

# OPIOID STEERING COMMITTEE

**Location:** Conference room A/B  
2<sup>nd</sup> floor HHS

**Date:** 2/12/24

**Time:** 2:00 PM

**Co-Chair:** Amy Bowles

**CO-Chair:** Monica Thul

## Agenda items

1. Meeting called to order at \_\_\_\_2:05\_\_

In attendance: Amy Bowles, Carissa Golden, Joe Kleszyk, Jeff Lind, Anne Lindseth, Sheriff Jason Riggs, Amanda Sachau

- a. Guests: None
- b. Absent: Commissioner Tim Sumner, David Hanson,  
(a) Informed group of Monica's role as co-chair

Welcome

2. Opioid Steering Committee Guidelines

- a. Reviewed Mission Statement - Reset of "Solution Focused" and expectations of each member. Reviewed last month's meeting: professionalism, expectations, and goal of this group.

3. RFP – Update on release

- a. Creation of Internal/external invoice, preparation for RFPs and internal goals and external support
- b. Clarification of spending \$140,000/year vs spending 50% internal and 50% external.
- c. Clear direction to community group at next meeting, vote after meeting

4. Treasures Report

5. Next meetings

- a. Next Full group (17 members) meeting March 11, 2024: Review RFP Applications

Action items	Owner(s)	Deadline	Status
Present at CHB	Amy	7/18/23	Complete, moved to BC Board Meetings
Application for SC	Amy	7/20/23	Sent to team for review
Advertise	Committee	7/20/23	See Spread sheet
Review Applications	Committee	8/14/23	Present at meeting
Review Financials	Committee	8/14/23	Presentation by Amy and Josh
Contact Chosen Applicants	Amy	9/11/23	2 <sup>nd</sup> round, community members
Present Allocation of Funds to BC Board	Amy	9/5/23	Submit work bill for work session
Update in County Newsletter	Amy	TBD – Will submit each quarter as requested	Sent to Diane 8/16/23
Posting of Meeting Minutes	Amy	TBD – Working with Diane	Delay due to new website
Opioid Summit	Committee	Red Lake hosted Twice	Several Committee Members Attended
Community Learning Sessions	Committee	10/24 and 10/30	Beltrami Electric and Black Duck Golf Course
BC Board Presentation	Amy	9/18/23	Committee members and approval of allocation of funds
Review Community Input from Learning Session	Committee	11/13/23	Continue in 2024
Creation and Release of RFP	Committee	1/17/24	Amy will present to board 1/16/24
Review RFP	Committee	3/11/24	Amy to send final RFP and RFP applications to all board members by 3/1/24
Bring to RFP to Board	Amy	3/19/24	Amy to submit Agenda Bill by 3/13/24
Notify Grantees of award	Amy	3/22/24	Amy will notify by Friday