

Beltrami County Jail



Agenda

- Introductions & Overview of Existing Conditions
- Committee Composition & Roles
- Schedule/Timelines
- Q&A/Discussion





Introductions

Project Consultant Organizational Chart



PROJECT MANAGEMENT SERVICES

Jeff Melgaard
Principal

Ben Matson
Senior Project Manager

Donny Wilcox
Senior Project Manager

Lance Monson
Design Phase Manager

James Hand
*Project Development &
Community Engagement*

Brian Berg
Correctional Center Consultant

- Retired MN County Administrator, 20+ years for Clay & Becker Counties
- Former US Marshal and ND Highway Patrol
- Successfully navigated the process of replacing existing jail in Clay County

William Koskela
Building Information Modeling

Kirsten Carolin
Communication Specialist



PUBLIC FINANCE ADVISORS

Bruce Kimmel
Senior Municipal Advisor



CE's Role as Project Consultant



Charter/Scope:

- Reports to and is directed by the Steering Committee
- Provides skilled and timely project leadership and management services necessary to successfully guide and complete the project
- Develops and manages the project plan/approach, scope, objectives, schedule and project budget and ensures identified milestones are met
- Leads and facilitates Advisory Committee and other meetings



Overview of Existing Conditions



Committees



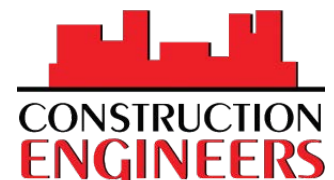
Steering Committee Members

- 2 County Commissioners: Tim Sumner & Richard Anderson
- City of Bemidji: Jorge Prince
- Sheriff: Ernie Beitel
- Jail Administrator: Calandra Allen
- County Administrator: Tom Barry
- DOC District Supervisor: Trish Hansen
- Red Lake Nation: Daryl Seki
- Leech Lake Nation: Faron Jackson
- 2 Citizens: Joe Vene & John Henningsgaard
- DOC Tribal Liaison - Gino Anselmo



Steering Committee Charter/Scope

- Review Information and Subcommittee Recommendations
- Coordinate the Work of Sub-Committees
- Direct the Project Consultant
- Make Final Recommendations to Board of County Commissioners
- Implement Decisions of the Board of County Commissioners
- Ensure Timely Progress of Project



Programming Committee Members

- 1 County Commissioner: Reed Olson
- 2 County Jail Programming Directors: Eddie Busta & Anthony Derby
- Social Services Division Director: Jeff Lind
- State Public Defender: Jennifer Nelson
- DOC District Supervisor: Trish Hansen
- MCF-Togo Warden: Gino Anselmo
- 3 Citizens: Duane Erickson, Jennifer Greenleaf, Amy Lindahl



Programming Committee Charter/Scope

- Identify, Develop, Review, Coordinate All Work Within the Committee's Purview Including Analyzing Program Needs and Gaps and Developing Goals, Objectives and Improvements for New or Existing Programs
- Provide Guidance, Direction & Support to the Programming Staff Committee
- Make Recommendations to the Steering Committee



Design & Operations Committee Members

- 1 County Commissioner: Jim Lucachick
- Consulting Architect: TBD
- Jail Administrator: Calandra Allen
- Facility Supervisor: Steve Shadrick
- DOC Inspection/Building Lead: Chris Thoma
- 2 Citizens: Steve Newby, Randy Perkins



Design & Operations Committee Charter/Scope

- Identify, Develop, Review, Coordinate all Work Within the Committee's Purview Including Concept and Final Design Aspects of the Facility as well as Commissioning, Outfitting, Transition and Operational Logistics in Opening and Operating the New Facility
- Provide Guidance, Direction & Support to the Design & Operations Staff Committee
- Make Recommendations to the Steering Committee



Finance Committee Members

- 1 County Commissioner: Craig Gaasvig
- Chief Deputy: Jarrett Walton
- County Auditor/Treasurer: JoDee Treat
- County Finance Director: Samantha Rux
- County Administrator: Tom Barry
- 2 Financial Professionals: Ryan Welle and Glen Lindseth



Finance Committee Charter/Scope

- Identify, Develop, Review, Coordinate all Work Within the Committee's Purview Including Identification of All Costs, Financial Modeling & Financing Options, and Research and Implementation of Public Financing Instruments
- Provide Guidance, Direction & Support to the Finance Staff
- Make Recommendations to the Steering Committee



Jail Steering Committee

Committee Charter/Scope:

- Review Information and Subcommittee Recommendations; Coordinate the Work of Sub-Committees; Direct the Project Consultant; Make Final Recommendations to Board of County Commissioners; Implement Decisions of the Board of County Commissioners; Ensure Timely Progress of Project

Meeting Frequency: Committee Meets Monthly – or as determined by Committee

Composition: 12 Members – Chair:

- 2 County Commissioners: Tim Sumner & Richard Anderson
- City of Bemidji: Jorge Prince
- Sheriff: Ernie Beitel
- Jail Administrator: Calandra Allen
- County Administrator: Tom Barry
- DOC District Supervisor: Trish Hansen
- Red Lake Nation: Daryl Seki
- Leech Lake Nation: Faron Jackson
- 2 Citizens: Joe Vene and John Henningsaard
- DOC Tribal Liaison: TBD



A d v i s o r y C o m m i t t e e s

Programming Advisory Committee

Committee Charter/Scope:

- Identify, Develop, Review, Coordinate All Work Within the Committee's Purview Including Analyzing Program Needs and Gaps and Developing Goals, Objectives and Improvements for New or Existing Programs
- Provide Guidance, Direction & Support to the Programming Staff Committee
- Make Recommendations to the Steering Committee

Meeting Frequency:

- Determined by Committee

Composition: 10 Members –

Chair:

- 1 County Commissioner: Reed Olson
- 2 County Jail Programming Directors: Eddie Busta & Anthony Derby
- Social Services Division Director: Jeff Lind
- State Public Defender: Jennifer Nelson
- DOC District Supervisor: Trish Hansen
- MCF Togo Warden: Gino Anselmo
- 3 Citizens: Duane Erickson, Jennifer Greenleaf, Amy Lindahl

Design & Operations Advisory Committee

Committee Charter/Scope:

- Identify, Develop, Review, Coordinate all Work Within the Committee's Purview Including Concept and Final Design Aspects of the Facility as well as Commissioning, Outfitting, Transition and Operational Logistics in Opening and Operating the New Facility
- Provide Guidance, Direction & Support to the Design & Operations Staff Committee
- Make Recommendations to the Steering Committee

Meeting Frequency:

- Determined by Committee

Composition: 7 Members –

Chair:

- 1 County Commissioner: Jim Lucachick
- Consulting Architect: To Be Determined
- Jail Administrator: Calandra Allen
- Facility Supervisor: Steve Shadrick
- DOC Inspection/Building Lead: Chris Thomas
- 2 Citizens: Steve Newby, Randy Perkins

Finance Advisory Committee

Committee Charter/Scope:

- Identify, Develop, Review, Coordinate all Work Within the Committee's Purview Including Identification of All Costs, Financial Modeling & Financing Options, and Research and Implementation of Public Financing Instruments
- Provide Guidance, Direction & Support to the Finance Staff Committee
- Make Recommendations to the Steering Committee

Meeting Frequency:

- Determined by Committee

Composition: 7 Members –

Chair:

- 1 County Commissioner: Craig Gaasvig
- Chief Deputy: Jarrett Walton
- County Auditor/Treasurer: JoDee Treat
- County Finance Director: Samantha Rux
- County Administrator: Tom Barry
- 2 Financial Professionals: Ryan Welle and Glen Lindseth

PROJECT CONSULTANT

Charter/Scope:

- Reports to and is directed by the Steering Committee
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Staff Support Teams

Staff Programming Team

Staff Design & Operations Team

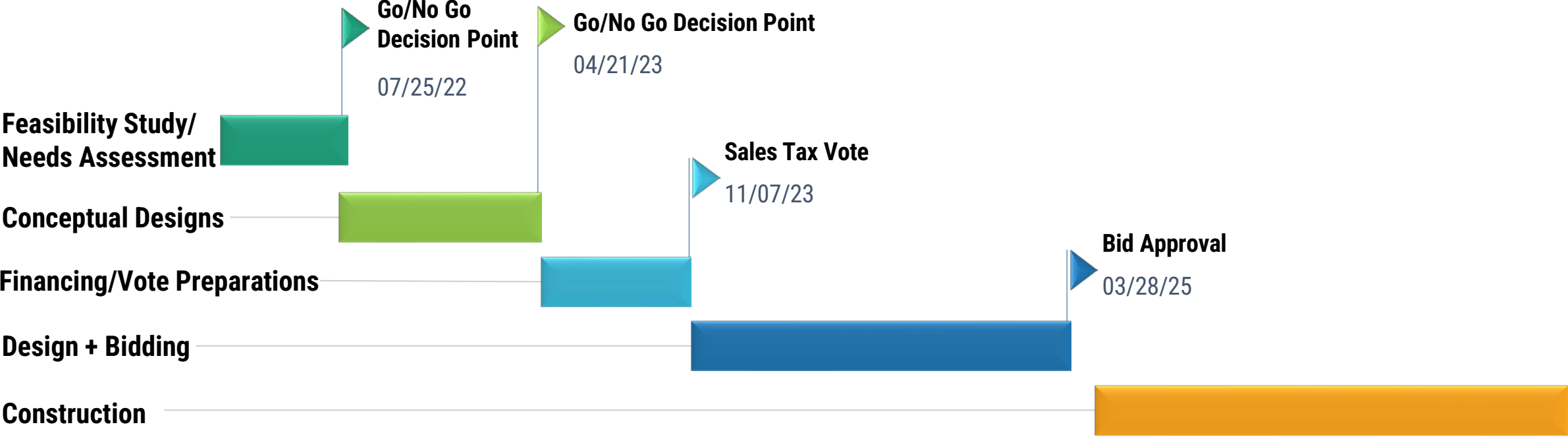
Staff Finance Team

Staff Communications Team

Staff Legal / Regulatory Team

Staff Commissioning / Transition Team

Beltrami County Jail Preliminary Timeline





Q & A