

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
January 5, 2021**

The Beltrami County Board of Commissioners met in regular session on January 5, 2021, via Zoom on-line meeting.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Reed Olson were present.

SWEARING IN CEREMONY

Judge Melbye conducted the swearing in of Commissioners Tim Sumner, Reed Olson and Jim Luachick.

ELECTION OF BOARD CHAIR

A motion was made by Commissioner Anderson and seconded by Commissioner Gaasvig to appoint Commissioner Reed Olson as Board Chair for 2021. Unanimously carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Olson to appoint Commissioner Tim Sumner as Board Vice-Chair for 2021. Unanimously carried.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Olson indicate that he would be exercising his right to vote during his term as Chair. Mr. Olson also stressed his belief in the responsibility of County Government to improve the lives of its residents. He will do his best to conduct meetings in accordance with relevant rules and regulations.

CITIZENS ADDRESSING THE BOARD

- Tony Bellino, resident in Northern Township, addressed the Board again regarding his concerns about County Law Enforcement and his treatment from Sheriff Deputies and the County Attorney's Office. He reviewed the background of his case and has filed multiple claims against the Sheriff's Office.
- Nancy Beaulieu, resident in Sugar Bush Township, invited members of the Board to attend one of the four meetings hosted by Bemidji360 This organization received a grant from the Lincoln Institute to fund a project to work towards environmental and racial justice in our community. We all need to work together to be good neighbors and good stewards of the earth. Treaty 101 education will be a part of the

discussions. The first two meetings are January 7, 1-3 pm and January 8, 10-12 pm via Zoom.

APPROVAL OF AGENDA

The following corrections were made to the Regular Agenda:

- COVID-19 Business Relief Grant Program, change:
 - o Committee member assignment to Vice-Chair, Tim Sumner
 - o Application due date to January 22, 2021

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held December 15, 2020, and the Minutes of the Board of Commissioners Regular Meeting held December 15, 2020, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Final Pay Voucher for CP 19006

The Board, by adoption of its Consent Agenda, approved the Final Pay Voucher for CP 19006 - Demo Final Cover to Johnson Construction in the amount of \$11,413.92, as submitted.

Approved Resolution of Support for CSAH 20 Project

The Board, by adoption of its Consent Agenda, approved the Resolution of Support for the project on CSAH 20 and the application for a grant from the Local Road Improvement Program:

WHEREAS, the CSAH 20 corridor from County Road 414 to CSAH 27 is in need of improvements to address structural and typical section deficiencies; and

WHEREAS, CSAH 20 is a main east/west route in the southeast part of Beltrami County; and

WHEREAS, Lake Bemidji State Park, which generates significant traffic, is located along the corridor; and

WHEREAS, the necessary improvements is a major financial burden on the County; and

WHEREAS, the Local Road Improvement Program can help provide funds for selected projects that meet the criteria for Routes of Regional Significance, Rural Road Safety or the Trunk Highway Corridor Account.

WHEREAS, the Beltrami County Highway Department has drafted an application for the Local Road Improvement Program for the CSAH 20 project;

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners supports the County State Aid Highway 20 improvements which include grading, base, bituminous surfacing and a multi-use trail; and

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners supports the application for a Local Road Improvement Program grant to help fund this project.

Approved Resolution for DNR Review of Proposed Tax-Forfeited Land Sale Parcels

The Board, by adoption of its Consent Agenda, approved the Resolution for review by the MN Department of Natural Resources for the Sale of Tax-Forfeited Lands:

WHEREAS, the Board of Commissioners of Beltrami County, Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and,

WHEREAS, said parcels of land have been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation lands as provided for in Minnesota Statutes 282.01;

WHEREAS, said parcels on the proposed list have been examined and wetland/marginal land determinations have been made with regards

to same by all appropriate parties in accordance with the requirements of 1991 Laws of Minnesota, Chapter 354, Article 10, Section 9d;

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners hereby certify that all parcels of land on the attached list have been reviewed and comply with the provisions of Minnesota Statutes 85.012; 92.461; 282.01, Subd. 8; and 282.018; and other statutes that require withholding of tax-forfeited lands from sale;

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners hereby request a review from the Minnesota Department of Natural Resources for the sale of said lands.

Parcel	Legal Description	Township, Comments	Commissioner
36.00027.00	LOT 6, BLOCK 12, REDBY Sec Twp Rng 19 151 33	Redby Forfeited: 06/18/2012 Map acres: 0.16	Sumner
36.00052.00	LOT 7, BLOCK 16, REDBY Sec Twp Rng 20 151 33	Redby Forfeited: 12/06/2006 Map acres: 0.16	Sumner
36.00053.00	LOT 6, BLOCK 16, REDBY Sec Twp Rng 20 151 33	Redby Forfeited: 12/06/2006 Map acres: 0.17	Sumner
36.00054.00	LOT 9, BLOCK 16, REDBY Sec Twp Rng 20 151 33	Redby Forfeited: 12/06/2006 Map acres: 0.13	Sumner
36.00055.00	LOTS 10-12, BLOCK 16, REDBY Sec Twp Rng 20 151 33	Redby Forfeited: 12/06/2006 Map acres: 0.45	Sumner
36.00077.00	SOUTHERLY 200 FEET OF VACATED BLOCK 28, PLAT OF REDBY, LESS NORTHERLY 75 FEET OF WESTERLY 150 FEET THEREOF & LESS EASTERLY 170 FEET THEREOF Sec Twp Rng 20 151 33	Redby Forfeited: 12/06/2006 Map acres: 0.48	Sumner

36.00081.00	LOT 4, BLOCK 29, REDBY Sec Twp Rng 20 151 33	Redby Forfeited: 12/22/1987 Map acres: 0.17	Sumner
36.00148.00	LOT 1, BLOCK 62, REDBY Sec Twp Rng 19 151 33	Redby Forfeited: 11/25/2003 Map acres: 0.16	Sumner

Approved Health & Human Services State Crisis Grant

The Board, by adoption of its Consent Agenda, approved the MN State Crisis Grant Amendment #3 for Mobil Mental Health Crisis Response Services, as submitted.

Approved Health & Human Services AMHI Region 2 Grant

The Board, by adoption of its Consent Agenda, approved the AMHI Grant, the Adult Mental Health Initiative Grant Contract that serves Beltrami, Hubbard, Clearwater and Lake of the Woods Counties, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Certificate of Support for the City of Blackduck

The City of Blackduck is applying to USDA for a Community Facilities Loan to construct a new public works/police building, approximately 11,000 sq/ft in size. City Manager, Christina Regis, provided background and details of the City's need and the application process. The City is required to provide evidence to Rural Development of significant community support for its proposed project. All local government units within the proposed project service area are being contacted to provide a Certificate of Support. Providing the Certificate of Support does not require financial support. The City's goal is to have a building up by next winter. Loan would be paid through 70% City Levy and 30% utilities.

Commissioner Sumner stated that he hoped the County would be able to provide more support than just the letter.

Administrator Barry suggested the following certification:

Beltrami County supports the City of Blackduck's USDA Community Facilities Grant/Loan Stage 2 Application to construct a new public works/police building. The proposed project will provide needed services and the new facility will have no adverse impact on other facilities providing similar services. Additional comments are as follows:

(None were made)

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve the Certificate of Support to the City of Blackduck to use in applying for the USDA Community Facilities Grant/Loan to construct a new public works/police building. Unanimously carried by role call vote.

Public Hearing: 2021 Fee Schedule Update

Solid Waste Manager, Brian Olson reviewed the two items in the Solid Waste section of the 2021 County Fee Schedule being recommended for change:

1. Change by-pass fee rate from \$140 to \$155/ton
2. Add a price of \$400/ton for off-road AG/Construction tires

Commissioner Olson opened the Public Hearing at 5:41. Nobody was on-line to address the board.

Commissioner Olson closed the Public Hearing at 5:43 pm.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Lucachick, to approve updating the 2021 County Fee Schedule under Solid Waste Service Fees to \$155/ton for by-pass and adding off-road AG/Construction tires at \$400/ton. Unanimously carried by role call vote.

Designate Legal Newspaper 2021

The County has solicited bids for the legal newspaper in 2021 as required by statute. The only eligible newspaper, The Bemidji Pioneer submitted a bid that reflects no increase over the 2020 rate.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Anderson, to approve The Bemidji Pioneer as the designated legal newspaper for Beltrami Count in 2021. Unanimously carried by role call vote.

Designate Giziibii Representation

The County Commissioners have delegated their representation on the Giziibii Resource Conservation Development Organization to Zach Gutknecht, Environmental Services Clean Water Specialist. Dues are \$300/year.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Anderson, to continue the appointment of Zach Gutknecht in 2021 as the Beltrami County representative to the Giziibii Board. Unanimously carried.

Approve MN COVID-19 Business Relief Grant Program

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig to:

- 1) Create a County COVID-19 Business Relief Grant Program and authorize the County Administrator to facilitate all requisite activities associated with the successful implementation of the grant program; and
- 2) Select Greater Bemidji as the County's Grant Administrator; and
- 3) Authorized payment to Greater Bemidji in the amount of 2.5% of the total State Grant Award to cover administrative costs for facilitating the County's Grant Program; and
- 4) Approve the proposed Grant Program Policies and Procedures; and
- 5) Establish a Grant Review and Selection Committee
- 6) Appoint the following members to the Grant Review and Selection Committee: Tim Sumner (County Board Vice-Chair), Tom Barry (County Administrator), JoDee Treat (County Auditor), a Business Representative, Denae Alamano (Non-Profit Representative), David Hengel (Greater Bemidji - Executive Director), and Tiffany Fettig (Greater Bemidji - Business Finance Manager); and
- 7) Approve the Grant Application; with applications due by January 22, the Grant Application Certification Form, the Grant Award Calculation Sheet and other supporting documents.

Unanimously carried by role call vote.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

Brief conversation about Commissioner committee assignments to AMC Committees. Board members requested more information from staff.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be January 19, 2021, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:10 p.m. was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

Reed Olson, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
January 19, 2021**

The Beltrami County Board of Commissioners met via Zoom, on-line meeting on January 19, 2021.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Tony Bellino, resident in Northern Township, addressed the Board again regarding his concerns about County Law Enforcement and his treatment from Sheriff Deputies and the County Attorney's Office. He discussed recent contacts with law enforcement and "lack of common sense". Mr. Bellino asked to Board to hire an outside agency to investigate his case.

APPROVAL OF AGENDA

The following item was removed from the Regular Agenda and placed on the Consent:

- Approval of Health & Human Services DocuSign Contracts Process

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Sumner, seconded by Commissioner Gaasvig, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Anderson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held January 5, 2021,

and the Minutes of the Board of Commissioners Regular Meeting held January 5, 2021, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution for 2021 Recreational Trail Sponsorship

The Board, by adoption of its Consent Agenda, approved the Resolution for 2021 Recreational Trail Sponsorship:

Whereas, Beltrami County desires to maintain recreational trails for the enjoyment of the public and will serve as sponsor of various recreational trails that are part of the State of Minnesota Grant In Aid System,

Whereas, the 2021 Minnesota Trails Assistance Program Grant Application has been prepared with Beltrami County as sponsor of the following existing trails:

- Beltrami County Trails - Cross-country Ski
- Blackduck Stumpjumpers - Northland Trail
- Fourtown Grygla Sportsman's Club - Fourtown Grygla OHV
- Fourtown Grygla Sportsman's Club - Fourtown Grygla Snowmobile Trails
- Lost River Trails, Inc. - Lost River Trails
- North Country Snowmobile Club - North Country Trails
- Timber Riders ATV Club - Timber Trails
- Northwoods Riders OHV Club - Wilton Trail NW

THEREFORE BE IT RESOLVED that Beltrami County agrees to act as the local sponsor for the application made by each club for funding with the State of Minnesota Grant in Aid System,

BE IT FURTHER RESOLVED that Beltrami County agrees to sponsor said trails at no cost to the county for the period of July 1, 2020 to June 30, 2021 and the Beltrami County Auditor-Treasurer is authorized to serve as fiscal agent on behalf of the local unit of government.

Approved Public Hearing Date for Judicial Ditch #32

The Board, by adoption of its Consent Agenda, approved the Public Hearing Date of March 16, 2021 for the Ditch Authority to receive

citizen input regarding the partial abandonment of Judicial Ditch #32.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Health & Human Services DocuSign Contracts Process

The Board, by adoption of its Consent Agenda, approved the process to allow staff to sign MN Department of Human Services contracts for incoming monies that have already been approved through the acceptance of the County Health and Human Services budget and any new money/grants/contracts or unexpected changes to funds would come before the board for approval.

REGULAR AGENDA

Public Hearing: Unnamed Lake 04-0103

Auditor/Treasurer, JoDee Treat presented the Citizen Petition and summarized the process to rename the unnamed lake 04-0103 in Turtle River Township, to Sunny Lake and read a letter of support from the DNR Geographic Names Division. If the Board is in support of renaming the lake, they would need to approve the Resolution:

Whereas, Minnesota State Statutes 83A.05 - 83A.07 outline the process for renaming a lake in Minnesota,

Whereas, Beltrami County Auditor-Treasurer received and certified a petition signed by 15 legal voters requesting to rename Unnamed Lake 04-0103 in Turtle River Township to Sunny Lake,

THEREFORE BE IT RESOLVED that Beltrami County held a Public Hearing on January 19, 2021,

BE IT FURTHER RESOLVED After hearing public comment, Beltrami County Board of Commissioners agrees to rename Unnamed Lake 04-0103, Sunny Lake.

Commissioner Olson opened the Public Hearing at 5:15 p.m. Mark Rodgers, county resident on said lake who initiated the petition, stated his opinion of the lake and it's deserving of a name.

Commissioner Olson closed the Public Hearing at 5:16 p.m.

Commissioner Lucachick asked what the requirements were for naming a lake. Pete Boulay, MN DNR Graphic Names Division, stated that there were no requirements.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Lucachick, to approve the Resolution to name unnamed lake 04-0103 to Sunny Lake. Unanimously carried by role call vote.

Appointment of HRA Positions

The Housing and Redevelopment Authority is a five-member board of directors appointed by the County Board. There are two vacant positions being requested to be filled by Joe Vene (to serve a 5-year term) and Jacky Richter (to serve the remainder of a vacated term expiring December 31, 2023).

Members of the Board requested a complete list of the Board makeup. They also suggested a list of all citizen committees be available somewhere, possibly on the county website.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to appoint Joe Vene (5 year term) and Jacky Richter (term ending 12/31/23) to thee Housing and Redevelopment Authority. Carried 4:0 by role call vote. Commissioner Lucachick abstained.

Administrator's Update

- COVID Update
 - a. 100's of doses of vaccine have been disbursed throughout the County using the CDC and MDH guidance
 - b. Primary focus on health care workers, emergency and first responders, and assisted living facilities staff and residents
 - c. Mass vaccinations are being planned but are by invitation only
 - d. Planning for phased county staff disbursement based on tiered positions
 - e. Will continue to evaluate operational impacts and opportunities associated with the latest guidance and risks
 - f. Primary constraint is the limitation of doses

- g. Want to recognize and thank the COVID Response Team (staff from multiple organizations, volunteers, and the like)
- Reevaluating our COVID-19 policies & procedures:
 - a. Although COVID case Numbers are down, we must remain vigilant
 - b. Avoid a false sense of security with vaccine
- County Business Relief Grants
 - a. Thank County Commission for quick enactment of the program policies/guidance
 - b. Thank Greater Bemidji for helping to develop and administer the program
 - c. Update on Program: about 30 apps received as of late last week & expecting a lot more
 - d. Need to validate applicants against State Rules which include SOS good standing certifications and no county liens verification
 - e. Worked with the SOS to access the free Lien Look-Up Service
 - f. Will have to separately validate candidates against County Records
 - g. Also having to work through reporting challenges of CARES and County BRG disbursements
 - h. Between CARES & State Funding = ~ \$4M will have been distributed to local business and nonprofits in the last few months
- MCIT: MN Counties Intergovernmental Trust Disturbing Announcement
 - a. With 7 days' notice, they excluded coverage for "loss, damage, costs and expenses, incurred by a member to clean up, detoxify, remove or test for a communicable disease, including a virus, bacterium, parasite or other organism when it is in, or on affecting covered property."
 - b. I have expressed concern to our Representative and he has forwarded our concerns to Leadership, we are awaiting a formal response.
 - c. Want to be careful not to over-react, but this concerning as we don't know the impacts yet.
 - d. Maybe something you want to talk with your fellow County Commissioners about who sit on the Board about.
- 2021 Legislative Session Update
 - a. Legislature is just getting underway and last week's legislative schedule largely focused on continuing committee overviews, introductions, and state agency presentations including an Association of Minnesota Counties overview in the House Local Government Committee
 - b. We will continue to monitor Legislative Activities throughout the session

- Red Lake Initiative update:
 - a. Received the fully signed and executed MOU by the State, County and Red Lake Nation
 - b. Working on transitional items including billing and funding
 - c. All activities should be completed by March 31
- Continue to meet with Local Stakeholders/Community Leaders
 - a. Feedback is excellent
- Will be meeting with Staff of newly elected Rep. Michelle Fischbach on January 27th
- An FBI Bulletin last week identified state capitols and county administration buildings and LECs as potential targets surrounding the unrest associated with the presidential inauguration. We have:
 - a. Performed building security assessments, modified operations and taken other steps to mitigate potential dangers
 - b. Stress that no specific or credible threat has been received against the County. We are just taking precautionary steps.
- The City of Bemidji reached out to Inquire if we would be willing to hold a Joint City-County Meeting
 - a. Commissioners were willing but would like to see an agenda established first
- License Center Construction/Move Update: Closed Feb 4 / Open Feb 5 - Announcing on Media Outlets and with Signage
- Working on a multi-year lease for Suite 110 (8,712 sf) in the CSC Building
- What is the Board's position on in person board meetings.
 - a. Board still in agreement to begin in-person meetings in February with Zoom access as well.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Sumner reported on his first BiCap meeting and AMC board meeting.
- Commissioner Gaasvig reported on Fair Board and Solid Waste meetings

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be February 2, 2021, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:50 p.m. was made by Commissioner Sumner, seconded by Commissioner Lucachick, and unanimously carried.

Reed Olson, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
February 2, 2021**

The Beltrami County Board of Commissioners met in regular session on February 2, 2021, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Craig Gaasvig were present.

Approved Agenda and Amendments

A motion was made by Commissioner Sumner and seconded by Commissioner Anderson, to continue with the County Road System Update from the Work session at this time and to also add to the Regular agenda: **County COVID-19 Business Relief Grant Program Policy Amendment**. Unanimously carried.

County Road System Update - *continued from Work Session*

2020 constructions projects were reviewed. (virtual tour)

- CSAH 39 Reconstruction
- CSAH 57 Reconstruction
- Resurfacing: CSAH 2, 4, 15, 404 & 406
- CSAH 22 bridge
- Cormant Township bridge
- CSAH 20 Lake Bemidji north shore riprap
- Seal Coats, county wide

In summary:

- Bridges are overall in good shape, 5 are in the 5 year plan
- Gravel roads are overall in good shape
- 2017 Local Option Sales Tax (LOST) projects list includes 43 project
 - o 18 completed, 15 in 5 year plan, 10 not
 - o Consider re-adoption of Local Option Sales Tax in 3-5 years

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Tony Bellino, resident in Northern Township, address the Board via Zoom, regarding his ongoing issues with County Law Enforcement and the County Attorney's Office. He indicated that the two departments are now accusing each other of discrepancies in conversations with him. Mr. Bellino is requesting that the Board take action against Attorney & Sheriff Department staff.
- Nancy Beaulieu, resident in Sugar Bush Township, suggested that members of the Board were on the wrong side of the issue around the Line 3 pipeline. They should educate themselves and participate in scenario planning for a future that does not include Line 3.

APPROVAL OF AGENDA

The following item was added to the Regular Agenda:

- County COVID-19 Business Relief Grant Program Policy Amendment

GENERAL BUSINESS

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held January 19, 2021, and the Minutes of the Board of Commissioners Regular Meeting held January 19, 2021, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Revised Resolution for New Premises Gambling Permit

The Board, by adoption of its Consent Agenda, approved the revised Resolution for a new premises permit application for lawful gambling for Upper Red Lake Area Association:

Whereas, under the current Minnesota Statute 349.165, a licensed organization may conduct lawful gambling at a site after the County Board has approved a Premises Permit for that site,

Whereas, Upper Red Lake Area Association is a licensed organization, Number 02724,

Whereas, Upper Red Lake Area Association has submitted the Minnesota Lawful Gambling Premises Permit Application to conduct lawful gambling activity at:

Red Lake Adventures, LLC
DBA: Mort's on Upper Red
18335 Mort Lane NE
Kelliher, MN 56650

Now, Therefore, Be it resolved, Beltrami County Board of Commissioners authorizes and approves the application of Upper Red Lake Area Association for a Minnesota Lawful Gambling Premises Permit.

Approved Final Pay Voucher for SAP 004-607-023

The Board, by adoption of its Consent Agenda, approved the Final Pay Voucher for SAP 004-607-023 for Division Street Roundabout & Mill & Overlay to Reiersen Construction, as submitted.

Approval of Legal Services Agreement with Rinke Noonan

The Board, by adoption of its Consent Agenda, approved the legal services agreement with Rinke Noonan for services if the need would arise at the discretion of the Board/Drainage Authority, as submitted.

Approved Resolution of Support to Port Hope Township for LRIP Funding

The Board, by adoption of its Consent Agenda, approved the Resolution of Support to Port Hope Township for Application for Local Road Improvement Project (LRIP) Funding:

WHEREAS, the MnDOT State Aid for Local Transportation Office is accepting applications for the Local Road Improvement Program

WHEREAS, non-state aid cities and townships can apply for LRIP funding, competing against similar jurisdictions

WHEREAS, non-state aid cities and townships must have a county sponsor

WHEREAS, Port Hope Township has requested county sponsorship for a project on Hillcrest Drive NE

THEREFORE BE IT RESOLVED, that Beltrami County agrees to act as sponsor for the project should the township be awarded LRIP funds. Sponsorship includes being the fiscal agent, overall project administration and ensuring the township follows laws, rules and regulations for project development, contracting, and construction.

BE IT FURTHER RESOLVED, that Bruce Hasbargen, Beltrami County Public Works Director is hereby authorized to act as agent on behalf of this sponsoring agency.

BE IT FURTHER RESOLVED, that in the event that Port Hope Township receives LRIP funding, Beltrami County and Port Hope Township will enter into a Memorandum of Understanding that further specifies the responsibilities of each agency.

Approved Resolution of Support to Turtle River Township for LRIP Funding

The Board, by adoption of its Consent Agenda, approved the Resolution of Support to Turtle River Township for Application for Local Road Improvement Project (LRIP) Funding:

WHEREAS, the MnDOT State Aid for Local Transportation Office is accepting applications for the Local Road Improvement Program

WHEREAS, non-state aid cities and townships can apply for LRIP funding, competing against similar jurisdictions

WHEREAS, non-state aid cities and townships must have a county sponsor

WHEREAS, Turtle River Township has requested county sponsorship for a project on Little Bass Lake Road NE

THEREFORE BE IT RESOLVED, that Beltrami County agrees to act as sponsor for the project should the township be awarded LRIP funds. Sponsorship includes being the fiscal agent, overall project administration and ensuring the township follows laws, rules and regulations for project development, contracting, and construction.

BE IT FURTHER RESOLVED, that Bruce Hasbargen, Beltrami County Public Works Director is hereby authorized to act as agent on behalf of this sponsoring agency.

BE IT FURTHER RESOLVED, that in the event that Turtle River Township receives LRIP funding, Beltrami County and Turtle River Township will enter into a Memorandum of Understanding that further specifies the responsibilities of each agency.

Approved Resolution of Support to Eckles Township for LRIP Funding
The Board, by adoption of its Consent Agenda, approved the Resolution of Support to Eckles Township for Application for Local Road Improvement Project (LRIP) Funding:

WHEREAS, the MnDOT State Aid for Local Transportation Office is accepting applications for the Local Road Improvement Program

WHEREAS, non-state aid cities and townships can apply for LRIP funding, competing against similar jurisdictions

WHEREAS, non-state aid cities and townships must have a county sponsor

WHEREAS, Eckles Township has requested county sponsorship for a project on Balsam Road, Eckles Road, and Jackpine Road

THEREFORE BE IT RESOLVED, that Beltrami County agrees to act as sponsor for the project should the township be awarded LRIP funds. Sponsorship includes being the fiscal agent, overall project administration and ensuring the township follows laws, rules and regulations for project development, contracting, and construction.

BE IT FURTHER RESOLVED, that Bruce Hasbargen, Beltrami County Public Works Director is hereby authorized to act as agent on behalf of this sponsoring agency.

BE IT FURTHER RESOLVED, that in the event that Eckles Township receives LRIP funding, Beltrami County and Eckles Township will enter into a Memorandum of Understanding that further specifies the responsibilities of each agency.

Approved 2021 Commercial Hauler Applications

The Board, by adoption of its Consent Agenda, approved seven 2021 Solid Waste Commercial Haulers License Applications, as submitted.

Approved Health & Human Services Family Group Decision Making Services Contract

The Board, by adoption of its Consent Agenda, approved the contract for Family Group Decision Making Services with Advocates of the Bemidji Area, for services from 1/1/2021 through 12/31/2021, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

US Fish and Wildlife Service Conservation Easement Request

Blair Mace from the US Fish & Wildlife Service presented an easement request to the Board. The easement was purchased from private land owners with Federal Duck Stamp dollars. Under an agreement between the MNDNR and US Fish & Wildlife, county certification is required for any land purchased with Duck Stamp Act dollars.

A motion was made by Commissioner Anderson, and seconded by Commissioner Sumner to approve the US Fish and Wildlife Service Conservation Easement Request across private property. Unanimously carried.

County COVID-19 Business Relief Grant Program Policy Amendment

Tiffany Feddig, with Greater Bemidji, reviewed the Grant process to date, and discussed the suggested policy amendment. There were a total of 130 applications submitted with about \$1.6 million in requests. The Grant Program has about \$931,000 available funds.

General review of the Grants, shows the hospitality industry to be hit the hardest by the pandemic. The suggested policy modification would provide the flexibility for Greater Bemidji to direct funds to those most impacted:

Those businesses receiving funding from the State Business Relief checks may qualify for County funding up to 3% of revenue, but not to exceed \$40,000 between both awards (State Business Relief check and County Grant).

Would Replace:

~~Note: Those businesses receiving funding from the State based on sale taxes reporting and employee counts, may qualify for County funding up to 3% of revenue net of the State award. (Ex. Business X has revenues of \$500,000 (3% amounts to \$15,000) and receives \$10,000 from the State. They would qualify up to \$5,000 from the County.)~~

A motion was made by Commissioner Gaasvig and seconded by Commissioner Lucachick to approve and adopted the suggested language change to the COVID-19 Business Relief Grant Program Policy. Carried 4:0 vote. Commissioner Olson abstained.

Administrator's Report

- Met with staff of newly elected Representative Fischbach on January 27, 2021. Covered a variety of topics including:
 - Health & Human Services Activities & Programs
 - Sovereign Nation Status Updates & continued efforts for Red Lake Nation
 - Veterans Assistance Programs
 - Variety of criminal justice rules, funding and programs
- Jail Update
 - Still continuing to organize and prepare for possible Needs Assessment & Feasibility Study.
 - Will be prepared to make recommendations and update the board in the near future
- Newsletter
 - Have reached out to surrounding Cities for possible newsletter posts of interest to citizens of the County.
- AMC Virtual Legislative Conference: February 18, 2021.
 - Contact Administrator if you wish to be signed up.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Olson will be testifying in front of the House Committee on behalf of the Nameless Coalition regarding homelessness.

Commissioners' Reports

- Commissioner Lucachick mentioned a TSA document he received that was sent to airports with updated, stricter mask requirements at airports.
- Commissioner Sumner attended several regular committee meetings.
- Commissioner Gaasvig attended numerous first quarter meetings.
- Commissioner Anderson reported that SHAK is currently switching to monthly rather than quarterly meetings. Zoom makes this an easy transition.
- Commissioner Olson reported on a brief meeting with Representative Omar, where he discussed homelessness and housing issues.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be February 16, 2021, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:05 p.m. was made by Commissioner Sumner, seconded by Commissioner Gaasvig, and unanimously carried.

Reed Olson,, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
February 16, 2021**

The Beltrami County Board of Commissioners met in regular session on February 16, 2021, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Tony Bellino, resident in Northern Township, address the Board via Zoom, regarding his ongoing issues with County Law Enforcement and the County Attorney's office. Mr. Bellino asked the Board to address the horrible culture in the Sheriff's Office and the misconduct of its employees.

APPROVAL OF AGENDA

No additions or corrections were made to the agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held February 2, 2021, and the Minutes of the Board of Commissioners Regular Meeting held February 2, 2021, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approval of On/Off Sale 3.2 Beer License Application

The Board, by adoption of its Consent Agenda, approved the On/Off Sale 3.2 Beer License Application to Lost Acres Resort LLC, as submitted.

Approval of Resolution of Support for Clearwater River One Watershed One Plan

The Board, by adoption of its Consent Agenda, approved the Resolution of Support for Clearwater River Watershed (43) One Watershed One Plan project:

WHEREAS, the Minnesota Board of Soil and Water Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

WHEREAS, the Counties, tribal governments, and Soil and Water Conservation Districts within the Clearwater River Watershed, as delineated by number 43 in the BWSR One Watershed One Plan Suggested Boundary attached map, have interest in developing a comprehensive watershed management plan for this area.

NOW, THEREFORE, BE IT RESOLVED, that Beltrami County recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

BE IT FURTHER RESOLVED that Beltrami County welcomes the opportunity to collaborate with the Soil and Water Conservation

Districts, tribal governments, and the Counties within the Clearwater River Watershed for watershed-scale planning efforts in the future; and

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates partnering with the Soil and Water Conservation Districts, tribal governments, and Counties within the Clearwater River Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

Approved Human Resources Remodel Project

The Board, by adoption of its Consent Agenda, approved the Facilities Management Project for a remodel in the Human Resources Department, County Administration Building. Project estimated to cost \$32,650 of which Human Resources would pay \$23,600, remaining amount paid from capital improvements fund.

Approved Resolution of Support for Northern Township Application for LRIP Funding

The Board, by adoption of its Consent Agenda, approved the Resolution of support for Northern Township Application for Local Road Improvement Project (LRIP) Funding:

WHEREAS, the MnDOT State Aid for Local Transportation Office is accepting applications for the Local Road Improvement Program

WHEREAS, non-state aid cities and townships can apply for LRIP funding, competing against similar jurisdictions

WHEREAS, non-state aid cities and townships must have a county sponsor

WHEREAS, Northern Township has requested county sponsorship for projects on Winter Sumac Rd and Werner Rd

THEREFORE BE IT RESOLVED, that Beltrami County agrees to act as sponsor for the projects should the township be awarded LRIP funds. Sponsorship includes being the fiscal agent, overall project administration and ensuring the township follows laws, rules and regulations for project development, contracting, and construction.

BE IT FURTHER RESOLVED, that Bruce Hasbargen, Beltrami County Public Works Director is hereby authorized to act as agent on behalf of this sponsoring agency.

BE IT FURTHER RESOLVED, that in the event that Northern Township receives LRIP funding, Beltrami County and Northern Township will enter into a Memorandum of Understanding that further specifies the responsibilities of each agency.

Approved Resolution of Support for Sugar Bush Township Application for LRIP Funding

The Board, by adoption of its Consent Agenda, approved the Resolution of support for Sugar Bush Township Application for Local Road Improvement Project (LRIP) Funding:

WHEREAS, the MnDOT State Aid for Local Transportation Office is accepting applications for the Local Road Improvement Program

WHEREAS, non-state aid cities and townships can apply for LRIP funding, competing against similar jurisdictions

WHEREAS, non-state aid cities and townships must have a county sponsor

WHEREAS, Sugar Bush Township has requested county sponsorship for a project on Maple Beach Ct NE

THEREFORE BE IT RESOLVED, that Beltrami County agrees to act as sponsor for the project should the township be awarded LRIP funds. Sponsorship includes being the fiscal agent, overall project administration and ensuring the township follows laws, rules and regulations for project development, contracting, and construction.

BE IT FURTHER RESOLVED, that Bruce Hasbargen, Beltrami County Public Works Director is hereby authorized to act as agent on behalf of this sponsoring agency.

BE IT FURTHER RESOLVED, that in the event that Sugar Bush Township receives LRIP funding, Beltrami County and Sugar Bush Township will enter into a Memorandum of Understanding that further specifies the responsibilities of each agency.

Approved Resolution of Support for Ten Lake Township Application for LRIP Funding

The Board, by adoption of its Consent Agenda, approved the Resolution of support for Ten Lake Township Application for Local Road Improvement Project (LRIP) Funding:

WHEREAS, the MnDOT State Aid for Local Transportation Office is accepting applications for the Local Road Improvement Program

WHEREAS, non-state aid cities and townships can apply for LRIP funding, competing against similar jurisdictions

WHEREAS, non-state aid cities and townships must have a county sponsor

WHEREAS, Ten Lake Township has requested county sponsorship for projects on Bald Eagle Dr and Williams Rd

THEREFORE BE IT RESOLVED, that Beltrami County agrees to act as sponsor for the projects should the township be awarded LRIP funds. Sponsorship includes being the fiscal agent, overall project administration and ensuring the township follows laws, rules and regulations for project development, contracting, and construction.

BE IT FURTHER RESOLVED, that Bruce Hasbargen, Beltrami County Public Works Director is hereby authorized to act as agent on behalf of this sponsoring agency.

BE IT FURTHER RESOLVED, that in the event that Ten Lake Township receives LRIP funding, Beltrami County and Ten Lake Township will enter into a Memorandum of Understanding that further specifies the responsibilities of each agency.

Approved Resolution of Support for Grant Valley Township Application for LRIP Funding

The Board, by adoption of its Consent Agenda, approved the Resolution of support for Grant Valley Township Application for Local Road Improvement Project (LRIP) Funding:

WHEREAS, the MnDOT State Aid for Local Transportation Office is accepting applications for the Local Road Improvement Program

WHEREAS, non-state aid cities and townships can apply for LRIP funding, competing against similar jurisdictions

WHEREAS, non-state aid cities and townships must have a county sponsor

WHEREAS, Grant Valley Township has requested county sponsorship for projects on Fern Lake Rd

THEREFORE BE IT RESOLVED, that Beltrami County agrees to act as sponsor for the project should the township be awarded LRIP funds. Sponsorship includes being the fiscal agent, overall project administration and ensuring the township follows laws, rules and

regulations for project development, contracting, and construction.

BE IT FURTHER RESOLVED, that Bruce Hasbargen, Beltrami County Public Works Director is hereby authorized to act as agent on behalf of this sponsoring agency.

BE IT FURTHER RESOLVED, that in the event that Grant Valley Township receives LRIP funding, Beltrami County and Grant Valley Township will enter into a Memorandum of Understanding that further specifies the responsibilities of each agency.

Approved Resolution of Support for City of Wilton Application for LRIP Funding

The Board, by adoption of its Consent Agenda, approved the Resolution of support for City of Wilton Application for Local Road Improvement Project (LRIP) Funding:

WHEREAS, the MnDOT State Aid for Local Transportation Office is accepting applications for the Local Road Improvement Program

WHEREAS, non-state aid cities and townships can apply for LRIP funding, competing against similar jurisdictions

WHEREAS, non-state aid cities and townships must have a county sponsor

WHEREAS, the City of Wilton has requested county sponsorship for projects on Stone Lake Rd

THEREFORE BE IT RESOLVED, that Beltrami County agrees to act as sponsor for the project should the City be awarded LRIP funds. Sponsorship includes being the fiscal agent, overall project administration and ensuring the City follows laws, rules and regulations for project development, contracting, and construction.

BE IT FURTHER RESOLVED, that Bruce Hasbargen, Beltrami County Public Works Director is hereby authorized to act as agent on behalf of this sponsoring agency.

BE IT FURTHER RESOLVED, that in the event that the City of Wilton receives LRIP funding, Beltrami County and the City of Wilton will enter into a Memorandum of Understanding that further specifies the responsibilities of each agency.

Approved Consumer Scale Agreement

The Board, by adoption of its Consent Agenda, approved the Consumer Scale Agreement with Norbord Minnesota, Inc., as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

County Veterans Service Officer Transition Plan

As discussed during the Work Session, the Current VSO, Campbell Allison would like to reduce his hours and transition toward retirement no later than the spring of 2022. Due to the long, mandatory credentialing timeframe, it is recommended that the hiring process begin soon.

Impact to Budget:

For FY2021, the County budgeted one Full-Time CVSO and one Full-Time CVSO Trainee starting May 1, 2021. With the process suggested, adjustment to the budget by reducing Mr. Allison's budgeted salary to half time no later than 10/1/2021 and starting the CVSO Trainee as early as April 20th, 2021 at a salary level up to Step 4 resulting in a cost neutral budget.

Commissioners discussed the selection committee makeup during the Work Session, and decided to include two Commissioners (Anderson and Lucachick) on the Committee, along with the County Administrator, Human Resources Director, Current VSO, and two Veteran representatives from the community.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Anderson, to approve the hiring and training process for a new County Veterans Service Officer, establish a 7-member hiring committee and begin the process with a tentative start date of April 20, 2021. Unanimously carried.

Aurora Waaskone Charter School Lease

A new, three year lease was negotiated with Aurora Waaskone Charter School, with several modifications to the current lease.

It was noted during the Work Session, that the lease should include stipulations that the tent be in compliance with the Joint Powers Board, and any other governing body, regulations/requirements.

A motion was made by Commissioner Anderon, and seconded by Commissioner Lucachick, to approve the three year lease with Aurora Waaskone Community of Learners Charter School at the annual rate of \$136,436 for 8,712 sq/ft in the Community Service Center Building. Lease period from July 1, 2021 through June 20, 2024. And also include language stipulating the tent be in compliance with any other local governing body, regulations/requirements. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Lucachick indicate that his meetings have been getting back to more normal functioning.
- Commissioner Sumner reviewed several committee assignments and submitted for the record, a letter addressed to him from Sheriff Ernie Beitel regarding his inquiries of departmental activities, budget, responsibilities and authority. Mr. Sumner stated his offense to the Sheriff's letter.
- Commissioner Olson mentioned the airport authority and KRLS meetings.
- Commissioner Gaasvig indicated that the Fair Board is working on options for holding a 2021 Beltrami County Fair. Also, commented on Solid Waste Committee.
- Commissioner Anderson has been busy with numerous assignments, including Solid Waste Committee and SHAK. He stated that if Commissioners had citizen concerns about COVID 19, they were welcome to get those concerns to him, and he would take back to Cynthia Borgen and the SHAK committee.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be March 2, 2021, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:30 p.m. was made by Commissioner Sumner, seconded by Commissioner Lucachick, and unanimously carried.

Reed Olson,, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
March 2, 2021**

The Beltrami County Board of Commissioners met in regular session on March 2, 2021, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Tony Bellino, resident in Northern Township, address the Board via Zoom, regarding his ongoing issues with County Law Enforcement and the County Attorney's Office. Mr. Bellino stated that the investigation concerning his complaint was NOT an investigation into the actions and conduct of Sheriff's staff, but an investigation on him and his cousin. Mr. Bellino also reiterated his statement, that the County needs a citizen police review board.

APPROVAL OF AGENDA

No corrections or additions were made to the agenda.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Sumner, seconded by Commissioner Lucachick, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held February 16, 2021,

and the Minutes of the Board of Commissioners Regular Meeting held February 16, 2021, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution of Support for Rapid River and Lower Rainy River One Watershed One Plan

The Board, by adoption of its Consent Agenda, approved the Resolution of support for Rapid River and Lower Rainy River Watershed, One Watershed One Plan Project:

WHEREAS, the Minnesota Board of Soil and Water Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

WHEREAS, the counties and soil and water conservation districts within the Rapid River and Lower Rainy River Watersheds, as delineated by number 50 as modified in the BWSR One Watershed One Plan Suggested Boundary attached map, have interest in developing a comprehensive watershed management plan for this area.

NOW, THEREFORE, BE IT RESOLVED, that Beltrami County recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

BE IT FURTHER RESOLVED that Beltrami County welcomes the opportunity to collaborate with the soil and water conservation districts and the counties within the Rapid River and Lower Rainy

River Watershed for watershed-scale planning efforts in the future; and

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates partnering with the soil and water conservation districts and counties within the Rapid River and Lower Rainy River Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

Approved Resolution of Support for Roseau River One Watershed One Plan

The Board, by adoption of its Consent Agenda, approved the Resolution of support for Roseau River Watershed, One Watershed One Plan Project:

WHEREAS, the Minnesota Board of Soil and Water Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

WHEREAS, the Counties, Soil and Water Conservation Districts, and Roseau River Watershed District within the Roseau River Watershed, as delineated by number 46 in the BWSR One Watershed One Plan Suggested Boundary attached map, have interest in developing a comprehensive watershed management plan for this area.

NOW, THEREFORE, BE IT RESOLVED, that Beltrami County recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

BE IT FURTHER RESOLVED that Beltrami County welcomes the opportunity to collaborate with the Soil and Water Conservation Districts, Watershed District, and the Counties within the Roseau River Watershed for watershed-scale planning efforts in the future; and

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates partnering with the Soil and Water Conservation Districts, Watershed District, and Counties within the Roseau River Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

Approved Resolution of Support for Northern Township Application for LRIP Funding

The Board, by adoption of its Consent Agenda, approved the Resolution of Support for Northern Township Application for Local Road Improvement Project (LRIP) Funding:

WHEREAS, the MnDOT State Aid for Local Transportation Office is accepting applications for the Local Road Improvement Program

WHEREAS, non-state aid cities and townships can apply for LRIP funding, competing against similar jurisdictions

WHEREAS, non-state aid cities and townships must have a county sponsor

WHEREAS, Northern Township has requested county sponsorship for a project on Elliot Rd

THEREFORE BE IT RESOLVED, that Beltrami County agrees to act as sponsor for the project should the township be awarded LRIP funds. Sponsorship includes being the fiscal agent, overall project administration and ensuring the township follows laws, rules and regulations for project development, contracting, and construction.

BE IT FURTHER RESOLVED, that Bruce Hasbargen, Beltrami County Public Works Director is hereby authorized to act as agent on behalf of this sponsoring agency.

BE IT FURTHER RESOLVED, that in the event that Northern Township receives LRIP funding, Beltrami County and Northern Township will enter into a Memorandum of Understanding that further specifies the responsibilities of each agency.

Approved Resolution to Seek Special Legislation to Offer Certain Tax-Forfeited Parcels for Private Sale

The Board, by adoption of its Consent Agenda, approved the Resolution seeking special legislation to offer certain tax-forfeited parcels for private sale:

WHEREAS, the Board of Commissioners of Beltrami County, Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and,

WHEREAS, said parcels of land were reviewed by the Beltrami County Board of Commissioners on November 17, 2020 and January 5, 2021 and classified as non-conservation lands as provided for in Minnesota Statutes 282.01;

WHEREAS, said parcels on the proposed list have been examined and wetland/marginal land determinations have been made with regards to same by all appropriate parties in accordance with the requirements of 1991 Laws of Minnesota, Chapter 354, Article 10, Section 9d;

WHEREAS, the Minnesota Department of Natural Resources Sale Review No. 04-21-01 approved for sale parcel #16.00170.00 and has no objection to the sale;

WHEREAS, the Minnesota Department of Natural Resources Sale Review No. 04-21-02 stating a review and approval is not required to proceed with the sale of City of Redby parcels;

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners hereby certify that all parcels of land on the attached list have been reviewed and comply with the provisions of Minnesota Statutes 85.012; 92.461; 282.01, Subd. 8; and 282.018; and other statutes that require withholding of tax-forfeited lands from sale;

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners hereby request Special Legislation from the Minnesota State Legislature for the City of Redby parcels to be offered to Red Lake Nation and the Hagali Township parcel be offered via private sale to the adjoining land owner.

36.00027.00	LOT 6, BLOCK 12, REDBY Sec Twp Rng 19 151 33	Redby Forfeited: 06/18/2012 Map acres: 0.16	Sumner
36.00052.00	LOT 7, BLOCK 16, REDBY	Redby	Sumner

	Sec Twp Rng 20 151 33	Forfeited: 12/06/2006 Map acres: 0.16	
36.00053.00	LOT 8, BLOCK 16, REDBY Sec Twp Rng 20 151 33	Redby Forfeited: 12/06/2006 Map acres: 0.17	Sumner
36.00054.00	LOT 9, BLOCK 16, REDBY Sec Twp Rng 20 151 33	Redby Forfeited: 12/06/2006 Map acres: 0.13	Sumner
36.00055.00	LOTS 10-12, BLOCK 16, REDBY Sec Twp Rng 20 151 33	Redby Forfeited: 12/06/2006 Map acres: 0.45	Sumner
36.00077.00	SOUTHERLY 200 FEET OF VACATED BLOCK 28, PLAT OF REDBY, LESS NORTHERLY 75 FEET OF WESTERLY 150 FEET THEREOF & LESS EASTERLY 170 FEET THEREOF Sec Twp Rng 20 151 33	Redby Forfeited: 12/06/2006 Map acres: 0.48	Sumner
36.00081.00	LOT 4, BLOCK 29, REDBY Sec Twp Rng 20 151 33	Redby Forfeited: 12/22/1987 Map acres: 0.17	Sumner
36.00148.00	LOT 1, BLOCK 62, REDBY Sec Twp Rng 19 151 33	Redby Forfeited: 11/25/2003 Map acres: 0.16	Sumner
16.00170.00 Part of SE¼ SE¼	THE EAST 285.00 FEET OF THE NORTH 55.00 FEET OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER, SECTION 13, TOWNSHIP 149 NORTH, RANGE 32 WEST OF THE FIFTH PRINCIPLE MERIDIAN, BELTRAMI COUNTY, MINNESOTA Sec Twp Rng 13 149 32	Hagali Township Forfeited: Unknown Map acres: 0.36	Anderson

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

County Veterans Service Officer Hiring Committee

The hiring committee has made the following recommendations for Board approval:

Voting Committee Members: Commissioners Anderson and Lucachick, Bruce Malterud (Veteran, representing pre 1975 service), Curtis Anderson (Veteran, representing post 1975 service) and Brian Ophus (Veteran, representing post 1975 service).

Technical Advisors: County Administrator, Tom Barry, Human Resources Director, Linda Tran, Jeff Burth (MDVA Regional Director) and Current VSO, Campbell Allison.

During the Work Session today, the Commissioners agreed to move the County Administrator to a voting committee member position.

A motion was made by Commissioner Lucachick and seconded by Commissioner Gaasvig, to approve the Veterans Service Office hiring committee voting members to: Commissioners Anderson and Lucachick, Administrator Tom Barry, Bruce Malterud (Veteran, representing pre 1975 service), Curtis Anderson (Veteran, representing post 1975 service) and Brian Ophus (Veteran, representing post 1975 service). Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Lucachick reported on Airport Authority and an issue he is helping deal with a private land owner.
- Commissioner Sumner reported on AMC meeting and committee assignments.
- Commissioner Gaasvig reported that the Cass Lake Fires association has hired a new Fire Chief.
- Commissioner Anderson invited members of the Board to an upcoming Web-X meeting with PrimeWest/PrimeHealth.
- Commissioner Olson reported on a very busy meeting schedule. Also noted that the City of Bemidji is putting together a citizen police advisory committee.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be March 16, 2021, in the Board Room of the County Administration Building.

Commissioner Gaasvig will take the March 10 Management Team meeting and Commissioner Lucachick will do April 14.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:20 p.m. was made by Commissioner Lucachick, seconded by Commissioner Sumner, and unanimously carried.

Reed Olson,, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
March 16, 2021**

The Beltrami County Board of Commissioners met in regular session on March 16, 2021, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:00 p.m. Commissioners Jim Lucachick, Tim Sumner and Craig Gaasvig were present. Commissioner Richard Anderson was absent.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Tony Bellino, resident in Northern Township addressed the Board. Mr. Bellino stated his frustration with the Work Session Agenda item that mentioned him by name, yet he was unable to speak to the Board. He also stated that he has had good conversations with Chief Deputy Walton and that they have agreed to disagree on the findings in Deputy Walton's report. The Deputy and Mr. Bellino will be meeting at a later date to go over the report together and Mr. Bellino will be reporting back to the Board.

APPROVAL OF AGENDA

No additions or corrections were made to the agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Sumner, seconded by Commissioner Lucachick, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held March 2, 2021, and

the Minutes of the Board of Commissioners Regular Meeting held March 2, 2021, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution for Sponsorship of Recreational Trail Permits

The Board, by adoption of its Consent Agenda, approved the Resolution for Sponsorship of Recreational Trail Permits:

Whereas, Beltrami County desires to maintain recreational trails for the enjoyment of the public and will serve as sponsor of various recreational trails that are part of the State of Minnesota Grant In Aid System,

Whereas, the 2022 Minnesota Trails Assistance Program Grant Application has been prepared with Beltrami County as sponsor of the following existing trails:

- Beltrami County Trails - Cross-country Ski
- Blackduck Stumpjumpers - Northland Trail
- Fourtown Grygla Sportsman's Club - Fourtown Grygla OHV
- Fourtown Grygla Sportsman's Club - Fourtown Grygla Snowmobile Trails
- Lost River Trails, Inc. - Lost River Trails
- North Country Snowmobile Club - North Country Trails
- Timber Riders ATV Club - Timber Trails
- Northwoods Riders OHV Club - Wilton Trail NW

THEREFORE BE IT RESOLVED that Beltrami County agrees to act as the local sponsor for the application made by each club for funding with the State of Minnesota Grant in Aid System,

BE IT FURTHER RESOLVED that Beltrami County agrees to sponsor said trails at no cost to the county for the period of July 1, 2021 to June 30, 2022 and the Beltrami County Auditor-Treasurer is authorized to serve as fiscal agent on behalf of the local unit of government.

Approved Joint Powers Agreement to Participate in MN Human Trafficking Investigators Task Force

The Board, by adoption of its Consent Agenda, approved the amended Joint Powers Agreement with the State of MN, Department of Public

Safety, Bureau of Criminal Apprehension to work together to investigate and prosecute human trafficking and sexual exploitation of children as a part of participation in the Minnesota Human Trafficking Investigators Task Force MNHITF).

Approved the Health & Human Services Contract for The Father Project

The Board, by adoption of its Consent Agenda, approved continuation of the contract with St. Joseph's Hospital in Park Rapids to allow The Father Project to serve NFIP/DWP recipients.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Monarch Butterfly Conservation

Highway Engineer, Bruce Hasbargen, presented information regarding the Monarch Butterfly and the impact to the Beltrami County Highway Department. The Monarch Butterfly is being considering for listing under the Federal Endangered Species Act. Last December the USFW announced that it was "warranted but precluded" which means the Monarch meets the criteria but the agency lacks the resources to follow thru with listing it at this time.

Last April, a Candidate Conservation Agreement with Assurances (CCAA) was approved. This agreement is voluntary. Landowners such as road authorities commit to certain conservation actions on a small portion of land and in return are not required to implement additional actions if or when the Monarch is listed. If the Monarch gets listed federal regulations would likely impact road construction and maintenance, for example requiring permits to work in any area that is considered Monarch habitat (road ditches).

The CCAA requirement would be for entities to enroll 5% of their adopted acres into maintained habitat for the Monarch Butterfly. This would be about 400 acres for Beltrami County. (5% of apx. 7500 acres).

Multiple counties have prepared applications and presented their findings. In short they all recommended doing the CCAA. To help keep costs down for the County, Brent Rud, SWCD Director has agreed to assist with drafting the plan, which will provide cost savings over hiring an outside firm to assist in the process.

Highway Engineer, Bruce Hasbargen, is asking for consensus to proceed with drafting the CCAA application.

Members have agreed to proceed with the CCAA Application process.

AMC Appointments & Delegates

Each year Counties must appoint at least one commissioner or county official to each of the five AMC policy committees. Individuals may not serve as a voting member on more than one policy committee. Counties must also designate voting delegates who are permitted to cast votes on behalf of the County during official AMC meetings/business. The Board has already established which members will serve on the various AMC Policy committees but has not appointed the County Administrator to the Transportation & Infrastructure Policy Committee (replacing Kay Mack) or formally appoint voting delegates.

A motion was made by Commissioner Sumner, and seconded by Commissioner Lucachick to approve the Policy Committee Assignments and AMC Voting Delegate Appointments with two modifications:

- Environmental & Natural Resources - Tim Sumner
- General Government - Reed Olson
- Health & Human Services - Richard Anderson
- Public Safety - Tom Barry
- Transportation & Infrastructure - Bruce Hasbargen

AMC Voting Delegate Appointments:

- Tim Sumner
- Reed Olson
- Richard Anderson
- Craig Gaasvig
- Jim Lucachick
- Tom Barry
- JoDee Treat
- Bruce Hasbargen

Motion carried unanimously.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Sumner commented on his hopes that the American Rescue Plan is beneficial to the County and its citizens.

Commissioners' Reports

- Commissioner Lucachick commented on several committee activities, including the Airport Authority and Greater Bemidji.
- Commissioner Sumner noted his support of the NWJC and its activities and commented on a busy AMC schedule.
- Commissioner Gaasvig updated the board on several committees, including the Fair Board; which as indicated that there will be a fair in some form for 2021.
- Commissioner Olson spoke extensively about the KRLS library board activities and working on plans to utilize a large budget surplus.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be April 6, 2021, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:52 p.m. was made by Commissioner Lucachick, seconded by Commissioner Sumner, and unanimously carried.

Reed Olson,, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY DITCH AUTHORITY
March 16, 2021**

The Beltrami County Ditch Authority Board met in special session on March 16, 2021, at 6:00 pm, in the County Board Room, County Administration Building, Bemidji, Minnesota.

Present were Chairman Reed Olson, Board members Jim Lucachick, Tim Sumner and Craig Gaasvig. Absent was Richard Anderson.

REGULAR AGENDA

Public Hearing: Judicial Ditch #32

Highway Engineer, Bruce Hasbargen, opened the meeting with a review of the current situation with Ditch #32, an active ditch system, consisting of the Mud River, above 5 miles long and located off Puposky Lake. There has been no activity on the system until 2017 when the DNR did maintenance on the first 2500 ft. coming out of Puposky Lake. A meeting was held with beneficiaries and it was determined that they wanted to abandon the ditch.

County Engineer's recommendation is for partial abandonment, due to the fact that the DNR feels that 2500 feet of ditch has required maintenance. It was also noted that the DNR did pay for the 2017 work and did not pass the expense on to the landowners.

Mr. Olson opened the Public Hearing at 6:08 pm.

- Andrew Thul of Puposky addressed the Ditch Authority with questions as to why they could not abandon the entire ditch system and the fact that there may be future unknown costs to the beneficiary landowners.
- Engineer Hasbargen clarified that the reason for partial abandonment would be because the DNR has stated that there is public benefit in maintaining the 2500 feet coming out of Puposky Lake in maintaining the lake elevation.

Mr. Olson closed the Public Hearing at 6:22 pm.

A motion was made by Board Member Jim Lucachick, and seconded by Board Member Craig Gaasvig, to proceed with partial abandonment of Judicial Ditch #32. Unanimously carried.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:24 p.m. was made by Board Member Gaasvig, seconded by Board Member Lucachick, and unanimously carried.

Reed Olson, Board Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
April 6, 2021**

The Beltrami County Board of Commissioners met in regular session on April 6, 2021, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Tim Sumner and Craig Gaasvig were present. Commissioner Jim Lucachick was absent.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Tony Bellino, resident in Northern Township addressed the Board. Mr. Bellino again stated his frustration with the Sheriff's Office, Attorney's Office and County Board. He did however, mention some positive results from his efforts and is hoping for further consideration and changes.
- Nancy Beauleau, resident in Sugar Bush Township, addressed the Board regarding Treaty Rights, concerns over Enbridge pipeline, Beltrami County Sheriff's Office spending on riot gear and training. All of these issues affect the earth, the water and the relationships between native and non-native people.
- Several other individuals, from various locations outside Beltrami County also spoke to the issues around Line 3 pipeline, contamination of water and the earth and the relationships between local government and tribal communities.

APPROVAL OF AGENDA

No additions or corrections were made to the Agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Sumner, seconded by Commissioner Gaasvig, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held March 16, 2021, and the Minutes of the Board of Commissioners Regular Meeting held March 16, 2021, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Bids for SAP 004-622-026

The Board, by adoption of its Consent Agenda, approved the bid award to the lowest responsible bidder for project SAP 004-622-026: Grading and Base on CSAH 22 from CR 307 east to Reiersen Construction in the amount of \$467,364.17, as submitted.

Approved Bids for SAP 004-070-032

The Board, by adoption of its Consent Agenda, approved the bid award to the lowest responsible bidder for project SAP 004-070-032: Edge line and center line rumbles to Surface Preparation Technologies in the amount of \$37,558.24, as submitted.

Approved Bids for SAP 004-030-011

The Board, by adoption of its Consent Agenda, approved the bid award to the lowest responsible bidder for project SAP 004-030-011: Bituminous Seal Coat County Wide, to Asphalt Surface Technologies in the amount of \$658,449.83, as submitted.

Approved Bids for SAP 004-623-028

The Board, by adoption of its Consent Agenda, approved the bid award to the lowest responsible bidder for project SAP 004-623-028: Mill & Overlay, to Knife River Materials in the amount of \$1,042,529.43, as submitted.

Approved Bids for SAP 004-627-004

The Board, by adoption of its Consent Agenda, approved the bid award to the lowest responsible bidder for project SAP 004-627-004: Mill & Overlay, to Knife River Materials in the amount of \$359,996.82, as submitted.

Approved Resolution for DNR Review of Proposed Tax-Forfeited Land Sale Parcel

The Board, by adoption of its Consent Agenda, approved the Resolution for DNR Review of Proposed Tax-Forfeited Land Sale Parcel:

WHEREAS, the Board of Commissioners of Beltrami County, Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and,

WHEREAS, said parcels of land have been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation lands as provided for in Minnesota Statutes 282.01;

WHEREAS, said parcels on the proposed list have been examined and wetland/marginal land determinations have been made with regards to same by all appropriate parties in accordance with the requirements of 1991 Laws of Minnesota, Chapter 354, Article 10, Section 9d;

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners hereby certify that the parcel of land on the attached list has been reviewed and comply with the provisions of Minnesota Statutes 85.012; 92.461; 282.01, Subd. 8; and 282.018; and other statutes that require withholding of tax-forfeited lands from sale;

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners hereby request a review from the Minnesota Department of Natural Resources for the sale of said lands of said lands and, after review, request Special Legislation from the Minnesota State Legislature for the private sale of this parcel to resolve an encroachment situation.

Parcel	Legal Description	Township, Comments	Commissioner
Portion of 45.00258.00 House, Deck & Septic	Part of GL3 Sec Twp Rng 31 148 31	Taylor Township Forfeited: 7/1/1942 Map acres: 0.15	Gaasvig

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Highway Summer Laborers

Highway Engineer, Bruce Hasbargen is seeking approval to hire two additional seasonal staff this summer to address noxious weeds in the Chippewa National Forest/LLBO Reservation area. The CNFS recently allocated \$12,000 for this work.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gassvig, to authorize and fill two additional Highway Laborer Positions to address noxious weeds in the Chippewa National Forest/LLBO Reservation Area. Unanimously approved.

Veterans Service Officer Hiring Recommendation

Nine finalists were interviewed by the eight member Hiring Committee. The Committee is recommending that the Board consider Shane Gustafson for the position.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to approve the recommended hire of Shane Gustafson to fill the Veterans Service Officer Position. Unanimously carried.

Jail Project Recommendations

A motion was made by Commissioner Sumner, and seconded by Commissioner Gaasvig to, to approve all committee appointments recommended, in addition to the following:

1. Approve the number, type and relationship of committees
2. Approve committee composition and appoint four committees
 1. Jail Steering Committee - with the Commissioner appointments of Anderson and Sumner and the replacement of Citizen appointment of Ron Otterstad to Joe Vene.
 2. Design and Operations Advisory Committee - with the Commissioner appointment of Lucachick and the Consulting Architect yet to be determined.
 3. Programming Advisory Committee - with the appointment of Commissioner Olson.
 4. Finance Advisory Committee - with the appointment of Commissioner Gaasvig.
3. Approve hiring a project consultant and authorize the County Administrator to develop and issue an RFP for professional services

4. Approve the commissioning of a Jail Feasibility/Needs assessment and authorize the County Administrator to develop and issue an RFP for professional Services.
Motion unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Gaasvig reiterated the importance of the Board communicating with Legislators regarding the Enbridge Tax Appeal.
- Commissioner Sumner requested an update on the Veterans Home Project

Commissioners' Reports

- Commissioner Sumner updated on various committees.
- Commissioner Gaasvig mentioned HRDC committee is working on the process for filling Tim Flathers position upon his retirement.
- Commissioner Anderson provided updates on SHAK and PrimeWest committees.
- Commissioner Olson thanked Scotty Allison, Joe Vene and Jim Lucachick for their work on the Veterans Home project.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be April 20, 2021, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:04 p.m. was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

Reed Olson, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
April 20, 2021**

The Beltrami County Board of Commissioners met in regular session on April 20, 2021, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Olson wished Minneapolis peace in light of the guilty verdict in the Derek Chauvin case and also recognized Walter Mondale's passing.

CITIZENS ADDRESSING THE BOARD

- Nancy Beaulieu discussed the Northern MN Scenario Planning Project taking place in Beltrami County. She encouraged County Board members to participate and engage in the future planning.

APPROVAL OF AGENDA

The following item was added to the Regular Agenda:

- Approval to sign the Public Health Grant.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Sumner, seconded by Commissioner Lucachick, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held April 6, 2021, and the Minutes of the Board of Commissioners Regular Meeting held April 6, 2021, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approval of Resolution to Repurchase Forfeited Property

The Board, by adoption of its Consent Agenda, approved the Resolution and Application for Repurchase of forfeited lands made for parcel 80.03642.00 located within the City of Bemidji:

Whereas, Minnesota Statute 281.174 requires real estate property delinquent three years to be forfeited to the State of Minnesota;

Whereas, The property owner was delinquent three years on property tax payments;

Whereas, The Beltrami County Auditor-Treasurer's Office followed Minnesota Statute regarding required notifications and worked with the property owner to resolve the delinquency;

Whereas Efforts were unsuccessful and the properties forfeited to the State of Minnesota on October 26, 2020;

Whereas Minnesota Statute 282.241 allows for repurchase of forfeited properties during the year following the date of forfeiture, and in any case only after the adoption of a resolution by the board of county commissioners determining that by repurchase undue hardship... resulting from the forfeiture will be corrected;

Whereas, the mortgage holder of the property has made an application for repurchase, and has agreed to pay in full the aggregate sum of delinquent taxes and assessments together with penalties, costs and fees, with interest at the rate fixed by law for the respective years computed to the date of repurchase from the time such taxes and assessment became delinquent, and also the

sum of all taxes and assessments with penalties, fees and costs, with interest at the rate fixed by law for the respective years to the date of repurchase from the time such taxes and assessments would have been delinquent that would have been levied and assessed against such parcel between the date of forfeiture and the date of repurchase, all due and to be computed as set out in said Minnesota Statute Section 282.251.

Whereas, The Beltrami County Board of Commissioners reviewed the application for repurchase and determined that allowing the repurchase will correct an undue hardship.

THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby determine that the repurchase will correct and undue hardship, and approves the Application for Repurchase of Forfeited Lands.

Approved Application for Wine/Strong Beer

The Board, by adoption of its Consent Agenda, approved the Application for Wine/Strong Beer from Kitchi Landing Resort.

Approved Resolution for Design of Pedestrian Bridge

The Board, by adoption of its Consent Agenda, approved the Resolution for an Agency Agreement for Project SP 004-060-001 design of a pedestrian bridge along CSAH 39 over the Mississippi River:

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the Beltrami County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Chairman and the Administrator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Amendment #2 to Minnesota Department of Transportation Agency Agreement No. 1003013", a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Approved Final Pay Voucher for SAP 004-622-022

The Board, by adoption of its Consent Agenda, approved the Final Pay Voucher on Project SAP 004-622-022 - Bridge Replacement over Turtle River, to M & K Bridge Construction in the amount of \$47,467.16, as submitted.

Approved Land Sale Resolution:

The Board, by adoption of its Consent Agenda, approved the Land Sale Resolution to accept parcel appraisals and set land sale date:

WHEREAS, Chapter 282.01 to 282.12, Minnesota Statutes 1941, as amended, provides for the classification and sale of such lands forfeited to the State for delinquent taxes, and whereas such classification has been made by the County Board and the classification and sale have been reviewed by the Town Board of the town or by the governing body of the municipality in which they lie in so far as the lands located within said town or municipality are concerned; and,

WHEREAS, The County Board will provide appraisal of such lands as provided by law, and a list of such lands will be filed with the County Auditor for the purpose of offering such lands for sale at not less than their appraised value; and,

WHEREAS, All parcels have been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation lands as provided for in Minnesota Statutes 282.01;

WHEREAS, Said parcels have been reviewed for sale by the Minnesota Department of Natural Resources, township and/or cities and,

WHEREAS, All the parcels are being offered for the first time or have been offered and not sold at previous land sales, and have now been re-appraised, and

WHEREAS, The County Board is by law designated with authority to provide for the sale of such lands on terms and whereas the County Board has considered the advisability of selling on terms and has considered the accessibility of such lands, their proximity to existing public improvements and the effect of their sale and occupancy on the public burdens; and,

NOW, THEREFORE, BE IT RESOLVED, Those parcels shall be sold on the following terms, to-wit: That all sales shall be paid in full in cash by 4:30 pm on Wednesday June 9, 2021. Parcels with a bid up value of \$25,000 or greater shall be sold on the following terms, to-wit: submission of 1% of the final sale amount as a bid guarantee by 4:30 pm on Wednesday June 9, 2021 and, that all sales shall be paid in full in cash by 4:30 pm on July 6, 2021. Special assessments and the appraised price of any standing timber or timber products must be paid for in cash at the time of the sale; and in the case any parcel of land bearing standing timber or timber products is sold at auction for more than the appraised value, the amount bid in excess of the appraised value shall be allocated between the land and the timber in proportion to the respective original appraised values thereof.

BE IT FURTHER RESOLVED, That all purchasers of land shall pay 3 percent surcharge of the total sale price to be paid into the state assurance account as provided by Chapter 383, Laws of 1969, a state deed fee of \$25.00, a deed filing fee of \$46.00, and a state deed tax equal to the greater of \$1.65 or 0.33% of the basic sale price.

BE IT FURTHER RESOLVED, That where any lands herein offered for sale do not adjoin or are not located on a suitable legally established and maintained public highway or road, the township wherein said lands may be located, nor any other municipality shall not for a period of five years be obligated to the establishment, construction or additional maintenance of any public roads or the expenditure of any public funds for the benefit of the owner or occupant of any lands herein purchased by reason of the ownership or occupancy of any of this land; provided further, that nothing herein shall be construed to create any obligation, directly or indirectly, on the part of any municipality for the expenditure of any money for the benefit of said parcel after the expiration of said five-year period. Responsibility for determining boundary lines of parcels purchased rests with the purchaser.

BE IT FURTHER RESOLVED, That the right is reserved in the interest of the public to withdraw from sale, any parcel, at any time prior to its sale.

BE IT FURTHER RESOLVED, That all lands sold hereunder are sold subject to any ordinances adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements, and subject to all flowage rights, and

BE IT FURTHER RESOLVED, That a notice of sale of such lands to be given by publication in the official newspaper of the County, as provided by law, that the County Auditor of Beltrami County offer such parcels of land for sale in the order in which they appear in said notice of sale and that such sales to be to the highest bidder, but not for less than the appraised value and that such sale of eleven parcels shall be held at a public oral auction on **June 4, 2021 at 10:00 a.m.** at the Beltrami County Fairgrounds Grandstand, 7223 Fairgrounds Road NW, Bemidji, MN 56601. One parcel will be sold via sealed bid auction on **June 4, 2021 at 1:00 p.m.** at the Beltrami County Natural Resource Department, 701 Minnesota Ave. NW, Suite 234, Bemidji, MN 56601.

June 4, 2021 Public Oral Auction at 10:00 a.m.				
Parcel #	Legal Description	Twp, Comments	Appraised Value	Radon Statement
09.00460.00 House & Outbuildings 13230 Centerline Rd. NW Pinewood	LOTS 9-15, BLOCK 1, PINEWOOD Sec Twp Rng 33 148 35 *Subject to Highway Dept. ROW easement	Buzzle Township Forfeited: 10-26-2020 Map acres: 0.52	Before assessments: \$710.00 Est. Market Value: \$78,600.00 After assessments: \$0 Min. Bid Price: \$75,000.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
80.01290.00 House 812 Irvine Ave. NW Bemidji	SUBDIVISION OF OUTLOTS "A" AND "B" IN FIRST ADDITION, "A" AND "B" IN SECOND ADDITION TO BEMIDJI LOTS 17 & 18, BLOCK B, 1ST ADDITION Sec Twp Rng 09 146 33	City of Bemidji Forfeited: 10-26-2020 Map acres: 0.11	Before assessments: \$2,280.08 Est. Market Value: \$6,500.00 After assessments: \$0 Min. Bid Price: \$1,500.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
80.01326.00 House & Garage 1109 Beltrami Ave. NW Bemidji	LOTS 9 & 10, BLOCK 3, SECOND ADDITION TO BEMIDJI Sec Twp Rng 09 146 33	City of Bemidji Forfeited: 10-26-2020 Map acres: 0.16	Before assessments: \$1,201.71 Est. Market Value: \$8,400.00 After assessments: \$0 Min. Bid Price: \$5,000.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
80.03642.00 House & Outbuilding 414 Central Ave. SE Nymore	LOT 6, BLOCK 15, NYMORE Sec Twp Rng 15 146 33	City of Bemidji Forfeited: 10-26-2020 Map acres: 0.13	Before assessments: \$1,785.50 Est. Market Value: \$48,700.00 After assessments: \$0 Min. Bid Price: \$45,000.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
80.03655.01 House & Outbuilding 916 3 rd St. SE Nymore	LOT 5, BLOCK 2, FIRST ADDITION TO NYMORE Sec Twp Rng 15 146 33	City of Bemidji Forfeited: 10-26-2020 Map acres: 0.12	Before assessments: \$2,746.62 Est. Market Value: \$14,500.00 After assessments: \$0 Min. Bid Price: \$14,500.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
83.00217.00 House & Garage 268 Main Street W, Kelliher	LOT 4 LESS THE SOUTH HALF THEREOF, BLOCK 2, FIRST ADD TO KELLIHER Sec Twp Rng 35 152 30	City of Kelliher Forfeited: 10-26-2020 Map acres: 0.48	Before assessments: \$710.00 Est. Market Value: \$19,600.00 After assessments: \$0 Min. Bid Price: \$18,500.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
Parcel #	Legal Description	Twp, Comments	Values	

<p>40.00318.02</p>	<p>THAT PART OF LOT 3 DESCRIBED AS FOLLOWS: COMMENCING AT THE SE CORNER OF SAID LOT 3, THENCE NORTH 89°12'41" WEST ALONG THE SOUTH LINE THEREOF, DISTANCE OF 1861.16 FEET TO THE POINT OF BEGINNING OF THE PARCEL TO BE DESCRIBED, THENCE NORTH 89°12'41" WEST ALONG SAID SOUTH LINE A DISTANCE OF 200 FEET, THENCE NORTH 00°20'28" EAST, DISTANCE OF 142.02 FEET MORE OR LESS TO IT'S INTERSECTION WITH THE SHORELINE OF UPPER RED LAKE, THENCE EASTERLY ALONG SAID SHORELINE A DISTANCE OF 200 FEET MORE OR LESS TO IT'S INTERSECTION WITH A LINE THAT BEARS NORTH 00°20'28" EAST FROM THE POINT OF BEGINNING, THENCE SOUTH 00°20'28" WEST, DISTANCE OF 137.78 FEET MORE OR LESS TO THE POINT OF BEGINNING.</p> <p>Sec Twp Rng 13 153 32</p>	<p>Shotley Township Forfeited: 06-14-2016 Calculated acres: .7</p>	<p>Before assmts: \$63.00 Est. Market Value: \$17,000.00 After assmts: \$0.00 Min. Bid Price: \$6,000.00</p>
<p>80.02057.00 and 80.02058.00 Will sell together.</p>	<p>CARSON'S ADD. TO BEMIDJI LOT-006 BLOCK-011 N 95' AND S 50'</p> <p>Sec Twp Rng 08 146 33</p>	<p>City of Bemidji Forfeited: 06-14-2016 Map acres: .17</p>	<p>Before assessments: \$9,330.36 Est. Market Value: \$5,100.00 After assessments: \$0 Min. Bid Price: \$4,500.00</p>
<p>81.00368.00</p>	<p>BROWN'S SUBDIVISION LOT-001 BLOCK-001 1.00 AC & LOTS 2 & 3 & LOTS 1-4 BLOCK 3 & LOTS 1-3 BLOCK 4</p> <p>Sec Twp Rng 18 149 30</p>	<p>City of Blackduck Forfeited: 06-09-2015 Map acres: 1.36</p>	<p>Before assessments: \$0.00 Est. Market Value: \$7,900.00 After assessments: \$0.00 Min. Bid Price: \$7,000.00</p>
<p>81.00454.00</p>	<p>STELMACH'S ADDITION LOT-008 BLOCK-005 & LOTS 9 & 10</p> <p>Sec Twp Rng 18 149 30</p>	<p>City of Blackduck Forfeited: 06-09-2015 Map acres: 0.71</p>	<p>Before assessments: \$0.00 Est. Market Value: \$3,200.00 After assessments: \$0.00 Min. Bid Price: \$2,750.00</p>
<p>85.00214.00 458 Main Street E, Tenstrike</p>	<p>LOTS 18-20, BLOCK 4, HARDWOOD</p> <p>Sec Twp Rng 18 149 30</p>	<p>City of Tenstrike Forfeited: 10-29-2020 Map acres: 0.24</p>	<p>Before assessments: \$0.00 Est. Market Value: \$1,100.00 After assessments: \$0.00 Min. Bid Price: \$1,000.00</p>
<p>Part of 16.00170.00</p>	<p>THE EAST 285.00 FEET OF THE NORTH 55.00 FEET OF THE SW 1/4 OF THE SE 1/4, SECTION 13, TOWNSHIP 149 NORTH, RANGE 32 WEST OF THE FIFTH PRINCIPLE MERIDIAN</p> <p>Sec Twp Rng 13 149 32</p>	<p>Hagali Township Forfeited: 3-18-1938 Map acres: 0.36</p>	<p>Before assessments: \$0.00 Est. Market Value: \$500.00 After assessments: \$0.00 Min. Bid Price: \$500.00</p>

Approved Resolution for MN Trail Riders Association Grant

The Board, by adoption of its Consent Agenda, approved the Resolution to accept the 2021 Minnesota Trail Riders Association Grant in the amount of \$3,000:

WHEREAS, Beltrami County developed and adopted the Recreation Trails Plan in April 2006 and the Recreation Facilities Plan in January 2008 that provides the County with a long term vision for recreation and trail management;

WHEREAS, the County supports recreational activities at Grant Creek Horse Camp through the management, maintenance, and the upkeep of this area;

WHEREAS, the NRM Department with assistance from the volunteer group at Grant Creek Horse Camp has been awarded with a grant for \$3,000 from the Minnesota Trail Riders Association to help with improvements and maintenance at Grant Creek Horse Camp and the surrounding trails. This grant will be used to improve signage on the trails, maintain the manure pit at camp, repair and place sand under the existing tie lines, and place gravel in camp to improve the access roads;

NOW, THEREFORE, BE IT RESOLVED, the Beltrami County Board of Commissioners authorizes the NRM Department to accept \$3,000 grant from the Minnesota Trail Riders Association for improvements and maintenance at Grant Creek Horse Camp.

BE IT FURTHER RESOLVED, Beltrami County names the fiscal agent for this project as:

JoDee Treat
Beltrami County Auditor/Treasurer
701 Minnesota Ave NW
Bemidji, MN 56601

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Approval to Sign Public Health Grant

A motion was made by Commissioner Sumner and seconded by Commissioner Lucachick, to approve acceptance of the Federal Public Health Grant and authorizes the Board Chair to sign. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None

Commissioners' Reports

- Commissioner Anderson talked about BASC and the 100 Cups of Coffee Project. Report and update will be Via Zoom April 27 and May 5
- Commissioner Gaasvig reported plans for the County Fair are moving forward. Solid Waste Committee is reporting recycling prices are going up.
- Commissioner Sumner reported on AMC, they will begin in-person meetings in the spring. NWJC spring feast coming up.
- Commissioner Lucachick requested legal advice from Attorney Hanson on how Commissioners should respond to Mr. Bellino.

Attorney Hanson stated that the Board's only obligation is to listen. There is no legal requirement to answer any questions. The Board has no power over hiring/firing county employees. The County must follow proper process including union contracts and the personnel manual.

- Commissioner Olson was invited to attend a meeting by the Commissioner of Corrections to discuss reintegration of prison inmates.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be May 4, 2021, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:30 p.m. was made by Commissioner Lucachick, seconded by Commissioner Anderson, and unanimously carried.

Reed Olson,, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
May 4, 2021**

The Beltrami County Board of Commissioners met in regular session on May 4, 2021, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Tony Bellino, resident in Northern Township addressed the Board. Mr. Bellino commented on his two prior unanswered questions: 1) Citizen Oversight Committee for law enforcement 2) Investigation into law enforcement actions in his case.

Mr. Bellino is recommending several Policy discussions:

- Handling of Tips and confidentiality of citizens
- Body cameras - should be on and kept on
- Accuracy validation of Deputy reports
- Abusive behavior/abuse of authority by law enforcement
- Conflict of interest guidelines

He suggested finding ways to empower good behavior.

APPROVAL OF AGENDA

The following item was added to the Regular Agenda:

- COVID Quarantine Leave Program

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gaasvig, seconded by Commissioner Lucachick, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held April 20, 2021, and the Minutes of the Board of Commissioners Regular Meeting held April 20, 2021, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Avenu Tax and CAMA Contract Extensions

The Board, by adoption of its Consent Agenda, approved the Avenu Tax and CAMA Contract Extensions through 2023, as submitted.

Approved Easement for Road Improvements

The Board, by adoption of its Consent Agenda, approved the Beltrami County Highway Department Easement for Road Improvements in the City of Tenstrike, as submitted.

Approved Bid Award for SAP 004-636-010 & SAP 004-636-011

The Board, by adoption of its Consent Agenda, approved the bid award to the lowest responsible bidder, Gladen Construction, for projects SAP 004-636-010 & SAP 004-636-011, two bridges on CSAH 36, in the amount of \$603,162.05.

Approved Bid Award for CP 004-021-001

The Board, by adoption of its Consent Agenda, approved the bid award to the lowest responsible bidder, Knife River Materials, for project CP 004-021-001, furnish and apply dust control, in the amount of \$490,600.00.

Approved Resolution and Grant Agreement for Local Bridge Replacement Program

The Board, by adoption of its Consent Agenda, approved the Resolution for agreement to State Transportation Fund, Local Bridge Replacement Program Grant Terms and Conditions SAP 004-636-010 & SAP 004-636-011:

WHEREAS, Beltrami County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation

Fund for construction of Bridge No. 04J15 and Bridge No. 04J14;
and

WHEREAS, the Commissioner of Transportation has given notice that
funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be
\$264,588.53 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Beltrami County does hereby
agree to the terms and conditions of the grant consistent with
Minnesota Statutes, section 174.50, and will pay any additional
amount by which the cost exceeds the estimate, and will return to
the Minnesota State Transportation Fund any amount appropriated
for the bridge but not required. The proper county officers are
authorized to execute a grant agreement and any amendments thereto
with the Commissioner of Transportation concerning the above-
referenced grant.

Approved Jail Food Service Management Agreement

The Board, by adoption of its Consent Agenda, approved renewal and
amendment to the Food Service Management Agreement with Summit
Food Services, LLC for June 1, 2021 through May 31, 2022, as
submitted.

Approved Resolution Proclaiming National Correctional Officers
Employees Week

The Board, by adoption of its Consent Agenda, approved the
resolution proclaiming National Correctional Officers and
Employees Week and supporting the goals and ideals and honoring
their service:

WHEREAS, the operation of correctional facilities represents a
crucial component of the criminal justice system of Beltrami
County;

WHEREAS, correctional personnel play a vital role in protection
the right of the public and be safeguarded from criminal activity;

WHEREAS, correctional personnel are responsible for the care,
custody, and dignity of the human beings charged to their care;

WHEREAS, correctional personnel work under demanding circumstances
and face danger in their daily work lives;
and

WHEREAS, the first week of May is recognized as national
Correctional Officers and Employees week:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the County of Beltrami hereby proclaims the week of May2-8, 2021 as "National Correctional Officers and Employees Week" and supports the goals, ideals, and honors all correctional officers and employees for their service to their communities and State, and to the Nation.

Approved 2021 Commercial Haulers Application

The Board, by adoption of its Consent Agenda, approved the 2021 Commercial Haulers Application submitted by Wagner Plumbing and Heating, as submitted.

Approved Health & Human Services MDH COVID-19 Federal Vaccine Grant

The Board, by adoption of its Consent Agenda, approved the MDH Contract for COVID-19 Federal Vaccine Grant in the amount of \$435,012, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Job Evaluation Rating for GIS/Survey Support Tech

Human Resources Director, Linda Tran, presented the job evaluation rating for GIS/Survey Support Technician. The evaluation provided for a change in the name of the position from Office Support Technician, and placed it in pay grade 5 from pay grade 3.

A motion was made by Commissioner Anderson, and seconded by Commissioner Lucachick, to approve the Job Evaluation rating for GIS/Survey Support Technician and placing it in pay grade 5. Unanimously carried.

Citizen Volunteer Proclamation

A motion was made by Commissioner Sumner, and seconded by Commissioner Anderson, to proclaim May 4, 2021 as COVID-19 Volunteer Appreciation Day in Beltrami County. Unanimously carried.

Chairman Olson read the official Proclamation aloud.

COVID Quarantine Leave Program

A motion was made by Commissioner Lucachick and seconded by Commissioner Anderson to approve the COVID-19 Quarantine Leave Policy and Program. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Lucachick has reached out to Legislators and is asking for input/support from others to find a way to address the affects of rising construction costs on contractor bids. In particular one sub-contractor has encountered an \$180,000 increase in materials on a bid after acceptance.

Commissioners' Reports

- Commissioner Gaasvig reported on several committee assignments.
- Commissioner Sumner mentioned upcoming AMC District meeting
- Commissioner Olson reported on township officer meeting. Mr. Olson also requested an update on the Solid Waste Ordinance. It has now been in effect for 6 months.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be May 18, 2021, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:25 p.m. was made by Commissioner Lucachick, seconded by Commissioner Anderson, and unanimously carried.

Reed Olson,, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
May 18, 2021**

The Beltrami County Board of Commissioners met in regular session on May 18, 2021, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Monte Hammitt, 39th Street NW Bemidji commented on the jail project. Upon reviewing the project information, Mr. Hammitt is recommending that Commissioner Lucachick be heavily involved for his architectural background and knowledge.
- Nancy Beaulieu, resident in Sugar Bush Township, read a Land Acknowledgement Document to the Board. Ms Beaulieu also commented on the Board members lack of participation and response to the Northern MN Society Project; requested permission to be on a work agenda; and expressed concerns about Sheriff's Office involvement in Line 3 support.
- Rita Chamblin was unable to attend the meeting in person and submitted her comments to be read by the Board. Commissioner Sumner read her comments regarding the May 4 work agenda item by Respect Minnesota and its appropriateness on the agenda. She thanked the Commissioners for their directness, but also pointed out the importance of clear and transparent issues for discussion.

APPROVAL OF AGENDA

The following items were added to the Regular Agenda:

- Agenda Setting Process
- Administrator's Report

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held May 4, 2021, and the Minutes of the Board of Commissioners Regular Meeting held May 4, 2021, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved the Wine/Strong Beer Application, 3.2 On Sale and Licensee name Change Application for Bliss Outdoors

The Board, by adoption of its Consent Agenda, approved the Wine/Strong Beer Application, 3.2 On Sale Application and licensee name change to Bliss Outdoors, LLC, as submitted.

Approved the Wine/Strong Beer Application, 3.2 On Sale and Licensee name Change Application for Bemidji Speedway

The Board, by adoption of its Consent Agenda, approved the Wine/Strong Beer Application, 3.2 On Sale Application and licensee name change to Bemidji Speedway LLC, as submitted.

Approved Resolution and Application for Repurchase of Tax Forfeited Property

The Board, by adoption of its Consent Agenda, approved the Resolution and Application for Repurchase of forfeited lands made by Jon Edwin Larson, parcel 80.06434.00 in the City of Bemidji:

Whereas, Minnesota Statute 281.174 requires real estate property delinquent three years to be forfeited to the State of Minnesota;

Whereas, The property owner was delinquent three years on property tax payments;

Whereas, The Beltrami County Auditor-Treasurer's Office followed Minnesota Statute regarding required notifications and worked with the property owner to resolve the delinquency;

Whereas Efforts were unsuccessful and the properties forfeited to the State of Minnesota on October 26, 2020;

Whereas Minnesota Statute 282.241 allows for repurchase of forfeited properties during the year following the date of forfeiture, and in any case only after the adoption of a resolution by the board of county commissioners determining that by repurchase undue hardship... resulting from the forfeiture will be corrected;

Whereas, The Beltrami County Board of Commissioners reviewed the application for repurchase and determined that allowing the repurchase will correct an undue hardship.

THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby determine that the repurchase will correct and undue hardship, and approves the Application for Repurchase of Forfeited Lands.

Approved Renewal of Joint Powers Agreement for DOC Work Release Program

The Board, by adoption of its Consent Agenda, approved the Joint Powers Agreement Renewal with the Department of Corrections (DOC) Work Release Agreement 178502, effective 7-1-20 through 6-30-22, as submitted.

Approved Resolution to Enter into State Boating Safety Equipment Grant

The Board, by adoption of its Consent Agenda, approved the Resolution for the 2021 State of Minnesota Federal Boating Safety Supplemental Equipment Grant:

WHEREAS, Beltrami County Sheriff's Office is responsible for patrolling and enforcing Minnesota state statutes and Beltrami County ordinances on Beltrami County lakes and waterways; and

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office to purchase equipment to assist in enforcing laws and patrolling the Lake and waterways from the Minnesota Department natural resources through the 2021 State of Minnesota Department of Natural Resources Federal Boating Safety Supplemental Equipment Grant; and

WHEREAS, this grant money is available from the Minnesota Department of Natural Resources through the grant application process.

WHEREAS, the Beltrami County Sheriff's office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Reed Olson and County Administrator, Thomas Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

BASC Lease Amendment

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Lucachick, to approve the BASC Lease Amendments and three year renewal, as submitted. Carried unanimously.

Agenda Setting Process

Commissioners reviewed the Agenda Setting Procedure proposed by Administrator Barry. Mr. Barry reviewed what his strategy would be with the implementation of this Policy:

- Agenda items that meet the criteria of 1) are related to County business 2) are requests from County partners, or 3) are statistical or demographic information relevant to the County; would be placed on an agenda.
- Any item not meeting one of the above criteria, would be brought before the Board for direction as to whether it would be placed on a future agenda as time allows. The Board emphasized that County business items are priority.

Citizens addressing the Board at the beginning of the Regular Board meeting will remain open as is, with the option to join by Zoom per instructions on the Agenda.

A motion was made by Commissioner Gaasvig and seconded by Commissioner Lucachick, to approve the Agenda Setting procedure Policy as submitted by Administrator Barry. Unanimously carried.

It was noted by the Board, that they could re-visit and review this process at any time in the future.

Nancy Beaulieu's request to be on a future Work Session will be granted.

Administrator's Report

- Jail RFP Process Update
 - On schedule for July 6 selection for Board approval
- Jail Staffing Critical
 - Internal task force is working on strategies and solutions
 - Future board updates and approvals to come
- Data Storage and Management challenges
 - MIS is working to address data storage demands, mainly due to growing data due to dash/body cam video
- Upcoming annual County Safety Training
- Upcoming volunteer OSHA inspection
- Legislative Activities - session is wrapping up
- Meeting reminders
 - Red Lake Nation State of the Band
 - Wilton Hill Public Meeting
 - AMC District Meeting
 - Joint County/City Meeting
 - Off-site County Board Meeting in Roosevelt Twp in August
- ARP funding update
 - County applied for and certified to receive funds
 - County will receive \$9.1 million to be spent by December 31, 2024
- Administrator's Evaluation is due

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Sumner updated on committees attended.
- Commissioner Gaasvig updated on committees attended.
- Commissioner Anderson reported on PrimeWest - establishing a new Equity Council
- Commissioner Olson reported with Tony Bellino's request to be mentioned at Citizens Addressing the Board - he is waiting for a response from law enforcement on previous questions.

- Commissioner Olson also informed the Board of the in process purchase of the old Upper Mississippi Mental Health Building by the Nameless Coalition for the purpose of a Day/Learning Center to serve the homeless community.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be June 1, 2021, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:58 p.m. was made by Commissioner Lucachick, seconded by Commissioner Sumner, and unanimously carried.

Reed Olson, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
June 1, 2021**

The Beltrami County Board of Commissioners met in regular session on June 1, 2021, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Olson suggested the 2021 Parks and Recreation Projects presentation at this time:

Park and Recreation Manager, Lori Clark, provided an overview of park activities.

- County parks have remained open during the COVID pandemic with restrictions. At this time everything is open to the public.
- Three Island Park has new benches and a \$60,000 grant for misc. repairs to begin in 2022.
- Movil Maze has some new seeding and gardens. Univeristy of Wisconsin is conducting a Blacklegged Tick Study at Movil and Three Island.
- Grant Creek Horse Camp has a \$3,000 grant for improvements.
- Rognlien Park has received many beach, parking and water access updates. New camp host this year.
- Mississippi High Banks has some new benches and trees planted.

CITIZENS ADDRESSING THE BOARD

- Tony Bellino, resident in Northern Township addressed the Board and requested to be placed on the next Work Session Agenda. He will be submitting more complaints against the Sheriff's and County Attorney's Offices to the County Board. He feels that the County Board is not addressing the issues or his complaints and that they have an obligation to do so.
- Nancy Beaulieu, resident in Sugar Bush Township, addressed the Board regarding the Sheriff's support of Line 3. She stated the need for Commissioners to seek out the truth and will be sending information about Line 3. She encouraged that all need to respect one another and honor the Treaties.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda:

- Approval and support to the DNR for deer exclusion fence and development of a Joint Powers Agreement to contain CWD exposure to wild deer.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held May 18, 2021, and the Minutes of the Board of Commissioners Regular Meeting held May 18, 2021, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution for Repurchase of Tax Forfeited Property

The Board, by adoption of its Consent Agenda, approved the Resolution and Application for Repurchase of forfeited land made by Kjersten Renee Wigand, parcel 09.00460.00 in Buzzle Township:

Whereas, Minnesota Statute 281.174 requires real estate property delinquent three years to be forfeited to the State of Minnesota;

Whereas, The property owner was delinquent three years on property tax payments;

Whereas, The Beltrami County Auditor-Treasurer's Office followed Minnesota Statute regarding required notifications and worked with the property owner to resolve the delinquency;

Whereas Efforts were unsuccessful and the properties forfeited to the State of Minnesota on October 26, 2020;

Whereas Minnesota Statute 282.241 allows for repurchase of forfeited properties during the year following the date of forfeiture, and in any case only after the adoption of a resolution by the board of county commissioners determining that by repurchase undue hardship... resulting from the forfeiture will be corrected;

Whereas, The Beltrami County Board of Commissioners reviewed the application for repurchase and determined that allowing the repurchase will correct an undue hardship.

THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby determine that the repurchase will correct and undue hardship, and approves the Application for Repurchase of Forfeited Lands.

Approved Resolution for DNR Annual Boat and Water Safety Grant

The Board, by adoption of its Consent Agenda, approved the Resolution to enter into a grant agreement with the MN Department of Natural Resources to reimburse Deputies wages and other costs associated with the enforcement of boating laws and regulations, in the amount of \$19,226:

WHEREAS, Beltrami County Sheriff's Office is responsible for patrolling and enforcing Minnesota state statutes and Beltrami County ordinances on Beltrami County lakes and waterways; and

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office to be reimbursed for Deputies wages and other costs associated with enforcing laws and patrolling the Lake and waterways from the Minnesota Department natural resources through the 2021 State of Minnesota Department of Natural Resources Annual County Boat and Water Safety Grant; and

WHEREAS, this grant money is available from the Minnesota Department of Natural Resources through the grant application process.

WHEREAS, the Beltrami County Sheriff's office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Reed Olson and County Administrator, Thomas Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Resolution for Federal Boating Safety Supplemental Patrol Grant

The Board, by adoption of its Consent Agenda, approved the Resolution to enter into an grant agreement wit the MN Department of Natural Resources to reimburse Deputies wages spent for the enforcement of boating laws and regulations, in the amount of \$5,750:

WHEREAS, Beltrami County Sheriff's Office is responsible for patrolling and enforcing Minnesota state statutes and Beltrami County ordinances on Beltrami County lakes and waterways; and

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office to be reimbursed for Deputies wages for enforcing laws and patrolling the Lake and waterways from the Minnesota Department natural resources through the 2021 State of Minnesota Department of Natural Resources Federal Boating Safety Supplemental Patrol Grant; and

WHEREAS, this grant money is available from the Minnesota Department of Natural Resources through the grant application process.

WHEREAS, the Beltrami County Sheriff's office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Reed Olson and County Administrator, Thomas Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Solid Waste Petty Cash Balance Increases

The Board, by adoption of its Consent Agenda, approved the increase to Solid Waste Department petty cash balances from \$100 to \$200 at the Bemidji Solid Waste Transfer Station, the Blackduck Transfer Station and the Demolition Landfill.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Support of DNR to Construct Deer Exclusion Fence and Joint Powers Agreement

The Board, by adoption of its Consent Agenda, approved the DNR to construct a deer exclusion perimeter fence on County managed lands and to join in a Joint Powers Agreement with the DNR and Board of Animal Health to mitigate the hazard of Chronic Wasting Disease exposure to the wild deer population.

REGULAR AGENDA

Appeal of Commercial Solid Waste Service Charge

The Solid Waste Committee reviewed the solid waste bill requested by Mr. Arch Simonson. Mr. Simonson requested the hearing to discuss/appeal the decision made by the Solid Waste Board per Ordinance 13 guidelines.

Mr. Simonson provided information and data to support his claim that the solid waste fee he is being charged since January 2021 has been more than double what it used to be. He states no change in his usage or business activities. He has made comparisons to other Counties supporting his claim that what ever it is that has changed in the billing process at Beltrami County since January of 2021 should be reviewed. Mr. Simonson claimed that it does not seem right or fair.

Solid Waste Manager, Brian Olson reviewed the events that lead to the change in process for commercial solid waste billing. The Department of Weights and Measures has stated that commercial billing must be done by volume rather than by weight as was being done. This triggered a whole new process that has been reviewed by the Solid Waste Committee and is still under review. It appears that there may be some large increases to the larger tier customers.

Members of the Board and Mr. Olson agreed that further review and analysis of the process should be done and the increase in fees for a business of Mr. Simonson's size should be reviewed.

The Solid Waste Committee will do a more in-depth review and analysis and get back to the Board at a future board meeting.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Lucachick reported that the Veterans Home Task Force will convene in a few weeks to begin steps in moving the project forward.

Commissioners' Reports

- Commissioner Gaasvig reported on 1Watershed 1Plan; will be coming before the Board soon for approval.
- Commissioner Sumner Planning Commission Appointment, Wally Byklum will be stepping down. Search process will begin. AMC and NaCO meetings are coming up. State of the Band thank you, County and the Tribe are working well together.
- Commissioner Sumner stated that he would turn his budget committee appointment for this year to Commissioner Olson if he wanted it. Commissioner Olson agreed.
- Commissioner Lucachick reminded staff of the June 15 6 pm board of appeal & equalization; and that we should fill the regular agenda to best utilize time.
- Commissioner Olson attended the State of the Band. Was an exceptional program and showcased some of the excellent cooperation between the County and the Tribe.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be June 15, 2021, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:13 p.m. was made by Commissioner Lucachick, seconded by Commissioner Sumner, and unanimously carried.

Reed Olson,, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
June 15, 2021**

The Beltrami County Board of Commissioners met in regular session on June 15, 2021, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Tony Bellino, resident in Northern Township, addressed the Board with his ongoing concerns with the Sheriff's Office, the Attorney's Office, and his mission of supporting and improving good law enforcement. Mr. Bellino submitted to the County Administrator, four personnel complaints against county employees. He is asking for the Board to take action.
- Rita Chamblin, a county resident, addressed the Board regarding budgeting and dealing with the impact of the Enbridge Tax appeal that was recently awarded through Tax Court. She stated that the Board must take action to better inform tax payers and plan for the future revenue losses.

APPROVAL OF AGENDA

No additions or corrections were made to the agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held June 1, 2021, and the Minutes of the Board of Commissioners Regular Meeting held June 1, 2021, and the minutes of the Jun 2, 2021 Public Meeting/Open House at Wilton Hill gravel pit, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution for Repurchase of Forfeited Property

The Board, by adoption of its Consent Agenda, approved the Resolution and application for Repurchase of forfeited land made by Michael Charlton for parcel 85.00214.00 in the City of Tenstrike:

Whereas, Minnesota Statute 281.174 requires real estate property delinquent three years to be forfeited to the State of Minnesota;

Whereas, the property owner was delinquent three years on property tax payments;

Whereas, The Beltrami County Auditor-Treasurer's Office followed Minnesota Statute regarding required notifications and worked with the property owner to resolve the delinquency;

Whereas Efforts were unsuccessful and the properties forfeited to the State of Minnesota on October 26, 2020;

Whereas Minnesota Statute 282.241 allows for repurchase of forfeited properties during the year following the date of forfeiture, and in any case only after the adoption of a resolution by the board of county commissioners determining that by repurchase undue hardship... resulting from the forfeiture will be corrected;

Whereas, The Beltrami County Board of Commissioners reviewed the application for repurchase and determined that allowing the repurchase will correct an undue hardship.

THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby determine that the repurchase will correct and undue hardship, and approves the Application for Repurchase of Forfeited Lands

Approved PILT Fund Appropriations

The Board, by adoption of its Consent Agenda, approved the funding recommendations made by the Citizen Committees for the 2021 appropriations of the PILT Fund, as submitted.

Approved the Resolution to Submit, Adopt and Implement Mississippi Headwaters Comprehensive Plan

The Board, by adoption of its Consent Agenda, approved the Resolution to submit, adopt and implement the Mississippi Headwaters Comprehensive Plan:

Whereas, the Beltrami County is a member of the Mississippi River Headwaters Watershed One Watershed One Plan Policy Committee; and

Whereas, the Beltrami County has been an active participant in the development of the Mississippi River Headwaters Watershed Comprehensive Watershed Management Plan (Plan); and

Whereas, the Beltrami County recommended the Mississippi River Headwaters Watershed One Watershed One Plan Policy Committee submit the Plan for 60 day comment; and

Whereas, no major changes were requested by state agencies in the final comment period;

Whereas, the Plan will serve as a substitute for either the SWCD comprehensive plan or county local water management plan as per 103C or 103B respectively for the duration of the state approved Plan.

Now; Therefore, Be it Resolved, Beltrami County will approve submission of the plan to the Board of Water and Soil Resources Board. Beltrami County hereby adopts and will begin implementation of the Plan for the area of the County identified within the Plan, contingent on recommendation of plan approval by the BWSR Northern Committee and subsequent BWSR approval.

Approved the Grant Contract Agreement and Resolution for Emergency Management Performance Grant Program

The Board, by adoption of its Consent Agenda, Approved the Resolution and Grant Agreement for participation in the Emergency Management Performance Grant Program:

WHEREAS, the Beltrami County Sheriff's Office is responsible for operating the Office of Emergency Management; and

WHEREAS, grant dollars are available to offset operating expenses of the Beltrami County Office of Emergency Management through the Emergency Management Performance Grant through the Minnesota Department of Public Safety Division of Homeland Security and Emergency Management; and

WHEREAS, this grant money is available to provide salary and benefits, the associated expenses related to Emergency Management training, and expenses with operating the Emergency Operations Center; and

WHEREAS, the Beltrami County Sheriff's Office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that Beltrami County Sheriff's Office Division of Emergency Management enter into an agreement with the Minnesota Department of Public Safety Division of Homeland Security Emergency Management for the 2020 EMPG Grant Agreement for the period of January 1st, 2020 through December 31st, 2020. County Board Chair Reed Olson and County Administrator Tom Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the program(s).

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

TC Lighting & Recycling Application

Solid Waste Director, Brian Olson presented the Application and paperwork submitted by TC Lighting and Recycling for a Permit by Rule (PBR) Transfer Station. This permit would be good for 20

years. PBR's are not inspected or regulated by the MPCA, it would be the County's responsibility to inspect and regulate.

Mr. Olson stated that there was a definite need for this service and it does fall within the broader Solid Waste Plan. His recommendation to the Board is to approve the application.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Gaasvig, to approve the Application by TC Lighting and Recycling for a permit for Rule Transfer Station, as submitted. Unanimously carried.

Administrator Performance Summary

The County Administrator's performance review was conducted on June 1, 2021. According to Minnesota Statute, the Board must briefly summarize its conclusion.

The results were all positive with varying degrees of terms per the evaluation. Terms expressed by each Commissioner were "Exceeded Expectations, Performed above Expectations and Fully met Expectations" as performing the duties of this position.

Administrator's Report

- Jail Consultant RFP update
 - Three of the Four candidates will be interviewed. June 24/25
- Purchasing Policy
 - Currently going to Management Team for review
- Enbridge Tax Appeal
 - Board direction is to prepare a Resolution similar to what other Counties have done for placement on the next Board Agenda if appropriate.
- Budget Committee
 - Board direction on committee makeup based on feedback from Management Team. Various department heads have not had a turn to serve on the committee and would like to.
 - The Board is in support of adding one more rotating department head position on the committee.
 - Budget calendar presented
- Seeking agenda topics for joint meetings with Red Lake and Leech Lake. Please submit by June 18.
- Board agreed to combine the Red Lake joint meeting and the off-site County Board meeting on the same day.
- Meeting reminders

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Lucachick stated no update on the Veterans Home ground breaking yet.
- Commissioner Sumner commented on upcoming NACO conference and AMC conference
- Commissioner Olson reported on upcoming Airport Authority meeting

Commissioners' Reports

None

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be July 6, 2021, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:56 p.m. was made by Commissioner Sumner, seconded by Commissioner Lucachick, and unanimously carried.

Reed Olson,, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
July 6, 2021**

The Beltrami County Board of Commissioners met in regular session on July 6, 2021, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick and Craig Gaasvig were present. Commissioner Tim Sumner was absent.

GENERAL COMMENTS - BOARD CHAIR

Today, July 6, is the Red Lake Nation Day of Independence.

CITIZENS ADDRESSING THE BOARD

- Tony Bellino, resident in Northern Township, addressed the Board with his ongoing concerns with the Sheriff's Office, Attorney's Office, and his mission of supporting and improving good law enforcement and creating policy changes that would improve the treatment of County citizens. Mr. Bellino met at length with County Attorney Hanson and indicated he is hopeful of making progress on some change. Mr. Bellino noted that he is looking forward to talking to the person who will be handling the investigation on his case against four County employees.
- Jeff Aas, resident from Tenstrike area, voiced his concerns regarding a VRBO/Air B&B that is now being operated in his neighborhood. He described how the sale and now commercial use of the house next door has changed the entire neighborhood and feels that some regulation/restrictions are necessary.
- Linda Martin-Myers, another resident in the area agreed with the concerns of Mr. Aas regarding the commercial use of a residential property and disruptions to the neighborhood.

APPROVAL OF AGENDA

No additions or corrections were made to the Agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Lucachick, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held June 15, 2021, the Minutes of the Board of Commissioners Regular Meeting held June 15, 2021, as submitted and the minutes of the joint County/City meeting held June 28, 2021, as presented.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Declaratory Judgement

The Board, by adoption of its Consent Agenda, approved the Beltrami County Attorney to pursue any necessary legal actions against Turtle River Township, including but not limited to, a Declaratory Judgement action regarding property rights for the County's gravel pit located in Turtle River Township.

Approved BASC Truancy Contract

The Board, by adoption of its Consent Agenda, approved the Truancy Contract with the Beltrami Area Service Collaborative for the period July 1, 2021 through June 30, 2022, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Wilton Hill Recreation Area

Natural Resource Management Director, Richard Moore presented a Resolution to formally designate the Wilton Hill Recreation Area and recommended rules:

WHEREAS, Beltrami County developed and adopted the Recreation Trails Plan in April 2006 and the Recreation Facilities Plan in January 2008 that provides the County with a long term vision for recreation and trail management;

WHEREAS, Beltrami County acquired 230-acres near Wilton, MN on September 4, 2015 via a land exchange with the State of Minnesota;

WHEREAS, it has been determined that these lands are suitable for recreation and forestry purposes; and,

WHEREAS, recreation infrastructure, forest management, and reforestation are important to this area; and,

WHEREAS, the area will be governed by the "Developed County Parks and Recreation Area Ordinance No. 47";

WHEREAS, the following rules shall apply to the site:

- 1) Park hours are from sunrise to sunset. Wilton Hill Recreation Area is a day-use area and overnight camping is not allowed.
- 2) Open to hunting. Only portable deer stands are allowed in Wilton Hill Recreation Area, no permanent tree stands are permitted.
- 3) No target shooting is allowed.
- 4) All garbage shall be removed ("Carry-in, Carry-out") and disposed of properly.
- 5) It is unlawful to build or maintain a fire except when in a fireplace, grill, or a fire ring provided for that purpose.
- 6) No person shall operate a motor vehicle or snowmobile in areas that are designated non-motorized, unless the area is also posted open for that particular motorized use.
- 7) Pets shall be personally attended to at all times and shall be effectively under control. Pets shall not disrupt other persons or deprive them from using an area. Pet waste deposited in mowed or maintained areas must be immediately cleaned up by the pet owner or caretaker.
- 8) Any other applicable regulations listed in the "Developed County Parks and Recreation Area Ordinance No. 47".

WHEREAS, Forest Management would be governed by the "Forest Management within Beltrami County Parks and Recreation Areas (2018

Beltrami County Forest Management Plan)“ and harvest units would be 15 acres or less in size and a minimum of 5 years between adjacent harvest units;

NOW THEREFORE BE IT RESOLVED that the Wilton Hill Recreation Area is established as part of the Beltrami County Park system and is defined by the following lands:

All lands in Gov't. Lot 1 and Gov't. Lot 2 in Section 5, Township 146 North, Range 34 West; NW $\frac{1}{4}$ of the SE $\frac{1}{4}$ and the S $\frac{1}{2}$ of the SE $\frac{1}{4}$ of Section 32, Township 147 North, Range 34 West; Gov't. Lot 2 of Section 33, Township 147 North, Range 34 West. A total of 230 acres + or -.

BE IT FURTHER RESOLVED that the following lands will be open to motorized vehicles: W $\frac{1}{2}$ of the SW $\frac{1}{4}$, Section 32, Township 147 North, Range 32 West and the paved road leading into the reclaimed gravel pit (80 acres + or -). The remaining 150 acres will be non-motorized.

A motion was made by Commissioner Anderson and seconded by Commissioner Lucachick to approve the Resolution to formally designate the Wilton Hill Recreation Area, as presented. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner had no specific Committee information to share.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be July 20, 2021, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:31 p.m. was made by Commissioner Lucachick, seconded by Commissioner Gaasvig, and unanimously carried.

Reed Olson,, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
July 20, 2021**

The Beltrami County Board of Commissioners met in regular session on July 20, 2021, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Tony Bellino, resident in Northern Township, addressed the Board with the progress of his concerns with the Sheriff's and Attorney's Offices. He has heard from and appreciated the information provided by the person handling his case. He also stated that Attorney Hanson has acted on some of his requests and suggestions and he also acknowledged that he has learned a lot as well. Mr. Bellino stated that he would not be returning to address the Board again until some official findings have been declared on his case.
- Patricia Hart, resident on Pine Breeze Trail presented a floral arrangement and thanked the Commissioners for all the work and sincerity they provide to the citizens of the County.
- Mike Haus, a resident in Hines and neighborhood with a VRBO stated his concern with VRBOs in Beltrami County. He suggested that some baseline guidelines across jurisdictions be established to regulate these as commercial properties and require a conditional use permit.

APPROVAL OF AGENDA

The following items were added to the Regular Agenda:

- Commercial Solid Waste Service Charge Cost Increase
- ISD #31 School Forest
- Administrator's Report

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held July 6, 2021, and the Minutes of the Board of Commissioners Regular Meeting held July 6, 2021, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Resolution for Repurchase of Forfeited Property

The Board, by adoption of its Consent Agenda, approved the Resolution and application for repurchase of forfeited land made by JoAnna Doty for parcel 48.00235.00 in the Township of Turtle River:

Whereas, Minnesota Statute 281.174 requires real estate property delinquent three years to be forfeited to the State of Minnesota;

Whereas, The property owner was delinquent three years on property tax payments;

Whereas, The Beltrami County Auditor-Treasurer's Office followed Minnesota Statute regarding required notifications and worked with the property owner to resolve the delinquency;

Whereas Efforts were unsuccessful and the properties forfeited to the State of Minnesota on July 13, 2021;

Whereas Minnesota Statute 282.241 allows for repurchase of forfeited properties during the year following the date of forfeiture, and in any case only after the adoption of a resolution by the board of county commissioners determining that by repurchase undue hardship... resulting from the forfeiture will be corrected;

Whereas, The Beltrami County Board of Commissioners reviewed the application for repurchase and determined that allowing the repurchase will correct an undue hardship.

THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby determine that the repurchase will correct and undue hardship, and approves the Application for Repurchase of Forfeited Lands.

Approved Planning Commission/Board of Adjustment Appointment

The Board, by adoption of its Consent Agenda, approved the appointment of Todd Stanley, Grygla MN, to the Beltrami County Planning Commission and Board of Adjustment to represent Commissioner District #4.

Approved the Resolution for Sale of Tax Forfeited Property

The Board, by adoption of its Consent Agenda, approved the sale of a tax-forfeited parcel to the City of Blackduck:

WHEREAS, the Board of Commissioners of Beltrami County, Minnesota, desires to offer for sale a certain parcel of land that has forfeited to the State of Minnesota for non-payment of taxes; and,

WHEREAS, said parcel of land has been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation land as provided for in Minnesota Statutes 282.01;

WHEREAS, Minnesota Statutes, Section 282.01 provides for a governmental subdivision may acquire a tax-forfeited parcel to correct blight;

WHEREAS, Beltrami County authorizes and approves the sale of the following parcel of land to correct blight:

Parcel ID:	Legal Description	Requestor	Acres	Estimated Market Value
81.00120.01	32 Main St. Blackduck BLACKDUCK Lot-016 Block-007 W 78.5' Sec Twp Rge 12 149 34	City of Blackduck	.05	\$1700.00

NOW THEREFORE, BE IT RESOLVED, that Beltrami County approves the transfer of said land for the stated authorized public use.

Approved Resolution to Authorize Community Health Board Agent of the Board

The Board, by adoption of its Consent Agenda, approved the Resolution authorizing "Agent of the Board" to transfer the new CHS Administrator, Megan Heuer:

The Beltrami County Community Health Board, here after referred to as the Board, by virtue of its authority under Minnesota Statutes 145A and by this Resolution of the Board adopted at a scheduled meeting of the Beltrami County Community Health Board on July 21, 2021, hereby appoints and authorizes the following person(s) to act on the Board's behalf effective July 21, 2021, and bind the Board for the following purpose(s):

A. To serve as the Community Health Services Administrator and the Board's agent according to Minnesota Statute 145A.04, Subd. 2, in communicating with the Commissioner of Health between Board meetings, including receiving information from the Commissioner and disseminating that information to the Board, as well as providing information to the Commissioner on the Board's behalf.

Name: Megan Heuer, CHS Administrator
Address: 616 America Avenue NW, Suite 330, Bemidji, MN 56601
E-mail: cynthia.borgen@co.beltrami.mn.us

B. To sign and submit to the Commissioner the required components of the Local Public Health Act including identification of local priorities, progress reports and budgets according to Minnesota Statute 145A.04, Subd.1a.

Name: Megan Heuer

C. To submit grant applications, sign and execute contracts on behalf of the Board for funding opportunities administered by the Minnesota Department of Health and other entities.

Submit applications - Name: Megan Heuer
Sign and Execute Contracts - Name: Reed Olson, Beltrami County Board Chair (changes annually)

D. To review, approve and submit invoices on behalf of the Board for activities for funding opportunities administered by the Minnesota Department of Health and other entities.

Name: Megan Heuer

This resolution authorizes the above referenced appointees to act on behalf of and bind the Board to the extent and for the purposes indicated in this resolution.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

County Staff Appreciation Proclamation

Governor Walz, Lt. Governor Flanagan and AMC have encouraged the day of July 27, 2021 be identified and proclaimed as County Staff Appreciation Day.

Administrator Barry invited Commissioners to attend an event to be held on July 27, 2021 from 3-4:30 pm to celebrate county staff appreciation day with a fish fry, music, and games for all county staff.

Commissioner Olson read aloud, and signed the Proclamation.

Commercial Solid Waste Service Charge Cost Increase

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve the implementation of the Commercial Solid Waste services charge over a two year term retroactive to January 1, 2021, as presented during the Work Session. Unanimously approved.

ISD #31 School Forest

More than 50 years ago, Beltrami County committed to provide a forested site to the Bemidji School District (ISD 31). Due to technical reasons, the transfer was never consummated. ISD 31 has been using the current 60-acre site located off Buttercup Ln NW and Highway 2 since that time. Recently, ISD 31 and the County have been in negotiations to relocate the site and complete the transfer. It is the goal of ISD 31 that the transfer be completed prior to the start of the school year.

The Board is in support of proceeding with the formal conveyance process.

Administrator's Report

- Mr. Barry and his family attended the Red Lake Nation Celebration as guests of the Sumner family.
- Noted uptick in COVID-19 cases within the County.
- By request of the City of Bemidji, a joint task force to discuss Kitchigami Regional Library finances was requested. Commissioners Olson and Lucachick agreed to participate on behalf of the County.
- Veterans Home Project is still in progress, currently ground breaking is being coordinated.
- Jail Project consultant selected, scope of work is being reviewed and coordinated.
- Enbridge Tax update
 - Southern Lights line not included in State relief package. Will cost \$96-97,000 to local taxing jurisdictions.
- City of Bemidji has implemented a watering ban.
- Budget Process is under way.
- Wellness committee is moving forward with new committee members on board.
- Reminder of staff appreciation event July 27.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Sumner updated on several committees and reminder for Boys & Girls Club Appreciation dinner on July 27.
- Commissioner Gaasvig updated on HRDC Annual meeting at their new headquarters.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be August 3, 2021, at the Roosevelt Town Hall, 25053 Debs Road NW, Bemidji.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:54 p.m. was made by Commissioner Sumner, seconded by Commissioner Gaasvig, and unanimously carried.

Reed Olson, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
August 3, 2021**

The Beltrami County Board of Commissioners met in regular session on August 3, 2021, at the Roosevelt Town Hall, 25053 Debs Road NW, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:05 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Olson thanked the Roosevelt Town Board for use of their facility. He also recognized and thanked fallen Red Lake Police Officer Ryan Bialke for his service and ultimate sacrifice to the community while in the line of duty.

CITIZENS ADDRESSING THE BOARD

- Stacy Swedberg, resident in Blackduck addressed the Board regarding her mission to hold elected officials accountable for the oath they took to protect citizens rights. We the People are supposed to be in control of our elected officials. What are you, elected officials, doing to protect our rights and freedoms? If masks and social distancing work, why didn't it work a year ago when we were all forced to do so? Why should we do it again now; we have the data and evidence to show how ineffective and unhealthy it is.
- Roger Bockman, resident in Solway stated that CR 16 was in very rough shape and hoped it could be addressed. He also mentioned Solid Waste Fee for the Town Hall. He does not believe the town board should pay a solid waste fee, they have never had any garbage at the town hall. He also discussed the gate at the High Banks Recreation Area that is locked by the NRM Department. It should be open and accessible to ATV's. Last item, continuing delays, paperwork, and confusion in dealing with a theft at his property in 2019. Court System is not working.
- Russel Hiltz, resident in Grant Valley Township talked about roundabouts; in particular the one in front of Gene Dillon Elementary, and the lack of maintenance and mowing in the roundabout. Is a serious site and safety hazard and should be mowed.
- Roland Roth, resident in Solway spoke in agreement with Mr. Bockman regarding solid waste fee assessed to the township. Also agreed with the complaint about CR 16 road condition.

APPROVAL OF AGENDA

The following item was moved from the Work Agenda to the Regular Agenda:

- Administrator's Report

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gaasvig, seconded by Commissioner Lucachick and carried 4:1. Commissioner Sumner voted No.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held July 20, 2021, and the Minutes of the Board of Commissioners Regular Meeting held July 20, 2021, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Bemidji Jaycee's On-Sale Temporary License

The Board, by adoption of its Consent Agenda, approved the Bemidji Jaycee's 3.2 On-Sale temporary license renewal for use at the Beltrami County Fair.

Approved the Bi-CAP Homelessness Prevention Resolution

The Board, by adoption of its Consent Agenda, approved Resolution authorizing application for Minnesota Housing Family Homelessness Prevention and Assistance Program by Bi-CAP:

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide funds for Family Homeless Prevention and Assistance Projects; and

WHEREAS, the Bi-County Community Action Programs Inc. has developed an application for the Minnesota Housing Family Homelessness Prevention and Assistance Program; and

WHEREAS, Bi-County Community Action Programs, Inc has demonstrated the ability to perform the required activities of the Minnesota Housing Family Homelessness Prevention and Assistance Program;

NOW, THEREFORE, be it resolved that Bi-County Community Action Programs, Inc. is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency Family Homelessness Prevention and Assistance Program in the County of Beltrami, in Minnesota.

Approved Joint Powers Agreement for Chronic Wasting Disease Fencing Project

The Board, by adoption of its Consent Agenda, approved the Joint Powers Agreement between Beltrami County, the MN DNR and the MN Board of Animal Health to construct a fence on tax-forfeited lands around the perimeter of approximately 12 acres to contain the potential spread of chronic wasting disease in the deer population.

Approved the Highway Easement for Road Improvements Project

The Board, by adoption of its Consent Agenda, approved the Highway Department easement request across tax-forfeited land as a part of the CSAH 20 (Birchmont Beach Rd NE) project. Total easement 6.5 acres in Turtle River Township, as submitted.

Approved Resolution for DNR Review of Tax-Forfeited Land Sale Parcels

The Board, by adoption of its Consent Agenda, approved the Resolution fir DNR Review of Proposed Tax-Forfeited Land Sale Parcels:

WHEREAS, the Board of Commissioners of Beltrami County, Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and,

WHEREAS, said parcels of land have been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation lands as provided for in Minnesota Statutes 282.01;

WHEREAS, said parcels on the proposed list have been examined and wetland/marginal land determinations have been made with regards to same by all appropriate parties in accordance with the requirements of 1991 Laws of Minnesota, Chapter 354, Article 10, Section 9d;

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners hereby certify that all parcels of land on the attached list have been reviewed and comply with the provisions of Minnesota Statutes 85.012; 92.461; 282.01, Subd. 8; and 282.018; and other statutes that require withholding of tax-forfeited lands from sale;

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners hereby request a review from the Minnesota Department of Natural Resources for the sale of said lands.

Parcel	Legal Description	Township, Comments	Commissioner
01.00192.00	SOUTH 296 FEET OF NORTH 329 FEET OF WEST 296 FEET OF NORTHWEST QUARTER OF NORTHWEST QUARTER Sec Twp Rng 36 150 34	Alaska Township Forfeited: 7/13/2021 Map acres: 2.01	Anderson
29.00425.00	LOT 007, BLOCK 001, SCENIC HIWAY BEACH Sec Twp Rng 6 147 30	Moose Lake Township Forfeited: 7/13/2021 Map acres: 1.55	Gaasvig
38.00039.000	SOUTH 10 RODS OF NORTH 12 RODS OF WEST 16 RODS OF EAST 18 RODS OF LOT 1 Sec Twp Rng 4 149 35	Roosevelt Township Forfeited: 7/13/2021 Map acres: 1.00	Anderson
44.00154.00 26024 Alvwood Rd. NE, Blackduck House	SOUTH 13 RODS OF NORTH 15 RODS OF WEST 15 RODS OF NORTHEAST QUARTER OF NORTHEAST QUARTER Sec Twp Rng 17 149 30	Summit Township Forfeited: 7/13/2021 Map acres: 1.22	Gaasvig
80.02715.00	LOT 005, BLOCK 002, NORTH PARK Sec Twp Rng 5 146 33	City of Bemidji Forfeited: 7/13/2021 Map acres: 0.08	Olson
80.02716.00	LOT 006, BLOCK 002, NORTH PARK Sec Twp Rng	City of Bemidji Forfeited: 7/13/2021 Map acres: 0.08	Olson

	5 146 33		
83.00175.00	LOT 007 & 008 BLOCK 015, KELLIHER	City of Kelliher	
183 4 th St. NW, Kelliher	Sec Twp Rng 35 152 30	Forfeited: 7/13/2021	Sumner
House/Garage		Map acres: 0.32	

Approved Final Pay Vouchers to Contractor on Multiple Highway Projects

The Board, by adoption of its Consent Agenda, approved final pay vouchers for SAP 004-602-007, 004-604-006, 004-615-020, 029-608-004, 029-646-004, 029-635-007, County Project No. 004-404-020, 004-406-020 to Knife River Materials, as submitted.

Approved Resolution for Annual Grant from MN Department of Veterans Affairs

The Board, by adoption of its Consent Agenda, approved the Annual Grant Resolution for fiscal year 2022 from the MN Department of Veterans Affairs in the amount of \$10,000:

BE IT RESOLVED by the Beltrami County Board of Commissioners, that the County enter into the attached Grant Contract with the Minnesota Department of Veterans Affairs (MOVA) to conduct the following Program: County Veterans Service Office Operational Enhancement Grant Program. The grant must be used to provide outreach to the County's Veterans; to assist in the reintegration of combat Veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the County Veterans service office, as specified in Minnesota Statute 197.608 and Minnesota Laws 2021, 1st Special Session, Chapter 12, Article 1, Section 37, Subdivision 2. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Beltrami County Board, that Shane Robert Gustafson, the Beltrami County Veteran Services Officer, be authorized to execute the attached Grant Contract for the above mentioned Program on behalf of the County.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Resolution to Convey Property to ISD #31 Solway School Forest

The Solway School has been using a tax-forfeited parcel along Highway 2 as a School Forest since the 1950's. For various

reasons, the parcel was never conveyed to the School District as a School Forest.

Recent discussions between the County and ISD #31 have identified and agreed upon a 17.01-acre School Forest site immediately southwest of the Grant Creek Horse Camp in Section 30-T147N-R34W (Eckles Township). This site has access to amenities such as vault toilets, potable water, and picnic tables at the Horse Camp which makes it attractive as a School Forest location.

Natural Resource Management Director, Richard Moore stated that the final two steps if this Resolution is approved would be to 1) Approve a Resolution to split the parcel in Eckles Township to separate the 17 acre site and 2) apply for State Deed to ISD #31.

Resolution to Convey Land:

WHEREAS, Independent School District # 31 has approved and authorized a request for conveyance of tax-forfeited land lying within Eckles Township in the NW $\frac{1}{4}$ of the NE $\frac{1}{4}$ in Section 30, Township 147 North, Range 34 West (17.01-acre) for use as a School Forest, and

WHEREAS, Minnesota Statute section 89.41, Subd. 2 allows conveyance of tax- forfeited land to any school district by the Commissioner of Revenue without monetary compensation or consideration for use as a School Forest, but said conveyance is subject to the conditional use and reversion provisions under section 282.01, subds. 1c and 1d, para. (e), and

WHEREAS, Eckles Township has approved the establishment and maintenance of a School Forest for outdoor classroom educational purposes, now, therefore

BE IT RESOLVED, that the Beltrami County Board of Commissioners approves a conveyance by the Commissioner of Revenue of the above described tax-forfeited land for use as a School Forest under the terms provided in Minnesota Statue section 282.01, Subd. 1a para. (j) for no monetary compensation or consideration and subject to the conditional use and reversion provisions under section 282.01, subds. 1c and 1d, para. (e).

A motion was made by Commissioner Sumner, seconded by Commissioner Anderson, to approve the Resolution to convey 17.01 acres of tax-forfeited land in Eckles Township, to ISD #31 for Solway School Forest Purposed. Unanimously carried.

Dialogue with Citizens

Highway Engineer, Bruce Hasbargen, reviewed the CR 5 project, the 5 Year Plan process and the funding sources for road projects. As an example, last year there was \$4.4 million in road work. \$2.7 in Federal funds and \$1.7 in Local Option Sales tax. The total amount of work needing to be done throughout the entire County is about \$62-\$65 million.

- Stacy Swedberg asked if someone held contractors accountable on road projects? Specifically the Scenic Highway Project. Mr. Hasbargen stated that the contractor was being held accountable for its work.
- Johnny Peterson stated that the signage located at the end of a T intersection was very helpful, he has noticed a reduction in accidents near his home.
- Rob Ingersol, spoke in support of citizens against VRBO's. Commissioner Olson suggested citizens reach out to the Planning Commission to have input.
- Larry Tolman commented on solid waste tax in agreement with others. Townships should not be taxed. His town board does not generate any garbage either.

Administrator's Report

- Thank you to the County Board for the Employee Appreciation Proclamation and participation in celebration.
- Jail Project RFP is still a work in progress. Taking more time than anticipated.
- Jail Task Force for recruitment and retention is still working on ways to improve and retain staff.
- Enbridge Tax Appeal update - Enbridge has responded to the County's request for abatement on the Northern Lights Line and has rejected our request. Administrator will follow up.
- Budget process is underway

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Lucachick reported that veterans home ground breaking will hopefully be towards the end of August.
- Commissioner Sumner thanked the staff for the employee celebration and the employees for their service. Attended Boys & Girls Club Garden Party

- Commissioner Sumner also inquired as to the status of Joe Vene resigning on several committees to focus on Veterans Task Force as stipulated.
 - One committee appointment (HRA Board) has been made and will be before the Board for approval
- Commissioner Anderson reported the PrimeHealth and PrimeWest are currently working on budgets
- Commissioner Gaasvig also attend Boys & Girls Club event
- Commissioner Olson reported that he will be a member of the new MN Homeless Task Force. Kickoff August 16

Additional comments from citizens were made at this time:

- Johnny Peterson asked if the County is still paying for a lobbyist in Washington D.C.?
- Jerry Winans from the Roosevelt Town Board thanked the Board for having the meeting at their location and thanked Bruce Hasbargen and the Highway Department for the work on the CR 5 project.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be August 17, 2021, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:20 p.m. was made by Commissioner Anderson, seconded by Commissioner Sumner, and unanimously carried.

Reed Olson,, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
August 17, 2021**

The Beltrami County Board of Commissioners met in regular session on August 17, 2021, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Bruce Schuman, resident in Hines Township and next to a large VRBO. Mr. Schuman would like to see the county put a ban on short term rentals as soon as possible while they work on addressing and regulating their operations. The one in his neighborhood is causing a lot of disruption and has risen to a level beyond being just a nuisance.

APPROVAL OF AGENDA

No additions or corrections were made to the agenda.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held August 3, 2021, and the Minutes of the Board of Commissioners Regular Meeting held August 3, 2021, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution to Subdivide Parcel for School Forest

The Board, by adoption of its Consent Agenda, approved the Resolution for the subdivision of tax forfeited parcel 12.00380.00:

WHEREAS, the Board of Commissioners of Beltrami County, Minnesota, desires to convey a portion of a parcel of land that forfeited to the State of Minnesota for non-payment of taxes; and,

WHEREAS, said portion of a parcel of tax-forfeited land was approved to be conveyed to Independent School District (ISD) #31 as the Solway School Forest at their August 3, 2021 County Board meeting;

WHEREAS, the Minnesota Department of Natural Resources supported said portion of a parcel to be conveyed to ISD #31 as the Solway School Forest;

WHEREAS, said portion of a parcel was reviewed and approved for conveyance by Eckles Township in 2021;

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of Beltrami County, Minnesota by resolution, may provide for the subdivision of the tract into smaller units when the subdivision is deemed advantageous for sale/conveyance purposes in accordance with Minnesota Statutes 282.01, Subd. 1(e);

THEREFORE, BE IT FURTHER RESOLVED to subdivide tax-forfeited parcel #12.00380.00 into two (2) smaller parcels to convey 17.01-acres to ISD #31 for school forest purposes and retain the remaining 22.96-acres as tax-forfeited.

Parcel #	Legal Description	Township	Commissioner
12.00380.00	That part of the NW ¼ of the NE ¼, Section 30, Township 147 North, Range 34 West, Beltrami County, Minnesota, lying easterly and northerly of the following described line: Commencing at the northwest corner of said	Eckles Township Forfeited: 4/1/1936 Calculated acres: 17.01	Anderson

	<p>Northwest Quarter of the Northeast Quarter; thence South 88°59'58" E, bearing based on the Beltrami County Coordinate System, South Zone, along the north line of said Northwest Quarter of the Northeast Quarter, a distance of 481.56 feet to the point of beginning of the line to be described; thence South 01°02'11" East, a distance of 33.02 feet to a point designated by an iron pipe, 1/2 inch in diameter, stamped LS 15483; thence continue South 01°02'11" East, a distance of 873.01 feet to a point designated by an iron pipe, 1/2 inch in diameter, stamped LS 15483; thence North 88°31'19" East, a distance of 803.17 to a point designated by an iron pipe, 1/2 inch in diameter, stamped LS 15483; thence continue North 88°31'19" East, a distance of 33.00 to the intersection with the east line of said Northwest Quarter of the Northeast Quarter and said line there terminating.</p> <p>Section Township Range 30 147N 34W</p>		
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Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Appointment of HRA Board Member

The Beltrami County Housing and Redevelopment Authority (HRA) had a recent vacancy on its five-member board. There were six applicants for the vacancy. After review, the HRA is recommending the appointment of Jamie Niswander to the position.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Anderson, to appoint Jamie Niswander to the Housing and Redevelopment (HRA) Board as recommended. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Gaasvig attended a MN Senate Committee redistricting public hearing at Bemidji City Hall. He testified to promote the need for rural representation, keeping communities together (not splitting cities if possible, like Bemidji currently is), etc.

Commissioners' Reports

- Commissioner Anderson stated that the County Fair appeared to be well attended and the Farm Family Presentation went well.
- Commissioner Sumner also attended and commented on the fair attendance.
- Commissioner Gaasvig indicated that the fair sales and attendance were up.
- Commissioner Olson also attended the fair, appeared to be well attended. KRLA library will be meeting to discuss an interim director while they begin the process to recruit a new director

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be September 7, 2021, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:20 p.m. was made by Commissioner Gaasvig, seconded by Commissioner Lucachick, and unanimously carried.

Reed Olson,, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
September 7, 2021**

The Beltrami County Board of Commissioners met in regular session on September 7, 2021, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following items were removed from the Consent Agenda and added to the Regular Agenda:

- Approval of ARP Appropriations
- Approval of Resolution for Overtime Compensation for Exempt Employees in the Jail
- Approval of Jail Task Force Recommendations to Address Recruitment and Retention

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Sumner, seconded by Commissioner Gaasvig and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Anderson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held August 17, 2021, and the Minutes of the Board of Commissioners Regular Meeting held August 17, 2021, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Repurchase of Tax Forfeited Property

The Board, by adoption of its Consent Agenda, approved the Resolution and application for repurchase of forfeited land made by Jerry Erik King for parcel 80.03655.01 located within the City of Bemidji:

Whereas, Minnesota Statute 281.174 requires real estate property delinquent three years to be forfeited to the State of Minnesota;

Whereas, the property owner was delinquent three years on property tax payments;

Whereas, The Beltrami County Auditor-Treasurer's Office followed Minnesota Statute regarding required notifications and worked with the property owner to resolve the delinquency;

Whereas Efforts were unsuccessful and the properties forfeited to the State of Minnesota on October 26, 2020;

Whereas Minnesota Statute 282.241 allows for repurchase of forfeited properties during the year following the date of forfeiture, and in any case only after the adoption of a resolution by the board of county commissioners determining that by repurchase undue hardship.. resulting from the forfeiture will be corrected;

Whereas, The Beltrami County Board of Commissioners reviewed the application for repurchase and determined that allowing the repurchase will correct an undue hardship.

THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby determine that the repurchase will correct and undue hardship, and approves the Application for Repurchase of Forfeited Lands

Approved Public Hearing to Rename Unnamed Lake 04-0218

The Board, by adoption of its Consent Agenda, approved to schedule a Public Hearing on October 19, 2021 to rename Unnamed Lake 04-0218 to Heltzer Lake, as submitted.

Approved ARP Resolution

The Board, by adoption of its Consent Agenda, approved the American Rescue Plan Act Resolution Accepting ARPA Funds from the Federal Government through the United States Department of the Treasury and establishing an ARPA Oversight Committee:

WHEREAS, on March 11, 2021 the President of the United States signed into law the American Rescue Plan Act (ARPA) to provide continued relief from the impact of the Covid-19 pandemic; and

WHEREAS, approximately \$350 billion of the ARPA funding was allotted to assist state, local, tribal, and territory governments in responding to the Covid-19 pandemic; and

WHEREAS, Sections 602(b) and 603(b) of the Social Security Act as added by section 9901 of the American Rescue Plan Act authorized the United States Department of the Treasury to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund; and

WHEREAS, funds received are required to be used in accordance to the Coronavirus Local Fiscal Recovery Fund (CLFRF) requirements as provided within the guidance issued by the United States Department of the Treasury:

- To respond to the public health emergency or its negative economic impacts.
- To respond to workers performing essential work during the Covid-19 public health emergency by providing premium pay to eligible workers.
- For the provision of government services to the extent of the reduction in revenue due to the Covid-19 public health emergency relative the revenues collected in the most recent full fiscal year prior to the emergency.
- To make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, Beltrami County is expected to receive \$9,165,716 in funding, which will be received in two tranches, approximately one half within 60 days of the plan passage, and the remaining funds approximately 12 months later; and

WHEREAS, Beltrami County received an initial funding in the amount of \$4,582,858 identified as the funding allocation for the First Tranche.

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners accepts the funding distribution of \$9,165,716 from the Federal Government through the United States Department of the Treasury related to the American Rescue Plan Act.

BE IT FURTHER RESOLVED that the Beltrami County Board certifies that it will adhere to the existing, additional, and amended guidelines as set forth by the United States Department of the Treasury related to the allocation, distribution, and reporting of the use of the American Rescue Plan Act funds.

BE IT FURTHER RESOLVED that the Beltrami County Board Authorizes the development of an ARPA Oversight Committee consisting of the County Administrator, County Auditor-Treasurer, and Finance Director who, together, shall review ARPA funding requests for compliance with US Department of Treasury rules and guidance as well as County policies and priorities and make recommendations to the County Board for funding approval.

Approved Highway Department Easement Request

The Board, by adoption of its Consent Agenda, approved the Highway Department request for permanent easement across tax-forfeited land for potential highway purposes on CSAH 30. Approximately 0.21 acres in Summit Township, as submitted.

Approved Resolution for Overtime Compensation Unique to Enbridge for Exempt Employees

The Board, by adoption of its Consent Agenda, approved the Resolution authorizing exempt status employees of the Beltrami County Sheriff Office to receive overtime compensation for emergency or extraordinary work performed outside their normal duties and normal work hours as authorized by Beltrami County Personnel Rules 8.1. The actual work performed was authorized by Board Resolution dated February 20, 2018. The funds to be used for compensating the exempt employees has been received by the Beltrami County Auditor's Office through a reimbursement from the Minnesota Public Utilities Commission:

WHEREAS, by Beltrami County Board resolution dated February 20, 2018, Beltrami County entered into a Mutual Aid Agreement, through the Beltrami County Sheriff Office, to assist other political subdivisions that could be impacted by potential or known threats of violence or increased criminal activity, which without such assistance, would overwhelm the resources available to that political subdivision. The Mutual Aid Agreement authorized resources, such as equipment and personnel to be shared with these political subdivisions upon their request.

WHEREAS, on numerous occasions the Beltrami County Sheriff's Office has been called to assist these political subdivisions, when they have been in crisis, providing manpower (exempt and non-exempt employees), equipment and logistical support.

WHEREAS, when the call for assistance has been outside the non-exempt employees normal scheduled hours they have been compensated at their contractual overtime rate, but exempt employees have not been compensated for their work outside their normal scheduled hours.

WHEREAS, the funding to assist these political subdivisions has been provided by the Minnesota Public Utilities Commission reimbursement program and is not an additional, unbudgeted burden to Beltrami County.

WHEREAS, the Beltrami County Board of commissioners, can authorize exempt employee's to be compensated at 1 ½ times their normal hourly rate (overtime) in accordance with Beltrami County Personnel Rules article 8.1 for any work performed outside their normal scheduled hours in emergency and extraordinary circumstances.

WHEREAS, when called to assist political subdivisions in crisis, the crisis being endured by the political subdivision meets the standard of work performed that is emergency or extraordinary circumstances.

WHEREAS, the funding source to provide the compensation for the exempt employees to be paid at the 1 ½ time's hourly rate has already been received by the Beltrami County Auditor's Office from the Minnesota Public Utilities Commission.

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners authorizes the Beltrami County Sheriff's Office to pay Beltrami County Sheriff's Office's Exempt employee's 1 ½ times their hourly rate for work already performed above and beyond their normal scheduled work hours and which has already been reimbursed by the Minnesota Public Utilities Commission and the Beltrami County Board Chair and the Beltrami County Administrator are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement with the following directives:

1. Eligible exempt positions include; Field Operations Captain, Jail Administrator, and Communications Supervisor/Emergency Management Director
2. All eligible positions shall be entitled retroactively to December 1, 2020.

3. This authorization will expired on December 31, 2021.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

2022 Employee Insurance

Human Resources Director, Linda Tran presented the 2022 employee insurance recommendations from the Labor Management Committee on Insurance, for approval:

- Employee health insurance rates for 2022 through Prime Health
 - Averaging 6.2% increase
- Rates and renewal of Delta Dental Insurance contract for 2 years
 - 0% increase
- Rates and renewal of Hartford Life Insurance contract for 2 years and increase in coverage limit for both employee and spouse
 - Employee limit increase from \$300,000 to \$500,000
 - Spouse limit increase from \$150,000 to \$300,000
- Adding voluntary VSP Vision Plan and rates
 - New contract, 12 months

Also seeking approval for 2022 voluntary benefits with no changes:

- Short-Term Disability
- Long-Term Disability
- Accidental Death & Dismemberment
- Dependent Life Insurance
- Group Accident Insurance
- Group Critical Illness Insurance

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to approve the Labor Management Committee on Insurance recommendations as stated above, for the 2022 Employee Insurance package. Unanimously carried.

Airport Board Member Approval

The Airport Authority recently had a Board position open and they publicly advertised for the position and received one application. Application was from the current incumbent, John Knorr. The authority is requesting Board authorization to reappoint Mr. Knorr to the position.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Anderson, to reappoint John Knorr to the Airport Authority Board. Unanimously carried.

ARP Appropriations

Auditor/Treasurer, JoDee Treat reviewed the ARP funding of \$3,301,110 allocated in 2021 as recommended by the Budget Committee. Th first tranche totaled \$4,582,850 and was received May 26, 2021.

The Budget Committee reviewed all requests and believes that the recommendations presented are in line with US Treasury guidelines and Beltrami County priorities.

Beltrami County

2021 ARP Award Summary

2 Temporary Contracted Assistant County Attorneys	110,950
COVID Recovery & Relief Grant Program per year for 3 years	200,000
County Wellness Program	12,000
COVID Quarantine Leave Program	25,000
COVID Salary Contingency	135,000
Behavioral Health Crisis Facility	1,450,000
Tyler Tax & CAMA Software	530,000
Touchless Faucets campus wide	60,000
Bottle fillers campus wide	31,500
Water closet and urinal flush sensors	45,000
Custodial Supplies	25,000
MERV Air filters	30,000
Safety Supplies	30,000
Remodel Bemidji Transfer Station Recycling Building	7,500
Remodel Bemidji Transfer Station Recycling Building	10,000
PLSS Corner Remonumentation per year for 3 years	158,000
Five Hand Pump Wells	60,000
Service Master Index Data Plug in \$40,000 * 50%	20,000
Reporting Dashboards \$40,000 * 50%	20,000
Remodel a section of the 2nd floor CSC Bldg \$20,000 est design * 50%	10,000
COVID Isolation and Quarantine Program	31,059
Administration of ARP 10% de minimis	300,101
TOTAL	\$ 3,301,110

Resolution for Overtime Compensation for Exempt Employees in the Jail

The Board received a Resolution authorizing payment of exempt employees, Jail Administrator, Assistant Jail Administrator overtime based on the jail staffing level crisis. This topic was discussed and considered with the Resolution for Overtime related to Enbridge and the Jail Task Force recommendations since they relied on the same funding source.

WHEREAS, the Beltrami County Jail has been working at prolonged critical staffing levels that began in November 2020. The Jail is currently working at a 47.5 percent staffing level and has been as low as 38% staffing in recent weeks. Steps were put in place by Sheriff's Office Administration to reduce jail population and liabilities but despite these efforts the Beltrami County Jail population continues to rise,

WHEREAS, Minnesota Department of Corrections requires that minimum staffing be maintained at all times within the jail facility,

WHEREAS, the short staffing crisis and the requirement to maintain minimum staffing level has caused the Jail Administrator and Assistant Jail Administrator (exempt employees) to increase their workload, not only performing their essential job functions, but also filling open shifts (working a post position) created by the staffing crisis,

WHEREAS, the Jail Administrator and the Assistant Jail Administrator have been doing so without any additional compensation since the staffing crisis began in November 2020 and will continue to do so until the crisis is averted,

WHEREAS, the Beltrami County personnel rules (8.1) allow overtime compensation be allowed for exempt employees during emergencies or extraordinary circumstances and the staffing crisis in the Beltrami County Jail meets the standard of emergency or extraordinary circumstances.

WHEREAS, the Beltrami County Sheriff's Office, of Beltrami County hereby agrees to pay the Jail Administrator and Assistant Jail Administrator (exempt employees) 1 ½ time their regular rate (overtime) for work done when such work is both outside their normal job duties and normal scheduled hours during this time of crisis until the staffing levels for Corrections Officer/Correction Officer I positions reach a 65 percent staffing level.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is hereby authorized to execute such agreements and amendments thereto, as are necessary to implement this policy within the following conditions:

- 1) The Jail Administrator and Assistant Jail Administrator shall not accept any overtime shifts until and unless all other correctional staff have rejected such shifts.
- 2) Normal scheduled hours is defined as work between the hours of 8 a.m. and 4:30 p.m. Monday through Friday weekly. No overtime shall be paid for work performed during normal scheduled hours.
- 3) All exempt overtime requests shall first be approved by the Chief Deputy or Sheriff.
- 4) This authorization shall end upon Corrections Officer/Correction Officer I staffing levels first reaching 65% and shall not be reinstated without separate authorization if staffing levels fall again below 65%.

Jail Task Force Recommendations to Address Recruitment and Retention

The Board received and reviewed during the Work Session, the three recruitment and retention program recommendations of Jail Taskforce:

1. Jail Recruitment and Retention Incentive Program
2. Jail Overtime Shift Incentive Program
3. Jail Paid Time Off Required Program

A motion was made by Commissioner Lucachick and seconded by Commissioner Anderson to approve: 1) The ARP appropriations of \$3,301,110 in 2021 2) The Resolution for Overtime Compensation for Exempt Employees in the Jail and 3) The three recommendations and policies from the Jail Task Force to address recruitment and retention in the County Jail. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Gaasvig reported that the Planning Commission would be holding a special meeting regarding VRBO properties. Fair Board is working on getting wifi at the fairgrounds. Mississippi 1W1P has been approved.
- Commissioner Sumner mentioned the AMC Board Retreat. He also commented on the ground breaking ceremony for the Veterans

Home. Great turnout, and public Thank You to ConCon Committee for investment of \$100,000.

- Commissioner Anderson commented on PrimeWest

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be September 21, 2021, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:55 p.m. was made by Commissioner Lucachick, seconded by Commissioner Anderson, and unanimously carried.

Reed Olson, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
September 21, 2021**

The Beltrami County Board of Commissioners met in regular session on September 21, 2021, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:05 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Don Hazeman, Eckles Township Board Chair. Addressed the Board on behalf of citizens concerns regarding CR 9.
 - o Road project was done without citizen input
 - o No place for a motorist with troubles/no shoulder
 - o No room for pedestrians/bicycles/no shoulder
 - o No passing for 5-1/2 mile stretch
 - o Unsafe for school bus stops

The Board is obligated to address the situations and develop a solution for public safety. Mr. Hazeman noted; if the cost to put the road back is \$750,000 and 1-1/2 miles of bike trails will cost \$450,000, it seems like an obvious solution to put the road back.

Mr. Hazeman presented a Resolution from Eckles Township requesting Beltrami County to resolve the safety hazards on CSAH 9.

- Chance Adams, resident in Hines, addressed the Board regarding Chronic Wasting Disease (CWD) in Beltrami County. Mr. Adams would like to see the County put a moratorium on Cervid Farms. They do not provide any positive economic impact to the local economy and they do provide a public hazard to the wild deer population, as well as an expense. (ie; the \$194,000 fence and loss of 5 acres of public land to mitigate an exposure to the wild population).
- Karl Oestreich, resident in Liberty Township stated that CR 9 has no room for recovery for a vehicle with there being no shoulder on the road. A bike trail will not solve this problem.

Mr. Oestreich provide a Resolution from Liberty Township requesting Beltrami County to resolve the safety hazards on CSAH 9.

- Jerry Schoenfelder, resident in Eckles township agreed with others on safety issues on CR 9. He also cited unsafe conditions and situation for school busses trying to pick up and drop off children with no way to pull over on the road.
- Paul Weis, presented the Board with a newsletter from the United Together Resources Foundation discussing and requesting community support for a veterans memorial project. Project cost of \$300,000. Mr. Weis is seeking support and contact inform to other resources for support.
- Mel Melander, Eckles Township Board Supervisor was in agreement with others regarding the safety issues on CR 9. He also stated that the Board should seek citizen input before a project of this magnitude is implemented in the County.

APPROVAL OF AGENDA

The following item was moved from the Regular Agenda to the Consent Agenda:

- Approval of Jail Consultant Contract

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held September 7, 2021, and the Minutes of the Board of Commissioners Regular Meeting held September 7, 2021, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approval of AIS Program Participation Agreement for Boat Cleaning Station

The Board, by adoption of its Consent Agenda, approved the Environmental Services Director to enter into an agreement with the USDA Forest Service, Chippewa National Forest, to place a CD3 Cleaning Station at the USFS Public Access on Pimushe Lake. This agreement is a requirement of the Forest Service in order to place the CD3 cleaning station at the USFS Public Access on Pimushe Lake.

Approved Land Sale Resolution and Set Sale Date

The Board, by adoption of its Consent Agenda, approved the resolution for auction of tax-forfeited parcels on October 28, 2021:

WHEREAS, Chapter 282.01 to 282.12, Minnesota Statutes 1941, as amended, provides for the classification and sale of such lands forfeited to the State for delinquent taxes, and whereas such classification has been made by the County Board and the classification and sale have been reviewed by the Town Board of the town or by the governing body of the municipality in which they lie in so far as the lands located within said town or municipality are concerned; and,

WHEREAS, The County Board will provide appraisal of such lands as provided by law, and a list of such lands will be filed with the County Auditor for the purpose of offering such lands for sale at not less than their appraised value; and,

WHEREAS, All parcels have been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation lands as provided for in Minnesota Statutes 282.01;

WHEREAS, Said parcels have been reviewed for sale by the Minnesota Department of Natural Resources and the respective townships and cities,

WHEREAS, The County Board is by law designated with authority to provide for the sale of such lands on terms and whereas the County Board has considered the advisability of selling on terms and has considered the accessibility of such lands, their proximity to existing public improvements and the effect of their sale and occupancy on the public burdens; and,

NOW, THEREFORE, BE IT RESOLVED, Those parcels shall be sold on the

following terms, to-wit: That all sales less than \$25,000 shall be paid in full in cash by 4:30 pm on Tuesday November 2, 2021. Parcels with a bid up value of \$25,000 or greater shall be sold on the following terms, to-wit: submission of 1% of the final sale amount as a bid guarantee by 4:30 pm on Tuesday November 2, 2021 and, that all sales shall be paid in full in cash by 4:30 pm on November 29, 2021. Special assessments and the appraised price of any standing timber or timber products must be paid for in cash at the time of the sale; and in the case any parcel of land bearing standing timber or timber products is sold at auction for more than the appraised value, the amount bid in excess of the appraised value shall be allocated between the land and the timber in proportion to the respective original appraised values thereof.

BE IT FURTHER RESOLVED, That all purchasers of land shall pay 3 percent surcharge of the total sale price to be paid into the state assurance account as provided by Chapter 383, Laws of 1969, a state deed fee of \$25.00, a deed filing fee of \$46.00, and a state deed tax equal to the greater of \$1.65 or 0.33% of the basic sale price.

BE IT FURTHER RESOLVED, That where any lands herein offered for sale do not adjoin or are not located on a suitable legally established and maintained public highway or road, the township wherein said lands may be located, nor any other municipality shall not for a period of five years be obligated to the establishment, construction or additional maintenance of any public roads or the expenditure of any public funds for the benefit of the owner or occupant of any lands herein purchased by reason of the ownership or occupancy of any of this land; provided further, that nothing herein shall be construed to create any obligation, directly or indirectly, on the part of any municipality for the expenditure of any money for the benefit of said parcel after the expiration of said five-year period. Responsibility for determining boundary lines of parcels purchased rests with the purchaser.

BE IT FURTHER RESOLVED, That the right is reserved in the interest of the public to withdraw from sale, any parcel, at any time prior to its sale.

BE IT FURTHER RESOLVED, That all lands sold hereunder are sold subject to any ordinances adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements, and subject to all flowage rights, and

BE IT FURTHER RESOLVED, That a notice of sale of such lands to be given by publication in the official newspaper of the County, as provided by law, that the County Auditor of Beltrami County offer such parcels of land for sale in the order in which they appear in

said notice of sale and that such sales to be to the highest bidder, but not for less than the appraised value and that such sale of eleven parcels shall be held at a public oral auction on **October 28, 2021 at 1:00 p.m. at the Beltrami County Board Room, County Administration Building, 701 Minnesota Ave. NW, Bemidji, MN 56601.**

October 28, 2021 Public Oral Auction at 1:00 p.m.				
Parcel #	Legal Description	Twp, Comments	Appraised Value	Radon Statement
44.00154.00 26024 Alwood Rd NE, Blackduck House & Multiple Structures	SOUTH 13 RODS OF NORTH 15 RODS OF WEST 15 RODS OF NORTHEAST QUARTER OF NORTHEAST QUARTER Sec Twp Rng 17 149 30	Summit Township Forfeited: 07-13-2021 Map acres: 1.22	Before assessments: \$0.00 Est. Market Value: \$15,300.00 After assessments: \$0.00 Min. Bid Price: \$5,000.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
80.02717.00 2109 Irvine Ave. House	Lot 7 & 8 Block-002 NORTH PARK Sec Twp Rng 05 146 33	City of Bemidji Forfeited: 10-26-2020 Deeded acres: 0.17	Before assessments: \$83.45 Est. Market Value: \$12,300.00 After assessments: \$0.00 Min. Bid Price: \$10,000.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
83.00175.00 183 4 th St NW House with Detached Garage	LOT 7 & 8 BLOCK 015, KELLIHER Sec Twp Rng 35 152 30	City of Kelliher Forfeited: 07-14-2021 Deeded acres: 5.52	Before assessments: \$0.00 Est. Market Value: \$10,400.00 After assessments: \$0.00 Min. Bid Price: \$9,900.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
83.00217.00 268 Main St W House with Detached Garage	LOT 4 LESS THE SOUTH HALF THEREOF, BLOCK 2, FIRST ADD TO KELLIHER Sec Twp Rng 35 152 30	City of Kelliher Forfeited: 10-29-2020 Map acres: 0.48	Before assessments: \$710.00 Est. Market Value: \$19,600.00 After assessments: \$0.00 Min. Bid Price: \$7,500.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
Parcel #	Legal Description	Twp, Comments	Values	
01.00192.00	SOUTH 296 FEET OF NORTH 329 FEET OF WEST 296 FEET OF NORTHWEST QUARTER OF NORTHWEST QUARTER Sec Twp Rng 36 150 34	Alaska Township Forfeited: 07-14-2021 Deeded acres: 2.01	Before assessments: \$0.00 Est. Market Value: \$10,100 After assessments: \$0.00 Min. Bid Price: \$5,000.00	

29.00425.00	LOT 7, Block 1, SCENIC HIWAY BEACH Sec Twp Rng 06 147 30	Moose Lake Township Forfeited: 07-14-2021 Map acres: 1.55	Before assessments: \$0.00 Est. Market Value: \$11,400.00 After assessments: \$0.00 Min. Bid Price: \$9,900.00
80.02715.00	LOT 5 & LOT 6, BLOCK 002, NORTH PARK Sec Twp Rng 05 146 33	City of Bemidji Forfeited: 07-14-2021 Map acres: 0.16	Before assessments: \$0.00 Est. Market Value: \$7,400.00 After assessments: \$0.00 Min. Bid Price: \$5,050.00
81.00368.00	BROWN'S SUBDIVISION LOT-001 BLOCK-001 1.00 AC & LOTS 2 & 3 & LOTS 1-4 BLK 3 & LOTS 1-3 BLK 4 Sec Twp Rng 18 149 30	City of Blackduck Forfeited: 06-09-2016 Deeded acres: 1.36	Before assessments: \$0.00 Est. Market Value: \$7,900.00 After assessments: \$0.00 Min. Bid Price: \$3,900.00

Approved Resolution to Enroll Deputy in PERA Police & Fire Plan
The Board, by adoption of its Consent Agenda, approved the Resolution to enroll permanent part-time Court Deputy Peter Sumner in the PERA Police & Fire Plan:

BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, Permanent Part-time Court Deputy, currently held by Peter Sumner, meets all of the following Police and Fire Plan membership requirements:

- 1.Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
- 2.Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;

- 3.Said position charges this employee with the prevention and detection of crime;
- 4.Said position gives this employee the full power of arrest, and
- 5.Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named Employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair, Reed Olson, and County Administrator Tom Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Jail Correctional Healthcare Provider Contract

The Board, by adoption of its Consent Agenda, approved entering into a contract with Advanced Correctional Care beginning on or about January 1, 2022; and providing a 90 day notice of termination of contract to MENd beginning on or about October 1, 2021, as submitted.

Approved Resolution to Participate in DWI Officer Grant

The Board, by adoption of its Consent Agenda, approved the Resolution the participate in the DWI Officer Enforcement Grant in 2022:

WHEREAS, Beltrami County Sheriff's Office is responsible for patrolling and enforcing Minnesota state statutes and Beltrami County ordinances on roadways contained in Beltrami County; and

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office, from the Minnesota Department of Public Safety to dedicate a patrol deputy for the specific purpose of enforcing Minnesota's DWI laws; and

WHEREAS, this grant money is available from the Minnesota Department Public Safety through the grant application process.

BE IT RESOLVED that the Beltrami County Sheriff's Office enter into a grant agreement with the Minnesota Department of Public Safety for the DWI Officer grant during the period of October 1, 2021 through September 30, 2022. Beltrami County Sheriff Ernest

Beitel or his successors is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Beltrami County Sheriff's Office and to be the fiscal agent and administer the grant.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Reed Olson and County Administrator Tom Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Resolution to Set 2022 Mixed Solid Waste Market Price

The Board, by adoption of its Consent Agenda, approved to 2022 Mixed Solid Waste Market Price Resolution:

WHEREAS, MS Ch. 297H.02 requires certain political subdivisions to identify by Resolution a Market Price for solid waste management tax purposes if they political subdivision subsidizes the cost of Municipal Solid Waste (MSW) disposal at a facility, or directly bills for organized collection of MSW on property tax statements; and

WHEREAS, the political subdivision will be liable for any Solid Waste Management Tax (SWMT) based only on the Market Price identified by Resolution; and

WHEREAS, Market Price is defined in State Statute as the "lowest price available in the area"; and

WHEREAS, Beltrami County has researched and identified the lowest viable Market Price available in the area; and

WHEREAS, the County of Beltrami declares the Market Price for all MSW generated in Beltrami County during CY 2022 to be \$32.80 per ton, based upon the lowest price available in the area. Beltrami County's identified Market Price includes both the cost per ton-mile for transportation and the cost per ton for disposal, assuming disposal at the Gentilly Landfill. All costs were calculated using current hauling and tip fee rates offered in the region.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Jail Consultant Contract

The Board, by adoption of its Consent Agenda, approve the contract for professional services with Construction Engineers to manage

the scope, schedule, budget, meetings, and public education and outreach during the duration of the Jail project. They will also oversee the Needs Assessment and Feasibility Consultant. All as specified in the Contract, as submitted. Unanimously carried.

REGULAR AGENDA

Proposed FY2022 Budget and Property Tax Levy

The Budget Committee was comprised of Commissioners Reed Olson and Jim Lucachick, Auditor-Treasurer JoDee Treat, HHS Director Becky Secore, Chief Deputy Jarrett Walton, Attorney David Hanson, GIS Director Kevin Trappe and Administrator Tom Barry. Samantha Rux assisted the Budget Committee.

The Budget Committee recommended Budget is \$91,230,758 and Property Tax Levy of \$27,086,827 (increase of 3.96%).

2022 Proposed Levy				
	2021	2022	\$ Change	% Change
Regular Levies (Operations)				
Revenue Fund	\$1,804,481	\$1,943,721	\$139,240	7.72%
Public Safety	\$11,504,032	\$11,925,139	\$421,107	3.66%
Human Services	\$8,623,807	\$8,938,367	\$314,560	3.65%
Road & Bridge	\$2,827,578	\$2,907,600	\$80,022	2.83%
	\$24,759,898	\$25,714,827	\$954,929	3.86%
Debt Service Levies:				
Jail Debt Service	\$369,000	\$394,000	\$25,000	6.78%
LEC Debt Service	\$287,000	\$296,000	\$9,000	3.14%
Judicial Center Debt Service	\$640,000	\$682,000	\$42,000	6.56%
	\$1,296,000	\$1,372,000	\$76,000	5.86%
	\$26,055,898	\$27,086,827	\$1,030,929	3.96%

A motion was made by Commissioner Lucachick, and seconded by Commissioner Gaasvig, to adopt the proposed FY 2022 Budget of \$91,230,758 and Property tax levy of \$27,086,827 (3.96% increase). Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Gaasvig reported on Polk County Solid Waste and Fair Board meetings.

- Commissioner Sumner reported on AMC conference and made note of further discussion need on CWD and CSAH 9 issues.
- Commissioner Anderson reported on health and human services meeting in Alexandria.
- Commissioner Lucachick reported on Veterans Home project status. 38% of contractors hired are local and a total of 80% are from Northern Minnesota.
- Commissioner Olson reported on attending the NW Regional Radio Board and requested a switch with Commissioner Anderson on Management Team Meeting schedule.

Administrator's Report

- COVID Update
 - County COVID Plan update has been finalized. Will be presented for Board approval at Oct.5 meeting.
 - Relief Plan for Nonprofits Grant Program is in progress. Looking at United Way to run the program.
- Tax Debt Concerns
- Working on lease renewal with 9th Judicial
- Working on public defender contracts for 2022
- Behavior Health Crisis Center ground breaking tentatively rescheduled for October 13.
- December 7 board meeting is the same date as AMC annual conference. With Board approval, will move that Board Meeting to December 14.
- Road Tour is scheduled for October 20, 2021.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be October 5, 2021, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:52 p.m. was made by Commissioner Lucachick, seconded by Commissioner Anderson, and unanimously carried.

Reed Olson, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
October 5, 2021**

The Beltrami County Board of Commissioners met in regular session on October 5, 2021, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

- The following items were removed from the Regular Agenda and added to the Consent Agenda:
 - Approval of Updated COVID Plan
 - Approval of COVID Recovery & Relief Grant Program
 - Approval of Updated Procurement Policy

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gaasvig, seconded by Commissioner Lucachick, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held September 21, 2021, and the Minutes of the Board of Commissioners Regular Meeting held September 21, 2021, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution for Repurchase of Tax Forfeited Property

The Board, by adoption of its Consent Agenda, approved the Resolution and application for repurchase of forfeited land made by David and Loretta Olafson for parcel 44.00154.00 located in Summit Township:

Whereas, Minnesota Statute 281.174 requires real estate property delinquent three years to be forfeited to the State of Minnesota;

Whereas, The property owner was delinquent three years on property tax payments;

Whereas, The Beltrami County Auditor-Treasurer's Office followed Minnesota Statute regarding required notifications and worked with the property owner to resolve the delinquency;

Whereas Efforts were unsuccessful and the properties forfeited to the State of Minnesota on July 13, 2021;

Whereas Minnesota Statute 282.241 allows for repurchase of forfeited properties during the year following the date of forfeiture, and in any case only after the adoption of a resolution by the board of county commissioners determining that by repurchase undue hardship... resulting from the forfeiture will be corrected;

Whereas, The Beltrami County Board of Commissioners reviewed the application for repurchase and determined that allowing the repurchase will correct an undue hardship.

THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby determine that the repurchase will correct and undue hardship, and approves the Application for Repurchase of Forfeited Lands.

Approval of 2022 Renewals for Licenses

The Board, by adoption of its Consent Agenda, approved license renewals for Liquor, Wine, Set-up, 3.2 Beer, Tobacco, Auctioneer and Second Hand Goods for 2022, as submitted.

Approved Board Meeting/Tax Hearing Date Change

The Board, by adoption of its Consent Agenda, approved the date change for the December 7th Meeting and Public Tax Hearing to December 14th as it conflicts with the AMC annual meeting.

Approved Contracted Attorneys Funding

The Board, by adoption of its Consent Agenda, approved the Full ARPA funding authorization for the two temporary County Attorney Positions. The Board had approved the Budget Committee Funding request on September 7, which only included half the funding amount (\$110,950). Therefore, this request is for the remaining \$110,950 and the 10% administration fee, for a total funding authorization of \$244,090.

Approved Victim Service Coordinator Grant Agreement and Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution authorizing execution of the MN Public Safety Grant for Victim Services, as submitted:

BE IT RESOLVED that the Beltrami County Attorney's Office will enter into a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Public Safety.

County Attorney, David Hanson, is hereby authorized to execute such agreements and amendments, as necessary to implement the project on behalf of Beltrami County.

Approved Declaration of Land Use Restrictive Covenant

The Board, by adoption of its Consent Agenda, approved the deed restrictions for Rognlien Park parcel to comply with the MN DNR Outdoor Recreation Project Contract OR20-002. Deed Restrictions will allow the NRM Department to receive an \$18,150 Minnesota DNR Outdoor Recreation Project Grant in Rognlien Park, as submitted.

Approved Final Pay Voucher for SP 004-639-016

The Board, by adoption of its Consent Agenda, approved the Final Pay Voucher for Project SP 004-639-016 to Red Lake Builders, Inc. in the amount of \$102,250, as submitted.

Approved Resolution and Amended MnDOT Contract

The Board, by adoption of its Consent Agenda, approved the Resolution and Amended MnDOT Contract Agreement 1003013 with the MN DOT for the design of the pedestrian bridge over the Mississippi River on CSAH 39:

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Beltrami

County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Chair and the Administrator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1003013", a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved the COVID Preparedness Plan Update

The Board, by adoption of its Consent Agenda, approved the updated Policies and Procedures of the COVID Preparedness Plan, as submitted.

Approved the COVID Recovery and Relief Grant Program

The Board, by adoption of its Consent Agenda, approved the Recovery and Relief Grant Program and authorize United Way of Bemidji to administer the program, as submitted.

Approved the Updated Procurement Policy

The Board, by adoption of its Consent Agenda, approved the updated County Procurement Policy, as submitted.

REGULAR AGENDA

Hire Right of Way Agent

Highway Engineering Operations Manager, John Noehring, reviewed the history on the Position. The Highway Department was approved to add a Right of Way Agent position in 2020. At that time it was advertised and received zero qualified applicants. Recently, it was advertised again and a highly qualified candidate was selected. However, the candidate has requested to be placed at a starting salary step which requires Board approval. We believe this is an exceptional candidate and support hiring at step 8, in the pay grade for the Highway Right of Way Agent. Budget impact will be \$14,000/Annual. Cost savings offset includes the position being unfilled for 1-1/2 years and the end of the current contracted services for this work.

A motion was made by Commissioner Sumner, and seconded by Commissioner Anderson, to approve the hire of the selected

candidate for the Right of Way Agent Position at Step 8 of the current pay grade 10. Unanimously carried.

9th Judicial District Lease Agreement

The State of MN, 9th Judicial District currently leases 652 sq/ft: Room 108, of the Beltrami County Historical Courthouse. New lease is for three years from 10-1-21 to 9-30-24 for a total lease amount of \$39,120. Representing an approximate increase of \$1,500 per year. Also incorporated in the lease, under item 6.6 Lighting - amending the candle power requirement from 70 foot candles at desk level to 50 and under item 12, building access will be from 7 am to 4:30 pm (not 5 pm).

A motion was made by Commissioner Lucachick, and seconded by Commissioner Gaasvig to approve the new three year lease of Room 108 in the Historical Counthouse to the MN 9th Judicial District beginning October 1, 2021 through September 30 2024 for a total amount of \$39,120, including the correction to section 6.6 50 foot candles and section 12, hours 7 am - 4:30 pm. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Lucachick talked about the TAC and a need to monitor MnDOT investment strategy.
- Commissioner Sumner mentioned the upcoming first meeting of the AMC Tribal Relations Committee, which he will not be able to attend but hopes other Beltrami County representation could be provided.

Mr. Sumner read aloud the City of Bemidji, Proclamation recognizing the second Monday of October as Indigenous American Peoples Day and suggested the County Board follow their example.

- Commissioner Gaasvig commented on the Farm Bureau meeting, HRDC and Planning Commission. Also noted the upcoming Planning Commissioner meeting scheduled to discuss VRBO vacation rentals.
- Commissioner Olson mentioned, on behalf of the Nameless Coalition, the November ground breaking for the facility opening at the old Upper Mississippi Mental Health building.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be October 19, 2021, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:27 p.m. was made by Commissioner Lucachick, seconded by Commissioner Anderson, and unanimously carried.

Reed Olson,, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
October 19, 2021**

The Beltrami County Board of Commissioners met in regular session on October 19, 2021, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

There were no corrections or additions made to the Agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held October 5, 2021, and the Minutes of the Board of Commissioners Regular Meeting held October 5, 2021, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Juvenile Center Host County Contract

The Board, by adoption of its Consent Agenda, approved Host County Contract with Northwestern Minnesota Juvenile Center for the period from January 1, 2022 through December 31, 2022, as submitted.

Approved Final Pay Voucher for CP 004-021-001

The Board, by adoption of its Consent Agenda, approved the Final Pay Voucher for CP 004-021-001 to Knife River Corp. to furnish and apply dust control, in the amount of \$102,298.69 as submitted.

Approved Final Pay Voucher for SAP 004-599-050

The Board, by adoption of its Consent Agenda, approved the Final Pay Voucher for SAP 004-599-050 to Garit Hanson Contracting Inc for bridge replacement on Buckeye Rd over Perry Creek, in the amount of \$10,000 as submitted.

Approved Right of Way Easement

The Board, by adoption of its Consent Agenda, approved the right away easement to cross tax-forfeited land to access private property to Robert and Janice Parham. The easement is located in Grant Valley Township, as submitted.

Approved Certification of Un-Paid Solid Waste Accounts

The Board, by adoption of its Consent Agenda, approved and certified the un-paid, delinquent Solid Waste Accounts from October 1, 2020 to September 20, 2021, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Public Hearing for Unnamed Lake 04-0218

Auditor/Treasurer JoDee Treat, presented the process that was followed for renaming a lake in Minnesota:

- Petition signed by at least 15 legal voters was certified and presented to the County Board to schedule a public hearing.
- Notice of Public Hearing was posted per requirements
- DNR Director provided input prior to the Hearing
- Public Hearing established for October 19, 2021 at 5:00 pm
- Upon completion of public hearing and all parties are heard, the Board may pass a Resolution to rename the body of water Unnamed Lake 04-0218 to Heltzer Lake.

Chairman Olson opened the Public Hearing at 5:04 p.m.
No citizens addressed the Board.

Commissioners comments were in appreciation to staff for the work and proud of the honor to former Commissioner Jim Heltzer and his family.

Chairman Olson closed the Public Hearing at 5:07 p.m.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Anderson, to approve the Resolution to rename unnamed lake 04-0218 to Heltzer Lake. Unanimously carried.

Whereas, Minnesota State Statutes 83A.05 - 83A.07 outline the process for renaming a lake in Minnesota,

Whereas, Beltrami County Auditor-Treasurer received and certified a petition signed by 15 legal voters requesting to rename Unnamed Lake 04-0218 to Heltzer Lake,

THEREFORE BE IT RESOLVED that Beltrami County held a Public Hearing on October 19, 2021,

BE IT FURTHER RESOLVED After hearing public comment, Beltrami County Board of Commissioners agrees to rename Unnamed Lake 04-0218, Heltzer Lake.

Veterans Service Officer Oath of Office

Robert Shane Gustafson took his Oath of Office as the Beltrami County Veterans Service Officer. Cornel Campbell (Scotty) D. Allison conducted the ceremony and executed the Oath of Office.

Before performing the Oath, COL Allison provided a bio of Mr. Gustafson's background and service.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Lucachick reviewed several committees
- Commissioner Anderson attended the AMC tribal relations meeting via Zoom
- Commissioner Sumner attended a Leech Lake ribbon cutting ceremony in Cass Lake for Teal's Market
- Commissioner Gaasvig reported on the Planning Commission meeting regarding VRBOs. ESD Director, Brent Rud will be coming to the Board with recommendations.
- Commissioner Olson reviewed several committees

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be November 2, 2021, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:22 p.m. was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

Reed Olson,, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
November 2, 2021**

The Beltrami County Board of Commissioners met in regular session on November 2, 2021, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 4:58 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

No additions or corrections to the Agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held October 19, 2021, and the Minutes of the Board of Commissioners Regular Meeting held October 19, 2021, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approval of Final Pay Voucher SAP 004-620-010

The Board, by adoption of its Consent Agenda, approved Final Pay Voucher SAP 004-620-010 to Reierson Construction, Bemidji North Shore Erosion Control in the amount of \$11,757.07, as submitted.

Approval of Final Pay Voucher SAP 004-623-028

The Board, by adoption of its Consent Agenda, approved Final Pay Voucher SAP 004-623-028 to Knife River Materials, Mill and Bituminous Overlay on CSAH 23 in the amount of \$55,231.34, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

None.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Gaasvig reported on Blackduck Ambulance staffing challenges and attended several other committee assignments.
- Commissioner Sumner Commented on meetings.
- Commissioner Anderson commented on meetings.
- Commissioner Lucachick commented on TAC meeting and issues of MnDOT spending. Also suggested future Work Session discussion on Co.Rd.9
- Commissioner Olson commented on meetings.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be November 16, 2021, in the Board Room of the County Administration Building.

Closed Session

At 5:11 pm, a motion was made by Commissioner Sumner and seconded by Commissioner Anderson to begin a closed session to discuss an employee issue. Unanimously carried.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:11 p.m. was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

Reed Olson,, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
November 16, 2021**

The Beltrami County Board of Commissioners met in regular session on November 16, 2021, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:07 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

No additions or corrections were made to the Agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held November 2, 2021, and the Minutes of the Board of Commissioners Regular Meeting held November 2, 2021, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Record Retention Schedule Updates

The Board, by adoption of its Consent Agenda, approved the updates to the County Record Retention Schedule to be submitted to the Minnesota Historical Society for review and approval, as submitted.

Approved the Resolution Supporting Bi-CAP FHPAP Funding

The Board, by adoption of its Consent Agenda, approved the Resolution supporting Bi-CAP to administer Family Homeless Prevention and Assistance (FHPAP) funding through MN Housing for the Homework Start With Home Program:

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide funds for Family Homeless Prevention and Assistance Projects; and

WHEREAS, the Bi-County Community Action Programs, Inc. has developed an application for the Minnesota Housing Family Homelessness Prevention and Assistance Program specific to the Homework Starts with Home Program; and

WHEREAS, Bi-County Community Action programs, Inc. has demonstrated the ability to perform the required activities of the Minnesota Housing Family Homeless Prevention and Assistance Program;

NOW, THEREFORE be it resolved that Bi-County Community Action Programs, Inc. is thereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program in the County of Beltrami, in Minnesota.

Approved Final Pay Voucher SAP 004-627-004

The Board, by adoption of its Consent Agenda, approved the Final Pay Voucher SAP 004-627-004 - Mill and Bituminous Overlay, to Knife River Materials, in the amount of \$18,652.65, as submitted.

Approved Turtle Lake Township Easement

The Board, by adoption of its Consent Agenda, approved an easement in Turtle Lake Township, for Turgi Hill Road, on tax-forfeited land, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

None.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Gaasvig attended the Fair Board and several other committee meetings.
- Commissioner Sumner attended several committee assignments. Noted a conflict with the Jail Steering committee upcoming meeting. Asked about the ongoing Opioid lawsuit, which Attorney Hanson addressed.
- Commissioners Anderson, Lucachick and Olson had no committee updates.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be December 14, 2021, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:16 p.m. was made by Commissioner Lucachick, seconded by Commissioner Anderson, and unanimously carried.

Reed Olson,, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
December 14, 2021**

The Beltrami County Board of Commissioners met in regular session on December 14, 2021, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, Tim Sumner and Craig Gaasvig were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following items were added to the Regular Agenda:

- Moved from the consent to the Regular Agenda: Approval of multiple 2022 Health & Human Services Contracts
- Approval of 2022 Legislative Platform

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gaasvig, seconded by Commissioner Lucachick, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held November 16, 2021, and the Minutes of the Board of Commissioners Regular Meeting held November 16, 2021, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Con Con Fund Appropriations

The Board, by adoption of its Consent Agenda, approved the funding recommendations of \$102,770 made by the Citizen Committee for the 2021 appropriations of the Con Con Fund, as submitted.

Approved Audit Engagement Letter

The Board, by adoption of its Consent Agenda, approved the engagement letter for Beltrami County's audit with CliftonLarsonAllen for the 12/30/21 audit.

Approved MCCC TriMin Contract

The Board, by adoption of its Consent Agenda, approved the TriMin Contract for maintenance and support of IFS software.

Approved Resolution for MDA 2022 Noxious Weed & Invasive Plant Grant Program

The Board, by adoption of its Consent Agenda, approved the Resolution for MN Depart. Of Agriculture (MDA) 2022 Noxious Weed and Invasive Plant Program Grant in the amount of \$5,000:

WHEREAS, Minnesota Noxious Weed Law, Minnesota Statutes, sections 18.75 to 18.91, states in part: "A person owning land, a person occupying land, or a person responsible for the maintenance of public land shall control or eradicate all noxious weeds on the land at a time and in a manner ordered by an inspector or county-designated employee";

WHEREAS, currently, there are 29 species on the State prohibited noxious weed list - 16 on the eradicate list and 13 on the control list. These species must be eradicated or controlled on all lands within the state;

WHEREAS, efforts must be made to prevent the spread, maturation and dispersal of any propagating parts, thereby reducing established populations and preventing reproduction and spread as required by Minnesota Statutes, Section 18.78.

WHEREAS, Beltrami County tax-forfeited lands harbor many noxious weeds currently on the Noxious Weed Control list, especially

Spotted Knapweed, Common Tansy, Canada Thistle, Leafy Spurge, and common buckthorn which is on the Restricted Noxious Weed list;

WHEREAS, the Beltrami County Natural Resource Management (NRM) Department has the opportunity to apply for a 2022 Minnesota Department of Agriculture Noxious Weed and Invasive Plant Grant for \$5,000 to help control noxious weeds;

WHEREAS, the in-kind amount would be provided by existing NRM Department employee personnel costs and travel costs to the project sites;

NOW, THEREFORE, BE IT RESOLVED, the Beltrami County Board of Commissioners authorizes the Land Commissioner to apply to the Noxious Weed and Invasive Plant Program Grant to help fund biological control measures and herbicide application on plants on the State Prohibited Noxious Weed List and Restricted Noxious Weed List. Beltrami County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and,

BE IT FURTHER RESOLVED, Beltrami County names the fiscal agent for this project as:

Ms. Jodee Treat
Beltrami County Auditor/Treasurer
701 Minnesota Ave NW
Bemidji, MN 56601

Approved Turtle Lake Township Vista Forest Road Easement

The Board, by adoption of its Consent Agenda, approved the Turtle Lake Township Vista Forest Road NW Easement, as recommended by the MN DNR.

Approved Turtle Lake Township Turgi Hill Road Easement

The Board, by adoption of its Consent Agenda, approved the Turtle Lake Township Turgi Hill Road Easement, as recommended by the MN DNR.

Approved Resolution and 2022/2023 OHV/ATV Enforcement Grant Funding

The Board, by adoption of its Consent Agenda, approved the Resolution to enter into a grant agreement with the MN DNR to provide funding for OHV/ATV enforcement:

WHEREAS, Beltrami County Sheriff's Office actively patrols and enforces Minnesota state statutes and Beltrami County ordinances OHV/ATV in Beltrami County and

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office to supplement costs associated with enforcing OHV/ATV laws from the Minnesota Department natural resources through the 2022/2023 State of Minnesota Department of Natural Resources OHV/ATV Grant; and

WHEREAS, this grant money is available from the Minnesota Department of Natural Resources through the grant application process.

WHEREAS, the Beltrami County Sheriff's office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Reed Olson and County Administrator, Thomas Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Resolution to Apply for MPCA Grant Program

The Board, by adoption of its Consent Agenda, approved the Resolution to allow the Solid Waste Department to apply for an MPCA Greater Minnesota Recycling and Composting Grant:

Minnesota Pollution Control Agency Fiscal Year 2022 Grant Program Authorization Resolution.

WHEREAS, Beltrami County Solid Waste has applied for a grant from the Minnesota Pollution Control Agency (MPCA), under its FY2022 Greater MN Recycling and Composting Grand Program; and

WHEREAS, if MPCA funding is received, Beltrami County Solid Waste is committed to implementing the proposed project as described in the grant application; and

WHEREAS, MPCA requires that Beltrami County Solid Waste enter into a grant agreement with the MPCA that identifies the terms and conditions of the funding award:

BE IT FURTHER RESOLVED, that the Beltrami County Board of Commissioners hereby agrees to enter into and sign a grant agreement with the MPCA to carry out the project specified therein and to comply with all of the terms, conditions, and matching provisions of the grant agreement and authorizes and directs Solid Waste Division Director to sign the grant agreement on its behalf.

Approved Health & Human Services MHCP Transportation Contract

The Board, by adoption of its Consent Agenda, approved the Health & Human Services contract for coordination and provision of Minnesota Health Care Programs (MHCP) Access Transportation and Social Service Transportation, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Commissioner Committee List, and Salary and Per Diem Rates Resolution

The salary included in the Resolution reflects the same increases that have been awarded to all union and non-union employees. The COLA for 2022 is 3% and will be effective January 1. This transfers to an annual Commissioner salary of \$32,487.24 in 2022. If Commissioners have additions or deletions to the committee list, they should be identified before the resolution is adopted. This list establishes eligibility for per diem reimbursement.

WHEREAS, the various members of the Beltrami County Board of Commissioners from time to time are obligated by law, appointment, or duty to attend several functions of their office at times other than regular Board meetings, and;

WHEREAS, Minnesota Statute 375.055 provides for establishment of a schedule of per diem payment for said activities, and;

WHEREAS, the following duties, committees, or commissions are deemed as eligible committees:

- | |
|---|
| Alternate on any Committee, Board or Commission |
| Association of Minnesota Counties (AMC Policy Committees) |
| ATV Committee |
| Behavioral Health Community Collaborative |
| Beltrami Health & Human Services Advisory Committee |
| Beltrami County Township Officers Meetings |
| Beltrami HRA |
| Bemidji Area Chamber of Commerce |

Beltrami Area Service Collaborative (BASC)
Bemidji Leads!
Bemidji Regional Airport Authority Board
Bi-County CAP Board of Directors & Housing
Blackduck Ambulance
Blackduck EMS Joint Powers Board
Budget Committee
Cass Lake Fire Association
State Community Health Services (SCHAC) Advisory Boards
ConCon Committee
County Emergency Operations Committee
County Extension Committee
County Management Team
County Public Defender Committee
Criminal Justice Committee
Dept of Revenue Training
Ditch Committees (joint ditch boards)
DWI/Specialty Courts/Domestic Violence/Drug
E-911 Committee
Election Canvassing Committee
Fair Board
Greater Bemidji
Hope House Board
Headwaters Regional Development (HRDC) Board
Household Hazardous Waste
LMC on Insurance
Jail Committees – Finance, Design & Operations, Programming & Steering
Joint Law Enforcement Center Board
Joint Powers Natural Resource Board
Kelliher Resource Center
Kitchigami Regional Library Board
Land Review/Land Sale Committee
Land of the Dancing Sky - Area Aging Board & Local Committees
Law Library Board
Mental Health Advisory Committee
Mississippi Headwaters Board
National Association of Counties (NACO)
Negotiation/Mediation Appointment
Newsletter Committee
Northern Lights Library Board
Northwest Juvenile Center Board
Northwest Regional Radio Board
Noxious Weed Committee
One Watershed One Plan Policy Committee(s)
Paul Bunyan Transit Joint Powers Board
Personnel Committee
Planning Commission
Polk County Incinerator Advisory Board
PrimeHealth Board
PrimeWest Health System
Road & Park Tour
State Human Services Performance Council
Solid Waste Committee

State & Federal Legislative Activities (including meetings with individual legislators, members of congress or congressional staff) Veterans Home Task Force

Also, any official committee or subcommittee identified as eligible for per diem at a Regular County Board Meeting, and as appointed by the County Board of Commissioners through the course of the year.

NOW, THEREFORE, BE IT RESOLVED, that members of the Beltrami County Board of Commissioners be permitted per diem payments of \$50.00 per day for half-day (3 hours or less) and \$75.00 per day for full day for attending eligible committee meetings plus mileage expense at the current County rate. Multiple meetings on the same day, at different locations, will be allowed a per diem for each meeting, not to exceed four meetings a day. This authorization is contingent on request for payment per diem and mileage being submitted within 60 days of the date of the meeting or meetings.

BE IT FURTHER RESOLVED, that, effective January 1, 2022 the annual salary exclusive of per diem payments for said Commissioners be, and is hereby established at \$32,487.24.

A motion was made by Commissioner Sumner, and seconded by Commissioner Anderson, to approve the Resolution, with clarifications made during the Work Session, to establish Commissioner's 2022 Committee List, per diem rates and salary. Unanimously carried.

2022 Development Fund Grant Awards

The County Board reviewed the development fund grant requests and awards were made follows:

Development Fund Grant Applications - 2022		Requested	
		2022	Awarded
Beltrami County Agriculture Association	General Infrastructure Improvements	\$32,000	\$14,840
Bemidji Chamber of Commerce	Tourism Digital Signage	\$6,000	\$1,900
Bemidji Community Theater	Canopy, technology, flooring & portable dance floor	\$25,000	\$4,320
Bemidji Parks & Recreation	Tourist Info center bike/trike rental program equipment	\$15,000	\$2,000
Blackduck Area History and Art Center	Publish, print & distribute Blackduck Historian Newsletter	\$2,300	\$1,880
Blackduck Development Corp	Marketing Campaign to promote Blackduck Area	\$8,000	\$6,000
Boys and Girls Club of Bemidji Area	Basic materials & supplies for gardening start-up, repair high-tunnel, tools	\$6,500	\$6,300
Greater Bemidji	Economic Development Initiatives:	\$65,000	\$51,040
	1) Expansion of 218 Relocate Program		\$0
	2) Workforce Opportunity Academy		\$0
	3) "Day Labor" Program		\$0
	4) Expansion of MN Innovation Initiative (MI2)		\$0
	5) Free, ongoing support to small businesses impacted by the Pandemic		\$0
	6) Expand LaunchPad in Partnerships with Red Lake & Leech Lake		\$0
	7) Economic Development Partner supporting new and expanding businesses		\$0
	8) Expand child care options		\$0
Northern Artists/Gallery North	Gallery North Floor Replacement	\$8,800	\$1,720
			\$0
		\$168,600	\$90,000

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to approve the 2022 Development Fund Grants awards totaling \$90,000, as listed. Unanimously carried.

Public Defender and Legal Services Representation Contracts

Four Public Defender and Legal Services Representation Contracts were reviewed:

Three year contracts for George Duranske, Donald Kirchner and Ross Trooien; and a one year contract for Dar Nubson to fill the fourth position due to the current incumbent's desire not to renew.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Lucachick, to approve three year contracts for George Duranske, Donald Kirchner and Ross Trooien; and a one year contract for Dar Nubson. Approved 4:1 vote. Commissioner Sumner voted No.

Approved Multiple 2022 Health & Human Services Contracts

Thirteen contracts for 2022 between Beltrami County Health & Human Services and various providers for services that range from behavioral health to child protection related services to the residents of Beltrami County, including one Contract with the Nameless Coalition-TheWolfe, chaired by Commissioner Olson.

A motion was made by Commissioner Anderson and seconded by Commissioner Gaasvig, to approve all thirteen 2022 Contracts between Beltrami County Health & Human Services and various Providers. Motion carried 4:1 vote. Commissioner Olson abstained.

Approval of 2022 Legislative Platform

The Board reviewed the six page Legislative Platform as submitted during the Work Session. It was agreed, the list was good, complete and thorough and would approved and carried forward for distribution to Legislative Representatives as submitted.

1. Preserving the Tax Base
2. Support MN Deputy Registrar Association Fee Increase
3. Health & Human Services
 - a. Procurement for managed care (PrimeWest)
 - b. Family First Prevention & Services Act
 - c. State as safety net for mental health and direct care and treatment
 - d. Medicaid reentry
 - e. Childcare
4. Red Lake Nation Sovereignty
5. Transportation
6. Sheriff's Office
 - a. Law enforcement health insurance
 - b. Interstate Compact Reimbursement
 - c. Consistent billing for SANE Exams & insurance companies 100% responsible
 - d. Changes to Release of BWC video
 - e. Grant funding for BWC
 - f. Release of employment info to all law enforcement personnel
 - g. Catalytic converter theft
 - h. Tribal Law enforcement jurisdiction
 - i. Legislation & commercialization of marijuana
 - j. Firearms
 - k. Mandated law enforcement training
 - l. Correction officer discipline procedure
 - m. Direct funding/grants for public safety for high crime-impoverished communities
 - n. Funding and support for Beltrami County Jail Project
 - o. Law enforcement reform topics
7. General discussion
 - a. Refugee resettlement
 - b. OSHA Covid mandates
 - c. State redistricting

A motion was made by Commissioner Anderson, and seconded by Commissioner Lucachick to approve the 2022 Legislative Platform as listed above. Carried 4:1 vote. Commissioner Sumner voted No.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Sumner reported on the AMC Conference and the value to Counties provided by AMC

Commissioners' Reports

- Commissioners Gaasvig, Anderson and Olson commented on multiple committee assignments

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be December 21, 2021, in the Board Room of the County Administration Building.

Administrator's Report

- Service Awards Recognition Event during Thanksgiving Week
- Management Team had a special focused meeting around
 - Budget Process, Team Building, Goal Setting & Performance Appraisals
 - Performance Appraisal focus group established
- After Action Review Team established for electronics purchasing. Board updates coming in the future
- Meeting with Leech Lake in the work with Tribal Liaison
 - Board availability?: February 1 or March 1 prior to the regular board meeting schedule
 - Location options: Cedar Lakes Casino (outside of Beltrami County) Ten Lake Town Hall, Mission District Community Center
- Opioid Settlement in the works to join State Agreement
- State Representatives invited to January 4, 2022 Work Session. So far 3 of 4 have accepted.
- Jail Project Update
 - Next meeting for all committees, January 5, 10:30 am. Will be a public meeting
- PrimeHealth 5 year contract decision must be made by December 31
 - Commissioner Anderson will be looking into this more prior to next Board Meeting
- MIS Director Recruitment
 - 7 candidates, 5 external. Interviews tentatively in early January. Looking for a Board member to join the hiring team.
 - Commissioners Gaasvig and Sumner will be included
- ISD 31 - Career Academy

- o Will discuss with the Management Team with Board Support of the initiative

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:50 p.m. was made by Commissioner Lucachick, seconded by Commissioner Anderson, and unanimously carried.

Reed Olson, Chair

Thomas H. Barry, County Administrator

BUDGET MEETING AGENDA

Meeting opened at 6:00 pm by Board Chair Reed Olson. Auditor/Treasurer JoDee Treat and Administrator Tom Barry reviewed the Budget Process, challenges and future considerations.

Public Hearing:

Commissioner Olson opened the Public Hearing for the 2022 Property Tax Levy, Budget, Fee Schedule and Transportation Improvement Plan.

No citizens addressed the board.

Commissioner Olson closed he Public Hearing at 6:20 pm.

Adoption of the 2022 Property Tax Levy Resolution

Labor contracts, debt service and insurance premium increases added up to most of the needed increase in levy of \$1,030,929 which translates into a levy increase of 3.96%. This is still a favorably low increase in comparison to previous years, and includes no new staff positions.

BE IT RESOLVED, that the Beltrami County Board of Commissioners do hereby approve the 2022 County Proposed Property Tax Levy of \$27,086,827 a Levy growth of 3.96%:

2022 Final Levy	Adopted	Proposed
	2021	2022
Revenue Fund	\$1,804,481	\$1,943,721
Public Safety	\$11,504,032	\$11,925,139
Human Services	\$8,623,807	\$8,938,367
Road and Bridge	\$2,827,578	\$2,907,600

Operations Levy	\$24,759,898	\$25,714,827
Jail Debt	\$369,000	\$394,000
LEC Debt	\$287,000	\$296,000
Judicial Center Debt	\$640,000	\$682,000
Debt Service Levy	\$1,296,000	\$1,372,000
Total Levy	\$26,055,898	27,086,827

A motion was made by Commissioner Lucachick, and seconded by Commissioner Anderson, to approve the 2022 Final Property Tax Levy of \$27,086,827, a 3.96% increase. Unanimously carried.

Adoption of the 2022 Budget Resolution

BE IT RESOLVED, that the Beltrami County Board of Commissioners do hereby approve the 2022 County Expenditure Budget in the amount of \$91,230,758.00.

EXPENDITURES	2021 BUDGET	2022 BUDGET
GENERAL GOVERNMENT	12,154,139	17,492,990
PUBLIC SAFETY	13,440,713	13,830,311
HIGHWAY & STREETS	14,622,078	22,360,025
SANITATION	4,935,760	4,904,278
HUMAN SERVICES	24,820,747	25,928,903
HEALTH	2,376,389	1,514,521
CULTURE & RECREATION	998,868	1,051,766
CONSERVATION	1,348,029	1,589,483
ECONOMIC DEVELOPMENT	342,428	416,848
CAPITAL OUTLAY	280,000	280,000
DEBT SERVICE	1,814,850	1,861,633
TOTAL EXPENDITURES	77,134,001	91,230,758

A motion was made by Commissioner Lucachick, and seconded by Commissioner Gaasvig, to approve the 2022 Expenditure Budget Resolution of \$91,230,758. Unanimously carried.

Adoption of the 2022 Proposed Fee Schedule

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to approve the 2022 proposed Fee Schedule. Unanimously carried.

Adoption of the 2022 Transportation Improvement Plan

A few revisions and additions were made to the 2021 County 5-Year Transportation Improvement Plan.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Anderson, to approve the 2022 proposed five-year Transportation Improvement Plan. Unanimously carried.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:26 p.m. was made by Commissioner Sumner, seconded by Commissioner Lucachick, and unanimously carried.

Reed Olson, Chair

Thomas H. Barry, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
December 21, 2021**

The Beltrami County Board of Commissioners met in regular session on December 21, 2021, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Reed Olson, called the meeting to order at 5:00 p.m. Commissioners Richard Anderson, Jim Lucachick, and Craig Gaasvig were present. Commissioner Tim Sumner joined via Zoom.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Ted Will, representing the Bemidji Rotary Club informed the Board of a neighborhood project they Club has been working on for about 1-1/2 years in the Ridgeway Neighborhood; the highest crime area in the County. They have had some success and are expanding the project to provide more way to help the residents in this neighborhood.
- C.T. Marhula is also working on this project with Dr. Will on behalf of the Rotary Club.

APPROVAL OF AGENDA

The following item was corrected on the Consent Agenda:

- Apportionment Resolution Amounts

The following item was added to the Regular Agenda:

- AWCL Lease Negotiation

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gaasvig, seconded by Commissioner Lucachick, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held December 14, 2021, and the Minutes of the Board of Commissioners Regular Meeting held December 14, 2021, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved AIS Program Lease Agreements with MN/DNR

The Board, by adoption of its Consent Agenda, approved the Agreement with MN DNR for the lease of CD3 Boat Cleaning Stations, at a cost of \$500 for a 2 year period and an estimated \$1,000 annual operating and maintenance budget from the AIS Program and contributions from Turtle River Watershed Association.

The CD3 units will be provided by the MN Lakes and Rivers Association. The DNR will provide the lake access locations and the Beltrami County AIS Program will maintain the stations, perform maintenance and evaluate the effectiveness of the units.

Approved Annual Review of County Safety Manual

The Board, by adoption of its Consent Agenda, approved the annual review of the Beltrami County Safety Manual, as required by MN Statute.

Approved 2021 Apportionment Resolution

The Board, by adoption of its Consent Agenda, approved the 2021 Apportionment Resolution:

WHEREAS, 2003, Minnesota Session Laws, Chapter 127, Article 12, Section 24, Subdivision 5; allows for promotion of tourist, agriculture, and industrial developments. The amount to be spent annually for the purposes of the subdivision shall not exceed five dollars per capita of the county's population; now,

WHEREAS, Minnesota Statutes 282.08, Subdivision 4, provides that the County Board of Beltrami, from the proceeds from the sale or rental of tax forfeited land or any product there from may, by

resolution set aside no more than thirty (30) percent of the receipts remaining for the purposes of timber development; for the promotion of tourism, agricultural and industrial development; no more than twenty (20) percent of the receipts remaining for the acquisition and maintenance of County parks; and,

WHEREAS, those townships which include Three Island County Park have an interest in timber revenues from those lands to help support township roads that are utilized for hauling timber.

NOW THEREFORE, BE IT RESOLVED by the County Board of Beltrami, that 30 percent of the receipts for the year of 2021 remaining after administration, special assessments, and bond levy are paid, be set aside to be used for the purpose as specified in MS 282.08, Subdivision 4; of this amount, 90 percent will be distributed to the Forest Development Fund and 10 percent will be distributed to the County Development Fund; and,

BE IT FURTHER RESOLVED that 20 percent of the receipts to be used for the acquisition and maintenance of county parks or recreational areas, and

BE IT FURTHER RESOLVED that any balance remaining must be apportioned as follows: county, 40 percent; town or city, 20 percent; and school district, 40 percent, provided,

BE IT FURTHER RESOLVED, that 70% of all revenues generated through timber harvest from Three Island County Park shall be used for the maintenance of County Parks and Recreation areas within Beltrami County, 20% shall be used for reforestation of County Parks and Recreation areas and the remaining 10% of the revenues will be apportioned to the townships with direct interest for maintenance of township roads.

Approved Consumer Scale Agreement

The Board, by adoption of its Consent Agenda, approved the Consumer Scale Agreement between Beltrami County and Alva Bontrager, Jr. for the scaling of Beltrami County wood, as submitted.

Approved Resolution to Enroll Deputy in PERA Police & Fire Plan

The Board, by adoption of its Consent Agenda, approved the Resolution to enroll Deputy David Brenna in the PERA Police & Fire Plan:

BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and

skills to protecting the property and personal safety of others;
and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, Full-time Field Operations Deputy, currently held by David Brenna, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named

Employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair, Reed Olson, and County Administrator Tom Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Opioid Litigation Settlement

Attorney Hanson reviewed the process during the Work Session, and recommended approval of:

Resolution Authorizing county staff to execute all necessary documents to ensure County participation in the multistate settlements relating to opioid distributors and manufacturers, and

in the Minnesota Opioids State-Subdivision Memorandum of Agreement, and declaring support for an amendment to Minn. Stat. § 256.043, subd. 3(d).

WHEREAS, the State of Minnesota and numerous Minnesota cities and counties are engaged in nationwide civil litigation against manufacturers and distributors of prescription opioids related to the opioid crisis; and

WHEREAS, the Minnesota Attorney General has signed on to multistate settlement agreements with several pharmaceutical distributors, McKesson, Cardinal Health, and AmerisourceBergen, as well as opioid manufacturer Johnson & Johnson, but those settlement agreements are still subject to sign-on by local governments and final agreement by the companies and approval by the courts; and **WHEREAS**, there is a deadline of January 2, 2022, for a sufficient threshold of Minnesota cities and counties to sign on to the above-referenced multistate settlement agreements, and failure to timely sign on may diminish the amount of funds received by not only that city or county but by all Minnesota cities and counties from the settlement funds; and

WHEREAS, representatives of Minnesota's local governments, the Office of the Attorney General, and the State of Minnesota have reached agreement on the intrastate allocation of these settlement funds between the State, and the counties and cities, as well as the permissible uses of these funds, which will be memorialized in the Minnesota Opioids State-Subdivision Memorandum of Agreement (the "State-Subdivision Agreement"); and

WHEREAS, during negotiations of the State-Subdivision Agreement, representatives of Minnesota's counties prioritized flexibility in how local governments may use settlement funds for opioids abatement and remediation and advocated for counties to receive settlement allocations directly rather than using the distribution mechanism detailed in Minn. Stat. § 256.043, subd. 3(d); and

WHEREAS, in order to achieve the goals of flexibility and direct allocation, Minn. Stat. § 256.043, subd. 3(d), must be amended to remove a provision which would otherwise appropriate approximately 50 percent of the state's settlement allocation to county social service agencies for statutorily-prescribed use(s); and

WHEREAS, the State-Subdivision Agreement creates an opportunity for local governments and the State to work collaboratively on a unified vision to deliver a robust abatement and remediation plan to address the opioid crisis in Minnesota; now, therefore,

BE IT RESOLVED, BELTRAMI County supports and agrees to the State-Subdivision Agreement; and

BE IT FURTHER RESOLVED, BELTRAMI County supports and opts in to the multistate settlements with McKesson, Cardinal Health, and AmerisourceBergen, and with Johnson & Johnson; and

BE IT FURTHER RESOLVED, BELTRAMI County authorizes county staff to execute all necessary documents to ensure County participation in the multistate settlements, including the Participation Agreement and accompanying Release, and in the State-Subdivision Agreement; and

BE IT FURTHER RESOLVED, BELTRAMI County, supports the amending of Minn. Stat. § 256.043, subd. 3(d), to remove a provision which would appropriate approximately 50 percent of the state's settlement allocation to county social service agencies via the existing Opiate Epidemic Response Fund distribution mechanism for statutorily-prescribed use(s).

A motion was made by Commissioner Sumner, and seconded by Commissioner Lucachick, to approve Staff's recommendation, the Resolution, and Agreement for participation in the multistate settlements relating to opioid distributors and manufacturers. Unanimously carried.

Designation of Legal Newspaper for 2022

Each year the County is required to solicit bids for the legal newspaper in which county legal ads will be placed. There are numerous statutory requirements for publication, with the largest being the twice monthly Board Minutes, the Delinquent Tax Notice and the Annual Financial Statement.

As the only eligible newspaper, The Bemidji Pioneer was provided the information concerning the bid process and date. Bids were due Friday, December 10, 2021. The Bemidji Pioneer has submitted a bid that reflects no increase over the 2021 rate.

- Bids per Standard Advertising Unit (SAU): \$9.00
- Rate per SAY on printing of second notice: \$8.15
- Discounts allowed: none

A motion was made by Commissioner Lucachick, and seconded by Commissioner Anderson, to approve the Bemidji Pioneer as the 2022 legal newspaper for Beltrami County at a rate of \$9.00/SAU and \$8/15/SAU for second notices. Unanimously carried.

U of M Extension/Beltrami County MOA

A 3-Year Memorandum of Agreement (MOA) between Beltrami County and the University of Minnesota is being proposed. The MOA replaces the previous MOA and incorporates cost of living increases for the current 4-H Youth Development Extension Educator over the term. The County Extension Committee made the recommendation to keep the staffing levels the same as they currently are (the 4-H Youth Development Extension Educator would remain at 1.0 FTE). The MOA also includes an addendum for the SNAP-Ed Educator. There is no charge to the County for the SNAP-Ed Educator. It is included on the Addendum because the County is providing office space for that educator and the University wanted to acknowledge that partnership.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Anderson, to approve the three-year Memorandum of Agreement and Addendum to the Memorandum of Agreement with the U of M Extension, as submitted. Unanimously carried.

AWCL Lease Negotiation

Per discussion around the AWCL's request for early termination of their 3-year Lease with the County, which occurred earlier in the Work Session, the Board discussed taking formal action to provide direction to staff and AWCL representatives on the matter.

A motion was made by Commissioner Lucachick and seconded by Commissioner Anderson to authorize County staff to enter into lease negotiations with AWCL for early termination of AWCL's Lease with the conditions that the County be held harmless and that any terms be subject to the Board's final approval. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioners Gaasvig reported on numerous committee assignments from the past week
- Commissioner Olson reported that the day shelter in the old Mississippi Upper Mental Health Facility will be ready to open its doors on December 23.

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Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be January 4, 2022, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:23 p.m. was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

Reed Olson,, Chair

Thomas H. Barry, County Administrator