



Beltrami County Solid Waste
751 Industrial Park Dr SE
Bemidji, MN 56601-5423
218-333-8187 Fax 218-751-5903

Dear Business Owner or Manager:

Beltrami County has had in effect since 1992 a Solid Waste Service Fee Ordinance. Ordinance Number 25 sets forth Minnesota statutory requirements. All Commercial Business Establishments shall register their place of business with the Beltrami County Solid Waste Department within thirty (30) days of starting business in Beltrami County. Since you are currently, or about to do business in Beltrami County, you are required to properly register your business in order to dispose of your Solid Waste according to guidelines set forth following federal, state and local requirements.

The service charge is determined either by comparing with like businesses, or by invoicing for actual tonnage generated by the business. After a history for the business is established, your business will be assessed an amount set forth in Exhibit II of the Service Charge Ordinance. You will be invoiced, based on the previous 12 months history prior to the invoice period.

It is strongly recommended you have a Commercial Solid Waste Hauler haul your refuse to the Transfer Station in Bemidji's Industrial Park. If for some reason you choose to self-haul your Solid Waste, you are required to obtain a Haulers License according to guidelines set forth in Section 5 of the Service Charge Ordinance. No matter which option you choose to transport your Solid Waste, it is a requirement to have said Solid Waste weighed and reported, to properly invoice your business for disposal fees. *Commercial* businesses are prohibited from using the Rural Sites scattered throughout the rural areas of the County. Those sites are for Residential customers only.

More information can be obtained and a copy of the Solid Waste Service Charge Ordinance can be obtained by contacting the Solid Waste Office at 218- 333- 8187. Anyone who purposely violates the provisions of the Solid Waste Ordinance or who disposes of their Solid Waste illegally is guilty of a misdemeanor. Enclosed is a Commercial Business Solid Waste Registration form that must be filled out and returned as soon as possible. If you have any further questions, please feel free to call me at (218) 333-8187. Thank you for your cooperation in this matter.

Sincerely;

Brian Olson
Beltrami County Solid Waste Manager



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Solid Waste Registration Form

Name of Business _____

Address _____

City _____ State _____ Zip Code _____

Owner / Contact of Business _____

Telephone _____ Fax _____

Billing Address Name _____

Address _____

City _____ State _____ Zip Code _____

Telephone _____ Fax _____ E-Mail _____

Preferred Method to Receive Invoices: Email Mail Both

Property Tax Parcel Number _____

Do You Own Property Business Is Located On? • Yes • No

If No, Please Indicate Property Owner Name _____

Address _____

City _____ State _____ Zip Code _____

Telephone _____ Fax _____

Solid Waste Hauler Name _____

If This Business Is Already Registered Please Include Account Number _____

This information must be as complete and accurate as possible. Please mail to the address above or give to your hauler.

Signed _____ Title _____

Beltrami County Assigned Account Number _____ Date _____

BELTRAMI COUNTY INDUSTRIAL WASTE MANAGEMENT PLAN

LETTER TO TRANSFER STATION CUSTOMER – TRANSFER STATION CUSTOMER QUESTIONNAIRE

Dear Customer:

As your designated Transfer Station, we must comply with certain rules and regulations established by the Federal government and the Minnesota Pollution Control Agency (MPCA). To enable us to handle your waste safely and dispose of it in an environmentally sound manner, we periodically ask that you complete the questionnaire on the reverse of this letter.

For the purpose of this policy we have defined certain wastes as "Special Wastes". If you generate any of these wastes which are described in the questionnaire, be aware that some of them may require special handling or special disposal at sites that are approved to handle that waste.

After you have completed the questionnaire, we will assist you with the proper management and disposal of your special wastes. Please indicate the name and telephone number, including extension, of the person you wish for us to contact if necessary.

Name _____ Telephone _____

Title _____ Extension _____

If you have any questions, please call me at your convenience.

Very truly yours,

Brian Olson, Beltrami County
Solid Waste Officer
(218)333-8187

GENERATOR WASTE STREAM IDENTIFICATION QUESTIONNAIRE

To properly categorize your waste stream, we need your prompt response to the questions below.

Does your business generate:

YES **NO**

- _____ _____ 1) Any fiberglass, urethane, polyurethane, and epoxy resin waste?
_____ _____ 2) Any liquid waste?
_____ _____ 3) Any chemical waste?
_____ _____ 4) Any empty liquid or chemical containers?
_____ _____ 5) Flammable liquid wastes or their containers?
_____ _____ 6) Any sludge waste or drain trap cleanings?
_____ _____ 7) Any waste from an industrial manufacturing process?
_____ _____ 8) Ash from incinerators, resource recovery facilities, and/or power plants?
_____ _____ 9) Animal rendering or slaughterhouse wastes?
_____ _____ 10) Any infectious or pathological waste, blood and blood products, sharps
animal wastes and any other biomedical waste?
_____ _____ 11) Spent activated carbon filters?
_____ _____ 12) Any PCB's or PCB contaminated material?
_____ _____ 13) Foundry waste?
_____ _____ 14) Chemical containing equipment removed from service (batteries,
fluorescent light tubes)?
_____ _____ 15) Asbestos or asbestos containing waste?
_____ _____ 16) Any paint residue, paint filters, or paint dust?
_____ _____ 17) Sandpaper?
_____ _____ 18) Used Oil Filters?
_____ _____ 19) Other _____

Briefly describe your business/manufacturing process.

I _____ as an authorized representative of _____
certify that I have read the attached letter regarding the removal and hauling of "special
waste" and "miscellaneous special waste" policy, and understand that if I am now a generator
of special waste, or should I ever begin generating such wastes, I must comply with the
Special Waste Policy.