

# *Beltrami County*

## *Transient Merchant License*

*Contact: JoDee Treat*  
*Auditor-Treasurer's Office*  
*701 Minnesota Ave NW Ste 220*  
*Bemidji, MN 56601*  
*Phone: 218-333-4104*  
*e-mail Address: jodee.treat@co.beltrami.mn.us*  
*website: www.co.beltrami.mn.us*

### *Forms Needed:*

- Application and Supplement Information sheets
- Surety Bond in amount of \$3,000
- List of merchandise offered for sale including
  - Itemized list of items for sale including serial numbers if any, the owners actual cost and a designation by number corresponding with a number affixed to item

The application is good one year from the application date, but must be at the same location.

- Must provide MN Sales Tax Permit
- The fee is \$150.00 for new application
- If within city limits both city and county license is required
  
- Allow **3 weeks** for processing

### Door to Door Food Seller:

For laws that apply to door to door food sales contact the Minnesota Department of Agriculture local food inspector:  
Russ Kunkel-218-835-4725

NOTE: County does not require a license for door to door sales

## Application for Transient Merchants License

To the county Auditor-Treasurer of Beltrami County, State of Minnesota  
For the purpose of securing a license to engage in, do and transact  
business under the provisions of M.S.A. Section 329.11 within the  
County of Beltrami and State of Minnesota, for and during the term  
commencing on \_\_\_\_\_ and terminating on \_\_\_\_\_ the  
undersigned respectfully makes application for such license, and submits  
the following statement of facts as provided by law:

1. Name of Applicant:
2. Place(s) of residence for the prior two year period:
3. Business address(es) for the prior two year period:
4. Type of business engaged in for previous two years:
5. Name and address of Acutioneer(s) who will conduct sale:
6. Proposed place of business:
7. Kind of business proposed to be conducted:
8. Length of time for which applicant desires to do business:
9. That hereto attached is and itemized list to be offered for sale:
10. That \_he has paid any personal property taxes payable by h\_,  
pursuant to Minnesota Statutes 1949, Sections 288.01 to 288.03,  
as shown by the county treasurer's receipt presented herewith.

\*Note: Recite in attached list as to each item a description thereof including serial number, if any, the owner's actual cost thereof, and a designation by number corresponding with a tag which must be kept fastened to the item at all times until sold.

1. That \_he has given bond to the county, approved by the treasurer, conditioned as required by law, the treasurer's receipt therefore being hereto annexed.
2. That \_he has paid into the County treasury the sum of one hundred and fifty dollars license fee as shown by the County treasurer's receipt presented herewith.

Wherefore, applicant requests that a transient merchant's license be issued to h\_ in conformity with the laws in such case, made and provided.

### Appointment of County Auditor-Treasurer as Agent

The undersigned does hereby constitute and appoint Kay Mack County Auditor-Treasurer of Beltrami County, Minnesota, and her successor or successors in office, h\_ agent and attorney to accept service of process and upon whom service of process may be had in any action to which \_he is a party arising out of the sale of merchandise for which the license referred to in the preceding application is sought, and service on said agent shall be taken and held as a personal service. The appointment shall be and continue in force until all causes of action arising out of such sale shall be barred by the statute of limitations.

Dated \_\_\_\_\_

Applicant

Notarized this day \_\_\_\_\_ of \_\_\_\_\_

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Beltrami County  
Bemidji, Minnesota

Applicant Supplement Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Driver's License #: \_\_\_\_\_

Type of License Applied for: \_\_\_\_\_

Business Name: \_\_\_\_\_