

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
January 2, 2018**

The Beltrami County Board of Commissioners met in regular session on January 2, 2018, at the County Board Room, County Administration Building, Bemidji, Minnesota.

A motion was made by Commissioner Sumner, and seconded by Commissioner Winger, to elect Commissioner Richard Anderson as Board Chair, and Commissioner Jim Lucachick as Vice-Chair, for 2018. Unanimously carried.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Richard Anderson called the meeting to order at 5:00 p.m. Commissioners Jim Lucachick, Keith Winger, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Anderson indicated that he would be exercising his vote on issues.

CITIZENS ADDRESSING THE BOARD

Stan Kimmes, representative of Farm Bureau stated his presence at the meeting for observation purposes.

APPROVAL OF AGENDA

The following item was added to the Regular Agenda:

- Review of membership with MRC

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Winger, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held December 19, 2017,

and the Minutes of the Board of Commissioners Regular Meeting held December 19, 2017, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Board Committee Assignments

The Board, by adoption of its Consent Agenda, approved the 2018 Commissioner Committee Assignments as follows:

District 1: Commissioner Keith Winger

Committees:	Meeting Date & Time	Contact Information
Alternate on any Committee, Board or Commission	As Needed	
Association of Minnesota Counties (including the Public Safety Policy Committee)	As Needed	Julie Ring, 651-789-4325
Beltrami Solid Waste Advisory Board	Monthly	
Blackduck EMS Joint Powers Board	3 rd Thursday @noon	
Cass Lake Fire Association	Quarterly	
County Emergency Operations Committee	As Needed	Chris Muller, 218-333-4163
County Public Defender Committee	As Needed	County Attorney 218-333-4219
Criminal Justice Committee	As Needed	
DWI/Specialty Courts Steering Committee		
E-911 Committee	As Needed	Chris Muller 218-333-4163
Fair Board	3 rd Monday of Month @ 7:00 p.m.	Paul Hokuf, 218-444-8169
Headwaters Regional Dev Board (HRDC)	3 rd Thursday of Month @ 7:00 p.m.	Tim Flathers, 218-333-6538
Joint Law Enforcement Center Board	As Needed	Phil Hodapp, 218-333-4135
Land Review Committee	As Needed	Richard Moore, 218-333-4163
Mississippi Headwaters Board	3 rd Friday of Month @9:00 a.m.	
Northwest Regional Radio Board	Quarterly	Chris Muller 218-333-4163
Paul Bunyan Transit Joint Powers Board	Quarterly	Lezlie Grubich 218-444-9520
Planning Commission	4 th Monday of Month	Brent Rud 218-333-4159
Polk County Incinerator Advisory Board	Quarterly	
State and Federal Legislative Activities	As Needed	

District 2: Commissioner Reed Olson

Committees:	Meeting Date & Time	Contact Information
Alternate on any Committee, Board or Commission	As Needed	
Association of Minnesota Counties (including the General Government Policy Committee)	As Needed	Julie Ring, 651-789-4325
Bemidji Leads	4 th Thursday of Month @ 7:30 a.m.	Dave Hengel, 333-6533
Bemidji Regional Airport Authority Board	3 rd Wednesday of Month @ 5:00 p.m.	Karen, Weller, 218-444-2438
BiCAP – Board of directors	2 nd Thursday of the Month @ 4:00 p.m.	Barb Moran 218-333-9827
BiCAP – Housing (alternate)		
State Community Health Services (SCHAC) Advisory Council (alternate)	As Needed	
Ditch Committee(s) (Alternate)	As Needed	
DWI/Specialty Courts Steering Committee (Alt)		
Greater Bemidji (Alternate)	3 rd Friday monthly 7:30 am	Dave Hengel, 218-444-5757
Hope House Board	3 rd Wednesday of Month @ 12:00 p.m.	Hope House Board
Joint Law Enforcement Center Board (Alternate)	As Needed	Phil Hodapp, 218-333-4135
Joint Powers Natural Resource Board (Alternate)	3 rd Monday of Month	
Kitchigami Regional Library Board	3 rd Thursday of Month @ 6:00pm (9 times/year)	Kitchigami Regional Library Board
Northern Lights Library Board	Saturday Quarterly	
Northwest Regional Radio Board (Alternate)	As Needed	Chris Muller 218-333-4163
Personnel Committee	As Needed	Linda Tran, 218-333-4155
PrimeHealth Board	4 th Thursday in Alexandria	
PrimeWest Health System (Alternate)	1 st Thursday in Alexandria	Jim Przybilla, 320-335-5250
State & Federal Legislative Activities	As Needed	

District 3: Commissioner Richard Anderson

Committees:	Meeting Date & Time	Contact Information
Alternate on any Committee, Board or Commission	As Needed	
Association of Minnesota Counties (Including the Health & Human Services Policy Committee)	Annually & As Needed	Julie Ring, 651-789-4325
Beltrami Health & Human Services Advisory Committee		Becky Secore, 218-333-8119
Beltrami Area Service Collaborative (BASC)	Even Months Wednesday 8:00 am	
Bi-County CAP (Alternate)	1 st Thursday, every other month	Barb Moran 218-333-9827
State Community Health Services (SCHAC) Advisory Council	3 rd Thursday of Month plus 3 day conference in October. Qtrly in Mpls Feb-June-Oct-Dec	Becky Secore, 218-333-8119
County Extension Committee	Quarterly – 4 th Monday	Mardi Harder, 218-327-5958
Household Hazardous Waste	Quarterly – Bagley 9:00	

Kitchigami Regional Library Board (alternate)	3rd Thursday of Month @ 7:00pm (9 times/year)	Kitchigami Regional Library Board
Land Review Committee	Twice per year	
Land of the Dancing Sky Area Agency on Aging Board & Local Committees	3rd Monday Quarterly	Shannon Hendrickson, 218-745-6733
LMC on Insurance		
Newsletter Committee	Quarterly	Diane Moe, 218-333-8478
Northwest Juvenile Center Board	3rd Thurs odd Months 10:00. Even months – 3rd Mon 7:30	Mindy O'Brien 218-751-3196
PrimeHealth Board (Alternate)	4th Thursday in Alexandria	
PrimeWest Health System	1st Thursday in Alexandria	Jim Przybilla, 320-335-5250
Solid Waste Advisory Board		
Solid Waste Committee		
Veterans Home Task Force		
Bemidji Transit		
Beltrami HRA	2nd Tuesday of Month @ 4:00 p.m.	Tim Flathers, 218-333-6532

District 4: Commissioner Tim Sumner

Committees:	Meeting Date & Time	Contact Information
Alternate on any Committee, Board or Commission	As Needed	
Association of Minnesota Counties (including the Environment & Natural Resource Policy Committee)	Annually & As Needed	Julie Ring, 651-789-4325
BiCAP - Housing	1st Thursday, Monthly	Barb Moran 218-333-9827
Blackduck Ambulance	3rd Thursday	
ConCon Fund Committee	As Needed	
Ditch Committees	2nd Monday of Month	
Joint Powers Natural Resource Board	3rd Monday of Month	
Kelliher Resource Center	As Needed	
NW MN Juvenile Center Board	3rd Thursday odd Months @ 10:00 a.m.	Mindy O'Brien 218-751-3196
State & Federal Legislative Activities	As Needed	
Veterans Home Task Force (Alternate)	As Needed	

District 5: Commissioner Jim Lucachick

Committees:	Meeting Date & Time	Contact Information
Alternate on any Committee, Board or Commission	As Needed	
Bemidji Regional Airport Authority Board	3rd Wednesday of Month @ 5:00 p.m.	Karen Weller 218-444-2438
County Extension Committee	Bi-Monthly or as needed	Mardi Harder, 218-327-5958
County Public Defender Committee		
Ditch Committees (Alternate)	As Needed	
DWI/Specialty Courts Steering Committee	As Needed	Pam Norenburg, 218-759-4368
Evergreen Work Group		
Greater Bemidji	3rd Friday of Month @ 7:30 a.m.	Dave Hengel, 218-444-5757
Mental Health Advisory Committee	1st Tuesday	Quarterly
Mississippi River Parkway Commission	As Needed	Mississippi River Parkway Commission
Newsletter Committee	As Needed	Diane Moe, 218-333-8478
Noxious Weed Committee		

Polk County Incinerator Advisory Board (Alternate)	As Needed	
State & Federal Legislative Activities	As Needed	
Veterans Home Task Force	As Needed	
Noxious Weed Committee		
Minnesota Rural Counties Caucus (MRCC) (Alternate)	As needed	
Paul Bunyan Transit Joint Powers Board	2nd Wednesday of Month Quarterly @ 4:00 p.m.	Lezlie Grubich 218-444-9520

Approved Easement to Cross Tax-Forfeited Land

The Board, by adoption of its Consent Agenda, approved the right of way easement across tax-forfeited land requested by Al Reimer, in Nebish and Hagali Townships in order to access his private property, as submitted.

Approved Buffer Ordinance Public Hearing Date

The Board, by adoption of its Consent Agenda, approved the Public Hearing Date for the Buffer Ordinance to be scheduled on January 16, 2018, during the Regular Board meeting.

Approved Health & Human Services MDH Contract for Perinatal Hepatitis B Follow-up

The Board, by adoption of its Consent Agenda, approved the Minnesota Department of Health CHB Grant Project Agreement for Perinatal Hepatitis B Follow-up, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

2018 Legal Newspaper

One bid was received in the Administrator's Office on January 2, 2018 by 10:00 am from the Bemidji Pioneer. Their bid for 2018 is a rate of \$6.15 SAU for the first insertion and \$5.55 SAU for subsequent insertions.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Olson, to approve the Bemidji Pioneer as the 2018 Beltrami County official Legal Newspaper at a rate of \$6.15 SAU for the first insertion and \$5.55 SAU for subsequent insertions. Carried 4:1 vote. Commissioner Sumner vote: No.

Review Membership with MRC

Commissioners were in agreement that the representation provided by MRC for Beltrami County is a duplication of the representation the county is already getting from AMC at State Legislation.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Olson, to not renew Beltrami County's membership with MRC. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Winger - provided an HRDC meeting update.
- Commissioner Sumner - shared his comments on his walk through tour of the new Watermark Art Center.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be January 16, 2018, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:16 p.m. was made by Commissioner Sumner, seconded by Commissioner Lucachick, and unanimously carried.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
January 16, 2018**

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CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Richard Anderson called the meeting to order at 5:00 p.m. Commissioners Jim Lucachick, Keith Winger, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following item was corrected on the Consent Agenda:

- Remove from Auditor/Treasurer list of license renewals: Antle's Longguns & Accessories (Pawn Broker Licenses)

The following item was added to the Regular Agenda:

- Further investigation into video recording and broadcasting county board meetings.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Winger, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held January 2, 2018,

and the Minutes of the Board of Commissioners Regular Meeting held January 2, 2018, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved License Renewals for Liquor, 3.2 Beer, Set-up, Pawn, Auctioneer, Tobacco, Wine, Second Hand Goods

The Board, by adoption of its Consent Agenda, approved the 2018 license renewal applications submitted for Liquor, 3.2 Beer, Set-up, Auctioneer, Tobacco, Wine and Second Hand Goods, with Antle's Longguns & Accessories Pawn Broker License being removed from the list.

Approved Bi-CAP Board Appointments Support

The Board, by adoption of its Consent Agenda goes on record as supporting the work done by the County representatives to the Bi-County CAP Board. This support includes the use of county work time to attend meetings and manage other assignments made by the CAP Board.

Approved Mental Health Bonding Resolution

The Board, by adoption of its Consent Agenda, approved the Mental Health Bonding Resolution:

Affirming Beltrami County's support for state capital investments for regional behavioral health crisis program facilities and permanent supportive housing for people with behavioral health needs.

WHEREAS, Minnesota's mental health continuum of care is underdeveloped, creating harmful and expensive gaps in an individual's treatment; and

WHEREAS, Minnesota's mental health system does not have the capacity to consistently respond to the needs of individuals in crisis with appropriate treatment options; and

WHEREAS, individuals experiencing a mental health crisis are often diverted to jails and other facilities ill-equipped for their care while awaiting inpatient treatment; and

WHEREAS, individuals ready for discharge from inpatient treatment can be detained at inpatient facilities because there is a scarcity of supportive housing units to transition to; and

WHEREAS, the gaps in Minnesota's mental health system are not only damaging to individuals and their families, but also result in an inefficient use of taxpayer dollars; and

WHEREAS, Minnesota has an opportunity to improve its mental health continuum of care through investments in new permanent supportive housing and regional behavioral health crisis program facilities; now, therefore,

BE IT RESOLVED, Beltrami County supports state capital investments for regional behavioral health crisis program facilities and permanent supportive housing for people with behavioral health needs.

Approved Resolution of Support for Local License Centers

The Board, by adoption of its Consent Agenda, approved the Resolution supporting the maintenance of local license bureaus/centers:

WHEREAS, the State of Minnesota established a deputy registrar network to provide our citizens with motor vehicle titling and registration services, including driver license transactions; and,

WHEREAS, deputy registrars are required to operate as agents on behalf of the State of Minnesota without compensation from the State for the services they offer; and,

WHEREAS, in 1949, the State of Minnesota established in statute a user-based filing fee on motor vehicle and driver license transactions to be retained by the deputy registrar to defray all their costs to provide this localized service to our citizens for the State; and,

WHEREAS, the State of Minnesota now receives over \$1 billion annually in state fees and taxes collected through the deputy registrar network; and,

WHEREAS, the State of Minnesota has now shifted substantial clerical and auditing responsibilities onto the deputy registrar network due to the State's conversion to their new MNLARS (Minnesota Licensing and Registration System) program; and,

WHEREAS, the new MNLARS regimen is now documented to have multiple shortcomings which have severely strained normal deputy registrar

operations with longer processing times that greatly limit their typical volume of daily business; and,

WHEREAS, other MNLARS shortcomings have frequently forced deputies to conduct "no-(filing) fee" services for customers which acerbrates the deputy business model; and,

WHEREAS, deputy registrar offices are now forced to invest in additional staff, office equipment, and more space to meet customer demand due to the MNLARS conversion; and,

WHEREAS, the filing fee revenue no longer covers the operational costs to maintain deputy registrar offices such that many local government-based deputies are seeking local property tax subsidies and private operators are applying for lines of credit to stave off complete closure,

NOW, THEREFORE, BE IT RESOLVED that __ (insert name of city or county) _ calls upon the State Legislature and our Governor to enact legislation in 2018 to provide deputy registrars with proper compensation by reallocating from existing state fee structures or other appropriate filing fee adjustments to ensure their valued service and continued presence remains in our local community to serve our citizens and the State.

Approved Resolutions and Support of Phase 2: Lady Slipper Scenic Byway Projects

The Board, by adoption of its Consent Agenda, approved three Resolutions of Support and one Resolution to Maintain the Phase 2: Lady Slipper Scenic Byway/Great River Road Pedestrian/Bicycle Bridge:

RESOLUTION SUPPORTING APPLICATION, DNR TRAILS

Phase 2, Lady Slipper Scenic Byway/Great River Road pedestrian/bicycle bridge

WHEREAS, Beltrami County supports the grant application from the Lady Slipper Scenic Byway, Inc. (LSSB) made to the Minnesota Department of Natural Resources for the Regional Trail Program. The application is for matching funding to construct a 185 ft. pedestrian/bicycle bridge with a 344 ft. connecting trail to the existing bicycle trail along the Lady Slipper Scenic Byway and Great River Road.

WHEREAS, Beltrami County recognizes that LSSB has applied for the majority funding through the Transportation Alternatives program.

NOW, THEREFORE, BE IT RESOLVED, if LSSB/Beltrami County is awarded a grant by the Minnesota Department of Natural resources, the county agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. Beltrami County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, with Bruce Hasbargen, Beltrami County Highway Engineer authorized to act as agent on behalf of this sponsoring agency. And

BE IT FURTHER RESOLVED that the applicant has read the Conflict of Interest Policy contained in the Regional Trail Grant Manual and certifies it will report any actual, potential, perceived, or organizational conflicts of interest upon discovery to the state related to the application or grant award.

BE IT FURTHER RESOLVED, the Beltrami County Board of Commissioners names the fiscal agent for Beltrami County for this project as:

JoDee Treat
Auditor/Treasurer
Beltrami County Administration Buiding
701 Minnesota Ave. NW Ste. 220
Bemidji, MN 56601

BE IT FURTHER RESOLVED, Beltrami County hereby assures the bicycle/pedestrian bridge over the Mississippi River on the Lady Slipper Scenic Byway/Great River Road will be maintained for a period of no less than 20 years.

RESOLUTION SUPPORTING APPLICATION FOR LCCMR FUNDING

Phase 2, Lady Slipper Scenic Byway/Great River Road pedestrian/bicycle bridge:

WHEREAS, Beltrami County supports the grant application from the Lady Slipper Scenic Byway, Inc. (LSSB) made to the Legislative-Citizen Commission on Minnesota Resources (LCCMR). The application is for matching funding to construct a 185 ft. pedestrian/bicycle bridge with a 344 ft. connecting trail to the existing bicycle trail along the Lady Slipper Scenic Byway and Great River Road.

WHEREAS, Beltrami County recognizes that LSSB has applied for the majority funding for this project through the Transportation Alternatives program.

NOW, THEREFORE, BE IT RESOLVED, if LSSB/Beltrami County is awarded a grant by the LCCMR, the county agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. Beltrami County will comply with

all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

E IT FURTHER RESOLVED that Bruce Hasbargen, Beltrami County Highway Engineer is hereby authorized to act as agent on behalf of this sponsoring agency.

BE IT FURTHER RESOLVED, the Beltrami County Board of Commissioners names the fiscal agent for Beltrami County for this project as:

JoDee Treat
Auditor/Treasurer
Beltrami County Administration Building
701 Minnesota Ave. NW Ste. 220
Bemidji, MN 56601

BE IT FURTHER RESOLVED, Beltrami County hereby assures the bicycle/pedestrian bridge over the Mississippi River on the Lady Slipper Scenic Byway/Great River Road will be maintained for a period of no less than 20 years.

Sponsoring Agency Resolution

BE IT RESOLVED that Beltrami County agrees to act as sponsoring agency for a transportation alternatives project identified as Phase 2, Lady Slipper Scenic Byway/Great River Road pedestrian/bicycle bridge, and has reviewed and approved the project as proposed. Sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

BE IT FURTHER RESOLVED, that Bruce Hasbargen, Beltrami County Highway Engineer is hereby authorized to act as agent on behalf of this sponsoring agency.

Resolution Agreeing to Maintain Facility

WHEREAS; The Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right of way or property ownership acquired without prior approval from the FHWA; and

WHEREAS; Transportation Alternatives projects receive federal funding; and

WHEREAS; the Minnesota Department of Transportation (MnDOT) has determined that for projects implemented with alternative funds, this requirement should be applied to the project proposer; and

WHEREAS; Beltrami County is the sponsoring agency for the transportation alternatives project identified as Phase 2, Lady Slipper Scenic Byway/Great River Road pedestrian/bicycle bridge.

THEREFORE BE IT RESOLVED THAT, the sponsoring agency hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned transportation alternatives project.

Approved Resolution and Agreement for Federal Lands Access Program (FLAP) Agreement

The Board, by adoption of its Consent Agenda, approved the Resolution allowing County Engineer to sign the FLAP Agreement:

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the County of Beltrami to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the County Engineer is hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1030218, a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Approved Highway Department Easement

The Board, by adoption of its Consent Agenda, approved the County Highway Department Easement to cross tax-forfeited parcel 15.00213.00, for a road improvements project on CSAH 14.

Approved Contract for Transitions Community Initiative Funding Grant

The Board, by adoption of its Consent Agenda, approved the 2018 State of MN, Department of Human Services County Grant Contract for Transitions Community Initiative Funding, as submitted.

Approved Health & Human Services Monthly Child Protection Reports

The Board, by adoption of its Consent Agenda, approved the monthly child protection reports, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Public Hearing/Second Reading: Proposed Buffer Ordinance

Environmental Services Director, Brent Rud, reviewed the purpose of the Buffer Ordinance and reiterated that the Buffer Law is already in effect from the State and the County's Buffer Ordinance is only for enforcement purposes.

Chairman Anderson opened the public hearing.

- Bill Larson, resident in Grant Valley Township with Grant Creek running through his property inquired as to how this will affect their beach area. Mr. Rud stated that it would not. It would only affect the area above the beach if they were to till the soil that currently has vegetation.
- Andy Mack, resident on Ann St. in Bemidji, asked for clarification on what a "ditch" was in the regulation. Mr. Rud Stated that affected ditches were available on a DNR map and designated as Judicial Ditches.
- Robert Brouse, resident on Grace Lake, asked about the details of enforcement of the law or additional law. Mr. Rud stated that the County would only interpret and enforce legislative law and could opt out of enforcement at any time. At which time the enforcement would come from the State level.
- Judy Dvorak, resident on Lake Beltrami Inquired as to how the County would go about enforcement and how citizens would know if they are compliant. Mr. Rud stated that there are currently only a small number of compliance issues, and the landowners have already been contacted.
- Curtis Hunt, resident on Long Lake stated his support for local enforcement of the law rather than State enforcement.

Commissioner Anderson closed the public hearing.

Proposed Adoption of the Buffer Ordinance

A motion was made by Commissioner Winger, and seconded by Commissioner Olson, to adopt Ordinance No. 48: Buffer Ordinance. Unanimously carried.

Further investigation into video recording and broadcasting of County Board meetings

Commisioners each presented their view on the idea of video taping County Board and Work Session meetings for broadcasting to the public and if it warranted further staff time and efforts to

investigate in more detail the estimated \$99,000/year to accomplish.

Points made by Commissioners:

Olson

- feels more citizens would access than we think.
- How many/who other counties are that are currently video taping.

Winger

- County Newsletter is well received and reaching all areas of the county.
- More off-site meetings would be more productive.

Sumner

- We are behind the times by not video taping.

Lucachick

- Concerns about on going costs and being economically feasible.

Anderson

- Our current way of reaching out is working. Meetings are always open to the public and are receiving media coverage.

A motion was made by Commissioner Sumner and seconded by Commissioner Olson to direct staff to further investigate the options and costs associated with video taping and broadcasting County Board and Work Session meetings. Failed 3:2 vote. Commissioners Winger, Lucachick and Anderson voted: No.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Winger - reported on the Fairboard Meeting. Also, attended a meeting regarding the purchase of property adjacent to the Bemidji Transfer Station.
- Commissioner Sumner - reported on attending the Leech Lake State of the Band event

A group of citizens, which included Irv Bloom, and several others, arrived for the Public Hearing, which had already been closed. Dialogue was exchanged with the Board and they were given the contact information for the Environment Services Department for any additional questions or information.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be February 6, 2018, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:49 p.m. was made by Commissioner Winger, seconded by Commissioner Olson, and unanimously carried.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
February 6, 2018**

The Beltrami County Board of Commissioners met in regular session on February 6, 2018, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Richard Anderson called the meeting to order at 5:00 p.m. Commissioners Jim Lucachick, Keith Winger, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Dave Kloha of Bemidji Appraisal and resident in Turtle River Township addressed the Board regarding the fee charged for the Property Management Portal. He would like to see the fee reduced or removed for the service. Staff was directed to research and provide a report to the Board regarding the Portal.
- Mark Hanson, a County resident, addressed the Board regarding the County's no net loss policy. Mr. Hanson spoke on behalf of a group of citizens that are disappointed that the County did not purchase the piece of property in Frohn Township, along the Mississippi River, before it was purchased privately. Mr. Hanson requested that the Board review this policy as it appears to be based entirely on tax dollars and money rather than the true value of our County, which is the environment and preservation of natural resources.
- John Sorenson, of Frohn Township also expressed his frustration with the missed opportunity on the purchase of the property on the Mississippi River.
- Commissioner Winger shared the frustration of the citizens and the amount of time involved in the process of attempting to purchase the property, the lack of accurate information on future PILT payments for the parcel, and the no net loss policy guidelines. Staff was directed to add a future Work Session Agenda item to discuss the policy.

APPROVAL OF AGENDA

The following items were added to the Consent Agenda:

- Approval of Resolution of Support of Job Creation Application for Stittsworth Meats
- Approval to pursue litigation Against Manufacturers and Distributors of Prescription Opioids.
- Approval of Solid Waste to Purchase Equipment not in the 2018 Budget.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Winger, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Winger, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held January 16, 2018, and the Minutes of the Board of Commissioners Regular Meeting held January 16, 2018, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Voting Equipment Grant

The Board, by adoption of its Consent Agenda, approved and accepted the State of MN Voting Equipment Grant in the amount of \$214,211, as submitted.

Approved DNR/Shooting Sports Grant

The Board, by adoption of its Consent Agenda, approved and accepted the DNR Shooting Sports Facility Grant in the amount of \$56,925.00 and authorizes the signatures of Board Chair Richard Anderson and Administrator Kay Mack on the Grant Contract.

Approved Headwaters Shooting Sports Foundation Easement

The Board, by adoption of its Consent Agenda, approved and supports granting an easement to the Headwaters Shooting Sports Foundation to an area on Tax-Forfeited land, not to exceed one acre and located west of the current leased site to allow for drainage in high water conditions.

Approved Seasonal Highway Laborer Positions

The Board, by adoption of its Consent Agenda, approved hiring 18 seasonal laborers. 16 positions are in the 2018 budget, and two are funded by the USDA Forest Service Resource Advisory Committee Grant.

Approved Final Pay Voucher for SAP 004-600-018

The Board, by adoption of its Consent Agenda, approved Final Pay Voucher for Project SAP 004-600-018 - Beach Lane Public Access to Johnson Construction Co, as submitted.

Approved Two Resolutions Establishing Joint Drainage Authority Board for Ditches 30 & 36

The Board, by adoption of its Consent Agenda, approved Resolutions for Ditch 30 and Ditch 36 to establish a Joint Drainage Authority Board with Koochiching County and Lake of the Woods County:

Joint Ditch Authority Resolution for Judicial Ditch 30 between Beltrami and Lake of the Woods Counties:

WHEREAS, JD 30 is an existing joint ditch within Beltrami and Lake of the Woods Counties;

WHEREAS, a Joint Drainage Authority has not been in place for many years

WHEREAS, a Joint Drainage Authority pursuant to Minnesota Statutes Section 103E.235 shall be reestablished

THEREFORE, based on the forgoing, the Boards of Commissioners of Beltrami and Lake of the Woods Counties, seated concurrently, adopt the following:

ORDER

1. The Boards acknowledge and reestablish the Joint Drainage Authority pursuant to Minnesota Statutes Section 103E.235 for Beltrami and Lake of the Woods Counties JD 30.
2. Vacancies on the Joint Drainage Authority Board are filled by following initial members:
Tim Sumner (Beltrami County, District 4)

- Keith Winger (Beltrami, District 1)
Richard Anderson (Beltrami County, District 3)
Cody Hasbargen (Lake of the Woods County, District 2)
Ken Moorman (Lake of the Woods County, District 3)
3. Future vacancies on the Joint Drainage Authority Board shall be filled by the successor Commissioner from the district indicated.
 4. In the case of a conflict of interest of one or more Board members making a quorum or majority impossible, the County Boards, by concurrent resolutions, may make temporary appointments to the Joint Drainage Authority Board.
 5. Beltrami is designated as the "majority" county for JD 30. The Beltrami County Auditor shall coordinate with the Lake of the Woods County Auditor for the management and administration of JD 30 according to Minnesota Statutes Chapter 103E.
 6. The Joint Ditch Authority acknowledged and reestablished herein shall be perpetual until either dissolved or modified by future action of the Beltrami and Lake of Woods County Boards of Commissioners, seated jointly.
 7. This Order may be signed in counterparts and the counter parts together constitute the full Order

Joint Ditch Authority Resolution for Judicial Ditch 36 between Beltrami, Koochiching and Lake of the Woods Counties:

WHEREAS, JD 36 is an existing joint ditch within Koochiching, Beltrami and Lake of the Woods Counties;

WHEREAS, a Joint Drainage Authority has not been in place for many years

WHEREAS, a Joint Drainage Authority pursuant to Minnesota Statutes Section 103E.235 shall be reestablished

THEREFORE, based on the forgoing, the Boards of Commissioners of Koochiching, Beltrami and Lake of the Woods Counties, seated concurrently, adopt the following:

ORDER

1. The Boards acknowledge and reestablish the Joint Drainage Authority pursuant to Minnesota Statutes Section 103E.235 for Koochiching, Beltrami and Lake of the Woods Counties JD 36.
2. Vacancies on the Joint Drainage Authority Board are filled by following initial members:
Wayne Skoe (Koochiching County, District 5)
Tim Sumner (Beltrami County, District 4)
Keith Winger (Beltrami, District 1)
Cody Hasbargen (Lake of the Woods County, District 2)

- Ken Moorman (Lake of the Woods County, District 3)
3. Future vacancies on the Joint Drainage Authority Board shall be filled by the successor Commissioner from the district indicated.
 4. In the case of a conflict of interest of one or more Board members making a quorum or majority impossible, the County Boards, by concurrent resolutions, may make temporary appointments to the Joint Drainage Authority Board.
 5. Lake of the Woods is designated as the "majority" county for JD 36. The Lake of the Woods County Auditor shall coordinate with the Beltrami County Auditor and the Koochiching County Auditor for the management and administration of JD 36 according to Minnesota Statutes Chapter 103E.
 6. The Joint Ditch Authority acknowledged and reestablished herein shall be perpetual until either dissolved or modified by future action of the Koochiching, Beltrami and Lake of Woods County Boards of Commissioners, seated jointly.
 7. This Order may be signed in counterparts and the counter parts together constitute the full Order

Approved Resolution to Subdivide Parcel 45.00015.00

The Board, by adoption of its Consent Agenda, approved the Resolution to Subdivide Tax-Forfeited Parcel #45.015.00:

WHEREAS, the Board of Commissioners of Beltrami County, Minnesota, desires to offer for sale certain parcels of land that forfeited to the State of Minnesota for non-payment of taxes; and,

WHEREAS, said parcel of land has been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation land as provided for in Minnesota Statutes 282.01;

WHEREAS, said parcel was reviewed on January 17, 2018 by the Minnesota DNR Beltrami County Tax-Forfeited Sale Review No. 04-18-01 and the DNR had no objection and authorized the sale;

WHEREAS, said parcel was reviewed and approved for sale by Taylor Township in 2017;

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of Beltrami County, Minnesota by resolution, may provide for the subdivision of the tracts into smaller units when the subdivision is deemed advantageous for sale purposes in accordance with Minnesota Statutes 282.01, Subd. 1(e);

THEREFORE, BE IT FURTHER RESOLVED to subdivide the 41.77-acre tax-forfeited parcel #45.00015.00 into two (2) smaller parcels to

resolve an encroachment situation on a 0.40-acre portion of the parcel.

Parcel #	Legal Description	Township	Commissioner
Part of 45.00015.00 Part where house is encroaching – private sale to home owner	The South 76.00 feet of the West 228.00 feet of the East 430.00 feet of the Northwest Quarter of the Southwest Quarter, Section 2, Township 148 North, Range 31 West, Beltrami County, Minnesota Sec Twp Rge 2 148 31	Taylor Township Forfeited: 9/13/1936 Calculated acres: .40	Winger

Approved Land Use Permit for Archery Deer Hunt

The Board, by adoption of its Consent Agenda, approved allowing the City of Bemidji to include two tax-forfeited parcels (80.00376.00 & 80.02691.02), in the 2018 archery deer hunt during the regular 2018 MN Archery Deer Season.

Approved Otter Tail Power Utility Easement to Cross Tax-Forfeited Land

The Board, by adoption of its Consent Agenda, approved the Otter Tail Power Company Utility Easement to cross tax-forfeited land in Section 7 146N R33W (Bemidji Township), as submitted.

Approved the Eckles Township Easement to Acquire Right-of-Way

The Board, by adoption of its Consent Agenda, approved the easement request from Eckles Township to acquire right-of-way to an established township road across tax forfeited land in Section 17 & 21 T147N R34W, as submitted.

Approved Federal Recreation Trail Program Grant for Movil Maze

The Board, by adoption of its Consent Agenda, approved the Federal Recreational Trail Program Grant for \$200,000 and authorized the signatures of Board Chair and County Administrator on the Grant Contract.

Approved Land Donation to Beltrami County

The Board, by adoption of its Consent Agenda, approved a land donation from Greg Souder of parcel 81.00016.00, located near Blackduck, MN.

Approved Blackduck Transfer Station Petty Cash Fund Increase

The Board, by adoption of its Consent Agenda, approved the Solid Waste Manager recommendation to increase the petty cash fund from \$25 to \$100 at the Blackduck Transfer Station.

Approved Resolution Authorizing Execution of Contracts with the Office of Justice Programs

The Board, by adoption of its Consent Agenda, approved the Resolution to designate who is authorized to sign contracts, agreements/amendments with the Office of Justice Programs, MN Department of Public Safety:

WHEREAS, the County of Beltrami on behalf of its County Sheriff desires to enter into Agreements with the Office of Justice Programs, State of Minnesota Department of Public Safety.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Beltrami, Minnesota as follows:

The Beltrami County Sheriff's Office will enter into a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Public Safety. Sheriff Phil Hodapp is hereby authorized to execute such agreements and amendments, as are necessary to implement the project on behalf of the Beltrami County Sheriff's Office and Paul Bunyan Drug Task Force.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Richard Anderson and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Health & Human Services Child Support Program Interagency Cooperative Agreement

The Board, by adoption of its Consent Agenda, approved the 2018-2019 Child Support Program Interagency Cooperative Agreement with the Department of Human Services.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Resolution of Support of Job Creation Application for Stittsworth Meats

The Board, by adoption of its Consent Agenda, approved the Resolution regarding the support of a Job Creation Application in connection with Stittsworth Meats:

WHEREAS, Beltrami County, Minnesota desires to assist Stittsworth Meats, a corporation, which is proposing to construct a facility in the County; and,

WHEREAS, Beltrami County understands that Stittsworth Meats, through and with the support of the County, intends to submit to the Minnesota Department of Employment and Economic Development an application for an award and/or rebate from the Job Creation Fund Program, and,

WHEREAS, the Beltrami County held a county board meeting on Tuesday, February 6, 2018 to consider this matter.

NOW, THEREFORE, BE IT RESOLVED that, after due consideration, the Chair and County Administrator of the Beltrami County, Minnesota, hereby express their approval of the project proposed by Stittsworth Meats and its application for an award and/or a rebate from the Job Creation Fund Program.

Approval to Pursue Litigation Against Manufacturers and Distributors of Prescription Opioids

The Board, by adoption of its Consent Agenda, approved the County Attorney to pursue litigation and select a law firm to represent Beltrami County in filing a suit against manufacturers and distributors of prescription opioids.

Approval of Solid Waste to Purchase Equipment not in the 2018 Budget

The Board, by adoption of its Consent Agenda, approved the request by Solid Waste Manager, Brian Olson, to purchase a compactor and a loader not in the 2018 budget. Not to exceed \$200,000 and monies will come from the solid waste fund balance.

REGULAR AGENDA

None.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- March 21 is Bemidji Day at the Capitol

Commissioners' Reports

- Commissioner Sumner provided an AMC report
- Commissioner Lucachick requested a Work Session discussion around the wheelage tax and sales tax development.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be February 20, 2018, in the Board Room of the County Administration Building.

Four off-site Board meetings will be selected for the summer months.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:30 p.m. was made by Commissioner Lucachick, seconded by Commissioner Sumner, and unanimously carried.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
February 20, 2018**

The Beltrami County Board of Commissioners met in regular session on February 20, 2018, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Richard Anderson called the meeting to order at 5:00 p.m. Commissioners Jim Lucachick, Keith Winger, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following items were added to the Consent Agenda:

- Removed from the Regular Agenda and placed on Consent: Approval of Public Hearing Date for Ordinance 33 - 911 Ordinance.
- Approval to Accept the Grant, remain fiscal agent and provide the class 5 aggregate for the Northland Regional Shooting Sports Park

The following items were removed from the Consent Agenda and added to the Regular Agenda:

- Approval of the Resolution to enter into Law Enforcement Mutual Aid Agreement
- Approval of RSAT Grant Subcontract

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Sumner, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Winger, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held February 6, 2018, and the Minutes of the Board of Commissioners Regular Meeting held February 6, 2018, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved NW MN Juvenile Center Special Projects Grant

The Board, by adoption of its Consent Agenda, approved and accepted the Grant from the MN Department of Public Safety for Northwest MN Juvenile Center Special Projects.

Approved Resolution and Application for Repurchase of Tax Forfeited Property

The Board, by adoption of its Consent Agenda, approved the Resolution and the application for the repurchase of tax forfeited property made by Ditech Financial, LLC for parcel number 12.00632.00:

Whereas, Minnesota Statute 281.174 requires real estate property delinquent three years to be forfeited to the State of Minnesota;

Whereas, The property owner was delinquent three years on property tax payments;

Whereas, The Beltrami County Auditor-Treasurer's Office followed Minnesota Statute regarding required notifications and worked with the property owner to resolve the delinquency;

Whereas Efforts were unsuccessful and the properties forfeited to the State of Minnesota on June 21, 2017;

Whereas Minnesota Statute 282.241 allows for repurchase of forfeited properties during the year following the date of forfeiture, and in any case only after the adoption of a resolution by the board of county commissioners determining that by repurchase undue hardship... resulting from the forfeiture will be corrected;

Whereas, the secured lender of the property has made an application for repurchase, and has agreed to pay in full the aggregate sum of delinquent taxes and assessments together with penalties, costs and fees, with interest at the rate fixed by law for the respective years computed to the date of repurchase from the time such taxes and assessment became delinquent, and also the sum of all taxes and assessments with penalties, fees and costs, with interest at the rate fixed by law for the respective years to the date of repurchase from the time such taxes and assessments would have been delinquent that would have been levied and assessed against such parcel between the date of forfeiture and the date of repurchase, all due and to be computed as set out in said Minnesota Statute Section 282.251.

Whereas, The Beltrami County Board of Commissioners reviewed the property owner's application for repurchase and determined that allowing the repurchase will correct an undue hardship.

THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners hereby approves the Application for Repurchase of Forfeited Lands.

Approved Resolution for Private Sale of Tax Forfeited Property

The Board, by adoption of its Consent Agenda, approved the resolution supporting the private sale of a small portion of tax forfeited land at estimated market value to resolve an encroachment situation:

WHEREAS, Chapter 282.01 to 282.12, Minnesota Statutes 1941, as amended, provides for the classification and sale of such lands forfeited to the State for delinquent taxes, and whereas such classification has been made by the County Board and the classification and sale have or by the governing body of the municipality in which they lie in so far as the lands located within said town or municipality are concerned; and,

WHEREAS, The County Board has made appraisal of such lands as provided by law, and a list of such lands has been filed with the County Auditor for the purpose of offering such lands for sale at not less than their appraised value; and,

WHEREAS, Said .40-acre parcel, located in the NW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 2-T148N-R31W, was approved for sale by the Minnesota Department of Natural Resources, Beltrami County Tax-Forfeited Sale Review No. **04-18-01**; and,

WHEREAS, this rectangular shaped .40-acre tax-forfeited parcel is encroached upon with a house and driveway, and,

WHEREAS, The County Board is by law designated with authority to provide for the sale of such lands on terms and whereas the County Board has considered the advisability of selling on terms and has considered the accessibility of such lands, their proximity to existing public improvements and the effect of their sale and occupancy on the public burdens; and,

NOW, THEREFORE, BE IT RESOLVED, That such parcels shall be sold on the following terms, to-wit: That all sales shall be paid in full in cash at the time of the purchase. Special assessments and the appraised price of any standing timber or timber products must be paid for in cash at the time of the sale; and in the case any parcel of land bearing standing timber or timber products is sold at public auction for more than the appraised value, the amount bid in excess of the appraised value shall be allocated between the land and the timber in proportion to the respective original appraised values thereof.

BE IT FURTHER RESOLVED, That all purchasers of land shall pay 3 percent surcharge of the total sale price to be paid into the state assurance account as provided by Chapter 383, Laws of 1969, a state deed fee of \$25.00, a deed filing fee of \$46.00, and a state deed tax equal to the greater of \$1.65 or 0.33% of the basic sale price.

BE IT FURTHER RESOLVED, That where any lands herein offered for sale do not adjoin or are not located on a suitable legally established and maintained public highway or road, the township wherein said lands may be located, nor any other municipality shall not for a period of five years be obligated to the establishment, construction or additional maintenance of any public roads or the expenditure of any public funds for the benefit of the owner or occupant of any lands herein purchased by reason of the ownership or occupancy of any of this land; provided further, that nothing herein shall be construed to create any obligation, directly or indirectly, on the part of any municipality for the expenditure of any money for the benefit of said parcel after the expiration of said five-year period. Responsibility for determining boundary lines of parcels purchased rests with the purchaser.

BE IT FURTHER RESOLVED, that the right is reserved in the interest of the public to withdraw from sale, any parcel, at any time prior to its sale.

BE I T FURTHER RESOLVED, That all lands sold hereunder are sold subject to any ordinances adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements and subject to all flowage rights, and

BE IT FURTHER RESOLVED, that a notice of sale of such land will be given to the adjoining landowner, as provided by law, that the County Auditor of Beltrami County offer such parcels of land for sale and that such sales be to the highest bid, but not for less than appraised value and that such bids will be opened at **1:00 p.m. on March 30, 2018.**

**List of Tax Forfeited Land Proposed to be offered for Private Sale for Beltrami County
Pursuant to Chapter 282, Minnesota Statutes 1969
Sections 282.01 to 282.12, as Amended**

Parcel #	Township	Legal Description	Land Value	Timber Value	Total Value
Part of 45.00015.00	Taylor Township	The South 76.00 feet of the West 228.00 feet of the east 430.00 feet of the Northwest Quarter of the Southwest Quarter, Section 2, Township 148 North, Range 31 West, Beltrami County, Minnesota. Acreage = 0.40	\$480	None	\$480.00

Approved Health & Human Services Monthly Child Protection Reports
The Board, by adoption of its Consent Agenda, approved the monthly child protection reports, as submitted.

Approved Health & Human Services Family Child Care Licenses
The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List
The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Setting Public Hearing Date for Ordinance 33 - 911 Ordinance
The Board, by adoption of its Consent Agenda, approved setting the Public Hearing date for the 911 Ordinance No. 33 for March 6, 2018 during the Regular Board Meeting.

Approval to Accept the Grant, remain fiscal agent and provide the class 5 aggregate for the Northland Regional Shooting Sports Park
The Board, by adoption of its Consent Agenda, approved acceptance of the Greater MN Parks & Trails Grant; will continue to be the fiscal agent on the Grant; and the Highway Department will provide Class 5 aggregate for the Phase II project at the Northland Regional Shooting Sports Park.

REGULAR AGENDA

Approved Resolution to Enter into Law Enforcement Mutual Aid Agreement

Commissioner Sumner requested additional information on this item. Sheriff Hodapp discussed the purpose of the Resolution for establishing a mutual aid agreement between law enforcement units of government so that in the event of a potential threat, law enforcement agencies can share resources in the preparation for a crisis event, rather than having to wait for the emergency situation to occur (as stipulated in state law for mutual aid to be implemented).

Resolution authorizing Beltrami County to enter into a Law Enforcement Mutual Aide Agreement:

WHEREAS the Beltrami County Sheriff accepted the plan for a mutual aid agreement with the law enforcement agencies in northern Minnesota -the intent of which is to make equipment, personnel and other resources available to political subdivisions from other political subdivisions for law enforcement purposes.

WHEREAS this agreement is consistent with statute MS. 12.331 LOCAL ASSISTANCE TO POLITICAL SUBDIVISIONS.

NOW THEREFORE BE IT RESOLVED that Beltrami County enters into a Law Enforcement Mutual Aid Agreement with other law enforcement agencies for the mutual benefit of the public safety of the citizens in Beltrami County and all citizens in the state of Minnesota.

A motion was made by Commissioner Winger and seconded by Commissioner Lucachick to approve the Resolution authorizing Beltrami County to enter into a Law Enforcement Mutual Aide Agreement. Carried 4:1 vote. Commissioner Sumner voted No.

Approved RSAT Grant Subcontract

Commissioner Sumner requested additional information on approval of a subcontract with Bemidji Area Program for Recovery (BAPR) to provide treatment services and rule 25 assessments in the jail through the RSAT Grant.

It was confirmed by County Attorney Hanson, that this subcontract has no bearing on whether other licensed entities can perform Rule 25 assessments at the jail. Interested parties can contact the Jail Administrator for additional information.

A motion was made by Commissioner Lucachick and seconded by Commissioner Winger to approve the subcontract with Bemidji Area Program for Recovery (BAPR) to provide treatment services and rule 25 assessments in the Beltrami County Jail through the RSAT Grant. Carried 4:1 vote. Commissioner Sumner voted No.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Sumner requested staff to provide talking points for commissioners who are attending the upcoming AMC conference.

Commissioners' Reports

- Commissioner Winger provided a Fairboard report. Also stated that a resolution of support was signed by the Fairboard for 100% Graduation, presented by John Eggers. It was suggested that Mr. Eggers be invited to a future Work Session or Board Meeting.
- Commissioner Sumner reported that the One Watershed One Plan meeting he attended seemed a little unbalanced and disjointed.
- Commissioner Anderson reported on his tour of the Pinewood Solid Waste site.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be March 6, 2018, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:40 p.m. was made by Commissioner Lucachick, seconded by Commissioner Olson, and unanimously carried.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
March 6, 2018**

The Beltrami County Board of Commissioners met in regular session on March 6, 2018, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Richard Anderson called the meeting to order at 5:00 p.m. Commissioners Jim Lucachick, Keith Winger, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

James White, a member of the Red Lake Band addressed the Board with concerns around the decision made at the last board meeting to approve a Resolution to enter into a Law Enforcement Mutual Aid Agreement. Mr. White felt that this Resolution was directed towards dealing with protests against the oil pipeline in Minnesota that may be held in Bemidji. He requested that the Board reconsider their approval of this Resolution.

David Manuel, also of Red Lake spoke against the adoption of the Law Enforcement Mutual Aid Resolution because he felt it was the militarizing of the sheriff's department in Beltrami County against pipeline demonstrations in Bemidji. He stated that non-violent disobedience was a citizen right. He was not opposed to supporting boycotting the City of Bemidji if it comes to that.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda:

- Approval of Setting Public Hearing Date for ATV Ordinance No. 41 Update.

The following items were added to the Regular Agenda:

- Historical Society Update from Work Session
- 100% Graduation Resolution
- Pine Tree Park 2018 Allocation Increase

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Winger, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Olson, seconded by Commissioner Winger, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held February 20, 2018, and the Minutes of the Board of Commissioners Regular Meeting held February 20, 2018, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution for Greater MN Parks & Trails Grant

The Board, by adoption of its Consent Agenda, approved the Resolution regarding the Greater MN Parks & Trails Grant for the Northland Regional Shooting Sports Park:

BE IT RESOLVED that Beltrami County act as legal sponsor for the Northland Regional Sports Park Expansion and that Kay Mack is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of Beltrami County.

BE IT FURTHER RESOLVED that Beltrami County has the legal authority to apply for financial assistance, and financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that Beltrami County has not incurred any acquisition or development costs related to the project described in the application.

BE IT FURTHER RESOLVED that Beltrami County has or will acquire fee title or permanent easement over the land described in the site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the state, Beltrami County may enter into a contract with the State of Minnesota for the above-referenced project, and that Beltrami County certifies that it will comply with all applicable laws and regulations as stated in the grant contract including dedicating the park property for outdoor recreation into perpetuity.

NOW, THEREFORE BE IT RESOLVED that Beltrami County Administrator is hereby authorized to execute such contracts as are necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the Beltrami County Board on March 6, 2018.

Approved Resolution for CHIPS Attorney Access

The Board, by adoption of its Consent Agenda, approved the resolution supporting the four County appointed CHIPS Attorneys having access to Government Access Accounts provided through State Courts:

WHEREAS, the new Minnesota Government Access Accounts, allowing government agencies to view appropriate electronic court records and documents stored in the Minnesota Court Information System for cases in Minnesota District Courts, require authorization from the governing body.

NOW, THEREFORE, BE IT RESOLVED, the County Board of Beltrami County, Minnesota as follows:

1. Approves and authorizes Kay Mack, Beltrami County Administrator, to sign the Master Subscriber Agreement for Minnesota Court Data Services for Court Appointed CHIPS Attorneys.
2. The Beltrami Administrator, Kay Mack, is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the Beltrami County CHIPS Attorneys connection to the systems and tools offered by the State.
3. That the Beltrami County Administrator, Kay Mack, is the designated Authorized Representative for the Beltrami County Court Appointed CHIPS Attorneys Office.

4. That Commissioner Richard Anderson, the Chair of the County Board, and/or Kay Mack, the Beltrami County Administrator are authorized to sign this Resolution.

Approved Minnesota Energy Resources Easement

The Board, by adoption of its Consent Agenda, approved an easement to cross tax-forfeited land for a natural gas transmission line for MN Energy Resources Corporation. The easement would cross tax forfeited land in Eckles and Lammers Townships for a total of \$14,725.

Approved Family Group Decision Making Grant

The Board, by adoption of its Consent Agenda, approved accepting the grant to provide Family Group Decision Making Services during the 2018-2019 calendar years in partnership with Clearwater and Polk Counties as well as Red Lake Family and Children's Services.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Public Hearing Date for ATV Ordinance No. 41

The Board, by adoption of its Consent Agenda, approved setting a Public Hearing Date for the ATV Ordinance No. 41 Update for April 3, 2018.

REGULAR AGENDA

Public Hearing: 911 Ordinance No. 33

Sheriff Hodapp has come before the Board three times to talk about the proposed changes to the 911 Ordinance. The revised Ordinance will allow better flexibility to use the 911 assessment fee funds to provide for all components of emergency communications and response.

Commissioner Anderson opened the Public Hearing.

No one addressed the board.

Commissioner Anderson closed the Public Hearing.

Adoption of 911 Ordinance No. 33

A motion was made by Commissioner Winger, and seconded by Commissioner Lucachick to approve the proposed revised 911 Ordinance No. 33. Unanimously carried.

Historical Society Update

Gary Rozman, Executive Director of the Beltrami County Historical Society provided information about the accomplishments of the last year and future plans at the Historical Society.

Mr. Rozman talked about some of his research around Giacomo Beltrami and that he has located a plaque in his honor near Lake Julia at Buena Vista.

One of Mr. Rozman's future projects came about when he discovered that Beltrami County does not have an official county flag. Not all Counties do, but he felt that it would be a great idea for Beltrami. He submitted some flag ideas and requested that the Board give it some consideration. National flag day is in June.

100% Graduation

A motion was made by Commissioner Sumner and seconded by Commissioner Olson to support a Resolution of Support for 100% graduation and to acknowledge school districts roll in the process.

The motion was tabled until a draft of a Resolution is prepared by Administration and presented to the Board.

Pine Tree Park 2018 Allocation Increase

A motion was made by Commissioner Sumner and seconded by Commissioner Lucachick to increase the 2018 allocation for Pine Tree Park to \$10,000 and review the amount annually thereafter during the budget process. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Olson provided an AMC Legislative Conference Update

Commissioners' Reports

None.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be March 20, 2018, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:00 p.m. was made by Commissioner Lucachick, seconded by Commissioner Sumner, and unanimously carried.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
March 20, 2018**

The Beltrami County Board of Commissioners met in regular session on March 20, 2018, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Richard Anderson called the meeting to order at 5:04 p.m. Commissioners Jim Lucachick, Keith Winger, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

Brian Mershman, Bemidji Township Chair, presented information, maps, and State Statutes supporting an issue regarding a parcel of land in Bemidji Township that is attempting to detach from the City of Bemidji, as many other parcels have done previously. Mr. Mershman is requesting Board support to review the situation and support the landowner in their request to allow the parcel to be detached from the City of Bemidji. Members of the Board will send the documents to the County Attorney's Office for review and recommendation to the Board.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda:

- Approve Bid Award for Concrete Crushing at the Demolition Landfill

The following items were added to the Regular Agenda:

- One Watershed One Plan Report from the Work Agenda
- Approval of Bids on Highway Projects
- Attorney's Office Position Request

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Winger, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried. Resolution for One Watershed One Plan pending report received during Regular Board Session.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held March 6, 2018, and the Minutes of the Board of Commissioners Regular Meeting held March 6, 2018, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Record Retention Schedule Updates

The Board, by adoption of its Consent Agenda, approved the submittal of updates to various departments Record Retention Schedules with the MN State Archives for approval, as submitted.

Approved Resolution Supporting Application for LCCMR Funding for Lady Slipper Scenic Byway Project

The Board, by adoption of its Consent Agenda, approved the resolution to support an application for funds for the construction of an ADA compliant pedestrian/bicycle bridge on the Lady Slipper Scenic Byway and Great River Road:

WHEREAS, Beltrami County supports the grant application from the Lady Slipper Scenic Byway, Inc. (LSSB) made to the Legislative-Citizen Commission on Minnesota Resources (LCCMR). The application is for funding to construct an ADA compliant, 185 ft. pedestrian/bicycle bridge with a 344 ft. connecting trail to the existing bicycle trail along the Lady Slipper Scenic Byway and Great River Road.

WHEREAS, Beltrami County recognizes that LSSB previously applied for and was awarded funding for the community planning, design and design engineering for this project which was administered by Beltrami County Highway Department. LSSB and Beltrami County

Highway Department have received preliminary plans and probable cost for the bridge.

NOW, THEREFORE, BE IT RESOLVED, if LSSB/Beltrami County is awarded a grant by the LCCMR, the county agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. Beltrami County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED that Bruce Hasbargen, Beltrami County Highway Engineer is hereby authorized to act as agent on behalf of this sponsoring agency.

BE IT FURTHER RESOLVED, the Beltrami County Board of Commissioners names the fiscal agent for Beltrami County for this project as:

JoDee Treat
Auditor/Treasurer
Beltrami County Administration Building
701 Minnesota Ave. NW Ste. 220
Bemidji, MN 56601

BE IT FURTHER RESOLVED, Beltrami County hereby assures the bicycle/pedestrian bridge over the Mississippi River on the Lady Slipper Scenic Byway/Great River Road will be maintained for a period of no less than 20 years.

Approved Minnesota Energy Resources Easement

The Board, by adoption of its Consent Agenda, approved the Minnesota Energy Resources Corp (MERC) Easement to cross City of Bemidji/Beltrami County owned land.

Approved Resolution and Authorization to Enter into 2018 Boat & Water Safety Grant

The Board, by adoption of its Consent Agenda, approved the Resolution to enter into the 2018 State Boat & Water Safety Grant:

WHEREAS, Beltrami County Sheriff's office is responsible for patrolling and enforcing Minnesota state statutes and Beltrami County ordinances on Beltrami County lakes and waterways; and

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office to enforce and patrol the Lake and waterways from the Minnesota Department of Natural Resources through the 2018 State of Minnesota Department of Natural Resources Annual County Boat and Water Safety Grant Agreement; and

WHEREAS, this grant money is available from the Minnesota Department of Natural Resources through the grant application process.

WHEREAS, the Beltrami County Sheriff's Office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Richard Anderson and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Mississippi Headwaters One Watershed One Plan Resolution
The Board, by adoption of its Consent Agenda, approved the Resolution of Support for the Mississippi Headwaters One Watershed One Plan:

WHEREAS, the Minnesota Board of Soil and Water Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

WHEREAS, the Counties and Soil and Water Conservation Districts within the Mississippi River Headwaters Watershed, as delineated by number 3 in the BWSR One Watershed One Plan Suggested Boundary attached map, have interest in developing a comprehensive watershed management plan for this area.

NOW, THEREFORE, BE IT RESOLVED, that Beltrami County recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

BE IT FURTHER RESOLVED that Beltrami County welcomes the opportunity to collaborate with the Soil and Water Conservation Districts and the Counties within the Mississippi River Headwaters Watershed for watershed-scale planning efforts in the future; and

BE IT FURTHER RESOLVED that the Beltrami County supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates entering into a Memorandum of Agreement with the Soil and Water Conservation Districts and Counties within the Mississippi River Headwaters Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

Approved Final Pay Voucher for SAP 004-624-011 & SAP 004-624-013
The Board, by adoption of its Consent Agenda, approved the Final Pay Vouchers on Projects SAP 004-624-011 CSAH 24, and SAP 004-624-013 Culvert Replacement Whitefish Lake, as submitted.

Approved Contract for Medical Consultant Services
The Board, by adoption of its Consent Agenda, approved the Contract for medical consultant services with Sanford Health, as submitted.

Approved Health & Human Services Monthly Child Protection Reports
The Board, by adoption of its Consent Agenda, approved the monthly child protection reports, as submitted.

Approved Health & Human Services Family Child Care Licenses
The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List
The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Bid Award for Concrete Crushing at Demolition Landfill
The Board, by adoption of its Consent Agenda, approved the Bid Award to the lowest responsible bidder, Vogt's Construction in the amount of \$9.00/ton for concrete crushing at the Demolition Landfill site.

REGULAR AGENDA

One Watershed One Plan Report

Environmental Services Director, Brent Rud presented a request from the SWCD asking the County Board to pass a resolution of support for a grant application to BWSR to fund the development of the One Watershed One Plan (1W1P) for the Mississippi River Headwaters Watershed.

Beltrami County recently adopted a new County Local Water Management Plan with the anticipation of moving all of the watersheds in Beltrami County into true watershed plans before the

current Water Plan expires. There are parts of 8 different watersheds in Beltrami County. The completion of the 1W1P is beneficial to local landowners and the citizens in these watersheds. We anticipate that the priorities or resource concerns that are identified in these plans will receive funding to address those initiatives that are developed during the planning process.

The plan for the development of the Mississippi River Watershed 1W1P is to rely more on our own staff rather than consultants in an effort to keep costs lower for the development of the plan.

The Board was in full support of the plan and the process as described by the Environmental Services Department. The Resolution on the Consent Agenda remains as is.

Approval of Bids on Highway Projects

A motion was made by Commissioner Sumner and seconded by Commissioner Lucachick to approved the following bids to the lowest responsible bidder:

- CP 004-018-001 Dust Control for the 2018 season awarded to Tri-City Paving, Inc. in the amount of \$410,760.00.
- SAP 004-030-008 Bituminous Seal Coat County Wide to be awarded to Astech Corp., in the amount of \$918,586.62.
- SAP 004-605-027 Grading/Aggregate base/Bituminous Surfacing to be awarded to Mark Sand & Gravel Co., in the amount of \$1,631,544.17.

Motion carried 4:1 vote. Commissioner Sumner voted No.

Attorney's Office Position Request

Commissioner Olson concurred with Attorney Hanson, that we are a unique County; very rural yet with big city issues and expenses.

A motion was made by Commissioner Olson and seconded by Commissioner Sumner to create and fill one New Full Time Assistant County Attorney Position to be funded by budget savings in 2018 and addressed for 2019 during the regular budget process. Carried 3:2 vote. Commissioners Winger and Anderson voted No.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

Administrator's Update

- Videos on the website home page provided by CGI are up for renewal. Commissioners will review the website and determine whether the County will continue with their services. A couple of the issues are that the videos are not ADA compliant and

also there are scenes that do not accurately reflect Beltrami County.

- Bemidji Day at the Capital tomorrow. Two important highlights:
 1. Veterans Service Officer, Scotty Allison will be testifying at a senate hearing on behalf of the Veterans Home Initiative
 2. Beltrami County and Red Lake will have the opportunity to speak with representatives about the Red Lake Initiative

Commissioners' Reports

- Commissioner Sumner provided an AMC Update
- Commissioner Olson discussed the situation and public perception around the Sheriff Department Mutual Aide Agreement that was approved at the last Board Meeting. In reviewing the agreement, there is no indication of any suspicious or challenging language regarding public protesting. It is a very standard agreement. The Beltrami County Sheriff's Department is here to protect all citizens and property to the best of their ability. Mr. Olson stated that there seems to be some public confusion and misinterpretation. He would like to see the County find a way to educate the public.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be April 3, 2018, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:50 p.m. was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
April 3, 2018**

The Beltrami County Board of Commissioners met in regular session on April 3, 2018, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Richard Anderson called the meeting to order at 5:00 p.m. Commissioners Jim Lucachick, Keith Winger, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

Dan Starckenberg, resident in Northern Township presented information and documentation via CD regarding an issue he has been having based on a survey of his property. It has come to light that his property line is off by 8 feet, which is causing an encroachment on adjacent property. Mr. Starckenberg is stating that the survey data from Beltrami County was in error and a contributing factor in the locating of the property line by the hired surveyor. Expenses to date on this issue are at \$6,840.26 of which \$5,750.00 have been reimbursed by prior landowner and bank. Mr. Starckenberg is asking Beltrami County to reimburse the remaining \$1,090.26 in expenses around this issue.

The County Attorney's Office will review the information and report back to the County Board.

APPROVAL OF AGENDA

The following item was removed from the Consent Agenda:

- Approval of Forest Certification Resolution

The following item was added to the Regular Agenda:

- Approval of Land Purchase for Solid Waste Department

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Sumner, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Winger, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held March 20, 2018, and the Minutes of the Board of Commissioners Regular Meeting held March 20, 2018, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution for Sponsorship of Trail Permits

The Board, by adoption of its Consent Agenda, approved the Resolution for Snowmobile, Cross Country Ski and OHV Trail 2018 Sponsorship of Trail Permits:

Whereas, Beltrami County acts as sponsor for Grant In Aid trails and provides for maintenance and use of snowmobile, cross country ski and OHV trails in Beltrami County, and

Whereas, the Minnesota Department of Transportation maintains jurisdiction over Trunk Highway right of ways:

Whereas the Beltrami County Board wishes to enter into a permit with the Minnesota Department of Transportation providing for limited use of certain right of way on Trunk Highways located in Beltrami County,

THEREFORE BE IT RESOLVED that the Beltrami County Board does hereby authorize the county to enter into a permit with the Commissioner of Transportation of the State of Minnesota providing for the limited use, under the terms and conditions set forth therein, of certain right of way of trunk highways.

BE IT FURTHER RESOLVED that the Beltrami County Board does hereby authorize the Board Chair and County Auditor to sign any and all documents associated with the limited use permit

Approved Resolution for Trail Assistance Capital Improvement Projects

The Board, by adoption of its Consent Agenda, approved the Resolution for Trail Assistance Capital Improvement Projects:

WHEREAS, Multiple Snowmobile, Ski and OHV Clubs provide recreational trail maintenance in different areas of Beltrami County,

WHEREAS, the clubs will identify capital improvement projects, with the intent of applying for Trail Assistance Program Capital Improvement Project grants,

NOW, THEREFORE, BE IT RESOLVED, that the County Board of the County of Beltrami authorizes sponsorship of and approves application for any Capital Improvement Project Grant and further agrees to act as fiscal agent for the grant.

BE IT FURTHER RESOLVED, that upon notification of grant award, the Beltrami County Board will accept the grant with the standard state conditions and will support the work of the Clubs for which we serve as Sponsor in trail maintenance in completing the stated projects.

Approved Resolution of Support for 100% Graduation

The Board, by adoption of its Consent Agenda, approved the Resolution to adopt a 100% graduation goal for Beltrami County youth:

WHEREAS, the Beltrami County Commissioners have determined that a 100% graduation goal is in the best interest of the Beltrami County youth.

RESOLVED, that from this day forward, the Beltrami County Commissioners will do whatever it can to ensure that 100% of Beltrami County youth graduate from high school.

RESOLVED, further, that all citizens of Beltrami County should do whatever they can to support the work of all school districts in Beltrami County and to ensure that 100% of its young people receive their high school diploma.

RESOLVED, further, that all parties, including community leaders, organizations, parents, and students keep focused on this goal and do what is necessary to make this 100% goal a reality.

Approved Highway Department Easement

The Board, by adoption of its Consent Agenda, approved the easement request by the Beltrami County Highway Department for highway purposed, over a parcel of tax-forfeited land located in Turtle Lake Township, as submitted.

Approved MnDOT/BNSF Resolution & Agreement

The Board, by adoption of its Consent Agenda, approved the Beltrammi County, MnDOT and BNSF Agreement No. 1029780 and Resolution to install RR gates and signals at CSAH 5 in Solway:

BE IT RESOLVED, that the County of Beltrami enter into an Agreement with the BNSF Railway Company and the Commissioner of Transportation for the installation and maintenance of railroad crossing signals at the intersection of CSAH 5 (Centerline Rd NW) with the tracks of the BNSF Railway Company in Solway, Beltrami County Minnesota, and appointing the Commissioner of Transportation agent for the County to supervise said project and administer available Federal Funds in accordance with Minnesota Statute, Section 161.36. The County's share of the cost shall be ten (10) percent of the total signal cost.

BE IT FURTHER RESOLVED, that County Board Chairman and the County Highway Engineer be and they are hereby authorized to execute said Agreement and any amendments thereto for and on behalf of the County.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Public Hearing: Ordinance #41 ATVs in Public Right-of-Way Update
Highway Engineer, Bruce Hasbargen, summarized the content of the updated/replaced, ATV Ordinance. The Ordinance will allow all classes of ATVs on all gravel roads and two specific sections of paved road on Hwy #39. Organizations may apply for specific locations for a Corridor Access Permit that is then reviewed by the designated ATV Committee and finally submitted to the County Board for approval.

Commissioner Anderson opened the Public Hearing:

- Demo Regas, County resident in Hines Township and representing the ATV Club of Blackduck requested one change in the Ordinance. Article 6; paragraph 1: amend the speed

limit from 20 mph to 25 mph to be the same as the rest of speed limit requirements.

Commissioner Anderson closed the Public Hearing.

Adoption of ATVs in Public Right-of-Way Ordinance #41

A motion was made by Commissioner Winger and seconded by Commissioner Lucachick to adopt the ATVs in Public Right-of-Way Ordinance #41 with the correction to Article 6 paragraph 1; amend speed limit to 25 mph, to replace the current Ordinance #41. Unanimously carried.

ATV Committee Appointments

With the adoption of the new ATV Ordinance #41, the Board needs to appoint two County Board members to the ATV Committee. The Committee is made up of the County Engineer, County Sheriff, Natural Resource Management Director or his designee, and two Board Members.

A motion was made by Commissioner Olson, and seconded by Commissioner Winger, to appoint Commissioner Lucachick and Commissioner Sumner to the ATV Committee, with Commissioner Anderson as an alternate and add this committee to the Per Diem Committee List. Unanimously carried.

Approval of Land Purchase for Solid Waste Department

During the Closed Session, the Board discussed the negotiations with Leigh Sovde for the purchase of parcels 80.04503.00 and 80.04506.00, located in the Industrial Park adjacent to the solid waste facility owned by the County.

A motion was made by Commissioner Winger and seconded by Commissioner Olson to approve, on the recommendation of the Solid Waste Committee, moving forward with developing documents for the purchase of Industrial Park property located at 828 and 932 Naylor Drive SE (parcels 80.04503.00 and 80.04506.00) for the price of \$345,000 to be paid out of Solid Waste Funds and to be used for provision of solid waste services, and to allow for use of the property by the current owner for a period of two years at no cost, commencing at signing of a Purchase Agreement and no later than May 1, 2018. Unanimously carried.

Administrator's Report

- Beltrami County Health & Human Services received an Excellence in Performance Improvement report from the MN Department of Human Services in their most recent Bulletin. This is a significant accomplishment for the Beltrami County Health and Human Services Department.

- Capital for a Day update:
 - Beltrami's #1 agenda item was lobbying for the Veterans Home in Bemidji. VSO Scotty Allison testified at a senate hearing on behalf of our community and the Beltrami County group was also accommodated with a noon meeting with key staff from the Governor's Office to answer questions and clarify details.
 - Becky Secore and Kay Mack, along with Red Lake Representatives Sherry Goodwin, Toni Stillday and RL Program Coordinator, met together with legislators to discuss the Red Lake Children Protective Services Initiative. By the end of the day, a jacketed bill authored by Senator Paul Utke and Representative Matt Grossel was ready to go as a possible amendment to an existing bill at this time, or as a stand alone bill for next year.
- Space Planning in the Community Service Center is progressing. Funding options are being reviewed and project phases and timelines established. More updates to come.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Lucachick reported that VSO Scotty Allison will be leading a group that will be having a face-to-face meeting with the Governor regarding the Veterans Home in the near future.
- Commissioner Anderson reported that there will be limited or no summer school at detention centers due to lack of funding. If a bill on funding surfaces, the county should seek support from area legislators.

Commissioners' Reports

- Commissioner Winger suggested the Board have a letter drafted to the Health & Human Services Staff recognizing and commending them on their efforts and accomplishments cited in the Department of Human Services Bulletin.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be April 17, 2018, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:38 p.m. was made by Commissioner Winger, seconded by Commissioner Lucachick, and unanimously carried.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
April 17, 2018**

The Beltrami County Board of Commissioners did not meet in regular session on April 17, 2018, at the County Board Room, County Administration Building, Bemidji, Minnesota due to the lack of a quorum. Commissioner Richard Anderson and Commissioner Jim Lucachick were present. Commissioners Keith Winger, Tim Sumner and Reed Olson were absent.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
May 1, 2018**

The Beltrami County Board of Commissioners met in regular session on May 1, 2018, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Richard Anderson called the meeting to order at 5:00 p.m. Commissioners Jim Lucachick, Keith Winger, and Reed Olson were present. Commissioner Tim Sumner was excused.

GENERAL COMMENTS - BOARD CHAIR

As chair of Beltrami County Commissioners, I am asking our County engineer Bruce Hasbargan to be prepared at our May 15th work session with a plan and time line to resurface Co. Rd 57 as was voted on Nov 17th, 2015. At this meeting he plans to also outline guidelines he would use in selecting future roads to be upgraded in our Beltrami County's 5 year road plans. These plans are recommendations based on best practice and research, but are always subject to County Board approval. The board will have input and will be expected to make the final decision.

CITIZENS ADDRESSING THE BOARD

The following citizens addressed the Board regarding the paving of CSAH #57:

- Dave Kloha, resident on Park Preserve Trail, requested that the Board support the agreement made 3 years ago when they issued a conditional use permit to pave the entire length of CSAH 57.
- Sam Christiansen, resident on Lyman Road, reminded that Board that they had made a promise to pave CSAH 57. Quality of life is a major issue for the resident on this road.
- John Mathwig, resident on Hazelwood Road, stated that the existing noise, traffic and dust will seriously affect the marketing and selling of his home.
- Commissioner Winger stated at this time, that the Board wanted to be sure to abide by their original November 2015 action and resolution regarding the paving of CSAH 57.
- Ken Hemp, resident on Deerwood Lane, stated that hundreds of trucks travel this road every day. Residents have been patient since the 2015 decision and would hope that the road would get paved soon.
- Brady Thorson, resident on Hazelwood Road expressed his agreement with everyone.

- Kathy Salisca, resident on Deerwood Lane also stated agreement with others and pointed out the cost to residents of damage from calcium chloride and reduced quality of life due to dirt and noise.
- Dawn Standarea, resident on Island View Drive pointed out the number of people in the audience all supporting and requesting the paving of CSAH 57.
- Diane Falk, resident on Sumac Road stated how they are dealing with more dust and noise than they did when living in the City of Fargo.

Commissioner Anderson reiterated that there would be further review with the County Engineer at the April 15 Board Work meeting and that the ultimate decision would be made by the County Board.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda:

- Approval to Set Public Hearing Date for New Off Sale Liquor License

The following item was moved from the Consent to the Regular Agenda:

- Approval of Resolution for Forest Certification with SFI

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Olson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Winger, seconded by Commissioner Lucachick, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held April 3, 2018, and the Minutes of the Board of Commissioners Regular Meeting held April 3, 2018, as submitted. Minutes of the April 17, 2018 Board of Commissioners Work Meeting, as presented. There was no Regular Board Meeting held April 17, 2018.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Retro Approval of Auditor Warrant Payment List and Bills

The Board, by adoption of its Consent Agenda, gave retro-approval to pay warrant payment listing and Auditor/Treasurer bills, as submitted.

Approved Grygla Fire Protection Contracts

The Board, by adoption of its Consent Agenda, approved the Agreement for fire protection with the City of Grygla for one year ending March 31, 2019, for the unorganized townships of Big Grass at \$574.68, Northwood at \$1,254.03, Winner at \$125.00, Yale at \$125.00, Town 157 Range 36 at \$125.00 and Town 157 Range 37 at \$125.00, as submitted.

Approved Resolution and Application for Lawful Gambling Permit at Sunset Cove Resort

The Board, by adoption of its Consent Agenda, approved the new premises permit application and resolution for lawful gambling for the North Country Snowmobile Club at Sunset Cove Resort in Ten Lake Township:

WHEREAS, under the current Minnesota Statutes 349.165, a licensed organization may conduct lawful gambling at a site after the board has approved a premises permit for that site,

WHEREAS, the North Country Snowmobile Club is a licensed organization, number 02333,

WHEREAS, the North Country Snowmobile Club has submitted the Minnesota Lawful Gambling Premises Permit Application to conduct lawful gambling activity at:

Sunset Cove Resort
4083 Kangas Curve Rd SE
Casslake, MN 56633

NOW, THEREFORE, BE IT RESOLVED, Beltrami County Board of Commissioners authorizes and approves the application of the Bemidji Baseball Association for a Minnesota Lawful Gambling Premises Permit.

Approved Resolution and Setting Date for Tax-Forfeited Land Sale

The Board, by adoption of its Consent Agenda, approved the Resolution setting the date and parcels for a Tax-Forfeited Land Sale:

WHEREAS, Chapter 282.01 to 282.12, Minnesota Statutes 1941, as amended, provides for the classification and sale of such lands forfeited to the State for delinquent taxes, and whereas such classification has been made by the County Board and the classification and sale have been reviewed by the Town Board of the town or by the governing body of the municipality in which they lie in so far as the lands located within said town or municipality are concerned; and,

WHEREAS, The County Board will provide appraisal of such lands as provided by law, and a list of such lands will be filed with the County Auditor for the purpose of offering such lands for sale at not less than their appraised value; and,

WHEREAS, All parcels have been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation lands as provided for in Minnesota Statutes 282.01;

WHEREAS, Said parcels have been reviewed for sale by the Minnesota Department of Natural Resources, Beltrami Sale Review Nos. **04-13-01, 04-13-04L, 04-14-02L, 04-16-07L, 04-17-02, 04-18-01, and 04-18-02**; and,

WHEREAS, Parcels that have been offered and not sold at previous land sales, and,

WHEREAS, The County Board is by law designated with authority to provide for the sale of such lands on terms and whereas the County Board has considered the advisability of selling on terms and has considered the accessibility of such lands, their proximity to existing public improvements and the effect of their sale and occupancy on the public burdens; and,

NOW, THEREFORE, BE IT RESOLVED, Those parcels shall be sold on the following terms, to-wit: That all sales except those parcels with a bid up value of \$25,000 or greater shall be paid in full in cash by 4:30 pm on Wednesday June 13, 2018. Parcels with a bid up value of \$25,000 or greater shall be sold on the following terms, to-wit: submission of 1% of the final sale amount as a bid guarantee by 4:30 pm on Wednesday June 8, 2018 and, that all sales shall be paid in full in cash by 4:30 pm on July 9, 2018; Special assessments and the appraised price of any standing timber or timber products must be paid for in cash at the time of the sale; and in the case any parcel of land bearing standing timber or timber products is sold at auction for more than the appraised

value, the amount bid in excess of the appraised value shall be allocated between the land and the timber in proportion to the respective original appraised values thereof.

BE IT FURTHER RESOLVED, That all purchasers of land shall pay 3 percent surcharge of the total sale price to be paid into the state assurance account as provided by Chapter 383, Laws of 1969, a state deed fee of \$25.00, a deed filing fee of \$46.00, and a state deed tax equal to the greater of \$1.65 or 0.33% of the basic sale price.

BE IT FURTHER RESOLVED, That where any lands herein offered for sale do not adjoin or are not located on a suitable legally established and maintained public highway or road, the township wherein said lands may be located, nor any other municipality shall not for a period of five years be obligated to the establishment, construction or additional maintenance of any public roads or the expenditure of any public funds for the benefit of the owner or occupant of any lands herein purchased by reason of the ownership or occupancy of any of this land; provided further, that nothing herein shall be construed to create any obligation, directly or indirectly, on the part of any municipality for the expenditure of any money for the benefit of said parcel after the expiration of said five-year period. Responsibility for determining boundary lines of parcels purchased rests with the purchaser.

BE IT FURTHER RESOLVED, That the right is reserved in the interest of the public to withdraw from sale, any parcel, at any time prior to its sale.

BE IT FURTHER RESOLVED, That all lands sold hereunder are sold subject to any ordinances adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements and subject to all flowage rights, and

BE IT FURTHER RESOLVED, That a notice of sale of such lands to be given by publication in the official newspaper of the County, as provided by law, that the County Auditor of Beltrami County offer such parcels of land for sale in the order in which they appear in said notice of sale and that such sales to be to the highest bidder, but not for less than the appraised value and that such sale of 11 parcels shall be held at a public oral auction on **June 8, 2018 at 10:00 a.m.**, and such sale of 5 sealed bid parcel shall be opened on **June 8, 2018 at 1:00 p.m.** in the Beltrami County Board Room, 701 Minnesota Avenue, Bemidji MN 56601.

June 8, 2018 Public Oral Auction at 10:00 a.m.				
Parcel #	Legal Description	Twp, Comments	Appraised Value	Radon Statement
03.00443.00 House	SE1/4 OF NW1/4 LESS THE NORTH 34 RODS THEREOF & LESS THE SOUTH 546 FEET THEREOF & LESS THE WEST 50 RODS Sec Twp Rng 23 146 33	Bemidji Township Forfeited: 06-20-2017 Calculated acres: 2.26	Before assmts: \$816.34 Appraised: \$17,500.00 After assmts: \$0 Total: \$17,500.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
Parcel #	Legal Description	Twp, Comments	Appraised Value	
17.00158.01	S½ OF NW¼ OF NE¼ Sec Twp Rng 22 155 37	Hamre Township Forfeited: 09-28-1999 Calculated acres: 20.06	Before assmts: \$0.00 Appraised: \$1,000.00 After assmts: \$0.00 Total: \$1,000.00	
34.00569.00	GULL LAKE MANOR OUTLOT B Sec Twp Rng 03 148 32	Port Hope Township Forfeited: 12-01-1988 Calculated acres: .2	Before assmts: \$0.00 Appraised: \$3,000.00 After assmts: \$0.00 Total: \$3,000.00	
40.00318.02	THAT PART OF LOT 3 DESCRIBED AS FOLLOWS: COMMENCING AT THE SE CORNER OF SAID LOT 3, THENCE NORTH 89°12'41" WEST ALONG THE SOUTH LINE THEREOF, DISTANCE OF 1861.16 FEET TO THE POINT OF BEGINNING OF THE PARCEL TO BE DESCRIBED, THENCE NORTH 89°12'41" WEST ALONG SAID SOUTH LINE A DISTANCE OF 200 FEET, THENCE NORTH 00°20'28" EAST, DISTANCE OF 142.02 FEET MORE OR LESS TO IT'S INTERSECTION WITH THE SHORELINE OF UPPER RED LAKE, THENCE EASTERLY ALONG SAID SHORELINE A DISTANCE OF 200 FEET MORE OR LESS TO IT'S INTERSECTION WITH A LINE THAT BEARS NORTH 00°20'28" EAST FROM THE POINT OF BEGINNING, THENCE SOUTH 00°20'28" WEST, DISTANCE OF 137.78 FEET MORE OR LESS TO THE POINT OF BEGINNING. Sec Twp Rng 13 153 32	Shotley Township Forfeited: 06-14-2016 Calculated acres: .7	Before assmts: \$63.00 Appraised: \$25,000.00 After assmts: \$0.00 Total: \$25,000.00	
47.00586.00	THAT PART OF GOVERNMENT LOT 1 LYING NORTHEASTERLY OF RELOCATED C.S.A.H 22 AND LYING EASTERLY OF THE FOLLOWING DESCRIBED LINE: COMMENCING AT A POINT ON THE NORTH LINE OF GOVERNMENT LOT 1 WHICH IS 200 FEET WEST OF MEANDER CORNER NO. 57, WHICH IS THE POINT OF BEGINNING OF SAID LINE, THENCE RUNNING SOUTHERLY AT RIGHT ANGLES TO THE NORTH LINE OF SAID GOVERNMENT LOT 2, TO THE NORTHEASTERLY BOUNDARY LINE OF	Turtle Lake Township Forfeited: 12-28-2005 Calculated acres: 2.05	Before assmts: \$0.00 Appraised: \$2,500.00 After assmts: \$0.00 Total: \$2,500.00	

	RELOCATED C.S.A.H NO. 22, LESS THE NORTH 450 FEET THEREOF. Sec Twp Rng 33 148 33		
47.01086.00	BELTRAMI LAKE HOMESITES OUTLOT B Sec Twp Rng 36 148 33	Turtle Lake Township Forfeited: Not Listed Calculated acres: .62	Before assmts: \$0.00 Appraised: \$16,500.00 After assmts: \$0.00 Total: \$16,500.00
49.00573.01	UNGER ADDITION Lot-009 Block-001 THE SOUTHERLY 16.5 FEET Sec Twp Rng 36 154 31	Waskish Township Forfeited: Beltrami County Owned Calculated acres: .07	Before assmts: \$0.00 Appraised: \$5,000.00 After assmts: \$0.00 Total: \$5,000.00
49.10157.00	KONIG BEACH Lot-007 LOTS 8 – 27 Sec Twp Rng 31 155 30	Waskish Township Forfeited: 11-15-1994 Calculated acres: 3.39	Before assmts: \$0.00 Appraised: \$17,500.00 After assmts: \$0.00 Total: \$17,500.00
49.10172.03	THAT PART OF LOT 3 LYING S'RLY OF A LINE DESCRIBED AS FOLLOWS: COMMENCING AT THE NW CORNER OF SAID LOT 3; THENCE S'RLY ALONG THE W'RLY LINE OF SAID LOT 3 A DISTANCE OF 275 FEET TO THE POINT OF BEGINNING OF THE LINE TO BE DESCRIBED; THENCE IN A SE'RLY DIRECTION TO THE INTERSECTION WITH THE EAST LINE OF SAID LOT 3 AT A POINT 380 FEET S'RLY OF THE NE CORNER OF SAID LOT 3 AND SAID LINE THERE TERMINATING HUDEC SUBDIVISION Sec Twp Rng 32 155 30	Waskish Township Forfeited: 06-18-2012 Calculated acres: 1.54	Before assmts: \$249.00 Appraised: \$40,000.00 After assmts: \$0.00 Total: \$40,000.00
80.03280.00	EAST 139 FEET Lot-008 Block-004 WAGNER'S SECOND ADDITION Sec Twp Rng 05 146 33	City of Bemidji Forfeited: 11-08-1997 Calculated acres: .32	Before assmts: \$745.51 Appraised: \$100.00 After assmts: \$3500.00 Total: \$3,600.00

June 8, 2018 Private Sealed Auction at 1:00 p.m.

Parcel #	Legal Description	Twp, Comments	Appraised Value
15.00120.00	SW¼ OF NE¼ LESS THE SOUTH 15 ACRES Sec Twp Rng 05 146 33	Grant Valley Township Forfeited: Not Listed Calculated acres: 25.19	Before assmts: \$0.00 Appraised: \$100.00 After assmts: \$0.00 Total: \$100.00
30.00387.00	THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER SOUTHEASTERLY OF MUD RIVER, LESS THE SOUTHWEST QUARTER THEREOF. Sec Twp Rng 31 150 33	Nebish Township Forfeited: Not Listed Calculated acres: 13.56	Before assmts: \$0.00 Appraised: \$12,000.00 After assmts: \$0.00 Total: \$12,000.00
30.00389.00	THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER NORTHWESTERLY OF MUD RIVER Sec Twp Rng 31 150 33	Nebish Township Forfeited: Beltrami County Owned Calculated acres: 20.57	Before assmts: \$0.00 Appraised: \$17,500.00 After assmts: \$0.00 Total: \$17,500.00

34.00212.00	LOT 1 Sec Twp Rng 21 148 32	Port Hope Township Forfeited: 09-16-1936 Calculated acres: .32	Before assmts: \$0.00 Appraised: \$4,500.00 After assmts: \$0.00 Total: \$4,500.00
83.00006.00	LOT 3 Sec Twp Rng 26 152 30	City of Kelliher Forfeited: 09-16-1936 Calculated acres: .23	Before assmts: \$0.00 Appraised: \$2,500.00 After assmts: \$0.00 Total: \$2,500.00

Approved Consumer Scale Agreement

The Board, by adoption of its Consent Agenda, approved the Consumer Scale Agreement with Mast Cutstock, as submitted.

Approved Resolution and 2018 MN Federal Boating & Safety Patrol Supplemental Grant Agreement

The Board, by adoption of its Consent Agenda, approved the 2018 MN Federal Boating and Safety Patrol Supplemental Grant Resolution:

WHEREAS, Beltrami County Sheriff's office is responsible for patrolling and enforcing Minnesota state statutes and Beltrami County ordinances on Beltrami County lakes and waterways; and

WHEREAS, grant dollars for equipment to enforce and patrol the Lake and waterways are available from the Minnesota Department natural resources through the 2018 State of Minnesota Federal Boating Supplemental Equipment Grant; and

WHEREAS, this grant money is available to purchase equipment that was previously approved the Minnesota Department of natural resources through the grant application process. That equipment includes 2 pair of binoculars

WHEREAS, the Beltrami County Sheriff's office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Richard Anderson and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Resolution and 2018 MN DNR Federal Boating Safety Supplemental Equipment Grant

The Board, by adoption of its Consent Agenda, approved the 2018 State of MN Federal Boating Supplemental Equipment Grant Resolution:

WHEREAS, Beltrami County Sheriff's office is responsible for patrolling and enforcing Minnesota state statutes and Beltrami County ordinances on Beltrami County lakes and waterways; and

WHEREAS, grant dollars for equipment to enforce and patrol the Lake and waterways are available from the Minnesota Department natural resources through the 2018 State of Minnesota Federal Boating Supplemental Equipment Grant; and

WHEREAS, this grant money is available to purchase equipment that was previously approved the Minnesota Department of natural resources through the grant application process. That equipment includes 2 pair of binoculars

WHEREAS, the Beltrami County Sheriff's office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Richard Anderson and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Retro Approval to Pay Bills

The Board, by adoption of its Consent Agenda, gave retro-active approval of the warrant payment listing submitted by Health & Human Services.

Approved Bid Award on Projects SAP 004-607-022, 004-614-007 & 004-614-008

The Board, by adoption of its Consent Agenda, approved bid award to the lowest responsible bidder for Projects SAP 004-607-022 - Location West of CSAH 7; SAP 004-615-007 - Location South of CSAH 16 and SAP 004-614-008 - Location South of CSAH 16 at Hwy 2: Roundabouts, Grading, Bituminous Surfacing, SFDR, and Concrete Curb and Gutter; to Knife River Materials in the amount of \$6,669,796.22.

Approved 2018 Three Island Park Forest Management Project Tour

The Board, by adoption of its Consent Agenda, approved the date of May 22 at 5:00 pm for the 2018 Three Island Park Forest Management Project tour.

Approved DWI Enforcement Officer Grant Resolution

The Board, by adoption of its Consent Agenda, authorized the Beltrami County Sheriff's Office to enter into a grant agreement with the MN Department of Public Safety, Office of Traffic Safety for a full time DWI Enforcement Officer:

WHEREAS, Beltrami County Sheriff's Office is responsible for patrolling and enforcing Minnesota state statutes and Beltrami County ordinances on roadways contained in Beltrami County; and

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office, from the Minnesota Department of Public Safety to dedicate a patrol deputy for the specific purpose of enforcing Minnesota's DWI laws; and

WHEREAS, this grant money is available from the Minnesota Department Public Safety through the grant application process.

BE IT RESOLVED that the Beltrami County Sheriff's Office enter into a grant agreement with the Minnesota Department of Public Safety for the DWI Officer grant during the period of October 1, 2018 through September 30, 2019. Beltrami County Sheriff Phil Hodapp or his successors is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Beltrami County Sheriff's Office and to be the fiscal agent and administer the grant.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Richard Anderson and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Public Hearing Date for New Off Sale Liquor License

The Board, by adoption of its Consent Agenda, approved the Public Hearing Date of May 15th at the Regular Board Meeting, for the citizens to comment on the application of a new Off Sale Liquor License for the new owner of Newby's Convenience Store and Newby's Liquor Store, as submitted.

REGULAR AGENDA

Westlie Place Plat

Environmental Services Director, Brent Rud, first reviewed the steps, per the County Subdivision Controls Ordinance, of how a parcel goes through the process of a subdivision in Beltrami County.

Mr. Rud then presented the Westlie Place Plat that was approved by the Planning Commission with a condition that Certificates of

Compliance be submitted to the Environmental Services Department for each existing SSTS prior to the plat being recorded. This Plat is unique to most, in that the parcel already has four separate residences on it.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Winger, to approve the Westlie Place Plat with a Certificate of Compliance being submitted to the Environmental Services Department for each existing SSTS prior to the plat being recorded. Unanimously carried.

Approved Resolution for Forest Certification with SFI

Commissioner Olson expressed concern with withdrawing from FSC certification and maintaining the current quality and standards in our forests into the future.

Natural Resource Management Director, Richard Moore, assured the Board that withdrawing from FSC and retaining only SFI Certification would not change anything about how they conduct business and manage the forests. He also stated that he was in contact with the FSC Certification Director and the County could opt back in to that program at any time and the process would not take more than one year.

Resolution to withdraw from FSC Forest Certification and retain SFI Forest Certification:

WHEREAS, the Beltrami County Natural Resource Management Department has been a dual certified forest management agency since 2009 through the Forest Stewardship Council (FSC®) and the Sustainable Forestry Initiative (SFI®), maintaining the certification through a third party annual audit; and

WHEREAS, Beltrami County seeks to manage the land in Trust for the taxing districts in a sustainable, economically viable, and socially acceptable manner; and

WHEREAS, the Beltrami County Natural Resource Management Department realized minimal economic benefits by being dual certified; and

WHEREAS, the Beltrami County Natural Resource Management Department will remain a member of the Minnesota Counties Sustainable Forestry Cooperative; and

WHEREAS, BE IT RESOLVED that Beltrami County withdraw from FSC® forest certification and retain SFI® forest certification effective October 1, 2018; and

WHEREAS, BE IT FURTHER RESOLVED that loggers with timber permits will be given the option to turn back the permit - at no cost - now that the wood is no longer FSC® certified.

THEREFORE BE IT FURTHER RESOLVED that the Beltrami County Natural Resource Management Department will continue to operate under the guidelines set forth in the Beltrami County Forest Management Plan, and follow the Forest Management Guidelines developed by the Minnesota Forest Resource Council.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Winger, to approve the Resolution to withdraw from FSC Forest Certification and retain SFI Forest Certification. Motion carried 3:1. Commissioner Olson voted: No.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Lucachick stated that he would be part of a group going to the Governor's Office to discuss the Line 3 pipeline.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be May 15, 2018, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:39 p.m. was made by Commissioner Olson, seconded by Commissioner Lucachick, and unanimously carried.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
May 15, 2018**

The Beltrami County Board of Commissioners met in regular session on May 15, 2018, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Richard Anderson called the meeting to order at 5:00 p.m. Commissioners Jim Lucachick, Keith Winger, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

Chairman Anderson Opened the Public Hearing for a New Off Sale Liquor License Application for Jeffrey Hill, new owner of Newby's Liquor Store.

Auditor/Treasurer, JoDee Treat stated that Mr. Hill is purchasing Newby's Convenience Store and Newby's Liquor Store. He will be doing business as Lakes Liquor Store, Inc. Because a liquor license is issued in the owner's name of a business, he is submitting an application for a new Off Sale Liquor License. Beltrami County Sheriff's Office will be conducting a thorough background and the County Attorney's Office will also review the Application before the license can be issued.

No citizens addressed the Board on this issue.

Commissioner Anderson closed the Public Hearing.

CITIZENS ADDRESSING THE BOARD

- Nancy Beaulieu, a County Resident on Birchmont Beach Road, member of MN350/Bimi'ji350 Northern Chapter Organizer and citizen of the Leech Lake Reservation, presented a copy of the Letter to the Editor she had published titled "Our Real Enemy is Corporate Greed, Profit Over People". Ms. Beaulieu discussed her concerns around Enbridge, local government, and the lack of communication with the Bimi'ji350 local environmental coalition. She stated that their organization would be bringing their concerns to the table at future board meetings.
- Jim Kramer, representing the Grace Lake Watershed Association wanted to thank the Board for their efforts in getting the improvements and cleanup started on the property on North Grace Lake Road in Frohn Township.

APPROVAL OF AGENDA

The following items were added to the Consent Agenda:

- Approve Resolution to Accept Local Road Improvement Grant
- Approve Bid Award for Northland Regional Sports Park Trail Head and Rifle Range

The following items were added to the Regular Agenda:

- Public Hearing: New Off Sale Liquor License Application at Newby's Liquor Store
- Resolution Authorizing Participation in Law Enforcement Joint Powers Agreement

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Sumner, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Olson, seconded by Commissioner Winger, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held May 1, 2018, and the Minutes of the Board of Commissioners Regular Meeting held May 1, 2018, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Lease Amendment with ISD #31

The Board, by adoption of its Consent Agenda, approved the lease amendment to ISD #31 for lease space in the Community Service Center for a one-year extension from July 1, 2018-June 30, 2019 for 8,712/sf at \$12/sf.

Approved Data Practices Guidelines and Procedures Update

The Board, by adoption of its Consent Agenda, approved the updates to the Beltrami County Data Practices Guidelines and Procedures, as submitted.

Approved Northern Dental Access Certificate of Support

The Board, by adoption of its Consent Agenda, approved the Certificate of Support for USDA Rural Development Grant to provide funding for the planned Dental Access Center parking lot, as submitted.

Approved Easement to Cross Tax-Forfeited Land

The Board, by adoption of its Consent Agenda, approved the easement for Andy and Jessica Powell to cross tax-forfeited land in Lammers Township, as submitted.

Approved MDH Contract for Public Health Emergency Preparedness Grant

The Board, by adoption of its Consent Agenda, approved the MN Department of Health Contract for Public Health Emergency Preparedness (PHEP) Grant Contract for July 2018 through June 2019, in the amount of \$44,593, as submitted.

Approved Health & Human Services Monthly Child Protection Reports

The Board, by adoption of its Consent Agenda, approved the monthly child protection reports, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Resolution to Accept Local Road Improvement Grant

The Board, by adoption of its Consent Agenda, approved the Resolution to accept the MN State Transportation Fund Local Road Improvement Grant of \$1,000,000 for improvements to be made on Division Street:

**Exhibit E for Grant Agreement to State Transportation Fund
(Local Road Improvement Program) Grant Terms and Conditions
SAP 004-607-022**

WHEREAS, Beltrami County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Local Road Improvement and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$1,000,000.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Beltrami County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

Approved Bid Award for Northland Regional Sports Park Trail Head and Rifle Range

The Board, by adoption of its Consent Agenda, approved bid award to the lowest responsible bidder for the Northland Regional Sports Park Trail Head and 200 Yard Rifle Range to Red Lake Builders in the amount of \$348,828.

REGULAR AGENDA

Off Sale Liquor License Application at Newby's Liquor Store

A motion was made by Commissioner Olson and seconded by Commissioner Lucachick to approve the new Liquor License Application from Jeffrey Hill for Off Sale Liquor, as the new owner of Newby's Convenience Store and Newby's Liquor Store pending background check and Attorney's review. Unanimously carried.

Job Evaluation Rating for Highway Maintenance Foreman

Human Resources Director, Linda Tran, presented the job evaluation rating for the Highway Maintenance Foreman as prepared by Springsted Inc and approved by the IUOE Local 49 Union, placing this position in pay grade 9. After a recent retirement in the Hwy Maintenance Department, a needs assessment was conducted and determined that the department would be best served by establishing a Highway Maintenance Foreman and not filling a Highway Maintenance III Position.

A motion was made by Commissioner Winger, and seconded by Commissioner Olson, to approve the new position of Highway

Maintenance Foreman, and the job evaluation rating placing it in pay grade 9. Unanimously carried.

Re-Appointment of County Engineer

As per MS 163.07, the County Board is called upon to make reappointments of the County Highway Engineer for a four year term in May of the year in which the term expires.

A motion was made by Commissioner Sumner, and seconded by Commissioner Winger, to reappoint Bruce Hasbargen as County Engineer for a four year term beginning January 1, 2019. Unanimously carried.

County Road #57

Highway Engineer, Bruce Hasbargen, presented the requested changes to the 5 year plan, which added improvements and paving of all sections of CSAH 57 to take place in 2020 and 2021 and removing CR 20 from the 2021 project list to accommodate the additional segments of CSAH 57.

After much discussion by Commissioners, and the following citizen input:

- Anita Norden, resident on Button Court stated that increased traffic, and trucks have made CSAH 57 very difficult and that paving the entire 7 miles would be extremely beneficial to everyone.
- John Mathwig, resident on the intersection of Sumac & Hazelwood reviewed the history and perceived commitment from the County to pave all of CSAH 57.

Commissioner Sumner made a motion to approve the originally approved 5 Year Plan that included paving only one 3 mile segment of CSAH 57 during the current 5 Year Plan. Commissioner Olson amended the motion, with Commissioner Sumner accepting the amendment, to include paving of the rest of CSAH 57 during the next 5 Year Plan period; and seconded the motion. Motion carried 3:2 vote. Commissioners Winger and Lucachick voted No.

Resolution Authorizing Participation in Law Enforcement Joint Powers Agreement

This item was not addressed.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- LEC Memorial Services to be held May 17, everyone invited.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be June 5, 2018, in Kelliher, Minnesota.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:10 p.m. was made by Commissioner Lucachick, seconded by Commissioner Olson, and unanimously carried.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
June 5, 2018**

The Beltrami County Board of Commissioners met in regular session on June 5, 2018, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Richard Anderson called the meeting to order at 5:00 p.m. Commissioners Jim Lucachick, Keith Winger, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following items were added to the Consent Agenda:

- Approval to Discontinue Workers Compensation Requirement for Loggers
- Approval of Forest Management Plan Comment Period
- Approval of Solid Waste License Revocation Hearing
- Approval of Solid Waste Department Land Purchase

The following item was added to the Regular Agenda:

- County/Township Road Swap Discussion

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Sumner, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Olson, seconded by Commissioner Winger, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held May 15, 2018, and the Minutes of the Board of Commissioners Regular Meeting held May 15, 2018, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Auditor/Treasurer to Seek Bids for Trail Grooming Equipment

The Board, by adoption of its Consent Agenda authorized the Auditor/Treasurer's Department to advertise for bids for snowmobile grooming equipment to be used by North Country Snowmobile Club for trail grooming in southern Beltrami County.

Approved Auctioneer License

The Board, by adoption of its Consent Agenda, approved the application made by Phil and Kathy Cox, DBA, Bemidji Do-Bid, 2031 Washington Ave SE, Bemidji, for auctioneer license.

Approved Lease Renewal for Beltrami Area Service Collaborative

The Board, by adoption of its Consent Agenda, approved the lease extension with Beltrami Area Service collaborative for use of 995 square feet on the 1st Floor of the Community Service Center for a three year period from July 1, 2019 - June 20, 2021 at a rate of \$12.50, \$12.75 and \$13.25 for years 1 through 3.

Approved Resolution Authorizing Participation in Law Enforcement Joint Powers - Anti Heroin Task Force

The Board, by adoption of its Consent Agenda, approved the Resolution authorizing participation in the Minnesota Anti-Heroin Task Force Program Joint Powers Agreement:

WHEREAS the Beltrami County Sheriff accepted the plan for a Joint Powers Agreement with the Minnesota Bureau of Criminal Apprehension to work together to investigate illicit activities related to the distribution of heroin or unlawful distribution of prescription opioids. The sheriff's office will participate in the Minnesota Anti-Heroin Task Force Program (AHTF) and be provided

overtime reimbursement as allowed under the Community Oriented Policing Services (COPS) Anti-Heroin Task Force Program.

NOW THEREFORE BE IT RESOLVED that Beltrami County enters into a Law Enforcement Joint Powers Agreement with the Bureau of Criminal Apprehension for the mutual benefit of the public safety of citizens and taxpayers in Beltrami County.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Discontinuing Workers Compensation Requirement for Loggers

The Board, by adoption of its Consent Agenda, approved the Natural Resource Management Department to discontinue the requirement for loggers to have Workers Compensation Insurance as a part of their timber sale permit, as this is already a requirement by State Statute.

Approved Forest Management Plan Comment Period

The Board, by adoption of its Consent Agenda, approved the 30 day public comment period for the proposed Forest Management Plan. Comment period ending July 9, 2018, at 4:30 pm.

Approved Solid Waste License Revocation Hearing

The Board, by adoption of its Consent Agenda, approved notice being sent to TC Lighting and Recycling of Bemidji indicating June 19, 2018 Board Meeting will be the hearing date for Solid Waste License revocation.

Approved Solid Waste Department Land Purchase

The Board, by adoption of its Consent Agenda approved the purchase of 1.67 acres at 68030 Hwy 89 NW, Grygla MN in the amount of \$10,000 for the Fourtown remote solid waste transfer site location.

REGULAR AGENDA

Set Ditch 35 Meeting Date

Internal staff of the Administrator, Engineer, Auditor/Treasurer and Attorney met on May 24 regarding Ditch 35. Recommendation is that a date be set for two meetings:

1. Public information meeting from 5-6:30 pm
2. Ditch Authority meeting from 6:45-8 pm

Ditch Attorney, John Kolb is available Tuesday July 24.

Petition was received by the County. The Ditch Authority can do one of three things:

1. Table the Petition
2. Deny the Petition
3. Grant the Petition

It was suggested by citizen Jerry Schoenfelder, that future notices about Ditch 35 also be identified as "Balsam Brook" as most of the area residents are not even aware of Ditch 35, as such.

A motion was made by Commissioner Olson, and seconded by Commissioner Winger, to set a date for Ditch 35 Ditch Authority meeting on July 24, 2018 beginning at 5 pm with a public information/education period as the first agenda item, followed by Ditch 35 Petition discussion. Motion carried unanimously.

ATV Corridor Access Permits

Highway Engineer, Bruce Hasbargen presented information from ATV clubs in the Kelliher and Blackduck areas that would like to designate certain paved county roads as part of their ATV trail system. The new County ATV Ordinance allows for ATV clubs to apply for a Corridor Access Permit to allow ATV's on or along paved county roads.

The ATV Committee has reviewed the applications and have provided recommendations to the Board for consideration:

- Paved County Road Hwy #36: Committee recommendation is to approve permit with potential for revocation due to safety issues. ATV club should watch and police the route.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Sumner, to approve the ATV corridor access permit on CSAH 36, from TH 72 to East County line, as submitted. Unanimously carried.

- Paved County Road Hwy #23: Committee recommendation is to approve permit.

A motion was made by Commissioner Sumner and seconded by Commissioner Winger, to approve the ATV corridor access permit on CSAH 23, from Bushy Line Rd to Rogers Rd, as submitted. Unanimously carried.

- Paved County Road Hwy #30: Committee recommendation is to approve permit with understanding there is potential for revocation due to safety concerns. ATV club should watch and police the route.

A motion was made by Commissioner Sumner and seconded by Commissioner Winger, to approve the ATV corridor access permit on CSAH 30, from CSAH 31 to CR 311, as submitted. Unanimously carried.

- Paved County Road Hwy #35: Committee recommendation is to approve permit.

A motion was made by Commissioner Sumner and seconded by Commissioner Lucachick, to approve the ATV corridor access permit on CSAH 35, from TH 71 to CSAH 30, as submitted. Unanimously carried.

- Paved County Road Hwy #31: Committee recommendation is to approve permit.

A motion was made by Commissioner Sumner and seconded by Commissioner Olson, to approve the ATV corridor access permit on CSAH 31, from TH 71 to CSAH 30, as submitted. Unanimously carried.

- Paved County Road Hwy #23: Committee recommendation is to approve permit.

A motion was made by Commissioner Sumner and seconded by Commissioner Winger, to approve the ATV corridor access permit on CSAH 23, from Knappen Hill Rd to Black Lake Rd, as submitted. Unanimously carried.

- Paved County Road Hwy #22: Committee recommendation is to approve permit.

A motion was made by Commissioner Lucachick and seconded by Commissioner Winger to approve the ATV corridor access permit on CSAH 22, from TH 71 to CR 307 as submitted. Unanimously carried.

- Paved County Road Hwy #27: Committee recommendation is to NOT approve this permit.

A motion was made by Commissioner Winger and seconded by Commissioner Lucachick, to not approve the ATV corridor access permit on CSAH 27, from CSAH 20 to CSAH 22, as submitted. Unanimously carried.

- Paved County Road Hwy #20: Committee recommendation is to NOT approve this permit.

A motion was made by Commissioner Lucachick and seconded by Commissioner Olson, to not approve the ATV corridor access permit

on CSAH 20, from Blue Ox Trail to CSAH 27, as submitted. Unanimously carried.

- Paved County Road Hwy #22, Twin Lakes: Committee recommendation is approve permit.

A motion was made by Commissioner Olson and seconded by Commissioner Sumner, to approve the ATV corridor access permit on CSAH 22, from east of Hales Rd to south of Rice Pond Rd, as submitted. Unanimously carried.

- Paved County Road Hwy #22, along Fox Lake: Committee recommendation is to approve with conditions. Only allowed in ditches/on slopes, not on road shoulder.

A motion was made by Commissioner Lucachick and seconded by Commissioner Sumner, to approve the ATV corridor access permit on CSAH 22, from Big Turtle Dr to Black Lake Rd, with the following conditions: ATVs only allowed on ditches/on slopes, not on road shoulder, as submitted. Unanimously carried.

Stock Piling at Wilton Hill Gravel Pit

Highway Engineer, Bruce Hasbargen, presented a Contractor request to consider the Wilton Hill gravel pit, which is tax forfeited property managed by Beltrami County as a part of the County park system, to stockpile excavated material from the project on CSAH 14. The material would have future use as topsoil cover for the gravel pit and or other county projects in the future. There would be potential for up to 30,000 cy of "muck" to stockpile.

Natural Resource Management Director, Richard Moore, expressed concern over the impact of such a large amount of material, the cost in applying it beneficially, damage to trees already planted and other work at the location, and the potential for spreading weeds to other locations by re-using the soil somewhere else. He also mentioned other potential county owned parcels that may better suit as a site for stockpiling.

Commissioner Anderson suggested a tour of the location to get a better understanding of the area and discuss the long term development of the site as a part of the park system.

A motion was made by Commissioner Sumner, and seconded by Commissioner Lucachick, to table the potential stockpiling of excavated material from the project on CSAH 14 at the Wilton Hill Gravel Pit at this time and scheduling a tour of the site for June 19, 2018 at 1:30 pm. Carried 4:1 vote. Commissioner Anderson abstained.

Citizen Dialogue

None.

County/Township Road Swap

The Township of Northern is requesting the County add the township section of Wildwood Road to the county road system. With no road to swap, they township is offering to pay the County \$50,000-\$75,000 to take over township section of road #305, Wildwood Road.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Winger, to not accept Northern Township's request to have the County take ownership of Township Road #305, Wildwood Road. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Sumner gave an AMC update. He will be running again for District Director.
- Commissioner Sumner mentioned the bonding bill approval for the Veterans Home and what happens next.
- Commissioner Lucachick stated that there would be a Veterans Home Committee meeting on June 12th to discuss a celebration and next steps.

Commissioners' Reports

None.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be June 19, 2018, in the Board Room of the County Administration Building, followed by the Board of Equalization meeting at 6:00 pm.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:26 p.m. was made by Commissioner Lucachick, seconded by Commissioner Olson, and unanimously carried.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
June 19, 2018**

The Beltrami County Board of Commissioners met in regular session on June 19, 2018, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Vice-Chair Jim Lucachick called the meeting to order at 5:00 p.m. Commissioners, Keith Winger, Tim Sumner and Reed Olson were present. Commissioner Richard Anderson was excused.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

Agenda items CSC Building Space Needs and Solid Waste Hauler License Revocation were switched in order on the agenda.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Winger, seconded by Commissioner Sumner, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held June 5, 2018, and the Minutes of the Board of Commissioners Regular Meeting held June 5, 2018, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Lease Space Renewal for Northwoods Interfaith Caregivers

The Board, by adoption of its Consent Agenda, approved the Lease extension with Northwoods Interfaith Caregivers for 700/sf of space in the Community Service Center Building, at \$14.50/\$10,150 per year for a two year period beginning July 1, 2018.

Approved Headwaters Shooting Sports Foundation Storm Water Easement

The Board, by adoption of its Consent Agenda, approved the easement on tax-forfeited property in Eckles Township adjacent to the Northland Regional Shooting Sports Park for storm water overflow outlet, as submitted.

Approved Easement to Cross Tax-Forfeited Land

The Board, by adoption of its Consent Agenda, approved the easement purchase from Jimmie Wiley to access tax-forfeited land at a cost of \$1,900 to the Natural Resource Management Department, located in Quiring Township, as submitted.

Approved Inter-County Property Title Transfer

The Board, by adoption of its Consent Agenda, approved the transfer of ownership of parcel 15.00194.00, purchased by the County Highway Department as a part of Project SAP 004-614-007, to the County and retaining right of way ownership and selling the remainder to the public, as submitted.

Approved DOC Work Release Agreement

The Board, by adoption of its Consent Agenda, approved renewal of the Joint Powers Agreement with the Department of Corrections for boarding of inmates in the DOC Work Release Program, as submitted.

Approved Health & Human Services Monthly Child Protection Reports

The Board, by adoption of its Consent Agenda, approved the monthly child protection reports, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

CSC Building Space Needs Follow-up

Anne Thomas, Economic Assistance Division Director, reviewed the project progress since it was approved by the Board in the fall of 2017. The building is 22 years old and Health & Human Services Departments housed in the CSD Building, has grown from 109 to 156 employees. Two major needs were identified 1) to provide better access to services for clients and 2) to provide better space needs for staff. The new design will provide for centralized intake on the second floor of the building and redesign/rearranging department areas to provide flexibility for growth and expansion.

With funding sources now secured on the project, the final numbers are in on the financial implications:

Project estimated cost	\$413,422
Consolidated Funds (State funds)	-176,727
Reimbursement from State for IMU space	- 74,457
Reimbursement from State for Child Support	- 13,365
Total Unreimbursed Cost to the County	\$148,873

The County portion of the project would come from Capital Improvement Funds. That fund was established as a source for funding for the projects that only need to be done on a very occasional basis. Source of the funding is a portion of the State Payment in Lieu of Taxes annual revenue. There is ample funding to cover the cost of the remodel.

A motion was made by Commissioner Winger, and seconded by Commissioner Olson, to approve the Community Services Center Remodel Project and use a projected \$148,873 of Capital Improvement Funds. Unanimously carried.

Commercial Solid Waste Hauler License Revocation

Commissioner Lucachick invited Terry Schmidt, Owner of TC Lighting and Recycling of Bemidji, to address the Board with his explanation of the circumstances around the recommended revocation of his Hauler License for by-pass material and temporary events of 7 days or less.

Mr. Schmidt and his Office Manager, addressed the Board. It was established that Mr. Olson had spoke to Mr. Schmidt indicating that his dumpsters must be lined and covered due to the fact that

they would get used for municipal solid waste (MSW) regardless of whether they were placed at BSU for other materials during move in/move out events, as has happened in prior years during this event. Mr. Schmidt was told by the BSU Facilities Supervisor, that he did not have to line and cover his dumpsters and that BSU staff would monitor the situation. Upon inspection by the County Solid Waste Department, the dumpsters were receiving MSW and were not lined or covered as requested and required by law.

A motion was made by Commissioner Olson, and seconded by Commissioner Lucachick, to not revoke the Solid Waste Hauler License for by-pass material and temporary events of 7 days or less, that was issued to TC Lighting and Recycling of Bemidji. A friendly amendment was made by Commissioner Winger to also include a formal reprimand and careful review and inspection of the license issued for other events including the fall event at BSU, for any further violation and consequent revocation. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Sumner provided an AMC update.
- Commissioner Olson requested a future work session topic to discuss what the county can do to promote more single family housing in our communities and potential County Rental Codes.
- Commissioner Lucachick requested a future work session topic on Community Development as a whole.
- Commissioner Sumner requested a future work session update from the Environmental Services Department on the Shoreland Ordinance.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be July 3, 2018, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:07 p.m. was made by Commissioner Olson, seconded by Commissioner Winger, and unanimously carried.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
July 3, 2018**

The Beltrami County Board of Commissioners met in regular session on July 3, 2018, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Richard Anderson called the meeting to order at 5:00 p.m. Commissioners Jim Lucachick, and Keith Winger were present. Commissioners Tim Sumner and Reed Olson were excused.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following item was added to the Regular Agenda:

- Approval of Resolution Declaring a State of Emergency for severe thunderstorms

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Winger, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Lucachick, seconded by Commissioner Winger, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held June 19, 2018, and the Minutes of the Board of Commissioners Regular Meeting held June 19, 2018, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved ConCon PILT Fund Appropriations

The Board, by adoption of its Consent Agenda, approved the Consolidated Conservation funding recommendation of \$102,148 made by the citizen committees for 2018 distribution of the 15% PILT Fund in the Fourtown Grygla and Kelliher Waskish Area, as submitted.

Approved Purchase of Trail Grooming Equipment

The Board, by adoption of its Consent Agenda, approved the purchase of trail grooming equipment from the lowest responsible bidder, Track Inc. in the amount of \$147,000.00, as submitted.

Approved Resolution for Three Island Park Bridge

The Board, by adoption of its Consent Agenda, approved the Resolution for the Three Island Park Bridge:

Whereas, the Bemidji Area Cross Country Ski Club has requested support for honoring Lennard (Lenny) Bergstrom for his outstanding contributions to the Bemidji area cross-country skiing and recreation community by naming the newly installed bridge at Three Island Park the Lenny Bergstrom Bridge;

Whereas, the internal Beltrami County Naming Committee has considered the merits of the request against the standards in the Naming Policy and recommends the bridge being named as suggested:

Be It Resolved that the Beltrami County Board of Commissioners authorizes the newly installed multi-purpose bridge to be name the Lenny Bergstrom Bridge.

Be it Further Resolved that Beltrami County reserves the right to approve the design of the sign or plaque and approve the manner of attachment to county fixtures, and requires that the petitioner cover the cost of installation and maintenance of said sign/plaque.

Approved Mutual Easement Exchange

The Board, by adoption of its Consent Agenda, approved the mutual exchange of easements between Beltrami County for access to tax

forfeited land and Donald J. Gross & Sons for access to their private land.

Approved ARMER Resolution and Apply for Grants

The Board, by adoption of its Consent Agenda, approved the Resolution for participation in MN Allied Radio Matrix for Emergency Response (ARMER) and authorized application for competitive grant funding from the Dept of Public Safety, Division of Emergency Communications Networks for SECB Grant and SHSP Grant for equipment in the Beltrami County Judicial Center as needed for enhancement of ARMER radio coverage:

WHEREAS, Beltrami County is a participant in Minnesota's Allied Radio Matrix for Emergency Response (ARMER) as the primary communication resource for Beltrami County law enforcement agencies; and

WHEREAS, the Beltrami County Judicial Center is of harden construction and geographically located between the Community Service Center and Bemidji Federal Building which inhibits the in-building performance and subsequent communication of portable radios to ARMER tower sites; and

WHEREAS, the installation of a Bi-Directional Amplifier will mitigate the impedance resulting from the harden construction and buildings adjacent to the Beltrami County Judicial Center; and

WHEREAS, the Minnesota Department of Public Safety's Division of Emergency Communication Networks has competitive grant funding available through the Statewide Emergency Communications Board and/or Strengthen Homeland Security Programs for ARMER integration costs for infrastructure enhancements to off-set agencies' costs through matching 50-50 grants with an application deadline of July 6th, 2018.

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Sheriff's Office is authorized to apply for grant funding to offset costs associated with Bi-Directional Amplification systems to provide adequate in-building coverage for Beltrami County owned structures with Beltrami County committing no less than 50% of the project cost.

Approved Contract for 2018-2019 Remonumentation Project

The Board, by adoption of its Consent Agenda, approved the remonumentation contract for 2018-2019 project for Summit and Maple Ridge Townships, with Kramer Lease DeLeo, as submitted.

Approved Health & Human Services Host County Contracts for Services
The Board, by adoption of its Consent Agenda, approved the Host County Contract with Beltrami Area Service Collaborative for bill truancy services and the revised Contract Goal Oriented Assisted Living, to increase billable rates.

Approved MDH Contract for Follow Along Program

The Board, by adoption of its Consent Agenda, approved the contract with MDH July 2018-March 2019 CHB Grant Project Agreement for Follow Along Program.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Resolution Declaring a State of Emergency for Severe Thunderstorms
WHEREAS, the Beltrami County Sheriff's Office is responsible for operating the Beltrami County Office of Emergency Management; and

WHEREAS, several destructive severe thunderstorms beginning on June 28th through June 29th, 2018 impacted the populations of Beltrami County and its cities with destructive winds between 70MPH and 100MPH; and

WHEREAS, these severe thunderstorms resulted in significant and widespread property damage and power outages across a large part of Beltrami County; and

WHEREAS, recovering from this event has required a significant amount of public and private resources at the cost of tens of thousands of dollars; and

WHEREAS, assistance from the State of Minnesota and/or Federal Emergency Management Agency may be available to assist in recovery efforts in response to the severe thunderstorms; and

WHEREAS, Beltrami County Emergency Management requests the Beltrami County Board of Commissioners to declare Beltrami County in a State of Emergency for the severe thunderstorm events occurring between June 28th and June 29th, 2018;

NOW, THEREFORE, BE IT RESOLVED that Beltrami County has declared a State of Emergency for the period of 30 days effective July 2nd, 2018 through August 1st, 2018 or until circumstances no longer require a State of Emergency.

A motion was made by Commissioner Winger and seconded by Commissioner Lucachick to approve the Resolution Declaring a State of Emergency for severe thunderstorm damage on June 28-29, 2018. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Lucachick reported on the Line 3 vote passed by the Public Utility Commission.
- Commissioner Lucachick reported on the Veterans Home Committee meeting with legislatures and the need to meet again to work on fund raising.

Commissioners' Reports

None.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be July 17, 2018, at the Summit Town Hall, 24838 Beighley Road NE.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:06 p.m. was made by Commissioner Lucachick, seconded by Commissioner Winger, and unanimously carried.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
July 17, 2018**

The Beltrami County Board of Commissioners met in regular session on July 17, 2018, at the Summit Town Hall, Blackduck, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Richard Anderson called the meeting to order at 5:00 p.m. Commissioners Jim Lucachick, Keith Winger, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda:

- Approval of Remonumentation 5 Year Plan Update

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Winger, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Regular Meeting held July 3, 2018, as submitted. No Work Session was held.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Final Pay Vouchers for SP 004-070-018

The Board, by adoption of its Consent Agenda, approved the Final Pay Voucher and Certificate of Completion for Project SP 004-070-018 Rural Intersection Conflict Warning System, with Design Electric, Inc.

Approved Health & Human Services Monthly Child Protection Reports

The Board, by adoption of its Consent Agenda, approved the monthly child protection reports, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Remonumentation 5 Year Plan Update

The Board, by adoption of its Consent Agenda, approved the Remonumentation 5 Year Plan Update to include: remonumentation of Taylor and Birch Townships in 2022-23 and remonumentation of Sugar Bush and Moose Lake Townships in 2023-24.

REGULAR AGENDA

Dialogue with Citizens

It was reiterated by the Board from the citizen discussion during the Work Session, that an update and progress report will be requested from the Workforce Impact Program and a future Work Session Agenda Item.

Highway Engineer, Bruce Hasbargen presented a map showing the proposed 5 Year Transportation Improvement Plan for review and discussion.

In discussing roads, and road maintenance, Danny Savich, of the Summit Town Board stated that they have been using quarry rock on their gravel roads and it is performing extremely well. There has been no follow up maintenance required and little to no dust.

Commissioners discussed re-visiting the vehicle excise tax.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

None.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be August 7, 2018, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:50 p.m. was made by Commissioner Winger, seconded by Commissioner Olson, and unanimously carried.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
August 7, 2018**

The Beltrami County Board of Commissioners met in regular session on August 7, 2018, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Richard Anderson called the meeting to order at 5:00 p.m. Commissioners Jim Lucachick, Keith Winger, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

Curt Benson and David Smith presented a request to the Board to waive or reduce the solid waste tipping fees for the disposal of materials from cleanup on property they purchased at 1426 Pamela Court. They want to develop the property and build an assisted living center. There are six mobile homes and numerous other buildings that need to be removed and disposed of. The cost for disposal is by the ton and will quickly add up, so they are requesting a "special circumstance" and reduced fees.

The Board directed staff to gather more information for review.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda:

- Approval of the MN Dept of Veterans Affairs Annual Grant Resolution

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Winger, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held July 17, 2018, and the Minutes of the Board of Commissioners Regular Meeting held July 17, 2018, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Consumer Scale Agreement with Johnson Lumber Company

The Board, by adoption of its Consent Agenda, approved the Consumer Scale Agreement with Johnson Lumber Company, Inc., as submitted.

Approved Consumer Scale Agreement with Louisiana Pacific Corp

The Board, by adoption of its Consent Agenda, approved the Consumer Scale Agreement with Louisiana Pacific Corp, as submitted.

Approved Resolution for DNR Review of Proposed Tax-Forfeited Land Sale Parcels

The Board, by adoption of its Consent Agenda, approved the Resolution for DNR review of proposed Tax-Forfeited Land Sale Parcels:

WHEREAS, the Board of Commissioners of Beltrami County, Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and,

WHEREAS, said parcels of land have been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation lands as provided for in Minnesota Statutes 282.01;

WHEREAS, said parcels on the proposed list have been examined and wetland/marginal land determinations have been made with regards to same by all appropriate parties in accordance with the requirements of 1991 Laws of Minnesota, Chapter 354, Article 10, Section 9d;

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners hereby certify that all parcels of land on the attached list have been reviewed and comply with the provisions of Minnesota Statutes 85.012; 92.461; 282.01, Subd. 8; and 282.018; and other statutes that require withholding of tax-forfeited lands from sale;

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners hereby request a review from the Minnesota Department of Natural Resources for the sale of said lands.

Parcel #	Legal Description	Township, Comments	Commissioner
10.00278.00	THE NORTH 230 FEET OF THE EAST 240 FEET OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER Sec Twp Rng 25 151 31	Cormant Township Forfeited: 06-22-2018 Map acres: 0.95	Sumner
12.00593.00	Lot-005 Block-006 FOREST EDGE ADDITION Sec Twp Rng 20 147 34	Eckles Township Forfeited: 06-22-2018 Deeded acres: 1.33	Olson
16.00436.00	THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER LESS THE NORTH 40 RODS Sec Twp Rng 35 149 32 ** This parcel will be split and a new legal description will be set. Approx 5 acres north of Paper Birch Dr NE will be sold and the remaining acreage south of the road will be retained.	Hagali Township Forfeited: 06-22-2018 Map acres: 17.96	Anderson
29.00123.05	THAT PART OF LOT 11 DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF SAID LOT 11; THENCE NORTH 89*00'28" WEST, ASSUMED BEARING, ALONG SOUTH LINE OF SAID LOT 11, A DISTANCE 918.53 FEET TO THE POINT OF BEGINNING OF THE LAND DESCRIBED; THENCE CONTINUE NORTH 89*00'28" WEST ALONG SAID SOUTH LINE A DISTANCE OF 426.79 FEET TO THE SOUTHWEST CORNER OF SAID LOT 11, SAID SOUTHWEST CORNER BEING A POINT ON THE SOUTHEASTERLY RIGHT OF WAY LINE OF TIMBERWOLF ROAD; THENCE NORTHEASTERLY AND EASTERLY ALONG SAID RIGHT-OF-WAY LINE A DISTANCE OF 966.95 FEET TO THE INTERSECTION WITH A LINE THAT BEARS NORTH 40*05'09" EAST FROM THE POINT OF BEGINNING; THENCE SOUTH 40*05'09" WEST A DISTANCE OF 582.57 FEET TO THE POINT OF BEGINNING Sec Twp Rng 14 147 30	Moose Lake Township Forfeited: 06-22-2018 Deeded acres: 3.42	Winger
31.02332.00	Lot-002 Block-002 NORTH GARDENS Sec Twp Rng	Northern Township Forfeited: 06-22-2018	Lucachick

	11 147 33	Deeded acres: 2.51	
80.03777.00	Lot-001 Block-003 & LOT 2 FINSETH ADD. TO NYMORE Sec Twp Rng 15 146 33	City of Bemidji Forfeited: 06-22-2018 Map acres: 0.32	Winger
80.04316.00	Lot-001 Block-004 LOTS 1 & 2 BAHR'S SUBDIVISION Sec Twp Rng 15 146 33	City of Bemidji Forfeited: 06-22-2018 Map acres: 0.43	Winger
81.00316.00	Lot-022 Block-015 & LOTS 23 – 26 FIRST ADD.TO BLACKDUCK Sec Twp Rng 12 149 31	City of Blackduck Forfeited: 06-22-2018 Map acres: 0.48	Sumner

Approved Resolution for Land Exchange with DNR

The Board, by adoption of its Consent Agenda, approved the Resolution to support the appraised land value to continue forward with the Land Exchange process with the MN DNR:

WHEREAS, Beltrami County initiated a proposal for a Land Exchange with the State of Minnesota Department of Natural Resources in 2018, under the Expedited Exchange law of 94.3495,

WHEREAS, the land exchange would resolve an inadvertent trespass of a solid waste transfer station where the driveway is located on State of Minnesota trust land and will allow the planned Blackduck Transfer Station to be better located,

WHEREAS, the expedited land exchange process, under M.S. 94.3495, subdivision 3. (d), allows State of Minnesota Trust lands to be exchanged for lands of greater value,

WHEREAS, under M.S. 94.3495, subdivision 3. (a), the Beltrami County Board must approve the land value determined for the tax-forfeited land,

WHEREAS, such proposals were submitted by the Commissioner of Natural Resources to Beltrami County and the land values obtained on such land are based on the most current county assessment schedules from the county assessor, and are as follows:

Tax-Forfeit Land					
Parcel Number	Description	Land Value	Timber Value	Total Value	Comments

06.00177.00	Birch Township (40 acres) NE ¼ NE ¼ Section 24- T148N-R30W	\$42,500.00	\$13,900.00	\$56,400.00	Exchange for 10.00411.00
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State of Minnesota – School Trust Lands					
Parcel Number	Description	Land Value	Timber Value	Total Value	Comments
10.00411.00	Cormant Township (40 acres) SE ¼ SE ¼ Section 36- T151N-R31W	\$27,500.00	\$6,600.00	\$34,100.00	Owner: State of Minnesota – School Trust Lands

WHEREAS, Beltrami County agrees to waive the difference in value of \$22,300.00,

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners approve the values as determined by the Commissioner of Natural Resources.

Approved Resolution to Enroll Deputy in PERA Police and Fire Plan
The Board, by adoption of its Consent Agenda, approved the Resolution to enroll Deputy Jade Hayft, in the PERA Police and Fire Plan:

BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, Part-time Deputy Sheriff, currently held by Jade Hayft, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;

2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named Employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Richard Anderson and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

Approved Resolution Supporting Family Homeless Prevention & Assistance Funding Administered by Bi-CAP

The Board, by adoption of its Consent Agenda, approved the Resolution supporting BI-CAP to administer Family Homeless Prevention and Assistance Funds from MN Housing Finance Agency

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide funds for Family Homeless Prevention and Assistance Projects; and

WHEREAS, the Bi-County Community Action Programs, Inc. has developed an application for the Minnesota Housing Family Homelessness Prevention and Assistance Program specific to the Homework Starts with Home project; and

WHEREAS, Bi-County Community Action programs, Inc. has demonstrated the ability to perform the required activities of the Minnesota Housing Family Homeless Prevention and Assistance Program;

NOW, THEREFORE be it resolved that Bi-County Community Action Programs, Inc. is thereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program in the County of Beltrami, in Minnesota.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved the MN Dept of Veterans Affairs Annual Grant Resolution
BE IT RESOLVED Beltrami County, that the County enter into a Grant Contract with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following program: County Veterans Service Office Operational Enhancement Grant Program. The grant must be used to provide outreach to the county's Veterans; to assist in the reintegration of combat Veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county Veterans service office, as specified in Minnesota Laws 2017, Chapter 4, Article 1, Section 38, Subdivision 2. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Beltrami County Board, that Campbell Allison, the Beltrami County Veteran Services Officer, be authorized to execute the attached Grant Contract for the above mentioned Program on behalf of the County.

REGULAR AGENDA

Border to Border Trail

Dave Schotzko from the Regional DNR Office and Ron Fodder from the Recreational Vehicle Association, provided information and a map on the Border to Border touring route across northern Minnesota and through Beltrami County. They are requesting any suggestions or corrections to the route and once all processes are complete, permission to put signage along the route. All roads are public roadways and will be utilized by licensed vehicles.

Commissioner Winger asked for more detail about Phase II of the project and funding of the project. Mr. Fodder indicated that Phase II (Off Road Trail Opportunities) would be several years out and would be by Grant In Aide in communities that are willing to apply for said funds. There is a funding source for maintenance and repair.

Commissioner Newland from Clearwater County spoke in regards to their county Not supporting the route and some of their reasons why.

State Representative Matt Grossel discussed the many calls he received from townships with concerns about the route and his

communications back to the ORV Organization. They seemed willing to work with Counties, and offered to change their route through Clearwater County to stay on paved roads. The funds available for any damage to property would require proof of liability to be allocated.

Jerry Martins, who lives along the suggested route urged to Board to consider the impact to residents along these roads.

Rita (*last name was unclear*), who lives along the suggested route indicated that her township has voted to be in opposition of the route and it may be useful for the Board to gather input from other affected townships.

Commissioners will gather more township input and information. No action will be taken at this time.

Adopt Beltrami County Forest Management Plan

Natural Resource Management Director, Richard Moore presented the final draft of the Beltrami County Forest Management Plan for approval. The draft 2018-2027 Forest Management Plan was presented to the Board for review and the approval of a 30 day written comment period on June 5, 2018. No comments have been received on the Plan from any citizens, or stateholder groups.

A motion was made by Commissioner Lucachick, and seconded by Commissioner Olson, to approve the 2018-2027 Beltrami County Forest Management Plan. Unanimously carried.

Workforce Impact Program

Economic Assistance Division Director, Anne Lindseth, provided a program update on the Beltrami County Workforce Impact program.

Ms. Lindseth reviewed the Public Assistance Programs in Beltrami County and their income and work requirements. There are over 50 different public assistance programs, broken into three categories: Medical, Food and Cash support. All of the Medical and Food support programs have no work requirements.

Of the Cash programs, only MFIP/DWP has work requirements as well as income guidelines and many exemptions. There are very strict and specific Federal and State guidelines that must be followed to be eligible for these programs.

Top five barriers to successful employment data gathered from WFI participants were:

1. Education & work skills
2. Housing

- 3. Social supports not available
- 4. Transportation
- 5. Legal issues

Workforce Impact Program Director, Brian Ophus reviewed the Workforce Impact Program process and procedures, and how they help clients overcome these barriers. He presented several real life scenarios of how the program has worked for individual clients.

Mr. Ophus also included a snapshot of current statistics of the program and a list of over 30 employers who are participating in the program:

In June 2018	MFIP	DWP	Total	
• 19 individuals Enrolled (NEW)	Exempt	72	1	73
• 10 found employment within 30 days	Full Time	49	7	56
Current Caseload- 214	Part Time	32	5	37
• 73 are Exempt (FV, MI, NIH, CHU1, etc)	Job Search	22	4	26
• 93 are working	Education	16	2	18
• 18 are in an education plan	Sanction	3	1	4
• (Take away the 73, 66% of the caseload are working) Higher than the Feds 50% standard	Total	194	20	214

The Board has requested a quarterly snapshot on the program activities.

Jerry Loud, Oshkiimaajitahdah Director, stated that they are now ready to start transitioning clients to their program as well.

Administrator's Report

- Would like RSVPs for Red Lake Inauguration August 14
- Solid Waste Rural Sites.
 - o Due to some irresponsible and destructive behavior at various rural sites, a video of people throwing garbage was put on the Sheriff's Facebook page. The impact of the Facebook post and the letters seeking restitution has been significant. There has been much citizen support of holding people accountable and showing that the County is committed to keep these sites open as used as they were intended.
- Budget Process - the draft budget and levy will come before the Board on September 4.

COMMISSIONERS' BUSINESS
Legislative/Lobbying Issues

- Commissioner Sumner reported on AMC and requested staff submit his AMC conference registration.

Commissioners' Reports

- Commissioner Olson reflected on the recent passing of local citizen and active community member, Laverne (Petie) Peterson. Members of the Board would like to do a commemoration in his memory.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be August 21, 2018, at the Liberty Town Hall, 7721 Spencer Road NW.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 7:20 p.m. was made by Commissioner Lucachick, seconded by Commissioner Winger, and unanimously carried.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
August 21, 2018**

The Beltrami County Board of Commissioners met in regular session on August 21, 2018, at Liberty Town Hall, 7721 Spencer Rd NW, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Richard Anderson called the meeting to order at 5:00 p.m. Commissioners Jim Lucachick, Keith Winger, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

Thank you for hospitality to the Liberty Town Board for hosting the County Board meeting.

CITIZENS ADDRESSING THE BOARD

- Jack Cronemiller asked several questions about Judicial Ditch #35. Including: Is there a timeframe for work to be done? When was the last time money was spent on JD #35? Why is it a priority to do something now?
- Jerry Schoenfeld asked several questions directed specifically towards Highway Engineer, about specific sections of the ditch marked for maintenance and the cost of the maintenance. Mr. Hasbargen indicated that he was requested by the Board to submit an estimate and prioritize areas for maintenance on Ditch 35 for about \$50,000.

The next Ditch Authority Meeting is scheduled for October 16, where discussion will continue on the current petition and review of any other petitions at that time.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda:

- Approval of ATV Committee Recommendations for Corridor Permits.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Sumner, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Winger, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held August 7, 2018, and the Minutes of the Board of Commissioners Regular Meeting held August 7, 2018, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved lease Space Amendment with DEED

The Board, by adoption of its Consent Agenda, approved a five year lease amendment beginning July 1, 2018 for 1,954/sq ft in the Community Services Center, in the amount of \$26,867 annually for year one.

Approved Health & Human Services PH-Doc Agreement and MnCCC Ratification Statement

The Board, by adoption of its Consent Agenda, approved the PH-Doc Maintenance and Support Agreement and the MnCCC Board Ratification Statement, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved ATV Committee Recommendations on Corridor Permits

The Board, by adoption of its Consent Agenda, approved the recommendations by the ATV Committee for corridor permits submitted by Tri County Dirt Devil ATV Club. Access corridor along paved County Hwy #23 (Artesian Spring Road)-Denied, and access corridor along paved County Hwy #36-Approved with considerations.

REGULAR AGENDA

Job Evaluation Rating for Financial Assistance Supervisor

Human Resources Director, Linda Tran, presented the results of the position analysis for the Financial Assistance Supervisor Position, completed by Springsted Inc. The position has seen an increase in staffing level as well as program responsibilities. The new ratings place the position in pay grade 12, up from pay grade 11.

A motion was made by Commissioner Winger and seconded by Commissioner Olson, to approve the Job Evaluation Rating for the Financial Assistance Supervisor Position, placing it in pay grade 12. Unanimously carried.

Citizen Dialogue

- Bill Eihde, Supervisor in Liberty Township asked several questions about ATV use on County Roads.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Winger provided a Fair Board Update. Fair was a success, as usual, with possibly increased attendance.
- Commissioner Sumner provided an AMC update and reminder of upcoming fall policy meetings. Suggested a Resolution of Support to Jim McDonough of Ramsey County for a position with NACO.
- Commissioner Olson indicated that he is planning to attend the Opioid Summit to be held the Thursday before AMC.
- Commissioner Anderson reported on the Delta Dental Celebration.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be September 4, 2018, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:45 p.m. was made by Commissioner Lucachick, seconded by Commissioner Winger, and unanimously carried.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
September 4, 2018**

The Beltrami County Board of Commissioners met in regular session on September 4, 2018, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Richard Anderson called the meeting to order at 5:00 p.m. Commissioners Keith Winger, Tim Sumner and Reed Olson were present. Commissioner Jim Lucachick was excused.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following items were added to the Consent Agenda:

- Clarification on CSC Building Remodel Project to be authorization to award bid and set project budget amount at \$419,440, which includes base bid plus three alternates.
- Approval to change Board Meeting time and location on September 18 to 2-4 pm with no Work Session and location to Board Room, in County Admin Building and to move location for October 2 Board Meeting to Ten Lake Township.

The following item was added to the Regular Agenda:

- Approval of Auditor/Treasurer Office Reorganization

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Sumner, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Winger, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held August 21, 2018, and the Minutes of the Board of Commissioners Regular Meeting held August 21, 2018, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Fund Transfer for Debt Service Projects

The Board, by adoption of its Consent Agenda, approved the transfer of fund balances in Fund 33 (Community Service Center Debt) and Fund 34 (Government Center Debt), into Fund 36 (Jail Debt Service) for a total of \$49,037, and to close out Funds 33 and 34 with future revenue receipted to Jail Debt Service.

Approved Bid Award for CSC Building Remodel Project

The Board, by adoption of its Consent Agenda, approved the bid award to the lowest responsible bidder, for the Community Service Center (CSC) Building Second Floor Remodel Project, to Christenson Construction for the base bid and three alternates, for a total project cost of \$419,440, as submitted.

Approved Leroy Anderson Easement

The Board, by adoption of its Consent Agenda, approved the easement to cross tax-forfeited land to Leroy Anderson to provide legal access to his private property in Alaska Township, as submitted.

Approved MN Energy Easement

The Board, by adoption of its Consent Agenda, approved the Minnesota Energy Resources Corporation (MERC) easement to cross tax-forfeited land for an anode well, rectifier, and bond cable to augment its natural gas transmission line in Eckles Township, as submitted.

Approved Land Sale Resolution Accepting Appraisals and set sale date

The Board, by adoption of its Consent Agenda, approved tax forfeited land sale appraisals and sale date of October 19, 2018:

WHEREAS, Chapter 282.01 to 282.12, Minnesota Statutes 1941, as amended, provides for the classification and sale of such lands forfeited to the State for delinquent taxes, and whereas such classification has been made by the County Board and the classification and sale have been reviewed by the Town Board of the town or by the governing body of the municipality in which they lie in so far as the lands located within said town or municipality are concerned; and,

WHEREAS, The County Board will provide appraisal of such lands as provided by law, and a list of such lands will be filed with the County Auditor for the purpose of offering such lands for sale at not less than their appraised value; and,

WHEREAS, All parcels have been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation lands as provided for in Minnesota Statutes 282.01;

WHEREAS, Said parcels have been reviewed for sale by the Minnesota Department of Natural Resources, Beltrami Sale Review Nos. **04-19-01**; and,

WHEREAS, Parcels that have been offered and not sold at previous land sales, and,

WHEREAS, The County Board is by law designated with authority to provide for the sale of such lands on terms and whereas the County Board has considered the advisability of selling on terms and has considered the accessibility of such lands, their proximity to existing public improvements and the effect of their sale and occupancy on the public burdens; and,

NOW, THEREFORE, BE IT RESOLVED, Those parcels shall be sold on the following terms, to-wit: That all sales except those parcels with a bid up value of \$25,000 or greater shall be paid in full in cash by 4:30 pm on Wednesday October 24, 2018. Parcels with a bid up value of \$25,000 or greater shall be sold on the following terms, to-wit: submission of 1% of the final sale amount as a bid guarantee by 4:30 pm on Wednesday October 24, 2018 and, that all sales shall be paid in full in cash by 4:30 pm on November 19, 2018; Special assessments and the appraised price of any standing timber or timber products must be paid for in cash at the time of the sale; and in the case any parcel of land bearing standing timber or timber products is sold at auction for more than the appraised value, the amount bid in excess of the appraised value shall be allocated between the land and the timber in proportion to the respective original appraised values thereof.

BE IT FURTHER RESOLVED, That all purchasers of land shall pay 3 percent surcharge of the total sale price to be paid into the state

assurance account as provided by Chapter 383, Laws of 1969, a state deed fee of \$25.00, a deed filing fee of \$46.00, and a state deed tax equal to the greater of \$1.65 or 0.33% of the basic sale price.

BE IT FURTHER RESOLVED, That where any lands herein offered for sale do not adjoin or are not located on a suitable legally established and maintained public highway or road, the township wherein said lands may be located, nor any other municipality shall not for a period of five years be obligated to the establishment, construction or additional maintenance of any public roads or the expenditure of any public funds for the benefit of the owner or occupant of any lands herein purchased by reason of the ownership or occupancy of any of this land; provided further, that nothing herein shall be construed to create any obligation, directly or indirectly, on the part of any municipality for the expenditure of any money for the benefit of said parcel after the expiration of said five-year period. Responsibility for determining boundary lines of parcels purchased rests with the purchaser.

BE IT FURTHER RESOLVED, That the right is reserved in the interest of the public to withdraw from sale, any parcel, at any time prior to its sale.

BE IT FURTHER RESOLVED, That all lands sold hereunder are sold subject to any ordinances adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements and subject to all flowage rights, and

BE IT FURTHER RESOLVED, That a notice of sale of such lands to be given by publication in the official newspaper of the County, as provided by law, that the County Auditor of Beltrami County offer such parcels of land for sale in the order in which they appear in said notice of sale and that such sales to be to the highest bidder, but not for less than the appraised value and that such sale of 12 parcels shall be held at a public oral auction on **October 19, 2018 at 10:00 a.m.** in the Beltrami County Board Room, 701 Minnesota Avenue, Bemidji MN 56601.

October 19, 2018 Public Oral Auction at 10:00 a.m.				
Parcel #	Legal Description	Twp, Comments	Appraised Value	Radon Statement
12.00593.00 Garage	Lot-005 Block-006 FOREST EDGE ADDITION Sec Twp Rng 20 147 34	Eckles Township Forfeited: 06-22-2018 Deeded acres: 1.33	Before assmts: \$196.50 Appraised: \$15,000.00 After assmts: \$0 Total: \$15,000.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
16.00436.00 Mobile Home	That part of the Northeast Quarter of the Southeast Quarter, Section 35, Township 149 North, Range 32 West, Beltrami County,	Hagali Township Forfeited: 06-22-2018	Before assmts: \$851.27 Appraised: \$17,500.00	Has radon testing occurred on the property?

	<p>Minnesota, less the north 40 rods thereof, lying westerly, northerly and easterly of a line described as follows: Commencing at the southeast corner of the North 40 rods of said Northeast Quarter of the Southeast Quarter; thence North 89°39'25" West, assumed bearing, along the south line of said North 40 rods of the Northeast Quarter of the Southeast Quarter, a distance of 113.75 feet to the point of beginning of the line to be described; thence South 19°00'19" West a distance of 173.99 feet; thence southwesterly a distance of 217.27 feet along a tangential curve, concave to the northwest having a radius 220.00 feet and a central angle of 56°35'07"; thence South 75°35'27" West, tangent to said curve a distance of 65.14 feet; thence westerly a distance of 149.01 feet along a tangential curve concave to the north having a radius 300.00 feet and a central angle of 28°27'31"; thence North 75°57'03" West, tangent to said curve a distance of 276.35 feet; thence northwesterly a distance of 201.36 feet along a tangential curve, concave to the northeast having a radius 240.00 feet and a central angle of 48°04'16"; thence North 27°52'47" West to the intersection with the south line of said North 40 rods and said line there terminating. Together with a 33 foot wide appurtenant, nonexclusive easement for ingress, egress and utilities over, under, and across that part of said Northeast Quarter of the Southeast Quarter, less the north 40 rods thereof, described as follows: Beginning at the southeast corner of the North 40 rods of said Northeast Quarter of the Southeast Quarter; thence North 89°39'25" West, assumed bearing, along the south line of said North 40 rods of the Northeast Quarter of the Southeast Quarter, a distance of 113.75 feet; thence South 19°00'19" West a distance of 34.83 feet to the intersection with a line 33.00 feet south of and parallel with the north line of said Northeast Quarter of the Southeast Quarter, less the north 40 rods thereof; thence South 89°39'25" East, along said parallel line, a distance of 125.74 feet to the intersection with the east line of said Northeast Quarter of the Southeast Quarter; thence North 01°07'13" West, along said east line, a distance of 33.01 feet to the point of beginning. Also together with, subject to, and reserving an appurtenant, nonexclusive easement for ingress, egress and utilities over, under, and across said Northeast Quarter of the Southeast Quarter, less the north 40 rods thereof, lying within 33 feet of each side of the following described line: Commencing at the southeast corner of the North 40 rods of said Northeast Quarter of the Southeast Quarter; thence North 89°39'25" West, assumed bearing, along the south line of said North 40 rods of the Northeast Quarter of the Southeast Quarter, a distance of 113.75 feet to the point of beginning of the line to be described; thence South 19°00'19" West a distance of 173.99 feet; thence southwesterly a distance of 217.27 feet along a tangential curve, concave to the</p>	<p>Acres: 5 (+ or -)</p>	<p>After assmts: \$0 Total: \$17,500.00</p>	<p>Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No</p>
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	<p>northwest having a radius 220.00 feet and a central angle of 56°35'07"; thence South 75°35'27" West, tangent to said curve a distance of 65.14 feet; thence westerly a distance of 149.01 feet along a tangential curve concave to the north having a radius 300.00 feet and a central angle of 28°27'31"; thence North 75°57'03" West, tangent to said curve a distance of 276.35 feet; thence northwesterly a distance of 201.36 feet along a tangential curve, concave to the northeast having a radius 240.00 feet and a central angle of 48°04'16"; thence North 27°52'47" West to the intersection with the south line of said North 40 rods and said line there terminating.</p> <p>Also, together with an easement over and upon the presently existing roadway running generally in a northeasterly and easterly direction across the North 40 rods of the Northeast Quarter of the Southeast Quarter, Section 35, Township 149 North, Range 32 West, Beltrami County, Minnesota.</p> <p>Sec Twp Rng 35 149 32</p>			
29.00123.05	<p>Storage Building</p> <p>THAT PART OF LOT 11 DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF SAID LOT 11; THENCE NORTH 89°00'28" WEST, ASSUMED BEARING, ALONG SOUTH LINE OF SAID LOT 11, A DISTANCE 918.53 FEET TO THE POINT OF BEGINNING OF THE LAND DESCRIBED; THENCE CONTINUE NORTH 89°00'28" WEST ALONG SAID SOUTH LINE A DISTANCE OF 426.79 FEET TO THE SOUTHWEST CORNER OF SAID LOT 11, SAID SOUTHWEST CORNER BEING A POINT ON THE SOUTHEASTERLY RIGHT OF WAY LINE OF TIMBERWOLF ROAD; THENCE NORTHEASTERLY AND EASTERLY ALONG SAID RIGHT-OF-WAY LINE A DISTANCE OF 966.95 FEET TO THE INTERSECTION WITH A LINE THAT BEARS NORTH 40°05'09" EAST FROM THE POINT OF BEGINNING; THENCE SOUTH 40°05'09" WEST A DISTANCE OF 582.57 FEET TO THE POINT OF BEGINNING</p> <p>Sec Twp Rng 14 147 30</p>	<p>Moose Lake Township</p> <p>Forfeited: 06-22-2018</p> <p>Deeded acres: 3.42</p>	<p>Before assmts: \$0.00 Appraised: \$8,000.00</p> <p>After assmts: \$0 Total: \$8,000.00</p>	<p>Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No</p>
31.02332.00	<p>House</p> <p>Lot-002 Block-002 NORTH GARDENS</p> <p>Sec Twp Rng 11 147 33</p>	<p>Northern Township</p> <p>Forfeited: 06-22-2018</p> <p>Deeded acres: 2.51</p>	<p>Before assmts: \$667.79 Appraised: \$10,000.00</p> <p>After assmts: \$0 Total: \$10,000.00</p>	<p>Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No</p>
80.04316.00	<p>House</p> <p>Lot-001 Block-004 LOTS 1 & 2 BAHR'S SUBDIVISION</p> <p>Sec Twp Rng 15 146 33</p>	<p>City of Bemidji</p> <p>Forfeited: 06-22-2018</p> <p>Map acres: 0.43</p>	<p>Before assmts: \$3,606.36 Appraised: \$22,500.00</p> <p>After assmts: \$0 Total: \$22,500.00</p>	<p>Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No</p>

81.00316.00 House	Lot-022 Block-015 & LOTS 23 – 26 FIRST ADD.TO BLACKDUCK Sec Twp Rng 12 149 31	City of Blackduck Forfeited: 06-22-2018 Map acres: 0.48	Before assmts: \$1,356.28 Appraised: \$22,500.00 After assmts: \$0 Total: \$22,500.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
Parcel #	Legal Description	Twp, Comments	Appraised Value	
07.00064.00	NW¼ Sec Twp Rng 29 155 32	Birch Island Township Forfeited: 06-25-2013 Deeded acres: 159.86	Before assmts: \$784.00 Appraised: \$10,000.00 After assmts: \$0.00 Total: \$10,000.00	
15.00120.00	SW¼ OF NE¼ LESS THE SOUTH 15 ACRES Sec Twp Rng 05 146 33	Grant Valley Township Forfeited: Not Listed Calculated acres: 25.19	Before assmts: \$0.00 Appraised: \$100.00 After assmts: \$0.00 Total: \$100.00	
34.00212.00	LOT 1 Sec Twp Rng 21 148 32	Port Hope Township Forfeited: 09-16-1936 Calculated acres: .32	Before assmts: \$0.00 Appraised: \$1,000.00 After assmts: \$0.00 Total: \$1,000.00	
34.00569.00	GULL LAKE MANOR OUTLOT B Sec Twp Rng 03 148 32	Port Hope Township Forfeited: 12-01-1988 Calculated acres: .2	Before assmts: \$0.00 Appraised: \$1,500.00 After assmts: \$0.00 Total: \$1,500.00	
40.00318.02	THAT PART OF LOT 3 DESCRIBED AS FOLLOWS: COMMENCING AT THE SE CORNER OF SAID LOT 3, THENCE NORTH 89°12'41" WEST ALONG THE SOUTH LINE THEREOF, DISTANCE OF 1861.16 FEET TO THE POINT OF BEGINNING OF THE PARCEL TO BE DESCRIBED, THENCE NORTH 89°12'41" WEST ALONG SAID SOUTH LINE A DISTANCE OF 200 FEET, THENCE NORTH 00°20'28" EAST, DISTANCE OF 142.02 FEET MORE OR LESS TO IT'S INTERSECTION WITH THE SHORELINE OF UPPER RED LAKE, THENCE EASTERLY ALONG SAID SHORELINE A DISTANCE OF 200 FEET MORE OR LESS TO IT'S INTERSECTION WITH A LINE THAT BEARS NORTH 00°20'28" EAST FROM THE POINT OF BEGINNING, THENCE SOUTH 00°20'28" WEST, DISTANCE OF 137.78 FEET MORE OR LESS TO THE POINT OF BEGINNING. Sec Twp Rng 13 153 32	Shotley Township Forfeited: 06-14-2016 Calculated acres: .7	Before assmts: \$63.00 Appraised: \$10,000.00 After assmts: \$0.00 Total: \$10,000.00	
80.03777.00	Lot-001 Block-003 & LOT 2 FINSETH ADD. TO NYMORE Sec Twp Rng 15 146 33	City of Bemidji Forfeited: 06-22-2018 Map acres: 0.32	Before assmts: \$3,170.55 Appraised: \$5,000.00 After assmts: \$0.00 Total: \$5,000.00	

Approved Resolution to Subdivide Parcel

The Board, by adoption of its Consent Agenda, approved the Resolution to subdivide tax-forfeited parcel in Hagali Township:

WHEREAS, the Board of Commissioners of Beltrami County, Minnesota, desires to offer for sale certain parcels of land that forfeited to the State of Minnesota for non-payment of taxes; and,

WHEREAS, said parcel of land has been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation land as provided for in Minnesota Statutes 282.01;

WHEREAS, said parcel was reviewed in 2018 by the Minnesota DNR Beltrami County Tax-Forfeited Sale Review No. 04-19-01 and the DNR had no objection and authorized the sale;

WHEREAS, said parcel was reviewed and approved for sale by Hagali Township in 2018;

WHEREAS, the parcel acreage (15 acres + or -) south of Paper Birch Drive NE is adjacent to tax-forfeited land and will retained by the County to manage;

WHEREAS, the parcel acreage (5 acres + or -) north of Paper Birch Drive NE includes a trailer house and outbuildings and will be offered for sale at public auction;

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of Beltrami County, Minnesota by resolution, may provide for the subdivision of the tracts into smaller units when the subdivision is deemed advantageous for sale purposes in accordance with Minnesota Statutes 282.01, Subd. 1(e);

THEREFORE, BE IT FURTHER RESOLVED to subdivide tax-forfeited parcel #16.00436.00 into two (2) smaller parcels in order to offer for sale the parcel north of Paper Birch Road NE and retain the parcel south of Paper Birch Road.

Parcel #	Legal Description	Township	Commissioner
Part of 16.00436.00 north of the road	That part of the Northeast Quarter of the Southeast Quarter, Section 35, Township 149 North, Range 32 West, Beltrami County, Minnesota, less the north 40 rods thereof, lying westerly, northerly and easterly of a line described as follows: Commencing at the southeast corner of the North 40 rods of said Northeast Quarter of the Southeast Quarter; thence North 89°39'25" West, assumed bearing, along the south line of said North 40 rods of the Northeast Quarter of the Southeast Quarter, a distance of 113.75 feet to the point of beginning of the line to be described; thence South 19°00'19" West a distance of 173.99 feet; thence southwesterly a distance of 217.27 feet along a tangential curve, concave to the northwest having a radius 220.00 feet and a central angle of 56°35'07"; thence South 75°35'27" West, tangent to said curve a distance of 65.14 feet; thence westerly a distance of 149.01 feet along a tangential curve concave to the north having a radius 300.00 feet and a central angle of 28°27'31"; thence North 75°57'03" West, tangent to said curve a distance of 276.35 feet;	Hagali Township Forfeited: 6/22/18 Calculated acres: 5 acres + or -	Anderson

	<p>thence northwesterly a distance of 201.36 feet along a tangential curve, concave to the northeast having a radius 240.00 feet and a central angle of 48°04'16"; thence North 27°52'47" West to the intersection with the south line of said North 40 rods and said line there terminating.</p> <p>Together with a 33 foot wide appurtenant, nonexclusive easement for ingress, egress and utilities over, under, and across that part of said Northeast Quarter of the Southeast Quarter, less the north 40 rods thereof, described as follows: Beginning at the southeast corner of the North 40 rods of said Northeast Quarter of the Southeast Quarter; thence North 89°39'25" West, assumed bearing, along the south line of said North 40 rods of the Northeast Quarter of the Southeast Quarter, a distance of 113.75 feet; thence South 19°00'19" West a distance of 34.83 feet to the intersection with a line 33.00 feet south of and parallel with the north line of said Northeast Quarter of the Southeast Quarter, less the north 40 rods thereof; thence South 89°39'25" East, along said parallel line, a distance of 125.74 feet to the intersection with the east line of said Northeast Quarter of the Southeast Quarter; thence North 01°07'13" West, along said east line, a distance of 33.01 feet to the point of beginning.</p> <p>Also together with, subject to, and reserving an appurtenant, nonexclusive easement for ingress, egress and utilities over, under, and across said Northeast Quarter of the Southeast Quarter, less the north 40 rods thereof, lying within 33 feet of each side of the following described line: Commencing at the southeast corner of the North 40 rods of said Northeast Quarter of the Southeast Quarter; thence North 89°39'25" West, assumed bearing, along the south line of said North 40 rods of the Northeast Quarter of the Southeast Quarter, a distance of 113.75 feet to the point of beginning of the line to be described; thence South 19°00'19" West a distance of 173.99 feet; thence southwesterly a distance of 217.27 feet along a tangential curve, concave to the northwest having a radius 220.00 feet and a central angle of 56°35'07"; thence South 75°35'27" West, tangent to said curve a distance of 65.14 feet; thence westerly a distance of 149.01 feet along a tangential curve concave to the north having a radius 300.00 feet and a central angle of 28°27'31"; thence North 75°57'03" West, tangent to said curve a distance of 276.35 feet; thence northwesterly a distance of 201.36 feet along a tangential curve, concave to the northeast having a radius 240.00 feet and a central angle of 48°04'16"; thence North 27°52'47" West to the intersection with the south line of said North 40 rods and said line there terminating.</p> <p>Also, together with an easement over and upon the presently existing roadway running generally in a northeasterly and easterly direction across the North 40 rods of the Northeast Quarter of the Southeast Quarter, Section 35, Township 149 North, Range 32 West, Beltrami County, Minnesota.</p>		
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Approved Resolution Supporting Access to MN Court Information System

The Board, by adoption of its Consent Agenda, approved the resolution authorizing county social workers access to the MN Government Access System:

WHEREAS, the new Minnesota Government Access Accounts, allowing government agencies to view appropriate electronic court records and documents stored in the Minnesota Court Information System for

cases in Minnesota District Courts, require authorization from the governing body.

NOW, THEREFORE, BE IT RESOLVED, the County Board of Beltrami County, Minnesota as follows:

1. Approves and authorizes Jeff Lind, Beltrami County Social Services Division Director, to sign the Master Subscriber Agreement for Minnesota Court Data Services for County Social Work Staff.
2. The Beltrami County Social Services Division Director, Jeff Lind, is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the Beltrami County Social Worker staff connection to the systems and tools offered by the State.
3. That the Beltrami County Social Services Division Director, Jeff Lind, is the designated Authorized Representative for Beltrami County Health and Human Services.
4. The Commissioner Richard Anderson, Chair of the County Board, and/or Kay Mack, the Beltrami County Administrator are authorized to sign this Resolution.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Board Meeting Date and Time Changes

The Board, by adoption of its Consent Agenda, approved to change Board Meeting time and location on September 18 to 2-4 pm with no Work Session and location to the County Board Room, in the County Admin Building and to move the location for October 2 Board Meeting to Ten Lake Township.

REGULAR AGENDA

2019 Employee Insurance Rates

Human Resources Director, Linda Tran, presented the 2019 employee insurance rates and recommendation for Board Approval. Open enrollment will be October 2-3 with representatives from PrimeHealth available for questions.

A motion was made by Commissioner Winger and seconded by Commissioner Olson to approve the 2019 employee insurance rates, which include:

- Health insurance rate increase averaging 6.6%
- Addition of a non-HSA family health plan
- Rate increase of 8% and renewal with Delta Dental contract for 2 years

- 2019 BC/BS Senior Gold plan 11.6% rate increase
Motion unanimously carried.

Report on Demo Site Request

Administrator, Kay Mack, provided history and background information regarding the request made on August 7 by Curt Benson and David Smith to waive or reduce the solid waste tipping fee for the disposal of materials from cleanup on property they purchased at 1426 Pamela Court.

Staff recommendation is to deny the request. Although the development they are proposing would be good for the property tax base, the county does not have a stimulus policy that would warrant such a public investment. Beltrami County has had numerous such requests over the years, from government agencies, non-profits and private citizens. In no case, could it be found that these requests had been granted.

A motion was made by Commissioner Olson and seconded by Commissioner Winger, to deny the request for waived or reduced solid waste tipping fees on property at 1426 Pamela Court, Bemidji MN. Unanimously carried.

Auditor/Treasurer Office Reorganization

Auditor/Treasurer, JoDee Treat provided a current and proposed org chart for the Auditor/Treasurers Office, based on the reorganization discussion from the Work Session.

A motion was made by Commissioner Sumner and seconded by Commissioner Winger, to approve the reorganization of the Auditor/Treasurers Office into two divisions: Tax Payer Services and Finance and to re-define the Assistant Auditor Treasurer/Director of Taxpayer Services, the Auditor-Treasurer Accountant/Director of Finance, and the License Center Division Director/License and Election Specialist Position with the Springsted PAQ process to place them on the payscale. Unanimously carried.

Commissioners requested a one-year update on the reformation.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Olson stress the importance of making sure Commissioners visit legislators in St. Paul regarding the challenges in Health & Human Services and the foster care situation need for relief.

Commissioners' Reports

- Commissioner Sumner reminded the Board of the October 16 Ditch Meeting after the Board Meeting.
- Commissioner Anderson reminded all of the upcoming AMC Conference

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be September 18, 2018, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:30 p.m. was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
September 18, 2018**

The Beltrami County Board of Commissioners met in regular session on September 18, 2018, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Richard Anderson called the meeting to order at 2:00 p.m. Commissioners Jim Lucachick, Keith Winger, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

Joshua Lore, Teamsters Local #320 representative spoke to the Board regarding the layoff of one Assistant County Attorney and one Support Staff position, due to the nonrenewal of the contract with the City of Bemidji. Mr. Lore addressed concerns about the work load long hours that the staff in the Attorney's office are putting in. Both Mr. Lore, and County Attorney David Hanson, stressed that the loss of the City Contract would not decrease the workload enough to warrant the layoffs and urged the Board to not lay off staff.

Commissioner Anderson read aloud the letter addressed to Union Representative, Chris Kapella, explaining the Board intent to layoff the two staff position in the County Attorney's office that are funded by, and responsible for the work, for the City of Bemidji per the Contract, as it was not renewed.

APPROVAL OF AGENDA

No additions or corrections were made to the Agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Winger, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Winger, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held September 4, 2018, and the Minutes of the Board of Commissioners Regular Meeting held September 4, 2018, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Professional Services Agreement between MCCC and TriMin

The Board, by adoption of its Consent Agenda, approved and ratified the professional services agreement between MCCC and TriMn for maintenance and support of IFS system effective January 1, 2019 through December 31, 2021.

Approved Record Retention Schedule Update

The Board, by adoption of its Consent Agenda, approved the department record retention schedule updates submitted to the MN State Archives for approval.

Approved Resolution to set 2019 Mixed Solid Waste Market Price

The Board, by adoption of its Consent Agenda, approved the Resolution to set 2019 Mixed Solid Waste Market Price:

WHEREAS, MS Ch. 297H.02 requires certain political subdivisions to identify by Resolution a Market Price for solid waste management tax purposes if the political subdivision subsidizes the cost of Municipal Solid Waste (MSW) disposal at a facility, or directly bills for organized collection of MSW on property tax statements; and

WHEREAS, the political subdivision will be liable for any Solid Waste Management Tax (SWMT) based only on the Market Price identified by Resolution; and

WHEREAS, Market Price is defined in State Statute as the "lowest price available in the area"; and

WHEREAS, Beltrami County has researched and identified the lowest viable Market Price available in the area; and

WHEREAS, the County of Beltrami declares the Market Price for all MSW generated in Beltrami County during CY 2018 to be \$35.32 per ton, based upon the lowest price available in the area. Beltrami County's identified Market Price includes both the cost per ton-mile for transportation and the cost per ton for disposal, assuming disposal at the Gwinner Landfill. All costs were calculated using current hauling and tip fee rates offered in the region.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Administrator's Report

The Administrator's Report was moved to the first item on the agenda. The following items were presented by Administrator Kay Mack:

- Day Care Collaborative. A meeting of many stakeholders on the issue of daycare was held to discuss how to address challenges to the community surrounding child care. The daycare shortage is a statewide issue and becomes an employment issue and economic development challenge, not to mention the many social complications. The group is committed to addressing some, if not all of the needs.
- Airport Commission. The Airport Authority, includes City Council and County Board members and an at-large Chair. The City has given unofficial authority for the Commission to reappoint the Chair to another three-year term. Commissioners raised concerns about following policy and procedure. General consensus of the Board is that if there is a policy in place, to follow it and go through the appointment process.
- Developing the Board Agenda. An outside agenda request was distributed to members of the Board. Ms Mack indicated that she would continue the process of providing the individual Board members with requests to be on the agenda for issues that are not standard county issues and will not place them on an agenda unless directed by the Board.

Proposed 2019 Property Tax Levy

The Budget Committee, made up of Commissioners Olson and Winger, Auditor JoDee Treat, HHS Director Becky Secore, Chief Deputy Ernie

Beitel and Administrator Kay Mack, are recommending the following levy:

2019 Proposed Property Tax Levy

	Adopted 2017	Adopted 2018	Proposed 2019	
Regular Levies				
"(Operations)				
Revenue Fund	802,170	917,620	\$1,145,565	24.84%
Public Safety	9,191,897	9,861,227	\$10,384,346	5.30%
Human Services	7,423,323	7,837,747	\$8,280,539	5.65%
Road and Bridge	2,536,639	2,536,639	\$2,536,639	0.00%
Total Regular	\$19,954,029	\$21,153,233	\$22,347,089	5.64%
Debt Service/Special Levies				
Jail Debt	270,000	280,000	\$280,000	0.00%
LEC Debt	115,000	150,000	\$250,000	66.67%
Judicial Center Debt	600,000	600,000	\$600,000	0.00%
	\$985,000	\$1,030,000	\$1,130,000	9.71%
	\$20,939,029	\$22,183,233	\$23,477,089	5.83%

And the following staffing requests:

The absolute cost driver in county government is staffing. With the exception of the cost of building and improving roads, our departmental expenses are predominately budgeted for wages and benefits. For this reason, the county takes a very careful and conservative approach to adding or replacing staff. The budget proposed by the Budget Committee to the County Board, and included in this Budget book include the following new positions:

- Promotion within the Sheriff's Office to a newly created position of Captain
- An additional Sheriff Deputy, to be hired at mid-year but to remain a permanent position
- A new Evidence Technician for the Sheriff's Office
- Hiring a 10 hour per week custodian, to free up .25 time of a current employee to assume a Lead Custodian role
- Adding one Solid Waste Technician (no impact to Levy)
- Establishing a Cultural Coordinator and ICWA (Indian Child Welfare Act) Specialist
- Promoting from within (no new staff) to a newly created position of Lead Intake and Investigations in Social Services

- Reduction in Staffing - a Result of the City of Bemidji ending the Legal Services Agreement
 - o One Full Time Attorney
 - o One Full Time Legal Assistant

These changes result in adding only 1.75 Full Time Equivalents to the levy covered county workforce.

It was noted that the new Cultural Coordinator position should be closely monitored for its effectiveness in positively affecting specific issues and ICWA funding.

It was noted that this was a very difficult budget. With limited revenue and growing needs, it is imperative that State and Federal level assistance be aggressively pursued. Administrator Mack pointed out the fact that the budget presented is NOT a balanced budget, and that there is not a reasonable way to levy enough to cover the huge costs of out-of-home placements.

The final levy and budget are intended to be adopted at the first board meeting in December.

A motion was made by Commissioner Olson, and seconded by Commissioner Winger, to support the proposed budget, levy and staffing requests presented by the Budget Committee; with a proposed budget of \$23,477,089, representing a 5.83% increase in levy. Carried 4:1 vote. Commissioner Lucachick voting No.

Veterans Home Local Funding Update

This item was cancelled at this time.

Workforce Impact Program Update

Economic Assistance Division Director, Anne Lindseth, provided program specific information on participant and program information and activities.

Statistics on the MFIP population referred to Workforce Impact from 1/1/17 - Current:

- Workforce Impact served 717 MFIP cases in this 20 month time frame. Of the 717 cases 521 exited off the program for a variety of reasons.

Closure Reasons:

- 17 cases closed due to meeting the 60 month time limit
- 136 closed due to failure to file appropriate documents with our Income Maintenance Unit or relocated to Red Lake and were served under the Red Lake TANF program
- 60 cases moved out of Beltrami County

- 11 cases moved out of Minnesota
- 59 cases closed due to the children or eligible family member leaving the home
- 37 cases closed due to sanction
- 5 cases closed when they became eligible for Supplemental Security Income
- 34 cases request that their case close
- 162 cases closed due to employment

Although 162 cases closed due to employment, 211 were working at time of closure. This means their case would have remained eligible for public assistance with their current wage if the other circumstance did not require case closure.

In September Workforce Impact closed 57 cases. Many of the cases closed were due to an expansion of programming by Red Lake Oshkiimaajitahdah. Oshkiimaajitahdah is serving employment service cases for Red Lake enrolled applicants residing off of Red Lake Nation within Beltrami County. The staff person who was servicing those cases through our partnership with Oshkiimaajitahdah is an Oshkiimaajitahdah employee and has relocated to the Bemidji Oshkiimaajitahdah office to continue serving those clients.

Each month Workforce Impact closes people off the program and enrolls newly referred cases. Once the case closes Workforce Impact no longer keeps contact information or requires contact with that applicant. Any applicant can close off of the program and re-apply and continue to receive benefits for up to 60 months in their lifetime. There are extension categories to that 60 month limit if applicants meet specified eligibility criteria.

The Department of Employment and Economic Development does provide information on MFIP applicants and the percentage that are working three years later. This is a performance measure for employment and training programs across the state titled the Self Support Index. This is pulled by DEED, using Department of Labor information.

Biggest stumbling block of the program - drug related issues.

Red Lake Watershed District Update

Red Lake Watershed District Board Member, Brian Dwight, introduced member Arlene Novak, who provided the RLWD Annual Report briefing.

Brian Dwight mentioned the current top four project/work items of the Red Lake Watershed District:

1. Red Lake Nation is asking for a seat on the Board. This will require special legislation, and the Board and Red Lake are working on making it a possibility.
2. The Board is also working on updating the Thief River Watershed Plan
3. The outlet structure on Blackduck Lake is a dam modification at the headwaters of the Blackduck River.
4. Weed Management Project on Bartlet Lake in Koochiching County is another significant project for this watershed.

Boys and Girls Club Update

Executive Director, Andrea Ohnstad, staff and children from the Boys and Girls Club made their annual visit to the County Board, with produce and Thank You's for all the support from Beltrami County.

Everyone is invited to the annual Harvest Dinner on October 11 in celebration of the gardening project success.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Olson stated, for the record, his disappointment in the scheduling of the Veterans Home Community Celebration for today at 4:00 and his frustration that it could have been scheduled for after the November election.
- Commissioner Sumner also stated frustration with the political implication.

Commissioners' Reports

None.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be October 2, 2018, at the Ten Lake Town Hall, 2142 Mission Rd NE, Bemidji, MN.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 3:49 p.m. was made by Commissioner Lucachick, seconded by Commissioner Olson, and unanimously carried.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
October 2, 2018**

The Beltrami County Board of Commissioners met in regular session on October 2, 2018, at the Ten Lake Town Hall, 2142 Mission Rd NE, Cass Lake, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Richard Anderson called the meeting to order at 5:00 p.m. Commissioners Jim Lucachick, Keith Winger, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

Jonathan Larson, resident living at 21593 Joa's Beach Rd NE, Upper Red Lake had concerns about the winter ice fishing traffic on South Shore Road, located in his neighborhood. Due to increased traffic and activities along South Shore Road because of commercial ice fishing, the neighborhood is expressing concerns over traffic volumes, safety and overall quality of life in this area during the winter fishing season. What are their rights and what action can be taken to improve the situation?

Commissioner Anderson indicated that staff would look into the situation and report back to the Board and to Mr. Larson.

APPROVAL OF AGENDA

The following item was removed from the Consent Agenda:

- Approval of final payment voucher on Project CP 004-018-001

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Sumner, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Winger, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Regular Meeting held September 18 16, 2018. There was no Commissioners Work Meeting.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Resolution Applying for 2019 Noxious Weed and Invasive Plant Grant Program

The Board, by adoption of its Consent Agenda, approved the 2019 MN Dept of Agriculture Noxious Weed and Invasive Plant Program Grant:

WHEREAS, Minnesota Noxious Weed Law, Minnesota Statutes, sections 18.75 to 18.91, states in part: "A person owning land, a person occupying land, or a person responsible for the maintenance of public land shall control or eradicate all noxious weeds on the land at a time and in a manner ordered by an inspector or county-designated employee";

WHEREAS, currently, there are 23 species on the State prohibited noxious weed list - 14 on the eradicate list and 9 on the control list. These species must be eradicated or controlled on all lands within the state;

WHEREAS, efforts must be made to prevent the spread, maturation and dispersal of any propagating parts, thereby reducing established populations and preventing reproduction and spread as required by Minnesota Statutes, Section 18.78.

WHEREAS, Beltrami County tax-forfeited lands harbor many noxious weeds currently on the Noxious Weed Control list, especially Spotted Knapweed, Common Tansy, and Canada Thistle;

WHEREAS, the Beltrami County Natural Resource Management (NRM) Department has the opportunity to apply for a 2019 Minnesota Department of Agriculture Noxious Weed and Invasive Plant Program Grant for \$26,000 to help control noxious weeds;

WHEREAS, the in-kind amount would be provided by existing NRM Department employee personnel costs and travel costs to the project sites;

NOW, THEREFORE, BE IT RESOLVED, the Beltrami County Board of Commissioners authorizes the Land Commissioner to apply to the Noxious Weed and Invasive Plant Program Grant to help fund biological control measures and herbicide application on plants on the State Prohibited Noxious Weed List. Beltrami County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and,

BE IT FURTHER RESOLVED, Beltrami County names the fiscal agent for this project as:

Ms. Jodee Treat
Beltrami County Auditor/Treasurer
701 Minnesota Ave NW
Bemidji, MN 56601

Approved Resolution to Amend Bid Values for October 19 Land Sale
The Board, by adoption of its Consent Agenda, approved the Resolution to Amend bid values for the October 19, 2018 land sale:

WHEREAS, Chapter 282.01 to 282.12, Minnesota Statutes 1941, as amended, provides for the classification and sale of such lands forfeited to the State for delinquent taxes, and whereas such classification has been made by the County Board and the classification and sale have been reviewed by the Town Board of the town or by the governing body of the municipality in which they lie in so far as the lands located within said town or municipality are concerned; and,

WHEREAS, The County Board will provide appraisal of such lands as provided by law, and a list of such lands will be filed with the County Auditor for the purpose of offering such lands for sale at not less than their appraised value; and,

WHEREAS, All parcels have been reviewed by the Beltrami County Board of Commissioners and classified as non-conservation lands as provided for in Minnesota Statutes 282.01;

WHEREAS, Said parcels have been reviewed for sale by the Minnesota Department of Natural Resources, Beltrami Sale Review Nos. **04-19-01**; and,

WHEREAS, Parcels that have been offered and not sold at previous land sales, and,

WHEREAS, The County Board is by law designated with authority to

provide for the sale of such lands on terms and whereas the County Board has considered the advisability of selling on terms and has considered the accessibility of such lands, their proximity to existing public improvements and the effect of their sale and occupancy on the public burdens; and,

NOW, THEREFORE, BE IT RESOLVED, Those parcels shall be sold on the following terms, to-wit: That all sales except those parcels with a bid up value of \$25,000 or greater shall be paid in full in cash by 4:30 pm on Wednesday October 24, 2018. Parcels with a bid up value of \$25,000 or greater shall be sold on the following terms, to-wit: submission of 1% of the final sale amount as a bid guarantee by 4:30 pm on Wednesday October 24, 2018 and, that all sales shall be paid in full in cash by 4:30 pm on November 19, 2018; Special assessments and the appraised price of any standing timber or timber products must be paid for in cash at the time of the sale; and in the case any parcel of land bearing standing timber or timber products is sold at auction for more than the appraised value, the amount bid in excess of the appraised value shall be allocated between the land and the timber in proportion to the respective original appraised values thereof.

BE IT FURTHER RESOLVED, That all purchasers of land shall pay 3 percent surcharge of the total sale price to be paid into the state assurance account as provided by Chapter 383, Laws of 1969, a state deed fee of \$25.00, a deed filing fee of \$46.00, and a state deed tax equal to the greater of \$1.65 or 0.33% of the basic sale price.

BE IT FURTHER RESOLVED, That where any lands herein offered for sale do not adjoin or are not located on a suitable legally established and maintained public highway or road, the township wherein said lands may be located, nor any other municipality shall not for a period of five years be obligated to the establishment, construction or additional maintenance of any public roads or the expenditure of any public funds for the benefit of the owner or occupant of any lands herein purchased by reason of the ownership or occupancy of any of this land; provided further, that nothing herein shall be construed to create any obligation, directly or indirectly, on the part of any municipality for the expenditure of any money for the benefit of said parcel after the expiration of said five-year period. Responsibility for determining boundary lines of parcels purchased rests with the purchaser.

BE IT FURTHER RESOLVED, That the right is reserved in the interest of the public to withdraw from sale, any parcel, at any time prior to its sale.

BE IT FURTHER RESOLVED, That all lands sold hereunder are sold

subject to any ordinances adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements and subject to all flowage rights, and

BE IT FURTHER RESOLVED, That a notice of sale of such lands to be given by publication in the official newspaper of the County, as provided by law, that the County Auditor of Beltrami County offer such parcels of land for sale in the order in which they appear in said notice of sale and that such sales to be to the highest bidder, but not for less than the appraised value and that such sale of 11 parcels shall be held at a public oral auction on **October 19, 2018 at 10:00 a.m.** in the Beltrami County Board Room, 701 Minnesota Avenue, Bemidji MN 56601.

October 19, 2018 Public Oral Auction at 10:00 a.m.				
Parcel #	Legal Description	Twp, Comments	Appraised Value	Radon Statement
12.00593.00 Garage	Lot-005 Block-006 FOREST EDGE ADDITION Sec Twp Rng 20 147 34	Eckles Township Forfeited: 06-22-2018 Deeded acres: 1.33	Before assmts: \$196.50 Est. Market Value: \$20,200.00 After assmts: \$0 Min. Bid Price: \$15,000.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
Part of 16.00436.00 north of the road Mobile Home	That part of the Northeast Quarter of the Southeast Quarter, Section 35, Township 149 North, Range 32 West, Beltrami County, Minnesota, less the north 40 rods thereof, lying westerly, northerly and easterly of a line described as follows: Commencing at the southeast corner of the North 40 rods of said Northeast Quarter of the Southeast Quarter; thence North 89°39'25" West, assumed bearing, along the south line of said North 40 rods of the Northeast Quarter of the Southeast Quarter, a distance of 113.75 feet to the point of beginning of the line to be described; thence South 19°00'19" West a distance of 173.99 feet; thence southwesterly a distance of 217.27 feet along a tangential curve, concave to the northwest having a radius 220.00 feet and a central angle of 56°35'07"; thence South 75°35'27" West, tangent to said curve a distance of 65.14 feet; thence westerly a distance of 149.01 feet along a tangential curve concave to the north having a radius 300.00 feet and a central angle of 28°27'31"; thence North 75°57'03" West, tangent to said curve a distance of 276.35 feet; thence northwesterly a distance of 201.36 feet along a tangential curve, concave to the northeast having a radius 240.00 feet and a central angle of 48°04'16"; thence North 27°52'47" West to the intersection with the south line of said North 40 rods and said line there terminating. Together with a 33 foot wide appurtenant, nonexclusive easement for ingress, egress and utilities over, under, and across that part of said Northeast Quarter of the Southeast Quarter, less the north 40 rods thereof, described as follows: Beginning at the	Hagali Township Forfeited: 06-22-2018 Approximate acres: +/- 5	Before assmts: \$851.27 Est. Market Value: \$23,700.00 After assmts: \$0 Min. Bid Price: \$17,500.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No

	<p>southeast corner of the North 40 rods of said Northeast Quarter of the Southeast Quarter; thence North 89°39'25" West, assumed bearing, along the south line of said North 40 rods of the Northeast Quarter of the Southeast Quarter, a distance of 113.75 feet; thence South 19°00'19" West a distance of 34.83 feet to the intersection with a line 33.00 feet south of and parallel with the north line of said Northeast Quarter of the Southeast Quarter, less the north 40 rods thereof; thence South 89°39'25" East, along said parallel line, a distance of 125.74 feet to the intersection with the east line of said Northeast Quarter of the Southeast Quarter; thence North 01°07'13" West, along said east line, a distance of 33.01 feet to the point of beginning.</p> <p>Also together with, subject to, and reserving an appurtenant, nonexclusive easement for ingress, egress and utilities over, under, and across said Northeast Quarter of the Southeast Quarter, less the north 40 rods thereof, lying within 33 feet of each side of the following described line: Commencing at the southeast corner of the North 40 rods of said Northeast Quarter of the Southeast Quarter; thence North 89°39'25" West, assumed bearing, along the south line of said North 40 rods of the Northeast Quarter of the Southeast Quarter, a distance of 113.75 feet to the point of beginning of the line to be described; thence South 19°00'19" West a distance of 173.99 feet; thence southwesterly a distance of 217.27 feet along a tangential curve, concave to the northwest having a radius 220.00 feet and a central angle of 56°35'07"; thence South 75°35'27" West, tangent to said curve a distance of 65.14 feet; thence westerly a distance of 149.01 feet along a tangential curve concave to the north having a radius 300.00 feet and a central angle of 28°27'31"; thence North 75°57'03" West, tangent to said curve a distance of 276.35 feet; thence northwesterly a distance of 201.36 feet along a tangential curve, concave to the northeast having a radius 240.00 feet and a central angle of 48°04'16"; thence North 27°52'47" West to the intersection with the south line of said North 40 rods and said line there terminating.</p> <p>Also, together with an easement over and upon the presently existing roadway running generally in a northeasterly and easterly direction across the North 40 rods of the Northeast Quarter of the Southeast Quarter, Section 35, Township 149 North, Range 32 West, Beltrami County, Minnesota.</p> <p>Sec Twp Rng 35 149 32</p>			
<p>29.00123.05</p> <p>Storage Building</p>	<p>THAT PART OF LOT 11 DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF SAID LOT 11; THENCE NORTH 89°00'28" WEST, ASSUMED BEARING, ALONG SOUTH LINE OF SAID LOT 11, A DISTANCE 918.53 FEET TO THE POINT OF BEGINNING OF THE LAND DESCRIBED; THENCE CONTINUE NORTH 89°00'28" WEST ALONG SAID SOUTH LINE A DISTANCE OF 426.79 FEET TO THE SOUTHWEST CORNER OF SAID LOT 11, SAID</p>	<p>Moose Lake Township</p> <p>Forfeited: 06-22-2018</p> <p>Deeded acres: 3.42</p>	<p>Before assmts: \$0.00 Est. Market Value: \$13,900.00</p> <p>After assmts: \$0 Min. Bid Price: \$13,000.00</p>	<p>Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property.</p> <p>Radon records available? No</p> <p>Radon concentration levels: Unknown</p> <p>Is a radon mitigation system in place on the property? No</p>

	SOUTHWEST CORNER BEING A POINT ON THE SOUTHEASTERLY RIGHT OF WAY LINE OF TIMBERWOLF ROAD; THENCE NORTHEASTERLY AND EASTERLY ALONG SAID RIGHT-OF-WAY LINE A DISTANCE OF 966.95 FEET TO THE INTERSECTION WITH A LINE THAT BEARS NORTH 40°05'09" EAST FROM THE POINT OF BEGINNING; THENCE SOUTH 40°05'09" WEST A DISTANCE OF 582.57 FEET TO THE POINT OF BEGINNING Sec Twp Rng 14 147 30			
31.02332.00 House	Lot-002 Block-002 NORTH GARDENS Sec Twp Rng 11 147 33	Northern Township Forfeited: 06-22-2018 Deeded acres: 2.51	Before assmts: \$667.79 Est. Market Value: \$27,500.00 After assmts: \$0 Min. Bid Price: \$20,000.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
80.04316.00 House	Lot-001 Block-004 LOTS 1 & 2 BAHR'S SUBDIVISION Sec Twp Rng 15 146 33	City of Bemidji Forfeited: 06-22-2018 Map acres: 0.43	Before assmts: \$3,606.36 Est. Market Value: \$54,200.00 After assmts: \$0 Min. Bid Price: \$45,000.00	Has radon testing occurred on the property? Beltrami County is not aware of any radon testing conducted on this property. Radon records available? No Radon concentration levels: Unknown Is a radon mitigation system in place on the property? No
Parcel #	Legal Description	Twp, Comments	Values	
07.00064.00	NW¼ Sec Twp Rng 29 155 32	Birch Island Township Forfeited: 06-25-2013 Deeded acres: 159.86	Before assmts: \$784.00 Est. Market Value: \$28,000.00 After assmts: \$0.00 Min. Bid Price: \$10,000.00	
15.00120.00	SW¼ OF NE¼ LESS THE SOUTH 15 ACRES Sec Twp Rng 05 146 34	Grant Valley Township Forfeited: Not Listed Calculated acres: 25.19	Before assmts: \$0.00 Est. Market Value: \$0.00 After assmts: \$0.00 Min. Bid Price: \$100.00	
34.00212.00	LOT 1 Sec Twp Rng 21 148 32	Port Hope Township Forfeited: 09-16-1936 Calculated acres: .32	Before assmts: \$0.00 Est. Market Value: \$6,100.00 After assmts: \$0.00 Min. Bid Price: \$4,000.00	
34.00569.00	GULL LAKE MANOR OUTLOT B Sec Twp Rng 03 148 32	Port Hope Township Forfeited: 12-01-1988 Calculated acres: .2	Before assmts: \$0.00 Est. Market Value: \$7,700.00 After assmts: \$0.00 Min. Bid Price: \$1,500.00	
40.00318.02	THAT PART OF LOT 3 DESCRIBED AS FOLLOWS: COMMENCING AT THE SE CORNER OF SAID LOT 3, THENCE NORTH 89°12'41" WEST ALONG THE SOUTH LINE THEREOF, DISTANCE OF 1861.16 FEET TO THE POINT OF BEGINNING OF THE PARCEL TO BE DESCRIBED, THENCE NORTH 89°12'41" WEST ALONG SAID SOUTH LINE A DISTANCE OF 200 FEET, THENCE NORTH 00°20'28" EAST, DISTANCE OF 142.02 FEET MORE OR LESS TO IT'S INTERSECTION WITH THE SHORELINE OF UPPER RED LAKE, THENCE EASTERLY ALONG SAID	Shotley Township Forfeited: 06-14-2016 Calculated acres: .7	Before assmts: \$63.00 Est. Market Value: \$33,800.00 After assmts: \$0.00 Min. Bid Price: \$20,000.00	

	SHORELINE A DISTANCE OF 200 FEET MORE OR LESS TO IT'S INTERSECTION WITH A LINE THAT BEARS NORTH 00°20'28" EAST FROM THE POINT OF BEGINNING, THENCE SOUTH 00°20'28" WEST, DISTANCE OF 137.78 FEET MORE OR LESS TO THE POINT OF BEGINNING. Sec Twp Rng 13 153 32		
80.03777.00	Lot-001 Block-003 & LOT 2 FINSETH ADD. TO NYMORE Sec Twp Rng 15 146 33	City of Bemidji Forfeited: 06-22-2018 Map acres: 0.32	Before assmts: \$3,170.55 Est. Market Value: \$9,400.00 After assmts: \$0.00 Min. Bid Price: \$7,000.00

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Certification of Unpaid Solid Waste Accounts

The Board, by adoption of its Consent Agenda, approved certification of the list of unpaid solid waste accounts from October 2017 through September 2018 as delinquent and forwarded them to the Auditor/Treasurer for collection, as submitted.

REGULAR AGENDA

Job Classification Rating - Buffer Technician

Administrator, Kay Mack, presented the job evaluation rating from Springsted Inc., placing the new Buffer Technician Position in pay grade 6.

A motion was made by Commissioner Olson, and seconded by Commissioner Winger, to approve the Springsted Job Evaluation Rating for the new Buffer Technician Position, placing it in Pay Grade 6 on the County pay scale. Unanimously carried.

Approval to Fill Buffer Technician Position

Environmental Services Director, Brent Rud, presented the request to fill the Buffer Technician Position that was approved by the Board with the understanding that the funding would come entirely from County Program Aid specifically for Buffer Law Administration. In 2017, \$66,209 was received and \$43,680 so far in 2018. It is anticipated that this position will be fully supported by the funding received annually of \$87,360 along with

the buffer related funds from the SWCD that may contribute up to an additional \$20,000 annually.

A motion was made by Commissioner Winger, and seconded by Commissioner Olson, to fill one Full Time Buffer Technician Position funded entirely from County Program Aide specifically for Buffer Law Administration. Unanimously carried.

Approval to Fill SWCD Technician Position

Environmental Services Director, Brent Rud presented the request to fill the SWCD Conservation Technician Position. The SWCD Board and District Manager identified two staff position needs in 2016 and asked the County to create the job classifications at that time. In June 2016, the Clean Water Specialist Position was created and filled. The SWCD has now voted to create and fill the second position after reviewing the capabilities and needs of the SWCD. Current funding is guaranteed for this position for three years and anticipated that funding will continue long term and totally paid by grant dollars. Currently at approximately \$111,400/year.

A motion was made by Commissioner Sumner, and seconded by Commissioner Lucachick, to fill one Full Time SWCD Conservation Technician Position funded entirely by SWCD Grant Dollars. Unanimously carried.

Set Public Hearing Date for Shoreland Management Ordinance

Environmental Services Director, Brent Rud is requesting to schedule a Public Hearing on the Shoreland Management Ordinance for November 20, 2018 to gather public comment and suggestions.

A motion was made by Commissioner Sumner, and seconded by Commissioner Winger, to approve the Public Hearing date of November 20, 2018 for the Shoreland Management Ordinance. Unanimously carried.

Approval of Out of State Travel

Health & Human Services Director, Becky Secore is requesting out of state training for Family Health Program Supervisor, Megan Korhonen, to attend required training in order to supervise Family Home Visiting Nursing. The closest available training is in Bismark, ND - Growing Great Kids Preschool to 36 Months Certification Seminar.

A motion was made by Commissioner Winger, and seconded by Commissioner Olson, to approve out of state training for Family Health Program Supervisor, in Bismark, North Dakota. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Lucachick stated that he has been researching the County Levy and it has increased about 31% over the last five years
- Commissioner Sumner reported on the Opioid Seminar he attended, and voiced his concern and hopes for some viable solutions both nationally and locally.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be October 16, 2018, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:35 p.m. was made by Commissioner Lucachick, seconded by Commissioner Sumner, and unanimously carried.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
October 16, 2018**

The Beltrami County Board of Commissioners met in regular session on October 16, 2018, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Richard Anderson called the meeting to order at 5:00 p.m. Commissioners Jim Lucachick, Keith Winger, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

Nancy Beaulieu, Leech Lake Citizen and resident of Beltrami County submitted, and read aloud, a letter she wrote to the Commissioners. As a representative of Bimi'ji350, A climate Movement Partner of MN350, Ms. Beaulieu is asking to be included in the next work session agenda for community engagement in regard to climate change and climate justice. In particular, she asked, 'why does the Sheriff's department have a Mutual Aide agreement when the Line 3 project does not go through Beltrami County?'

APPROVAL OF AGENDA

The follow items were added to the Consent Agenda:

- Approval to create and fill One Lead Appraiser Position internally
- Approval of Annual Host County Contract with NWMJC

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Olson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Winger, seconded by Commissioner Sumner, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held October 2, 2018, and the Minutes of the Board of Commissioners Regular Meeting held October 2, 2018, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution for Repurchase of Tax Forfeited Property

The Board, by adoption of its Consent Agenda, approved the Resolution for repurchase of tax forfeited parcel 29.00123.05:

Whereas, Minnesota Statute 281.174 requires real estate property delinquent three years to be forfeited to the State of Minnesota;

Whereas, The property owner was delinquent three years on property tax payments;

Whereas, The Beltrami County Auditor-Treasurer's Office followed Minnesota Statute regarding required notifications and worked with the property owner to resolve the delinquency;

Whereas Efforts were unsuccessful and the properties forfeited to the State of Minnesota on June 22, 2018;

Whereas Minnesota Statute 282.241 allows for repurchase of forfeited properties during the year following the date of forfeiture, and in any case only after the adoption of a resolution by the board of county commissioners determining that by repurchase undue hardship... resulting from the forfeiture will be corrected;

Whereas, the property owner has made an application for repurchase, and has agreed to pay in full the aggregate sum of delinquent taxes and assessments together with penalties, costs and fees, with interest at the rate fixed by law for the respective years computed to the date of repurchase from the time such taxes and assessment became delinquent, and also the sum of all taxes and assessments with penalties, fees and costs, with interest at the rate fixed by

law for the respective years to the date of repurchase from the time such taxes and assessments would have been delinquent that would have been levied and assessed against such parcel between the date of forfeiture and the date of repurchase, all due and to be computed as set out in said Minnesota Statute Section 282.251.

Whereas, The Beltrami County Board of Commissioners reviewed the property owner's application for repurchase and determined that allowing the repurchase will correct an undue hardship.

THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners does hereby determine that the repurchase will correct and undue hardship, and approves the Application for Repurchase of Forfeited Lands.

Approved County Based Purchasing Letter of Support

The Board, by adoption of its Consent Agenda, approved the letter of support for County Based Purchasing to both major party candidates for Governor.

Approval of Office Space Lease Renewal with MN Dept of Labor and Industry and with the Ninth Judicial District

The Board, by adoption of its Consent Agenda, approved the five year extension of the lease with the Dept of Labor and Industry for 489/sq/ft in the Community Service Center and for a three year lease with the Ninth Judicial District on 652 sq/ft in the Historic Courthouse.

Approved Right-of-Way Easement to Otter Tail Power

The Board, by adoption of its Consent Agenda, approved the right-of-way easement for Otter Tail Power to cross Lot 1, Block 2 Hospital 1st Addition for the purpose of improved underground transmission line serving the Prime West building.

Approved Retirement Resignation of Sheriff Hodapp

The Board, by adoption of its Consent Agenda, approved the and accepted the retirement resignation letter from Sheriff Phil Hodapp for December 31, 2018, as submitted.

Approved 2019-2020 Agricultural Lease rates

The Board, by adoption of its Consent Agenda, approved the Natural Resource Management Department recommendation increasing the lease rate from the current \$22.25/acre to \$22.50/acre for 2019 and \$22.75 for the year 2020.

Approved NRM Easement Across Private Property

The Board, by adoption of its Consent Agenda, approved the purchase of an easement to access tax-forfeited land. Proposed easement is

with private land owner, in Roosevelt Township and expense is with the NRM budget.

Approved Final Pay Voucher for CP 004-018-001

The Board, by adoption of its Consent Agenda, approved the Final Pay Voucher for CP 004-018-001 Dust Control, Knife River Materials.

Approved Resolution for 2018 Emergency Management Performance Grant Agreement

The Board, by adoption of its Consent Agenda, approved the Resolution and authorized the agreement for the 2018 Emergency Management Performance Grant through the State of Minnesota Dept of Public Safety's Division of Homeland Security and Emergency Management:

WHEREAS, the Beltrami County Sheriff's Office is responsible for operating the Office of Emergency Management; and

WHEREAS, grant dollars are available to offset operating expenses of the Beltrami County Office of Emergency Management through the Emergency Management Performance Grant through the Minnesota Department of Public Safety Division of Homeland Security and Emergency Management; and

WHEREAS, this grant money is available to provide salary and benefits, the associated expenses related to Emergency Management training, and expenses with operating the Emergency Operations Center; and

WHEREAS, the Beltrami County Sheriff's Office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that Beltrami County Sheriff's Office Division of Emergency Management enter into an agreement with the Minnesota Department of Public Safety Division of Homeland Security Emergency Management for the 2018 EMPG Grant Agreement for the period of January 1st, 2018 through December 31st, 2018. County Board Chair Richard Anderson and County Administrator Kay Mack, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the program(s).

Approved DHS Contract for Child & Teen Check-up Program Outreach

The Board, by adoption of its Consent Agenda, approved the 2019 DHS Contract amendment for Child & Teen Check-up Program Outreach in the amount of \$189,978.00, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Creating and Filling One Lead Appraiser Position

The Board, by adoption of its Consent Agenda, approved the Creation of a Lead Appraiser Position, placing it on the pay scale at Pay Grade 11 and filling with an internal candidate.

Approved Annual Host County Contract with NWMJC

The Board, by adoption of its Consent Agenda, approved the Annual Host County Contract with the NW Minnesota Juvenile Center for January 1 - December 31, 2019, as submitted.

REGULAR AGENDA

Job Evaluation Rating for Finance Division Director and Taxpayer Services Division Director

Human Resource Director, Linda Tran, presented the job evaluation ratings as provided by Springsted, for the Finance Division Director at a pay grade 14 and Taxpayer Services Division Director at a pay grade 13 on the salary schedule. Both positions are non-union.

The entire office restructure will provide a savings of approximately \$10,000/year; this includes one more position, which will be submitted for rating in the near future.

A motion was made by Commissioner Winger, and seconded by Commissioner Lucachick, to approve the Job Evaluation Rating for Finance Division Director at pay grade 14 and the Taxpayer Services Division Director at pay grade 13. Unanimously carried.

Administrator's Report

- Border-to-Border update. Letters were sent to the 7 affected townships, have received 3 responses at this time, all opposed to the route; citing safety and road maintenance concerns. The DNR has indicated that their new plan design now runs north of Beltrami County entirely.

No action taken by the Board.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Olson stated that he would like to participate in any future lobbying issues/actions around the foster care and out of home placement situation.
- Commissioner Lucachick updated the Board on a site meeting conducted for the veterans home.

Commissioners' Reports

- Commissioner Anderson shared materials from BASC and County Extension.
- Commissioner Sumner provided an AMC update. Of major concern was a discussion about sun-setting several committees, including the Indian Affairs Committee.
- Commissioner Olson reported that the BiCAP Board has received the 2018 Community Change award from the MN Dept of Human Services, Office of Economic Opportunity.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be November 6, 2018, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:25 p.m. was made by Commissioner Sumner, seconded by Commissioner Winger, and unanimously carried.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
November 6, 2018**

The Beltrami County Board of Commissioners met in regular session on November 6 2018, at the Commissioner's Conference Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Richard Anderson called the meeting to order at 5:00 p.m. Commissioners Jim Lucachick, Keith Winger, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following item was added to the Regular Agenda:

- Approval of DNR Land Acquisition on Marquette Lake

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Olson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Winger, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held October 16, 2018, and the Minutes of the Board of Commissioners Regular Meeting held October 16, 2018, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Gambling Permit for Band of Brothers Outdoors

The Board, by adoption of its Consent Agenda, approved an exempt permit application for Band of Brothers Outdoors to conduct a raffle with the drawing held on January 26, 2019 at Rogers Resort and Campground, as submitted.

Approved Airport Authority Lay Member

The Board, by adoption of its Consent Agenda, approved the appointment of John Knorr as Lay Member on the Airport Authority for a three year term.

Approved Beltrami Electric Overhead Utility Easement across Parcel 29.00317.00

The Board, by adoption of its Consent Agenda, approved an overhead, 60 ft. wide utility easement across Beltrami County tax-forfeited land, Parcel 29.00317.00, at a fee of \$2,645 plus recording fee, as submitted.

Approved Beltrami Electric Underground Utility Easement across Parcel 29.00319.00

The Board, by adoption of its Consent Agenda, approved an underground, 20 ft. wide utility easement across Beltrami County tax-forfeited land, Parcel 29.00319.00, at a fee of \$1,092.50 plus recording fee, as submitted.

Approved County Coroner Contract

The Board, by adoption of its Consent Agenda, approved a contract agreement for coroner and medical examiner services for 2019 with Dr. Michael B McGee, MD.

Approved Adult Mental Health Initiative Grant Funds

The Board, by adoption of its Consent Agenda, approved the acceptance of grant funds for the Region 2 Adult Mental Health Initiative in the amount of \$1,283,119, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Solid Waste Department Landfill Excavator Repair or Replace

Solid Waste Manager, Brian Olson, presented a request to purchase a used excavator to replace the current one and to spend no more than \$115,000 plus tax depending on availability and trade/sale of old excavator. The current machine is broke down and unusable, these funds are not in the budget, but would come out of the solid waste department.

Mr. Olson stressed that any purchase would have to meet specific requirements, be tested and researched as to the best fit for the County. The option of selling or trading the existing excavator would also be reviewed for best value by the Solid Waste Department.

A motion was made by Commissioner Sumner and seconded by Commissioner Winger, to approve the purchase of a replacement excavator and the sale or trade of the current one, in the best interest of Beltrami County, at an amount not to exceed \$115,000. Unanimously carried.

DNR Land Acquisition on Marquette Lake

A 15 acre parcel of property with nearly 700 feet of shoreline on Lake Marquette is being offered to the DNR Fisheries by private land owner, Kathleen Preece. Due to the use of RIM Funding for the purchase, County Board approval is required.

DESCRIPTION OF PROPERTY TO BE CONVEYED TO MN DNR

That part of Government Lot 3, Section 30, Township 146 North, Range 33 West, Beltrami County, Minnesota, lying southerly of a line described as follows: Commencing at the southwest corner of Government Lot 4, said Section 30; thence North 0°25'27" East, bearing assumed, along the west line of said Government Lots 3 and 4 a distance of 2038.71 feet to the point of beginning of the line to be described; thence South 71°44'35" East a distance of 1200.74 feet to a point designated by an iron pipe, ½ inch in diameter, stamped LS 15483; thence continue South 71°44'35" East, along the prolongation of the last described line, a distance of 55 feet, more or less, to the intersection with the shoreline of Lake Marquette and said line there terminating; LESS AND EXCEPT, that part thereof lying westerly of the east line of HIGHLAND DR SW, SCENIC SHORES, according to the recorded

plat thereof on file in the office of the Beltrami County Recorder as Document No. A000455651.

A motion was made by Commissioner Olson and seconded by Commissioner Lucachick, to approve the sale of a 15 acre parcel on Lake Marquette by Kathleen Preece, to the MN/DNR. Carried 4:1 vote. Commissioner Winger abstained.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Olson will be in Washington on Dec 12-16 for personal business. Letting Board members know, he will be visiting Legislators to speak to Beltrami County issues and concerns. If others have items or issues to add to his agenda, he would be happy to address them.
- Commissioner Sumner provided an AMC update

Commissioners' Reports

- Commissioner Sumner questioned the process/procedure around emergency calls in the territory of the Northern Deputy. An issue at the Grygla Fall Festival event was brought to his attention when an emergency medical call was not responded to for over an hour.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be November 20, 2018, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:18 p.m. was made by Commissioner Sumner, seconded by Commissioner Lucachick, and unanimously carried.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
November 20, 2018**

The Beltrami County Board of Commissioners met in regular session on November 20, 2018, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Richard Anderson called the meeting to order at 5:01 p.m. Commissioners Jim Lucachick, Keith Winger, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following item was added to the Regular Agenda:

- Set Public Hearing Date for Ordinance No. 29 Update

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Winger, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Winger, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held November 6, 2018, and the Minutes of the Board of Commissioners Regular Meeting held November 6, 2018, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Resolution and Application for Lawful Gambling Permit for Pull-tabs

The Board, by adoption of its Consent Agenda, approved the Resolution and Application for Lawful Gambling Permit for Pull-tabs:

WHEREAS, under the current Minnesota Statutes 349.165, a licensed organization may conduct lawful gambling at a site after the board has approved a premises permit for that site,

WHEREAS, the Blackduck Firemens Relief is a licensed organization, number 01944,

WHEREAS, the Blackduck Firemens Relief has submitted the Minnesota Lawful Gambling Premises Permit Application to conduct lawful gambling activity at:

JR's Corner
48847 Sunflower Rd NE
Kelliher, MN 56650

NOW, THEREFORE, BE IT RESOLVED, Beltrami County Board of Commissioners authorizes and approves the application of the Blackduck Firemens Relief for a Minnesota Lawful Gambling Premises Permit.

Approved 2019 License Renewals for Liquor, Wine, Set-ups, 3.2 Beer, Tobacco, Auctioneer and Second Hand Goods

The Board, by adoption of its Consent Agenda, Approved the 2019 renewals for licenses submitted to the County Auditor for Liquor, Wine, Set-ups, 3.2 Beer, Tobacco, Auctioneer and Second Hand Goods.

Approved Three Year Contract with CliftonLarsonAllen for County Audit

The Board, by adoption of its Consent Agenda, approved the three year contract with CliftonLarsonAllen for annual audits, for the years ending December 31, 2018, 2019 & 2020, with the corresponding fees of \$65,100, \$66,800 and \$68,500 respectively.

Approved Extension 4-H Staffing Agreement

The Board, by adoption of its Consent Agenda, approved the three year agreement with MN Extension for the 4-H Program Coordinator at a rate of \$73,780-\$76,761 per year, as submitted.

Approved Public Defender Contract Renewals

The Board, by adoption of its Consent Agenda, approved the renewal of three year contracts, commencing January 1, 2019, with George Duranske, Ross Trooien, and Don Kirchner, for Child Protection in the amount of \$68,000 per year.

Approved IUOE Local 49 Central Pension Fund Change

The Board, by adoption of its Consent Agenda, approved the Memorandum of Understanding and Participating Agreement submitted by the Local 49ers, changing the contribution rate to the Central Pension Fund, and authorizing the Chair and other appropriate county officials to sign the completed documents. Members voted to increase their contribution from \$0.96/hr to \$1.50/hr effective December 20, 2018, as submitted.

Approved Resolution for 2019 MN DNR Outdoor Recreation Grant

The Board, by adoption of its Consent Agenda, approved the Resolution supporting applying for a grant up to \$40,000 to make improvements at Rognlien County Park:

WHEREAS, Beltrami County developed and adopted the Recreation Trails Plan in April 2006 and the Recreation Facilities Plan in January 2008 that provides the County with a long term vision for recreation and trail management;

WHEREAS, the County supports recreational activities at Rognlien County Park through the management, maintenance, and the upkeep of this area;

WHEREAS, the Beltrami County Natural Resource Management (NRM) Department has the opportunity to apply for a 2019 Minnesota Department of Natural Resources Outdoor Recreation Grant for up to \$40,000 to make improvements to the beach area, provide benches, update picnic tables, make the facility more handicap accessible by providing cement walkways, and replace/plant additional shade trees;

WHEREAS, the improvements would be completed in phases over a multi-year period;

WHEREAS, the required 50% matching funds (up to \$20,000) would be provided by the NRM Department Recreation budget over a multi-year period;

NOW, THEREFORE, BE IT RESOLVED, the Beltrami County Board of Commissioners authorizes the NRM Department to apply for a 2019 Minnesota Department of Natural Resources Outdoor Recreation Grant to make improvements to the beach area, provide benches, update picnic tables, make the facility more handicap accessible by providing cement walkways, and replace/plant additional shade trees;

BE IT FURTHER RESOLVED, Beltrami County names the fiscal agent for this project as:

JoDee Treat
Beltrami County Auditor/Treasurer
701 Minnesota Ave NW
Bemidji, MN 56601

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Set Public Hearing Date Update Ordinance No. 29

A motion was made by Commissioner Winger and seconded by Commissioner Olson, to set a Public Hearing Date of December 11, 2018 to Amend Section V.A. of Ordinance No. 29 Tobacco Licensing and Sales Regulation; to increase the minimum age from 18 to 21 for the sale of tobacco, tobacco products or electronic delivery devices. Unanimously carried.

Public Hearing - Petitions for Ditch 35

There are two petitions, Judicial Ditch #35 Petition for Removal and Judicial Ditch #35 Petition for Partial Abandonment.

Commissioner Anderson provided the following Ditch #35 summary:

- The Ditch Authority may be referred to as the County Board
- July 24, 2018 - Public Hearing on a Petition for Removal of 23 parcels. Public Hearing continued to October 16.

- October 4 - Administrator & Hwy Engineer met with property owners Schoenfelder and Kelm to review petition language that would satisfy ditch law and be supported by Ditch Authority and property owners in the removal area.
- October 16 - Continuation of Public Hearing. Original Petition for Removal was denied by Ditch Authority.
- October 17 - Petition for Partial Abandonment & Petition for Removal delivered to County Auditor.
- November 7 - Public Hearing Notices mailed to benefitted property owners on Ditch 35.
- November 20 - Public Hearing

Highway Engineer, Bruce Hasbargen reviewed the two petitions and provided the following recommendations:

- For partial abandonment petition, the Drainage Authority must make findings that the ditch:
 - Does not serve a substantial useful purpose as part of the drainage system to any property remaining in the system and;
 - Is not of a substantial public benefit and utility.
- For removal of property petition, the petitioners are to demonstrate that they have meet all three of the following requirements:
 - The waters from the petitioners' properties have been diverted from the drainage system, or that the property cannot significantly or regularly use the drainage system;
 - That the property is not benefitted by the drainage system; and
 - That removing the property from the drainage system will not prejudice the property owners and property remaining in the system.

Engineer's recommendation is that due to the lack of ditch maintenance and with the construction of two ditch plugs, this ditch segment would not serve a substantial useful purpose or public benefit. The waters from the petitioners' property would be substantially held within the wetland area, the properties would not benefit from the ditch system, and removing the properties would not prejudice the property owners remaining in the ditch system. Therefore, the recommendation is to approve both petitions.

Commissioner Anderson Opened the Public Hearing

- Alan Snider, resident on Birchmont Ct NE, at the southern end of the ditch system on Lake Bemidji; claims that the County

claimed they had no authority over the outlet into Lake Bemidji when the area was having water issues several years ago.

- Deb Bauer, resident on Diesel Dr. (north end of ditch system in petition area) stated concerns over what plugging the ditch may do. Without a hydrological study, there is no way of knowing what impact plugging the ditch will have into the future and how property will be affected. What impact will the activities of property owners down the system have on the properties that were removed and how will they be protected?
- Jerry Schoenfelder, resident on Irvine Ave and in the petition area stated that there is a 32 ft. difference in elevation from Meadow Lake to Irvine Avenue developments.

A motion was made by Commissioner Olson and seconded by Commissioner Lucachick to close the public hearing.

Question was raised as to the cost incurred by the ditch to date and the cost of plugging the ditch. Administrator Mack reported \$8,373 in total costs to date, and an estimated \$6,500 to construct two plugs.

A motion was made by Commissioner Lucachick and seconded by Commissioner Winger, as the Ditch Authority, to approve both petitions as follows:

For the partial abandonment of Judicial Ditch #35; no further repair petition for the abandoned portion of the drainage system may be accepted and the drainage authority's responsibility to maintain the abandoned portion of drainage system is terminated by this order. This order shall not release any property from costs on account of the drainage system before the date of this order. This order shall not release any property from any assessment or a drainage lien filed on or after the date of this order for costs incurred on account of the drainage system before the date of the order, and all properties shall be liable for all costs to construct the ditch plugs referenced in the proceedings.

For the petition to remove properties from JD 35: the properties shall be removed from the benefits roll of JD 35. This order shall not release any property from costs on account of the drainage system before the date of this order. This order shall not release any property from any assessment or a drainage lien filed on or after the date of this order for costs incurred on account of the drainage system before the date of the order, and all properties shall be liable for all costs to construct the ditch plugs referenced in the proceedings.

Motion carried unanimously.

A motion was made by Commissioner Olson and seconded by Commissioner Winger to authorize the Highway Engineer to proceed with process to install two ditch plugs on Judicial Ditch #35 at the designation locations to satisfy the petition for removal of properties. Commissioner Lucachick offered an amendment of "not to exceed \$10,000". Amendment was accepted. Unanimously carried.

Public Hearing - Shoreland Management Ordinance No. 6 Update
Environmental Services Director, Brent Rud, provided an update on the status of the Ordinance. Open House and information sessions have been held and some feedback has been received.

Commissioner Anderson Opened the Public Hearing

- John Peterson, owner of Clearview Resort on Birchmont Dr. address concerns about the 30 day restriction on rental use and questions regarding the 50 ft. buffer requirement if his property is in no way affecting or polluting the lake.
- Ben Wangberg, resident on Waters Edge Dr. has a long list of items and details within the Ordinance that he is questioning or opposing. To name a few:
 - The over-riding question being: What is the reason for all the changes?
 - Many of the new requirements would render the minimum lot size inadequate.
 - Way too many permits required to do things.
 - Too much regulation.
 - Mr. Wangberg would be happy to review the ordinance in greater detail with staff.
- Leroy Anderson, Solway resident expressed his concern over the whole expansion of government rules and regulation. The DNR already has setback regulations for farmers.
- Bob Wallner, Pennington resident stated that he felt the new ordinance was a 'solution looking for a problem'. What exactly is the problem? The lack of prosecutions in a court of law is a strong indication that there is currently no problem.
- Matt Murray, resident on Jack Pine Road had a long list of concerns, including:
 - Legal Notice of public meetings in the newspaper is not a sufficient means of letting people know what is going on. Affected land owners have not felt that they have had a chance to weigh in on the issues.
 - No rational basis has been provided to support substantial changes.
 - Why is this Ordinance more restrictive than the 2017 Model Shoreland Ordinance provided by the DNR?
 - Is there any justification or proof of degradation of shoreland and lake quality to warrant more regulation?

- The current 25% impervious surface requirement seems more than adequate, what is the rational basis to change it to a 15% impervious surface requirement?
- Dale Wilson, resident at Dove Court has property along Highway 2 on the opposite side of the highway from a lake. According to the requirements of the proposed Ordinance changes, over 35 acres of his property would be affected.
- Todd Haugen, resident on Lake Movil stated that under the requirements of the new ordinance, his lot would be non-compliant.
 - Parcels should be addressed on a case by case basis.
 - What is the justification for all the changes? Urged the Board to re-evaluate the proposed changes.
- Emily Rivera, 17th Street resident, believes that there is need for some regulation and guidelines. It is the responsibility of all lake shore property owners to be good stewards for the good of everyone; even more so here in Beltrami County at the head of the Mississippi River. A degree of change is warranted as the current process seems very arbitrary. She spoke in favor of buffer vegetation changes.
- Jeff Allison, from Turtle River is in support of the shoreland buffer. Asked if any professional opinion or analysis on buffering techniques and best practices has been obtained? Land owners should take the responsibility to properly maintain their property; it should not be labeled as mandatory.
- Howie Zetah, resident on Lake Movil indicated his agreement with most of what has been stated. The County should take the time to do a good and thorough job of implementing the right requirements in the shoreland ordinance.
- Craig Gaasvig, resident on Gull Lake Loop Rd requested that the Board consider having another public hearing after input and modifications are made.
- Administrator, Kay Mack stated that she prides the County Board and Staff on their abilities and integrity in being all inclusive and fair in an effort to do the best job for all citizens of the County. Ms. Mack requested feedback from citizens on ways to better inform and engage the public on matters that affect them.
- Bob Naylor suggested using tax statements as a method to disseminate information to all county residents.
- Commissioner Anderson reassured everyone, that the Board is in no rush to make a decision on this Ordinance. It is quite apparent that there is still a lot of work to be done before any changes are made.

A motion was made by Commissioner Lucachick and seconded by Commissioner Winger to close the public hearing.

Administrator's Report

- The Proposed 2019 fee schedule was distributed to members of the Board for review and comment and will be submitted for approval at the December 11 Board Meeting.
- Development Fund books were distributed for review. Included was a worksheet for Commissioners to indicate their proposed grant awards for review during the December 11 Work Session. Maximum available funds are \$96,500.
- The City of Bemidji is requesting use of the County Board room to conduct city council meeting while their location is under construction. Members of the Board were agreeable.
- Administrator's Performance Appraisal is due before the end of the year. Members of the Board should designate a closed session time on December 11 or 18 before the Regular Meeting to conduct the appraisal.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

- Commissioner Anderson distributed a statistics summary from the NWJTC.
- Commissioner Sumner requested assignment to the Fair Board Committee for 2019.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be December 11, 2018, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 7:26 p.m. was made by Commissioner Lucachick, seconded by Commissioner Winger, and unanimously carried.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
December 11, 2018**

The Beltrami County Board of Commissioners met in regular session on December 11, 2018, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Richard Anderson called the meeting to order at 5:00 p.m. Commissioners Jim Lucachick, Keith Winger, Tim Sumner and Reed Olson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following items were added to the Consent Agenda:

- Approval of bid award for 2019 Solid Waste Transfer Trailer Hauling
- Approval of Con Con Fund Revolving Loan Request

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Lucachick, seconded by Commissioner Sumner, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Winger, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held November 20, 2018, and the Minutes of the Board of Commissioners Regular Meeting held November 20, 2018, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Con Con Fund Appropriations

The Board, by adoption of its Consent Agenda, approved the funding recommendations of \$62,560 made by the citizen committee for 2018 distribution of Con Con Funds, as submitted.

Approved Ditch Benefit Certification Percentages for 2019

The Board, by adoption of its Consent Agenda, approved the 2019 ditch benefit percentages as recommended by the County Engineer:

JD #1	20%	JD #14	0
JD #3	10%	JD #15	20%
JD #5	20%	JD #21	0
JD #8	20%	JD #31	0
JD #10	0	JD #34	20%
JD #11	0	JD #35	105.5%
JD #12	0		

Approved Joint Powers Agreement for State Contract for Helicopter Aerial Seeding

The Board, by adoption of its Consent Agenda, approved the Joint Powers Agreement with the State of MN to allow the NRM Department to utilize a State contract to complete helicopter aerial seeding on tax-forfeited land.

Approved County Safety Manual Annual Review

The Board, by adoption of its Consent Agenda, approved the Annual review of the County Safety Manual as required by MN Statute.

Approved Letter of Support for Sanford Behavioral Health Detox Program

The Board, by adoption of its Consent Agenda, approved the letter of support to Sanford Behavioral Health of Bemidji for the development of a Detox program, intensive residential treatment service, and a medicated assisted treatment program that will support services for adults with substance use disorder and mental health diagnosis.

Approved Adult Mental Health Grant Contract

The Board, by adoption of its Consent Agenda, approved and accepts the Grant on behalf of the Region 2 Adult Mental Health Initiative, as its fiscal agent, in the amount of \$1,644,276.

Approved Transition to Community Initiative Funding

The Board, by adoption of its Consent Agenda, approved the state funding received for individuals transitioning back into the community from Anoka Metro Regional Treatment Center, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Bid Award for 2019 Solid Waste Transfer Trailer Hauling

The Board, by adoption of its Consent Agenda, approved the 2019 Solid Waste Transfer Trailer Hauling contract to the lowest responsible bidder, L. Anderson Transport, in the amount of \$2.067/mile; \$556,175.40, as submitted.

Approved Con Con Fund Revolving Loan Request

The Board, by adoption of its Consent Agenda, approved the Consolidated Conservation (Con Con) Revolving Loan Fund Committee recommendation to approve the loan to Chad Benson and Bill Lundy (Mort's Landing, LLC) for the purchase of Mort's Dock Resort, in the amount of \$100,000 and with terms as submitted.

REGULAR AGENDA

Public Hearing: Consideration of Amendment to Ordinance #29 Tobacco Licensing and Sales

Commissioner Richard Anderson opened the public hearing:

- Medical Consultant to Beltrami County, Dr. TJ Luma provided statistics, and overview to the value and importance to the County for supporting the recommendation to raise the

minimum legal age to purchase tobacco and tobacco products from 18 to 21 years old.

- Public Health Division Director, Cynthia Borgan provided a PowerPoint overview of the concerns around the increasing rate of youth using tobacco and how the Tobacco 21 (T21) policy can help.

The 2017 Youth Tobacco Survey shows for the first time since 2000, overall youth tobacco use has increased in Minnesota.

The goal of the Community Health Board is ultimately, to reduce the number of teens and young adults that start smoking, which will reduce the number of tobacco related diseases and deaths; leading to a healthier community.

- ISD #31 Superintendent, Tim Lutz provided input on behalf of all school principals that it would be easier to get tobacco/tobacco products out of the schools if the legal age to purchase was increased. Even the military is in support of raising the age to 21 for the purchase of tobacco products. It is our responsibility to make every attempt to help our youth stay safe and healthy.
- Dr. Ralph Morris spoke in support of raising the age to 21. Just recently tobacco companies have been sanctioned for selling flavored tobaccos targeted at youth. Tobacco is the leading cause of preventable disease in our country. Mr. Morris compared it to when the legal drinking age was raised to 21 and the positive statistics that followed.
- Jack Twelvetrees, a 9th grade student of ISD #31 is in support of efforts to stop tobacco use in the schools. He confirmed that as a 9th grader, he has frequent contact with 18 year olds but very little with 21 year olds.
- Warren Larson, Sanford Public Relations, and member of the American Cancer Society and Cancer Alliance pointed out how Beltrami County has been a leader in implementing a smoke free environment and developing ground breaking County Policy in setting their standards. Mr. Larson referenced another section of Ordinance #29 that talks about enforcement and penalty for possession of tobacco products. He suggested that this language also be edited. Penalizing youth for the Possession, Use or Purchase (PUP) of tobacco products is not an effective way to achieve the goal of reducing the number of teens using tobacco products.
- Pete Korhonen, a Nurse, who confirms that he has witnessed the disease and death due to tobacco use a daily basis, spoke to the Board as the father of six children who wants

the best for his kids. He stressed the importance of working together as a community to protect our children and do everything in our power to keep them healthy and safe. Bemidji was voted the greatest city in Minnesota for a reason - we have the people and the vision to be leaders in supporting the T21 initiative.

- Suzie Human, a local area Physician, agreed that it is very important to also get the PUP language out of the Ordinance. Penalty should be on the entity selling to the under age individual. Not starting and not becoming addicted to nicotine is life changing.

Commissioner Anderson reminded everyone that this public hearing is the first of two. A second hearing will be scheduled at a later date. Commissioner Anderson closed the public hearing.

County Attorney, David Hanson, pointed out that the Ordinance is stating the crime for possession is a Misdemeanor and the State Law is at a Petty Misdemeanor level.

Commissioner Olson suggested removal of the language in the Ordinance in Section 7a about illegal possession and rely on existing State Law when necessary for enforcement.

Commissioner Sumner is completely against raising the age from 18 to 21 and the enforcement against youth in possession of tobacco products. He stated it as an example of Government over-reach.

Commissioner Winger stressed that as the County Board of Health, the Board is obligated to do what is best for the health of all of its citizens, and the statistics strongly indicate that raising the age to purchase tobacco products from 18 to 21 is definitely a step in the right direction.

It is apparent that there is more work to be done with Ordinance #29 before it will be ready for another public hearing.

Set Date for Second Public Hearing: Consideration of Amendment to Ordinance #29 Tobacco Licensing and Sales

The County is required by State Statute to send notice by mail at least 30 days prior to the a Public Hearing, to each person required to hold a license to sell tobacco and related products, letting them know about the proposed change to the Ordinance. The notice shall include the date, time and location of the meeting, along with a summary of the subject matter.

A second public hearing date will be set at a future meeting.

Award of Development Fund Grants

Motion by Commissioner Lucachick, seconded by Commissioner Sumner, to approve award of the Development Fund Grants in the amount of \$90,902 as follows:

Development Fund Grant Applications - 2019		
		2019 Awarded
Beltrami County Ag Association		\$32,400
Bemidji Community Arena		\$ 4,828
Bemidji Community Theater		\$ 5,000
Blackduck Are History and Art Center		\$ 2,788
Blackduck Chamber Winter Lighting		\$ 4,750
Blackduck Golf Course		\$ 5,100
Boys and Girls Club of Bemidji Area		\$ 4,750
Northern Artists / Gallery North		\$ 2,526
Greater Bemidji - 8 target projects		\$26,100
<i>Business Retention & Expansion (BRE,</i>		
<i>Targeted Corporate Recruitment,</i>		
<i>LaunchPad Level II,</i>		
<i>Amateur Sports Commission Action</i>		
<i>Plan,</i>		
Headwaters Shooting Sports Assn.		\$ 2,660
Total AWARDED		\$90,902

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

None.

Commissioners' Reports

None.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be December 18, 2018, in the Board Room of the County Administration Building.

BUDGET AGENDA

Public Hearing - 2019 County Budget and Property Tax Levy

Notices were mailed to the owners of each taxable real estate parcel in the county. These notices are commonly referred to as the Truth in Taxation notice. The notice included a calculation of the 2019 taxes on the parcel, should the Board adopt the Proposed Levy as the Final Levy. Property owners were notified in the mailing that this date and time is their opportunity to address the board regarding budget and levy.

Commissioner Anderson opened the Public Hearing.
No one from the audience wished to address the Board.
Commissioner Anderson closed the Public Hearing.

Expenditure Budget

The expenditure budget is developed during the Budget Process. Administrator Mack reviewed the budget and cost drivers. With the exception of the cost of building and improving roads, the departmental expenses are predominately budgeted for wages and benefits. For this reason, the county takes a very careful and conservative approach to adding or replacing staff. The changes resulting in staffing requests funded by levy and in the 2019 budget are equivalent to 1.75 full time staff. The Total proposed 2019 expenditure budget for adoption is \$87,141,248.

2019 Expenditure Budget Resolution:

BE IT RESOLVED, that the Beltrami County Board of Commissioners do hereby approve the 2018 County Expenditure Budget in the amount of \$87,141,248

	2018 Budget	2019 Budget
Expenditures		
General		
Government	11,031,596	11,111,603
Public Safety	11,524,807	12,176,818
Highway & Streets	22,722,666	19,910,117
Sanitation	8,031,020	4,402,723
Human Services	29,059,049	32,304,123
Health	2,041,494	2,066,108
Culture &		
Recreation	1,100,213	1,151,174
Conservation	1,520,103	1,607,847
Economic		
Development	353,066	350,060
Capital Outlay	280,000	280,000
Debt Service	1,435,536	1,780,675
Total	<u>89,099,550</u>	<u>87,141,248</u>
Expenditures	<u>89,099,550</u>	<u>87,141,248</u>

A motion was made by Commissioner Winger, and seconded by Commissioner Olson, to accept the 2019 expenditure budget and Resolution, in the amount of \$87,141,248. Vote carried 3:2. Commissioners Lucachick and Sumner voted No.

Property Tax Levy

The proposed 2019 property tax levy in the amount of \$23,477,089, along with the 2019 County Fee Schedule, Capital Improvement Plan, and Road Improvement Plan are a part of in this authorization.

2019 Proposed Property Tax Levy Resolution:

BE IT RESOLVED, that the Beltrami County Board of Commissioners do hereby approve the 2019 County Budget, County Fee Schedule, Capital Improvement Plan and Road Improvement Plan as submitted, and do hereby set the 2019 Proposed Property Tax Levy of \$23,477,089, a 5.83% increase, as follows:

	Adopted 2017	Adopted 2018	Proposed 2019
Regular Levies "(Operations)			
Revenue Fund	802,170	917,620	\$1,145,565
Public Safety	9,191,897	9,861,227	\$10,384,346
Human Services	7,423,323	7,837,747	\$8,280,539
Road and Bridge	2,536,639	2,536,639	\$2,536,639
Total Regular	\$19,954,029	\$21,153,233	\$22,347,089
Debt Service/Special Levies			
Jail Debt	270,000	280,000	\$280,000
LEC Debt	115,000	150,000	\$250,000
Judicial Center Debt	600,000	600,000	\$600,000
	\$985,000	\$1,030,000	\$1,130,000
	\$20,939,029	\$22,183,233	\$23,477,089

A motion was made by Commissioner Winger, and seconded by Commissioner Olson, to approve the 2019 Property Tax Levy of \$23,477,089, a 5.83% increase in levy. Vote carried 3:2, Commissioners Lucachick and Sumner voted No.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:33 p.m. was made by Commissioner Lucachick, seconded by Commissioner Sumner, and unanimously carried.

Richard Anderson, Chair

Kay Mack, County Administrator

**TRANSCRIPT OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
December 18, 2018**

The Beltrami County Board of Commissioners met in regular session on December 18, 2018, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Vice Chair Jim Lucachick called the meeting to order at 5:00 p.m. Commissioners, Keith Winger, Tim Sumner and Reed Olson were present. Richard Anderson was excused.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Lucachick made opening remarks welcoming and inviting citizens to attend Board meetings.

CITIZENS ADDRESSING THE BOARD

Dan Starkenberg, resident in Northern Township, addressed the Board with his extreme disappointment in the County Board and County staff for their lack of response and follow through on the land survey issue he brought before the board on April 3, 2018. Commissioner Lucachick apologized on behalf of the County. Administrator Mack reported that research had been done and information provided to the County Attorney's office for review.

Mr. Starkenberg also stated that he felt the 5 pm County Board Meeting time was not feasible for the average working person to attend.

Mr. Starkenberg also expressed his disappointment in the levy increase and thanked Commissioners who voted against it. The County cannot keep taxing and spending. We are all on a fiscal cliff.

Attorney Hanson recessed to another room with Mr. Starkenberg to discuss the matter. Commissioner Lucachick suggested a January 8 Work Agenda item to follow up on Mr. Starkenberg's survey issue.

APPROVAL OF AGENDA

The following item was added to the Consent Agenda:

- Approval of Lease Space in the Historic Courthouse

The following changes were made to the Regular Agenda:

- Removal of the Job Evaluation Rating for Sheriff's Office Captain
- Addition of Setting Second Public Hearing Date for Updates to Ordinance 29 - Sale of Tobacco and Related Products

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Olson, seconded by Commissioner Winger, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Olson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held December 11, 2018, and the Minutes of the Board of Commissioners Regular Meeting held December 11, 2018, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Extension Committee Appointments

The Board, by adoption of its Consent Agenda, approved the re-appointment of Amber Bury to the Beltrami County Extension Committee for a three year term beginning January 1, 2019.

Approved Resolution Setting 2018 Apportionment

The Board, by adoption of its Consent Agenda, approved to 2018 Apportionment Resolution for proceeds distributing in February 2019:

WHEREAS, 2003, Minnesota Session Laws, Chapter 127, Article 12, Section 24, Subdivision 5; allows for promotion of tourist, agriculture, and industrial developments. The amount to be spent annually for the purposes of the subdivision shall not exceed five dollars per capita of the county's population; now,

WHEREAS, Minnesota Statutes 282.08, Subdivision 4, provides that the County Board of Beltrami, from the proceeds from the sale or rental of tax forfeited land or any product there from may, by

resolution set aside no more than thirty (30) percent of the receipts remaining for the purposes of timber development, acquisition and promotion of tourism, agricultural and industrial development, and no more than twenty (20) percent of the receipts remaining for the maintenance of County parks; and,

WHEREAS, those townships which include Three Island County Park have an interest in timber revenues from those lands to help support township roads that are utilized for hauling timber.

NOW THEREFORE, BE IT RESOLVED by the County Board of Beltrami, that 30 percent of the receipts for the year of 2018 remaining after administration, special assessments, and bond levy are paid, be set aside to be used for the purpose as specified in MS 282.08, Subdivision 4; of this, \$200,000 is to be transferred to the County Development fund and the remainder of the 30 percent is to be used exclusively for timber development programs on tax forfeited lands; and,

BE IT FURTHER RESOLVED that 20 percent of the receipts remaining to be used for the acquisition and maintenance of county parks or recreational areas, and

BE IT FURTHER RESOLVED that any balance remaining must be apportioned as follows: county, 40 percent; town or city, 20 percent; and school district, 40 percent, provided,

BE IT FURTHER RESOLVED, that 70% of all revenues generated through timber harvest from Three Island County Park shall be used for the maintenance of County Parks and Recreation areas within Beltrami County, 20% shall be used for reforestation of County Parks and Recreation areas and the remaining 10% of the revenues will be apportioned to the townships with direct interest for maintenance of township roads.

Approved Forestry Management Database Management System Contract

The Board, by adoption of its Consent Agenda, approved the Forestry Database Management System Contract with Pro-West to upgrade the current system that has been in place for more than twenty years, as submitted.

Approved Health & Human Services Grant Contract for Respite Care Services

The Board, by adoption of its Consent Agenda, approved the State of MN Contract awarding Beltrami County \$20,236 to be used for respite care services for youth receiving children's mental health services, as submitted.

Approved Various Contracts for Mental Health Initiative Services

The Board, by adoption of its Consent Agenda, approved contract with several providers for various services from the State of MN and Region 2 Adult Mental Health Initiative and county levy dollars.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Lease Space in Historic Court House

The Board, by adoption of its Consent Agenda, approved the lease of Room 221 in the Historic Courthouse to the Ninth Judicial District for a term of 2 years, 9 months for the amount of \$3,000 to \$3,300 annually.

REGULAR AGENDA

Set Commissioner Committee List, Salary and Per Diem Resolution

The per diem rates included are the same as 2018. Salary includes a 2.25% COLA, the same as all union and non-union employees. Only committees listed are eligible for reimbursement:

WHEREAS, the various members of the Beltrami County Board of Commissioners from time to time are obligated by law, appointment, or duty to attend several functions of their office at times other than regular Board meetings, and;

WHEREAS, Minnesota Statute 375.055 provides for establishment of a schedule of per diem payment for said activities, and;

WHEREAS, the following duties, committees, or commissions are deemed as eligible committees:

Alternate on any Committee, Board or Commission
Association of Minnesota Counties (AMC Policy Committees)
ATV Committee
Beltrami County Board of Health
Beltrami Health & Human Services Advisory Committee
Beltrami County Township Officers Meetings
Beltrami HRA
Bemidji Area Chamber of Commerce
Beltrami Area Service Collaborative (BASC)
Bemidji Leads!
Bemidji Regional Airport Authority Board
Bi-County CAP
Blackduck Ambulance
Blackduck EMS Joint Powers Board
Budget Committee

Cass Lake Fire Association
Community Health Services (CHS) Advisory Boards
ConCon Committee
County Emergency Operations Committee
County Extension Committee
County Management Team
County Public Defender Committee
Criminal Justice Committee
Dept of Revenue Training
Ditch Committees
DWI/Specialty Courts/Domestic Violence/Drug
E-911 Committee
Election Canvassing Committee
Fair Board
Greater Bemidji
Hope House Board
Headwaters Regional Development (HRDC) Board
Household Hazardous Waste
Insurance Committee
Joint Law Enforcement Center Board
Joint Powers Natural Resource Board
Kelliher Resource Center
Kitchigami Regional Library Board
Land Review/Land Sale Committee
Land of the Dancing Sky - Area Aging Board & Local Committees
Mental Health Advisory Committee
Mississippi Headwaters Board
National Association of Counties (NACO)
Negotiation/Mediation Appointment
Newsletter Committee
Northern Lights Library Board
Northwest Juvenile Center Board
Northwest Regional Radio Board
Noxious Weed Committee
Paul Bunyan Transit Joint Powers Board
Personnel Committee
Planning Commission
Polk County Incinerator Advisory Board
PrimeHealth Board
PrimeWest Health System
Road & Park Tour
Solid Waste Advisory Board
Solid Waste Committee
State & Federal Legislative Activities (including meetings with individual legislators, members of congress or congressional staff)
Veterans Home Task Force

Also, any official committee or subcommittee identified as eligible for per diem at a Regular County Board Meeting, and as appointed by the County Board of Commissioners through the course of the year.

NOW, THEREFORE, BE IT RESOLVED, that members of the Beltrami County Board of Commissioners be permitted per diem payments of \$50.00 per day for half-day (3 hours or less) and \$75.00 per day for full day for attending eligible committee meetings plus mileage expense at the current County rate. Multiple meetings on the same day, at different locations, will be allowed a per diem for each meeting, not to exceed four meetings a day. This authorization is contingent on request for payment per diem and mileage being submitted within 60 days of the date of the meeting or meetings.

BE IT FURTHER RESOLVED, that, effective January 1, 2019 the annual salary exclusive of per diem payments for said Commissioners be, and is hereby established at \$30,467.05.

A motion was made by Commissioner Olson, and seconded by Commissioner Winger, to approve the 2019 Commissioner Committee List, Salary and Per Diem Rates Resolution. Unanimously carried.

Commissioner Lucachick stated, for the record, that he will not take a salary increase and will remain at a lower salary.

Set Date for Second Public Hearing for Updates to Ordinance 29 - Tobacco Licensing and Sale Regulations

Before the Public Hearing date the following will take place:

- All licensed retailers of tobacco and electronic delivery device products will be mailed a notification of the Public Hearing date (30 day minimum notice) and proposed changes.
- Draft copy of Ordinance with updates will be available on the county website.
- Notice of Public Hearing will be published in the Pioneer, posted on the County website and on County bulletin board.
- Administrator, County Attorney and City Attorney will meet to hear concerns from the City of Bemidji regarding the Ordinance.

A motion was made by Commissioner Olson and seconded by Commissioner Winger to set the Public Hearing date of January 22, 2019 at 5:15 pm for the Second Public Hearing regarding potential revisions to Ordinance 29 Tobacco Licensing and Sale Regulation. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues

- Commissioner Olson reported on his brief visit to Washington D.C.
- Commissioner Sumner suggested the County send an updated list of priorities to the incoming legislature.

Commissioners' Reports

- Commissioner Olson reported that the Northern Lights Library Board is having some governance issues that may be of concern to Kitchigami.
- Commissioner Sumner indicated concerns with the One Watershed One Plan Committee direction.
- Commissioner Winger wanted to stress to the rest of the Board, the importance of the Solid Waste Committee and the work that is being done at this time. Be sure do give it the time and attention necessary.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be January 8, 2019, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:37 p.m. was made by Commissioner Olson, seconded by Commissioner Sumner, and unanimously carried.

Jim Lucachick, Vice Chair

Kay Mack, County Administrator