



WOOD ASH PROGRAM INSTRUCTIONS

STEP 1: COMPLETE APPLICATION AND SUPPORTING DOCUMENTS

- Applications can be found at the Beltrami SWCD office or online at the Beltrami County website. Along with the application, you will need to submit soil test results, aerial photos, an application fee, and landowner authorization forms (if you are not the listed owner of the fields). If applicable, please group fields by landowner and submit a separate application for each landowner listing only their fields.
- In order to receive wood ash, the pH of your fields must be 6.4 or below. Valid soil tests must be less than one year old. Soil testing is available through a number of companies throughout the state.
- Aerial maps depicting and outlining the targeted fields are required. These maps can be obtained by using the online mapping function on your county's website.
- If you are leasing fields, the legal landowner must fill out an "Authorization to Apply Wood Ash" form. This form is available both at the SWCD office and on the Beltrami County website.
- The application fee is a base price of \$50 plus \$10 per field (i.e. if you are registering three fields your fee would be \$80). Each soil sample constitutes its own field. We accept cash, check, and credit cards; checks can be made out to Beltrami SWCD. Credit cards will be charged a small processing fee.
- Complete applications can be turned in at the SWCD office or mailed to:

Beltrami Soil & Water Conservation District
Attn: Megan FitzGerald
701 Minnesota Ave. NW, Suite 113
Bemidji, MN 56601

STEP 2: SWCD PROCESSES APPLICATION

- Once SWCD staff receives all necessary parts of your application, we will work to determine which fields are eligible to receive wood ash as well as the amount of ash necessary for your specific fields.
- Eligibility is based on soil pH and phosphorous levels as well as soil type. Fields with a high water table, steep topography, or excessive drainage may not be eligible.
- Once the application is processed, the SWCD will mail the applicant a packet detailing descriptions and maps of eligible/ineligible fields as well as guidelines for applying wood ash. We will also notify West Fraser (formerly Norbord) of the amount of ash needed for your fields.

STEP 3: LANDOWNER COORDINATES DELIVERY WITH WEST FRASER

- Once you've received your completed packet from the SWCD, you will work directly with Jerry Richards at West Fraser to arrange your wood ash delivery, or you may be placed on the waiting list. We strive to achieve wood ash delivery within one year of an approved application, however this timeframe is dependent on the amount of applications received and the annual availability of ash.
- If you have any questions please contact Megan FitzGerald at Beltrami SWCD at 218-333-4152.



Request for Wood Ash Application

Beltrami Soil & Water Conservation District
701 Minnesota Ave. NW Suite 113
Bemidji, MN 56601
218-333-4152

Applicant Name	Phone	Landowner Name	Phone
Address (Street or Box)		Address (Street or Box)	
City, State, Zip Code		City, State, Zip Code	
Email Address (optional)		Email Address (optional)	

County	Field #	Acres	Desc. (1/4, 1/4)	Section	Twp.	Range	pH

Signature	Date
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For Office Use Only

Acceptable Soils (Approved)	Restricted Soils (Do not apply wood ash)	Cautionary Soils (Apply with caution)

Amount Owed: _____ Check #: _____ Date: _____ Initial: _____