



BELTRAMI COUNTY

REGULAR MEETING AGENDA

Beltrami County Board of Commissioners
March 7, 2023
5:00 p.m.

Meeting to be held in the County Board Room
County Administration Building, 701 Minnesota Avenue NW
Bemidji, MN

A link to the livestream will be available on the Board Meeting Agendas and Minutes page of the County Website.

1. **Call to Order and Roll Call - 5:00 p.m.**
2. **Pledge of Allegiance – 5:00 p.m.**
3. **General Comments – Board Chair – 5:00 p.m.**
4. **Citizens Addressing the Board – 5:00 p.m.**

Beltrami County makes a point of providing an opportunity for citizens to attend County Board meetings as well as providing a way for citizens to present issues to the Board. The County has set up a Zoom meeting and will stream the meeting to its Youtube Channel to provide improved accessibility. A citizen may address the Board in person or via the Zoom meeting. To address the Board via the Zoom meeting, citizens, will need to email the meeting coordinator at diane.moe@co.beltrami.mn.us by Noon, the day of the meeting stating their name and address. They will then be sent an email invitation to join the 5:00 pm meeting. Citizens will be heard in the order that they have entered the meeting waiting room and after any in-person citizen comments. All comments will be limited to 5 minutes.

The County Board Chair will make the following announcement after the Pledge of Allegiance and General Comments:

Anyone wishing to address the County Board on an item not on the agenda may come forward at this time to be recognized by the Board Chair. Please state your name and address for the record. Comments are limited to five minutes. A personnel complaint against an individual County employee may not be heard initially at a Board meeting. Personnel complaints may be submitted to the Board in writing through the County Administrator's Office. A person addressing the board may not use profanity or vulgar language.

5. **Approval of the Agenda (Additions/Corrections/Deletions) – 5:00 p.m.**
6. **Approval of the Consent Agenda**

Items on the Consent Agenda are considered to be routine by the County Board of Commissioners and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Commissioners for separate consideration.

CONSENT AGENDA

5:00 p.m.

- 7a. **Approval of the Minutes.** Minutes of the Board of Commissioners Regular Meeting held February 21, 2023 as presented. Minutes of the Board of Commissioners Work Meeting held on February 21, 2023, as presented.
- 7b. **Auditor/Treasurer: Review of Auditor Warrant Payment Listing**
- 7c. **Auditor/Treasurer: Approval to Pay the Bills**
- 7d. **Auditor/Treasurer: Approval of New Seasonal On-Sale Liquor License & Tobacco License Application for Ruzek Brothers Inc.**
- 7e. **Auditor/Treasurer: Approval of New Seasonal On-Sale Liquor License & Tobacco License Application for Bliss Outdoors LLC**
- 7f. **Bi-County CAP: Approval of Family Homeless Prevention & Assistance Program Resolution**
- 7g. **Human Resources: Approval of Job Title Changes**
- 7h. **Environmental Services: Approval of Planning Commission/Board of Adjustment By-Laws Revision**
- 7i. **Environmental Services: Approval of Bear Cemetery Plat Approval**
- 7j. **Highway: Approval of Bids for SAP 004-657-003**
- 7k. **Highway: Approval of Final Pay Voucher for SP 004-070-033 & SP 004-605-029**
- 7l. **Health & Human Services: Approval of Family Homeless Prevention and Assistance Program Resolution**
- 7m. **Health & Human Services: Approval of Family Child Care Licenses**
- 7n. **Health & Human Services: Approval of Family Foster Care Licensing**
- 7o. **Health & Human Services: Approval to Pay Bills**

REGULAR AGENDA

5:10 p.m.

- 8. **Natural Resource Management: Private Sale of Tax-Forfeited Parcels**
- 9. **Highway Engineer Out of State Travel Request**
- 10. **Public Health Division Director Starting Wage Exception**
- 111. **Department of Employment and Economic Development Lease Renewal**

12. **Additional Items**

COMMISSIONERS' BUSINESS ITEMS

13. **Legislative/Lobbying Issues**

14. **Commissioners' Reports**

15. **Review Upcoming Meeting Schedule**

16. **Adjourn**