

OPIOID STEERING COMMITTEE

Location: Conference room A/B
2nd floor HHS
Date: 4/8/24
Time: 2:00 PM
Co-Chair: Amy Bowles
CO-Chair: Monica Thul

Agenda items

1. Meeting called to order at 2:05pm
 - a. In attendance: Amy Bowles, Carissa Golden, Joe Kleszyk, Jeff Lind, Amanda Sachau, Anne Lindseth,
 - b. Guests: Gracie Imholte
 - c. Absent: David Hanson, Sheriff Riggs, Commissioner
2. Welcome
3. Opioid Steering Committee Guidelines
 - a. Reviewed Mission Statement – each member has a copy.
4. Presentation of RFP Results and Summary -Amy
 - a. Round table conversation – Review of RFP
 - i) Motion – of the \$140,000 allocated to yearly spending, 50% would be used for enhancing and supporting county programs (Jeff motioned, seconded Joe Kleszyk)
Vote: Passed unanimously
 - ii.) Motion: From \$140,000 – 15% (\$21,000) will go to RESET support, 10% to administration costs (\$14,000). Up to \$15,000 for Client support services for those enrolled in RESET. These costs are part of the 50% allocated to enhancing and supporting county programs. The remaining \$20,000 will support or enhance county services. (Anne made motion, second Carissa).
Vote: passed, one obtained
 - b. Approval of RFP distribution of up to **\$145,349 as follows**

Beltrami County	
Stellher	\$50,00

NWICDC	\$15,800
North Homes	\$33,049
Drug Court, MN State	\$10,000
Ours to Serve House of Hospitality (Village of Hope)	\$36,500

c. Motion: Joe, second Anne, vote: passed unanimously

5. Next meetings –

- a. Next Full group (17 members) meeting May 13, 2024
- b. Presentation by Joe at June meeting

Action items	Owner(s)	Deadline	Status
Present at CHB	Amy	7/18/23	Complete, moved to BC Board Meetings
Application for SC	Amy	7/20/23	Sent to team for review
Advertise	Committee	7/20/23	See Spread sheet
Review Applications	Committee	8/14/23	Present at meeting
Review Financials	Committee	8/14/23	Presentation by Amy and Josh
Contact Chosen Applicants	Amy	9/11/23	2 nd round, community members
Present Allocation of Funds to BC Board	Amy	9/5/23	Submit work bill for work session
Update in County Newsletter	Amy	TBD – Will submit each quarter as requested	Sent to Diane 8/16/23
Posting of Meeting Minutes	Amy	TBD – Working with Diane	Delay due to new website
Opioid Summit	Committee	Red Lake hosted Twice	Several Committee Members Attended
Community Learning Sessions	Committee	10/24 and 10/30	Beltrami Electric and Black Duck Golf Course
BC Board Presentation	Amy	9/18/23	Committee members and approval of allocation of funds
Review Community Input from Learning Session	Committee	11/13/23	Continue in 2024
Creation and Release of RFP	Committee	1/17/24	Amy will present to board 1/16/24

Review RFP	Committee	3/11/24	Amy to send final RFP and RFP applications to all board members by 3/1/24
Present RFP funding to Board	Amy	4/16/24	Amy to present which applicants will receive funding at 4/16/24 county board meeting