

# OPIOID STEERING COMMITTEE

**Location:** Conference room A/B  
2<sup>nd</sup> floor HHS

**Date:** 1/8/24

**Time:** 2:00 PM

**Co-Chair:** Amy Bowles

**CO-Chair:** Monica Thul

## Agenda items

1. Meeting called to order at 2:10pm
  - a. In attendance: Joseph Beaudreau, Melinda Broden, Amy Bowles, Carissa Golden, David Hanson, Joe Kleszyk, David Lazella, Jeff Lind, Sheriff Jason Riggs, Amanda Sachau, Commissioner Tim Sumner, Monica Thul, Jenny Vance
  - b. Guests: None
  - c. Absent: Selena Beasley, Dr. Joseph Corser, Anne Lindseth
2. Welcome
3. Opioid Steering Committee Guidelines
  - a. Reviewed Mission Statement – each member has a copy.
4. Presentation of RESET – Amanda Sachau
  - a. Motion made by D. Hanson, second J. Beaudreau – approval of spending up to \$15,000 for supplies, services, and support of the client’s enrolled in the RESET program. After conversation, motion passed 10/1
5. Committee Activity – Review of RFP and Scoring tool.
  - a. Each member had a copy of the draft RFP. Document was reviewed page by page for edits and recommendations.
  - b. Motion made by D. Hanson, Secon by C. Golden – Request Chair, A. Bowles, bring RFP to next Beltrami County Board meeting. Place on consent agenda for approval to publish and release RFT to Beltrami County.
6. Next meetings –
  - a. Next County meeting February 12, 2024
  - b. Next Full group (17 members) meeting March 11, 2024: Review RFP Applications

Action items	Owner(s)	Deadline	Status
Present at CHB	Amy	7/18/23	Complete, moved to BC Board Meetings
Application for SC	Amy	7/20/23	Sent to team for review
Advertise	Committee	7/20/23	See Spread sheet
Review Applications	Committee	8/14/23	Present at meeting
Review Financials	Committee	8/14/23	Presentation by Amy and Josh
Contact Chosen Applicants	Amy	9/11/23	2 <sup>nd</sup> round, community members
Present Allocation of Funds to BC Board	Amy	9/5/23	Submit work bill for work session
Update in County Newsletter	Amy	TBD – Will submit each quarter as requested	Sent to Diane 8/16/23
Posting of Meeting Minutes	Amy	TBD – Working with Diane	Delay due to new website
Opioid Summit	Committee	Red Lake hosted Twice	Several Committee Members Attended
Community Learning Sessions	Committee	10/24 and 10/30	Beltrami Electric and Black Duck Golf Course
BC Board Presentation	Amy	9/18/23	Committee members and approval of allocation of funds
Review Community Input from Learning Session	Committee	11/13/23	Continue in 2024
Creation and Release of RFP	Committee	1/17/24	Amy will present to board 1/16/24

Review RFP	Committee	3/11/24	Amy to send final RFP and RFP applications to all board members by 3/1/24
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