) providing managed health care services in Beltrami County.

Approved Father Project Contract

The Board, by adoption of its Consent Agenda, approved the continuance of The Father Project Contract with St. Joseph's Hospital of Park Rapids, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Public Hearing: Redistricting of Commissioner Districts

Commissioner Sumner opened the Public Hearing at 5:07 pm.

Auditor/Treasurer, JoDee Treat opened with a PowerPoint summary of the process to date, followed by citizen addressing the Board.

- Margie Iraci, resident on Wildwood Road advised the Board of public concern that the redistricting process adhere to the rules and guidelines and not to political ambitions or special interest groups.
- Emily Rivera, resident in the City of Bemidji raised concerns about dividing the City Wards into multiple Districts. She is not in favor of this idea and suggested sticking to making as few changes as possible.

Commissioner Sumner closed the Public Hearing at 5:21 pm.

Administrator's Update

- Currently working on several tenant leases
- OSHA voluntary inspection complete. Only a few minor items to be addressed. They will do a follow up. It has been 6 years since the last voluntary inspection.

- Working with Christina Regas, City of Blackduck on developing law enforcement communications partnership.
- Gearing up for the Budget process and union negotiations. Personnel Committee first meeting will be April 12.
- Various Departments will be meeting with Representative Fischbach on various issues. If the Board has any items, submit as soon as possible.

Redistricting of Commissioner Districts

Commissioners agreed to re-open this topic to discuss various redistricting map options.

Auditor/Treasurer, JoDee Treat presented and reviewed the Original 3 options along with the additional 3 options created after receiving questions and comments.

During discussions, another option was suggested, that was a modification to Proposal 6; by moving Liberty Township to District 5 and Alaska Township to District 4. The Board directed staff to develop a map to show this option and call it Proposal 7.

Commissioners agreed to continue the discussion at the Special Work Session scheduled for April 12, 2022 at 3:00 pm.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues and Commissioners' Reports

- Commissioner Gaasvig reported on the Fair Board meeting.
- Commissioner Sumner noted National County Appreciation Day and also suggested a future Work Meeting update on County wide staffing issues.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be April 19, 2022, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:06 p.m. was made by Commissioner Lucachick, seconded by Commissioner Anderson, and unanimously carried.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
April 19, 2022**

The Beltrami County Board of Commissioners met in regular session on April 19, 2022, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Reed Olson and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Sumner made a general welcome statement to the audience.

CITIZENS ADDRESSING THE BOARD

Marty Cobenais stated that he felt the Board should look into the eligibility requirements to run for an elected office.

Monte Hammitt, 39th Street NW Bemidji, commended the Board on attention to listening to their constituents and making difficult decisions on important issues. It is a difficult task to be a public official and it important to not important decisions based on any political agendas.

APPROVAL OF AGENDA

No additions or corrections were made to the agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gaasvig, seconded by Commissioner Lucachick, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held April 5, 2022, and the Minutes of the Board of Commissioners Regular Meeting held April 5, 2022, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved New Application for Tobacco License

The Board, by adoption of its Consent Agenda, approved the New Application for Tobacco License to DG Retail LLC, DBA: Dollar General, 9200 Irvine Avenue location.

Approved Repurchase of Forfeited Property

The Board, by adoption of its Consent Agenda, approved the Resolution an Application for repurchase of forfeited property 31.00396.03 in Northern Township:

Whereas, Minnesota Statute 281.174 requires real estate property delinquent three years to be forfeited to the State of Minnesota;

Whereas, The property owner was delinquent three years on property tax payments;

Whereas, The Beltrami County Auditor-Treasurer's Office followed Minnesota Statute regarding required notifications and worked with the property owner to resolve the delinquency;

Whereas Efforts were unsuccessful and the properties forfeited to the State of Minnesota on October 26, 2020;

Whereas Minnesota Statute 282.241 allows for repurchase of forfeited properties during the year following the date of forfeiture, and in any case only after the adoption of a resolution by the board of county commissioners determining that by repurchase undue hardship.. resulting from the forfeiture will be corrected;

Whereas, The Beltrami County Board of Commissioners reviewed the application for repurchase and determined that allowing the repurchase will correct an undue hardship.

THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby determine that the repurchase will correct and undue hardship, and approves the Application for Repurchase of Forfeited Lands.

Approved PILT Resolution of Support

The Board, by adoption of its Consent Agenda, approved the PILT Resolution of Support:

WHEREAS, the Payment in Lieu of Taxes (PILT) Program passed into Minnesota law in 1979 with the statutory purpose "to address the disproportionate impact of state land ownership on local units of government with a large proportion of state land;" and

WHEREAS, 95% of all PILT acreage is located in the northern-half of Minnesota; and

WHEREAS, since 1995, nearly all PILT payment increases have gone to southern Minnesota and metro area counties; and

WHEREAS, in 1979 when PILT payments began, the biggest disparity between the highest PILT compensated county to the lowest compensated county was 8:1 or, 8 times higher, yet today that disparity has grown to a whopping 170:1 or, 170 times higher; and

WHEREAS, the principal cause PILT payments are so inequitable across MN, is because in 1995, the Acquired Acres category of PILT Payments switched from a flat rate to instead, a land value basis, yet all other major PILT Payment categories remained at a flat rate; and

WHEREAS, the Northern Counties Land Use Coordinating Board (NCLUCB) recently completed a Comprehensive Study re: State PILT and Payments to Counties which verifies all of the above-mentioned inequities; and

WHEREAS, SF 2793 (Bakk) & HF 3073 (Ecklund) have been introduced to help rectify these huge inequities in PILT Payments by substantially increasing PILT payments to Northern MN counties, including a 24.3% increase in Beltrami County; and

NOW, THEREFORE, BE IT RESOLVED, that Beltrami County hereby urges the 2022 Legislature to pass the respective Bakk-Ecklund PILT Bills through the necessary committees and include them in their final Omnibus Tax Bill.

Approved Strodman Acres Plat

The Board, by adoption of its Consent Agenda, approved the Strodman Acres Plat in Grant Valley Township, as submitted.

Approved Out-of-State Travel

The Board, by adoption of its Consent Agenda, approved the out-of-state travel to Colorado for Health & Human Services Director to attend the National Association of Counties Annual Conference in July, 2022, as submitted.

Approved PrimeWest Resolution for 2022 Procurement

The Board, by adoption of its Consent Agenda, approved the PrimeWest 2022 Procurement Resolution for Special Needs Care:

WHEREAS, the Minnesota Department of Human Services (DHS) has published a Request For Proposals (RFPs) to provide health care services to recipients of SNBC (Special Needs Basic Care) and MinnesotaCare in eighty (80) Minnesota counties including Beltrami County, and

WHEREAS, DHS has requested County evaluations and recommendations regarding the RFP proposals from each respective county; and

WHEREAS, PrimeWest Health submitted proposals to provide managed health care services in Beltrami County, and

WHEREAS, representatives of Beltrami County, Health & Human Services, have reviewed and evaluated the proposals; and

WHEREAS, PrimeWest Health have submitted proposals suitable to meet our needs.

NOW THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners supports the recommendation of Beltrami County Health & Human Services, approving PrimeWest Health as Managed Care Organization(s) (MCO(s) providing managed health care services for people accessing SNBC (Special Needs Basic Care) in Beltrami County.

Approved Contract with NWRDC/Dancing Sky Area Agency on Aging

The Board, by adoption of its Consent Agenda, approved the new contract for services with NWDC/Dancing Sky Area Agency on Aging, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

National Therapy Animal Day Proclamation

Administrator Barry introduced Terri Mayer. Ms Mayer presented information regarding the importance of therapy animals in the daily lives of community members. She introduced her Great Dane, Layla and

talked about the work they do with Pet Partners and working with individuals in crisis.

A motion was made by Commissioner Gaasvig and seconded by Commissioner Anderson to proclaim April 30 as National Therapy Animal Day:

There are thousands of Pet Partners therapy animal teams serving in communities across the United States; and

WHEREAS, Pet Partners has designated April 30 as National Therapy Animal Day; and

WHEREAS, Pet Partners therapy animal teams in Beltrami County play an essential role in improving human health and well-being through the human-animal bond; and

WHEREAS, Pet Partners therapy animal teams make millions of visits per year in settings such as hospitals, nursing homes, schools and hospice; and

WHEREAS, Pet Partners therapy animal teams interact with a variety of people in our community including veterans, seniors, patients, students facing literacy challenges, and those approaching end of life; and

WHEREAS, these exceptional therapy animals who partner with their human companions bring comfort and healing to those in need.

NOW, THEREFORE, I, Tim Sumner, Board Chair of the Beltrami County Board, do hereby proclaim April 30, 2022, as:

“National Therapy Animal Day”

in the County of Beltrami, and encourage our citizens to celebrate our therapy animals and their human handlers. Further, I publicly salute the service of therapy animal teams in our community and in communities across the nation.

PROCLAIMED AND APPROVED this 19th day of April, 2022.

Countywide Redistricting

Auditor/Treasurer JoDee Treat presented a quick review of the process and stated that the goals for this meeting are to:

1. Choose a new Commissioner District Map
2. Establish Commissioner District election rotation

Several Commissioners read statements and voiced their opinions on Proposal 2 and other Map proposals and which one they felt would meet the criteria the best, in their opinion.

A motion was made by Commissioner Olson and seconded by Commissioner Sumner to choose the Proposal 2 Map for Redistricting. Motion passed 3:2 by roll call vote: Commissioners Olson, Anderson and Sumner voting Yes and Commissioners Gaasvig and Lucachick voting No.

Proposal 2 Map:

Commissioner District 1	
	Birch Township
	Blackduck City
	Brook Lake Unorganized #3
	Frohn Township
	Hagali Township
	Hines Township
	Moose Lake Township
	Port Hope Township
	Sugar Bush Township
	Summit Township
	Taylor Township
	Ten Lake Township
	Tenstrike City
	Turtle Lake Township
	Turtle River City
	Turtle River Township

Commissioner District 2	
	Bemidji City Ward 1
	Bemidji City Ward 4
	Bemidji City Ward 5

Commissioner District 3	
	Bemidji Township
	Buzzle Township
	Eckles Township
	Grant Valley Township
	Jones Township
	Lammers Township
	Liberty Township
	Solway City
	Wilton City

Commissioner District 4	
	Alaska Township
	Battle Township
	Benville Township
	Cormant Township
	Durand Township
	Funkley City
	Hamre Township
	Hornet Township
	Kelliher City
	Kelliher Township
	Langor Township
	Lee Township
	Little Rock
	Maple Ridge Township
	Minnie Township
	Nebish Township
	North Beltrami Unorganized #1
	O'Brien Township
	Ponemah
	Quiring Township
	Red Lake
	Redby
	Roosevelt Township
	Shooks Township
	Shotley Township
	Spruce Grove Township
	Steenerson Township
	Upper Red Lake Unorganized #2
	Waskish Township
	Woodrow Township

Commissioner District 5	
	Bemidji City Ward 2
	Bemidji City Ward 3
	Northern Township

A motion was made by Commissioner Lucachick to set election rotation to allow those districts required to run as a result of redistricting to have the 4 year term and those not required to run as a result of redistricting to have a two year term. Motion died for lack of a second.

A motion was made by Commissioner Gaasvig and seconded by Commissioner Olson to keep the current election rotation of District 1 & 3 election in 2022 and 2, 4 & 5 in 2024.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Lucachick will be lobbying the Legislature to require a Super Majority vote on redistricting.

Commissioners' Reports

None.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be May 3, 2022, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:43 p.m. was made by Commissioner Lucachick, seconded by Commissioner Olson, and unanimously carried.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
April 29, 2022 SPECIAL MEETING**

The Beltrami County Board of Commissioners met in special session on April 29, 2022, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 10:00 a.m. Commissioners Richard Anderson, Jim Lucachick, Reed Olson and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

APPROVAL OF AGENDA

No Additions or corrections were made to the Agenda.

REGULAR AGENDA

County Emergency Declaration

Administrator, Tom Barry began the discussion with acknowledgement of the State of Emergency Declaration on April 26, 2022 by Board Chair Tim Sumner. Mr. Barry then introduced Emergency Management Director, Chris Muller to review the status of the situation.

Due to the late snow and continued rain/snow issues, there has been wide spread flooding and damage throughout the County. The State of Emergency Declaration does not mean the situation is out of control, but is a part of the recovery process. It seems that the County will easily meet the \$95,000 threshold for State reimbursements. State declaration is 75% reimbursement for eligible work and if the \$190,000 threshold for Federal reimbursement is met, the reimbursement would be 100%. So far, early estimates are in excess of \$100,000, and \$200,000 if tribal partners co-apply. If the County falls short of eligible projects/work, then there would be nothing more we need to do but repair at our expense. Mr. Barry suggested that the County will likely seek any insurance coverages first, and as the last resort, use County reserves.

Staff recommendation is to approve the Resolution declaring Beltrami County in a State of Emergency for Response to the Flood Event of Spring 2022:

WHEREAS, Beltrami County has been impacted by flooding due to heavy rainfall and a late snow melt after several feet of snow during the winter of 2021-2022; and

WHEREAS, many county and township gravel roads have been impacted by normal spring thaw, snow melt and persistent precipitation in the month of April resulting in deteriorated road conditions; and

WHEREAS, in the early morning hours of April 23rd, 2022 many areas of the county received in excess of three inches of rainfall from thunderstorms that combined with snow melt resulted in considerable overland flooding across much of Beltrami County; and

WHEREAS, overland flooding and heavy rainfall exacerbated spring road conditions, resulting in significant damage and impact to many roadways due to washouts; and

WHEREAS, the City of Bemidji experienced flooding of City Hall due to the storm drainage system being overwhelmed from heavy rainfall and numerous roadways experienced culvert washouts and roadway washouts; and

WHEREAS, areas of Beltrami County continue to experience flood conditions that will likely be prolonged or aggravated by forecast precipitation in the coming days; and

WHEREAS, county, city and townships are responding to the emergency needs of the community due to flooding that is resulting in expenses in the tens of thousands of dollars in damages to public property damage; and

WHEREAS, Beltrami County is likely to exceed the threshold to qualify for disaster assistance through the State of Minnesota; and

WHEREAS, the Beltrami County Department of Emergency Management requests the Beltrami County Board of Commissioners declare Beltrami County in a STATE OF EMERGENCY for the spring flooding event of 2022.

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners declares Beltrami County in a State of Emergency for conditions resulting from the flooding event of Spring 2022 this day of 29 of April, 2022 for a period of 30 days or until emergency conditions no longer exist.

A motion was made by Commissioner Olson and seconded by Commissioner Anderson, to approve the Resolution Declaring

Beltrami County in a State of Emergency for Response to the Flood Event of Spring 2022. Unanimously carried.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 10:14 a.m. was made by Commissioner Olson, seconded by Commissioner Gaasvig, and unanimously carried.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
May 3, 2022**

The Beltrami County Board of Commissioners met in regular session on May 3, 2022, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Vice-Chair Richard Anderson, called the meeting to order at 5:00 p.m. Commissioners, Jim Lucachick, Reed Olson and Craig Gaasvig were present. Commissioner Tim Sumner was absent.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Stan Kimmes, resident in Frohn Township and representing the Beltrami County Farm Bureau invited the Board to attend their hamburger cookout on May 17, on the Historic Courthouse Lawn in celebration of National Beef Month an in honor of all Law Enforcement, Fire Department & Public Service Professionals.

APPROVAL OF AGENDA

The following additions and corrections were made to the Agendas:

- Amend Approval of the Minutes to include April 19 meeting
- Remove Approval of Bods on SAP 004-600-019 from the Consent
- Add Approval of 1W1P Upper Red Lake Policy Committee Appointment to the Consent and remove from Regular Agenda
- Remove Approval of Bids SAP 004-612-017, SAP 004-657-004 & CP 004-305-022 and move to the Regular Agenda
- Remove Approval of Bids CP 004-022-001 from the Consent and move to the Regular Agenda.
- Remove Approval of Bids SAP 004-030-012 from the Consent and move to the Regular Agenda.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Gaasvig, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Olson, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held April 19, 2022, and the Minutes of the Board of Commissioners Regular Meeting held April 19, 2022, and minutes of the Special Work Session on April 12, 2022.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved 3.2 On/Off Sale, Wine/Strong Beer, Consumption & Display Liquor Licenses and Tobacco License

The Board, by adoption of its Consent Agenda, approved a 3.2 On/Off Sale, Wine/Strong Beer, Consumption & Display Liquor License & Tobacco License for Fourtown/Little Willie LLC, DBA: Fourtown Store & Tavern, as submitted.

Approved Resolution of Support for One Watershed One Plan Upper Red Lake

The Board, by adoption of its Consent Agenda, approved the Resolution of Support for an Upper/Lower Red Lake Watershed - One Watershed, One Plan Project:

WHEREAS, the Minnesota Board of Soil and Water Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, Minnesota Statutes, Chapter 103D.401, Watershed Management Plan, authorizes Minnesota Watershed Districts to develop and implement a watershed management plan; and

WHEREAS, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water

Conservation Districts to develop and implement a comprehensive plan; and

WHEREAS, the counties, soil and water conservation districts, tribal government, and watershed district within the Upper/Lower Red Lake watershed (40), as delineated in the attached One Watershed, One Plan Suggested Boundary Map, have an interest in developing a comprehensive watershed management plan for this area.

NOW, THEREFORE, BE IT RESOLVED, that Beltrami County recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

BE IT FURTHER RESOLVED that Beltrami County welcomes the opportunity to collaborate with the counties, soil and water conservation districts, watershed districts, and tribal government within the Upper/Lower Red Lake Watershed for watershed-scale planning efforts in the future; and

BE IT FURTHER RESOLVED that Beltrami County supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates entering into a Memorandum of Agreement with the counties, soil and water conservation districts, tribal government, and watershed district within the Upper/Lower Red Lake Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved One Watershed One Plan Upper Red Lake Policy Committee Appointment

The Board, by adoption of its Consent Agenda, approved the appointment of Commissioner Tim Sumner to the One Watershed One Plan Upper Red Lake Policy Committee with Commissioner Craig Gaasvig appointed as Alternate.

REGULAR AGENDA

Bids for SAP 004-612-017, SAP 004-657-004 & CP 004-305-022

Bid Abstract Summary		SAP 004-612-017, SAP 004-657-004, CP 004-305-022 MILL AND BITUMINOUS OVERLAY			
Report Date	State	Bid Release	Bid Opening		
5/3/2022	SAP 004-612-017	4/9/2022	2022-05-03T15:00:00.000Z		
Bid Name	Total				
Engineer's Estimate	\$3,211,896.05				
Knife River Materials-Northern Minnesota	\$3,399,223.46	winning bid			
Northern Paving	\$4,141,945.60				
MARK SAND & GRAVEL CO.	\$4,309,414.25				

Bids for CP 004-022-001

Bid Abstract Summary		Contract CP 004-022-001	
Report Date	Bid Release	Bid Opening	
5/3/2022	4/9/2022	2022-05-03T15:00:00.000Z	
Bid Name	Total		
Engineer's Estimate	\$638,000.00		
KNIFE RIVER	\$521,840.00	Winning Bid	

Bids for SAP 004-030-012

Contract SAP 004-030-012 -County Wide Bituminous Seal Coat		
Bid Abstract Summary		
Report Date	Bid Release	Bid Opening
5/3/2022	4/9/2022	2022-05-03T15:00:00.000Z
Bid Name	Total	
Engineer's Estimate	\$1,536,139.70	
Morris Sealcoat & Trucking, Inc.	\$1,985,223.98	LOW BID
Asphalt Surface Technologies Corp.	\$2,076,993.71	
Allied Blacktop Company	\$2,303,456.05	

It was noted that these three bids resulted in \$520,000 over budget. Highway Engineer, Bruce Hasbargen was asked how the overages would be funded if these projects were approved. Mr. Hasbargen indicated that the two over budget projects are funded by State Aide Funding, which we have. The affect would be to adjustments being made to future road projects on the 5 Year Plan.

A motion was made by Commissioner Lucachick and seconded by Commissioner Olson to approve all three projects: Bids for SAP 004-612-017, SAP 004-657-004 & CP 004-305-022, Bids for CP 004-022-001 and Bids for SAP 004-030-012. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues and Commissioners' Reports

- Commissioner Gaasvig gave several committee updates.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be May 17, 2022, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:14 p.m. was made by Commissioner Olson, seconded by Commissioner Lucachick, and unanimously carried.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
May 17, 2022**

The Beltrami County Board of Commissioners met in regular session on May 17, 2022, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Reed Olson and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Sumner reminded everyone of the Beltrami County Farm Bureau Hamburger Cookout celebrating National Beef Month and honoring Law Enforcement, Fire Department and Public Service Professionals, occurring on the Courthouse Lawn from 4:30-6:30 pm today.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following items were moved from the Regular Agenda to the Consent Agenda:

- Approval of Joint Resolution Establishing a Joint Airport Zoning Board
- Approval of Re-Appointment of Highway Engineer
- Approval of Job Evaluation Rating for License and Elections Specialist Position
- Approval of Job Evaluation Rating for Telecommunicator I Position

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Special Regular Meeting held April 29, 2022, as presented. Minutes of the Board of Commissioners Regular Meeting held May 3, 2022 and Minutes of the Board of Commissioners Work Meeting held May 2, 2022, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved PFM Financial Advisors Contract

The Board, by adoption of its Consent Agenda, approved the contract with PFM Financial Services LLC, as submitted.

Approved Consumer Scale Agreement

The Board, by adoption of its Consent Agenda, approved the Consumer Scale Agreement with Timberlyne Wood Products, as submitted.

Approved Bids SAP 004-600-019

The Board, by adoption of its Consent Agenda, approved the bid award for Project SAP 004-600-019 Three Island Park Road Subgrade Corrections and Aggregate Surfacing, to the lowest responsible bidder, Reiersen Construction, in the amount of \$151,106.85, as submitted.

Approved Resolution and MN/DOT Partnership Contract

The Board, by adoption of its Consent Agenda, approved the Resolution and Partnership Contract with MN/DOT:

Whereas, The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

Whereas, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

Whereas: the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write "work orders" against a master contract would provide the greatest speed and flexibility in responding to identified needs.

Therefore, be it resolved:

1. That the County of Beltrami enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the County Board.
2. That the proper County Board officers are authorized to execute such contract, and any amendments thereto.
3. That the County Engineer Bruce Hasbargen is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the County Engineer Bruce Hasbargen may execute such work order contracts on behalf of the County of Beltrami without further approval by this County Board.

Approved PrimeWest Resolution for 2022 Procurement - Families and Children

The Board, by adoption of its Consent Agenda, approved the PrimeWest 2022 Procurement Resolution for Families and Children:

WHEREAS, the Minnesota Department of Human Services (DHS) has published a Request For Proposals (RFPs) to provide health care services to recipients of Families and Children and MinnesotaCare in eighty (80) Minnesota counties including Beltrami County, and

WHEREAS, DHS has requested County evaluations and recommendations regarding the RFP proposals from each respective county; and

WHEREAS, PrimeWest Health submitted proposals to provide managed health care services in Beltrami County, and

WHEREAS, representatives of Beltrami County, Health & Human Services, have reviewed and evaluated the proposals; and

WHEREAS, PrimeWest Health have submitted proposals suitable to meet our needs.

NOW THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners supports the recommendation of Beltrami County Health & Human Services, approving PrimeWest Health as Managed Care Organization(s) (MCO(s) providing managed health care

services for people accessing Families and Children Managed Care in Beltrami County.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Custom Airport Zoning/JAZB and Resolution

The Board, by adoption of its Consent Agenda, approved the Joint Airport Zoning Board Resolution and the appointment of Commissioners Gaasvig and Lucachick to the Board:

WHEREAS, by City of Bemidji Resolution NO. 2373, dated July 2, 1973, the City of Bemidji, MN ("City") and Beltrami County, MN ("County") established the initial Joint Airport Zoning Board for the then Bemidji Municipal Airport, known as the Bemidji Municipal Joint Airport Zoning Board; and

WHEREAS, by City of Bemidji Ordinance No. 612 and Beltrami County Ordinance No. 9, the City and County subsequently entered into a Joint Powers Agreement for joint maintenance and operation of what is now known as the Bemidji Regional Airport ("Airport"), and therein created the Joint Airport Commission to improve and maintain operations at the Airport; and

WHEREAS, by City of Bemidji Resolution No. 05-5252, and County of Beltrami, Minnesota Resolution No. 05-09-29, the joint powers agreement was amended to revise the Joint Airport Zoning Board whose membership reflects the same membership as the 5-member Joint Airport Commission, and having all the powers conferred under Minnesota Statutes Section 360.063, as the same may be amended from time to time, to adopt, administer, and enforce airport zoning regulations applicable to the Airport and airport hazard areas; and

WHEREAS, the City and County together own the Airport property as tenants in common, and now maintain and control the Airport's operations through the Joint Powers Airport Authority

("Authority") created pursuant to Minnesota Statute Sections 360.0425 to .0427, including the authority to levy property taxes pursuant to Minnesota Statutes Section 275.056, but said Authority does not have the legislated powers of a Joint Airport Zoning Board conferred upon and which otherwise remain vested in the Joint Airport Commission; and

WHEREAS, portions of the airport hazard area adjacent to the Airport are located outside the territorial limits of the City of Bemidji but within the territorial limits of Beltrami County, Northern, Bemidji, Eckles, and Grant Valley Township(s), and the City of Wilton, MN; and

WHEREAS, the City and County deem it necessary and expedient to revise the current Joint Airport Zoning Board in cooperation with the above Townships and City of Wilton, pursuant to Minnesota Statutes Section 360.063, Subdivision 3, and other applicable laws, for the purpose of revising, administering and enforcing zoning laws for the areas surrounding the Airport and for the protection of the Airport and the public; and

WHEREAS, the above statute provides that the City and County, respectively, continue to have the right to each appoint two persons to a revised Joint Airport Zoning Board.

NOW, THEREFORE, BE IT MUTUALLY RESOLVED By the undersigned City and County as follows:

1. That in cooperation with the above-named Townships and City of Wilton, the Joint Airport Zoning Board may be revised to be composed of representatives of the City and County and representatives of the Townships and City of Wilton, pursuant to Minnesota Statutes Section 360.063, Subdivision 3.

2. That the undersigned City of Bemidji hereby appoints ____ and ____ to be its representatives on said revised Board, said persons to serve for an indefinite term until they resign or are replaced by the undersigned City of Bemidji.

3. That the undersigned County of Beltrami hereby appoints Craig Gaasvig and Jim Lucachick to be its representatives on said revised Board, said persons to serve for an indefinite term until they resign or are replaced by the undersigned County of Beltrami.

Approved Re-Appointment of Highway Engineer

The Board, by adoption of its Consent Agenda, approved the Re-appointment of Bruce Hasbargen to another four year term as Highway Engineer beginning July 1, 2022.

Approved Job Evaluation Rating for License and Elections Specialist Position

The Board, by adoption of its Consent Agenda, approved the re-evaluation rating for the License and Elections Specialist Position, moving it from a pay grade 6 to a pay grade 7 and approved by the AFSCME Courthouse Union.

Approved Job Evaluation Rating for Telecommunicator I Position

The Board, by adoption of its Consent Agenda, approved the job evaluation rating for the new position of Telecommunicator I, placing it on pay grade 6 and approved by the Teamsters Corrections/Communications Union.

REGULAR AGENDA

Short Term Rental Ordinance

Environmental Services Director, Brent Rud discussed the final draft of the Short Term Rental Ordinance during the Work Session.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Olson, to approve the Short Term Rental Ordinance with an effective date of July 1, 2022. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

None.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be June 7, 2022, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:12 p.m. was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
June 7, 2022**

The Beltrami County Board of Commissioners met in regular session on June 7, 2022, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Reed Olson and Craig Gaasvig were present. Commissioner Jim Lucachick was absent.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda:

- Approve the PrimeWest Health Plan Appeal Resolution and Confidentiality Agreement

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gaasvig, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held May 17, 2022, and the Minutes of the Board of Commissioners Regular Meeting held May 17, 2022, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Scheduling a Public Hearing Date Regarding Petition for Judicial Ditch #18 Partial Abandonment

The Board, by adoption of its Consent Agenda, approved to convene the Ditch Authority and setting a public hearing date of July 19, 2022 regarding a petition for Partial Abandonment of Judicial Ditch #18.

Approved Renewal of County Surveyor Contract

The Board, by adoption of its Consent Agenda, approved the reappointment of Robert W Murray as the Beltrami County Surveyor, by Contract, for a term beginning July 1, 2022 and ending June 20, 2025, as submitted.

Approved Parenting Solutions Contract with MN Department of Health

The Board, by adoption of its Consent Agenda, approved the Health and Human Services Contract with St. Joseph's Health to provide parenting support for The Father Project, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved the PrimeWest Health Plan Appeal Resolution and Confidentiality Agreement

The Board, by adoption of its Consent Agenda, approved the Health Plan Appeal Resolution and the Confidentiality Agreement:

WHEREAS, The Minnesota Department of Human Services has sent notification to Beltrami County regarding the 2022, Minnesota Senior Health Options (MSHO) and Minnesota Senior Care Plus (MSC+)

Request For Proposals to provide health care services to Beltrami County; and

WHEREAS, The Minnesota Department of Human Services has rejected Beltrami County's resolution to be single plan with PrimeWest Health for Families and Children, MSHO and MSC+; and

WHEREAS, Beltrami County is requesting mediation regarding the health plan selection for Beltrami County; and

THEREFORE, BE IT RESOLVED That the Beltrami County Board of Commissioners is requesting mediation regarding the health plan selection for, MSHO and MSC+ recipients in Beltrami County. The Beltrami County Board of Commissioners hereby appoints Becky Secore to be the County Designee for this appeal.

REGULAR AGENDA

None.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues and Commissioners Reports

- Commissioner Olson invited everyone to a Pig Roast Fundraiser by the Nameless Coalition to fund parking lot repairs. Also, he has received a request from a citizen/logger to have the NRM Support Tech position be filled as a full time position. Also, Mr Olson mentioned, he will be absent for the July 5 board meeting.
- Commissioner Sumner reminded the board of the upcoming AMC District II meeting to be held in the Beltrami County Board Room.
- Commissioner Gaasvig commented on several committee assignment meetings.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be June 21, 2022, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:05 p.m. was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
June 21, 2022**

The Beltrami County Board of Commissioners met in regular session on June 21, 2022, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Reed Olson and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following item was moved from the Work Agenda to the Regular Agenda:

- FY 2023 Budget Process

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held June 7, 2022, and the Minutes of the Board of Commissioners Regular Meeting held June 7, 2022, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved On-Sale Intoxicating Liquor License

The Board, by adoption of its Consent Agenda, approved the On-Sale Intoxicating Liquor License for the Blackduck Golf Course/City of Blackduck, as submitted.

Approved the Absentee Ballot Board Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution to establish an Absentee Ballot Board to process regular absentee, overseas absentee and mail ballots for the 2022 Primary and General Election:

WHEREAS, Beltrami County is required by Minnesota State Statutes 203B.121, subd. 1 to establish an Absentee Ballot Board; and

WHEREAS, this Ballot Board will bring uniformity in the processing of accepting or rejecting returned regular absentee, overseas absentee and mail ballots in Beltrami County; and

WHEREAS, the Absentee Ballot Board would consist of a sufficient number of election judges as provided in Minnesota State Statutes 204B.19 to 204B.22 or deputy county auditors trained in the processing and county of absentee ballots;

THEREFORE, BE IT RESOLVED, the Beltrami County Board of Commissioners hereby establishes an Absentee Ballot Board that would consist of a sufficient number of election judges or deputy auditors to perform the task.

Approved Agreement to Establish Escrow Account

The Board, by adoption of its Consent Agenda, approved an agreement with Turtle River Township for an interim Use Permit for a new gravel pit on county managed property for use on the reconstruction of CSAH 20. One Condition of the permit required a \$50,000 escrow account, as submitted.

Approved the SBA Towers, Tower Lease

The Board, by adoption of its Consent Agenda, approved renewal of the 10-year Tower Lease with SVA Towers for the tower location in Summit Township with a revenue amount of \$6270.02, as submitted.

Approved the Resolution and Agreement with MN/DNR for Boat and Water Safety Grant

The Board, by adoption of its Consent Agenda, approved the Resolution to enter into a grant agreement with the MN/DNR to reimburse Deputies wages and other costs associated with the enforcement of boating laws and regulations:

WHEREAS, Beltrami County Sheriff's Office is responsible for patrolling and enforcing Minnesota state statutes and Beltrami County ordinances on Beltrami County lakes and waterways; and

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office to be reimbursed for Deputies wages and other costs associated with enforcing laws and patrolling the Lake and waterways from the Minnesota Department natural resources through the 2022 State of Minnesota Department of Natural Resources Annual County Boat and Water Safety Grant; and

WHEREAS, this grant money is available from the Minnesota Department of Natural Resources through the grant application process.

WHEREAS, the Beltrami County Sheriff's office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Tim Sumner and County Administrator, Thomas Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Public Defender Contract

One of the Contracted Public Defender Attorneys, Ross Trooien, has exercised his right to terminate his contract with the County early. He has provided the required 60-day notice. The County developed a Request for Qualifications and advertised for three weeks At this time no replacement has been identified.

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to terminate the Public Defender Contract with Ross Trooien. Unanimously carried.

Northwoods Interfaith Caregivers Lease Extension

Since December of 2003, Northwoods Interfaith Caregivers (NIC) has held a lease with the County for approximately 700 square feet of space located in the County's Community Services Center Building. The Lease is set to expire on June 30, 2022 and NIC has indicated a desire to amend the existing lease to extend the term. While NIC would like to remain in the Community Services Center Building, they are desiring more space. County Staff are working on evaluating several options, but none are viable at the present time. Resultantly, NIC would like to extend their lease 6 months to allow County Staff time to identify additional space in the Building. With the exception of a \$0.25 per square foot increase in the lease rate, all other terms and conditions remain the same.

A motion was made by Commissioner Olson, and seconded by Commissioner Lucachick, to provide a 6 month lease extension beginning July 1, 2022, to Northwoods Interfaith Caregivers in the Community Services Center, including a \$0.25/sf increase in lease rate. Unanimously carried.

FY 2023 Budget Process

Administrator Barry summarized the process to date:

- Budget kickoff with management was June 15, 2022. The complete budget calendar was distributed to the Board.
- Process Improvements agreed to by Management included:
 - o Earlier start date to the process
 - o Worksheets will include a 3 year look-back period
 - o Uniform 'Case Statements' with a new form and process for 'Budget Enhancements'
 - o Extended review period for Administration and Finance
 - o Departments will make presentations to management team
 - o Packets delivered to Budget Committee in advance of departmental presentations
 - o Uniform presentation format from all departments
- Process improvement that was not agreed to by Management team was the make-up of the Budget Committee.
 - o Majority of Management did not support the permanent position of Sheriff Office and Attorney Office on the Budget Committee.
 - o Consensus agreed to by Management was to allow the Budget Committee to remain the same as last year, ie; two Commissioners, HHS Director, Sheriff Office, Attorney Office, Administrator, Auditor/Treasurer and one additional floating department head seat, and see if the other listed improvements would successfully accomplish the wishes of the Management Team.

Members of the Board discussed at length, the committee make-up, Management position and opinions and the process to date.

County Attorney, David Hanson addressed the Board, stating the he and Sheriff Beitel were the two department heads who opposed the 5 member Budget Committee, and felt they should have a position on the Committee.

A motion was made by Commissioner Olson and seconded by Commissioner Sumner to make the suggested change in the Budget Committee make-up to be only 2 Commissioners, Administrator, Auditor/Treasurer and Finance Director. Motion failed 2:3. Commissioners Gaasvig, Anderson, and Lucachick opposed.

After further discussion, it was agreed the keep the Budget Committee the same as last year, with Kevin Warne, being a new department head, as one of the Department positions and the second position to be open to a volunteer from the Management Team. The Two Commissioners appointed to the Budget Committee will be Gaasvig and Sumner.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues
None.

Commissioners' Reports

- Commissioner Olson reminded the Board that he would be absent for the July 5 meeting.
- Commissioner Gaasvig updated on several committee meetings.
- Commissioner Sumner reported on the AMC District II meeting

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be July 5, 2022, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:52 p.m. was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
July 5, 2022**

The Beltrami County Board of Commissioners met in regular session on July 5, 2022, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, and Craig Gaasvig were present. Commissioner Reed Olson was absent.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

No additions or corrections were made to the agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Anderson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held June 21, 2022, and the Minutes of the Board of Commissioners Regular Meeting held June 21, 2022, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved On-Sale Intoxicating Liquor License

The Board, by adoption of its Consent Agenda, approved the On-Sale Intoxicating Liquor License for Red Lake Adventures, LLC as submitted.

Approved Guardian RFID System Agreement Renewal Amendment

The Board, by adoption of its Consent Agenda, approved the Guardian RFID System Agreement Renewal Amendment for January 1, 2023-December 31, 2027, as submitted.

Approved Renewal of Joint Powers Agreement for Work Release Program

The Board, by adoption of its Consent Agenda, approved the renewal of the joint Powers Agreement with the Department of Corrections, (DOC) Work Release Agreement, as submitted.

Approved Resolution to Proceed with CSAH 21 Turn Lane Project

The Board, by adoption of its Consent Agenda, approved the Resolution for Authorization for Road Project and Acquisition of Right-of-Way and Application to DNR for Easement Across State Lands:

WHEREAS: The Beltrami County Highway Department has received Highway Safety Improvement Program funding to construct left turn lanes on County State Aid Highway No. 21 at CSAH 59 (Glidden Rd) and at CSAH 57 (Island View Dr); and

WHEREAS: The Beltrami County Highway Department desires to move forward with the Turn Lane Projects SP 004-070-042 and SP 004-070-043; and

WHEREAS: Both road projects will require the acquisition of right of way; and

WHEREAS: In order to complete Project SP 004-070-043, the construction will impact state owned lands located in Government Lot 1, Section 21, and Government Lot 1 and the SW1/4 of SE1/4, Section, 16, all in Township 147 North, Range 33 West; and

WHEREAS: The County will need to apply for an easement from the Minnesota Department of Natural Resources, Division of Lands and Minerals, in order to construct the project.

NOW, THEREFORE BE IT RESOLVED THAT: Beltrami County Highway Department shall move forward with construction and the right of way acquisition on both road projects; and

BE IT FURTHER RESOLVED THAT: The Beltrami County Board of Commissioners agrees to approve the application for easement from the Department of Natural Resources, Division of Lands and Minerals.

Approved Bids for SAP 004-620-009

The Board, by adoption of its Consent Agenda, approved award of bids to the lowest responsible bidder on project SAP 004-620-009 Grading, Aggregate Base, Multi-use trail, Bituminous Surfacing and Bituminous Shoulders on CSAH 20 from CR 413 to CSAH 27, to Midwest Contracting, LLC in the amount of \$6,999,141.40.

Approved PrimeWest Procurement Request for Mediation Resolution

The Board, by adoption of its Consent Agenda, approved the PrimeWest Procurement request for Mediation Resolution:

WHEREAS, The Minnesota Department of Human Services has sent notification to Beltrami County regarding the 2022, Minnesota Families and children Request For Proposals to provide health care services to Beltrami County; and

WHEREAS, The Minnesota Department of Human Services has rejected Beltrami County's resolution to be single plan with PrimeWest Health for Families and Children and

WHEREAS, Beltrami County is requesting mediation regarding the health plan selection for Beltrami County; and

THEREFORE, BE IT RESOLVED That the Beltrami County Board of Commissioners is requesting mediation regarding the health plan selection for, Family and Children recipients in Beltrami County. The Beltrami County Board of Commissioners hereby appoints Becky Secore to be the County Designee for this appeal.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

2022 State of MN DHS Grant Coronavirus Disaster Resolution and Grant Agreement

Sheriff Ernie Beitel, presented the Grant Request for Coronavirus Disaster relief from the CDC:

The Centers for Disease Control and Prevention (CDC), in partnership with the Department of Justice, is providing financial assistance to Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC) recipients to respond to Coronavirus Disease 2019 (COVID-19) in confinement facilities within their jurisdictions.

The purpose is to support Beltrami County Adult Correction Center to test for COVID-19. In addition, these funds will offset a variety of costs (gloves, masks, testing supplies, shipping costs, assessments, gowns, thermometers, cleaning supplies) associated with the work to detect and mitigate COVID-19 risks within the facility. Everyone who work, live, and visit the facility will be able to benefit from this support.

Estimated cost savings from this partnership for 01-251 General Jail Revenue Fund: approximately \$10,000.

The 2022 State of Minnesota Department of Health Grant Coronavirus Disaster Resolution:

WHEREAS, Beltrami County Adult Correction Center is responsible for COVID-19 detection and mitigation efforts within the facility; and

WHEREAS, grant dollars are available to the Beltrami County Adult Correction Center to be reimbursed for diagnostic and screening testing programs for inmates and staff and other costs associated with the mitigation strategies per MDH and CDC guidance; and

WHEREAS, this grant money is available from the Minnesota Department of Health through the grant application process.

WHEREAS, the Beltrami County Adult Correction Center meets the criteria of being a "Confinement Facility" which is the stipulation for the federal funding award.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Tim Sumner and County Administrator, Thomas Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

A motion was made by Commissioner Anderson and seconded by Commissioner Sumner to approve the Resolution for 2022 State of MN, Department of Health Grant Coronavirus Disaster Relief. Motion failed 2:2 vote. Commissioners Gaasvig and Lucachick voting No.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues and Commissioners' Reports

- Commissioner Anderson reported on NWJTC Budget work and union negotiations in progress.
- Commissioner Gaasvig updated on several committee assignments.
- Commissioner Sumner reported on several committee assignments.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be July 19, 2022, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:13 p.m. was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
July 19, 2022**

The Beltrami County Board of Commissioners met in regular session on July 19, 2022, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Reed Olson and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Sumner requested a Call for Action in the search for the individual missing in Maple Ridge Township.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following corrections were made to the Consent Agenda:

- Approval of the Minutes from July 5, 2022 to include the correction of the vote for the State DHS Grant Coronavirus Disaster Resolution: Opposing votes were Gaasvig and Lucachick. NOT Sumner.

The following item was moved from the Consent to the Regular Agenda:

- Approval of Public Defender Contract Addendum

A motion was made by Commissioner Olson to add the 2022 State Grant Coronavirus Disaster Resolution from the July 5 Agenda back on to the Regular Agenda. Motion died for lack of a second.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Regular Meeting held July 5, 2022, as amended.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Applications For Tobacco Licenses

The Board, by adoption of its Consent Agenda, approved the Application for a Tobacco License for the new owners of Blackduck Family Foods to be licensed as Leever's Foods, DBA Blackduck Leever's Foods, as submitted.

Approved PILT Fund Appropriations

The Board, by adoption of its Consent Agenda, approved the funding recommendations made by the Citizen Committees for the 2022 Appropriations of PILT Fund, as submitted.

Approved Resolution for 2022/23 State Snowmobile Enforcement Grant

The Board, by adoption of its Consent Agenda, approved the Resolution to enter into a grant agreement with the MN DNR to provide funding of \$15,260 for snowmobile enforcement:

WHEREAS, Beltrami County Sheriff's Office actively patrols and enforces Minnesota state snowmobile statutes and Beltrami County snowmobile ordinances in Beltrami County and

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office to supplement costs associated with enforcing Snowmobile laws from the Minnesota Department natural resources through the 2022/2023 State of Minnesota Department of Natural Resources snowmobile Grant ; and

WHEREAS, this grant money is available from the Minnesota Department of Natural Resources through the grant application process.

WHEREAS, the Beltrami County Sheriff's office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Tim Sumner and County Administrator, Thomas Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Commercial Haulers Application

The Board, by adoption of its Consent Agenda, approved the Commercial Hauler Application for Shepard Excavation and Septic Service LLC to haul demolition debris, as submitted.

Approved Resolution for DHS Mediation Legal Representation Authorization

The Board, by adoption of its Consent Agenda, approved the Resolution of Objection to 2023 Minnesota Dept of Human Services Selection of Participating Health Plans:

WHEREAS, the Beltrami County Board of Commissioners objects to the Minnesota Department of Human Services' ("the Department") selection of participating health plans for Beltrami County;

WHEREAS, the Beltrami County Board of Commissioners objects to the Department's decision to disregard the County's decision to provide healthcare services under Minn. Stat. § 256B.69 and Minn. Stat. § 256B.692 to eligible recipients of the Minnesota Senior Health Options (MSHO), Minnesota Senior Care Plus (MSC+), Special Needs Basic Care, and Families and Children Medical Assistance Programs within the County;

WHEREAS, the Beltrami County Board of Commissioners previously authorized the County to request mediation under Minn. Stat. § 256B.69, subd. 3a to challenge the Department's procurement decision;

WHEREAS, the PrimeWest Health Joint Powers Board of Directors comprising county commissioners from each of the legally established participating PrimeWest Health Joint Powers counties has authorized PrimeWest Health as a single entity representing a group of counties, including Beltrami County, to seek mediation with the Department;

WHEREAS, the Beltrami Board of Commissioners seeks to retain the law firm of Lockridge Grindal Nauen PLLP to represent the County in challenging the Department's procurement determinations in mediation or, as necessary, in other legal action.

NOW, THEREFORE BE IT RESOLVED, that the Beltrami County Board of Commissioners, hereby authorizes the County to retain Lockridge Grindal Nauen PLLP to represent the County in mediation with the

Department pursuant to Minn. Stat. §256B.69, subd. 3a(d), both on behalf of the County individually and through PrimeWest Health as the single entity representing a group of county boards.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Resolution for 2023 Annual Department of Veterans Affairs Grant

The Board, by adoption of its Consent Agenda, approved the Annual Grant Resolution to receive \$10,000 from the Minnesota Department of Veterans Affairs:

BE IT RESOLVED by the Beltrami County Board of Commissioners, that the County enter into the attached Grant Contract with the Minnesota Department of Veterans Affairs (MOVA) to conduct the following Program: County Veterans Service Office Operational Enhancement Grant Program. The grant must be used to provide outreach to the County's Veterans; to assist in the reintegration of combat Veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the County Veterans service office, as specified in Minnesota Statute 197.608 and Minnesota Laws 2021, 1st Special Session, Chapter 12, Article 1, Section 37, Subdivision 2. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Beltrami County Board, that Shane Robert Gustafson, the Beltrami County Veteran Services Officer, be authorized to execute the attached Grant Contract for the above mentioned Program on behalf of the County.

REGULAR AGENDA

Certificate of Appreciation Award

Commissioner Gaasvig, as a member of the Planning Commission, presented Joe Vene with an award of appreciation for his work and service as a member of the Planning Commission.

Appointment to Planning Commission/Board of Adjustment

Two interested applicants were Bruce Popple and Don Hazeman, who is currently on the Commission representing District 3. Commissioner Anderson, District 3, stated that if re-elected, he would support keeping Mr. Hazemen as the District 3 representative.

A motion was made by Commissioner Gaasvig and seconded by Commissioner Olson to appoint Bruce Popple to the Citizen At Large Position on the Planning Commission/Board of Adjustment. Unanimously carried.

Request for Starting Wage Step Increase

Sheriff Beitel presented the request to start re-hiring of Deputy Scott Hinners at step 8 of Paygrade 11.

Deputy Hinners retired in March of 2019. He recently applied for an open Deputy position with the County and brings his 22-1/2 years of previous experience as a Beltrami County Deputy with him. When he retired, he was at the top of the pay grade.

A motion was made by Commissioner Anderson and seconded by Commissioner Olson to set the starting wage/step for returning, trained and experienced former Beltrami County Deputy Sheriff Scott Hinners at pay grade 11 step 8. Unanimously carried.

Approved Public Defender Contract Addendum

A motion was made by Commissioner Lucachick, and seconded by Commissioner Anderson, to approve the Public Defender Contract Addendum with Dar Nubson, George Duranske and Don Kirchner to split the remainder of the Trooien contract amount from July 1 until the County can secure a fourth Public Defender. Carried 4:1 Vote, Commissioner Sumner voted No.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues and Commissioners' Reports

- Commissioner Anderson gave a brief update regarding ongoing labor negotiations.
- Commissioner Olson reported on upcoming meetings
- Commissioner Gaasvig reported on several meetings. Reminder: Fair will be August 10-14

- Commissioner Sumner updated on several meetings and concerns of Kelliher ConCon committee over Northern Deputy Salary vs services (double-tax)

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be August 2, 2022, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:32 p.m. was made by Commissioner Lucachick, seconded by Commissioner Anderson, and unanimously carried.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
August 2, 2022**

The Beltrami County Board of Commissioners met in regular session on August 2, 2022, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Reed Olson and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

Philip Hege, resident from Solway; addressed the Board regarding his two Short Term Rental properties. With the implementation of the Short Term Rental Ordinance, Mr. Hege discovered from his visit to the Environmental Services Department to purchase required permits, that he will also need septic compliance inspections done. Mr. Hege is concerned that, although the existing systems are in good repair and working properly, he may end up being non-compliant and the expenses to becoming compliant could be unaffordable for him to continue his business. He is requesting consideration for exemption due to the fact that his rentals are pre-existing to the Ordinance.

APPROVAL OF AGENDA

The Administrator's Report was added to the Regular Agenda from the Work Session.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Olson, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held July 19, 2022, the Minutes of the Board of Commissioners Regular Meeting held July 19, 2022, and the Minutes of the Ditch Authority Board Meeting held July 19, 2022 as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Temporary On-Sale Liquor License

The Board, by adoption of its Consent Agenda, approved the temporary On-Sale Liquor License for the United Way of Bemidji Area for hosting a Wine and Beer Tasting Social on September 1, 2022 at Ruttger's Birchmont Lodge, as submitted.

Approved Chief Cornerstone Cemetery Plat

The Board, by adoption of its Consent Agenda, approved the Final Plat of Chief Cornerstone Cemetery Plat as recommended by the Planning Commission and as submitted.

Approved 2022 MN Trail Riders Association Grant Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution to accept a \$1,000 Grant from the MN Trail Riders Association for improvements and maintenance at Grant Creek Horse Camp and surrounding trails:

WHEREAS, Beltrami County developed and adopted the Recreation Trails Plan in April 2006 and the Recreation Facilities Plan in January 2008 that provides the County with a long term vision for recreation and trail management;

WHEREAS, the County supports recreational activities at Grant Creek Horse Camp through the management, maintenance, and the upkeep of this area;

WHEREAS, the NRM Department has been awarded a grant for \$1,000 from the Minnesota Trail Riders Association to help with improvements and maintenance at Grant Creek Horse Camp and the surrounding trails. This grant will be used to improve signage,

maintain the manure pit, maintain the existing tie lines, and improve access roads;

NOW, THEREFORE, BE IT RESOLVED, the Beltrami County Board of Commissioners authorizes the NRM Department to accept \$1,000 grant from the Minnesota Trail Riders Association for improvements and maintenance at Grant Creek Horse Camp.

BE IT FURTHER RESOLVED, Beltrami County names the fiscal agent for this project as:

JoDee Treat
Beltrami County Auditor/Treasurer
701 Minnesota Ave NW
Bemidji, MN 56601

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Administrator's Report

- Continued discussion from the Work Session regarding setting dates for Jail Project updates. Commissioners Agreed to:
 - August 24, 9:30 am - 12:00 pm for Justice Planners presentation of Needs Assessment and Feasibility Study
 - September 22, 5:00 pm for a Special Meeting/Public Hearing on the Jail Project
- Budget Committee review process begins tomorrow
- AWCL School has vacated the CSC building, effective July 31.
 - Rent has only been paid through June.
 - Staff will follow up
 - Work is in progress to re-let the space for a day care program initiative by the Greater Bemidji
- Vacancy on the Newsletter committee for a Commissioner
- Public Defender contract has not been filled. Staff is working on other options and will not be re-posting RFQ again at this time
- Kevin Warne, interim MIS Director has passed his 6 month probation.
- Reminders:
 - August 9 - Primary Election
 - August 16 - Board Meeting will be at Northern Town Hall
 - Today - National Night Out event at the Boys & Girls Club
 - August 5-7 - Dragon Boat Festival

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues and Commissioners' Reports

- Commissioner Olson brought up a community concern regarding Ridgeway Apartments. The City of Bemidji may be revoking the rental permits which will result in displacement and homelessness for multiple families.
- Commissioner Gaasvig updated the Board on several committee assignments

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be August 16, 2022, at the Northern Town Hall, Bemidji, MN.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:31 p.m. was made by Commissioner Lucachick, seconded by Commissioner Anderson, and unanimously carried.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
August 16, 2022**

The Beltrami County Board of Commissioners met in regular session on August 16, 2022, at the Northern Town Hall, 445 Town Hall Road NW, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Reed Olson and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Sumner welcomed the citizen in attendance and recognized Patricia Hart for the flower arrangement she presented to the Board.

CITIZENS ADDRESSING THE BOARD

The following citizens of Beltrami County, all addressed the Board with concerns over potential budget cuts by the County Board to Kitchigama Regional Library funding. Everyone was a huge supporter of the library and commented on many positive experiences and programs at the library and adamantly opposed any cuts to funding.

- Ara Gallo
- Deb Rossman
- Lois Eggelhoff
- Jeramiah Lind
- Holly Jessen
- Amanda Reed
- Linda Gross
- Kayla Kaml-Decker
- Mary Solmanson
- Dr. Martin Giese
- Gavin Reed
- Cameron Conan

Gary Barnard, Northern Township Supervisor welcomed the Board to the Northern Town Hall and thanked them for their support on CR #20 project.

APPROVAL OF AGENDA

The Administrator's Report was moved from the Work Agenda to the Regular Agenda.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held August 2, 2022, and the Minutes of the Board of Commissioners Regular Meeting held August 2, 2022, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approval of Consumer Scale Agreement

The Board, by adoption of its Consent Agenda, approved the Consumer Scale Agreement between Beltrami County Natural Resource Management and Pine Products, Inc, as submitted.

Approval of Resolution to Accept Neilson Foundation Grant

The Board, by adoption of its Consent Agenda, approved the Resolution to accept \$16,178.98 from the George W. Neilson Foundation Mountain Bike Grant:

WHEREAS, Beltrami County developed and adopted the Recreation Trails Plan in April 2006 and the Recreation Facilities Plan in January 2008 that provides the County with a long term vision for recreation and trail management;

WHEREAS, the County supports recreational activities at Movil Maze Recreation Area through the management, maintenance, and the upkeep of this area;

WHEREAS, the NRM Department has been awarded a grant for \$16,178.98 from the George W. Neilson Foundation to help with improvements and maintenance at the Movil Maze Recreation Area Mountain Bike trail system. This grant will be used to improve signage and infrastructure, maintain the existing trails, and add additional trails;

NOW, THEREFORE, BE IT RESOLVED, the Beltrami County Board of Commissioners authorizes the NRM Department to accept the \$16,178.98 grant from the George W. Neilson Foundation for improvements and maintenance at the Movil Maze Recreation Area Mountain Bike trail system.

BE IT FURTHER RESOLVED, Beltrami County names the fiscal agent for this project as:

JoDee Treat
Beltrami County Auditor/Treasurer
701 Minnesota Ave NW
Bemidji, MN 56601

Approval of Resolution to Enroll Deputy Dahlke in PERA Police and Fire Plan

The Board, by adoption of its Consent Agenda, approved the Resolution to enroll Deputy Dahlke in PERA Police and Fire Plan:

BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, Part-time Court Security Deputy, currently held by Blake Dahlke, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;

3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named Employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair, Tim Sumner, and County Administrator Tom Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approval of Resolution to Enroll Deputy Newhouse in PERA Police and Fire Plan

The Board, by adoption of its Consent Agenda, approved the Resolution to add Deputy Newhouse in the PERA Police and Fire Plan: BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, Part-time Field Operations Deputy, currently held by Ryan Newhouse, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named Employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair, Tim Sumner, and County Administrator Tom Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approval of Resolution and Local Road Improvement Program Grant

The Board, by adoption of its Consent Agenda, approved the Local Road Improvement Program Grant Agreement and Resolution for project SAP 004-620-009:

WHEREAS, Beltrami County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Local Road Improvement; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$1,250,000 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Beltrami County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, Section 174.52 and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above referenced grant.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Red Lake Initiative Achievement Award

Health & Human Services Director, Becky Secore and Executive Director of Ombimindwaa Gidinawemaagaginaadog, Cheri Goodwin presented the County Board and the Red Lake Nation, the NACO achievement award for the Red Lake Tribal Initiative Project. This project was a great collaborative and historic accomplishment between the Red Lake Nation and Beltrami County.

License Center Request for Starting Wage Increase

Auditor Treasurer, JoDee Treat requested to fill the License Center Support Tech Position to a candidate that has the experience and certifications necessary to process all transactions in that office as of her first day of employment with no additional training, at a starting wage of Step 5 of pay grade 3, which is in alignment with other staff with similar experience and certification. This will put the License Center back at full staff allowing it to re-open to serve customers during regular business hours.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson to hire the proposed candidate, who is fully trained and licensed to fill the position, as requested by Auditor Treasure Treat at Step 5 of Pay Grade 3. Unanimously carried.

Ratification of Three Union Contracts for 2022 thru 2025

Human Resource Director, Linda Tran presented union agreements from three of the eight unions:

- Teamsters Licensed Deputies
- LELS Licensed Sergeants
- Local 49 Public Works

All three year contracts call for the following:

- Cost of living increases
 - 7/1/2022 3% market adjustment
 - 2023 4% increase
 - 2024 3% increase
 - 2025 2% increase
 - Revise steps 9 & 10 to 3% and removing the 15-20 year requirement
- Flex dollar contribution increases
 - 2023 \$100 increase
 - 2024 \$50 increase
 - 2025 \$50 increase
- Also adding Juneteenth as a Holiday if and when MN State statute adds it as an official holiday.
- Other contract unique language changes, as attached

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve and ratify three year union contracts; with Teamsters Licensed Deputies, LELS Licensed Sergeants and Local 49 Public Works, as submitted by Human Resources Director. Unanimously carried.

Resolution for Road Safety Plan & Safe Streets and Roads for All Federal Grant

Highway Engineer, Bruce Hasbargen presented a new Federal Grant opportunity, (the SS4A), and discussed several eligible projects for the grant. Requirements include a County Road Safety Plan (CRSP) and Safe Streets and Roads for all (SS4A) federal grant eligibility worksheet and Board approval of a Resolution:

RESOLUTION for SUPPORT OF TOWARDS ZERO DEATHS AND COUNTY ROAD SAFETY PLAN

WHEREAS: Beltrami County supports the state's Towards Zero Deaths (TZD) program and has a County Road Safety Plan (CRSP 2) that was developed to help reduce severe crashes; and

WHEREAS: Beltrami County desires to implement the strategies and safety projects outlined in its CRSP 2 to help reduce serious crashes that result in fatalities and serious injuries; and

WHEREAS: Beltrami County desires to apply for funding to help implement the strategies and safety projects; and

WHEREAS: Beltrami County desires to have goals and a framework to help prioritize the application for funding for implementation of strategies and safely projects; and

NOW, THEREFORE BE IT RESOLVED THAT: Beltrami County has a goal of reducing severe crashes that result in traffic fatalities and serious injuries by one per year with an ultimate goal of zero traffic fatalities on county roads in 6 years; and

BE IT FURTHER RESOLVED THAT: Beltrami County will track progress of implementing safety projects through its 5-Year Transportation Improvement Plan and the County Highway Department's Annual Report; and

BE IT FURTHER RESOLVED THAT: Beltrami County will track progress of reducing severe crashes that result in traffic fatalities and serious injuries through the Minnesota Office of Traffic Safety annual reports; and

BE IT FURTHER RESOLVED THAT: Beltrami County will use the following for prioritizing application for funding and implementation of strategies and safety projects:

1. Complement projects in 5-Year TIP
2. Complement county road maintenance
3. Project size is commensurate to the time required for application, development and construction. Group similar projects together when feasible.
4. Within capacity of Department workload
5. Consideration given to segments, curves, intersections and corresponding projects higher on prioritization lists

BE IT FURTHER RESOLVED THAT: Beltrami County adopts the following time ranges for implementation of strategies and safety projects:

1. Time ranges are highly unpredictable due to being dependent on when Highway Safety Improvement Program funds or other federal or state funding becomes available and ultimately if projects are awarded funding
2. Beltrami County has a goal of implementing safety projects or strategies on an average of two per year with an ultimate goal of completing one half of the projects in its CRSP by 2030.

A motion was made by Commissioner Olson, and seconded by Commissioner Anderson, to approve the Resolution of Support of towards zero deaths and county road safety plan. Carried 4:1 vote. Commissioner Gaasvig voted No.

Two road projects and a possible third were suggested by Mr. Hasbargen as candidates to submit for this funding.

- 2025 project CSAH 7 & CSAH 22 centerline rumbles - Which the Board is NOT in favor of doing
- CSAH 6 & CSAH 11 intersection with roundabout
- Not in 5 year plan, but possibly eligible , CSAH 20 from CSAH 21 to the State Park.

The Board would support applying for the Grant on the roundabout project at this time.

Dialogue with Citizens

- Amanda Reed asked if a detailed County Budget was available to the public. Auditor Treasurer JoDee Treat stated that it was public data, and that Ms Reed could visit the Auditor Treasurers office for assistance in accessing budget information.
- Cameron Conan stated that he would be leaving this meeting to attend the Blackduck Library Board Meeting and would like to provide information at that meeting on next steps regarding

the library budget discussion. Administrator Barry stated that the KRLS Library Board has been invited to attend the September 6 County Board Meeting to discuss their budget.

Administrator's Report

- AMC Fall Conference is September 14-16 in Alexandria. Commissioners may contact the administrator to register.
- 7 of the 8 Unions have Tentative Agreements
- Budget Committee has finished their work.
 - Adjustments & review and budget book are in process
 - Commissioners will receive Budget Book Sept 6
 - Sept 20 Preliminary Budget & Levy are set
 - December 13 will be the Public Hearing and final adoption
- Jail Project Update Special Meeting - August 24, 9:30 am
 - Presentation of Jail Needs Assessment/Feasibility Study
 - Special Meeting & Public Hearing September 22 at 5 pm

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Report

- Commissioner Olson - Stated his opinion that the HRDC acquisition of the Ridgeway Property would be a good thing for the community
- Commissioner Anderson reported on record attendance at the Beltrami County Fair. Farm Bureau Farm Family Award went to the Les & Ruth Hiltz Family. They are honey farmers.
- Commissioner Sumner commented on the busy budget process and the Board's genuine concern and care for doing what is best for the citizens of Beltrami County.

Review Upcoming Meeting Schedule

Special meeting on August 24, 2022, in the Board Room of the County Administration Building for the Jail Project Update.

Next regular meeting of the County Board will be September 6, 2022, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

Board Chair, Tim Sumner, adjourned the Board meeting at 6:52 p.m.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
September 6, 2022**

The Beltrami County Board of Commissioners met in regular session on September 6, 2022, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 5:03 p.m. Commissioners Richard Anderson, Reed Olson and Craig Gaasvig were present. Commissioner Jim Lucachick was absent.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Randy Berg, resident in Bemidji Township, former Assistant County attorney and former member of the KRLS Board, spoke in strong support of funding the library at the full amount requested.
- Michael Cole, resident on Park Avenue, spoke in support of library funding. Suggested use of ARPA dollars.
- Richard Drummand, resident on 2nd Street also spoke in support of library funding.
- Darla Coe, resident from Tenstrike also spoke in support of library funding.
- Patricia Lester spoke in favor of County support for the library.

APPROVAL OF AGENDA

The Administrator's Report was moved from the Work Agenda to the Regular Agenda.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gaasvig, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held August 16, 2022, the Minutes of the Board of Commissioners Regular Meeting held August 16, 2022, and the Minutes of the Board Special Work Meeting held August 24, 2022, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Purchase of Trail Grooming Equipment

The Board, by adoption of its Consent Agenda, approved the purchase of snowmobile grooming equipment to be used by Blackduck Stumpjumpers, in the amount of \$80,000, as submitted.

Approved 2022-2023 Corner Remonumentation Contract

The Board, by adoption of its Consent Agenda, approved the contract to continue the public land survey system (PLSS) corner remonumentation project with Kramer, Leas, DeLeo, to work in Battle, Cormant, and Quiring Townships in 2022-2023, as submitted.

Approved Consumer Scale Agreement

The Board, by adoption of its Consent Agenda, approved the Consumer Scale Agreement with Excell Wood Products, as submitted.

Approved MPCA Grant Application Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution to allow the Solid Waste Department to apply for a MPCA Environmental Assistance Grant: Planning and Assessment of Construction and Demolition Materials:

WHEREAS, Beltrami County Solid Waste has applied for a grant from the Minnesota Pollution Control Agency (MPCA), under its FY2023 Environmental Assistance Grant Program; and

WHEREAS, If MPCA funding is received, Beltrami County Solid Waste is committed to implementing the proposed project as described in the grant application; and

WHEREAS, MCA requires Beltrami County Solid Waste enter into a grant agreement with the MPCA that identifies the terms and conditions of the funding award;

BE IT RESOLVED that Beltrami County hereby agrees to enter into and sign a grant agreement with the MPCA to carry out the project specified therein and to comply with all of the terms, conditions, and matching provisions of the grant agreement and authorizes and directs the County Administrator, to sign the grant agreement on its behalf.

Approved 2023 Medical Examiner Contract

The Board, by adoption of its Consent Agenda, approved renewal of the medical examiner contract with Midwest Medical Examiner's Office for calendar year 2023 and reappoint as the County's Coroner.

Approved Final Pay Voucher SAP 004-636-010 and SAP 004-636-011

The Board, by adoption of its Consent Agenda, approved Final Pay Voucher for Project 2021-1, which includes SAP 004-636-010 Bridge Replacement on CSAH 36 over South Branch Battle River and SAP 004-636-011 CSAH 36 Bridge Replacement over North Cormant River, in the amount of \$34,260.72, as submitted.

Approved Title VI Plan for County Highway Departments

The Board, by adoption of its Consent Agenda, approved the Title VI Plan as required by the MN/DOT, for County Highway Departments.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Ratification of Union Contracts for 2022 through 2025

County Administrator, Tom Barry presented union agreements from four of the eight unions:

- Teamsters Communications/Corrections Officers
- Teamsters Non-Licensed Sergeants
- Teamsters Assistrant County Attorneys
- AFSCME Courthouse

All four contracts call for the following:

- Cost of living increases
 - 7/1/2022 3% market adjustment
 - 2023 4% increase
 - 2024 3% increase
 - 2025 2% increase

- o Revise steps 9 & 10 to 3% and removing the 15-20 year requirement
- Flex dollar contribution increases
 - o 2023 \$100 increase
 - o 2024 \$50 increase
 - o 2025 \$50 increase
- Also adding Juneteenth as a Holiday if and when MN State statute adds it as an official holiday.
- Other contract unique language changes, as attached

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve and ratify three year union contracts with; Teamsters Communications/Corrections Officers, Teamsters Non-Licensed Sergeants, Teamsters Assistant County Attorneys and AFSCME Courthouse, as submitted by Human Resources Director. Unanimously carried.

Update Personnel Rules and Approval of Non-Union Compensation
County Administrator, Tom Barry, presented the Updated Personnel Rules and requested authorization for compensation and benefits for non-union employees to match the previously bargained package for represented employees:

- Cost of living increases
 - o 7/1/2022 3% market adjustment
 - o 2023 4% increase
 - o 2024 3% increase
 - o 2025 2% increase
 - o Revise steps 9 & 10 to 3% and removing the 15-20 year requirement
- Flex dollar contribution increases
 - o 2023 \$100 increase
 - o 2024 \$50 increase
 - o 2025 \$50 increase
- Also adding Juneteenth as a Holiday if and when MN State statute adds it as an official holiday.

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve the compensation and benefits for non-union employees and update the Personnel Rules to reflect the changes, which are the same as those approved for Bargaining Units submitted by Human Resources Director.

2023 Employee Insurance

The Labor Management Committee on Insurance met and is making the following recommendations:

Prime Health Insurance: The renewal rates came in averaging a 4.1% increase. Adjust the Deductible and HSA/VEBA Contributions both to \$1500 and the Max out of pocket to \$6,700 for single plans and \$10,200 for the Family plan per IRS requirements,

Life Insurance: The Insurance Committee is also recommending an increase in the amount of Core Life insurance from \$10,000 for employees to \$20,000. The increase will not require a health history to secure the additional coverage.

Short-Term Disability: The Insurance Committee is recommending increasing the maximum Short-Term Disability by \$200 to \$\$2,800/month. The \$200 increase will not require a health history, any increase above \$200 will require a health history for the amount above \$200.

And also approval of the 2023 voluntary benefits including:

- Dental Insurance, no change
- Vision Insurance, no change
- Additional Life Insurance, no change
- Long-Term Disability, no change
- Accidental Death & Dismemberment, no change
- Dependent Life insurance, no change
- Group Accident Insurance, no change
- Group Critical Illness Insurance, no change

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Olson, to approve all changes as recommended by the Labor Management Committee on Insurance, as submitted. Unanimously carried.

Administrator's Report

- Jail Project Community Outreach:
 - o On the website - feedback & Survey open until Sept. 21
 - o Special public open house meetings - Sept. 8 & 13
 - o Public Hearing Sept. 22
 - o Radio and social media
 - o Proposed meeting for Board decision; possibly Oct 4, or special meeting Oct 5 or 6?
 - Commissioners would prefer to wait until November 15 to make a decision
- AWCL School update: they are two months behind on lease payment.
- Health & Human Services Director, Becky Secore has announced her retirement effective December 31.
- Suggested language update on Regular Board Meeting Agenda instructions. Board approved the suggested changes.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues and Commissioner's Reports

- Commissioner Gaasvig - several committee updates.
- Commissioner Sumner - will attend AMC Fall Policies meeting are next week.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be September 20, 2022, in the Board Room of the County Administration Building.

Two town meetings Sept 8 and 13

MEETING ADJOURNMENT

Meeting was adjourn at 5:51 p.m. by Commissioner Tim Sumner.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
September 20, 2022**

The Beltrami County Board of Commissioners met in regular session on September 20, 2022, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 5:02 p.m. Commissioners Richard Anderson, Jim Lucachick, Reed Olson and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Matthew Vleck, resident on Scribner Road, addressed the Board regarding a noise issue near his home. A bit-coin mining operation has been operating on a property near him and the 24/7 noise is beyond tolerable. Mr. Vleck has met with property owner and Beltrami Electric with no resolution. He also noted that the workers do not have port-a-john facilities and are using his property as a bathroom. He is seeking help in finding a solution.

APPROVAL OF AGENDA

No additions or corrections were made to the Agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Olson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held September 6, 2022, and the Minutes of the Board of Commissioners Regular Meeting held September 6, 2022, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution for DNR Review of Proposed Tax-Forfeited Land Sale

The Board, by adoption of its Consent Agenda, approved the Resolution for DNR Review of Proposed Tax Forfeited Land Sale parcels:

WHEREAS, the Board of Commissioners of Beltrami County, Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and,

WHEREAS, said parcels of land have been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation land as provided for in Minnesota Statutes 282.01;

WHEREAS, said parcels on the proposed list have been examined and wetland/marginal land determinations have been made with regards to same by all appropriate parties in accordance with the requirements of 1991 Laws of Minnesota, Chapter 354, Article 10, Section 9d;

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners hereby certify that all parcels of land on the attached list have been reviewed and comply with the provisions of Minnesota Statutes 85.012; 92.461; 282.01, Subd. 8; and 282.018; and other statutes that require withholding of tax-forfeited lands from sale;

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners hereby request a review from the Minnesota Department of Natural Resources for the sale of said lands.

Parcel	Legal Description	Township, Comments	Commissioner
Part of 15.00030.00	The East 11.00 feet of the North 80.00 of the South 714.97 feet, Section 1, Township 146 North, Range 34 West, Beltrami County, Minnesota. Sec Twp Rng 1 146 34	Grant Valley Township Forfeited: 8/16/1940 Acres: 0.02	Anderson
80.01984.00	Lot 13 and Lot 14 Block 4 Carson's Addition To Bemidji Sec Twp Rng 8 146 33	City of Bemidji Forfeited: 12/22/1987 Acres: 0.19	Olson

Approved Resolution for Participation in DWI Officer Grant

The Board, by adoption of its Consent Agenda, approved the Resolution to participate in DWI Enforcement Officer Grant:

WHEREAS, Beltrami County Sheriff's Office is responsible for patrolling and enforcing Minnesota state statutes and Beltrami County ordinances on roadways contained in Beltrami County; and

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office, from the Minnesota Department of Public Safety to dedicate a patrol deputy for the specific purpose of enforcing Minnesota's DWI laws; and

WHEREAS, this grant money is available from the Minnesota Department Public Safety through the grant application process.

BE IT RESOLVED that the Beltrami County Sheriff's Office enter into a grant agreement with the Minnesota Department of Public Safety for the DWI Officer grant during the period of October 1, 2022 through September 30, 2023. Beltrami County Sheriff Ernest Beitel or his successors is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Beltrami County Sheriff's Office and to be the fiscal agent and administer the grant.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Tim Sumner and County Administrator Tom Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved 2023-2025 Transfer Trailer Hauling Contract

The Board, by adoption of its Consent Agenda, approved the 2023-2025 to the lowest bidder, Dukek Trucking, Inc., in the amount of \$2,564,159, as submitted.

Approved 2023 Mixed Solid Waste Market Price

The Board, by adoption of its Consent Agenda, approved the resolution for the 2023 Mixed Solid Waste Market price:

WHEREAS, MS 297H.02 requires certain political subdivisions to identify by Resolution a Market Price for solid waste management tax purposes if the political subdivision subsidizes the cost of Municipal Solid Waste (MSW) disposal at a facility, or directly bills for organized collection of MSW on property tax statements; and

WHEREAS, The political subdivision will be liable for any Solid Waste Management Tax (SWMT) based only on the Market Price identified by Resolution; and

WHEREAS, Market Price is defined in the State Statute as the "lowest price available in the area"; and

WHEREAS, The County of Beltrami declares the Market Price for all MSW generated in Beltrami County during CY2023 to be \$32.80 per ton, based upon the lowest price available in the area. Beltrami County's identified Market Price includes both the cost per ton-mile for transportation and the cost per ton for disposal, assuming disposal at the Gentilly Landfill. All costs were calculated using current hauling and tip fee rates offered in the region.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Approval/Adoption of FY23 Preliminary Budget & Levy

Commissioner Olson opened the discussion and presented a petition from citizens in the Blackduck area with 136 signatures, supporting full funding of the KRLS. Mr. Olson also reiterated the 18 months of work by the KRLS Board in coming up with the proposed purpose for utilization of their budget surplus. He strongly supported the work and full funding request presented by the KRLS to all its member organizations, including Beltrami County.

A motion was made by Commissioner Olson and seconded by Commissioner Anderson to approve the FY23 County Budget and Levy including funding of the KRLS system at the requested amount of \$420,889. Motion carried 3:2 by roll call vote. Commissioners Anderson, Gaasvig and Olson voting Yes. Commissioners Lucachick and Sumner voting No.

Ratification of Union Contracts for 2023

Human Resources Director, Linda Tran, presented union agreements from the last of the eight unions:

- AFSCME Health & Human Services

The same as all previous Contracts, this contract call for the following:

- Cost of living increases
 - 7/1/2022 3% market adjustment
 - 2023 4% increase
 - 2024 3% increase
 - 2025 2% increase
 - Revise steps 9 & 10 to 3% and removing the 15-20 year requirement
- Flex dollar contribution increases
 - 2023 \$100 increase
 - 2024 \$50 increase
 - 2025 \$50 increase
- Also adding Juneteenth as a Holiday if and when MN State statute adds it as an official holiday.
- Other contract unique language changes, as attached; including a MOU to discuss flexible work schedules at a future date

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve and ratify the AFSCME Health & Human Services union contract, as submitted by Human Resources Director. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues and Commissioners' Reports

- Commissioners Olson, Gaasvig and Sumner gave brief updates on Committees.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be October 4, 2022, at the Eckles Community Center.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:42 p.m. by Board Chair, Commissioner Tim Sumner.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
September 22, 2022**

The Beltrami County Board of Commissioners met in Special Session on September 22, 2022, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL

Chair Tim Sumner, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson and Craig Gaasvig were present, commissioner Reed Olson jointed by Zoom. Commissioner Jim Lucachick was absent.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Sumner gave an opening statement regarding the purpose of the Public Hearing and introduced Justice Planners.

REGULAR AGENDA

Alan Richardson with Justice Planners provided a summary of the Jail Needs Assessment that was also presented on August 24, 2022.

Mr. Richardson reviewed the seven alternatives:

1. Maintain Status Quo
2. Operate as a 36-hour holding facility
3. Renovate the existing detention center
4. Expand the detention center
5. Build a new detention center
6. Build a regional detention center
7. Close the detention center

Justice Planners final recommendation is to build a new detention center. It will have the greatest flexibility for modern operations, space, programs, safety and security and will not required repairing or maintaining any outdated infrastructure. However, it is the second most expensive (capital) alternative.

Commissioner Sumner opened the public hearing at 5:44 p.m. The following citizens addressed the board:

- Dave Viliar, resident on 1s St. E commented on the State Rule requiring 30 minute inmate welfare checks. This seems unreasonable and impractical and is more that what is required at a State facility.
- John Carlson, Birchmont Dr. asked that the finance committee pursue any/all options for State and/or Federal financing as well as the local option sales tax.

- Mark Moresy, Turtle River ask if the process has done a thorough review of other jurisdictions and capacity or need for space.
- John Henningsguard, resident in the City of Bemidji talked about the jail population and the ratio of native/non native inmates as a consideration. Also, data shows that 2007 was the highest jail population and we may be over-estimating the need for the future.

A motion was made by Commissioner Anderson and seconded by Commissioner Gaasvig to close the Public Hearing at 6:03 p.m.

Commissioner Gaasvig agreed that building a new jail was the logical choice and the option of renting bed space to other jurisdictions would be an alternative to an actual regional facility.

Commissioner Anderson had hoped for a regional option, but with the additional information, it is apparat that is not a feasible option. Building new and in stages would seem best, as does use of local option sales tax dollars.

Commissioner Sumner commented on pros and cons of all options, except a regional facility. He encouraged citizens to participate in future public meetings, take the on line survey, and reach out to their Commissioners with comments.

Commissioner Olson was also in favor of building a new facility, but cautioned on not over-building.

Sheriff Beitel (Jointed via Zoom) reiterated the immediate as well as the future need to address the County Detention Facility from both the staff and the inmate perspective.

Administrator Barry provided a recap and thanked all the parties and participants and their work to date on the important undertaking. He encouraged citizens to get involved and provide input. There will be an additional town hall meeting on October 13 as well as another Public Hearing on October 18. The online survey will remain open until October 31 as well. It is expected that the Board will make a final decision on November 15 at the regular board meeting.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:21 p.m. was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
October 4, 2022**

The Beltrami County Board of Commissioners met in regular session on October 4, 2022, at the Eckles Community Center, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Vice-Chair Richard Anderson, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Reed Olson and Craig Gaasvig were present. Commissioner Tim Sumner was absent.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

Don Hazeman, Eckles Town Board Member welcomed and thanked the Board for holding their meeting at the Eckles Community Center.

APPROVAL OF AGENDA

No additions or corrections were made to the Agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Gaasvig, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held September 20, 2022, the Minutes of the Board of Commissioners Regular Meeting held September 20, 2022, and the minutes of the Special Board Meeting held September 22, 2022, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved County Fund Balance Policy Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution to change the minimum required available fund balance:

Whereas, Fund balances reported on year-end financial statements are near their highest due to late year property tax payments, state aid payments including County Program Aid made in December; and

Whereas, Fund balance allows for covering five months cost of services until the first half property tax payments are receipted in May; and

Whereas, Fund balance allows the county to absorb expenses that come from unforeseen circumstances; and

Whereas, Fund balance allows the county to make one time investments and to pre-pay expenses at a time that may be advantageous over postponement of said expense; and

Whereas, The County fund balance is required to exceed the needs as laid out hereon.

Now, Therefore, Be It Resolved, that the Beltrami County Board of Commissioners hereby adopts a Fund Balance Policy that allows for a minimum target range of four (4) to six (6) months of currently budgeted expenditures to be set aside for total fund balance.

Be It Further Resolved, The Beltrami County Board of Commissioners hereby directs the Beltrami County Administrator to incorporate year end fund balance into capital improvement planning and long range financial planning.

Approved Blackduck DMV Registrar Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution to decline the Minnesota Department of Public Safety offer of appointing Beltrami County as Deputy Registrar over the Blackduck DMV:

Whereas, A Motor Vehicle Deputy Registrar provides services to the public with motor vehicle registration renewals, issuing license plates, motor vehicle title transfers, and

Whereas, The Blackduck City Council requested to establish a deputy registrar office in the City of Blackduck, and

Whereas, The Commissioner of Public Safety has determined that the public interest for the citizens of Beltrami County and the City of Blackduck would be best served with a deputy registrar office located in the City of Blackduck, and

Whereas, According to Minnesota Statute 168.33 and Minnesota Rules 7406 the appointment must first be made available to the County Auditor where the location resides, and

Whereas, If the appointment is declined by the County, it is then offered to the City for consideration, and

Now, Therefore, Be It Resolved, the Beltrami County Board of Commissioners declines to Minnesota Department of Public Safety's offer to act as Deputy Registrar over the DMV to be located in the City of Blackduck, and

Be It Further Resolved, the Beltrami County Board of Commissioners supports the City of Blackduck's bid to operating the Blackduck DMV and encourages the City of accepting the Deputy Registrar appointment.

Approved Juvenile Center Host County Contract

The Board, by adoption of its Consent Agenda, approved the January 1,- December 31, 2023 Host County Contract with the Northwestern Minnesota Juvenile Center, as submitted.

Approved Final Pay Voucher for SAP 004-030-012

The Board, by adoption of its Consent Agenda, approved the final pay voucher for SAP 004-030-012 Bituminous Seal Coat County Wide, to Morris Sealcoat & Trucking, Inc, as submitted.

Approved Final Pay Voucher for SAP 004-647-002

The Board, by adoption of its Consent Agenda, approved the final pay voucher for SAP 004-647-002 Sumac-Hazelwood, to Dennis Drewes Inc, as submitted

Approved Easement to Cross Tax-Forfeited Land

The Board, by adoption of its Consent Agenda, approved the easement request by Ronald Nibbe and Mindy Kleeb to cross tax-forfeited

land in Roosevelt Township to access private property. Approximate 2.23 acres total for a total revenue of \$3,034.20, as submitted.

Approved Sheriff Ernest Beitel Retirement

The Board, by adoption of its Consent Agenda, approved acceptance of the resignation/retirement letter from Sheriff Ernest Beitel, effective January 3, 2023, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Dialog with Citizens

- Mel Melander congratulated the Board on the quality of the employees at Beltrami County. Everyone is always friendly and helpful.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues and Commissioners' Reports

- Commissioner Gaasvig provided several committee updates
- Commissioner Olson reported on the ribbon cutting for the new behavioral health center.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be October 18, 2022, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:08 p.m. was made by Commissioner Lucachick, seconded by Commissioner Gaasvig and unanimously carried.

Richard Anderson, Vice-Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
October 18, 2022**

The Beltrami County Board of Commissioners met in regular session on October 18, 2022, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Reed Olson and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Paul Welle, resident on Lavinia Road, addressed the Board regarding social issues in our community that are also the major contributing factor to our jail population. 80% of the jail population have drug and alcohol related charges. We need to, as a community, find ways to address these issues and provide treatment options in our own community.

APPROVAL OF AGENDA

The following items were added to the Regular Agenda:

- Move Administrators Update from Work to Regular Agenda
- Add Support for Keep it Clean Initiative to Regular Agenda

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held October 4, 2022,

and the Minutes of the Board of Commissioners Regular Meeting held October 4, 2022, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Cafeteria Plan Documents and Resolution

The Board, by adoption of its Consent Agenda, approved the amended Cafeteria Plan Documents and Resolution reflecting the new administrator for the cafeteria plan, effective 9/1/2022 to WEX, and update plan rules and procedures:

BE IT RESOLVED, that the form of amended Cafeteria Plan including a Health Flexible Spending Account and Dependent Care Flexible Spending Account effective 1/1/2023, presented to this meeting is hereby approved and adopted and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

BE IT FURTHER CERTIFIED, that attached hereto as Exhibits A and B, respectively, are true copies of Beltrami County Cafeteria Plan as amended and restated, and the Summary Plan Description approved and adopted in the foregoing resolutions.

Approved Joint Counties Natural Resource Board Contract

The Board, by adoption of its Consent Agenda, approved the Joint Counties Natural Resources Board Contract for Services with Beltrami County Environmental Services Department, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Public Hearing - Jail Feasibility Study and Needs Assessment

A motion was made by Commissioner Anderson and seconded by Commissioner Olson to open the Public Hearing.

Chairman Tim Sumner opened the public hearing.

- Emelie Rivera thanked the Board for providing multiple opportunities for community engagement. Ms Rivera asked to Board to be considerate of residential housing around the jail if the project were to progress to expansion at the existing location. She also made several other points for space considerations within the facility for programing growth, diversity and visitation.

Ben Matson with Construction Engineers provided a PowerPoint review of the on-line survey results as of October 14. Approximately 170 surveys have been submitted. In summary, the majority of respondents (40%) were in favor of building a new jail; least popular option (65%) was closing the jail.

A motion was made by commissioner Lucachick and seconded by Commissioner Gaasvig to close the Public Hearing. Chairman Sumner closed the Public Hearing at 5:31 p.m.

County Development Fund Grant Appropriation

The Board was in agreement to move this item to the next scheduled Work Session Agenda on November 1, 2022 for further discussion in light of the availability of new Federal Funding through LATCF and the potential uses of that funding.

Local Assistance and Tribal Consistency Fund (LATCF). Beltrami County should receive \$198,956.71 in both FY22 and FY23. Application is in process.

Administrator's Report

- Jail Project update. Decision is scheduled to be made on November 15. Future updates and info will be provided along the way.
- Health & Human Services Director retirement date is January 3. Recruitment process is underway. Would like two Commissioners to serve on the Committee.
 - Volunteers: Jim Lucachick and Richard Anderson. Tim Sumner, alternate
- Employee Appreciation Committee is still working on updating the Resolution, creating implementation documents and funding. Future Board update.
- Non-medical Behavioral Health holds is a growing expense. Staff is working on a Resolution with Sanford. More to come

- New Commissioner Orientation Program guidelines and Guidance Documents are in the works. Staff is planning to host an orientation workshop in December or early January. All Commissioners will be invited to attend.
- PrimeWest meeting - November 3
- Open Enrollment reminder - due by October 31
- AMC District meeting - October 19 in the Board Room
- Chamber of Commerce Annual Meeting October 19 at Hampton Inn
- Regional Job Fair - October 26 at Hampton Inn

Keep it Clean Initiative

The Keep it Clean Initiative was started in 2012 on Lake of the Woods after dealing with trailers full of trash removed after the winter fishing season. Since that time, this initiative grown and seeks solutions to address trash and human waste left on area lakes. In 2022 local stakeholders from Red Lake and Mille Lacs have joined this Initiative. The committee is seeking to address three items:

- Local and State changes to make it unlawful to place trash on frozen lakes
- Technical and financial support for local infrastructure
- State Agency partnership to assist in a statewide effort

A motion was made by Commissioner Gaasvig and seconded by Commissioner Anderson to support the Keep It Clean Initiative. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues and Commissioners' Reports

- Commissioner Gaasvig provided several committee updates and thanked the Eckles Community Center for hosting the last County Board Meeting
- Commissioner Anderson updated on several committees
- Commissioner Sumner updated on several committees

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be November 1, 2022, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:02 p.m. was made by Commissioner Lucachick, seconded by Commissioner Olson, and unanimously carried.

Tim Sumner, Chair

Tom Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
November 1, 2022**

The Beltrami County Board of Commissioners met in regular session on November 1, 2022, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 5:06 p.m. Commissioners Richard Anderson, Jim Lucachick, Reed Olson and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Sumner acknowledged the passing of retired Sheriff Tom Tolman.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

No additions or corrections were made to the Agenda.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held October 18, 2022, and the Minutes of the Board of Commissioners Regular Meeting held October 18, 2022, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Medical Inmate Exclusion Policy Resolution

The Board, by adoption of its Consent Agenda, approved the Medical Inmate Exclusion Policy Resolution:

WHEREAS, approximately 11 million people cycle in and out of local jails each year, 60% of which are pre-trial detainees, and

WHEREAS, the number of individuals being detained pre-adjudication has grown tremendously in the past several decades and paralleled the number of individuals in local jails that are experiencing mental illness and serious mental illness, often with co-occurring substance use disorders, and

WHEREAS, there are approximately 96 pre-trial detainees from Beltrami County housed in our jail currently, and of those screened by our embedded Social Workers in the jail, 43% report mental health needs with another 62% reporting substance use disorder, and

WHEREAS, Beltrami County supports the inclusion of legislation that amends the Medicaid Inmate Exclusion Policy (MIEP) in a bipartisan behavioral health legislative package that is being considered at the end of the year, and

WHEREAS, this harmful federal policy, outlined under Section 1905(a) (A) of the Social Security Act, makes no distinction between individuals housed in jails versus prisons, and thus unfairly denies or revokes federal health benefits for adults and juveniles that are being housed in local jails prior to conviction, and

WHEREAS, individuals, who are pending disposition, are still presumed innocent under the United States Constitution, and
WHEREAS, having access to federal health benefits while awaiting trial and presumed innocent aligns with an individual's constitutional rights, and

WHEREAS, access to federal health benefits for non-convicted individuals would allow for improved coordination of care, and also decrease short-term costs to local taxpayers and long-term costs to the federal government, and

WHEREAS, providing access to federal health benefits for those awaiting trial and verdict decisions would help counties break the

cycle of recidivism caused or exacerbated by untreated mental illness and/or substance use disorders, thereby improving public safety.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of Beltrami County, Minnesota, supports the inclusion of the following bipartisan bills that would address MIEP:

- The Medicaid Reentry Act (H.R. 955 <<https://www.congress.gov/bill/117th-congress/house-bill/955>>/S.285 <<https://www.congress.gov/bill/117th-congress/senate-bill/285>>), which would allow Medicaid payment for medical services furnished to an incarcerated individual during the 30-day period preceding the individual's release.
- The Due Process Continuity of Care Act (S.2697/ <<https://www.congress.gov/bill/117th-congress/senate-bill/2697>> H.R. 6636 <<https://www.congress.gov/bill/117th-congress/house-bill/6636>>), which would allow pretrial detainees to receive Medicaid benefits at the option of the State.

Approved Resolution for Auction of Tax-Forfeited Parcels

The Board, by adoption of its Consent Agenda, approved the Resolution for Tax Forfeited Land Sale Auction on December 15, 2022:

WHEREAS, Chapter 282.01 to 282.12, Minnesota Statutes 1941, as amended, provides for the classification and sale of such lands forfeited to the State for delinquent taxes, and whereas such classification has been made by the County Board and the classification and sale have been reviewed by the Town Board of the town or by the governing body of the municipality in which they lie in so far as the lands located within said town or municipality are concerned; and,

WHEREAS, The County Board will provide appraisal of such lands as provided by law, and a list of such lands will be filed with the County Auditor for the purpose of offering such lands for sale at not less than their appraised value; and,

WHEREAS, All parcels have been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation lands as provided for in Minnesota Statutes 282.01;

WHEREAS, Said parcels have been reviewed for sale by the Minnesota Department of Natural Resources and the respective townships and cities,

WHEREAS, The County Board is by law designated with authority to provide for the sale of such lands on terms and whereas the County

Board has considered the advisability of selling on terms and has considered the accessibility of such lands, their proximity to existing public improvements and the effect of their sale and occupancy on the public burdens; and,

NOW, THEREFORE, BE IT RESOLVED, These parcels shall be sold on the following terms, to-wit: That all sales less than \$25,000 shall be paid in full in cash by 4:30 pm on Tuesday December 20, 2022. Parcels with a bid up value of \$25,000 or greater shall be sold on the following terms, to-wit: submission of 1% of the final sale amount as a bid guarantee by 4:30 pm on Tuesday December 20, 2022 and, that all sales shall be paid in full in cash by 4:30 pm on January 16, 2023. Special assessments and the appraised price of any standing timber or timber products must be paid for in cash at the time of the sale; and in the case any parcel of land bearing standing timber or timber products is sold at auction for more than the appraised value, the amount bid in excess of the appraised value shall be allocated between the land and the timber in proportion to the respective original appraised values thereof.

BE IT FURTHER RESOLVED, That all purchasers of land shall pay 3 percent surcharge of the total sale price to be paid Minnesota Management and Budget, a state deed fee of \$25.00, a deed filing fee of \$46.00, and a state deed tax equal to the greater of \$1.65 or 0.33% of the basic sale price.

BE IT FURTHER RESOLVED, That where any lands herein offered for sale do not adjoin or are not located on a suitable legally established and maintained public highway or road, the township wherein said lands may be located, nor any other municipality shall not for a period of five years be obligated to the establishment, construction or additional maintenance of any public roads or the expenditure of any public funds for the benefit of the owner or occupant of any lands herein purchased by reason of the ownership or occupancy of any of this land; provided further, that nothing herein shall be construed to create any obligation, directly or indirectly, on the part of any municipality for the expenditure of any money for the benefit of said parcel after the expiration of said five-year period. Responsibility for determining boundary lines of parcels purchased rests with the purchaser.

BE IT FURTHER RESOLVED, That the right is reserved in the interest of the public to withdraw from sale, any parcel, at any time prior to its sale.

BE IT FURTHER RESOLVED, That all lands sold hereunder are sold subject to any ordinances adopted by the County Board, and all lands are sold subject to railroad and highway easements, power

and pipeline easements, and subject to all flowage rights, and

BE IT FURTHER RESOLVED, That a notice of sale of such lands to be given by publication in the official newspaper of the County, as provided by law, that the County Auditor of Beltrami County offer such parcels of land for sale in the order in which they appear in said notice of sale and that such sales to be to the highest bidder, but not for less than the appraised value and that such sale of two of the parcels shall be held at a public oral auction on **December 15, 2022 at 10:00 a.m. at the Beltrami County Board Room, County Administration Building, 701 Minnesota Ave. NW, Bemidji, MN 56601** and the sale of two of the parcels will be via private sealed bid auction on December 15, 2022 at 1:00 pm at the Beltrami County Natural Resource Management Department, 701 Minnesota Ave. NW, Suite 234, Bemidji, MN 56601.

Parcel #	Tax-Forfeited Legal Description	Township	Appraised Value
01.00192.00 Public Oral Auction	SOUTH 296 FEET OF NORTH 329 FEET OF WEST 296 FEET OF NORTHWEST QUARTER OF NORTHWEST QUARTER Sec Twp Rng 36 150 34	Alaska Township Forfeited: 07-13-2021 Map acres: 2.01	Before assessments: \$0.00 Est. Market Value: \$11,200.00 After assessments: \$0.00 Min. Bid Price: \$7,500.00
11.00151.00 Private Sealed Bid Auction	THAT PART OF NORTHEAST QUARTER OF SOUTHWEST QUARTER EAST OF PLAT OF PUPOSKY LESS THE SOUTH 240 FEET OF THE NORTH 280 FEET THEREOF Sec Twp Rng 32 149 33	Durand Township Forfeited: 10-25-1961 Map acres: 0.96	Before assessments: \$0.00 Est. Market Value: \$11,100.00 After assessments: \$0.00 Min. Bid Price: \$5,000.00
80.01984.00 Private Sealed Bid Auction	LOT 13 AND 14 BLOCK 4 CARSON'S ADDITION TO BEMIDJI Sec Twp Rng 8 146 33	City of Bemidji Forfeited: 12-22-1987 Map acres: 0.19	Before assessments: \$0.00 Est. Market Value: \$3,700.00 After assessments: \$0.00 Min. Bid Price: \$3,700.00
80.02690.00 Public Oral Auction	LOTS 3 THROUGH 15 BLOCK 10 SECOND MILL ADDITION Sec Twp Rng 16 146 33	City of Bemidji Forfeited: 10-31-1990 Map acres: 1.00	Before assessments: \$0.00 Est. Market Value: \$15,300.00 After assessments: \$0.00 Min. Bid Price: \$12,000.00

Approved Resolution for Auction of County Owned Land Sale Parcels
The Board, by adoption of its Consent Agenda, approved the Beltrami County Owned Land Sale on December 15, 2022:

WHEREAS, Minnesota Statute 373.01 Subd. 1, provides for the sale of such lands owned by the County and have been reviewed by the Town Board of the town or by the governing body of the municipality in which they lie in so far as the lands located within said town or municipality are concerned; and,

WHEREAS, The County Board will provide appraisal of such lands as provided by law, and a list of such lands will be filed with the County Auditor for the purpose of offering such lands for sale at not less than their appraised value; and,

WHEREAS, All parcels have been reviewed by the Beltrami County Board of Commissioners;

WHEREAS, The County Board is by law designated with authority to provide for the sale of such lands on terms and whereas the County Board has considered the advisability of selling on terms and has considered the accessibility of such lands, their proximity to existing public improvements and the effect of their sale and occupancy on the public burdens; and,

NOW, THEREFORE, BE IT RESOLVED, These parcels shall be sold on the following terms, to-wit: That all sales less than \$25,000 shall be paid in full in cash by 4:30 pm on Tuesday December 20, 2022. Parcels with a bid up value of \$25,000 or greater shall be sold on the following terms, to-wit: submission of 1% of the final sale amount as a bid guarantee by 4:30 pm on Tuesday December 20, 2022 and, that all sales shall be paid in full in cash by 4:30 pm on January 16, 2023. Special assessments and the appraised price of any standing timber or timber products must be paid for in cash at the time of the sale; and in the case any parcel of land bearing standing timber or timber products is sold at auction for more than the appraised value, the amount bid in excess of the appraised value shall be allocated between the land and the timber in proportion to the respective original appraised values thereof.

BE IT FURTHER RESOLVED, That all purchasers of land shall pay 3 percent surcharge of the total sale price to be paid to Minnesota Management and Budget, a state deed fee of \$25.00, a deed filing fee of \$46.00, and a state deed tax equal to the greater of \$1.65 or 0.33% of the basic sale price.

BE IT FURTHER RESOLVED, That where any lands herein offered for sale do not adjoin or are not located on a suitable legally established and maintained public highway or road, the township wherein said lands may be located, nor any other municipality shall not for a period of five years be obligated to the establishment, construction or additional maintenance of any public roads or the expenditure of any public funds for the benefit of the owner or

occupant of any lands herein purchased by reason of the ownership or occupancy of any of this land; provided further, that nothing herein shall be construed to create any obligation, directly or indirectly, on the part of any municipality for the expenditure of any money for the benefit of said parcel after the expiration of said five-year period. Responsibility for determining boundary lines of parcels purchased rests with the purchaser.

BE IT FURTHER RESOLVED, That the right is reserved in the interest of the public to withdraw from sale, any parcel, at any time prior to its sale.

BE IT FURTHER RESOLVED, That all lands sold hereunder are sold subject to any ordinances adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements, and subject to all flowage rights, and

BE IT FURTHER RESOLVED, That in no case shall lands be disposed of without there being reserved to the county all iron ore and other valuable minerals in and upon the lands, with right to explore for, mine and remove the iron ore and other valuable minerals, nor shall the minerals and mineral rights be disposed of, either before or after disposition of the surface rights, otherwise than by mining lease, in similar general form to that provided by section [93.20](#) for mining leases affecting state lands. The lease shall be for a term not exceeding 50 years, and be issued on a royalty basis, the royalty to be not less than 25 cents per ton of 2,240 pounds, and fix a minimum amount of royalty payable during each year, whether mineral is removed or not. Prospecting options for mining leases may be granted for periods not exceeding one year. The options shall require, among other things, periodical showings to the county board of the results of exploration work done.

BE IT FURTHER RESOLVED, That a notice of sale of such lands to be given by publication in the official newspaper of the County, as provided by law, that the County Auditor of Beltrami County offer such parcels of land for sale in the order in which they appear in said notice of sale and that such sales to be to the highest bidder, but not for less than the appraised value and that such sale of two parcels shall be held at a public oral auction on **December 15, 2022 at 10:00 a.m. at the Beltrami County Board Room, County Administration Building, 701 Minnesota Ave. NW, Bemidji, MN 56601 and the sale of two parcels will be via private sealed bid auction on December 15, 2022 at 1:00 pm at the Beltrami County Natural Resource Management Department, 701 Minnesota Ave. NW, Suite 234, Bemidji, MN 56601.**

Parcel #	Beltrami County Owned Legal Description	Township	Appraised Value
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<p>11.00152.00</p> <p>Private Sealed Bid Auction</p>	<p>THE SOUTH 240 FEET OF THE NORTH 280 FEET OF THAT PART OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER LYING EAST OF THE PLAT OF PUPOSKY</p> <p>Sec Twp Rng 32 149 33</p>	<p>Durand Township</p> <p>Map acres: 0.13</p>	<p>Before assessments: \$0.00</p> <p>Est. Market Value: \$1,600.00</p> <p>After assessments: \$0.00</p> <p>Min. Bid Price: \$1,600.00</p>
<p>20.00085.00</p> <p>Private Sealed Bid Auction</p>	<p>THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER</p> <p>Sec Twp Rng 8 146 35</p>	<p>Jones Township</p> <p>Purchased: 8-11-1937</p> <p>Map acres: 40.38</p>	<p>Before assessments: \$0.00</p> <p>Est. Market Value: \$71,700.00</p> <p>After assessments: \$0.00</p> <p>Min. Bid Price: \$71,700.00</p>
<p>51.00075.00</p> <p>Public Oral Auction</p>	<p>THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER AND THE SOUTH HALF OF THE NORTHWEST QUARTER</p> <p>Sec Twp Rng 13 152 31</p>	<p>Woodrow Township</p> <p>Purchased: 12-12-1936</p> <p>Map acres: 121.18</p>	<p>Before assessments: \$0.00</p> <p>Est. Market Value: \$104,400.00</p> <p>After assessments: \$0.00</p> <p>Min. Bid Price: \$104,400.00</p>
<p>51.00196.00</p> <p>Public Oral Auction</p>	<p>THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER LESS THE FOLLOWING DESCRIBED TRACT: BEGINNING AT THE NORTHEAST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER; THENCE SOUTH 660 FEET; THENCE NORTH 450 FEET; THENCE EAST 550 FEET; THENCE NORTH 210 FEET; THENCE EAST 50 FEET TO THE POINT OF THE BEGINNING.</p> <p>Sec Twp Rng 25 152 31</p>	<p>Woodrow Township</p> <p>Purchased: 2-20-1964</p> <p>Map acres: 34.01</p>	<p>Before assessments: \$0.00</p> <p>Est. Market Value: \$35,700.00</p> <p>After assessments: \$0.00</p> <p>Min. Bid Price: \$35,700.00</p>

Approved Resolution for MPCA Grant Application

The Board, by adoption of its Consent Agenda, approved the Resolution to allow the Solid Waste Department to apply for a Greater MN Recycling and Composting Grant:

WHEREAS, Beltrami County Solid Waste, has applied for a grant from the Minnesota Pollution Control Agency (MPCA), under its Greater MN Recycling and Composting Grant Program; and

WHEREAS, if MPCA funding is received, Beltrami County Solid Waste is committed to implementing the proposed project as described in the grant application; and

WHEREAS, MPCA requires that Beltrami County Solid Waste enter into a grant agreement with the MPCA that identifies the terms and conditions of the funding award;

BE IT RESOLVED THAT the Beltrami County Board of Commissioners hereby agrees to enter into and sign a grant agreement with the MPCA to carry out the project specified therein and to comply with all of the terms, conditions, and matching provisions of the grant agreement and authorizes and directs the Solid Waste Division Director to sign the grant agreement on its behalf.

Approved Appointment to Jail Programming Sub-Committee

The Board, by adoption of its Consent Agenda, approved the appointment of Jerry Loud to the Jail Programming Sub-Committee.

Approved Final Pay Voucher SAP 004-600-019

The Board, by adoption of its Consent Agenda, approved the final pay voucher for project SAP 004-600-019 Three Island Lake Road, to Reiersen Construction in the amount of \$7,989.12, as submitted.

Approved Road Exchange with the City of Tenstrike

The Board, by adoption of its Consent Agenda, approved the Memorandum of Understanding for the exchange of ownership of Main Ste E from 2nd Ave NE to CR 307 in Tenstrike to Beltrami County and Dudrey St NE & 2nd Ave NE (CSAH 91) to the City of Tenstrike, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Swearing in of Patrol Deputies

Sheriff Ernie Beitel conducted a formal swearing in ceremony for Patrol Deputy Ryan Newhouse and Court Deputy Blake Dahlke.

2023 Development Fund Appropriation

A motion was made by Commissioner Gaasvig and seconded by Commissioner Lucachick to use \$45,000 of the existing balance in the Development Fund to fund the 2023 Grant awards. Vote carried 3:2. Commissioners Olson and Sumner voted no.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioner's Reports

- Commissioner Olson encouraged everyone to vote.
- Commissioner Gaasvig provide several committee reports
- Commissioner Sumner provided several committee reports

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be November 15, 2022, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:18 p.m. was made by Commissioner Olson, seconded by Commissioner Anderson, and unanimously carried.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
November 15, 2022**

The Beltrami County Board of Commissioners met in regular session on November 15, 2022, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 5:04 p.m. Commissioners Richard Anderson, Reed Olson and Craig Gaasvig were present. Commissioner Jim Lucachick was absent.

GENERAL COMMENTS - BOARD CHAIR

Congratulation to all re-elected and newly elected Officers.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following items were moved from the Regular Agenda to the Consent:

- Approval of the Employee Wellness and Appreciation Resolution
- Approval to Hire New Deputy at Pay Step 7

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gaasvig, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held November 1, 2022, and the Minutes of the Board of Commissioners Regular Meeting held November 1, 2022, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Intoxicating Liquor, 3.2 Off Sale Beer & Tobacco License Applications

The Board, by adoption of its Consent Agenda, approved the Applications for Intoxicating Liquor, Off Sale 3.2 Beer and Tobacco Licenses from Toni Ward, Roger's Resort and Campground, same licenses as held by previous owner, and as submitted.

Approved Northwoods Interfaith Caregivers Lease Extension

The Board, by adoption of its Consent Agenda, approved the 12 month lease extension for Northwoods Interfaith Caregivers of approximately 700 sq. ft. in the Community Service Center, as submitted.

Approved Paul Bunyan Task Force Lease Extension

The Board, by adoption of its Consent Agenda, approved the Paul Bunyan Task Force lease of approximately 870 sq. ft. in the Community Service Center for one year, and an automatic renewal for two additional years upon notification of grant funding and rate increase, as submitted.

Approved Final Pay Vouchers for SP 004-612-017, SP 004-657-004 & CP 004-305-002

The Board, by adoption of its Consent Agenda, approved the final pay vouchers for SAP 004-612-017, Bituminous Surfacing, SAP 004-657-004, Mill & bituminous overlay on CSAH 57, and CP 004-305-022, Bituminous Surfacing; to Knife River Materials in the amount of \$3,521,505.72, as submitted.

Approved Beltrami Electric Easement

The Board, by adoption of its Consent Agenda, approved the Beltrami Electric Cooperative utility easement across tax-forfeited land in Roosevelt Township, as submitted.

Approved Aquatic Invasive Species Control Grant Application

The Board, by adoption of its Consent Agenda, approved and authorized the Environmental Services Director, to sign and submit a grant application to the MN DNR for Starry Stonewort Control on Lake Bemidji, Lake Beltrami and Turtle River Lake.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approval of the Employee Wellness and Appreciation Resolution

The Board, by adoption of its Consent Agenda, approved the Employee Wellness & Appreciation Resolution and authorized use of \$40,000 from FY 2023 SAM Grants to fund the program with ongoing funding from personnel savings:

WHEREAS, Minnesota Statutes Section 15.46 provides specific authority to counties to establish and operate employee recognition and preventative health and wellness programs and to provide the necessary staff, equipment and facilities and expend public funds to achieve the objectives of the programs; and

WHEREAS, the Minnesota State Auditor recommends that County Boards establish objectives for employee recognition and wellness programs and to determine the amounts to be expended; and

WHEREAS, Beltrami County has operated various employee recognition, appreciation and wellness programs for many years and desires to update and formalize the program goals and funding for said programs; and

WHEREAS, Employee recognition, appreciation and wellness programs, events and activities improve employee engagement and satisfaction, elevate morale, increase productivity, improve team culture and promote staff wellness and retention; and

WHEREAS, Wellness programs promote the health, safety and wellbeing of staff and reduce liabilities and insurance costs to the County;

NOW, THEREFORE, BE IT RESOLVED, that the Beltrami County Board of Commissioners hereby revises and reauthorizes the Beltrami County Wellness Program and the Employee Recognition, Reward and Appreciation Program in accordance with the provisions of this resolution; and

BE IT FURTHER RESOLVED, that the focus of the County's Wellness Program has expanded into "Total Wellness" which includes a broader focus than just physical wellness. Included in the new Program will be social, mental health, financial, culinary and other health and staff wellbeing emphases as well organizational teambuilding activities and events to promote healthy habits, improved morale, staff safety, financial security, and total wellness at work and at home. To ensure the County's Wellness Program is successful and sustainable, the County Board hereby authorizes the establishment of a fund and allocates an annual appropriation of up to \$25 per employee as needed to finance the County's Wellness Program and to cover wellness program operations, incentives and rewards, assessments, training, food and non-alcoholic beverages, equipment, education, teambuilding activities, written materials and other costs; and

BE IT FURTHER RESOLVED, that to ensure County's Employee Recognition, Reward and Appreciation Program is successful and sustainable, the County Board hereby authorizes the establishment of a fund and allocates an annual appropriation of up to \$75 per employee as needed to finance the County's Employee Recognition, Reward and Appreciation Program which shall cover the costs of program operations, recognition and reward items (including certificates, plaques, clothing, or other swag), event rentals, admission fees, music, food and non-alcoholic beverages, and other related costs; and

BE IT FURTHER RESOLVED, that the eligible events and activities of the County's Employee Recognition, Reward and Appreciation Program shall include the following:

- Annual Service Awards whereby the County recognizes the ongoing service of hired staff, elected department heads, or official volunteers in 5-year increments of service.
- Significant Promotional and Career Enhancing Events for hired staff members where the event is a notable, career enhancing milestone.
- Meritorious Awards for exceptional service, accomplishments, or acts of valor which may be awarded to a Beltrami County department, division, business unit, individual staff members, supervisors, Department Heads, appointed and elected officials and/or official volunteers.
- Up to two Countywide, two Departmental/Divisional and two Management Team recognition and/or appreciation activities and events annually.
- Swearing-In Ceremonies for newly elected or appointed members.
- Service appreciation and recognition awards for outgoing elected officials.

- Retirement Ceremonies when the appointed, elected department head, official volunteer, or hired staff member is at the end of their career and has served at least 5 years with Beltrami County.
- Funeral bouquet for the death of an active elected, appointed, official volunteer, or hired staff member.

BE IT FURTHER RESOLVED, that the Beltrami Board of County Commissioners hereby authorizes County employees to conduct these limited-term events, activities, and award ceremonies during work time, or during a limited term closing of County offices, and further authorize that compensatory time may be utilized as a no to low cost incentive or award for participation, recognition, or reward in such events and activities.

BE IT FURTHER RESOLVED, that the Beltrami Board of County Commissioners hereby authorizes the County Administrator (or his/her designee) to administer the County's Employee Recognition, Reward and Appreciation and Wellness Programs and to oversee and determine funding and expenditure amounts within the Program(s), which may fluctuate annually, and to expend the public funding established in this Resolution to promote the purpose and goals of this Resolution.

Approval to Hire New Deputy at Pay Step 7

The Board, by adoption of its Consent Agenda, approved the Sheriff's request to hire Zach Rupert as a Deputy Sheriff at Pay Grade 11 Step 7, as submitted.

REGULAR AGENDA

Beltrami County Jail Project

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve option 5; to Build a new detention facility, in its entirety, as recommended, with 242 beds, and authorize staff to pursue a Local Option Sales Tax request with the State Legislature. Motion carried by roll call vote 4:0.

Further discussion:

Administrator Barry read a statement by Commissioner Lucachick in support of building a new jail as the best option.

Commissioner Olson challenged the Board that in a future decision on the location for the new jail, that a priority be set on not impacting single family homes if possible, as housing is already an issue in our community.

Administrator Barry indicated that the Design and Operations Sub-Committee has met and one of their criteria in selecting a potential site for a new jail facility is to evaluate the impact on housing.

Next Steps and a project and committee timeline will be presented at a future Board Meeting.

Members of the Board were in agreement that further discussion regarding meeting with City of Bemidji to discuss joint efforts on LOST would not be beneficial at this time. Commissioners felt the County was too far along in its process to change the scope of their plan at this time.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Anderson congratulated Health & Human Services and the Sheriff's Office on the success of the RESET program.
- Commissioners Olson and Sumner commented on upcoming AMC Annual Conference
- Commissioner Gaasvig thanked fellow Commissioners on their unanimous position and vote on the jail project.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be December 13, 2022, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:27 p.m. was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
December 13, 2022**

The Beltrami County Board of Commissioners met in regular session on December 13, 2022, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, and Craig Gaasvig were present. Commissioners Tim Sumner and Reed Olson joined the meeting via Zoom.

GENERAL COMMENTS - BOARD CHAIR

Due to the fact that two Commissioners will be participating by Zoom, all votes will be by roll call.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following item was moved from the Consent Agenda to the Regular Agenda:

- Approval of the Bike/Pedestrian Trail Resolution

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Olson, and unanimously carried via roll-call vote.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gaasvig, seconded by Commissioner Lucachick, and unanimously carried via roll-call vote.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held November 15, 2022, and the Minutes of the Board of Commissioners Regular Meeting held November 15, 2022, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Liquor License Application

The Board, by adoption of its Consent Agenda, approved the On-sale Liquor License for Kichi Landing Resort, Moose Lake Township, Blackduck, as submitted.

Approved Resolution for New Premise Gambling Permit

The Board, by adoption of its Consent Agenda, approved the Resolution for a new premises Permit Application for lawful gambling for Grygla Lions Club at Fourtown Little Willie LLC, Spruce Grove Township:

Whereas, under the current Minnesota Statute 349.165, a licensed organization may conduct lawful gambling at a site after the County Board has approved a Premises Permit for that site,

Whereas, Grygla Lions Club is a licensed organization, Number 00782,

Whereas, Grygla Lions Club has submitted the Minnesota Lawful Gambling Premises Permit Application to conduct lawful gambling activity at:

Fourtown Little Willie LLC
63063 Fourtown Rd NW
Grygla, MN 56727

Now, Therefore, Be it Resolved, Beltrami County Board of Commissioners authorizes and approves the application of Grygla Lions Club for a Minnesota Lawful Gambling Premises Permit.

Approved of License Renewals: Liquor, Wine, Set-up, 3.2 Beer, Tobacco, Auctioneer and Second Hand Goods

The Board, by adoption of its Consent Agenda, approved the 2023 license renewals for Liquor, Wine, Set-up, 3.2 Beer, Tobacco, Auctioneer and Second Hand Goods, as submitted.

Approval of LOST Application and Resolution

The Board, by adoption of its Consent Agenda, approved the LOST Application and Resolution:

WHEREAS, the Minnesota Department of Corrections issued a Notice of Deficiency and has required substantial investments in the current Beltrami County Jail effective September 30, 2019; and

WHEREAS, the County has completed a Jail Needs Assessment and Feasibility Study to construct a new facility to replace the current 33-year-old County Jail and is ready to begin the design and construction phase of the replacement jail; and

WHEREAS, the County intends to issue up to \$80 million in bonds to pay for the jail replacement costs; and

WHEREAS, the County believes that the most efficient and equitable way to repay the jail replacement bonds would be through the implementation of a Local Option Sales Tax (LOST) of 0.625% for up to 30 years or \$170,000,000 of total collections, whichever comes first; and

WHEREAS, Minn. Stat. 297A.99 authorizes the imposition of a general sales tax if permitted by special law of the Minnesota Legislature; and

WHEREAS, Minn. Stat. 297A.99 requires the County to pass a resolution authorizing such a local option sales tax to obtain Legislative approval prior to submitting the tax for approval by local voters to enact the local tax;

NOW, THEREFORE, BE IT RESOLVED, IN ACCORDANCE WITH Minn. Stat. 297A.99 LOCAL SALES TAXES:

1. The Beltrami County Board of Commissioners hereby requests that the State authorize a Local Option Sales Tax (LOST) of 0.625%; and
2. The revenue from the local option sales tax will be used to fund the design, capital, and administrative costs of constructing and equipping a new jail facility that will replace the current 33-year-old jail in Beltrami County, MN, plus bond financing costs; and
3. The amount of local option sales tax revenue utilized for this replacement facility would not exceed \$170,000,000 or up to 30 years, whichever comes first; and
4. The replacement jail facility and its appurtenances together with modifications to the existing jail (including demolition) as well as modifications to the current County Courthouse to accommodate the operational changes a new jail facility will impose

are the projects requested for funding eligibility from a local option sales tax as described in the Project Description; and

5. Upon approval of this resolution, the County will submit by January 31, 2023, the adopted resolution and documentation of regional significance to the chairs and ranking minority members of the House and Senate tax Committees for approval and passage of a special law authorizing the tax; and

6. Upon Legislative approval and passage of the special law authorizing the tax, the County will adopt a resolution accepting the new law, which will be filed with a local approval certificate to the Office of the Secretary of State before the following Legislative Session; and

7. The County will put a ballot question on a general election ballot for local voter approval, which will be done within two years of receiving legislative authority; and

8. Upon completion of the requirements, the local sales tax will commence and run for up to 30 years or until \$170,000,000 to fund the jail replacement project costs, including related debt costs, is raised, whichever comes first.

Approval of Westlie Plat Subdivision

The Board, by adoption of its Consent Agenda, approved the preliminary plat of Westlie Subdivision in Eckles Township, as submitted.

Approval of One Watershed One Plan Upper/Lower Red Lake Memorandum of Agreement

The Board, by adoption of its Consent Agenda, approved the One Watershed One Plan (1W1P) Upper/Lower Red Lake Watershed Memorandum of Agreement, as submitted.

Approval of Esri GIS Enterprise Agreement Renewal

The Board, by adoption of its Consent Agenda, approved the three-year renewal of the Enterprise Agreement for GIS software and services with Esri Enterprise in the amount of \$49,500 per year, as submitted.

Approval of Final Pay Voucher CP 004-022-001

The Board, by adoption of its Consent Agenda, approved the Final Pay Voucher for CP 004-022-001: Furnish and Apply Dust Control, in the amount of \$27,419.19, as submitted.

Approval of Final Pay Voucher SP 004-070-037

The Board, by adoption of its Consent Agenda, approved the Final Pay Voucher SP 004-070-037: Chevrons, in the amount of \$378.25, as submitted.

Approval of Easement/Special Permit to Cross Soo Line Trail

The Board, by adoption of its Consent Agenda, approved the easement/special permit to cross Beltrami County owned Soo Line Trail, in Grant Valley Township, as submitted.

Approval of Updated 2023 Aggregate Management Policy

The Board, by adoption of its Consent Agenda, approved the updates to the 2023 Aggregate Policy, as submitted.

Approval of 2023 Agricultural Lease Rates

The Board, by adoption of its Consent Agenda, approved the 2023 agricultural lease rates of \$24.50/acre, as submitted.

Approval of Unpaid Solid Waste Accounts List as Delinquent

The Board, by adoption of its Consent Agenda, approved and certified the un-paid solid waste accounts from October 1, 2021 through September 30, 2022, as delinquent, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Swearing in of Patrol Deputy

Sheriff Ernie Beitel conducted a formal swearing in ceremony for Patrol Deputy Zachary Rupert. The Sheriff then swore in separately, two Communications Officers, Dan Starkenburg and Janet Wedan.

Designation of Legal Newspaper for 2023

Each year the County is required to solicit bids for the legal newspaper in which county legal ads will be placed. There are numerous statutory requirements for publication, with the largest being the twice monthly Board Minutes, the Delinquent Tax Notice and the Annual Financial Statement.

As the only eligible newspaper, The Bemidji Pioneer was provided the information concerning the bid process and date. Bids were due Friday, December 6, 2022. The Bemidji Pioneer has submitted a bid for 2023 that reflects no increase over the 2022 rate.

- Bids per Standard Advertising Unit (SAU): \$9.00
- Rate per SAY on printing of second notice: \$8.15
- Discounts allowed: none

A motion was made by Commissioner Olson, and seconded by Commissioner Lucachick, to approve the Bemidji Pioneer as the 2023 legal newspaper for Beltrami County at a rate of \$9.00/SAU and \$8/15/SAU for second notices. Motion carried unanimously via roll-call vote.

MDH Evidence Based Home Visiting Grant

The Minnesota Department of Health Evidence Based Home Visiting Grant will replace the current Evidence-based home visiting funding that was a regional partnership with North Country CHB, Leech Lake Band and Quin CHB. The award will be for Beltrami County CHB only and in the amount of \$175,000/year (increase from prior \$27,444/year) from 1/1/2023-12/31/2027.

Commissioner Sumner requested a future Work Session topic on this topic.

A motion was made by Commissioner Olson, and seconded by Commissioner Anderson, to approve the MDH Contract for Strong Foundations Evidence Based Home Visiting grant for the period 1/1/23-12/31/27. Unanimously carried via roll-call vote.

Set Board Meeting Dates for 2023

Tentative Board meeting dates and locations for the year 2023, Chat-About Radio Schedule, and Management Team Meeting Schedule were presented for review and approval. Changes were made in the Commissioner rotation for the Chat-About Radio Schedule and the Management Team Meeting Schedule.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to approve the tentative 2023 Board Meeting schedules, as amended, for the calendar year 2023. Unanimously carried via roll-call vote.

Commissioner Salary and Per Diem Rates Resolution

The salary included in the Resolution reflects the same increases that have been awarded to all union and non-union employees. A mid-2022 COLA adjustment of 3% and a 2023 COLA adjustment of 4%

will take effect collectively on January 1, 2023. This amounts to a total annual Commissioner salary of \$34,800.33 for 2023. Per diem rates and the committee list are the same as they were in 2022. Only committees listed on the Resolution are eligible for per diem payments.

The Bemidji Regional Airport Zoning Board was added to the list

WHEREAS, the various members of the Beltrami County Board of Commissioners from time to time are obligated by law, appointment, or duty to attend several functions of their office at times other than regular Board meetings, and;

WHEREAS, Minnesota Statute 375.055 provides for establishment of a schedule of per diem payment for said activities, and;

WHEREAS, the following duties, committees, or commissions are deemed as eligible committees:

Alternate on any Committee, Board or Commission
Association of Minnesota Counties (AMC Policy Committees)
ATV Committee
Behavioral Health Community Collaborative
Beltrami Health & Human Services Advisory Committee
Beltrami County Township Officers Meetings
Beltrami HRA
Bemidji Area Chamber of Commerce
Beltrami Area Service Collaborative (BASC)
Bemidji Leads!
Bemidji Regional Airport Authority Board
Bemidji Regional Airport Zoning Board
Bi-County CAP Board of Directors & Housing
Blackduck Ambulance
Blackduck EMS Joint Powers Board
Budget Committee
Cass Lake Fire Association
State Community Health Services (SCHAC) Advisory Boards
ConCon Committee
County Emergency Operations Committee
County Extension Committee
County Management Team
County Public Defender Committee
Criminal Justice Committee
Dept of Revenue Training
Ditch Committees (joint ditch boards)
DWI/Specialty Courts/Domestic Violence/Drug
E-911 Committee
Election Canvassing Committee
Fair Board
Greater Bemidji
Hope House Board
Headwaters Regional Development (HRDC) Board

Household Hazardous Waste
LMC on Insurance
Jail Committees – Finance, Design & Operations, Programming & Steering
Joint Law Enforcement Center Board
Joint Powers Natural Resource Board
Kelliher Resource Center
Kitchigami Regional Library Board
Land Review/Land Sale Committee
Land of the Dancing Sky - Area Aging Board & Local Committees
Law Library Board
Mental Health Advisory Committee
Mississippi Headwaters Board
National Association of Counties (NACO)
Negotiation/Mediation Appointment
Newsletter Committee
Northern Lights Library Board
Northwest Juvenile Center Board
Northwest Regional Radio Board
Noxious Weed Committee
One Watershed One Plan Policy Committee(s)
Paul Bunyan Transit Joint Powers Board
Personnel Committee
Planning Commission
Polk County Incinerator Advisory Board
PrimeHealth Board
PrimeWest Health System
Road & Park Tour
State Human Services Performance Council
Solid Waste Committee
State & Federal Legislative Activities (including meetings with individual legislators, members of congress or congressional staff)
Veterans Home Task Force

Also, any official committee or subcommittee identified as eligible for per diem at a Regular County Board Meeting, and as appointed by the County Board of Commissioners through the course of the year.

NOW, THEREFORE, BE IT RESOLVED, that members of the Beltrami County Board of Commissioners be permitted per diem payments of \$50.00 per day for half-day (3 hours or less) and \$75.00 per day for full day for attending eligible committee meetings plus mileage expense at the current County rate. Multiple meetings on the same day, at different locations, will be allowed a per diem for each meeting, not to exceed four meetings a day. This authorization is contingent on request for payment per diem and mileage being submitted within 60 days of the date of the meeting or meetings.

BE IT FURTHER RESOLVED, that, effective January 1, 2023 the annual salary exclusive of per diem payments for said Commissioners be, and is hereby established at \$34,800.33.

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve the Resolution to establish Commissioner's 2023 per diem list, with the addition of the Airport Zoning Board, and rates and salary. Carried 4:0 via roll-call vote. Commissioner Lucachick abstained.

Approval of 2023 Development Fund Grant Awards

The County Board reviewed the development fund grant requests and awards were made as follows:

Development Fund Grant Applications - 2023		Requested	Anderson	Gaasvig	Lucachick	Olson	Sumner	Average
		2023						
Beltrami County Agriculture Association	General Infrastructure Improvements	\$32,000	\$16,000	\$11,925	\$10,000	\$10,000		\$9,585
Bemidji Area Cross Country Ski Club	snowmobile replacement	\$5,000				\$3,000		\$600
Bemidji Community Arena	sound improvements	\$4,000						\$0
Bemidji Community Theater	enhanced lighting	\$12,500				\$5,000		\$1,000
Bemidji Curling Club	"Continuing a Legacy" campaign	\$20,000		\$10,000	\$10,000	\$3,500		\$4,700
Bemidji Downtown Alliance	refurbish directory kiosks	\$3,500				\$2,000		\$400
Bemidji Veterans Memorial	monument	\$20,000	\$5,000	\$10,000	\$10,000	\$5,000	\$5,000	\$7,000
Blackduck Area History and Art Center	Publish, print & distribute Blackduck Historian Newsletter, purchase mannequins & file cabinet	\$3,075	\$1,000	\$3,075	\$3,075			\$1,430
Boys and Girls Club of Bemidji Area	Basic materials & supplies for gardening, repair high-tunnel, tools	\$6,000	\$3,000		\$1,925	\$5,000	\$5,000	\$2,985
Greater Bemidji	Economic Development Initiatives:	\$45,000	\$20,000	\$10,000	\$10,000	\$10,000	\$25,000	\$15,000
	1) Small Business Check-Up Initiative						\$10,000	
	2) Expand work in Blackduck and Northern Beltrami County							
	3) Support expanding industries and recruiting new						\$15,000	
	4) Pilot ideas to increase workforce availability							
	5) Continue Minnesota Innovation Initiative (MI2) work							
	6) Address childcare and workforce housing challenges							
Northern Artists/Gallery North	Update signage with logo	\$3,500				\$1,500		\$300
		\$154,575	\$45,000	\$45,000	\$45,000	\$45,000	\$35,000	\$43,000

Recommended Funding Level - 2023 \$ 45,000.00

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve the 2023 Development Fund Grants awards totaling \$43,000, as listed. Unanimously carried via roll-call vote.

Commissioner Lucachick requested that the award letters include an explanation regarding the lower award amounts this year.

Approval of Bike/Pedestrian Trail Resolution

The Resolution Supporting the County State Aid Highway 7 (Division Street) Multi-Use Trail Project and Application for the Minnesota State Active Transportation Infrastructure Program Grant is as follows:

WHEREAS, CSAH 7 is a main route into the City of Bemidji from the southwest part of Beltrami County; and

WHEREAS, the Bemidji High School and Gene Dillion Intermediate School are located along CSAH 7 and they generate significant traffic from all types of users of the school facilities; and

WHEREAS, CSAH 7 is part of the Mississippi River Bike Trail and the Great River Road which generate bicycling and other traffic; and

WHEREAS, the Minnesota State Active Transportation Infrastructure Program grant can help provide funds for an off-street trail; Now, therefore

BE IT RESOLVED that the Beltrami County Board of Commissioners supports the County State Aid Highway 7 multi-use trail project; and

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners supports the application for the Minnesota State Active Transportation Infrastructure Program Grant to help fund this project.

A motion was made by Commissioner Olson and seconded by Commissioner Anderson, to approve the Resolution Supporting the County State Aid Highway 7 (Division Street) Multi-Use Trail Project and Application for the Minnesota State Active Transportation Infrastructure Program Grant. Motion carried 4:1 via roll-call vote. Commissioner Lucachick voted No.

Commissioners Lucachick and Gaasvig had concerns regarding the State/MnDot prioritizing of funding.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Olson commented that his last SCHAC committee meeting will be next week.
- Commissioner Sumner commented on AMC meetings.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be December 20, 2022, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

The Board meeting was adjourned at 5:50 p.m. by Commissioner Tim Sumner.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

BUDGET MEETING AGENDA

Meeting opened at 6:00 pm by Board Chair Tim Sumner. Auditor/Treasurer JoDee Treat reviewed the Budget Process, challenges and future considerations.

Public Hearing:

A motion was made by Commissioner Anderson and seconded by Commissioner Gaasvig, to open the Public Hearing for the 2023 Property Tax Levy, Budget, Fee Schedule and Transportation Improvement Plan. Carried unanimously by roll-call vote.

Claire Fetzer, a County Citizen residing on Woodland Hills Drive, addressed the Board, with a question as to why doesn't the County sell some tax forfeited lands to support the Budget needs of the County. Commissioner Lucachick directed Mr. Fetzer to reach out to Administrator Barry for some direction in answering his questions.

A motion was made by Commissioner Lucachick and seconded by Commissioner Anderson, to close the Public Hearing at 6:17 p.m. Carried unanimously via roll-call vote.

Adoption of the 2023 Property Tax Levy Resolution

The vast majority of growth in the Levy is attributed to rising costs associated with Jail Operations, namely out-of-County housing and medical contracts. Carry-over of unspent construction project revenues associated with construction delays in 2022, rising personnel costs, and inflationary costs have also influenced the 2023 overall Budget. Modest increases in State and Federal aid and continued programming of American Rescue Plan Act dollars have helped to offset Levy demand, resulting in only 20% of new funding coming from property taxes. In total, the recommended Levy increase is \$1,860,486 or 6.87% over the 2022 Levy.

BE IT RESOLVED, that the Beltrami County Board of Commissioners do hereby approve the 2023 County Proposed Property Tax Levy of \$28,947,313 a Levy growth of 6.87%:

2023 Final Levy	Adopted 2022	Proposed 2023
Regular Levies (Operations)		
Revenue Fund	\$13,868,860	\$16,328,471
Human Services	\$8,938,367	\$8,267,531
Road & Bridge	\$2,907,600	\$2,954,761
	\$25,714,827	\$27,550,763
Debt Service Levies:		
Jail Debt Service	\$394,000	\$387,350
LEC Debt Service	\$296,000	\$325,000
Judicial Center Debt Service	\$682,000	\$684,200
	\$1,372,000	\$1,396,550
	\$27,086,827	\$28,947,313

A motion was made by Commissioner Olson, and seconded by Commissioner Anderson, to approve the 2023 Final Property Tax Levy of \$28,947,313, a 6.87% increase. Motion carried 4:1 via roll-call vote. Commissioner Lucachick voted No.

Adoption of the 2023 Budget Resolution

BE IT RESOLVED, that the Beltrami County Board of Commissioners do hereby approve the 2023 County Expenditure Budget in the amount of \$99,980,798.00.

Expenditures	2022 Budget	2023 Budget
General Government	17,492,990	17,403,028
Public Safety	13,830,311	15,685,143
Highway & Streets	22,360,025	23,233,293
Sanitation	4,904,278	5,825,102
Human Services	25,928,903	30,607,760
Health	1,514,521	1,830,196
Culture & Recreation	1,051,766	1,037,920
Conservation	1,589,483	1,812,430
Economic Development	416,848	384,088
Capital Outlay	280,000	280,000
Debt Service	1,861,633	1,881,838
	91,230,758	99,980,798

A motion was made by Commissioner Anderson, and seconded by Commissioner Olson, to approve the 2023 Expenditure Budget Resolution of \$99,980,798. Motion carried 4:1 via roll-call vote. Commissioner Lucachick voted No.

Adoption of the 2023 Proposed Fee Schedule

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve the 2023 proposed Fee Schedule. Unanimously carried via roll-call vote.

Adoption of the 2023 Transportation Improvement Plan

A few revisions and additions were made to the 2022 County 5-Year Transportation Improvement Plan. Revisions included not moving forward with three bridge projects due to lack of secured funding in 2023.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Anderson, to approve the 2023 proposed five-year Transportation Improvement Plan with minor revisions and additions. Unanimously carried via roll-call vote.

MEETING ADJOURNMENT

A motion to adjourn the Budget Meeting at 6:26 p.m. was made by Commissioner Olson, seconded by Commissioner Lucachick, and unanimously carried via roll-call vote.

Tim Sumner, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
December 20, 2022**

The Beltrami County Board of Commissioners met in regular session on December 20, 2022, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Tim Sumner, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Reed Olson and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Sumner commented on his term as Board Chair, and thanked Patricia Hart for her continual attendance and participation at the Board Meetings.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following item was moved from the Consent to the Regular Agenda:

- Approval of the 2023 County Contracts for Services

A motion was made by Commissioner Olson and seconded by Commissioner Sumner to add: Support of the Battered Womens Shelter to the Regular Agenda. Motion failed 3:2 vote. Commissioners Lucachick, Gaasvig and Anderson voted No.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Lucachick and carried 4:0. Commissioner Olson abstained.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Olson, and carried 4:1. Commissioner Lucachick voted No.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held December 13, 2022, and the Minutes of the Board of Commissioners Regular Meeting held December 13, 2022, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved ConCon Fund Appropriations

The Board, by adoption of its Consent Agenda, approved the funding recommendations of \$45,445 made by the Citizen Committee for the 2022 Appropriations of the ConCon Fund, as submitted.

Approved New On-Sale Liquor License

The Board, by adoption of its Consent Agenda, approved the On-Sale Liquor License for Lost Acres Resort, located in Blackduck MN, Moose Lake Township, as submitted.

Approved Audit Engagement letter

The Board, by adoption of its Consent Agenda, approved the engagement letter for Beltrami County's audit with CliftonLarsonAllen for the December 31, 2022 audit.

Approved Annual Review of Safety Manual

The Board, by adoption of its Consent Agenda, approved the Annual Review of the 2023 Beltrami County Safety Manual, per MN Statute 182.653.

Approved 2022 Apportionment Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution setting the apportionment figures for 2022 tax-forfeited net revenues to be distributed:

WHEREAS, 2003, Minnesota Session Laws, Chapter 127, Article 12, Section 24, Subdivision 5; allows for promotion of tourist, agriculture, and industrial developments. The amount to be spent annually for the purposes of the subdivision shall not exceed five dollars per capita of the county's population; now,

WHEREAS, Minnesota Statutes 282.08, Subdivision 4, provides that the County Board of Beltrami, from the proceeds from the sale or rental of tax forfeited land or any product there from may, by resolution set aside no more than thirty (30) percent of the receipts remaining for the purposes of timber development; for the promotion of tourism, agricultural and industrial development; no more than twenty (20) percent of the receipts remaining for the acquisition and maintenance of County parks; and,

WHEREAS, those townships which include Three Island County Park have an interest in timber revenues from those lands to help support township roads that are utilized for hauling timber.

NOW THEREFORE, BE IT RESOLVED by the County Board of Beltrami, that 30 percent of the receipts for the year of 2022 remaining after administration, special assessments, and bond levy are paid, be set aside to be used for the purpose as specified in MS 282.08, Subdivision 4; of this, \$160,000 will be distributed to Forest Development Fund, and, the remainder of the 30% will be distributed to the County Development Fund, and,

BE IT FURTHER RESOLVED that 20 percent of the receipts to be used for the acquisition and maintenance of county parks or recreational areas, and

BE IT FURTHER RESOLVED that any balance remaining must be apportioned as follows: county, 40 percent; town or city, 20 percent; and school district, 40 percent, provided,

BE IT FURTHER RESOLVED, that 70% of all revenues generated through timber harvest from Three Island County Park shall be used for the maintenance of County Parks and Recreation areas within Beltrami County, 20% shall be used for reforestation of County Parks and Recreation areas and the remaining 10% of the revenues will be apportioned to the townships with direct interest for maintenance of township roads.

Approved CSAH 15 MOU with City of Bemidji

The Board, by adoption of its Consent Agenda, approved the Memorandum of Understanding (MOU) with the City of Bemidji for the CSAH 15 (Irvine Avenue) Project, as submitted.

Approved Resolution to Enter Deputy into PERA Police & Fire Plan

The Board, by adoption of its Consent Agenda, approved the Resolution to enroll Deputy Ruport in the PERA Police & Fire Plan:

BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, Part-time Field Operations Deputy, currently held by Zachary Ruport, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named Employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair, Tim Sumner, and County Administrator Tom Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Appointment of Chief Deputy Sheriff

The Board, by adoption of its Consent Agenda, approved the contract appointing Jarrett Walton as Chief Deputy Sheriff pursuant to MN Statute 387.145, and increase his availability pay to \$1200, as submitted.

Approved Appointment of Administrative Assistant Sheriff

The Board, by adoption of its Consent Agenda, approved the contract for the Administrative Assistant Sheriff, beginning January 3,

2023 to current Administrative Assistant Pam Naughton as submitted.

Approved ProPhoenix Law Enforcement Software Suite & Resolution
The Board, by adoption of its Consent Agenda, approved the Software License and Support Agreement and Resolution, for ProPhoenix Law Enforcement Software Suite:

WHEREAS, The Beltrami County Sheriff's Office has used LETG a law enforcement Software Suite since September 2011. LETG has been sold three times and the new parent Company Central Square is no longer developing or implementing software enhancements. Central Square has announced they are going to "End of Life" and no longer support the LETG Software Suite in the near future.

WHEREAS, The Beltrami County Sheriff's Office and Bemidji Police Department formed a Committee to conduct a search for a new Law Enforcement Software Suite. After a thorough vetting process, ProPhoenix was selected as the Software Suite we are going to transition to.

WHEREAS, The Beltrami County Sheriff's Office negotiated a contract and software license and support agreement with ProPhoenix. See attached.

WHEREAS, The Beltrami County Sheriff's Office has budgeted money for the purchase of the ProPhoenix Software Suite. The Annual maintenance will be similar to our current maintenance cost for LETG. The Bemidji Police Department will pay for 30 percent of the purchase cost of ProPhoenix and share future on-going maintenance costs.

BE IT RESOLVED, Beltrami County desires to enter into a software license and support agreement between Chenosa Systems Corporation, a New Jersey corporation doing business as "ProPhoenix and Beltrami County to purchase ProPhoenix Software for Law Enforcement and Fire Public Safety, Proposal 22-00311. The County desires to designate this Agreement as a "qualified tax exempt obligation" of the County for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended. The Beltrami County desires to designate Ernie Beitel, County Sheriff, as an authorized signer of the Agreement.
by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair, Tim Sumner, and County Administrator Tom Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved 2022-24 Aquatic Invasive Species Prevention & Management Plan

The Board, by adoption of its Consent Agenda, approved the 2022-2024 Beltrami County Aquatic Invasive Species Prevention and Management Plan.

Approved AIS Program Lease Agreement with Mn/DNR

The Board, by adoption of its Consent Agenda, approved the Aquatic Invasive Species Program Lease Agreement with the Mn/DNR for a CD3 Watercraft Cleaning Stations at Moose Lake.

Approved Appointment of Giziibii RC&D Representative

The Board, by adoption of its Consent Agenda, approved the appointment of Zach Gutknecht to represent Beltrami County on the Giziibii RC & D Board and pay the \$300 annual membership fee.

Approved Health & Human Services 2023 State Grant Contracts

The Board, by adoption of its Consent Agenda, approved the 2023 State Grant Contracts with Beltrami County Health & Human Services via the Docu-sign process, as submitted.

Approved Paul Bunyan Transit Contract for MA and Social Services Transportation Services

The Board, by adoption of its Consent Agenda, approved the Health & Human Services Contract for coordination and provision of MN Health Care Programs (MHCP) Access Transportation and Social Service Transportation, with Paul Bunyan Transit.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Regional Comprehensive Economic Development Strategy Plan & Resolution

HRDC staff, Antonio Franklin and Tony Klaers, presented the Regional Comprehensive Economic Development Strategy (CEDS) for approval. The CEDS provides an economic roadmap to strengthen the regional economy. It analyses the strengths and weaknesses of the Region, establishes a vision for the economy of the Region and creates goals, objectives and offers useful benchmarks for evaluating process. The primary goal of this document is to create strategies for a new dynamic innovative economy that links that assets of the Region to generate new knowledge, start new

businesses, and transform existing businesses into thriving 21st century companies.

HRDC staff discussed its findings and also review its subsequent recommendations for the 2022-2026 CEDS. They will seek Board approval of the strategic plan and resolution:

Whereas, Beltrami County is recognized by the Economic Development Administration as a redevelopment area with special needs for economic development assistance; and

Whereas, the Headwaters Regional Development Commission is an Economic Development District by the Economic Development Administration to provide planning and economic development assistance; and

Whereas, the Beltrami County Board of Commissioners actively supports and currently participates in the economic development district activities of the Headwaters Regional Development Commission; and

Whereas, the Headwaters Regional Development Commission has prepared a Comprehensive Economic Development Strategy in cooperation with businesses, communities, and economic development organizations in lieu of a separate county Comprehensive Economic Development Strategy.

Now therefore be it resolved, that the Beltrami County Board of Commissioners approves of the Comprehensive Economic Development Strategy as submitted on this date.

A motion was made By Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve the 2022-2026 Regional Comprehensive Economic Development Strategy Plan & Resolution. Unanimously carried.

Captain Jason Riggs Leave of Absence

Under MN Statute 3.088, Jason Riggs will be taking a leave of absence as a Beltrami County employee to take the elected position as the Beltrami County Sheriff. A Memorandum of Understanding formalizing Captain Riggs' leave of absence was developed to memorialize his current benefits balance.

A motion was made by Commissioner Olson, and seconded by Commissioner Anderson, to approve the Memorandum of Understanding regarding the Leave of Absence for Jason Riggs. Unanimously carried.

Public Defender Contract

The County's current contract with Dar Nubson will expire December 31, 2022. Ms. Nubson and the County Staff are agreeable to continuing her services for another three years.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Anderson, to approve a three year contract January 1, 2023-December 31, 2025, with Dar Nubson for Public Defender services. Unanimously carried.

2023 Legislative Platform

The Minnesota Legislative Session begins January 3, 2023. The list of 2023 Legislative Priorities for review includes:

1. State Bonding Bill
2. Local Option Sales Tax
3. Preserving tax base
4. County Program Aid
5. State Investment in Local Public Health
6. Mental Health & Developmental Disabilities Continuum of Care
7. Whole Family Behavioral Health & Wellbeing
8. H&HS Systems Transformation and Modernization
9. Sunsetting Diversionary Work Program
10. Family Reporting Modifications
11. Mentally Ill & Dangerous Forensic Beds
12. Childcare Assistance
13. Transportation

A motion was made by Commissioner Olson, and seconded by Commissioner Anderson to approve the list of thirteen (13) 2023 Legislative Priorities. Unanimously carried.

Health & Human Services 2023 County Contracts for Service

Due to a possible conflict of interest, Commissioner Olson is abstaining from this item.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig to approve the 2023 County Contracts for Services. Motion carried 4:0 vote. Commissioner Olson abstained.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Lucachick spoke to his 14 years of services as a County Commissioner.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be January 3, 2023, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:45 p.m. was made by Commissioner Lucachick, seconded by Commissioner Gaasivig and unanimously carried.

Tim Sumner, Chair

Thomas H. Barry, County Administrator